

The 553rd Meeting of the Red Wing Heritage Preservation Commission
Regular Meeting
City Council Chambers
May 6, 2026

Members Present: Chair Brooke Reinke; Commissioners Kent Tsui, Ruth Nerhaugen, Jenifer Majerus, and Lottie Aslakson

Members Absent: Commissioners Paul Pflueger and Megan Goodwin (excused absence)

Others Present: Steve Kohn, Planning Manager

1. Call to Order

Chair Reinke called the meeting to order at 5:30 p.m.

2. Roll Call

Roll call was conducted. Chair Reinke and Commissioners Tsui, Nerhaugen, Majerus, and Aslakson were in attendance.

Commissioners Pflueger and Goodwin previously indicated they would be absent.

3. Approval of Agenda

A motion was made by Commissioner Majerus, seconded by Commissioner Nerhaugen to approve the agenda as drafted. A vote was conducted, and the motion carried unanimously by a vote of 5:0.

4. Approval of Minutes

A. Draft Minutes from the April 1, 2026, Regular Meeting.

A motion was made by Commissioner Nerhaugen, seconded by Commissioner Majerus to approve the minutes as drafted. A vote was conducted, and the motion carried unanimously by a vote of 4:0:1, with Commissioner Tsui abstaining from the vote.

B. Draft Minutes from the April 14, 2026, Workshop.

A motion was made by Commissioner Nerhaugen, seconded by Commissioner Majerus to approve the minutes as drafted. A vote was conducted, and the motion carried unanimously by a vote of 5:0.

5. Public Comment

No one wished to address the Commission.

6. Motions and General Business

A. Design Review – Window Sign and Projecting Sign at 320 W. Third Street.

Staff Liaison Kohn presented on the design review as found in the Agenda Packet; a projecting sign and large window sign were reviewed.

Staff Liaison Kohn discussed projecting signs and indicated that some larger vertical building signs in the downtown area are allowed because the signs do not project more than 18 inches; signs that extend more than 18 inches from a façade are considered projecting signs and have size and placement restrictions. The Commission agreed that the proposed projecting sign was a good solution, since the building façade does not offer a traditional building sign location.

A motion was made by Commissioner Tsui, seconded by Commissioner Aslakson to approve the signs for Man on the Water. A vote was conducted, and the motion carried unanimously by a vote of 5:0.

B. Design Review – A-Frame Sign at 420 W. Third Street.

Staff Liaison Kohn shared background on the application and presented the information as found in the Agenda Packet; an A-Frame sign was reviewed.

Chair Reinke asked the Commission for input on the color selection. Commissioner Tsui noted that the Commission had not required past applicants to submit such specific details on colors.

Staff Liaison Kohn stated that the signs need to be compatible with the building façade and existing signage.

A motion was made by Commissioner Tsui, seconded by Commissioner Majerus to approve the A-Frame sign. A vote was conducted, and the motion carried unanimously by a vote of 5:0.

C. Design Review – Applicant Request to Address HPC, Storefront Approval at 325 Bush Street (No Attachments).

Chair Reinke noted that the applicant wished to address the Commission. The applicant showed pictures of the building in question and pointed out what was being requested: 42-inch bulkhead panels and matching black/bronze window framing. The HPC previously approved lower panels and brushed aluminum window framing. The applicant indicated that a mistake was made and that the whole storefront would have to be replaced in order to correct the situation.

Chair Reinke asked whether there were any current pictures of the storefront. The Applicant stated that he did not bring any photos.

Commissioner Tsui noted that the original panels appear to be at least 42 inches. The Applicant explained that the originals may have been closer to 45 inches.

Chair Reinke stated that the Applicant is respecting the building's original style. She pointed out that the Commission desires for projects to be completed as approved, but things outside of their control may happen.

The Applicant invited the Commission to see the building. The grand opening is on May 28.

A motion was made by Commissioner Majerus, seconded by Commissioner Tsui to approve as installed. A vote was conducted, and the motion carried unanimously by a vote of 5:0.

D. 2026 Preservation Month Discussion and Approvals (No Attachments).

Chair Reinke explained that the Commission would discuss Preservation Month and make approvals. Staff Liaison Kohn pointed out that the approvals are for the awards and any money that will be spent on food and prizes. Chair Reinke stated that the list of nominees would be referred to by a number only.

Staff Liaison Kohn shared that May 28 at St. James was secured for the event, but the time needed to be decided.

Commissioner Nerhaugen asked whether someone had been secured to do the trivia. Staff Liaison Kohn stated no one had been secured.

Chair Reinke stated that she would be the emcee for the program. Commissioner Majerus offered to emcee the trivia. The Commission discussed the need for a sound system, a slideshow for the trivia, and potential prizes.

Staff Liaison Kohn explained he would obtain prizes for the scavenger hunt, and the information had been dropped off at the schools. He suggested the awards be presented at 6:30 p.m., and the program be held at 7:00 p.m. The Commission agreed.

The Commission discussed food options and what motions needed to be made. They also spoke about the cost of the scavenger hunt prizes.

A motion was made by Commissioner Nerhaugen, seconded by Commissioner Reinke to authorize up to \$200 for prizes for the scavenger hunt. A vote was conducted, and the motion carried unanimously by a vote of 5:0.

The Commission discussed the trivia prizes.

A motion was made by Commissioner Tsui, seconded by Commissioner Majerus to authorize up to \$50 for trivia prizes. A vote was conducted, and the motion carried unanimously by a vote of 5:0.

The Commission discussed the food for the event.

A motion was made by Commissioner Nerhaugen, seconded by Commissioner Majerus to authorize up to \$500 for food for the event. A vote was conducted, and the motion carried unanimously by a vote of 5:0.

The Commission discussed the money for the bricks with affixed tabs.

A motion was made by Commissioner Tsui, seconded by Commissioner Majerus to authorize up to \$200 for the awards plaques. A vote was conducted, and the motion carried unanimously by a vote of 5:0.

The Commission discussed the nominees for the awards.

A motion was made by Commissioner Nerhaugen, seconded by Commissioner Majerus to approve all five nominees to receive awards. A vote was conducted, and the motion carried unanimously by a vote of 5:0.

Chair Reinke stated that she would reach out to the nominees. Commissioner Tsui shared that he would reach out to the number five nominee.

Staff Liaison Kohn stated that he would communicate with the number one and number three nominees. He asked that the nominees provide before-and-after pictures for the presentation. The Commission decided that a presentation would not be necessary.

Commissioner Majerus asked about advertising. Staff Liaison Kohn shared how the event would be promoted.

E. 2026 NAPC Forum Conference Discussion (No Attachments).

Staff Liaison Kohn gave an update on the Conference and stated they are considering a workshop in early June once more information is received. The Commission discussed the meeting time and tentatively decided to hold it after the regular meeting.

7. Communication Items

A. Staff Status Report (Verbal).

Staff Liaison Kohn shared that the Applicant had mentioned gathering the Malting Committee to review the concept and layout. Chair Reinke and Commissioner Tsui had previously volunteered to serve on the committee. Commissioner Majerus stated she would step in on the committee if needed.

B. Commissioner Comments.

Chair Reinke shared that she is excited for the event and thanked everyone for their work.

8. Adjournment

Chair Reinke adjourned the meeting at 6:38 p.m.