Our Vision

Red Wing thrives as a vibrant, creative river town that values its natural environment, welcomes all people, and unlocks opportunity for everyone.

Our Mission

We strive to create a sustainable, healthy, accessible, resilient, and equitable community where every person feels at home.

Meeting Announcement and Agenda

City Council Regular Meeting
City Council Chambers, 315 West 4th Street, Red Wing, MN & Virtually
Monday, March 9, 2026 at 6:00 PM

This meeting will be held in the City Hall Council Chambers and virtually via Webex at the same time. Members of the public can join this meeting either in person at City Hall or virtually. Join the meeting via Webex and type in the password 2026. To join via telephone, please dial (415) 655-0001. Enter access code 2558 771 8680 and password 2026 when prompted.

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Excusal of Members**
4. **Approval of Agenda**
5. **Proclamations and Recognitions**
6. **Presentations**
7. **Public Comment**
   Everyone is allowed three minutes to speak on any agenda items and three minutes to speak on any non-agenda items. Non-agenda items will come first; agenda items will follow. Separate sign-up sheets will be available in the lobby. Individuals may only sign up one time per sheet. A person may not give either of their three-minute allotments of time to another person.
8. **Consent Agenda (Roll Call Required *)**
   The Consent Agenda consists of items that often don't require Council discussion. These items are usually routine business, non-controversial, or have been discussed publicly in the past. These items can be approved by the Council all at once unless a Council member acknowledges they would like to comment or have a discussion on any of these items at this meeting. If no Council member has a concern or comment on any of the consent agenda items, the Council will approve them all at the same time.

   8.A. Motion to Approve Bills (Warrant #126768 - 126954, totaling $756,590.92).

   8.B. Motion to Approve February 23, 2026, Regular Meeting Minutes.

8.C. Motion to Appoint Hannah Paul to the Library Board of Trustees for a First Term Expiring December 31, 2028.

8.D. Motion to Approve Hangar Lot Lease with Sky Hook Incorporated at the Red Wing Regional Airport.
David Carlstrom has requested that his existing Hangar Lot Lease at the Red Wing Regional Airport (Block 5, Lot 3) be updated and put under his business name, Sky Hook Incorporated.

8.E. Motion to Approve City Council Administrator Review Process.

8.F. Motion to Approve Department of Justice Notice Under the Americans with Disabilities Act (ADA) and Grievance Procedures under the ADA.

8.G. Motion to Adopt * Resolution No. 8155, Approving Plans and Specifications and Ordering Advertisement for Bids on Improvement for 2026 Street Reconstruction Project (E 4th St, E 3rd St, Sanderson St, Green St, Arkin St).
This project is a street and utility infrastructure replacement project.

8.H. Motion to Approve a One-Day Temporary Liquor License for the Anderson Center for a Saltydog Concert on March 27, 2026.

8.I. Motion to Approve the Memorandum of Understanding (MOU) with the East End Community Garden Group and the Use of the Road Right-of-Way for a Community Garden.
City staff recently met with John Anderes to discuss the development of a proposed community garden in the East End Neighborhood. The discussion included identifying a suitable location, outlining roles and responsibilities between the City and the gardening group, and ensuring consistency with City policies regarding use of public right-of-way.

8.J. Motion to Approve the Reallocation of Capital Improvement Funds from Interior Painting of the Library to Replacement of the Access Control System for the Library.
After reviewing site conditions with the Library Director, staff evaluated current facility priorities and identified replacement of the building's antiquated access control system as a more urgent operational and security need. Staff is requesting that the previously budgeted $24,417 for full interior painting be reallocated to replace the building's access control system.

8.K. Motion to Approve Reallocation of $400,000 in the 2026 Capital Improvement Plan (CIP) from Water Reservoir Maintenance – Charlson Crest Water Reservoir to Rehabilitation of Booster Station 8.
Staff is requesting the City Council approve the reallocation of $400,000 from the 2026 CIP for the water utility enterprise fund from the Water Reservoir Maintenance, Charlson Crest Water Reservoir interior and exterior painting project, to fund rehabilitation of Booster Station 8.

8.L. Motion to Approve a Work Order with Bolton & Menk for Preliminary Engineering for Wastewater Treatment Facility Improvements.
At the February 23, 2026, City Council meeting, the Council approved the reallocation of $193,600 in the 2026 CIP from the Trickling Filter Roof Replacement to Preliminary Engineering for the Wastewater Treatment Facility Improvements. Per the City's financial management practices, the City Council must formally approve work orders for professional service agreements exceeding $175,000.

8.M. Motion to Approve a Memorandum of Agreement Regarding Minnesota Paid Family Medical Leave with the American Federation of State, County, and Municipal Employees (AFSCME) Public Works Union.

The City Council is asked to approve the Memorandum of Agreement listed below. Staff recommends approval.

8.N. Motion to Adopt * Resolution No. 8156, Approving the Purchase of a Pierce Enforcer 100-foot Ascendant Tower Bid No. 1284 for $2,415,625.

8.O. Motion to Approve Private Use of Public Property (PUPP) Application for Riseup Community Weekend, Celebrating Juneteenth and Pride.
Rise Up Community Weekend is a coordinated two-day, family-friendly community celebration held at Central Park. The weekend includes a Juneteenth Celebration on Friday, June 19, and a Pride Celebration on Saturday, June 20.

8.P. Motion to Approve Private Use of Public Property (PUPP) Application for Red Wing Walk to End Alzheimer's - River Cities.
The Alzheimer's Association will hold its annual event on September 18 -19, 2026, from 9 a.m. to 3 p.m. at Colvill Park. Organizers have reserved the Colvill Courtyard for the event and will utilize the surrounding area, the walking paths within Colvill Park, and the parking lot.

8.Q. Motion to Adopt * Resolution No. 8157, Authorizing Acceptance of the Minnesota Public Facilities Authority (MPFA) Grant from the Drinking Water Revolving Fund for the 2026 Lead Service Line Replacement Project.
On January 12, 2026, the City was notified that we had successfully obtained $1,325,000 in funding through the PFA for our 2026 project. This program is intended to fund the replacement of all lead service lines, including any service lines inside property lines that remain galvanized pipe, as well as any service line that contains or has contained lead, including lead goosenecks at the connection to the water main. To obtain the already approved funding through MPFA, the City must adopt a resolution to allow the acceptance of funds before they can be disbursed through the MPFA loan/grant program.

9. Motions and General Business (Roll Call Required *)

The Council will address each of these items separately. Input from the public on any of these items needs to happen during the Public Comment period at the start of the meeting. The only exception is a Public Hearing.

9.A. Consider Motion to Introduce Ordinance No. 232, Amending Chapter 4 of the City Code Requiring a Single Master Water Meter for Manufactured Home Parks (MHPs).
The purpose of this ordinance amendment is to require that manufactured home parks within the City of Red Wing be served by a single master water meter rather than individual City meters at each lot. Staff presented this draft ordinance change to the City Council at the February 23, 2026, workshop. The council's general direction was in favor of adopting this ordinance to reduce risks to the City and to provide consistency and uniformity in utility metering and billing.

9.B. Actions Related to Ordinance No. 228, Fourth Series, Repealing and Replacing Chapter 9 of the City Code.
On November 10, 2025, Council approved the introduction of Ordinance 228 amending Chapter 9 of the City Code to improve readability, eliminate redundancies, and make two minor policy adjustments. Council tabled the item at the February 23 meeting and requested staff make additional modifications for which the Ordinance is being reintroduced.

1. Consider Motion to Remove from Table.

2. Consider Motion to Introduce Ordinance No. 228, Fourth Series, Repealing and Replacing Chapter 9 of the City Code, Parking Regulations.

9.C. Consider Motion for the City of Red Wing to Maintain Ownership of the Mooring Clusters Located Adjacent to the Red Wing Grain Dock Facility and to Enter into a Minimum of a 50-Year Lease Agreement with the Port Authority for their Operation, Maintenance, and Management Under Terms Approved by the City Council.

10. Communication Items

10.A. Port Authority Update.
Community Development Director Kyle Klatt will be present at the meeting to provide an update on Port activities. See attached report for details.

10.B. Council Comments

10.C. Council Administrator's Status Report

11. Adjournment

Accommodations for signing interpreter, Braille, large print, etc. can be made. Call City Hall at 385.3600 seven days prior to the need. Hearing assistance devices are available during meetings.

March 9, 2026

START WITH CHECK NUMBER……....126768

END WITH CHECK NUMBER…….……....126954

ACCOUNTS PAYABLE FOR THE FIRST MEETING OF MARCH=$756,590.92

Accounts Payable

Transactions by Account

User: Victoria.grover@ci.red-wing.mn.us
Printed: 03/03/2026 - 2:03PM
Batch: 00813.02.2026

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
101-41110-53750	QUADIENT LEASING USA INC	QUARTERLY LEASE	02/18/2026	126821	42.27	
			Vendor Subtotal:		42.27	
101-41330-53199	TIMESAVER OFF SITE SECRETA		02/18/2026	126844	178.00	
101-41330-53199	TIMESAVER OFF SITE SECRETA		02/18/2026	126844	178.00	
101-41330-53199	TIMESAVER OFF SITE SECRETA		02/18/2026	126844	427.00	
101-41330-53199	TIMESAVER OFF SITE SECRETA		02/18/2026	126844	387.50	
101-41330-53199	TIMESAVER OFF SITE SECRETA		02/18/2026	126844	219.50	
101-41330-53199	TIMESAVER OFF SITE SECRETA		02/18/2026	126844	219.50	
101-41330-53199	TIMESAVER OFF SITE SECRETA		02/18/2026	126844	344.00	
101-41330-53199	TIMESAVER OFF SITE SECRETA		02/18/2026	126844	219.50	
101-41330-53199	TIMESAVER OFF SITE SECRETA		02/18/2026	126844	197.00	
			Vendor Subtotal:		2,370.00	
101-41330-53210	US POSTAL SERVICE (QUADIEN		02/18/2026	126850	15.50	
			Vendor Subtotal:		15.50	
101-41330-53750	QUADIENT LEASING USA INC	QUARTERLY LEASE	02/18/2026	126821	42.27	
			Vendor Subtotal:		42.27	
101-41410-53210	US POSTAL SERVICE (QUADIEN		02/18/2026	126850	7.40	
			Vendor Subtotal:		7.40	
101-41410-53750	QUADIENT LEASING USA INC	QUARTERLY LEASE	02/18/2026	126821	42.27	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
			Vendor Subtotal:		42.27	
101-41540-53499	O'ROURKE MEDIA GROUP	BUDGET SUMMARY	02/18/2026	126819	355.19	
			Vendor Subtotal:		355.19	
101-41610-53125	SQUIRES WALDSPURGER & MA	RETAINER FEE	02/18/2026	126837	13,552.07	
			Vendor Subtotal:		13,552.07	
101-41941-53555	XCEL ENERGY INC	JANUARYMASTER	02/18/2026	126854	84.07	
			Vendor Subtotal:		84.07	
101-41941-53565	XCEL ENERGY INC	JANUARYMASTER	02/18/2026	126854	1,272.46	
			Vendor Subtotal:		1,272.46	
101-42100-52221	TALOS DYNAMICS TALOS DYNA	BYRNA	02/18/2026	126843	569.97	
			Vendor Subtotal:		569.97	
101-42100-52299	GOODHUE COUNTY SHERIFF'S (	COPIER AND THROW PHONE	02/18/2026	126831	318.23	
			Vendor Subtotal:		318.23	
101-42100-53199	GOODHUE COUNTY SHERIFF'S (	SHRED RIGHT	02/18/2026	126831	77.77	
			Vendor Subtotal:		77.77	
101-42100-53205	GOODHUE COUNTY	JANUARY PHONE BILL	02/18/2026	126795	170.42	
			Vendor Subtotal:		170.42	
101-42100-53210	US POSTAL SERVICE (QUADIEN		02/18/2026	126850	181.32	
			Vendor Subtotal:		181.32	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
101-42100-53310	ELAN FINANCIAL SERVICES	BREEZY POINT M. BETTICH CON	02/18/2026	126785	150.33	
			Vendor Subtotal:		150.33	
101-42100-53320	ELAN FINANCIAL SERVICES	CHIPOTLE	02/18/2026	126787	13.63	
101-42100-53320	ELAN FINANCIAL SERVICES	CHIPOTLE	02/18/2026	126787	17.66	
			Vendor Subtotal:		31.29	
101-42100-53330	ELAN FINANCIAL SERVICES	M. BETTICH CONFERENCE	02/18/2026	126785	300.00	
101-42100-53330	ELAN FINANCIAL SERVICES	DMT RECERTIFICATION DAHL	02/18/2026	126785	75.00	
101-42100-53330	ELAN FINANCIAL SERVICES	SOTA CONFERENCE COLVARD	02/18/2026	126785	395.00	
101-42100-53330	ELAN FINANCIAL SERVICES	WORKSHOP E. BETTICH, COLVAR	02/18/2026	126785	80.00	
101-42100-53330	ELAN FINANCIAL SERVICES	ILEETA CONFERENCE ROZEMA	02/18/2026	126785	440.00	
101-42100-53330	ELAN FINANCIAL SERVICES	ILEETA CONFERENCE PTACEK	02/18/2026	126785	440.00	
101-42100-53330	ELAN FINANCIAL SERVICES	MANDELKOW TRAINING COURS	02/18/2026	126785	125.00	
			Vendor Subtotal:		1,855.00	
101-42100-53750	QUADIENT LEASING USA INC	QUARTERLY LEASE	02/18/2026	126821	42.27	
			Vendor Subtotal:		42.27	
101-42100-53906	OFFICE OF MN IT SERVICES	LANGUAGE LINE	02/18/2026	126813	281.40	
			Vendor Subtotal:		281.40	
101-42100-53960	SIEWERT'S GARAGE INC	MN ZML630 BRIDGE TO LEC 26-1	02/18/2026	126834	150.00	
			Vendor Subtotal:		150.00	
101-42100-53968	CARLSON'S SPORTS	RECORDS UNIFORMS	02/18/2026	126775	704.00	
			Vendor Subtotal:		704.00	
101-42100-53968	STREICHER'S INC	FLASHLIGHT CASE	02/18/2026	126839	37.00	
			Vendor Subtotal:		37.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
101-42115-53210	US POSTAL SERVICE (QUADIEN'		02/18/2026	126850	58.72	
		Vendor Subtotal:			58.72	
101-42115-53750	QUADIENT LEASING USA INC	QUARTERLY LEASE	02/18/2026	126821	42.27	
		Vendor Subtotal:			42.27	
101-42200-53210	US POSTAL SERVICE (QUADIEN'		02/18/2026	126850	15.40	
		Vendor Subtotal:			15.40	
101-42200-53750	QUADIENT LEASING USA INC	QUARTERLY LEASE	02/18/2026	126821	42.27	
		Vendor Subtotal:			42.27	
101-42200-53968	ASPEN MILLS INC	55066RFD WILLEMS PANTS	02/18/2026	126771	132.61	
101-42200-53968	ASPEN MILLS INC	55066RFD POC GOLD TAGS	02/18/2026	126771	152.62	
101-42200-53968	ASPEN MILLS INC	55066RFD KRUEMPEL PANTS	02/18/2026	126771	119.90	
		Vendor Subtotal:			405.13	
101-42200-54200	IMAGETREND INC	1229 CIP CAD INSTALL	02/18/2026	126799	3,250.00	
		Vendor Subtotal:			3,250.00	
101-42280-53555	XCEL ENERGY INC	JANUARYMASTER	02/18/2026	126854	126.04	
		Vendor Subtotal:			126.04	
101-42280-53565	XCEL ENERGY INC	JANUARYMASTER	02/18/2026	126854	1,970.83	
		Vendor Subtotal:			1,970.83	
101-42500-53210	QUADIENT LEASING USA INC	QUARTERLY LEASE	02/18/2026	126821	42.27	
		Vendor Subtotal:			42.27	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
101-43010-53210	US POSTAL SERVICE (QUADIEN'		02/18/2026	126850	81.82	
		Vendor Subtotal:			81.82	
101-43015-52315	WW GRAINGER INC	PARTS FOR PW BUILDING	02/18/2026	126853	346.53	
		Vendor Subtotal:			346.53	
101-43015-53555	XCEL ENERGY INC	JANUARYMASTER	02/18/2026	126854	421.07	
		Vendor Subtotal:			421.07	
101-43015-53565	XCEL ENERGY INC	JANUARYMASTER	02/18/2026	126854	5,206.52	
		Vendor Subtotal:			5,206.52	
101-43015-53605	SYLVANDER HEATING INC	SERVER ROOM - PUBLIC WORKS	02/18/2026	126842	174.50	
		Vendor Subtotal:			174.50	
101-43015-53645	HOTSY CLEANING EQUIPMENT	PARTS	02/18/2026	126797	186.66	
		Vendor Subtotal:			186.66	
101-43020-52315	WW GRAINGER INC	WRAP AROUND LABEL WHITE N'	02/18/2026	126853	29.21	
		Vendor Subtotal:			29.21	
101-43160-52299	MOBOTREX INC	TRAFFIC SIGNALS	02/18/2026	126814	440.00	
		Vendor Subtotal:			440.00	
101-43160-53555	XCEL ENERGY INC	JANUARYMASTER	02/18/2026	126854	2,828.33	
		Vendor Subtotal:			2,828.33	
101-43170-52299	FASTENAL COMPANY	WDG ANCHR	02/18/2026	126790	40.80	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			40.80	
101-43170-52330	MARTINS FLAG COMPANY LLC	NYLON US FLAG - ROPED HEADI	02/18/2026	126808	578.17	
		Vendor Subtotal:			578.17	
101-43170-53555	XCEL ENERGY INC	JANUARYMASTER	02/18/2026	126854	233.57	
		Vendor Subtotal:			233.57	
101-45124-52299	RIPLEY RENTAL AND SALES IN(	ATH RINKS	02/18/2026	126823	23.45	
		Vendor Subtotal:			23.45	
101-45124-53555	XCEL ENERGY INC	JANUARYMASTER	02/18/2026	126854	41.61	
		Vendor Subtotal:			41.61	
101-45124-53565	XCEL ENERGY INC	JANUARYMASTER	02/18/2026	126854	146.46	
		Vendor Subtotal:			146.46	
101-45172-53605	SUMMIT FIRE PROTECTION	PARTS FOR AIR COMPRESSOR - R	02/18/2026	126840	2,275.00	
		Vendor Subtotal:			2,275.00	
101-45182-53555	XCEL ENERGY INC	JANUARYMASTER	02/18/2026	126854	557.82	
		Vendor Subtotal:			557.82	
101-45182-53565	XCEL ENERGY INC	JANUARYMASTER	02/18/2026	126854	961.93	
		Vendor Subtotal:			961.93	
101-45183-53555	XCEL ENERGY INC	JANUARYMASTER	02/18/2026	126854	417.22	
		Vendor Subtotal:			417.22	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
101-45184-53555	XCEL ENERGY INC	JANUARYMASTER	02/18/2026	126854	36.43	
			Vendor Subtotal:		36.43	
101-45184-53565	XCEL ENERGY INC	JANUARYMASTER	02/18/2026	126854	296.30	
			Vendor Subtotal:		296.30	
101-45210-53555	XCEL ENERGY INC	JANUARYMASTER	02/18/2026	126854	31.75	
			Vendor Subtotal:		31.75	
101-45214-53555	XCEL ENERGY INC	JANUARYMASTER	02/18/2026	126854	105.95	
			Vendor Subtotal:		105.95	
101-45215-53555	XCEL ENERGY INC	JANUARYMASTER	02/18/2026	126854	52.20	
			Vendor Subtotal:		52.20	
101-45216-53555	XCEL ENERGY INC	JANUARYMASTER	02/18/2026	126854	425.36	
			Vendor Subtotal:		425.36	
101-45216-53565	XCEL ENERGY INC	JANUARYMASTER	02/18/2026	126854	809.97	
			Vendor Subtotal:		809.97	
101-45220-53555	XCEL ENERGY INC	JANUARYMASTER	02/18/2026	126854	359.85	
			Vendor Subtotal:		359.85	
101-45350-53555	XCEL ENERGY INC	JANUARYMASTER	02/18/2026	126854	39.58	
			Vendor Subtotal:		39.58	
101-45350-53565	XCEL ENERGY INC	JANUARYMASTER	02/18/2026	126854	3,606.68	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			3,606.68	
101-46310-53210	US POSTAL SERVICE (QUADIEN'		02/18/2026	126850	126.77	
		Vendor Subtotal:			126.77	
101-46310-53455	O'ROURKE MEDIA GROUP	BID FOR AD DEMO OF CENTRAL	02/18/2026	126819	111.40	
		Vendor Subtotal:			111.40	
101-46310-53750	QUADIENT LEASING USA INC	QUARTERLY LEASE	02/18/2026	126821	42.27	
		Vendor Subtotal:			42.27	
101-46630-53555	XCEL ENERGY INC	JANUARYMASTER	02/18/2026	126854	609.53	
		Vendor Subtotal:			609.53	
101-46630-53565	XCEL ENERGY INC	JANUARYMASTER	02/18/2026	126854	1,590.58	
		Vendor Subtotal:			1,590.58	
101-49010-53555	XCEL ENERGY INC	JANUARYMASTER	02/18/2026	126854	771.12	
		Vendor Subtotal:			771.12	
101-49010-53565	XCEL ENERGY INC	JANUARYMASTER	02/18/2026	126854	23.24	
		Vendor Subtotal:			23.24	
101-49010-53750	QUADIENT LEASING USA INC	QUARTERLY LEASE	02/18/2026	126821	42.27	
		Vendor Subtotal:			42.27	
101-49200-53904	COALITION OF GREATER MN CI	2025-6 CGMC Dues	02/18/2026	126777	36,878.00	
		Vendor Subtotal:			36,878.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
101-49822-53555	XCEL ENERGY INC	JANUARYMASTER	02/18/2026	126854	-553.34	
			Vendor Subtotal:		-553.34	
101-49823-53555	XCEL ENERGY INC	JANUARYMASTER	02/18/2026	126854	-175.68	
			Vendor Subtotal:		-175.68	
101-49824-53555	XCEL ENERGY INC	JANUARYMASTER	02/18/2026	126854	-515.34	
			Vendor Subtotal:		-515.34	
101-49824-53565	XCEL ENERGY INC	JANUARYMASTER	02/18/2026	126854	23.04	
			Vendor Subtotal:		23.04	
			Subtotal for FUND: 101		88,034.03	
209-49810-53210	US POSTAL SERVICE (QUADIEN		02/18/2026	126850	31.66	
			Vendor Subtotal:		31.66	
209-49810-53750	QUADIENT LEASING USA INC	QUARTERLY LEASE	02/18/2026	126821	42.26	
			Vendor Subtotal:		42.26	
			Subtotal for FUND: 209		73.92	
211-45500-52110	AMAZON.COM SALES INC	cardstock	02/18/2026	126768	37.62	
			Vendor Subtotal:		37.62	
211-45500-52299	AMAZON.COM SALES INC	purell	02/18/2026	126768	11.19	
			Vendor Subtotal:		11.19	
211-45500-53130	AMAZON.COM SALES INC	harry potter	02/18/2026	126768	103.43	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			103.43	
211-45500-53130	MEGAN SEELAND	Acct RWPL Inv 02/10/26RWPL Targe	02/18/2026	126815	36.07	
		Vendor Subtotal:			36.07	
211-45500-53210	US POSTAL SERVICE (QUADIEN'		02/18/2026	126850	1.48	
		Vendor Subtotal:			1.48	
211-45500-53750	QUADIENT LEASING USA INC	QUARTERLY LEASE	02/18/2026	126821	42.27	
		Vendor Subtotal:			42.27	
211-45500-53907	AMAZON.COM SALES INC		02/18/2026	126768	24.49	
		Vendor Subtotal:			24.49	
211-45500-53907	GALE/CENGAGE LEARNING INC	Acct 100299031 Inv 999102296204	02/18/2026	126794	26.64	
211-45500-53907	GALE/CENGAGE LEARNING INC	Acct 100299031 Inv 999102268360	02/18/2026	126794	73.42	
		Vendor Subtotal:			100.06	
211-45500-53907	INGRAM LIBRARY SERVICES LI	Acct 20AV706 Inv 94250152	02/18/2026	126800	347.59	
211-45500-53907	INGRAM LIBRARY SERVICES LI	Acct 20AV706 Inv 94267578	02/18/2026	126800	557.61	
211-45500-53907	INGRAM LIBRARY SERVICES LI	Acct 20AV706 Inv 94290069	02/18/2026	126800	400.83	
211-45500-53907	INGRAM LIBRARY SERVICES LI	Acct 20AV706 Inv 94328272	02/18/2026	126800	251.64	
		Vendor Subtotal:			1,557.67	
211-45500-53907	PLAYAWAY PRODUCTS, LLC	Sale 482423 Inv 524588	02/18/2026	126820	68.24	
		Vendor Subtotal:			68.24	
211-45510-52205	AMAZON.COM SALES INC	vacuum bags	02/18/2026	126768	19.99	
		Vendor Subtotal:			19.99	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
211-45510-52315	WW GRAINGER INC	PARTS FOR LIBRARY	02/18/2026	126853	455.74	
			Vendor Subtotal:		455.74	
211-45510-53555	XCEL ENERGY INC	JANUARYMASTER	02/18/2026	126854	-214.25	
			Vendor Subtotal:		-214.25	
211-45510-53565	XCEL ENERGY INC	JANUARYMASTER	02/18/2026	126854	2,130.53	
			Vendor Subtotal:		2,130.53	
			Subtotal for FUND: 211		4,374.53	
236-46600-53210	US POSTAL SERVICE (QUADIEN		02/18/2026	126850	22.20	
			Vendor Subtotal:		22.20	
236-46600-53710	XCEL ENERGY INC	February 2026 Storage Pad	02/18/2026	126855	1,500.00	
			Vendor Subtotal:		1,500.00	
236-46600-53750	QUADIENT LEASING USA INC	QUARTERLY LEASE	02/18/2026	126821	42.27	
			Vendor Subtotal:		42.27	
236-46600-53904	ECONOMIC DEVELOPMENT ASS	2026 EDAM Membership Dues	02/18/2026	126784	575.00	
			Vendor Subtotal:		575.00	
236-46600-53904	RED WING AREA MANUFACTUF	2026 Membership Dues	02/18/2026	126826	65.00	
			Vendor Subtotal:		65.00	
236-46600-53999	RED WING CAPITAL INVESTME	REIMBURSEMENT - DEED Redeve	02/18/2026	126825	124,423.00	
			Vendor Subtotal:		124,423.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
			Subtotal for FUND: 236		126,627.47	
291-00000-44125	COMMERCIAL PLUMBING & HE	Refund incorrect billing - mechanical]	02/18/2026	126781	540.64	
			Vendor Subtotal:		540.64	
291-00000-44125	SMITH HEATING INC	Refund incorrect billing - mechnical p	02/18/2026	126835	255.70	
			Vendor Subtotal:		255.70	
291-42400-53210	US POSTAL SERVICE (QUADIEN		02/18/2026	126850	60.95	
			Vendor Subtotal:		60.95	
291-42400-53750	QUADIENT LEASING USA INC	QUARTERLY LEASE	02/18/2026	126821	42.27	
			Vendor Subtotal:		42.27	
			Subtotal for FUND: 291		899.56	
410-49810-54150	MINNESOTA PETROLEUM SERV	FUEL SYSTEM REPLACEMENT - S	02/18/2026	126810	39,101.61	
			Vendor Subtotal:		39,101.61	
			Subtotal for FUND: 410		39,101.61	
421-46800-53555	XCEL ENERGY INC	JANUARYMASTER	02/18/2026	126854	35.68	
			Vendor Subtotal:		35.68	
421-46800-53565	XCEL ENERGY INC	JANUARYMASTER	02/18/2026	126854	23.24	
			Vendor Subtotal:		23.24	
			Subtotal for FUND: 421		58.92	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
467-43121-53115	STANTEC CONSULTING SERVIC	STURGEON LAKE ROAD CONSTR	02/18/2026	126838	22,954.20	
467-43121-53115	STANTEC CONSULTING SERVIC	STURGEON LAKE ROAD CONSTR	02/18/2026	126838	11,611.52	
		Vendor Subtotal:			34,565.72	
		Subtotal for FUND: 467			34,565.72	
488-49400-54150	KRAUS-ANDERSON CONSTRUC	10TH ST BOOSTER - IMPROVEME	02/18/2026	126802	11,139.81	
		Vendor Subtotal:			11,139.81	
		Subtotal for FUND: 488			11,139.81	
498-43186-53115	BOLTON & MENK INC	N SERVICE DR SIDEWALK - 1/3/26	02/18/2026	126773	8,113.50	
		Vendor Subtotal:			8,113.50	
		Subtotal for FUND: 498			8,113.50	
600-00000-20200	DANIEL D MEHRKENS ET AL	Refund Check 040685-000, 1578 ALV	02/18/2026	126845	0.48	
600-00000-20200	DANIEL D MEHRKENS ET AL	Refund Check 040685-000, 1578 ALV	02/18/2026	126845	5.03	
		Vendor Subtotal:			5.51	
600-00000-20200	ROBERT D & ANN L ANDERSEN	Refund Check 005707-001, 613 HAW	02/18/2026	126846	6.02	
600-00000-20200	ROBERT D & ANN L ANDERSEN	Refund Check 005707-001, 613 HAW	02/18/2026	126846	7.31	
600-00000-20200	ROBERT D & ANN L ANDERSEN	Refund Check 005707-001, 613 HAW	02/18/2026	126846	1.56	
600-00000-20200	ROBERT D & ANN L ANDERSEN	Refund Check 005707-001, 613 HAW	02/18/2026	126846	14.81	
600-00000-20200	ROBERT D & ANN L ANDERSEN	Refund Check 005707-001, 613 HAW	02/18/2026	126846	1.09	
		Vendor Subtotal:			30.79	
600-00000-20200	DIANE C & CLARENCE J DEMER	Refund Check 008035-000, 1062 PUT	02/18/2026	126847	1.55	
600-00000-20200	DIANE C & CLARENCE J DEMER	Refund Check 008035-000, 1062 PUT	02/18/2026	126847	6.00	
600-00000-20200	DIANE C & CLARENCE J DEMER	Refund Check 008035-000, 1062 PUT	02/18/2026	126847	7.29	
600-00000-20200	DIANE C & CLARENCE J DEMER	Refund Check 008035-000, 1062 PUT	02/18/2026	126847	1.08	
600-00000-20200	DIANE C & CLARENCE J DEMER	Refund Check 008035-000, 1062 PUT	02/18/2026	126847	14.74	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			30.66	
600-00000-20200	BRIAN L & LEANN M RAUCHWA	Refund Check 029755-001, 516 NOR	02/18/2026	126848	0.27	
600-00000-20200	BRIAN L & LEANN M RAUCHWA	Refund Check 029755-001, 516 NOR	02/18/2026	126848	1.27	
600-00000-20200	BRIAN L & LEANN M RAUCHWA	Refund Check 029755-001, 516 NOR	02/18/2026	126848	2.58	
600-00000-20200	BRIAN L & LEANN M RAUCHWA	Refund Check 029755-001, 516 NOR	02/18/2026	126848	0.19	
600-00000-20200	BRIAN L & LEANN M RAUCHWA	Refund Check 029755-001, 516 NOR	02/18/2026	126848	1.05	
		Vendor Subtotal:			5.36	
600-49500-53199	EXPRESS EMPLOYMENT SERVI(	B. WARREN	02/18/2026	126789	1,051.81	
600-49500-53199	EXPRESS EMPLOYMENT SERVI(	K. HUPPERT	02/18/2026	126789	868.78	
		Vendor Subtotal:			1,920.59	
600-49500-53555	XCEL ENERGY INC	JANUARYMASTER	02/18/2026	126854	37.66	
		Vendor Subtotal:			37.66	
600-49500-53750	QUADIENT LEASING USA INC	QUARTERLY LEASE	02/18/2026	126821	42.27	
		Vendor Subtotal:			42.27	
		Subtotal for FUND: 600			2,072.84	
601-00000-20200	DANIEL D MEHRKENS ET AL	Refund Check 040685-000, 1578 ALV	02/18/2026	126845	90.31	
		Vendor Subtotal:			90.31	
601-00000-20200	ROBERT D & ANN L ANDERSEN	Refund Check 005707-001, 613 HAW	02/18/2026	126846	24.49	
		Vendor Subtotal:			24.49	
601-49400-52415	RED WING SHOE STORE	MARK THERMOS	02/18/2026	126827	250.00	
601-49400-52415	RED WING SHOE STORE	KURT KRIE	02/18/2026	126827	250.00	
		Vendor Subtotal:			500.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
601-49400-53210	US POSTAL SERVICE (QUADIEN		02/18/2026	126850	16.94	
		Vendor Subtotal:			16.94	
601-49400-53555	XCEL ENERGY INC	JANUARYMASTER	02/18/2026	126854	26,911.11	
		Vendor Subtotal:			26,911.11	
601-49400-53555	XCEL ENERGY	PUMP STATION 4 - 1005 BUSH ST -	02/18/2026	126856	29.77	
		Vendor Subtotal:			29.77	
601-49400-53565	XCEL ENERGY INC	JANUARYMASTER	02/18/2026	126854	10,304.65	
		Vendor Subtotal:			10,304.65	
601-49400-53620	VAN METER INC	PARTS MANAGEMENT AGREEME	02/18/2026	126851	480.14	
		Vendor Subtotal:			480.14	
601-49400-53620	VESSCO INC.	W MARLOW PUMP	02/18/2026	126852	4,147.48	
		Vendor Subtotal:			4,147.48	
601-49430-53555	XCEL ENERGY INC	JANUARYMASTER	02/18/2026	126854	138.89	
		Vendor Subtotal:			138.89	
601-49430-53565	XCEL ENERGY INC	JANUARYMASTER	02/18/2026	126854	435.44	
		Vendor Subtotal:			435.44	
601-49430-53730	MJS OF RED WING	JAN 2 AND JAN 5 2026 - HAMMEF	02/18/2026	126812	2,385.00	
		Vendor Subtotal:			2,385.00	
601-49430-53750	QUADIENT LEASING USA INC	QUARTERLY LEASE	02/18/2026	126821	42.27	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			42.27	
		Subtotal for FUND: 601			45,506.49	
602-00000-20200	ROBERT D & ANN L ANDERSEN	Refund Check 005707-001, 613 HAW	02/18/2026	126846	22.13	
		Vendor Subtotal:			22.13	
602-49460-53105	CUES INC	SOFTWARE OFFICE SUPPORT & S	02/18/2026	126793	1,330.00	
		Vendor Subtotal:			1,330.00	
602-49460-53555	XCEL ENERGY INC	JANUARYMASTER	02/18/2026	126854	164.53	
		Vendor Subtotal:			164.53	
602-49460-53565	XCEL ENERGY INC	JANUARYMASTER	02/18/2026	126854	217.71	
		Vendor Subtotal:			217.71	
602-49460-53620	VAN METER INC	PARTS MANAGEMENT AGREEME	02/18/2026	126851	480.14	
		Vendor Subtotal:			480.14	
602-49470-52265	HACH COMPANY	PORTABLE DO METER	02/18/2026	126796	958.20	
602-49470-52265	HACH COMPANY	GEL PROBE STD	02/18/2026	126796	489.20	
		Vendor Subtotal:			1,447.40	
602-49470-52305	DAKOTA SUPPLY GROUP INC	6 E-Z FLANGE ADAPTER DIP	02/18/2026	126783	439.56	
		Vendor Subtotal:			439.56	
602-49470-52305	UNITED STATES PLASTIC CORP(	1/2 CPVC IND TU BALL VLV THD/	02/18/2026	126849	529.37	
		Vendor Subtotal:			529.37	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
602-49470-52415	SAFE-FAST INC	REPLACEMENT BATTERY KIT FO	02/18/2026	126828	422.42	
		Vendor Subtotal:			422.42	
602-49470-53210	US POSTAL SERVICE (QUADIEN		02/18/2026	126850	16.95	
		Vendor Subtotal:			16.95	
602-49470-53330	MESERB FLAHERTY & ASSOCIA	2025 MESERB WINTER CONFERA	02/18/2026	126809	175.00	
		Vendor Subtotal:			175.00	
602-49470-53555	XCEL ENERGY INC	JANUARYMASTER	02/18/2026	126854	3,968.38	
		Vendor Subtotal:			3,968.38	
602-49470-53565	XCEL ENERGY INC	JANUARYMASTER	02/18/2026	126854	6,985.38	
		Vendor Subtotal:			6,985.38	
602-49470-53620	VAN METER INC	PARTS MANAGEMENT AGREEME	02/18/2026	126851	480.14	
		Vendor Subtotal:			480.14	
602-49470-53750	QUADIENT LEASING USA INC	QUARTERLY LEASE	02/18/2026	126821	42.27	
		Vendor Subtotal:			42.27	
602-49475-52270	HYDRITE CHEMICAL CO	INDUSTRIAL PLANT - 1800 LB	02/18/2026	126798	4,319.00	
		Vendor Subtotal:			4,319.00	
602-49475-52305	UNITED STATES PLASTIC CORP	1/2 CPVC IND TU BALL VLV THD/	02/18/2026	126849	529.37	
		Vendor Subtotal:			529.37	
602-49475-53555	XCEL ENERGY INC	JANUARYMASTER	02/18/2026	126854	1,203.95	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			1,203.95	
602-49475-53565	XCEL ENERGY INC	JANUARYMASTER	02/18/2026	126854	5,816.97	
		Vendor Subtotal:			5,816.97	
		Subtotal for FUND: 602			28,590.67	
603-49620-52215	MISSISSIPPI WELDERS INC	5CYL PROPANE	02/18/2026	126811	239.00	
603-49620-52215	MISSISSIPPI WELDERS INC	2CYL PROPANE	02/18/2026	126811	124.40	
		Vendor Subtotal:			363.40	
603-49620-52299	LAWSON PRODUCTS INC	FUSES, TUFF TORRQ CAP SCREW	02/18/2026	126803	290.21	
		Vendor Subtotal:			290.21	
603-49620-52305	OLSON MOTOR REPAIR LLC	6203 BEARING, 6202 BEARING, BI	02/18/2026	126818	523.50	
		Vendor Subtotal:			523.50	
603-49620-52405	WW GRAINGER INC	IMPACT REDUCER	02/18/2026	126853	59.93	
		Vendor Subtotal:			59.93	
603-49620-52415	KNOBELSDORFF ELECTRIC INC	DOWN PAYMENT ON CONTRACT	02/18/2026	126801	3,529.87	
		Vendor Subtotal:			3,529.87	
603-49620-53199	EXPRESS EMPLOYMENT SERVI(	A. LEONARD	02/18/2026	126789	875.79	
603-49620-53199	EXPRESS EMPLOYMENT SERVI(	J. MASON	02/18/2026	126789	940.55	
		Vendor Subtotal:			1,816.34	
603-49620-53750	QUADIENT LEASING USA INC	QUARTERLY LEASE	02/18/2026	126821	42.27	
		Vendor Subtotal:			42.27	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
603-49620-53904	SOLID WASTE ASSOCIATION OF	MEMBERSHIP 5/1/26-4/30/26	02/18/2026	126841	255.00	
			Vendor Subtotal:		255.00	
603-49620-53999	ELAN FINANCIAL SERVICES	COPPERMINE AUTOMATIC WIRE	02/18/2026	126786	2,099.99	
			Vendor Subtotal:		2,099.99	
603-49625-53199	EXPRESS EMPLOYMENT SERVI(	L. KURZ	02/18/2026	126789	162.36	
			Vendor Subtotal:		162.36	
603-49625-53210	US POSTAL SERVICE (QUADIEN'		02/18/2026	126850	65.41	
			Vendor Subtotal:		65.41	
603-49625-53555	XCEL ENERGY INC	JANUARYMASTER	02/18/2026	126854	-4,850.61	
			Vendor Subtotal:		-4,850.61	
603-49625-53587	LIBERTY TIRE SERVICES OF OH	TIRE DISPOSAL	02/18/2026	126804	1,562.87	
			Vendor Subtotal:		1,562.87	
603-49625-53588	OLMSTED COUNTY SOLID WAS'	MSW PROCESSING FEE	02/18/2026	126817	11,683.56	
			Vendor Subtotal:		11,683.56	
			Subtotal for FUND: 603		17,604.10	
605-49700-53210	US POSTAL SERVICE (QUADIEN'		02/18/2026	126850	0.74	
			Vendor Subtotal:		0.74	
605-49700-53555	XCEL ENERGY INC	JANUARYMASTER	02/18/2026	126854	-317.09	
			Vendor Subtotal:		-317.09	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
605-49700-53750	QUADIENT LEASING USA INC	QUARTERLY LEASE	02/18/2026	126821	42.27	
		Vendor Subtotal:			42.27	
		Subtotal for FUND: 605			-274.08	
610-00000-11580	SHIRLEY ZEMKE	RWFD EMS REFUND	02/18/2026	126833	125.00	
		Vendor Subtotal:			125.00	
610-42300-52235	BOUND TREE MEDICAL LLC	100217 AMB MEDS	02/18/2026	126774	102.53	
610-42300-52235	BOUND TREE MEDICAL LLC	100217 AMB MEDS	02/18/2026	126774	351.68	
610-42300-52235	BOUND TREE MEDICAL LLC	100217 AMB MEDS	02/18/2026	126774	74.53	
		Vendor Subtotal:			528.74	
610-42300-52430	MACQUEEN EQUIPMENT CO	MSA ALTAIR SING - GAS DETECT	02/18/2026	126807	305.45	
		Vendor Subtotal:			305.45	
610-42300-53199	SQUIRES WALDSPURGER & MA	LITIGATION	02/18/2026	126837	73.50	
		Vendor Subtotal:			73.50	
		Subtotal for FUND: 610			1,032.69	
650-00000-20200	DANIEL D MEHRKENS ET AL	Refund Check 040685-000, 1578 ALV	02/18/2026	126845	6.88	
		Vendor Subtotal:			6.88	
650-00000-20200	ROBERT D & ANN L ANDERSEN	Refund Check 005707-001, 613 HAW	02/18/2026	126846	21.49	
		Vendor Subtotal:			21.49	
650-00000-20200	DIANE C & CLARENCE J DEMER	Refund Check 008035-000, 1062 PUT	02/18/2026	126847	21.39	
		Vendor Subtotal:			21.39	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
650-00000-20200	BRIAN L & LEANN M RAUCHWA	Refund Check 029755-001, 516 NOR	02/18/2026	126848	2.80	
		Vendor Subtotal:			2.80	
		Subtotal for FUND: 650			52.56	
651-00000-20200	DANIEL D MEHRKENS ET AL	Refund Check 040685-000, 1578 ALV	02/18/2026	126845	6.44	
		Vendor Subtotal:			6.44	
651-00000-20200	ROBERT D & ANN L ANDERSEN	Refund Check 005707-001, 613 HAW	02/18/2026	126846	23.04	
		Vendor Subtotal:			23.04	
651-00000-20200	DIANE C & CLARENCE J DEMER	Refund Check 008035-000, 1062 PUT	02/18/2026	126847	22.94	
		Vendor Subtotal:			22.94	
651-00000-20200	BRIAN L & LEANN M RAUCHWA	Refund Check 029755-001, 516 NOR	02/18/2026	126848	1.89	
		Vendor Subtotal:			1.89	
		Subtotal for FUND: 651			54.31	
652-00000-20200	ROBERT D & ANN L ANDERSEN	Refund Check 005707-001, 613 HAW	02/18/2026	126846	13.11	
		Vendor Subtotal:			13.11	
652-00000-20200	DIANE C & CLARENCE J DEMER	Refund Check 008035-000, 1062 PUT	02/18/2026	126847	13.06	
		Vendor Subtotal:			13.06	
652-00000-20200	BRIAN L & LEANN M RAUCHWA	Refund Check 029755-001, 516 NOR	02/18/2026	126848	2.29	
		Vendor Subtotal:			2.29	
652-43150-53105	CUES INC	SOFTWARE OFFICE SUPPORT & S	02/18/2026	126793	1,330.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
			Vendor Subtotal:		1,330.00	
			Subtotal for FUND: 652		1,358.46	
701-41320-53210	US POSTAL SERVICE (QUADIEN		02/18/2026	126850	102.19	
			Vendor Subtotal:		102.19	
701-41320-53750	QUADIENT LEASING USA INC	QUARTERLY LEASE	02/18/2026	126821	42.27	
			Vendor Subtotal:		42.27	
701-41325-52105	AMAZON.COM SALES INC	EMPLOYEE CERTIFICATE FRAME	02/18/2026	126769	40.98	
			Vendor Subtotal:		40.98	
701-41400-53210	US POSTAL SERVICE (QUADIEN		02/18/2026	126850	158.71	
			Vendor Subtotal:		158.71	
701-41400-53750	QUADIENT LEASING USA INC	QUARTERLY LEASE	02/18/2026	126821	42.27	
			Vendor Subtotal:		42.27	
701-41520-53210	US POSTAL SERVICE (QUADIEN		02/18/2026	126850	88.83	
			Vendor Subtotal:		88.83	
701-41520-53750	QUADIENT LEASING USA INC	QUARTERLY LEASE	02/18/2026	126821	42.27	
			Vendor Subtotal:		42.27	
701-41520-53999	FLAHERTY & HOOD PA	2026 State Bonding - Legislative Supp	02/18/2026	126792	200.00	
			Vendor Subtotal:		200.00	
701-41710-53750	QUADIENT LEASING USA INC	QUARTERLY LEASE	02/18/2026	126821	42.27	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			42.27	
701-41810-53210	US POSTAL SERVICE (QUADIEN'		02/18/2026	126850	35.07	
701-41810-53210	US POSTAL SERVICE (QUADIEN'		02/18/2026	126850	4.94	
		Vendor Subtotal:			40.01	
701-41810-53750	QUADIENT LEASING USA INC	QUARTERLY LEASE	02/18/2026	126821	42.27	
		Vendor Subtotal:			42.27	
		Subtotal for FUND: 701			842.07	
702-49960-52405	APEX TOOLS LLC	12V MAX 3AH BATTERY 2 PK - SH	02/18/2026	126770	139.99	
		Vendor Subtotal:			139.99	
702-49960-52405	TRAVIS MARK SCHUETTE	XTRA DEP MM SKT - SHOP TOOL'	02/18/2026	126830	155.00	
		Vendor Subtotal:			155.00	
702-49960-52405	WESLEY KORUM	CIRCUIT TESTER BULB - 6PT SHL	02/18/2026	126836	1,259.10	
		Vendor Subtotal:			1,259.10	
702-49960-52510	NCH CORPORATION	PRO-BRITE - PREMALUBE EXTEM	02/18/2026	126776	2,416.05	
		Vendor Subtotal:			2,416.05	
702-49960-52510	CUMMINS INC	VEHICLE #579 - VEHICLE HAD O'	02/18/2026	126782	8,390.28	
702-49960-52510	CUMMINS INC	HEATER-ENG COOLANT - TAX-E'	02/18/2026	126782	409.58	
702-49960-52510	CUMMINS INC	SENDER - LOW COOLANT - TAX I	02/18/2026	126782	224.90	
		Vendor Subtotal:			9,024.76	
702-49960-52510	EVEREST EMERGENCY VEHICL	RR ATT FL LIGHT TOP BIN - DATE	02/18/2026	126788	106.76	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			106.76	
702-49960-52510	LITTLE FALLS MACHINE INC	SDL REAR LIFT BUFFER EXTENSI	02/18/2026	126805	958.16	
702-49960-52510	LITTLE FALLS MACHINE INC	UBS LEG H ANGER ASSEM - 2 PIE	02/18/2026	126805	372.23	
702-49960-52510	LITTLE FALLS MACHINE INC	SHOE ADJUSTING AND PARTS	02/18/2026	126805	1,102.44	
		Vendor Subtotal:			2,432.83	
702-49960-52510	MACQUEEN EQUIPMENT CO	E2 ROSENBAUER PUM AND TRAV	02/18/2026	126807	1,089.07	
702-49960-52510	MACQUEEN EQUIPMENT CO	CLAMPS	02/18/2026	126807	42.24	
702-49960-52510	MACQUEEN EQUIPMENT CO	AERIAL PLATFO AND TRAVEL	02/18/2026	126807	4,053.15	
		Vendor Subtotal:			5,184.46	
702-49960-52510	NORTHERN SAFETY TECHNOLC	ASSY ELECT RED SYNC - HALGO	02/18/2026	126816	207.61	
		Vendor Subtotal:			207.61	
702-49965-52510	LAWSON PRODUCTS INC	NITRILE GLOVES - MED - LARGE	02/18/2026	126803	561.50	
		Vendor Subtotal:			561.50	
702-49965-52510	SCHILLING SUPPLY COMPANY I	PAPER GOODS FOR STOCK ROOM	02/18/2026	126829	1,041.17	
		Vendor Subtotal:			1,041.17	
702-49965-53750	QUADIENT LEASING USA INC	QUARTERLY LEASE	02/18/2026	126821	42.27	
		Vendor Subtotal:			42.27	
			Subtotal for FUND: 702		22,571.50	
705-49980-53510	FIRST SUPPLY LLC	FLOOD REPAIR TASK#275922	02/18/2026	126791	373.21	
		Vendor Subtotal:			373.21	
705-49980-53510	LEAGUE OF MINNESOTA CITIES	LMCIT Claim# CA469865, Inv#1023	02/18/2026	126806	348.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
			Vendor Subtotal:		348.00	
			Subtotal for FUND: 705		721.21	
710-49985-53645	BAN-KOE SYSTEMS INC	Annual Renewal	02/18/2026	126772	18,884.00	
			Vendor Subtotal:		18,884.00	
710-49985-53645	COMPUTER INTEGRATION TECI	CIT MSS MONTHLY	02/18/2026	126780	3,213.25	
			Vendor Subtotal:		3,213.25	
710-49985-53645	SHI INTERNATIONAL CORP	AZURE BACKUP MONTHLY	02/18/2026	126832	266.30	
			Vendor Subtotal:		266.30	
710-49985-53720	OFFICE OF MN IT SERVICES	MNIT INTERNET MONTHLY	02/18/2026	126813	158.42	
			Vendor Subtotal:		158.42	
710-49985-53750	QUADIENT LEASING USA INC	QUARTERLY LEASE	02/18/2026	126821	42.27	
			Vendor Subtotal:		42.27	
710-49985-53999	SPECTRUM ENTERPRISE	CHARTER TV MONTHLY	02/18/2026	126778	28.53	
			Vendor Subtotal:		28.53	
			Subtotal for FUND: 710		22,592.77	
728-42600-53199	BOLTON & MENK INC	ENGINEERING SERICES - 1/3/26 T	02/18/2026	126773	300.00	
			Vendor Subtotal:		300.00	
728-42600-53210	US POSTAL SERVICE (QUADIEN		02/18/2026	126850	172.81	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
			Vendor Subtotal:		172.81	
728-42600-53750	QUADIENT LEASING USA INC	QUARTERLY LEASE	02/18/2026	126821	42.27	
			Vendor Subtotal:		42.27	
			Subtotal for FUND: 728		515.08	
808-45185-52120	QUILL CORPORATION	ENVELOPES	02/18/2026	126822	44.02	
			Vendor Subtotal:		44.02	
808-45185-52199	QUILL CORPORATION	OFFICE SUPPLIES	02/18/2026	126822	26.58	
808-45185-52199	QUILL CORPORATION	OFFICE SUPPLIES	02/18/2026	126822	281.87	
			Vendor Subtotal:		308.45	
808-45185-52215	CITY OF RED WING	JANUARY FUEL USAGE	02/18/2026	126779	117.97	
			Vendor Subtotal:		117.97	
808-45185-53325	SCOTT ROEPKE	MILE REIMBURSE FOR TRIP TO S	02/18/2026	126824	152.25	
			Vendor Subtotal:		152.25	
808-45185-53904	QUILL CORPORATION	ANNUAL MEMBERSHIP	02/18/2026	126822	69.99	
			Vendor Subtotal:		69.99	
			Subtotal for FUND: 808		692.68	
			Report Total:		456,922.42	

Accounts Payable

Transactions by Account

User: Victoria.grover@ci.red-wing.mn.us
Printed: 03/03/2026 - 2:04PM
Batch: 00814.02.2026

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
101-41110-53320	ELAN FINANCIAL SERVICES	ANNUAL WORKSHOP	02/25/2026	126858	53.88	
101-41110-53320	ELAN FINANCIAL SERVICES	ANNUAL WORKSHOP	02/25/2026	126858	17.10	
101-41110-53320	ELAN FINANCIAL SERVICES	ANNUAL WORKSHOP	02/25/2026	126858	103.92	
		Vendor Subtotal:			174.90	
101-41110-53905	ELAN FINANCIAL SERVICES	ALL EMPLOYEE BREAKFAST	02/25/2026	126858	199.08	
		Vendor Subtotal:			199.08	
101-42500-52215	ELAN FINANCIAL SERVICES	FUEL	02/25/2026	126859	32.56	
		Vendor Subtotal:			32.56	
101-42500-53310	ELAN FINANCIAL SERVICES	G NELSON CONFERENCE LODGI	02/25/2026	126859	225.18	
		Vendor Subtotal:			225.18	
101-42500-53320	ELAN FINANCIAL SERVICES	LUNCH	02/25/2026	126859	18.24	
101-42500-53320	ELAN FINANCIAL SERVICES	DINNER	02/25/2026	126859	21.60	
		Vendor Subtotal:			39.84	
		Subtotal for FUND: 101			671.56	
291-42400-52105	ALLEGRA	S SAFE BUSINESS CARDS	02/25/2026	126857	50.78	
		Vendor Subtotal:			50.78	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
			Subtotal for FUND: 291		50.78	
602-49470-54170	ROSEVILLE BUICK GMC	2025 GMC SIERRA 3500HD	02/25/2026	126860	48,120.00	
			Vendor Subtotal:		48,120.00	
			Subtotal for FUND: 602		48,120.00	
			Report Total:		48,842.34	

Accounts Payable

Transactions by Account

User: Victoria.grover@ci.red-wing.mn.us
Printed: 03/03/2026 - 2:05PM
Batch: 00815.02.2026

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
101-41330-53928	ELAN FINANCIAL SERVICES	ACC PRINTING POSTER	02/25/2026	126898	20.00	
		Vendor Subtotal:			20.00	
101-41335-53163	ELAN FINANCIAL SERVICES	Sign Language - Melissa H, Courteney	02/25/2026	126884	255.00	
101-41335-53163	ELAN FINANCIAL SERVICES	Sign Language - Chris H	02/25/2026	126884	85.00	
101-41335-53163	ELAN FINANCIAL SERVICES	Sign Language - Paul T	02/25/2026	126884	149.00	
101-41335-53163	ELAN FINANCIAL SERVICES	Sign Language - Michelle L	02/25/2026	126884	85.00	
		Vendor Subtotal:			574.00	
101-41941-53140	GFI PROPERY MAINTENANCE L	CITY HALL	02/25/2026	126910	1,686.00	
		Vendor Subtotal:			1,686.00	
101-42100-52155	AMAZON.COM SALES INC	OFFIC CHAIR PARTS- METLING	02/25/2026	126869	38.98	
		Vendor Subtotal:			38.98	
101-42100-52215	ELAN FINANCIAL SERVICES	FUEL	02/25/2026	126901	30.92	
		Vendor Subtotal:			30.92	
101-42100-52220	AMAZON.COM SALES INC	SHARPIE MARKER	02/25/2026	126869	30.98	
		Vendor Subtotal:			30.98	
101-42100-52220	ELAN FINANCIAL SERVICES	DRUG TEST POUCH	02/25/2026	126890	548.10	
101-42100-52220	ELAN FINANCIAL SERVICES	METH TESTS	02/25/2026	126890	686.31	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			1,234.41	
101-42100-52220	SIRCHIE ACQUISITION COMPAN	COLLECTION JARS	02/25/2026	126942	55.92	
		Vendor Subtotal:			55.92	
101-42100-52221	ELAN FINANCIAL SERVICES	BATTERIES	02/25/2026	126901	27.41	
		Vendor Subtotal:			27.41	
101-42100-52299	AMAZON.COM SALES INC	TINT METERS	02/25/2026	126869	1,547.00	
		Vendor Subtotal:			1,547.00	
101-42100-52299	INTOXIMETERS INC	DMT SUPPLIES	02/25/2026	126916	5,609.75	
		Vendor Subtotal:			5,609.75	
101-42100-52418	ELAN FINANCIAL SERVICES	INFRARED TOOLS	02/25/2026	126899	527.00	
		Vendor Subtotal:			527.00	
101-42100-53161	ELAN FINANCIAL SERVICES	20 Online Respirator Medical Evaluati	02/25/2026	126888	580.00	
101-42100-53161	ELAN FINANCIAL SERVICES	Online Respirator Medical Evaluation	02/25/2026	126888	232.00	
		Vendor Subtotal:			812.00	
101-42100-53210	ELAN FINANCIAL SERVICES	POSTAGE	02/25/2026	126901	78.75	
		Vendor Subtotal:			78.75	
101-42100-53330	ELAN FINANCIAL SERVICES	PSI EXAMS	02/25/2026	126901	175.00	
		Vendor Subtotal:			175.00	
101-42100-53615	CODE 4 SERVICES INC	PIT BARS FOR 2025 UTILITY'S	02/25/2026	126877	1,319.56	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			1,319.56	
101-42100-53904	ELAN FINANCIAL SERVICES	MAPET MEMBERSHIP-EGGENBEI	02/25/2026	126890	35.00	
101-42100-53904	ELAN FINANCIAL SERVICES	MAPET MEMBERSHIP- GONZALE	02/25/2026	126890	35.00	
		Vendor Subtotal:			70.00	
101-42100-53904	ELAN FINANCIAL SERVICES	IACP MEMBERSHIP	02/25/2026	126901	220.00	
		Vendor Subtotal:			220.00	
101-42100-53904	MID-STATES ORGANIZED CRIM	MOCIC MEMBERSHIP	02/25/2026	126923	200.00	
		Vendor Subtotal:			200.00	
101-42100-53904	GOVERNMENTJOBS.COM INC	SUBSCRIPTIONS	02/25/2026	126930	600.00	
		Vendor Subtotal:			600.00	
101-42100-53906	ELAN FINANCIAL SERVICES	NCH SOFTWARE MEMBERSHIP- J	02/25/2026	126890	79.99	
		Vendor Subtotal:			79.99	
101-42100-53906	ELAN FINANCIAL SERVICES	ACTIVE911	02/25/2026	126899	439.79	
		Vendor Subtotal:			439.79	
101-42100-53990	ELAN FINANCIAL SERVICES	PHOTOS	02/25/2026	126901	3.63	
		Vendor Subtotal:			3.63	
101-42115-53305	ELAN FINANCIAL SERVICES	AIRPORT PARKING	02/25/2026	126890	126.00	
		Vendor Subtotal:			126.00	
101-42115-53968	CARLSON'S SPORTS	EMBROIDERY	02/25/2026	126876	35.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			35.00	
101-42200-52105	ELAN FINANCIAL SERVICES	5693 OPEN AI	02/25/2026	126893	60.00	
		Vendor Subtotal:			60.00	
101-42200-52299	AMAZON CAPITAL SERVICES	PORT-A-WRAP - STAINLESS STEE	02/25/2026	126870	169.89	
		Vendor Subtotal:			169.89	
101-42200-53160	MNJIS-CHA UNIT MINNESOTA BI	Firefighter State Background Check	02/25/2026	126925	15.00	
		Vendor Subtotal:			15.00	
101-42200-53305	ELAN FINANCIAL SERVICES	5693 SWAIRLINES BAG CHG	02/25/2026	126893	35.00	
101-42200-53305	ELAN FINANCIAL SERVICES	5693 SWAIRLINES BAG CHG	02/25/2026	126893	35.00	
		Vendor Subtotal:			70.00	
101-42200-53320	ELAN FINANCIAL SERVICES	5693 WALMART MTG SUP	02/25/2026	126893	89.32	
101-42200-53320	ELAN FINANCIAL SERVICES	5693 MCDONALDS CONF MEAL	02/25/2026	126893	7.94	
101-42200-53320	ELAN FINANCIAL SERVICES	5693 ZONA CONCINA CONF MEAI	02/25/2026	126893	23.97	
101-42200-53320	ELAN FINANCIAL SERVICES	5693 NTL EM TRNG MEALS	02/25/2026	126893	314.23	
		Vendor Subtotal:			435.46	
101-42200-53320	ELAN FINANCIAL SERVICES	6562 LIBERTYS EMP INTVIEW	02/25/2026	126896	54.75	
		Vendor Subtotal:			54.75	
101-42200-53904	ELAN FINANCIAL SERVICES	5693 DPS FF LIC WARNER	02/25/2026	126893	75.00	
		Vendor Subtotal:			75.00	
101-42200-53968	CARLSON'S SPORTS	RWFD SHIRTS LITTFIN	02/25/2026	126876	75.00	
101-42200-53968	CARLSON'S SPORTS	RWFD SHIRTS	02/25/2026	126876	120.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			195.00	
101-42280-53555	NICOLLET PROJECT LLC		02/25/2026	126931	786.95	
		Vendor Subtotal:			786.95	
101-42500-52299	VERTEX UNMANNED SOLUTIOI	EM MGMT DRONE RENEWAL	02/25/2026	126951	2,900.00	
		Vendor Subtotal:			2,900.00	
101-42500-52410	ELAN FINANCIAL SERVICES	4857 WALMART CABLE	02/25/2026	126891	42.92	
		Vendor Subtotal:			42.92	
101-42500-53320	ELAN FINANCIAL SERVICES	4857 LEANN CHIN TRNG MEAL	02/25/2026	126891	11.35	
101-42500-53320	ELAN FINANCIAL SERVICES	4857 GODFATHERS TRNG MEAL	02/25/2026	126891	223.45	
		Vendor Subtotal:			234.80	
101-42500-53320	ELAN FINANCIAL SERVICES	8670 GODFATEHRS EM TRNG	02/25/2026	126900	117.83	
		Vendor Subtotal:			117.83	
101-43010-52105	AMAZON CAPITAL SERVICES	BOOK HOLDER AND 4 PCS STACK	02/25/2026	126870	53.98	
		Vendor Subtotal:			53.98	
101-43010-53330	ELAN FINANCIAL SERVICES	2026 Safety & Loss Control Workshop	02/25/2026	126887	20.00	
		Vendor Subtotal:			20.00	
101-43015-53140	GFI PROPERY MAINTENANCE L	PUBLIC WORKS	02/25/2026	126910	1,686.00	
		Vendor Subtotal:			1,686.00	
101-43015-53555	NICOLLET PROJECT LLC		02/25/2026	126931	92.41	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			92.41	
101-43015-53605	RYAN MECHANICAL INC	PW SHOP - JOB #S0067891	02/25/2026	126938	2,054.07	
		Vendor Subtotal:			2,054.07	
101-43020-53140	GFI PROPERY MAINTENANCE L	320 POTTER	02/25/2026	126910	620.00	
		Vendor Subtotal:			620.00	
101-43121-53199	ELAN FINANCIAL SERVICES	Online Respirator Medical Evaluation	02/25/2026	126888	116.00	
		Vendor Subtotal:			116.00	
101-43121-53725	FITZGERALD EXCAVATING TRU	PO NUMBER: 2025 CRUSHING PEI	02/25/2026	126908	9,002.25	
		Vendor Subtotal:			9,002.25	
101-43125-52299	TEC INDUSTRIAL INC	KUBOTA BROOM/MAINTAINCE O	02/25/2026	126944	33.75	
		Vendor Subtotal:			33.75	
101-43160-52299	MOBOTREX INC	STREET LIGHTING	02/25/2026	126926	216.00	
		Vendor Subtotal:			216.00	
101-43160-52299	SAFE-FAST INC	INVERTED MARKING PAINT - LO(	02/25/2026	126939	488.25	
		Vendor Subtotal:			488.25	
101-43160-52399	EGAN	STREET LIGHTING - JOB #613287	02/25/2026	126882	2,144.00	
		Vendor Subtotal:			2,144.00	
101-43160-53555	NICOLLET PROJECT LLC		02/25/2026	126931	13.86	
101-43160-53555	NICOLLET PROJECT LLC		02/25/2026	126931	26.27	
101-43160-53555	NICOLLET PROJECT LLC		02/25/2026	126931	76.70	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
101-43160-53555	NICOLLET PROJECT LLC		02/25/2026	126931	32.35	
101-43160-53555	NICOLLET PROJECT LLC		02/25/2026	126931	166.35	
		Vendor Subtotal:			315.53	
101-43170-54300	EARL F ANDERSEN & ASSOCIAT	HIP GEN WHT OVERNIGHT PARK	02/25/2026	126881	642.25	
		Vendor Subtotal:			642.25	
101-45124-52415	ELAN FINANCIAL SERVICES	Online Respirator Medical Evaluation	02/25/2026	126888	174.00	
		Vendor Subtotal:			174.00	
101-45124-53330	ELAN FINANCIAL SERVICES	Aquatic Facility Operator - Bradley Fl	02/25/2026	126894	390.00	
101-45124-53330	ELAN FINANCIAL SERVICES	Aquatic Facility Operator - Ryan Edqu	02/25/2026	126894	390.00	
		Vendor Subtotal:			780.00	
101-45124-53555	NICOLLET PROJECT LLC		02/25/2026	126931	86.97	
101-45124-53555	NICOLLET PROJECT LLC		02/25/2026	126931	83.17	
		Vendor Subtotal:			170.14	
101-45183-53555	NICOLLET PROJECT LLC		02/25/2026	126931	217.42	
		Vendor Subtotal:			217.42	
101-45210-53330	ELAN FINANCIAL SERVICES	2026 Safety & Loss Control Workshop	02/25/2026	126889	60.00	
101-45210-53330	ELAN FINANCIAL SERVICES	2026 Pesticide Safety Recertification	02/25/2026	126889	190.00	
		Vendor Subtotal:			250.00	
101-45220-52405	ELAN FINANCIAL SERVICES	Pole Storage Bag and Saw Package wi	02/25/2026	126889	454.79	
		Vendor Subtotal:			454.79	
101-45220-53330	ELAN FINANCIAL SERVICES	Attendee Registration - March 17 & 18	02/25/2026	126889	1,200.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
			Vendor Subtotal:		1,200.00	
101-45220-53555	NICOLLET PROJECT LLC		02/25/2026	126931	201.46	
			Vendor Subtotal:		201.46	
101-46630-53140	GFI PROPERY MAINTENANCE L	ANNEX	02/25/2026	126910	1,125.00	
			Vendor Subtotal:		1,125.00	
101-49010-53199	GFI PROPERY MAINTENANCE L	OAKWOOD	02/25/2026	126910	392.00	
			Vendor Subtotal:		392.00	
101-49010-53555	NICOLLET PROJECT LLC		02/25/2026	126931	240.28	
			Vendor Subtotal:		240.28	
101-49822-53140	GFI PROPERY MAINTENANCE L	LAGRANGE	02/25/2026	126910	392.00	
			Vendor Subtotal:		392.00	
101-49822-53555	NICOLLET PROJECT LLC		02/25/2026	126931	8.70	
			Vendor Subtotal:		8.70	
101-49822-54140	O'ROURKE MEDIA GROUP	ADVERTISEMENT OF BID	02/25/2026	126934	123.66	
			Vendor Subtotal:		123.66	
101-49823-53555	NICOLLET PROJECT LLC		02/25/2026	126931	52.53	
101-49823-53555	NICOLLET PROJECT LLC		02/25/2026	126931	26.09	
			Vendor Subtotal:		78.62	
101-49824-53140	GFI PROPERY MAINTENANCE L	STUDEBAKER	02/25/2026	126910	392.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			392.00	
101-49824-53555	NICOLLET PROJECT LLC		02/25/2026	126931	46.21	
		Vendor Subtotal:			46.21	
		Subtotal for FUND: 101			44,430.46	
206-49999-53105	RED WING VISITORS & CONVEI	January / December Late Hotel	02/25/2026	126937	9,239.78	
		Vendor Subtotal:			9,239.78	
		Subtotal for FUND: 206			9,239.78	
209-49810-52315	TOM PARKER ELECTRIC INC	REPLACE PARKING LOT LOTS AT	02/25/2026	126945	354.00	
		Vendor Subtotal:			354.00	
209-49810-52399	BLUE AIRWAYS INC	TEST	02/25/2026	126873	3.00	
209-49810-52399	BLUE AIRWAYS INC	REPAIR INTERIOR PANELS IN LO.	02/25/2026	126873	111.00	
209-49810-52399	BLUE AIRWAYS INC	2 YEAR MOWING	02/25/2026	126873	273.00	
209-49810-52399	BLUE AIRWAYS INC	SEED/EROSION CONTROL INSTAI	02/25/2026	126873	156.00	
209-49810-52399	BLUE AIRWAYS INC	PICK UP YELLOW TRUCK	02/25/2026	126873	21.00	
		Vendor Subtotal:			564.00	
		Subtotal for FUND: 209			918.00	
211-45500-52105	AMAZON.COM SALES INC	sharpie and stamp pad	02/25/2026	126868	20.28	
		Vendor Subtotal:			20.28	
211-45500-52299	AMAZON.COM SALES INC	labels	02/25/2026	126868	18.00	
		Vendor Subtotal:			18.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
211-45500-52416	AMAZON.COM SALES INC	power strip cube	02/25/2026	126868	38.97	
		Vendor Subtotal:			38.97	
211-45500-53130	AMAZON.COM SALES INC	summer reading	02/25/2026	126868	79.93	
		Vendor Subtotal:			79.93	
211-45500-53130	HELEN KORBEL	Acct RWPL Inv 02/17/26RWPL Aldi S	02/25/2026	126912	8.02	
211-45500-53130	HELEN KORBEL	Acct RWPL Inv 02/17/26RWPL1 Wal	02/25/2026	126912	69.36	
211-45500-53130	HELEN KORBEL	Acct RWPL Inv 02/18/26RWPL Walgr	02/25/2026	126912	25.24	
		Vendor Subtotal:			102.62	
211-45500-53130	MARIE MCNAMARA	Acct RWPL Inv 02/24/26RWPL Progr	02/25/2026	126922	100.00	
		Vendor Subtotal:			100.00	
211-45500-53907	AMAZON.COM SALES INC		02/25/2026	126868	22.78	
211-45500-53907	AMAZON.COM SALES INC		02/25/2026	126868	-20.99	
211-45500-53907	AMAZON.COM SALES INC		02/25/2026	126868	33.94	
211-45500-53907	AMAZON.COM SALES INC		02/25/2026	126868	17.95	
211-45500-53907	AMAZON.COM SALES INC		02/25/2026	126868	1.26	
211-45500-53907	AMAZON.COM SALES INC		02/25/2026	126868	20.95	
211-45500-53907	AMAZON.COM SALES INC		02/25/2026	126868	47.94	
211-45500-53907	AMAZON.COM SALES INC		02/25/2026	126868	59.88	
211-45500-53907	AMAZON.COM SALES INC		02/25/2026	126868	-5.51	
		Vendor Subtotal:			178.20	
211-45500-53907	GALE/CENGAGE LEARNING INC	Acct 100299031 Inv 999102334524	02/25/2026	126909	131.16	
		Vendor Subtotal:			131.16	
211-45500-53907	INGRAM LIBRARY SERVICES LI	Acct 20AV706 Inv 94290070	02/25/2026	126915	506.95	
211-45500-53907	INGRAM LIBRARY SERVICES LI	Acct 20AV706 Inv 94435851	02/25/2026	126915	385.61	
211-45500-53907	INGRAM LIBRARY SERVICES LI	Acct 20AV706 Inv 94250153	02/25/2026	126915	483.02	
211-45500-53907	INGRAM LIBRARY SERVICES LI	Acct 20AV706 Inv 94405264	02/25/2026	126915	239.02	
211-45500-53907	INGRAM LIBRARY SERVICES LI	Acct 20AV706 Inv 94574460	02/25/2026	126915	203.45	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			1,818.05	
211-45500-53907	LAKE CITY PRINTING CO	Acct 1469 Inv 02/24/26RWPL 1 YR	02/25/2026	126920	58.00	
		Vendor Subtotal:			58.00	
211-45510-53140	GFI PROPERY MAINTENANCE L	Acct RWPL Inv 3971 Feb. & Red Play	02/25/2026	126910	2,250.00	
		Vendor Subtotal:			2,250.00	
211-45510-53555	NICOLLET PROJECT LLC		02/25/2026	126931	73.93	
		Vendor Subtotal:			73.93	
		Subtotal for FUND: 211			4,869.14	
236-46600-53199	INNOVATIVE CREDIT SOLUTION	2026 Annual Membership	02/25/2026	126914	75.00	
		Vendor Subtotal:			75.00	
		Subtotal for FUND: 236			75.00	
405-43121-53115	BOLTON & MENK INC	RED WING/BROAD STREET RR CI	02/25/2026	126874	6,299.50	
		Vendor Subtotal:			6,299.50	
		Subtotal for FUND: 405			6,299.50	
429-46600-53115	AMI CONSULTING ENGINEERS I	Project 251126 - Little River Bulkhead	02/25/2026	126871	28,643.75	
		Vendor Subtotal:			28,643.75	
		Subtotal for FUND: 429			28,643.75	
436-46600-53115	AMI CONSULTING ENGINEERS I	Project 251125 - Red Wing Mooring C	02/25/2026	126871	23,425.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			23,425.00	
		Subtotal for FUND: 436			23,425.00	
489-49400-54150	KLM ENGINEERING INC	CONST. MANAGEMENT & OBSER	02/25/2026	126918	19,516.90	
		Vendor Subtotal:			19,516.90	
		Subtotal for FUND: 489			19,516.90	
600-00000-20200	TIMOTHY NELLIS ESTATE	Refund Check 032962-000, 1204 S PA	02/25/2026	126948	13.55	
600-00000-20200	TIMOTHY NELLIS ESTATE	Refund Check 032962-000, 1204 S PA	02/25/2026	126948	1.41	
600-00000-20200	TIMOTHY NELLIS ESTATE	Refund Check 032962-000, 1204 S PA	02/25/2026	126948	5.51	
600-00000-20200	TIMOTHY NELLIS ESTATE	Refund Check 032962-000, 1204 S PA	02/25/2026	126948	6.71	
600-00000-20200	TIMOTHY NELLIS ESTATE	Refund Check 032962-000, 1204 S PA	02/25/2026	126948	1.00	
		Vendor Subtotal:			28.18	
600-00000-20200	ROGER P & SANDRA K PIRIUS	Refund Check 031107-000, 924 CEN	02/25/2026	126949	1.06	
600-00000-20200	ROGER P & SANDRA K PIRIUS	Refund Check 031107-000, 924 CEN	02/25/2026	126949	5.01	
600-00000-20200	ROGER P & SANDRA K PIRIUS	Refund Check 031107-000, 924 CEN	02/25/2026	126949	4.20	
600-00000-20200	ROGER P & SANDRA K PIRIUS	Refund Check 031107-000, 924 CEN	02/25/2026	126949	1.47	
600-00000-20200	ROGER P & SANDRA K PIRIUS	Refund Check 031107-000, 924 CEN	02/25/2026	126949	10.13	
		Vendor Subtotal:			21.87	
600-00000-20200	ANTHONY H BOOTH	Refund Check 040234-000, 737 MCS	02/25/2026	126950	2.45	
600-00000-20200	ANTHONY H BOOTH	Refund Check 040234-000, 737 MCS	02/25/2026	126950	1.00	
600-00000-20200	ANTHONY H BOOTH	Refund Check 040234-000, 737 MCS	02/25/2026	126950	1.21	
600-00000-20200	ANTHONY H BOOTH	Refund Check 040234-000, 737 MCS	02/25/2026	126950	0.18	
600-00000-20200	ANTHONY H BOOTH	Refund Check 040234-000, 737 MCS	02/25/2026	126950	0.26	
		Vendor Subtotal:			5.10	
600-49500-53199	EXPRESS EMPLOYMENT SERVI(	K. HUPPERT	02/25/2026	126904	875.57	
600-49500-53199	EXPRESS EMPLOYMENT SERVI(	B. WARREN	02/25/2026	126904	932.24	
		Vendor Subtotal:			1,807.81	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
600-49510-52405	MISSISSIPPI WELDERS INC	CORDLESS GREASE GUN, GREAS	02/25/2026	126924	642.30	
		Vendor Subtotal:			642.30	
		Subtotal for FUND: 600			2,505.26	
601-00000-20200	ROGER P & SANDRA K PIRIUS	Refund Check 031107-000, 924 CEN	02/25/2026	126949	5.09	
		Vendor Subtotal:			5.09	
601-00000-20200	ANTHONY H BOOTH	Refund Check 040234-000, 737 MCS	02/25/2026	126950	4.59	
		Vendor Subtotal:			4.59	
601-49400-52105	ELAN FINANCIAL SERVICES	Name Plate Holder	02/25/2026	126903	31.61	
601-49400-52105	ELAN FINANCIAL SERVICES	Internet Photo	02/25/2026	126903	14.46	
601-49400-52105	ELAN FINANCIAL SERVICES	3 11x14 Frames	02/25/2026	126903	45.30	
		Vendor Subtotal:			91.37	
601-49400-52270	HAWKINS CHEMICAL INC	TWIN BLUFF WATER TREATMENT	02/25/2026	126911	20.00	
601-49400-52270	HAWKINS CHEMICAL INC	TWIN BLUFF PUMP STATION	02/25/2026	126911	90.00	
601-49400-52270	HAWKINS CHEMICAL INC	CHARLSON CREST WATER TREAT	02/25/2026	126911	70.00	
		Vendor Subtotal:			180.00	
601-49400-52415	ELAN FINANCIAL SERVICES	Online Respirator Medical Evaluation	02/25/2026	126888	87.00	
		Vendor Subtotal:			87.00	
601-49400-53130	AUTOMATION SERVICES INC	PO NUMBER RW CITY HALL SERV	02/25/2026	126872	67.50	
601-49400-53130	AUTOMATION SERVICES INC	PO NUMBER RW WTP SERVICE	02/25/2026	126872	2,123.10	
		Vendor Subtotal:			2,190.60	
601-49400-53330	ELAN FINANCIAL SERVICES	Kelsey Prall's Reigstration	02/25/2026	126903	10.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			10.00	
601-49400-53330	MN POLLUTION CONTROL AGE	MN PUMP WORKSHIP - 4/22/2026 -	02/25/2026	126928	195.00	
		Vendor Subtotal:			195.00	
601-49400-53555	NICOLLET PROJECT LLC		02/25/2026	126931	245.01	
601-49400-53555	NICOLLET PROJECT LLC		02/25/2026	126931	52.18	
601-49400-53555	NICOLLET PROJECT LLC		02/25/2026	126931	22.57	
601-49400-53555	NICOLLET PROJECT LLC		02/25/2026	126931	297.43	
601-49400-53555	NICOLLET PROJECT LLC		02/25/2026	126931	266.93	
		Vendor Subtotal:			884.12	
601-49400-54240	AUTOMATION SERVICES INC	PO NUMBER WELL 7-3 ISSUES	02/25/2026	126872	3,749.23	
601-49400-54240	AUTOMATION SERVICES INC	PO NUMBER SCADA UPGRADE	02/25/2026	126872	2,080.00	
		Vendor Subtotal:			5,829.23	
601-49400-54240	SHI INTERNATIONAL CORP	SCADA SQL SERVER	02/25/2026	126941	855.75	
		Vendor Subtotal:			855.75	
601-49430-52299	SAFE-FAST INC	INVERTED MARKING PAINT - LO(	02/25/2026	126939	488.25	
		Vendor Subtotal:			488.25	
601-49430-53330	ELAN FINANCIAL SERVICES	2026 Southeast Spring Water Operator	02/25/2026	126895	215.00	
601-49430-53330	ELAN FINANCIAL SERVICES	2026 Southeast Spring Water Operator	02/25/2026	126895	215.00	
		Vendor Subtotal:			430.00	
601-49430-53640	BOLTON & MENK INC	LSL REPLACEMENT PRO 2026 - 1/	02/25/2026	126874	5,309.00	
		Vendor Subtotal:			5,309.00	
		Subtotal for FUND: 601			16,560.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
602-00000-20200	ROGER P & SANDRA K PIRIUS	Refund Check 031107-000, 924 CEN	02/25/2026	126949	4.38	
		Vendor Subtotal:			4.38	
602-00000-20200	ANTHONY H BOOTH	Refund Check 040234-000, 737 MCS	02/25/2026	126950	4.41	
		Vendor Subtotal:			4.41	
602-49460-52299	SAFE-FAST INC	INVERTED MARKING PAINT - LO	02/25/2026	126939	488.25	
		Vendor Subtotal:			488.25	
602-49460-53130	AUTOMATION SERVICES INC	PO NUMBER RW C&D SERVICE	02/25/2026	126872	90.00	
602-49460-53130	AUTOMATION SERVICES INC	PO NUMBER RW CITY HALL SER	02/25/2026	126872	67.50	
		Vendor Subtotal:			157.50	
602-49460-53199	ELAN FINANCIAL SERVICES	Online Respirator Medical Evaluation	02/25/2026	126888	174.00	
		Vendor Subtotal:			174.00	
602-49460-53555	NICOLLET PROJECT LLC		02/25/2026	126931	18.48	
602-49460-53555	NICOLLET PROJECT LLC		02/25/2026	126931	43.48	
602-49460-53555	NICOLLET PROJECT LLC		02/25/2026	126931	400.06	
		Vendor Subtotal:			462.02	
602-49460-53908	MN POLLUTION CONTROL AGE	DEREK WECKERLING - CERT NU	02/25/2026	126927	23.00	
		Vendor Subtotal:			23.00	
602-49470-52105	ELAN FINANCIAL SERVICES	Internet Photo	02/25/2026	126903	16.87	
602-49470-52105	ELAN FINANCIAL SERVICES	7 11x14 Frames & Misc	02/25/2026	126903	92.42	
		Vendor Subtotal:			109.29	
602-49470-52270	HYDRITE CHEMICAL CO	MUNICIPAL PLANT - 48020LB	02/25/2026	126913	11,623.80	
602-49470-52270	HYDRITE CHEMICAL CO	INDUSTRIAL PLANT - 1760LB	02/25/2026	126913	4,139.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			15,762.80	
602-49470-52305	VESSCO INC.	SENSORS	02/25/2026	126952	602.32	
		Vendor Subtotal:			602.32	
602-49470-52415	ELAN FINANCIAL SERVICES	Online Respirator Medical Evaluation	02/25/2026	126888	174.00	
		Vendor Subtotal:			174.00	
602-49470-53130	AUTOMATION SERVICES INC	PO NUMBER RW CITY HALL SERV	02/25/2026	126872	67.50	
602-49470-53130	AUTOMATION SERVICES INC	PO NUMBER RW WWTP SERVICE	02/25/2026	126872	360.00	
		Vendor Subtotal:			427.50	
602-49470-53140	GFI PROPERY MAINTENANCE L	WATER TREATMENT	02/25/2026	126910	1,350.00	
		Vendor Subtotal:			1,350.00	
602-49470-53330	ELAN FINANCIAL SERVICES	CD Exam Refresher	02/25/2026	126903	597.58	
602-49470-53330	ELAN FINANCIAL SERVICES	Kelsey Prall's Reigstration	02/25/2026	126903	10.00	
602-49470-53330	ELAN FINANCIAL SERVICES	Event Registration - 2026 CSEA/MW(	02/25/2026	126903	90.00	
		Vendor Subtotal:			697.58	
602-49470-53584	DANKERS ENTERPRISES INC	FUEL SURCHARGE	02/25/2026	126878	688.50	
602-49470-53584	DANKERS ENTERPRISES INC	188,653 GALLONS HAULED TO ZU	02/25/2026	126878	6,885.83	
		Vendor Subtotal:			7,574.33	
602-49470-53615	FAB1	REPAIR BUCKET ITP TRACTOR #2	02/25/2026	126905	90.00	
		Vendor Subtotal:			90.00	
602-49470-53620	TOM PARKER ELECTRIC INC	HOOP UP 2 GAS SENSORS WWTP	02/25/2026	126945	177.00	
		Vendor Subtotal:			177.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
602-49470-54200	AUTOMATION SERVICES INC	PO NUMBER SCADA UPGRADE	02/25/2026	126872	2,080.00	
			Vendor Subtotal:		2,080.00	
602-49470-54200	SHI INTERNATIONAL CORP	SCADA SQL SERVER	02/25/2026	126941	855.76	
			Vendor Subtotal:		855.76	
602-49475-52265	MVTL LABORATORIES INC	CHROMIUM - RW LABORATORY	02/25/2026	126929	184.00	
			Vendor Subtotal:		184.00	
602-49475-52270	TRU SHINE TRUCK WASH LLC	9 TOTES AT 2300 LBS PER TOTE E	02/25/2026	126947	23,598.00	
			Vendor Subtotal:		23,598.00	
602-49475-53130	AUTOMATION SERVICES INC	PO NUMBER RW CITY HALL SERV	02/25/2026	126872	67.50	
602-49475-53130	AUTOMATION SERVICES INC	PO NUMBER RW ITP SERVICES	02/25/2026	126872	1,319.55	
			Vendor Subtotal:		1,387.05	
602-49475-53585	PACTEC INC	TRANSLINER - 23X34	02/25/2026	126935	2,942.02	
			Vendor Subtotal:		2,942.02	
602-49475-53585	SKB ENVIROMENTAL INC	SLUDGE TON - FEB 11 & 13 AND F	02/25/2026	126940	6,133.30	
			Vendor Subtotal:		6,133.30	
602-49475-53615	FAB1	REPAIR BUCKET ITP TRACTOR #2	02/25/2026	126905	90.00	
			Vendor Subtotal:		90.00	
			Subtotal for FUND: 602		65,548.51	
603-49620-52305	FASTENAL COMPANY	PARTS	02/25/2026	126906	199.04	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			199.04	
603-49620-52415	ELAN FINANCIAL SERVICES	Online Respirator Medical Evaluation	02/25/2026	126888	203.00	
		Vendor Subtotal:			203.00	
603-49620-53199	EXPRESS EMPLOYMENT SERVI(	A. LEONARD	02/25/2026	126904	686.43	
603-49620-53199	EXPRESS EMPLOYMENT SERVI(	J. MASON	02/25/2026	126904	713.07	
		Vendor Subtotal:			1,399.50	
603-49620-53990	KEHREN INDUSTRIES INC	5X10X11 GA SHEET	02/25/2026	126917	2,418.02	
603-49620-53990	KEHREN INDUSTRIES INC	2X2X11 GA SQ TUBE X 24	02/25/2026	126917	1,628.60	
		Vendor Subtotal:			4,046.62	
603-49620-53990	KNOBELSDORFF ELECTRIC INC	MATERIALS & LABOR	02/25/2026	126919	7,700.74	
		Vendor Subtotal:			7,700.74	
603-49625-53199	EXPRESS EMPLOYMENT SERVI(	L. KURZ	02/25/2026	126904	160.31	
		Vendor Subtotal:			160.31	
603-49625-53555	NICOLLET PROJECT LLC		02/25/2026	126931	919.31	
		Vendor Subtotal:			919.31	
603-49625-53587	DYNAMIC LIFECYCLE INNOVAT	ELECTRONICS RECYCLING	02/25/2026	126880	450.18	
		Vendor Subtotal:			450.18	
603-49625-53587	STERICYCLE INC	SHARPS DISPOSAL	02/25/2026	126943	202.81	
		Vendor Subtotal:			202.81	
		Subtotal for FUND: 603			15,281.51	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
605-49700-52105	ELAN FINANCIAL SERVICES	iCloud with 50 GB Monthly	02/25/2026	126902	0.99	
			Vendor Subtotal:		0.99	
605-49700-52299	ELAN FINANCIAL SERVICES	Elet 10 AMP 120V	02/25/2026	126902	195.00	
605-49700-52299	ELAN FINANCIAL SERVICES	Dreadknot	02/25/2026	126902	174.17	
			Vendor Subtotal:		369.17	
605-49700-53305	ELAN FINANCIAL SERVICES	Mpls Conv Ctr Online - No Credit Me	02/25/2026	126902	-191.88	
605-49700-53305	ELAN FINANCIAL SERVICES	Guest Stay at Hilton	02/25/2026	126902	278.94	
605-49700-53305	ELAN FINANCIAL SERVICES	Parking Permit Single	02/25/2026	126902	401.21	
			Vendor Subtotal:		488.27	
605-49700-53320	ELAN FINANCIAL SERVICES	Grocery Pickup	02/25/2026	126902	92.62	
			Vendor Subtotal:		92.62	
605-49700-53555	NICOLLET PROJECT LLC		02/25/2026	126931	102.48	
			Vendor Subtotal:		102.48	
605-49700-53999	ELAN FINANCIAL SERVICES	Other Misc - Personal Expenses at Wa	02/25/2026	126902	348.28	
			Vendor Subtotal:		348.28	
			Subtotal for FUND: 605		1,401.81	
610-42300-52235	BOUND TREE MEDICAL LLC	100217 AMB MEDS	02/25/2026	126875	249.93	
			Vendor Subtotal:		249.93	
610-42300-53210	ELAN FINANCIAL SERVICES	6562 USPS POSTAGE	02/25/2026	126896	11.90	
610-42300-53210	ELAN FINANCIAL SERVICES	6562 USPS POSTAGE	02/25/2026	126896	11.95	
			Vendor Subtotal:		23.85	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
610-42300-53310	ELAN FINANCIAL SERVICES	6562 HOTEL ROOM CHG EXPEDIA	02/25/2026	126896	82.92	
610-42300-53310	ELAN FINANCIAL SERVICES	6562 CANCEL CREDIT TAX	02/25/2026	126896	-13.02	
610-42300-53310	ELAN FINANCIAL SERVICES	6562 CANCEL CREDIT ROOM CHC	02/25/2026	126896	-82.92	
610-42300-53310	ELAN FINANCIAL SERVICES	6562 BOOKING FEE EXPEDIA	02/25/2026	126896	9.00	
610-42300-53310	ELAN FINANCIAL SERVICES	6562 HOTEL TAX EXPEDIA	02/25/2026	126896	13.02	
		Vendor Subtotal:			9.00	
610-42300-53310	ELAN FINANCIAL SERVICES	8670 EXPEDIA LODGING BRAND	02/25/2026	126900	95.81	
610-42300-53310	ELAN FINANCIAL SERVICES	8670 EXPEDIA LODGING BRAND	02/25/2026	126900	99.38	
		Vendor Subtotal:			195.19	
610-42300-53340	ELAN FINANCIAL SERVICES	6562 AM HEART ASSOC BOOKS	02/25/2026	126896	165.75	
		Vendor Subtotal:			165.75	
610-42300-53340	ELAN FINANCIAL SERVICES	8670 WALMART TRNG SUP	02/25/2026	126900	38.82	
610-42300-53340	ELAN FINANCIAL SERVICES	8670 AM HEART ASSOC CPR KRU	02/25/2026	126900	91.59	
		Vendor Subtotal:			130.41	
		Subtotal for FUND: 610			774.13	
650-00000-20200	TIMOTHY NELLIS ESTATE	Refund Check 032962-000, 1204 S PA	02/25/2026	126948	21.34	
		Vendor Subtotal:			21.34	
650-00000-20200	ROGER P & SANDRA K PIRIUS	Refund Check 031107-000, 924 CEN	02/25/2026	126949	16.91	
		Vendor Subtotal:			16.91	
650-00000-20200	ANTHONY H BOOTH	Refund Check 040234-000, 737 MCS	02/25/2026	126950	2.03	
		Vendor Subtotal:			2.03	
		Subtotal for FUND: 650			40.28	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
651-00000-20200	TIMOTHY NELLIS ESTATE	Refund Check 032962-000, 1204 S PA	02/25/2026	126948	24.24	
			Vendor Subtotal:		24.24	
651-00000-20200	ROGER P & SANDRA K PIRIUS	Refund Check 031107-000, 924 CEN	02/25/2026	126949	19.95	
			Vendor Subtotal:		19.95	
651-00000-20200	ANTHONY H BOOTH	Refund Check 040234-000, 737 MCS	02/25/2026	126950	0.95	
			Vendor Subtotal:		0.95	
			Subtotal for FUND: 651		45.14	
652-00000-20200	TIMOTHY NELLIS ESTATE	Refund Check 032962-000, 1204 S PA	02/25/2026	126948	12.00	
			Vendor Subtotal:		12.00	
652-00000-20200	ROGER P & SANDRA K PIRIUS	Refund Check 031107-000, 924 CEN	02/25/2026	126949	17.56	
			Vendor Subtotal:		17.56	
652-00000-20200	ANTHONY H BOOTH	Refund Check 040234-000, 737 MCS	02/25/2026	126950	2.17	
			Vendor Subtotal:		2.17	
652-43150-52299	SAFE-FAST INC	INVERTED MARKING PAINT - LO	02/25/2026	126939	488.25	
			Vendor Subtotal:		488.25	
			Subtotal for FUND: 652		519.98	
701-41320-53906	ELAN FINANCIAL SERVICES	CHRIS REPUBLICAN EAGLE SUB	02/25/2026	126883	121.00	
			Vendor Subtotal:		121.00	
701-41400-53330	ELAN FINANCIAL SERVICES	MCFOA CONFERENCE REGISTRA	02/25/2026	126892	410.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			410.00	
701-41710-52140	AMAZON CAPITAL SERVICES	SDI to Analog	02/25/2026	126870	328.64	
		Vendor Subtotal:			328.64	
701-41710-53999	ELAN FINANCIAL SERVICES	POLICE PODIUM SIGN	02/25/2026	126898	63.38	
		Vendor Subtotal:			63.38	
701-41810-53305	ELAN FINANCIAL SERVICES	PARKING AT MCMA WORKSHOP	02/25/2026	126885	8.00	
		Vendor Subtotal:			8.00	
701-41810-53343	LEAGUE OF MN CITIES	EMPLOYEE SESSION - MAKE UP -	02/25/2026	126921	685.00	
		Vendor Subtotal:			685.00	
701-41810-53905	ELAN FINANCIAL SERVICES	PATTI RETIREMENT	02/25/2026	126885	134.84	
		Vendor Subtotal:			134.84	
		Subtotal for FUND: 701			1,750.86	
702-49960-52215	DEHN OIL COMPANY	DEF FLUID - 200 QTY	02/25/2026	126953	600.00	
		Vendor Subtotal:			600.00	
702-49960-52510	GENERAL PARTS DISTRIBUTION	PARTS - HEADLIGHT-HALOGEN	02/25/2026	126866	17.34	
702-49960-52510	GENERAL PARTS DISTRIBUTION	PARTS - 2011 CHEV SILVERADO 1	02/25/2026	126866	26.54	
702-49960-52510	GENERAL PARTS DISTRIBUTION	PARTS - HEADLIGHT HALOGEN 1	02/25/2026	126866	3.99	
		Vendor Subtotal:			47.87	
702-49960-52510	DITCH WITCH OF MN INC	PARTS - ORDER #085411	02/25/2026	126879	38.36	
702-49960-52510	DITCH WITCH OF MN INC	PARTS - ORDER #085411	02/25/2026	126879	44.98	
702-49960-52510	DITCH WITCH OF MN INC	PARTS - ORDER #085411	02/25/2026	126879	1,181.67	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			1,265.01	
702-49960-52510	NORTHERN SAFETY TECHNOLC	PARTS/SHIPPING & HANDLING - I	02/25/2026	126932	908.47	
702-49960-52510	NORTHERN SAFETY TECHNOLC	PARTS - ITEM 68-2984099-10	02/25/2026	126932	187.68	
702-49960-52510	NORTHERN SAFETY TECHNOLC	SHIPPING & HANDLING CHARGE	02/25/2026	126932	13.98	
		Vendor Subtotal:			1,110.13	
702-49960-52510	R D OFFUTT COMPANY	SHIP/HANDLING	02/25/2026	126936	41.24	
702-49960-52510	R D OFFUTT COMPANY	CAP-18 PSI	02/25/2026	126936	42.29	
702-49960-52510	R D OFFUTT COMPANY	SURGE TANK	02/25/2026	126936	654.12	
		Vendor Subtotal:			737.65	
702-49960-52510	MONROE TOWMASTER LLC	Bulkhead Supplies	02/25/2026	126946	38.28	
702-49960-52510	MONROE TOWMASTER LLC	Crosby Shakle	02/25/2026	126946	387.30	
		Vendor Subtotal:			425.58	
702-49960-52510	ZIEGLER INC	LAMP GP-BASI	02/25/2026	126954	474.03	
		Vendor Subtotal:			474.03	
		Subtotal for FUND: 702			4,660.27	
705-49980-53510	ALBERS AUTO BODY INC	LMCIT Clm# CA475822, and DOL 1(	02/25/2026	126867	2,135.95	
		Vendor Subtotal:			2,135.95	
705-49980-53510	FIRST SUPPLY LLC	AQPEX NAT BLK PRNT TUBE, PL/	02/25/2026	126907	56.20	
		Vendor Subtotal:			56.20	
705-49980-53987	ELAN FINANCIAL SERVICES	PortaCount 8048 respirator fit testing (	02/25/2026	126888	520.00	
		Vendor Subtotal:			520.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
			Subtotal for FUND: 705		2,712.15	
710-49985-53645	OFFICE OF MNIT SERVICES	MNIT CrowdStrike Monthly	02/25/2026	126933	746.68	
			Vendor Subtotal:		746.68	
			Subtotal for FUND: 710		746.68	
728-42600-53310	ELAN FINANCIAL SERVICES	Guest Stay at DoubleTree	02/25/2026	126897	331.84	
			Vendor Subtotal:		331.84	
728-42600-53320	ELAN FINANCIAL SERVICES	FIVE GUYS ROCHESTER - MEAL -	02/25/2026	126886	16.20	
728-42600-53320	ELAN FINANCIAL SERVICES	LOS ARCOS ROCHESTER - MEAL	02/25/2026	126886	14.01	
			Vendor Subtotal:		30.21	
728-42600-53330	ELAN FINANCIAL SERVICES	FUSION LEARING PARTNERSHIP	02/25/2026	126886	500.00	
			Vendor Subtotal:		500.00	
			Subtotal for FUND: 728		862.05	
			Report Total:		250,826.16	

Red Wing City Council
Regular Meeting
City Council Chambers
February 23, 2026

Council Members Present: Council President Janie Farrar; Council Members Donald Kliewer, Beth Snyder (attending virtually), Becky Norton, Kim Beise, Vicki Jo Lambert, and Ron Goggin

Members Absent: All members were in attendance

Others Present: Gary Iocco, Mayor; Brian Metling, Assistant Police Chief; Melissa Hill, City Clerk; Chris Heineman, Council Administrator; Dan Brower, Library Director; Marshall Hallock, Finance Director; Kyle Klatt, Community Development Director; Mike Warner, Fire Chief; Shantel Dow, Sheldon Executive Director; Shawn Blaney, Public Works Director; Zach Regnier, Engineering Director; Zachary Cronin, City Attorney's Office

Agenda Item 1

Call to Order
Council President Janie Farrar called the meeting to order at 6:30 p.m.

Agenda Item 2

Pledge of Allegiance
Council President Farrar led the recitation of the Pledge of Allegiance.

Agenda Item 3

Excusal of Members
All members were in attendance.

Agenda Item 4

Approval of Agenda
A motion was made by Council Member Ron Goggin, seconded by Council Member Donald Kliewer, to approve the agenda as presented. Upon call of the roll, Council Members Beise, Lambert, Goggin, Norton, Kliewer, Farrar, and Snyder voted aye; no nay. Seven ayes; no nays; motion carried.

Agenda Item 5

Proclamations and Recognitions
A. Swearing-in Ceremony.
Mayor Gary Iocco introduced and swore in Kendal Swanson, who will serve a First Term on the Sister Cities Commission, with the term expiring on December 31, 2028.

Mayor Gary Iocco introduced and swore in Jim Ross, who will serve a First Term on the Port Authority Board to expire on January 31, 2029.

Council President Farrar congratulated the new members and thanked them for their service.

Agenda Item 6

Presentations

The Sturgeon Lake Road Project was recognized with two awards, which were presented to Mayor Iocco and the City Council by Engineering Director Zach Regnier. Director Regnier explained that the Sturgeon Lake Road Overpass Project was substantially completed and opened to traffic in the summer of 2025. This project represented decades of effort and collaboration and resulted in success. It was recognized for excellence in engineering, collaboration, and public benefit. The first award was the American Public Works Association Minnesota Chapter Project of the Year, and the second was from the American Council of Engineering Companies (ACEC), which focused on the use of consultants for the project. The project replaced one of the most dangerous at-grade rail crossings in Minnesota with an overpass, increasing safety. Regnier stated that, should there be a 100-year flood event, there would be no blockages due to a train moving through the area. Many people, and their collaboration, made this project possible. Finally, Regnier stated that the City was also asked to submit this project for the national award.

Council President Farrar congratulated those involved and thanked them for their work on the project.

Agenda Item 7

Public Comment

Council President Farrar reviewed the public comment procedure, which was recently changed, and reminded the public of the three-minute time limit.

George Hintz, Ward 1, stated his topic was the Marine Corps Toys for Tots Program. He asked the community for help finding a location for this program. The locations used previously are no longer available. Because there is no space available, it is challenging to move toys from place to place. In all, 857 children received toys through this program. Finally, Mr. Hintz invited those interested in joining the group to attend their breakfast on the 2nd Saturday of each month at 9 am.

Amma Plank, Ward 4, spoke about recognizing Black women and Black History Month. Amma stated it’s OK to be self-conscious, but you should love yourself, brush your hair, and be happy when you look in the mirror, even if you aren’t completely confident. Finally, Amma asked that the Council address her by her correct name when she speaks.

Laura Habedank, Ward 2, spoke about immigrants and Black History Month. Ms. Habedank referenced a recent article she read concerning all people living in the United States. Ms. Habedank also stated that the article went on to argue that differences among people should be celebrated rather than ignored.

Amber Dawn Plank Warfield, Ward 4, stated that those who speak during public comment know the rules and asked questions such as: why is Black History Month is not listed on the City website; is the Council disappointed only four residents have been arrested; how does the Council feel about ICE being compared to the Gestapo; does the Council think Anne Frank would have supported them; and other questions and doesn’t trust the Council with the future. Ms. Warfield also asked for respect for her daughter.

Matias Plank, Ward 4, addressed some of the Council's decisions and the Council's reactions when residents speak, including facial expressions and silence. Mr. Plank also stated that the Council made decisions that limit public speaking or shorten comment time.

Brian Ertel, Owner of Grandview Trailer Park, spoke to the new ordinance discussed at the workshop earlier that evening. As the owner, Mr. Ertel invested approximately one million dollars in the park's water and sewer infrastructure, including securing a grant to complete the work. The purpose is to keep manufactured housing an affordable option for families in the future. The City doesn't perform repairs to the property, and communication with the City Council is inadequate. If the ordinance passes, the cost to tenants will rise significantly, and Mr. Ertel would like to work with the Council to find a solution that works for everyone.

Alan Muller, of Sturtevant Street, stated that people in Red Wing are exposed to environmental hazards that affect their health and their children's health, including lead, radon, and other pollutants. Mr. Muller was excited to see that the state is providing some funding.

Natasha Yates, Ward 2, advocated for the continuation of a City Council liaison to the Library Board. Council liaisons ensure the Council has an accurate understanding of the Library's issues and concerns. There are many collaborations with other City organizations. Council liaisons ensure the Library's mission is supported and serves as an advocate for the Library. The Library is deeply intertwined with the City, and having a Council liaison strengthens public trust in the City Council.

Council President Farrar closed the public comment section of the meeting at 7:01.

Agenda Item 8

Consent Agenda

Council President Farrar noted that Council Members may pull Consent Agenda items for further discussion. A motion was made by Council member Lambert and seconded by Council member Norton to approve the Consent Agenda without 8M. Upon the call of the roll, Council members Norton, Goggin, Lambert, Beise, Farrar, Kliewer, and Snyder voted aye; no nays; motion carried.

A. Motion to Approve Bills (Warrant #126547 – 126767, totaling $1,744,628.67).

B. Motion to Approve Minutes.
- **1. February 2, 2026, Regular Meeting Minutes.**
- **2. February 9, 2026, Budget Workshop Minutes.**

C. Motion to Appoint the City of Red Wing's Public Information and Engagement Officer, Michelle Leise, to the Visitors and Convention Bureau (VCB) Board of Directors.

D. Motion to Approve Finance Report.

E. Motion to Approve Reallocation of $193,600 in the 2026 Capital Improvement Plan from Trickling Filter Roof Replacement to Preliminary Engineering for Wastewater Treatment Facility Improvements.

Staff is requesting City Council approve the reallocation of $193,600 from the 2026 Capital Improvement Plan for the sewer utility enterprise fund, from the Trickling Filter Roof Replacement Project, to fund preliminary engineering for the Wastewater Treatment Facility.

F. Motion to Approve a Memorandum of Agreement regarding Minnesota Paid Family Medical Leave with the American Federation of State, County, and Municipal Employees (AFSCME) Unions.

The City Council is asked to approve the Memorandum of Agreements listed below. Staff recommends approval.

1. AFSCME Utilities.
2. AFSCME Clerical Technical.

G. Motion to Reject all Bids Received for the 2026 Sanitary Sewer Slip Line Project.

Bolton & Menk, Inc., the City's consulting engineer for this project, reviewed submitted bids and determined that all proposals were significantly higher than the engineer's estimate of $525,555. Due to the magnitude of the cost overruns, staff is requesting that the scope of work be modified and the project be rebid.

H. Motion to Approve a Memorandum of Agreement with the Minnesota Public Employees Association (MNPEA) Police Officers Unit, Amending the Collective Bargaining Agreement related to Working Out of Classification.

The City Council is asked to approve the Memorandum of Agreement. Staff recommends Approval.

I. Actions Related to Phase II Bluff Prairie and Savana Restoration Project.

The Prairie Enthusiasts (TPE) is requesting City permission and a letter of support to apply for a Phase II grant to expand ecological restoration efforts onto City-owned land within the Billings–Tomfohr Conservation Area. The proposed work includes invasive species removal, savanna canopy restoration, and ongoing habitat management consistent with established conservation plans. There is no direct financial impact to the City at this time, as grant administration would be handled by TPE, with City involvement limited to coordination and oversight.

1. Motion to Grant Permission to the Prairie Enthusiasts to Apply for a Grant from MnDNR Conservation Partners Legacy Grant to Fund Prairie Restoration Work on City-owned Property.
2. Motion to Authorize the Mayor to Sign a Letter of Support for the Application.

J. Actions Related to MN Department of Health Grant Funding for Lead Service Line Replacements.

Staff is requesting Council authorization to develop and submit a Project Priority List (PPL) Proposal application to the Minnesota Department of Health Drinking Water Revolving Fund (DWRF) Program for 100-percent grant funding to replace qualified private water service lines within the City of Red Wing. Eligible work includes replacement of all lead service lines, galvanized service lines requiring replacement, and any service lines that contain or have historically contained lead. Grant funding would cover the engineering, design, and construction costs required to complete the replacements.

1. Motion to Authorize Submission of a Grant Application to the MN Department of Health Drinking Water Revolving Fund Program for 2027 Lead Service Line Replacements.
2. Motion to Authorize Staff to Enter into a Work Order Contract with Bolton & Menk to Develop and Submit Grant Application.

K. Motion to Approve Private Use of Public Property (PUPP) Application for St. Paul's Lutheran Church Elvis in the Park Concert.

The event will be held on Saturday, August 29, 2026, from 4 p.m. to 6:30 p.m. at the Central Park Bandshell. St. Paul's Lutheran Church will hold a brief church service at 4 p.m. A musical concert will follow the church service in Central Park. The event is open to the public.

L. Motion to Approve Private Use of Public Property (PUPP) Application for the 2026 Red Wing Memorial Day Observance.

The Red Wing Memorial Day Association has submitted an application for the Red Wing Memorial Day Ceremony to be held on May 25, 2026, in Bay Point Park from 8:45 a.m. to 10 a.m. The event will feature a Master of Ceremonies, the Mayor, Color Guard, guest speakers, musical interludes, floral tribute with firing squad and artillery salutes, and TAPS.

~~**M. Motion to Adopt Ordinance No. 228, Fourth Series, Repealing and Replacing Chapter 9 of the City Code.**~~

~~On November 10, 2025, Council approved the introduction of Ordinance 228, Fourth Series, amending Chapter 9 of the City Code to improve readability, eliminate redundancies, and make two policy adjustments related to the 300-foot rule and hours of downtown parking enforcement. Council is asked to approve the second reading of this Ordinance.~~

This item was pulled by Council Member Lambert.

N. Motion to Approve Out-of-State Travel for Mayor Iocco for the Mississippi River Cities and Towns Initiative Meeting.

The Council's travel policy dictates that all out-of-state travel by elected leaders must be approved by the City Council. The Mayor is very active in this group and the trip has been budgeted for. Staff recommends approval.

A motion was made by Council Member Lambert, seconded by Council Member Becky Norton, to approve the Consent Agenda without item 8M. Upon call of the roll, Council Members Beise, Lambert, Goggin, Norton, Kliewer, Farrar, and Snyder voted aye; no nay. Seven ayes; no nays; motion carried.

M. Motion to Adopt Ordinance No. 228, Fourth Series, Repealing and Replacing Chapter 9 of the City Code.

Council Member Lambert had concerns with this ordinance, stating that it had significantly changed since its introduction. Council Member Lambert reviewed the ordinance for the Council. There were requests in December and January to discuss this ordinance, but they

did not take place. She stated that she was curious about these changes, which were made without discussion, and would like to see this item tabled until the Council can see why and how it was changed.

Council Administrator Chris Heineman stated that this ordinance is older than the timeframe stated by Council Member Lambert and deferred to Community Development Director Kyle Klatt for a more detailed explanation.

Director Klatt indicated that this ordinance had been discussed in detail since November, that the Council approved moving forward, but that the state needed to review it, which led to the delay in returning to the Council for approval. Duplications and changes over time made the ordinance confusing and difficult to understand. At that time in November when the ordinance was discussed, there were two major issues: how parking is regulated in the parking ramps and the downtown parking hours, which were originally 8-8 and are now 8-5. Essentially, the remainder of the ordinance is the same but has been reorganized to be clearer.

Assistant Police Chief Brian Metling stated that Director Klatt was correct and added that, for officers to write state citations, they needed to go through the courts, and the ordinance numbers needed to be approved by the state before they could be entered into the ticket system. This process has been completed, so the officers can now write those tickets.

Council Member Lambert asked about the 20-hour parking limit, as it was not included in the new ordinance. Director Klatt stated that the time limit has not changed and that, on the ramps, there are signs indicating you can park there if you have a permit, and referenced the section of the ordinance where this could be found. There is no formal permit process in place, for example, if you want to park in front of your home for more than 20 hours. Director Klatt reiterated that this ordinance doesn’t change any of the regulations on parking in residential areas, and that it has been the same for the past 50 years. The City has never issued parking permits in residential areas, and there was no reason to change the current ordinance at this time. The Council would have to go through a process if changes were requested. Council Member Lambert found the ordinance confusing and wanted to ensure it is accurate for residents. For example, if the City is not allowing residents to park with a permit as stated in the ordinance, then that specific line should be removed.

Council Member Norton agreed with Council Member Lambert’s concerns and questioned whether a strikethrough or a change in language would require a return to another reading of the ordinance. Zachary Cronin, the City Attorney's representative, stated that a second reading would be required if there were such a change. In addition, Council Member Norton asked for clarification on parking on the street, as leaving and returning to the same spot isn’t considered moving your vehicle under the ordinance, even though most residents park in the same spot time after time. Assistant Chief Metling stated that the Police Department receives complaints regarding parking and 20-hour violations. Vehicles are covered in snow, and Public Works need to be able to plow the roads. Therefore, the Police Department does issue citations to residents who leave their cars on the street for more than 20 hours. There have never been permits for residential parking, and if there were, they would be expensive for the City, as it would be a challenge for the Police Department to consistently enforce.

Council Member Lambert would like to either strike the language stating "without an approved permit" or add the following to the ordinance: "without an approved downtown permit." Council

Member Snyder agreed and suggested changing the language to include an approved permit in parking ramps rather than striking the language. City Attorney Cronin stated that if this language were to change, the ordinance would have to come back to the Council for a first and a second reading as it would be a substantive change. Director Klatt referenced section 905 as the specific place where language would need to be revised. City Attorney Cronin needed more time to review the ordinance, as he was not part of the conversation when it was revised. Council Member Goggin asked if the language changes would it then need to go through the state approval process again. Assistant Chief Metling indicated that would only be needed if the ordinance number changes. Council Member Norton stated that the 20 hours is too short and needs to be reviewed, as there are days when residents don't leave their homes, especially during snowstorms.

A motion was made by Council Member Norton, seconded by Council Member Lambert, to table the item, as clarification was needed on the two items discussed. Upon call of the roll, Council Members Beise, Lambert, Goggin, Norton, Kliewer, Farrar, and Snyder voted aye; no nay. Seven ayes; no nays; motion carried.

Agenda Item 9

Motions and General Business

A. Actions Related to 2026 Street Reconstruction (E 4th Street, E 3rd Street, Sanderson Street, Green Street, Arkin Street).

Council President Farrar reviewed the Public Hearing procedure.

Director Regnier provided an overview of the public meeting held on the 11th. This included a graphic indicating the construction that would have to take place underground, since the public utilities are under the street, which will cause a bit more disruption and be more time-consuming. The water mains and sewer pipes are old and undersized, so they need to be replaced. The private infrastructure also needs to be reconstructed. The services will also be replaced from the main to the water lines, but they do not go beyond the right-of-way line to the home. Homeowners would need to contact a contractor to complete that work separately. The above-ground work, including the sidewalk, curbs, gutters, pavements, and replacement of driveway aprons, will be time-consuming and completed. All work will comply with the Americans with Disabilities Act standards wherever possible. The streets will be dug up about seven times to complete the work. Director Regnier shared the timeline, which included the public hearing this evening, with the work finalized in 2027 and final assessments approved, with assessments added to property taxes on January 1, 2028. These assessments are paid over a ten-year period and are attached to the property tax bills, with the option to pay the partial or full amount due at the assessment hearing in 2027 to save on interest. Finally, assessments are being levied in 2027, with the first payment due in 2028.

Finally, Director Regnier reviewed the concerns raised during the public hearing, including parking and access to homes during construction, as well as access to the sidewalks on both sides of East 4th Street. The Police Department will be included to help with the parking and the disruption caused by the construction.

1. Conduct the Public Hearing.

Council President Farrar asked for a motion to open the Public Hearing.

A motion was made by Council Member Lambert, seconded by Council Member Goggin, to open the public hearing.

There was no vote on the motion.

Council President Farrar opened the public hearing at 7:36 p.m.

Michelle Bjorlin, 207 East 4th Street, stated that an investment has been made in the area and that there is an estimate of about $14,000 that she was unaware of prior to the purchase. There is a concern around a risk analysis, and Miss Bjorlin is concerned that this has not been addressed. There are specific questions that Miss Bjorlin has, which Director Regnier will address with her after the meeting. Finally, Miss Bjorlin would like to receive a copy of the analysis presented at the neighborhood meeting.

Adrianna Hildebrandt, 239 East 4th Street, stated that she is concerned about the size of the project and agreed it is needed, as the road is in pretty bad shape, but still has concerns about the scope of the project.

A motion was made by Council Member Lambert, seconded by Council Member Goggin, to close the public hearing. Upon call of the roll, Council Members Farrar, Lambert, Beise, Goggin, Norton, Kliewer, and Snyder voted aye; no nay. Seven ayes; no nays; motion carried.

Council President Janie Farrar closed the Public Hearing at 7:40 p.m.

2. Consider Motion to Adopt Resolution No. 8154, Ordering Improvements and Preparation of Plans.

A motion was made by Council Member Lambert, seconded by Council Member Snyder, to adopt Resolution No. 8154, Ordering Improvements and Preparation of Plans. Upon call of the roll, Council Members Lambert, Goggin, Norton, Kliewer, Farrar, Snyder, and Beise voted aye; no nay. Seven ayes; no nays; motion carried.

B. Actions Related to a Reduction of Sewer Charges Policy.

1. Consider Motion to Remove from the Table.

A motion was made by Council Member Goggin, seconded by Council Member Beise, to remove from the Table. Upon call of the roll, Council Members Lambert, Goggin, Norton, Kliewer, Farrar, Snyder, and Beise voted aye; no nay. Seven ayes; no nays; motion carried.

2. Consider Motion to Adopt the Sewer Reduction Policy.

Public Works Director Shawn Blaney asked the Council to consider adopting the sewer reduction policy included in the information packet and to approve the reduction charge requested at a previous meeting. The policy gives staff latitude to provide a reduction of up to 50%. This will save some staff time from having to present all requests to the City Council.

Council Member Snyder questioned the terminology of “high” cost and asked that it be further defined. Council Member Snyder found the language in the document, and Director Blaney felt it was up to the customer to approach them if they considered it a significant increase.

Council Member Lambert questioned the terminology regarding the reasonable time frame for notification to the City. Director Blaney stated it is not uncommon for the City to actually find the issues rather than the homeowners.

Council Member Norton suggested changes to the language; however, agreed that the City would notify the resident after the meter is read and a report is provided, almost immediately, so that would be addressed in an appropriate time frame. Director Blaney indicated that there will be a conversation about the meter readings in the near future. Council Member Norton thanked the staff involved for the work completed on this policy.

A motion was made by Council Member Norton, seconded by Council Member Kliewer, to adopt the Sewer Reduction Policy. Upon call of the roll, Council Members Lambert, Goggin, Norton, Kliewer, Farrar, Snyder, and Beise voted aye; no nay. Seven ayes; no nays; motion carried.

3. Consider Motion to Approve a Reduction of Sewer Charges for Terry and Ron Toivanen, Owners of Property Located at 596 East 7th Street, in the Amount of $224.12.

A motion was made by Council Member Goggin, seconded by Council Member Beise, to approve a Reduction of Sewer Charges for Terry and Ron Toivanen, Owners of Property Located at 596 East 7th Street, in the Amount of $224.12. Upon call of the roll, Council Members Lambert, Goggin, Norton, Kliewer, Farrar, Snyder, and Beise voted aye; no nay. Seven ayes; no nays; motion carried.

C. Consider Motion to Authorize a Modification to the Current Policy to Fund the City of Red Wing's Perpetual Flower Program.

Director Blaney reviewed the direction given to staff at a prior workshop to revise the funding model for this program so that 50% of the program cost is supported by the interest earnings from the perpetual flower fund.

Council Member Goggin stated he still had concerns about maintaining a perpetual fund, even with the changes in language. Director Blaney stated that the use of the staff remains minimal and that there will not be an issue in 25 years. The program should fund itself in the not-so-distant future.

Council Member Norton agreed with Council Member Goggin, but he does not support the program. Council President Farrar also expressed concerns; she expressed that she is willing to support the program.

A motion was made by Council Member Norton, seconded by Council Member Lambert, to authorize a Modification to the Current Policy to fund the City of Red Wing's Perpetual Flower Program. Upon call of the roll, Council Members Lambert, Goggin, Norton, Kliewer, Farrar, Snyder, and Beise voted aye; no nay. Seven ayes; no nays; motion carried.

D. Consider Motion to Introduce Ordinance No 231, Fourth Series, Rezoning Seven Parcels South of the HWY 61 and Spring Creek Road South Intersection to General Business (B-2).

Director Klatt made a presentation to review this request. The intent is to address some zoning issues that have existed in this area. Director Klatt reviewed the comprehensive plan, which includes a section on this specific ordinance.

Council Member Norton stated that, in general, the City buffers R1 from businesses. Klatt explained that, under the zoning regulations, there are buffering requirements that would need to be met if a developer wanted to build on this property. The chances of doing a larger commercial project in this area are very limited.

A motion was made by Council Member Kliewer, seconded by Council Member Goggin, to introduce Ordinance No. 231, Fourth Series, Rezoning Seven Parcels South of the Highway 61 and Spring Creek Road South Intersection to General Business (B-2). Upon call of the roll, Council Members Lambert, Goggin, Norton, Kliewer, Farrar, Snyder, and Beise voted aye; no nay. Seven ayes; no nays; motion carried.

E. Consider Motion to Approve Changes to City Council Member Liaison Appointments.

Council Administrator Heineman provided a brief overview of this item. At a previous workshop in November of 2025 and at the February 2, 2026, workshop, this item was discussed. This is now being brought forward to the Council for a vote based on the prior discussion and the need for further direction from the Council.

Council Member Norton stated that her input as a Council liaison is valued by the boards she has been appointed to. Although she does not provide them with direction, she sees tremendous value in sitting on the boards and would like to remain as a liaison to the boards.

Council Member Lambert noted agreement with Council Member Norton’s comments. These boards and commissions need the support of City Council members. There are questions from residents about what the City Council members do, as residents do not realize the members also attend other miscellaneous meetings in addition board and commission meetings. In addition, Council Member Lambert added she appreciates hearing updates from Council members at City Council meetings.

Council Member Becky Norton also questioned the role of Council members within other organizations, such as Beyond the Yellow Ribbon. Council President Farrar indicated that it is not within her authority to appoint those roles, but would invite Council members to sit as representatives to those committees should they wish to do so.

Council Member Kliewer stated there isn’t any intention to prevent members from attending a meeting if they would like to attend. Council Member Lambert stated that there is a difference between attending a meeting and actually sitting on it as a liaison.

Council Member Norton asked if there was any communication to the boards and commissions about the potential of removing Council liaisons. Council Administrator Heineman stated that there have been conversations with these groups about Council liaisons. Administrator Heineman reminded Council that he attends meetings board and commission meetings, particularly when items are being discussed that concern the Council. Because of this attendance, he can communicate board and commission activities to the

Council as needed. He further stated that some boards and commissions felt there was value in keeping Council liaisons, and others felt they are not needed.

A motion was made by Council Member Kliewer, seconded by Council President Farrar, to Approve Changes to City Council Member Liaison Appointments, with a friendly amendment to keep only liaisons on boards of authority. Upon call of the roll, Council Members Goggin, Kliewer, Farrar, Snyder, and Beise voted aye; Lambert and Norton voted nay. Five ayes; two nays; motion carried.

Agenda Item 10

Communication Items

A. Council Liaison Commission Reports.

Council Member Norton informed the City Council that the Arts and Culture Commission has created a Creative Laureate program and is accepting applications from people who would like to explore art and use Red Wing as their canvas. All of the information can be found on the City's website. Council Member Norton has enjoyed attending their meetings and will miss working with this group.

B. Council Comments.

Mayor Gary Iocco recognized Gold Medalist Taylor Heise and the men's and women's hockey teams. Mayor Iocco also attended Skate with A Cop, spoke about announcing the Mayor for a Day program at Burnside school during their upcoming pep rally.

Council Member Snyder asked about last year's vote on the assessment for the 7th Street project, and that the interest rate was fairly high. Council Member Snyder would like to take another look at how these rates are calculated for consideration of revising the policy. Director Regnier explained how this would move forward and when it would come before the Council, which would actually be in 2027.

Council President Farrar asked Council Member Snyder to use the new form to add this as an agenda item, so they can be placed on a future agenda for discussion.

Council President Farrar wanted to encourage everyone to review the packet provided for the City Council. She also reminded everyone of the April 13th date for a closed meeting to discuss Council Administrator Heineman's evaluation.

Council Member Norton asked about this process, as it is new to the Council. Council President Farrar stated there has been no actual plan, and she looked back a few years. She summarized the personnel committee's discussion. Utilizing a third party, such as an HR consultant, to assist with the evaluation process is under consideration at this time. The personnel committee will bring a recommendation back to the full City Council. The City of Northfield has a policy regarding how evaluations are completed, and Council Member Norton would like the City of Red Wing to consider creating a similar policy.

C. Council Administrator's Status Report.

Council Administrator Heineman highlighted topics from his report:

- Council Administrator Heineman spoke about legislative issues under review during a 12-week session that started on February 17th. Administrator Heineman mentioned the

approval of the preliminary design plan of the wastewater treatment plant. He spoke to the funding team, which includes ten staff members with whom he has previously worked. He finds them very knowledgeable and indicated they will work hard to secure grant dollars for the project.

- Council Administrator Heineman spoke about the League's City Day on the Hill event on March 11th, and then the Coalition of Minnesota Cities at the end of March, asking if anyone would like to attend so they could register them for either event.
- Council Administrator Heineman stated that the township meetings have been completed and wanted Fire Chief Mike Warner to update the City Council. There are many funding challenges in this area at this time. It is a step in the right direction to get the townships to work together, and two of them are willing to do this at this time. The packet includes information for the City Council to review. Council President Farrar thanked those involved with this process.
- Council Member Lambert stated that the League of Minnesota Cities meeting is on March 25 and asked whether others would be in attendance. Finance Director Marshall Hallock will complete registrations for those Council Members interested in attending.
- Mayor Iocco met with their Representative and the Senator to discuss funding and the wastewater plant. It was a productive meeting.
- Council Member Norton thanked those who supported the residents and answered their questions about the 4th Street reconstruction project. Council Member Norton thanked the staff involved in keeping the community gardens at Spring Creek and 4th Street alive and thriving, as well as bringing one back to East Street.
- Council Member Beise asked for verification that there was support for the City's projects. Director Hallock added that meetings with legislative representatives are wonderful opportunities to learn what is happening at the Capitol.

Agenda Item 11

Adjournment

Council President Farrar adjourned the meeting at 8:34 p.m.

_____

Janie Farrar, Council President

ATTEST:

_____

Melissa Kay Hill, MCMC

Application Form

Profile

Hannah
First Name

Paul
Last Name

[redacted]
Email Address

[redacted]
Home Address

[redacted]
Suite or Apt

Red Wing
City

MN
State

55066
Postal Code

Home: [redacted]
Primary Phone

Alternate Phone

Which Boards would you like to apply for?

Library Board of Trustees: Submitted

Question applies to multiple boards

Phone Number

[redacted]

Question applies to multiple boards

The City has a partnership with the Red Wing Family YMCA in which the Y provides childcare at their facility for City board and commission members during the member's specific board or commission meetings. This service is provided free of charge through the City. If you are appointed to a board or commission, would you be interested in utilizing this free childcare service?

☑ No

Interests & Experiences

Question applies to multiple boards

Please briefly explain your interest in serving on this board or commission

I learned about this board through my involvement with Friends of the Library. I understand that this board is a way to support the library even more which I am interested in. Dan Brower spoke at a FOL meeting regarding this and I wanted to help.

Question applies to multiple boards

What skills and talents will you bring to this board or commission?

I think from my professional work I have good listening skills, organizational skills, attention to detail, and empathy (which I find to be the most important generally).

Question applies to multiple boards

Do you have any other community involvement experience either in Red Wing or another Community?

I have been a member of Friends of the Library now since the fall of 2025. I am a member of the FOL Cozy Up & Read Committee, and I am continuing to look into way of being involved including the Lions Club.

Question applies to multiple boards

Have you previously served on a board or commission for the City of Red Wing?

○ Yes ◉ No

Question applies to multiple boards

Have you served on a board or commission for another governmental entity?

○ Yes ◉ No

Question applies to multiple boards

Can you fulfill the time commitment necessary to be an effective board or commission member?

◉ Yes ○ No

Question applies to multiple boards

Is there anything else you would like to tell us that will help us evaluate your skills, talents, and commitment to serving on a City of Red Wing board or commission?

I am open minded and happy to help with the efforts of the Library Board. I hope my involvement aids in supporting the board however I would best fit in.

Question applies to multiple boards

Help us get to know you. Please provide a short biography about yourself

My name is Hannah Paul and I moved to Red Wing in August of 2025. I came to town for my professional internship at Mahn Family Funeral Home. My boyfriends and I have wanted to get involved locally and are neighbors to the library.

Agreements

Please Agree with the Following Statement

** In accordance with the Minnesota Government Data Practices Act (MGDPA), the City of Red Wing is required to inform you of your rights as they pertain to the information collected about you. Public information is data that is not classified by state statute, federal law or temporary classification as either private or confidential. It is accessible to anyone for any reason. All government data is presumed to be public unless a specific state or federal law classifies it otherwise. Private information is that information which is available to you, not the public. The information we collect from you is either public or private. The separation of that information is as follows: <u>PUBLIC</u> - Name; city of residence; education and training; employment history; volunteer work; awards and honors; prior government service; and veteran status.   After an individual is appointed to a public body, the following additional items of data are public: residential address, either a telephone number or electronic mail address where the appointee can be reached, or both at the request of the appointee; first and last dates of service on the public body; the existence and status of any complaints or charges against an appointee; and upon completion of an investigation of a complaint or charge against an appointee, the final investigation report, unless access to the data would jeopardize an active investigation.   <u>PRIVATE</u> - All other information collected at the time of the application.   The information collected and required from you is to determine your eligibility for a City of Red Wing Board and Commission position. If you do not supply the required information, the City of Red Wing will not be able to determine your eligibility. The dissemination and use of the private data we collect is limited to that necessary for the administration of Board and Commission positions. Persons or agencies with whom this information may be shared include: CITY AND COUNTY PERSONNEL INVOLVED IN DETERMINING YOUR ELIGIBILITY, CITY COUNCIL MEMBERS TO APPROVE THE APPLICATION, CONTRACTED PUBLIC AUDITORS AND THOSE INDIVIDUALS TO WHOM YOU GIVE YOUR EXPRESS WRITTEN PERMISSION.   Unless otherwise authorized by state statute or federal law, other government agencies utilizing the reported private data must also treat the information private.   You have the following rights under the MGDPA: The right to see and obtain copies of the data maintained on you, the right to be told the contents and meaning of the data, and the right to contest the accuracy and completeness of the data. To exercise these rights, contact Administration, Second Floor, City Hall, Red Wing, MN, 55066.   I have read and understand the above information regarding my rights as a subject of government data. **

☑ I Agree

Consent to Additional Disclosure

I understand and agree that, if my application is selected for consideration by the City Council, all of the data contained in my application materials and provided to the City in support of my application will be published in the City Council packet and will be made available to the public, with the exception of my address, email address, and phone numbers. I consent to the disclosure of all the data in my application materials, regardless of whether that information would otherwise be deemed private under the Minnesota Government Data Practices Act, with the exception of my address, email address, and phone numbers.

☑ I Agree

Question applies to multiple boards

Parental Permission for Applicants Less Than 18 Years of Age

If you are less than 18 years of age, parental permission is required for you to serve on a City of Red Wing board or commission. I am the parent or legal guardian of the applicant listed above. I have reviewed this application form and understand that the applicant's participation on a City of Red Wing board or commission is voluntary. I understand that some City of Red Wing board and commission meetings are broadcast live on television. I also understand that certain data on my child as an applicant and as a member of a City of Red Wing board or commission is public under the law. I give permission for my child to serve on a City of Red Wing board or commission. I give permission for my child's image to be used and disclosed to the public in photographs, videos, websites, social media, and on television in relation to my child's work with a City of Red Wing board or commission. I understand that if my child's application is selected for consideration by the City Council, all of the data contained in my child's application materials and provided to the City in support of my child's application will be published in the City Council packet and will be made available to the public, with the exception of my child's address, email address, and phone numbers. I give permission for this disclosure.

☑ I Agree

CITY COUNCIL MEETING STAFF REPORT

To: City Council Members and Mayor
From: Shawn Blaney, Public Works Director
Meeting Date: March 9, 2026
Agenda Item Number: 8.D.

Title and Purpose

Motion to Approve Hangar Lot Lease with Sky Hook Incorporated at the Red Wing Regional Airport.
David Carlstrom has requested that his existing Hangar Lot Lease at the Red Wing Regional Airport (Block 5, Lot 3) be updated and put under his business name, Sky Hook Incorporated.

Attachments

1. Sky Hook Inc - Hangar Lease
2. Map
3. Minimum Standards

Background

David Carlstrom has requested that his existing Hangar Lot Lease at the Red Wing Regional Airport (Block 5, Lot 3) be updated and put under his business name, Sky Hook Incorporated.

This is a standard 10-year lease that will expire on March 9, 2036. Rates are subject to periodic adjustment by Council through the annual ordinance affixing fees. The City Attorney had previously drafted this 10-year lot lease, the standard template used for all private hangars.

Block 5, Lot 3 consists of 3,000 square feet, of which 2,200 square feet is improved. The annual lot lease rate for 2026 is $465.50.

Discussion

Approving this lot lease agreement allows continued use of the private hangars at the Red Wing Regional Airport.

Financial Plan and Impact

Provides revenue for the Airport Fund 209.

Alternatives

1. Approve Lease.

2. Not Approve Lease.

Recommended Action

Motion to Approve Hangar Lot Lease with Sky Hook Incorporated at the Red Wing Regional Airport.

PRIVATE HANGAR LEASE AGREEMENT

THIS AGREEMENT made this **9th** day of **March, 2026,** by and between the **CITY OF RED WING,** a Minnesota municipal corporation (hereinafter called "LESSOR") and **Sky Hook Incorporated, 1530 Roving Hills Drive, Red Wing, MN. 55066** (hereinafter called "LESSEE"):

WITNESSETH:

That Lessor in consideration of the rents and covenants herein stated does hereby lease and let unto Lessee and Lessee does hereby take from Lessor the following described premises situated upon the Red Wing Regional Airport (hereinafter referred to as "Airport") located in the County of Pierce and State of Wisconsin:

> Part of the northerly one half (N'ly 1/2) of the southwest one quarter (SW 1/4) of Section 6, Township 24 North, Range 17 West, County of Pierce, State of Wisconsin, described as follows:
>
> **Block #5, Lot #3,** Airport Lease Map (hereinafter referred to as "Leased Premises"). Said Leased Premises consists of **3,000** square feet of property **2,2000** square feet of which is improved property. See attached airport sketch incorporated herein as Exhibit "A" for exact location of Leased Premises.

Upon the following terms and conditions:

1. **Term**. This Lease Agreement commences on the date on which the last party signs below and runs until the expiration of the initial term. The initial term of this Lease Agreement is **March 9, 2026** for a term of ten (10) years, to expire at 11:59 p.m. on **Marrch 9, 2036**. After the initial term, this Lease Agreement may be renewed for up to two (2) additional ten (10) year terms at the option of the Lessee. Each term shall be renewed separately. Notice of the intent to exercise these options must be provided to Lessor in writing at least six (6) months, and not more than twelve (12) months, before the expiration of the term. Lessor, at its sole discretion, may waive the time frame of this notice requirement.

2. **Rental Rate**. Lessee agrees to pay to Lessor a yearly rental rate of **$465.60** per year, subject to the terms of Paragraph 3 herein, payable in advance each year on the 1st day of January

3. **Rent Increase**. During the lease term of ten years, the Lessor shall have the right to increase the yearly rental rate by notifying the Lessee of the increase on or within forty-five (45) days of the end of each calendar year. Said notification shall be in writing and shall specify the increased yearly rental rate for the Lease Premises. In the event the yearly rental rate is unagreeable; Lessee shall have the right to terminate the Lease pursuant to Section 19 of this Agreement.

4. **Purpose**. The purpose of this Lease Agreement is as follows: to provide for the storage, housing and hangaring of airplanes and of airplane parts, accessories and equipment; to operate, service, repair and overhaul airplanes; to erect in and upon the Leased Premises a hangar or other structure and to install such machinery and equipment as is necessary and desirable in carrying on the above described activities; and for such other uses as are necessary or convenient for the above described purposes and shall not be sold or offered for sale to the general public. This provision shall not limit Lessee's right to store, house, or hangar his/her personal airplanes or airplane parts, accessories and equipment. Nor shall it prohibit Lessee from operating, servicing, repairing and overhauling his/her personal airplanes. Lessee agrees not to use the Leased Premises for any purpose other than set forth above without prior written consent from Lessor.

A. The City of Red Wing acting through its Airport Manager, Public Works Director or designee, shall have the right to enter upon the premises at any and all reasonable times during the normal business day, throughout the lease term, for the purpose of inspecting the same and posting any notices required or permitted under law.

5. **Maintenance, Exterior Storage and Housekeeping**.

A. Lessee shall at its sole expense, keep, maintain, and repair the Leased Premises, any improvements thereto, and all equipment in a presentable and operable condition consistent with good housekeeping practice, and in a manner to preserve and protect the general appearance and value of other premises in the immediate vicinity, including but not limited to: Roof exterior painting, all personal and bifold hangar doors, paved areas, fencing, and grass areas within lease lines.

B. In the event Lessee does not keep the Leased Premises in a presentable condition; Lessor has the right to issue a written notice to remedy the condition forthwith. Should Lessee fail to perform satisfactorily within ten (10) days of such notifications, or show cause for extension of said time period,

Lessor shall have the right to perform, or have performed by an outside contractor, the necessary work without liability, and the Lessee shall be billed for costs incurred on the basis of rates set and adjusted by the Airport Manager.

6. **Incorporation of Minimum Standards For Private Hangar Construction**. This Lease Agreement shall incorporate, as if fully set forth herein, the attached Minimum Standards For Private Hangar Construction, including all required contract provisions and standards for Private Hangar Owners.

7. **Condition of Premises**. Lessee accepts the Leased Premises in its present condition and without expense to Lessor, will repair and maintain any installations thereon and remove or cause to be removed any debris to the extent required for its use hereof. Lessee agrees that there will be no outside storage of any kind on the Leased Premises.

8. **Hangar**.

A. Lessee agrees to erect, or cause to be erected, a hangar building (hereinafter "Hangar") upon the Leased premises. Said Hangar shall be in conformity with the Private Hangar Minimum Standards adopted by the Red Wing Airport Board, the Red Wing City Council and the State of Wisconsin. In the event of any said standards conflict, the more restrictive shall apply. The Lessee further agrees to erect and to maintain said hangar building at its own expense and to keep said hangar building in good repair at all times while this Lease is in effect. Lessee further agrees, and notice is hereby given to all to whom it may concern, that Lessee will erect, or cause to be erected, said Hangar Building, and to pay in full the cost of all labor and materials, and that it will not suffer or permit any mechanic's liens to be put or remain against the Hangar Building, its appurtenances, or the title of the real estate, which shall at all times remain in the City of Red Wing unless Lessor requires restoration of the property pursuant to paragraph 19(C) of this Lease in which case Lessee may remove the Hangar from the leased premises. In the event a Hangar is already constructed at the time this Lease is executed, Lessee agrees that the foregoing shall also apply to the existing Hangar.

B. Lessee shall not permit, without prior written approval from Lessor, any liens or mortgages to be placed against the Leased Premises and in the event a lien or mortgage is placed against the Leased Premises, Lessee agrees to defend, indemnify and save Lessor harmless from any and all such asserted claims, liens or mortgages and to remove or cause to be removed any and all such asserted claims, liens or mortgages as soon as possible.

9. **Damage**. Lessee agrees that it will be responsible for any damage done by Lessee or Lessee's servants, agents or contractors or invitees to the Leased Premises. If any such damage is done by the Lessee, its servants, agents, contractors or invitees, the Lessee will, at the Lessor's option, either promptly repair in accordance with the directions of the Airport Manager or, if Lessor elects to make the repairs itself, to pay Lessor the cost thereof. For the purposes of this paragraph, "promptly" shall mean repairs shall be initiated within 7 days after notice to Lessee by Lessor that Lessor has elected not to make repairs, and repairs shall be completed within 30 days after said repairs are initiated, unless some other time is agreed to in writing by Lessor.

10. **Improvements**. Lessee agrees not to make any further structural improvements of any kind whatsoever on the Leased Premises or on any of Lessor's property connected thereto, except as provided in this Agreement, without prior written consent of Lessor.

11. **Liability Insurance**.

A. Lessee agrees at its sole cost and expense throughout the duration of this Lease to obtain, keep and maintain in full force and effect for the mutual benefit of Lessor, Lessee, and any Sub-Lessees designated in writing by Lessor, comprehensive liability insurance against claims for damage to persons or property arising out of the use and occupancy of the Leased Premises or any part or parts thereof in limits of not less than $500,000 per occurrence with a $1,000,000 aggregate limit of liability coverage. A duplicate original Certificate or Binder of such insurance shall be furnished to Lessor at the commencement of the term of this Lease, contain an agreement by the insurer if obtainable that such policy shall not be canceled without ten (10) days prior written notice to Lessor. Each such policy of insurance shall name the City of Red Wing as an additional insured.

B. Lessee's failure to effectuate any and all such insurance and renewal policies or insurance required as aforesaid and to pay the premiums and renewal premiums on all such policies of insurance as they become due and payable, and to deliver all such Certificates of Insurance and renewals thereof or duplicate originals to Lessor within the time herein above limited shall constitute a default by Lessee under the terms of this Lease.

C. In the event Lessee fails to cause the aforesaid insurance policies to be written and pay the premiums for the same and deliver all such Certificates of Insurance or duplicate originals thereof to Lessor within the time provided for in this Lease, Lessor shall have the right without being obligated to do so to effect such insurance and pay the premiums therefore and all such premiums paid by Lessor shall be repaid to Lessor on

demand as additional rent, and Lessee's failure to repay the same as aforesaid shall constitute a default under this Lease.

D. Nothing contained in this Paragraph 11 shall affect or limit Lessee's obligations under Paragraph 13 hereof.

12. **Compliance.** Lessee agrees to comply with all rules, regulations, and orders of the Red Wing Airport Board, the City of Red Wing, the Minnesota Department of Transportation, Office of Aeronautics, the Federal Aviation Administration, the State of Wisconsin, and other lawful authorities, all state and federal statutes and all ordinances of the City of Red Wing, Minnesota, as amended, with respect to aircraft operations at the Airport and with respect to the Leased Premises.

13. **Indemnity.**

A. Subject to the provisions of this Lease Agreement Lessee covenants and agrees that from and after the date of Lessee's possession of said Leased Premises, Lessor shall not be liable or responsible for damages for any personal injury or injuries, deaths, damages or losses to any persons or property that may be suffered or sustained by Lessee or Sublessees, or any of its respective agents, servants, employees, patrons, customers, invitees and visitors, trespassers, licensees, departments and concessionaires, or by any other person or persons in, on or about the Leased Premises or any part thereof.

B. Lessee covenants and agrees to indemnify and save Lessor harmless from and against any and all claims, demands, causes of actions, liability, costs and expenses for damages, losses, injuries or death to persons or damages or losses to property which may be imposed upon or incurred by or asserted against Lessor as to any of the matters, provisions and conditions set forth in this Paragraph. Lessee shall also pay any judgments or costs that may, on that account, be rendered against Lessor, and shall also pay all necessary expenses, including, but not limited to attorney's fees, that may be incurred by Lessor in defending any such claims after receipt of previous notice in writing, such notice to be sent by registered mail.

14. **Removal of Improvements.** If Lessee shall abandon the building(s) and improvements or vacate said premises prior to the completion of the term of the Lease, the Lessor may exercise its rights as contained in Paragraph 19(C). The Airport Manager shall also be at liberty to, and at their option, re-let the building(s) and improvements without payment to Lessee. For the purposes of this Agreement, "Abandon" shall mean the non-use of the Leased Premises for its specified purpose during a consecutive sixty- (60) day period. Any proceeds received by Lessor through re-letting the buildings and improvements shall

be applied first to the payment of rent under this Lease; second to the reduction of any debt incurred by the Lessee to finance construction of any building(s) on said Leased Premises or the acquisition of any equipment on said premises abandoned by Lessee; third to defray any costs incurred by Lessor as a result of Lessee's abandonment; and fourth, to the benefit of the Lessee.

15. **Sublease**. Lessee further covenants and agrees not to assign this Lease or sublet the above Leased Premises or any part thereof without prior written consent of Lessor, except for the temporary overnight storing of transient aircraft. Any such assignment or sublease shall subject the assignee or sublessee to the same duties and obligations as are contained herein.

16. **Nonexclusive Rights**. Lessee shall have the nonexclusive use, in common with others authorized to do so, of the Airport facilities, subject to reasonable and uniform rules and regulations of the Airport Manager.

17. **Taxes, Licenses and Permits**. Lessee shall obtain and keep current all municipal, county, state and federal licenses and permits that may be required in its operation. Also, Lessee shall bear, pay and discharge all taxes, assessments and levies of every nature and kind which may be taxed, charged or assessed lawfully against the Leased Premises and improvements thereon, or which may be lawfully levied or imposed upon the leasehold by a governmental agency.

A. Real Estate Taxes.

i. The parties agree that on or about December 15 of each year, the State of Wisconsin, through Isabelle Township, mails all property owners the amount of taxes owed on their respective property. Isabelle Township will mail Lessor a property tax bill for the taxes owed on the entire Airport (the "Total Airport Taxes Amount"). On or before January 31 of the following year, Lessor shall make direct payment to Isabelle Township for the Total Airport Taxes Amount.

ii. On or about December 15 of each year, Isabelle Township will also mail Lessee a document indicating its portion of taxes based on its use of the Leased Premises ("Lessee Taxes"). On or before January 31 of the following year, Lessee shall make full payment to Lessor of the Lessee Taxes amount. Lessee's failure to make the Lessee Taxes payment to Lessor on or before January 31 shall be a breach of the Agreement.

iii. Lessee shall be solely responsible for bringing any challenge to the amount of taxes imposed upon it by the

State of Wisconsin based on its use of the Leased Premises. Lessor makes no representations or warranties regarding the process identified above, the Lessee Taxes amount, or Lessee's ability to challenge that amount. Lessee expressly waives any right to bring a claim against Lessor for the Lessee Taxes amount.

18. **Fuel Storage and Hazardous Materials**. Lessee shall not store or maintain on the Leased Premises, any fuels or other hazardous materials, and agrees not to dispose of same on the Airport premises.

A. Lessee may store a maximum of ten (10) gallons (two (2) 5-gallon closed containers) of auto/aircraft fuel in his/her hangar.

B. Lessee may store a maximum of one (1) 5-gallon can or equivalent in smaller cans of paint and or thinners in his/her hangar. If the quantity in the hangar exceeds the 5-gallon limit, all must be stored in a fireproof locker.

C. The Airport Manager may, at his/her discretion, prohibit or impose restrictions on the storage of said materials if, in the Manager's opinion, the storage is deemed a safety hazard.

19. **Termination**.

A. In the event Lessor decides to abandon the current Airport or to move it to another site, this Lease Agreement may be terminated by Lessor upon sixty (60) days' written notice to Lessee.

B. Either party may terminate this Agreement upon written notice provided to the other party at least 30 days prior to December 31 of the year in which notice is given. Should either party choose to terminate this Agreement, Lessee shall vacate the premises on or before 11:59 p.m., December 31 of the year in which said notice of termination is given.

C. In the event of termination or non-renewal of this Lease pursuant to paragraphs 1 and 19, Lessor will elect one of the following options in regard to the hangar or other structure erected on the land that is the subject of this Lease: (1) Lessor may elect to purchase the hangar or other structure erected on the land at the market value; or (2) Lessor may require Lessee to restore the land to the conditions that existed prior to the hangar or other structure being erected on the land. The decision to purchase the structure or require restoration of the land to its previous condition is solely in control of Lessor.

D. Lessor may terminate this Agreement pursuant to Paragraph 20 of this Agreement.

20. **Default**. The following shall constitute default of this Lease Agreement:

A. If Lessee shall default in the payment of rent or any installment thereof.

B. If Lessee shall default in performance of any other of its covenants hereunder or shall violate the terms hereof.

C. If Lessee's Leased Premises shall be levied upon under execution.

D. If Lessee shall be declared bankrupt or institute proceedings under the Bankruptcy Code.

E. If Lessee assigns its property for the benefit of creditors.

In any of the above circumstances Lessor may, at its option, without notice to Lessee, terminate this Lease Agreement and upon the termination of this Lease, either by Lessor's option or at the expiration of the term hereof, enter upon said Leased Premises and expel said Lessee and so repossess and enjoy the Leased Premises.

Upon said termination, Lessor may remove all property from Leased Premises using such force as may be necessary without being deemed guilty of trespass or breach of peace or forcible entry and detainer and Lessee expressly waives the service of any Notice Of Intention To Terminate the Lease and Reenter the Leased Premises and waive service of any and all other Notices prescribed by any law or statute to the extent that such waiver is valid.

The receipt of money by Lessor from Lessee after termination of the Lease Agreement or after the giving of any Notice shall not reinstate, continue or extend the term of this Lease Agreement or affect any Notice given to Lessee prior to the receipt of such payment, and it is agreed that after service of Notice or commencement of suit or after judgment for possession Lessor may receive rent due and the payment thereof shall not waive or affect said Notice, suit, judgment, or any rights under this Agreement. The Lessor's failure to enforce any of the terms of this Agreement shall not be deemed a waiver of any breach of this Agreement.

21. **Expenses**. Lessee agrees to pay all of Lessor' expenses, including attorney's fees, in enforcing any of the obligations

of this Lease Agreement or in any proceedings or litigation in which Lessor shall become involved by reason of this Lease Agreement.

22. **Agreement Binding**. Except as otherwise provided in this Lease Agreement, all covenants, agreements, provisions and conditions of this Lease Agreement shall be binding on and inure to the benefit of the parties hereto, their respective personal representatives, successor and assigns.

23. **Holding Over**. In the event that Lessee should hold over after and remain in possession of the Leased Premises after the expiration of the term of this Lease Agreement or termination for any other cause, such holding over shall be deemed not to operate as a renewal or extension of this Agreement, but shall be deemed to create a tenancy from month to month which may be terminated at any time by either party.

24. **Notices**. All notices and other correspondence with respect to this Agreement shall be directed to the following addresses:

LESSEE:	**CITY OF RED WING:**
Sky Hook Incorporated 1530 Roving Hills Drive Red Wing, MN. 55066	Shawn Blaney, Airport Manager City of Red Wing 229 Tyler Road North Red Wing, MN 55066

25. **Entire Agreement**. This Lease contains the entire Agreement of the parties hereto with respect to the letting and hiring of the Leased Premises described above and this Lease may not be amended, modified, released or discharged in whole or in part except by an instrument in writing signed by the parties hereto, their respective successors or assigns.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed the day and year first above written.

CITY OF RED WING:

Mayor

City Clerk

Council Administrator

LESSEE:

David Carlstrom (Feb 12, 2026 16:03:43 CST)

Sky Hook Incorporated

PRIVATE HANGAR LEASE AGREEMENT

Final Audit Report 2026-02-12

Created:	2026-02-12
By:	Melissa Baartman (melissa.baartman@ci.red-wing.mn.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAUtXWaC6DhSSvHQLzlyfEMfNpw-_9T7Oh

"PRIVATE HANGAR LEASE AGREEMENT" History

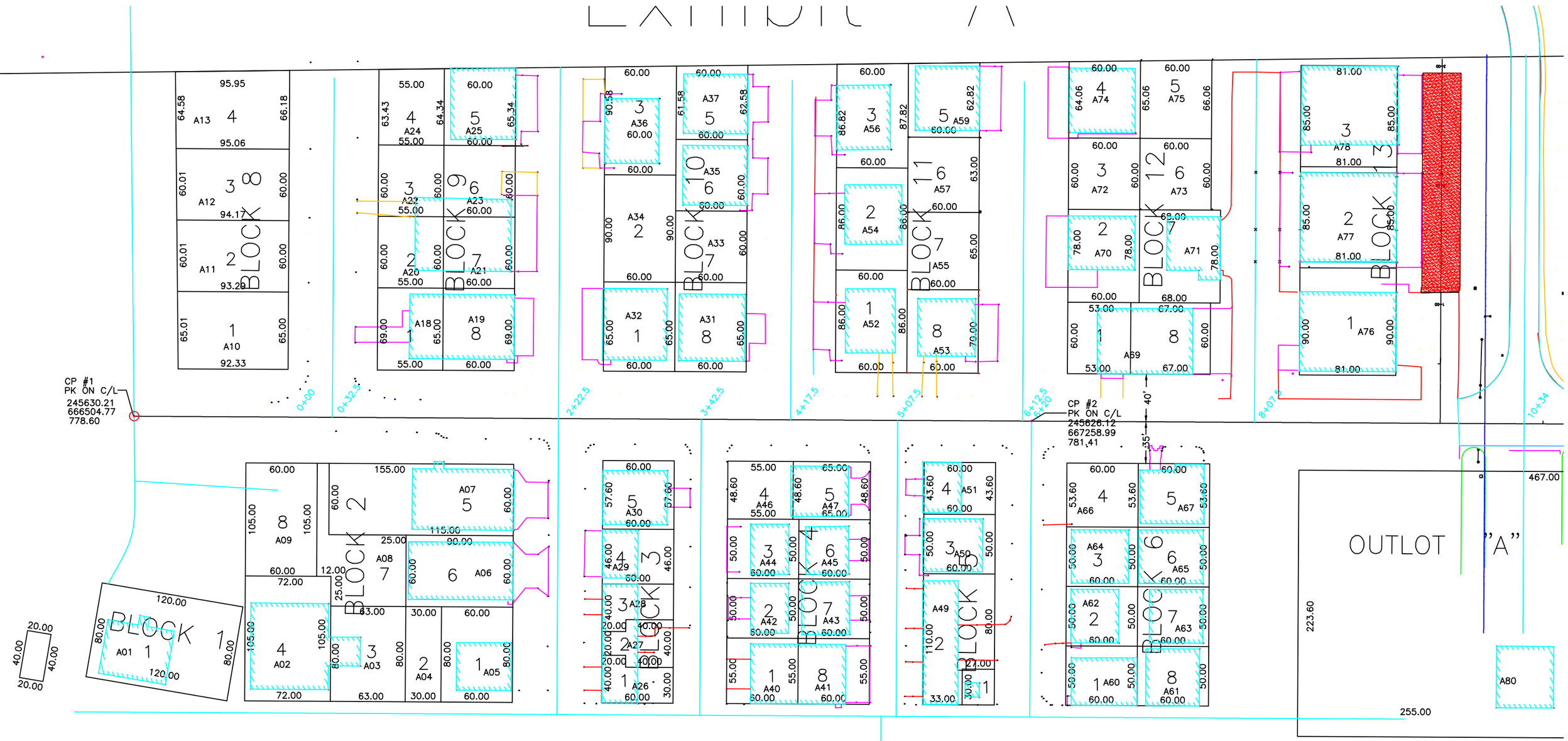
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Red Wing Regional Airport

MINIMUM STANDARDS

FOR

GENERAL AVIATION OPERATORS

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SELECTED CONTRACT PROVISIONS FOR ALL GENERAL AVIATION OPERATORS

The term "OPERATOR" as used throughout, is meant to be any person, firm, partnership, corporation, association, or group providing any one, or a combination of service activities to or for general aviation users at Red Wing Regional Airport, hereinafter referred to as the "AIRPORT". The word "CITY" is meant the "CITY OF RED WING".

1. The Airport Manager is hereby designated as the official representative for the enforcement and compliance of all provisions herein with full power to represent the City in dealings with the operator.

2. The Airport Board shall recommend, and the City Council shall establish rentals and fees applicable to Airport property and services, which may be amended from time to time as is deemed necessary. As a general rule, all rentals for leased areas shall be paid in advance on or before the tenth (10) day of each month or on or before the fifteenth of January for annual leases. Variation from this schedule shall be at the discretion of the Airport Manager and shall not be effective unless stated in writing.

3. All operators shall have the right, in common with others so authorized, to use common areas of the Airport, including runways, taxiways, aprons, roadways, floodlights, Airport landing aids, signals, and other conveniences, for the takeoff, flying, and landing of the operator's aircraft.

4. Rights and privileges provided in all agreements to be entered into shall be on a non-exclusive basis, except for the area(s) to be occupied by the operator, which shall be for the exclusive use of the operator.

5. The operator shall be responsible for providing all maintenance and repair on the leased premises, and all such maintenance shall be commensurate with the maintenance provided by the Airport in similarly situated

circumstances. The maintenance required of the operator shall exclude normal wear and tear. The City of Red Wing or the Airport Manager, in order to maintain standards of maintenance and repair throughout the Airport, shall have the right to take over, or have performed by an outside contractor, all of the maintenance activities which are to be performed by the operator at any time during the term of the agreement upon a ten (10) day written notice. Such notice will be given advising the operator of its failure to maintain proper standards of maintenance on the leased premises. In the event that a written notice is given to the operator by the Airport Manager, and the Airport proceeds to provide the maintenance in line with its own standards, then and in that event the operator shall be billed and responsible for the cost of such maintenance on the basis of rates set and adjusted by the Airport Manager.

6. The operator shall be responsible for providing all janitorial and custodial services in its exclusive area (s), and all such janitorial services shall be commensurate with the level of such services provided by the Airport in similarly situated circumstances. The Airport Manager, in order to maintain standards of custodial services throughout the Airport, shall have the right to take over, or have performed by an outside contractor, all of the custodial services which are to be performed by the operator at any time during the term of the agreement upon a ten (10) day written notice. Such notice will be given advising the operator of its failure to maintain proper standards of custodial services in its leased area(s). In the event that a written notice is given to the operator by the Airport Manager, and the Airport proceeds to provide custodial services in line with its own standards, then and in that event the operator shall be billed and responsible for the cost of such janitorial and custodial services on the basis of rates set and adjusted by the Airport Manager.

7. All operators shall, at their own expense, pay all taxes and assessments against any buildings or other structures placed on the premises by them, as well as all taxes and assessments against the personal property used by them in their operation.

8. All operators exclusively occupying entire Airport structures shall, at their own expense, install, maintain, and operate proper obstruction lights on such structures used by them in their operation as required by State and/or Federal Regulations, and shall keep the same lighted from sunset to sunrise as required. The installation of the obstruction lights shall be in accordance with construction standards required by the City (Ref. Paragraph 9)

9. Any construction required by an operator shall be in accordance with design and construction requirements and regulations of the Airport, State, and Federal governments, as well as all applicable local codes. All plans and specifications shall be submitted to the City for approval. All operators shall be required to furnish to the City any payment and performance bonds commensurate with any construction required under the minimum standards set forth for their individual type of operation.

10. All operators shall conduct their activities and render their services in a safe, responsible and efficient manner, and shall be solely responsible for all acts of their tenants, agents, and employees. The City shall be held harmless for any acts caused by the actions or failure to act, of the operators and their tenants, agents, employees and/or representatives.

11. All operators and their employees shall be neat, clean, courteous, and efficient.

12. The Airport reserves the right, but shall not be obligated to the operator to develop or improve all publicly owned facilities of the Airport, as it sees fit, regardless of the desires or views of any operator, and without interference or hindrance from any such operator.

13. The location of any operation shall be at a site or area determined by the Airport Board in keeping with the Airport Layout Plan. It shall also be the right of the Airport Board to determine the availability of suitable space in keeping with the type of operation to be performed.

14. The City reserves the right to take any action it considers necessary to protect the aerial approaches of the Airport from obstructions, together with the right to prevent any operator from erecting any buildings, signs, or other structures on the Airport which, in the opinion of the City, would limit the usefulness of the Airport or constitute a hazard to aircraft.

15. Upon notification by the Airport Manager, the Operator shall provide access within a reasonable time limit to allow for inspection of the interior of the hangar.

16. The operator shall covenant and agree to indemnify, defend and save harmless the City from any and all fines, suits, actions, loss, damage, expense, cost including attorneys fees, or claims of any character or nature, arising

out of or in connection with any act or omission of the operator, in any way arising out of or resulting from any activity of the operator on the Airport which results directly or indirectly in the injury to or death of any person or persons; provided, however, that the operator shall not be liable for any injury, damage, or loss occasioned by the sole negligence or willful misconduct of the City, its employees, or agents. Furthermore, the City and operator shall give each other timely notice of any claim made or suit instituted which in any way directly or indirectly affects or might affect each other, and each party shall have the right to compromise and defend the same to the extent of its own interest.

17. In the event of damage to or destruction of the operator's facilities, the operator shall agree to repair such facilities or return the site to its original state.

18. Upon the expiration or earlier termination of any agreement, the operator's rights granted in the agreement shall cease, and the operator shall immediately surrender such to the City.

19. All operators shall observe and comply with all laws, ordinances, rules and regulations of the United States Government, the State of Wisconsin, the State of Minnesota, the County of Pierce, Town of Isabelle, Town of Trenton, City of Red Wing, and all agencies thereof which may be applicable to its operation, or the operation, management, maintenance, and administration of the Airport now in effect, or hereafter promulgated. Further, the operator shall take out and keep current all City, County, State, and Federal licenses and permits that may be required in its operation, and display to the Airport Manager, upon request, said permits and licenses as evidence of compliance.

20. All contracts and leases between the operator and the Airport shall be subordinate to the provisions of any existing or future agreement between the City and the United States Government, relative to the operation or maintenance of the Airport, the execution of which has been, or may be required as a condition precedent to the expenditure of federal funds for the development of the Airport.

21. The operator will not, on the grounds of race, sex, color, or national origin, discriminate, or permit discrimination against any person or group of persons in any manner prohibited by Part 21 of the Federal Aviation Regulations.

22. All contracts and leases between the operator and the Airport shall be subordinate to the right of the City, during time of war, national emergency, riot or natural disaster, to lease the entire Airport, or any part thereof, to the United States, the State of Minnesota or the State of Wisconsin for military or National Guard use and, in such event, the provisions of any contract or lease with such operators, insofar as they are inconsistent with the provisions of any lease to any such unit of government, shall be suspended for the period of such government lease.

23. All provisions in an agreement entered into between the Airport and operator shall bind the legal representatives, successors, and assigns of the respective parties.

24. No operator shall be permitted to operate at the Airport without a fully executed lease or operating agreement with the Airport, containing provisions for compliance with the adopted minimum standards, all rules and regulations of the Airport, and which may contain such other provisions as determined by the City to be necessary on account of any building or other construction required under the lease, or any other special circumstance which may be applicable to a particular operator.

25. It is not the intention of the City to allow or to provide for, within or adjacent to any public or private operation, any temporary or permanent single or multiple family dwelling.

26. These minimum standards may be supplemented and amended from time to time, and in such manner and extent as the City may deem proper.

27. Mandatory Lease Clauses:

    A. Each lease for ground space at the Airport, entered into by the Airport, shall include, but not be limited to the following clauses required from time to time by the State and Federal Governments:

        1. Nondiscrimination clauses;
        2. Affirmative action assurances; and
        3. Nonexclusive right language.

B. The most current amendments or forms of such mandatory leases clauses shall be included in each lease at the time of execution.

28. Variance Clause:

These minimum standards shall be strictly enforced unless a variance is granted by the City after a showing of good cause, and that allowing the variance, subject to any conditions will not, in the sole opinion of the City, be detrimental to the Airport.

29. Minimum Insurance:

In addition to any insurance required by State and/or Federal regulations, all operators must maintain minimum insurance in a policy form acceptable to the City in the following amounts:

$500,000 combined single limits on an occurrence basis for: Comprehensive General Liability including but not limited to bodily injury and property damage, operations liability, products and completed operations, personal injury and advertising injury, contractual and owners and contractor's protective (1988 ISO Commercial General Liability or equivalent); Automobile Liability including but not limited to bodily injury and property damage and hired and non-owned auto liability.

Unless specifically required by the City, all policies must name the City as an additional insured.

STANDARDS FOR ALL OPERATORS

The following standards shall apply to all operators.

1. As a condition precedent to the granting of an operation privilege at the Airport, the operator must submit a complete description of the proposed scope of operation, including any proposed building plans and specifications, the means and methods intended to be employed to comply with the operating standards and provisions of a high quality service to the general and aviation public in the Red Wing service area.

2. The operator must provide the City with a letter setting forth the operator's financial integrity from a bank or trust company, or from such other source that may be readily verified. The operator must also demonstrate that it has the financial ability or backing where applicable, for the construction of facilities that may be required for the proposed concept of operation.

3. All operators shall develop plans to remove from the Airport, within six (6) months from Airport Manager's notification, any non-airworthy aircraft (as determined by the Airport Manager) located in any Airport tie-down area. The Airport Manager, at his/her discretion, in consultation with the Airport Board, may grant an extension.

4. The operator shall arrange for adequate paved auto parking space sufficient to accommodate all activities and operations as determined by the Airport Manager upon recommendation of the Airport Board.

5. The operator will be required to maintain its exclusively leased area in an adequate manner at all times, including the continual maintenance of safe operating conditions subject to the approval of the Airport Manager. Where applicable, maintenance of the lease area shall include snow removal.

6. All operators shall demonstrate to the City's satisfaction evidence of their ability to acquire insurance coverage in the amount as stipulated for each particular type of operation, and name the City of Red Wing as an additional insured.

   The operator shall at all times keep on file with the City Clerk/Treasurer, or his/her Designee, of the City of Red Wing, proper certification that such insurance is in full force and affect, and will furnish additional certification as evidence that changes in such insurance will be delivered to the City Clerk/Treasurer not less than ten (10) days in advance of the change if the change results in a reduction or termination in coverage(s).

   The minimum limits of insurance shall be subject to revision by the City when a determination is made that adjustments are necessary for the protection of the Airport. The operator shall agree to adjust and maintain insurance in the revised amounts prescribed by the City. The policy must name the City of Red Wing as Aadditional insured≅.

7. All operators shall submit a business plan detailing their intended operation, including experience and qualifications to appropriately conduct such operation.

8. Operators will furnish copies of any and all relevant business permits and other documentation required for intended operation, and at any time thereafter, furnish a copy to the City upon request.

AIRCRAFT CHARTER AND AIR TAXI

Statement of Concept

An aircraft charter and an air taxi operator is a person, firm, partnership, corporation, association, or group engaged in the business of providing air transportation to the general public, either on a charter basis or as an air taxi operator, as defined in the Federal Aviation Act of 1958, or as said Act is supplemented or amended.

Minimum Standards of Operation

1. A Charter/Air Taxi Operator shall provide aircraft charter service as defined in Part 135 of the Federal Aviation Regulations.

2. The Charter/Air Taxi Operator shall demonstrate that they have adequate ground and facilities to accommodate the activities reasonably contemplated for the operation proposed, and any expansion thereof. This shall include but not be limited to appropriate adequate storage space, office space, customer lounge, restrooms, etc. If the operation expands beyond expectations, the City may impose reasonable requirements to assure the adequate provision of land and facilities. The Charter/Air Taxi Operator shall arrange for adequate paved auto parking space within or adjacent to the leased area sufficient to accommodate all activities and operations. The Charter/Air Taxi Operator shall also arrange for an adequate paved aircraft parking apron within or adjacent to the leased area sufficient to accommodate all activities and operations.

3. The Charter/Air Taxi Operator shall provide sufficient qualified operating crews, and a satisfactory number of personnel for checking in passengers, handling luggage, ticketing, and for obtaining ground transportation.

4. The Charter/Air Taxi Operator shall provide reasonable assurance of a continued availability of qualified operating crews and approved aircraft within a reasonable or specified notice period.

5. The Charter/Air Taxi Operator shall provide proof of F.A.A. Certification in its statement of qualifications.

6. The Charter/Air Taxi Operator must produce for the Airport Manager, satisfactory evidence of its ability to acquire aircraft liability insurance in the amounts set forth for other such Charter/Air Taxi Operators.

7. The Charter/Air Taxi Operator shall maintain at all times a responsible person in charge to supervise the operations who will have authorization to represent, act for, and act on behalf of the Charter/Air Taxi Operator.

AIRCRAFT, ENGINE AND ACCESSORY MAINTENANCE AND REPAIR

Statement of Concept

An aircraft, engine and accessory Maintenance and Repair operator is a person, firm, partnership, corporation, association, or group engaged in a business providing one or more Federal Aviation Administration approved airframe, power plant. and accessory overhaul and repair services on general aircraft up to and including (within the scope of the certificate) executive-type jet aircraft and helicopters.

Minimum Standards

1. The Repair and Maintenance operator shall obtain and maintain, as a minimum, the necessary licenses and certificates as described in Federal Aviation Regulation, which are applicable to that operation. These certificates are to be considered the minimum requirements for any and all operators who are to perform these services.

2. The Repair and Maintenance Operator shall demonstrate that they have adequate ground and facilities to accommodate the activities reasonably contemplated for the operation proposed, and any expansion thereof. This shall include but not be limited to appropriate adequate storage space, office space, customer lounge, restrooms, etc. If the operation expands beyond expectations, the City may impose reasonable requirements to assure the adequate provision of land and facilities. The Repair and Maintenance operator shall arrange for adequate paved auto parking space within or adjacent to the leased area sufficient to accommodate all activities and operations. The Repair and Maintenance operator shall also arrange for an adequate paved aircraft parking apron within or adjacent to the leased area sufficient to accommodate all activities and operations.

3. The Repair and Maintenance operator shall demonstrate that it either presently owns the minimum equipment necessary to meet the certificate requirements, or is financially able and intends to purchase such equipment.

4. The Repair and Maintenance operator must produce for the City satisfactory evidence of its ability to acquire insurance in the amounts set forth for operators, for the following coverage:

    a. Comprehensive General Liability and Comprehensive Property Damage including Vehicular;

    b. Hangar-Keeper's Liability; and

    c. Workers Compensation and Employers Liability.

5. The Repair and Maintenance operator shall demonstrate that it can provide trained personnel in sufficient numbers to meet all requirements for the repair and maintenance of aircraft, engines, parts, and accessories.

FULL SERVICE FUEL AND OIL SALES

Statement of Concept

The fuel and oil sales operator is a person, firm, corporation, partnership, association, or group engaged in the sale of aviation fuel products to the user of the Airport, with mobile and/or fixed pumping equipment necessary for the performance of a high quality operation, and having the ability of filling in an efficient manner the largest aircraft likely to be serviced. The Fuel and Oil operator or his supplier shall provide underground bulk storage facilities on the Airport. This fuel and oil sales operation shall provide for normal minor repair and servicing of aircraft.

Minimum Standards

1. The ramp servicing of general aviation aircraft (locally based or itinerant) shall include the sale and in-to-plane delivery of recognized aviation fuels, lubricants, and other related aviation petroleum products. The Fuel and Oil operators shall provide the servicing of general aviation aircraft, including ramp assistance, storage, and aircraft tie-downs within the exclusive leased area.

2. The Fuel and Oil operator shall lease from the Airport an area of ground space not less than 10,000 square feet on which shall be located a building with at least 3,000 square feet of floor space. This building shall have access to office, customer lounge, and rest rooms all properly heated and lighted. The Fuel and Oil operator shall also arrange for adequate paved auto parking space within or adjacent to the leased area commensurate with the proposed scope of its operation.

3. The Fuel and Oil operator shall lease from the Airport additional land, in a designated area(s), sufficient for the installation of adequate fuel storage capacity and for the parking of required aircraft servicing equipment. The static storage tanks shall have, as a minimum, a 10,000 gallon fuel storage capacity. This storage capacity requirement shall relate to each grade of fuel maintained by the operator on the Airport. All construction and operations shall be as per EPA Specifications and local codes.

4. The Fuel and Oil operator shall only provide pumping equipment which meets all applicable safety requirements pertaining to grounding and fuel contamination, as required by Federal, State and local codes and regulations. The Fuel and Oil Operator shall also provide reliable metering devices which conform to Federal, State and local codes and regulations. The effectiveness of the pumping equipment maintained must be such that allows for the servicing of aircraft which normally can be expected to use these facilities. This servicing shall be as effective as that of other major fuel and oil dispensing services provided at similar airports.

5. The Fuel and Oil operator shall demonstrate, to the satisfaction of the City, that it has had experience providing aircraft fuel and oil sales and related services. It will be considered satisfactory if the Fuel and Oil operator has in its employ, in a supervisory position, a person with such required experience. Should the Fuel and Oil operator not have such experience, but can demonstrate to the City's satisfaction that it has equivalent related experience; such experience may be deemed acceptable.

6. The Fuel and Oil operator shall demonstrate, to the satisfaction of the City, that there have been arrangements or agreements reached with a reputable fuel/oil company(s) which will provide the Fuel and Oil operator with an enforceable agreement (written contract) for the purchase of fuel and oil in such quantities as necessary to meet the requirements set forth.

7. The Fuel and Oil operator must produce for the City satisfactory evidence of its ability to acquire insurance, in the amounts equivalent to that required of other operators, for the following coverage:

   a. Comprehensive General Liability;

   b. Product Liability; and

   c. Workers Compensation and Employers Liability.

8. The Fuel and Oil operator shall have in his employ trained personnel in such numbers as are required to meet in an efficient manner, the minimum standards set forth herein.

9. In addition to the requirements herein, any operator who will be handling over 52 gallons of petroleum products per year, or any amount of any material requiring a special handling permit under State and/or Federal law, must obtain special permission from the City, and meet any and all provisions the City may reasonably require, including additional insurance and a bond or other surety acceptable to the City to fully indemnify and defend the City against any and all spills or discharges.

10. The Fuel and Oil operator shall charge reasonable and non-discriminatory prices for aviation fuels and oils consistent with prices charged at other airports in the Midwest for products of similar quality and grade. It is understood that the Fuel and Oil operator may make reasonable and non-discriminatory discounts, rebates, or similar types of price reductions to volume purchasers. The Fuel and Oil operator shall post in his place of business in an area accessible to the public, and on all fuel trucks, a complete list or schedule of the current retail prices, including discount prices charged to patrons for all aviation fuels and oils. This list or schedule shall be maintained in an up to date fashion at all times.

11. The terms, rights, privileges, and responsibilities contained herein shall be for a period co-extensive with the lease and license granted to the operator(s) of the Airport.

12. The Fuel and Oil operator shall provide fire detection and fire fighting equipment as required by the City commensurate with its type of operation. The Fuel and Oil operator will be required to maintain on all vehicles adequate hand fire extinguishers, and have available mobile fire extinguishers available at the starting of all aircraft engines in the Fuel and Oil operator's exclusive area(s). The Airport Manager or his designee shall have the right to inspect these fire extinguishers periodically.

13. The Fuel and Oil operator shall maintain an accurate record of all aviation fuel and oil deliveries, and such records shall be subject to examination and audit after reasonable notice by an authorized Airport representative during all reasonable hours.
14. The Fuel and Oil operator shall comply with all Federal, State, and local Underground Petroleum Storage Tank (UST) regulations regarding leak detection, piping, spillage, overflow, and record keeping, and shall maintain insurance in the amounts required. The Fuel and Oil Operator shall name City of Red Wing as additional insured.

15. The Fuel and Oil operator shall pay to the City of Red Wing, a fee per gallon for aviation fuels and oils sold (referred to as a Flowage Fee) at an amount recommended by the Airport Board and established by the City of Red Wing.

FLIGHT TRAINING

Statement of Concept

A flight training operator is a person, firm, partnership, corporation, association, or group engaged in instructing student pilots in dual and solo flight training, in fixed and/or rotary wing aircraft, and providing such related ground school instruction as necessary to prepare for the taking of a written examination and flight check ride for the categories of pilot's licenses and all ratings involved.

Minimum Standards

1. The Flight Training operator shall define a location on the Airport, acceptable to the City, from which it shall operate. The Flight Training operator shall be required to instruct student pilots in dual and solo flight, in fixed wing and/or, at its option, rotary wing aircraft. The Flight Training operator shall also provide, by itself or through a nominee acceptable to the City, such related ground school instruction as is necessary to prepare the student to take a written examination and flight check ride for a private pilot's license or appropriate rating from the Federal Aviation Administration. The flying school shall meet the continuing requirements for certification by the Federal Aviation Administration and applicable State and/or local requirements. The Flight Training operator shall maintain a sufficient number of properly certified aircraft to adequately handle the number of students anticipated.

2. The flight training operator shall employ current certified instructors, as recognized by the FAA, in sufficient numbers to meet the demands of the number of students engaged in flight training.

3. The operator must produce for the City, satisfactory evidence of its ability to acquire insurance, in the amounts equivalent to those required of other operators, for the following coverage:

    a. Comprehensive General Liability; and

    b. Aircraft Liability.

AIRCRAFT LEASE AND RENTAL

Statement of Concept

An aircraft rental and lease operator is a person, firm, corporation, partnership, association, or group engaged in either one or both of the following business ventures:

a. The rental or hire of aircraft to the public without any particular pattern or regularity with respect to the individual user; and/or

b. The lease of aircraft to a customer or customers under a contract for a pre-stated block or interval of time (of not less than 100 hours per annum), where the aircraft is committed to the use of such customer under a predetermined arrangement, as distinguished from the rental of aircraft to the public.

Minimum Standards

1. The Lease and Rental operator shall define a location on the Airport, acceptable to the Board, from which it shall operate. The Lease and Rental Operator shall provide access and/or make arrangements for a customer lounge, and rest rooms, all properly heated and lighted. The Lease and Rental operator shall arrange for adequate paved auto parking space within or adjacent to the leased area, sufficient to accommodate all of its activities and operations. The Lease and Rental operator shall arrange for adequate paved aircraft parking apron within or adjacent to the leased area sufficient to accommodate all activities and operations.

2. Should a pilot be provided with a leased aircraft, then and in that event the Lease and Rental operator shall operate in conformance with the applicable commercial operator portions of the Federal Aviation Regulations. The Lease and Rental operator shall have in its employ, and on duty during the appropriate business hours, trained personnel in such numbers as are required to meet the minimum standards in an efficient manner, including a responsible person in charge to supervise the operations in the leased area.

3. The Lease and Rental operator must produce for the City, satisfactory evidence of its ability to acquire insurance, in the amounts set forth for operators, for the following coverage:

   a. Comprehensive General Liability;

   b. Aircraft Liability.

AIRCRAFT SALES

Statement of Concept

An aircraft sales operator is a person, firm, partnership, association, group, or corporation engaged in the sale of new and/or used aircraft through a franchise, licensed dealership, or distributorship (either on a retail or wholesale basis) of an aircraft manufacturer, and provides such repair services, including parts as necessary, to meet any guarantee or warranty on new or used aircraft sold it.

Minimum Standards

1. The Aircraft Sales operator shall lease from the Airport an area of sufficient space to include rest rooms, an office, and a customer lounge, all properly heated and lighted. The Aircraft Sales operator shall arrange for adequate paved auto parking space within or adjacent to the leased area sufficient to accommodate all activities and operations. The Aircraft Sales operator shall also arrange for an adequate paved aircraft parking apron within or adjacent to the leased area sufficient to accommodate all activities and operations.

2. The Aircraft Sales operator shall provide satisfactory arrangements for the repair and servicing of aircraft, but only for the duration of any sales guarantee or warranty period.

3. The Aircraft Sales operator shall provide the City with satisfactory evidence of its ability to acquire insurance, in the amounts set forth for operators, for the following coverage:

    a. Comprehensive General Liability; and

    b. Aircraft Liability.

4. The lease shall be for a term mutually agreed upon between the parties.

5. The Aircraft Sales operator shall have in his employ, and on duty during the appropriate business hours, trained personnel in such numbers as are required to meet, in an efficient manner, the minimum standards set forth. The Aircraft Sales operator shall also maintain, during all business hours, a responsible person in charge to supervise the operations in the leased area with the authorization to represent and act for, and on behalf of, the Aircraft Sales operator.

6. The Aircraft Sales operator shall provide fire fighting equipment approved by the Airport Manager or his designee commensurate with its type and scope of operation.

7. The Aircraft Sales operator shall maintain accurate records of all sales to include, at a minimum, the date of each sale, type of aircraft, purchaser's name and address, purchase price, and date of delivery.

SPECIALIZED COMMERCIAL FLYING SERVICES

Statement of Concept

A specialized commercial flying services operator is a person, firm, corporation, partnership, association, or group engaged in air transportation for hire, for the purpose of providing the use of aircraft for the activities listed below:

a. Nonstop sightseeing flights that begin and end at the same airport;

b. Crop dusting, seeding, spraying, and bird chasing;

c. Banner towing and aerial advertising;

d. Aerial photography or survey;

e. Fire fighting;

f. Power line or pipe line patrol; and/or

g. Sport plane instruction and/or service

h. Any other operation specifically excluded from Federal Aviation Regulations Part 135.

Minimum Standards

1. The Specialized Commercial Flying Services operator shall lease land from the Airport, and such lease shall include a building sufficient to accommodate all activities and operations proposed by the operator. The minimum area for each activity shall be subject to the approval of the City. In the case of crop dusting or aerial application, the Specialized Commercial Flying Services operator shall have space available in its leased area and make suitable arrangements for the safe loading, unloading, storage, and containment of chemical materials. All Specialized Commercial Flying Services operators shall demonstrate to the Airport Board's satisfaction that they have the availability of aircraft suitably equipped for their particular intended type of operation.

2. The City of Red Wing shall set minimum insurance requirements for the particular type of operation to be performed. These minimum requirements shall be applicable to all Specialized Commercial Flying Services operations of a similar mature. All Specialized Commercial Flying Services operators will, however, be required to maintain the Aircraft Liability Coverage as set for all operators.

3. The Specialized Commercial Flying Services operator shall have in his employ, and on duty during appropriate business and all operating hours, trained personnel in such numbers required to meet, in an efficient manner, the minimum standards set forth.

4. The Specialized Commercial Flying Services operator must provide, by means of an office or a telephone, a point of contact for the public desiring to utilize the operator's services.

5. The lease agreement between the Airport and the Specialized Commercial Flying Services operator shall be for a term mutually agreed upon between the City and the Specialized Commercial Flying Services operator with appropriate fees for the purpose as set forth in the flying service request.

FLYING CLUBS

Statement of Concept:

The following requirements pertain to all flying clubs desiring to base their aircraft at the Red Wing Airport.

Flying Club Organizations:

Each club must be a non-profit Wisconsin or Minnesota corporation, association, or partnership organized for the express purpose of providing its members with an aircraft, or aircraft, for their personal use and enjoyment only. Each member must be a bona fide owner of the aircraft or a stockholder in the corporation. The club may not derive greater revenue from the use of its aircraft than the amount necessary to cover actual cost of operation, maintenance, and replacement of its aircraft. The club will file and keep current with the City, a complete list of the club's membership and a copy of its charter and by-laws, articles of association, partnership agreement, or other documentation supporting its existence.

Aircraft:

1. Flying clubs may not offer or conduct charter, air taxi, or rental of aircraft operations. Clubs may not conduct aircraft flight instruction except for regular members, and only members of the flying club may operate the aircraft. No flying club shall permit its aircraft to be utilized for the giving of flight instruction to any person, including member of the club owning the aircraft, when such person pays or becomes obligated to pay for such instructions, except when instruction is given by a certified instructor who has a current agreement with the Airport. Flight instruction can be given by a registered club member who may be compensated by credit against payment of dues or flight time. Any club member wishing to give such flight instruction must have a current agreement with the Airport.

2. Any qualified mechanic who is a registered member and part owner of the aircraft owned and operated by a flying club shall not be restricted from doing maintenance work on aircraft owned by the club and the club does not become obligated to pay for such maintenance work except that such mechanics may be compensated by credit against payments of dues or flight time. All other maintenance work provided on the Airport must be done by an operator based on the Airport who has a current agreement with the Airport.

Violations:

In the event that the club fails to comply with these conditions, the Airport Board will notify the club of such violations in writing. If the club fails to correct the violations within thirty (30) days, the City of Red Wing or the Airport Manager may take any action it deems advisable to rectify the situation, up to and including the termination of club operations on the Airport.

Insurance:

As a condition precedent to being granted the right to operate at the Airport, all flying clubs must agree to and provide, as a minimum, Aircraft Liability and Comprehensive General Liability insurance, in amounts and terms as required by the City. Additional insurance may be required in keeping with other types of operations the club may intend to perform.

Rules and Regulations:

All flying clubs shall abide by and comply with all Federal, State, and local laws, ordinances, regulations, and the rules and regulations of the Airport.

OPERATORS SUBLEASING FROM ANOTHER COMMERCIAL OPERATOR ON THE AIRPORT

Prior to entering into negotiations with a potential subletor, the lessee shall obtain approval from the Airport Board for the business proposed.
All sublease language must be specifically approved in writing by the City of Red Wing.

The sublease shall define the type of business(s) and service(s) to be offered and/or engaged in by the subletor.

The subletting operator shall meet all Minimum Standards established by the City for the specific category(s) of service to be provided by the operator.

The Minimum Standards may be met by the lessee and subletor in combination, provided that the sublease agreement specifically defines those services to be provided by the lessee and those to be provided by the subletor.

CITY COUNCIL MEETING STAFF REPORT

To: City Council Members and Mayor
From: Ad-Hoc Personnel Committee
Meeting Date: March 9, 2026
Agenda Item Number: 8.E.

Title and Purpose

Motion to Approve City Council Administrator Review Process.

Attachments

1. Manager Evaluation Guide-2025
2. Olson City of Red Wing Proposal 2026-03

Background

At the February 2nd, 2026 City Council Workshop, the City Council Administrator's annual review process was discussed. This is an annual process, but with a new Administrator, the City Council wanted to discuss past practices, best practices and create a process moving forward. Several options were discussed during the workshop, which included utilizing a consultant, conducting a 360-degree review process, or following the same process that had been done in the past. After discussing several options, the City Council directed the Ad-Hoc Personnel Committee to meet and review different options and bring a recommendation back to the City Council for approval.

As directed by the City Council, the Ad-Hoc Personnel Committee met on Tuesday, February 17 and again on Tuesday, March 3 to discuss the City Council Administrator's annual review process. In order for the evaluation to be meaningful and constructive, the review process should support a two-way conversation from the governing body to the manager, and from the manager to the governing body. The relationship between the City Council and the City Council Administrator is central to the effective operation of the organization, and the annual evaluation process provides an opportunity to strengthen that relationship, reinforce expectations, and reflect on progress toward shared goals.

During its initial meeting, the Ad-Hoc Personnel Committee reviewed the ICMA Manager Evaluation Guide that was distributed to Council members at the February 2 City Council Workshop. After reviewing best practices, the committee recommended working with an independent consultant to help administer the evaluation process to ensure the review is structured, objective, and constructive. It may be useful to use a consultant to help the elected

body prepare for and conduct the manager’s evaluation. A neutral third-party facilitator can ensure that the feedback is gathered in a comprehensive way, without bias.

An independent consultant or facilitator will typically lead the discussion in the closed session with the manager, and then write up the results following the session. The Ad-Hoc Personnel Committee met with Jerry Olson from Olson HR Consulting and recommended engaging Olson HR Consulting to assist with the review process. The consultant would serve as an independent facilitator and help ensure the process is objective and effective.

Olson HR Consulting will provide consulting services to the City of Red Wing to assist in improving the effectiveness of the performance review process for the City Council Administrator. By working with Olson HR Consulting, the City Council Administrator's annual review process will be improved to provide confidence among City Council members that the review process is objective and fair. The proposed scope of work includes the following items:

- Reviewing current policies and practices and recommending improvements.
- Collecting input from designated stakeholders.
- Compiling and summarizing the input in a report to the City Council.
- Delivering the report and responding to Council questions.
- Recommending practices and policies for future review processes.
- Attending the public City Council meeting where the report is accepted and responding to Council questions.

The timeline proposed by Olson HR Consulting includes beginning work immediately upon approval and continuing through the presentation and acceptance of the final report at the City Council meeting on April 27, 2026. The Ad-Hoc Personnel Committee recommends the following evaluation framework:

- The City Council Administrator will complete a self-assessment report describing goals, accomplishments, and progress based on the 2024-2026 City Council Strategic Plan, as well as the core duties, desired attributes, goals, and priorities included in the City Council Administrator position profile.
- City staff will work with the consultant to draft evaluation questions for the Mayor and City Council members to complete.
- The Human Resources Manager will provide copies of the City Council Administrator's completed self-assessment report and evaluation questions to the City Council no later than March 25, 2026. City Council responses to the evaluation questions will be due no later than April 5, 2026.

- The consultant from Olson HR Consulting will compile all input, create a summary report, and facilitate the closed-session evaluation discussion during the City Council meeting scheduled for April 13, 2026.

Financial Plan and Impact

An initial payment of $2,500 would be invoiced upon approval of the agreement, with the remaining balance invoiced upon completion of the project. Consulting services will not exceed $5,000.

Alternatives

Consulting fees will not exceed $5,000.

- If input is collected from City Council members only, the fee will be $4,000.
- If input is collected from both City Council members and City department heads, the fee will be $5,000.

Recommended Action

The Ad-Hoc Personnel Committee recommends a Motion to approve a contract with Olson HR Consulting to assist with the annual performance review of the City Council Administrator and authorize the City to engage Olson HR Consulting to assist with the facilitation and administration of the review process for a fee not to exceed $5,000.



MANAGER EVALUATIONS GUIDE

June 2025

ICMA | membership

ABOUT ICMA

ICMA, the International City/County Management Association, advances professional local government through leadership, management, innovation, and ethics. ICMA provides member support; publications; data and information; peer and results-oriented assistance; and training and professional development to more than 13,000 city, town, and county experts and other individuals and organizations throughout the world. The management decisions made by ICMA's members affect millions of individuals living in thousands of communities, from small villages and towns to large metropolitan areas.

Manager Evaluations Guide
June 2025

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TASK FORCE ON MANAGER EVALUATIONS

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PREFACE

Regular performance evaluations are a cornerstone of an organization's management systems. Evaluating the manager is as important as evaluating other employees, but the process has unique challenges. The 2012-2013 Executive Board of the International City/County Management Association (ICMA), led by then President Jim Malloy, acknowledged the need for local government managers and their elected bodies to have additional tools and resources to support their evaluation process and produced a handbook to serve as a roadmap. In 2020-2021 a new Task Force on Manager Evaluations reviewed and updated the earlier handbook and produced the current guide. Refreshed with a new section and complete review in 2025.

Managers are encouraged to review this guide and work with their elected bodies to develop formal, mutually agreed-upon processes for their own evaluations. This guide is also intended to highlight the value of a formal manager evaluation process and to assist local elected officials in the design of an effective evaluation tool.

Definition of Terms

- The term *local government*, as used in this publication, refers to a town, village, borough, township, city, county, or legally constituted association of governments.
- The term *manager* refers to the local government's chief executive officer (CEO) or chief administrative officer (CAO) who has been appointed by the government's elected body to oversee day-to-day operations.
- The terms *elected officials*, *elected body*, *governing body*, and *board* refer to any council, commission, or other locally elected body, including assemblies, boards of trustees, boards of selectmen, boards of supervisors, boards of directors, and so on.
- The term *manager evaluation* refers to the appraisal or assessment conducted by the elected body of the manager's performance in achieving organizational goals and implementing policy.

SECTION 1
EXECUTIVE SUMMARY

The periodic evaluation of the local government manager by the elected body is an important component of a high-performance organization. The most important aspect of an evaluation is the conversation between the governing body and the manager. Without a structured evaluation, problems can arise, grow, and end up creating major issues for the manager, the governing body, and the organization. Conversely, without positive feedback offered in a meaningful way, a manager may not feel fully appreciated, particularly when he or she is leading the organization through difficult times. Lack of appreciation is a major reason that people begin looking for new jobs.

There are many ways to conduct an evaluation. In most cases, the manager begins by preparing a report of accomplishments/goals (a form of a self-assessment) that goes to the governing body. Then the evaluation is conducted in one of these typical ways:

1. The governing body members fill out an evaluation form; someone consolidates the responses; and the responses are discussed with the manager. The manager's report is part of this discussion.

2. The governing body chair convenes a closed session without an evaluation form and asks his or her colleagues for their informal comments on the manager. Then they meet with the manager and discuss those comments, along with the manager's report.

3. A third-party facilitator conducts interviews with each governing body member, prepares a confidential report, and facilitates a discussion in a closed session with the manager.

Sometimes a 360-degree component is utilized, as described later. When used, it should be done with care and thought.

The desired outcome of a performance evaluation should be mutual understanding by all parties (all members of the governing body and the manager) on each person's perspectives, consensus direction on goals, what the manager needs from the governing body to be successful, and any action steps coming out of the evaluation.

To be a meaningful evaluation, the conversation needs to go two ways: from the governing body to the manager, and from the manager to the governing body.

It is a relationship, and for the manager to be successful in his or her role, the relationship should be strengthened through the evaluation process. That means discussing the hard topics as well as the easy ones, such as how well the manager is doing. Addressing the things that are not going particularly well is critical for the manager to be successful.

The evaluation has two components:

- One component includes performance goals and objectives. These are linked to the elected body's strategic plans, goals, and priorities, but they often include internal organizational goals that the manager is focusing on (for example, filling critical department head positions). The evaluation should address the manager's degree of progress toward these goals and objectives, which should be identified in advance so expectations are clear.
- A second, and essential, component is the manager's leadership and management. The "how" is as important as the "what" (goals). How a manager works can get him or her in trouble even when he or she is achieving goals. An evaluation should include questions relevant to the top executive role, customized to the particular situation.

It is important that all members of the elected body participate in the process. While the manager takes direction from the body, he or she

works for all of them and needs to understand each elected official's opinions and interests. Individual perspectives as well as collective views are important.

The manager should convey to the governing body why it is important for everyone to provide feedback. When the process includes use of an evaluation instrument, a deadline should be set for its completion, and someone should follow up to ensure that this is done. When a third-party facilitator is used to conduct interviews, a narrow timeline should be established to get the instruments completed and the report written.

There is no one correct way to conduct a manager evaluation. The key is to ensure that the evaluation takes place in a regular, mutually agreed-upon manner and is viewed by all as an opportunity for communication between the elected officials and the manager.

It may be useful to use a consultant to help the elected body prepare for and conduct the manager's evaluation. A neutral third-party facilitator can ensure that the feedback is gathered in a comprehensive way, without bias. The facilitator will typically lead the discussion in the closed session with the manager as well, and then write up the results following the session.

SECTION 2
THE PURPOSE OF MANAGER EVALUATIONS

High-performance local governments embrace continual improvement. Conducting regular appraisals of the manager's work performance is part of the continual improvement process.

The purpose of the evaluation is to help the manager be successful in his or her role. Being the chief executive is not an easy job. The manager takes direction from the governing body and works for all members of the governing board.

The evaluation process, if done correctly, should increase communication between the members of the elected body and the manager concerning the manager's performance, leadership, and management. It should result in shared understanding by the governing body and the manager about expectations, interests, and goals for the coming year. It should also result in the governing body understanding what the manager needs from them to be successful.

The evaluation provides an opportunity for the elected body to have an honest dialogue with the manager about its expectations, to assess what is being accomplished, to recognize the manager's achievements and contributions, to identify any performance gaps, to develop standards to measure future performance, and to identify the resources and actions necessary to achieve the agreed-upon goals.

Keeping the focus on "big picture" strategic goals and behaviors rather than on minor issues or one-time mistakes/complaints leads to better outcomes.

Given that good relationships promote candor and constructive planning, the performance appraisal also provides a forum for both parties to discuss and strengthen the relationship between the elected body and the manager, ensuring better alignment of goals while reducing misunderstandings and surprises. When elected bodies conduct regular performance appraisals of the manager, they are more likely to achieve their community's goals and objectives.

There is no one way to conduct a performance evaluation, and different communities conduct evaluations of the manager differently. Section 3 discusses a basic approach to evaluation, and the section starting on page 18 describes such common approaches and tools as self-evaluations, periodic check-ins, 360-degree assessments, and facilitated evaluations to enhance and strengthen the evaluation process for a strong, outcome-based partnership.

SECTION 3
THE MANAGER EVALUATION PROCESS

Ideally, the performance appraisal process for a manager is the natural continuation of the hiring process, and a plan for evaluation should be established at the start.

INITIATING THE PROCESS

Prior to recruiting candidates, the elected body typically develops key goals and objectives for the manager position. During the selection process, the candidate(s) and the hiring body discuss these goals and objectives along with the long- and short-term needs and issues of the community. These conversations lay the groundwork for the manager's performance evaluation. At this point, the performance appraisal process should also be formalized.

A manager's employment agreement should stipulate that the performance evaluation will be formalized as a written document and that all parties will meet to discuss the contents in person. The agreement should also identify the frequency with which evaluations will take place (e.g., annually, semi-annually). By including this information in the employment agreement, the hiring body ensures that communications between the manager and the elected body will be consistently scheduled and that initiatives and objectives can be reviewed and updated on a regular basis.

Frequency and Timing. In considering the timing of evaluations, it is recommended that the first formal evaluation take place after the manager and elected body have worked together for a year.

Sometimes, a new manager prefers that the first evaluation take place at the six-month point. This can be helpful as a check-in to ensure that the new manager is on track, that any early issues arising can be addressed quickly, and that if the manager needs something from the governing body, he or she can bring that up for discussion.

It is further recommended that the evaluation be scheduled during the least busy time of the year for the manager and the elected officials, avoiding both the budget preparation season (particularly if the manager's compensation is tied to the evaluation) and the election season (lest the evaluation become an election issue). The scheduling should also allow adequate time for newly elected members of the board to become familiar with the manager's performance.

If performance evaluations were not discussed at the time of hiring, either the manager or a member of the elected body may request that an evaluation process be instituted, and the specifics for conducting the evaluation can then be agreed upon outside of the provisions of the employment agreement.

If the request is made by a member of the elected body, it is important to emphasize that the purpose of the evaluation is to serve as a tool for mutual success of the manager, organization, and governing body, not as a means of punishing the manager or setting the stage for termination. While elected officials, especially those who are newly elected, may sometimes wish for a change in management, the performance evaluation should not be used to effect such a change.

Setting Expectations. It is helpful for the elected body to come to consensus on the initial expectations of the newly hired manager so that priorities can be assigned and progress measured. Issues that were important when the manager was hired will logically factor into the initial evaluation. Then, in the succeeding years, the expectations are typically updated to reflect the latest accomplishments and newest challenges. Of course, priorities may shift during the year. If that happens, the manager and governing body should mutually adjust the priorities to reflect the new realities and incorporate those in the evaluation process.

One priority that should not shift over time is the expectation that the professional manager will abide by and promote the **ICMA Code of Ethics.** The manager's commitment to the tenets in the Code should have been clarified and understood by all parties during the hiring process.

If, with the passage of time, elections have taken place and the board that is conducting the evaluation is not the same board that hired the manager, it is important that the newly elected officials quickly be introduced to the established performance goals, measures, and evaluation process. This can be done as part of the orientation for new board members, included in a discussion of the form of government and the role of the manager. If any new members lack experience conducting performance evaluations, they will need training before participating in the process. The manager can provide an overview during orientation, and then provide the specific training in advance of the evaluation process.

A few issues should be considered when preparing for the evaluation, including how to develop an evaluation form (if one is used), whether to use an outside consultant, how to use an evaluation form, and whether the evaluation should be conducted in private or in public.

DEVELOPING AN EVALUATION FORM

Unlike most employee performance evaluations, in which the employee is evaluated by a single executive or supervisor, the manager's evaluation is conducted by a group of individuals acting as a body. As each elected official likely has different expectations, the board members must first come to a consensus on the measures and definitions to be used.

To be most useful, the evaluation form should be outcome-based, using criteria that have been developed collaboratively with the manager. The form would incorporate the elected body's agreed-upon priorities—ideally through a strategic planning process—as well as leadership and management criteria. The performance criteria on the evaluation form should be ones on which the elected body can offer meaningful feedback because they can observe the manager's performance in those areas.

DECIDING WHETHER TO USE A CONSULTANT

Using an outside facilitator for the evaluation can help ensure that each member of the elected body has equal input and that the feedback is fairly represented. Most typically this involves an interview with each member of the elected body by the facilitator, who asks a set of questions and prepares a confidential report.

A third party can also ensure that areas of agreement among the elected officials regarding the manager are highlighted, along with those areas of disagreement and issues that will warrant the most discussion during the session with the manager.

Before the governing body attempts to "speak with one voice," it is important to have a session with the manager. This is because the answers given by a single governing body member prior to the conversation in the closed session might be enlightened through discussion. Therefore, if the governing body tries to consolidate its views without benefit of insights and reflections from the manager, it is limiting its perspective too early in the process. Use of an independent consultant is especially helpful if there is a lack of cohesion among elected officials.

A consultant can be used in a variety of ways:

- At a minimal level, a consultant could be used to simply prepare an evaluation process and an evaluation form, consolidate the responses from the elected officials, and prepare a report. The consultant could then provide guidance to the board chair on how to conduct the evaluation session with the manager.
- At a more comprehensive level, a consultant can conduct individual interviews with each member of the governing body (with structured questions but not a form), prepare a confidential report, and facilitate the closed session with the governing body

continues on page 12

Tips for the Closed Session Discussion

These tips are intended for governing body members conducting an evaluation. Throughout the session, it is important for governing body members to encourage the manager to actively participate. Success is a collaboration, and the communication needs to go two ways to result in mutual understanding. Seek the manager's feedback as the conversation flows. Avoid coming to conclusions or judgments without giving the manager an opportunity to provide his or her perspective.

Useful performance evaluations will:

- Recognize the accomplishments of the manager and show appreciation for his or her unique contributions to the organization.
- Clearly identify areas where the manager is doing well.
- Clearly identify areas where the manager can improve performance.
- Specify definite actions that will allow the manager to make additional value-added contributions to the organization in the future.
- Obtain the manager's own assessments of progress and his or her individual contribution to collective actions and achievements.

Discussing tasks that the manager performs well:

- Gives the manager an understanding of what he or she is appreciated for, including some things that may not be apparent to the manager.
- Gives the manager recognition and appreciation for achievements, not only of the manager but of the organization.
- Creates a positive climate for the remainder of the evaluation.

Reminders for the positive feedback portion of the discussion:

- Listen intently.
- Reinforce what is positive about the manager's performance and should continue.
- Provide concrete examples and specific descriptions of actions, work, and results.
- Give only positive feedback during this part of the evaluation.
- Acknowledge improvements that the manager has made.
- Praise efforts if the manager has worked hard on something but failed because of circumstances beyond his or her control.

Discussing areas that need improvement

- Gives insight into behaviors that might be blind spots for the manager but that are of concern to governing body members.
- Offers an opportunity to hear how the manager feels about change and improvement for growth.
- Allows governing body members to express any concerns about the manager's overall performance and performance in specific areas.
- Encourages the manager to higher levels of achievement.

Reminders for governing body members:

- Keep the discussion focused on performance.
- Describe actions and results that do not meet expectations.

- Describe areas where the manager can make a greater contribution. Describe any observed situation or performance that needs to be changed; be specific.
- Tell the manager what needs to be done if a specific change of behavior needs to take place.
- Focus on learning from the past and planning for the future.
- Keep this part of the discussion as positive and encouraging as possible.

Do's and Don'ts

(These pertain to when the governing body chair leads the discussion and there is no facilitator involved. When a neutral third party is facilitating, the process will be different.)

Do's for the Governing Body Chair

- At the start, spend a few minutes warming up and laying out the agenda so everyone is reminded about what to expect. Give an overview.
- Explain that the manager will participate in the session. Hearing from the manager as part of the conversation is essential.
- Always start with the positives. Be specific.
- Explain the evaluation feedback in all areas: Talk about the differences and similarities in how governing body members evaluated the manager, and how consensus was achieved (when it is). The manager should be in the room when the feedback is discussed so he or she understands the reasoning. Without that grounding, misunderstandings can arise, even if "direction" appears clear.
- Be honest. Tell it like it is.
- Be a coach, not a judge. As in athletics, effective coaching involves a lot more than just scorekeeping. Simply providing the score at the end of the game doesn't improve performance.
- Ask the manager for his or her feedback regarding what was shared, making clear that you are interested in his or her feelings and thoughts.
- When appropriate, in concert with the manager, develop an improvement plan that includes areas of deficiency and developmental needs.

Don'ts for all members of the governing body:

- Don't evaluate the manager on any given dimension without the facts. Feedback should be based on actual results or examples. A "cannot answer" is better than a rating that is not supported by any examples or facts.
- Don't be too general. Support your answer with examples.
- Don't sidestep problems. Describe what you observe as performance problems and clearly identify what needs improvement.
- Don't be vague or generalize the reasons for your performance feedback. Provide clear and specific examples of desired results and expectations. Also understand that what you as an individual elected official expect by way of results may not be what your colleagues expect, and the manager takes direction from the governing body as a whole.
- Don't ambush the manager by identifying deficiencies or problems that have never been addressed in informal discussions prior to the formal evaluation.
- Don't minimize the manager's concerns or discount his or her feelings. Ask the manager's perspectives. A manager does not work in a vacuum. Seek to understand his or her views.

and manager. Following the session, the consultant can prepare a memorandum documenting the resulting agreements of the elected officials and the manager.

When using an evaluation form, a consultant should solicit each elected official's full participation by asking for examples and details for each category of performance on which the manager is being evaluated. It is important to ensure that all voices are heard and that specific feedback can be provided.

Once the consultant has collected the completed evaluation forms, he or she should meet with the manager to review the results of the feedback, so that the manager can be prepared for the in-person closed session with the entire governing body. Because the premise is that the evaluation is geared toward helping the manager be successful in his or her role, it is important that feedback not be viewed as a "gotcha" and that the manager can reflect on it prior to the conversation with the governing board.

If desired, the consultant can also review the consolidated feedback with the chair or mayor of the elected body to review the consolidated feedback.

If the elected body decides to use a consultant, they can get referrals from several sources, including the **ICMA Senior Advisors**, other managers in the region, the state league, the Society for Human Resource Management (**SHRM**), or the local government's regular employment consulting firms. If an executive recruiter was used to assist in hiring the manager, the recruiter may have the appropriate skills and background to set up the initial evaluation process.

It is recommended that the evaluation process NOT be facilitated by the local government's corporation counsel, municipal clerk, or human resources director because these individuals are not independent parties. In almost all cases, their positions have either a reporting or a cooperating relationship with the manager, so involving them in the manager's evaluation may damage relationships that are necessary for the effective and efficient operation of the local government.

If a consultant is not used to facilitate the development of an evaluation form, the manager can obtain examples of other forms, as well as review the one used for department heads in his or her jurisdiction and modify so it is meaningful for the chief executive role. It is important to understand that a manager is evaluated on performance that differs from that of most other employees. Because of this key difference, flexibility is needed to add any necessary components intended to assess varied goals and objectives and to facilitate a dialogue between the elected body and the manager.

USING THE EVALUATION FORM

The usefulness of any performance evaluation depends almost entirely on the understanding, impartiality, and objectivity with which feedback is offered. In order to obtain a useful evaluation, an evaluator should differentiate between personality and performance. This is challenging in the case of the chief executive, where intangibles are of great importance to governing body members. But elected officials can be advised to focus on performance and how the manager's work and approach contribute to the success of the local government.

Limit the Number of Criteria. The evaluation form should not have too many criteria for providing feedback. Having a form with too many questions or criteria can result in "survey fatigue," answers that are too short or meaningless, or non-responses.

Ideally, no more than 10 questions or criteria should be used on an evaluation form, with descriptive ratings, not points. Then a series of open-ended questions should be used.

Use Descriptive Ratings, Not Points. Numerical ratings are very difficult to norm. Some evaluators are "hard graders" and will never give anyone the highest possible rating. Others will just check boxes without giving any thought to what the numbers mean.

Keeping the purpose of the evaluation in mind, it is more beneficial to ask for the elected officials to offer their evaluative and descriptive feedback.

Performance Evaluation Outline

The following outline provides an overview to use for the in-person portion of the manager's evaluation when the governing body chair is leading the discussion.

Agenda

1. Opening remarks from the board chair (see suggested language below)
2. Overview of feedback (either from the board chair or consultant if used)
3. Reflection and overview from the manager
4. Summary comments from each member of the elected body (comments should focus on what each one values in the manager and what would be beneficial to change; 3 minutes for each person)
    - Questions or comments from the manager
    - Final reflections from the manager (the opportunity for the manager to summarize)
    - Summary comments from the board chair
    - Any actions to be taken (development or expected results): Keep doing, stop doing, start doing

Opening Remarks from the Board Chair

State intentions up front. Setting the stage is one of the most critical things you can do. Here is suggested language:

> "It is important for the manager to hear from us. When it comes to expectations and goals, we will be speaking as a body. We also have individual perspectives, and our manager needs to hear those as well. Our challenge, personally, is to let go when we know how we feel is not the sense of the group, and at the same time acknowledge that our colleagues do not all share the same opinion. Our aim is to help the manager be successful in [his/her] role. As a result of this evaluation, we want the manager to feel motivated, energized, challenged, and appreciated and have clarity of action and next steps. And that [he/she] has been part of the conversation. It will be a two-way conversation.
>
> "The annual review looks back on the past year as a whole. We deal with so many issues over the course of the year that it's easy to fall back on the past few months. So let's remember to think about the year in its entirety."

Review the agenda (above) and note that the facilitator will help with time and manage the flow of conversation (if a facilitator is being used)

Provide closure:

> "At the end of the evaluation I will provide remarks that summarize both the spirit of the body and our appreciation for our staff, the tone of the conversation and the actions we hope our manager will take from the conversation."

[If a facilitator is used, this is often the role of that individual.]

Examples are:

- On Track, Outperforming, Needs Improvement, Cannot Evaluate.
- Include a "comment" line for each of the criteria, asking for examples to support the evaluation rating.

Have Open-ended Questions. Additionally, open-ended questions are quite important. Typically, these provide the most meaningful feedback for a manager. Examples are:

- What are the top three strengths of the manager?
- What opportunities for improvement do you suggest for the manager?
- Do you agree with the goals suggested by the manager in his/her self-assessment/accomplishments/goals report? What others would you suggest?
- What does the governing body do to support the manager's success? What else could we do?
- What other comments do you have?

As noted earlier, it is recommended that the initial formal evaluation not take place until the elected officials and the manager have worked together for a year; however, short, less formal evaluations can be useful on a quarterly or semi-annual basis. After that, at least one formal evaluation (still with periodic informal evaluations) should be conducted per year, as longer intervals create a higher likelihood of miscommunication and surprises.

Competencies for Management and Leadership

The manager's success in achieving the goals set by the elected body is related to his or her competencies and behaviors with respect to the specific functions identified as the responsibility of the manager. Defining the strengths of the manager and identifying areas for improvement are part of the evaluation.

ICMA has developed a list of 14 critical core competencies, the **Practices for Effective Local Government Management and Leadership**. The list was developed for the purpose of the **ICMA Voluntary Credentialing Program**, but the manager and elected body might find it helpful for identifying the specific observable behaviors to be used in the manager evaluation. It is suggested that the manager and elected body select what they believe to be the most important areas for achieving its goals and evaluate the manager's performance in these areas.

These are the ICMA Practices (full descriptions **can be found at icma.org**):

1. Personal and professional integrity
2. Community engagement
3. Equity and inclusion
4. Staff effectiveness
5. Personal resiliency and development
6. Strategic leadership
7. Strategic planning
8. Policy facilitation and implementation
9. Community and resident service
10. Service delivery
11. Technological literacy
12. Financial management and budgeting
13. Human resources management and workforce engagement
14. Communication and information sharing.

No feedback on any of the criteria in the evaluation should be a surprise. Ongoing conversations should be held throughout the year (assuming that the evaluation is done annually) to help the manager understand if he or she is on course or if any interim corrections are necessary. Ideally, the criteria in the evaluation will have already been touched on in earlier conversations, so the evaluation will serve as a written summary of them.

PUBLIC VERSUS PRIVATE EVALUATIONS

Unless required by state law, it is recommended that the performance evaluation conversation with the governing body and manager be conducted in a closed session. This will foster the most productive open dialogue and conversation. A public setting is likely to make this difficult or impossible. In states where evaluations cannot be conducted in closed sessions, care should be taken to ensure that the evaluation does no harm to the goal of supporting the manager's success in his or her role.

Many states have specific laws about whether and when the public may be excluded from attending a meeting involving the elected body or from having access to certain records involving a public employee.

Such "sunshine" laws were first created to increase public disclosure by governmental agencies. Their purpose is to promote accountability and transparency by allowing the public to see how decisions are made and how money is allocated.

While all states have such laws, the exact provisions vary. For example, specific legislation may require that all government meetings be open to the public or that written records be released upon request. In many states, all local government records are available for review by the public, including evaluation documents and notes, unless they are specifically exempted or their disclosure prohibited by state statutes.

If evaluation forms and reports are required to be made public, then that is an important factor in whether such documents should even be prepared. ***The question should be whether having them in the public arena will advance the purpose of the evaluation—which is to help the manager be successful in his or her job and promote constructive conversation—or whether it will hinder that purpose.*** When such documents will become public, then it is advised that they not be created in the first place, and that the evaluation be verbal. It can still be structured, but with no written reports. Again, state law needs to dictate what is possible. Doing no harm needs to be an important consideration in how to proceed.

Regardless of whether the evaluation is conducted in a public or closed session, each state's statute will dictate certain procedures for meeting notification, recording of minutes, and disclosure of decisions. These procedures should be reviewed by the elected officials, the manager, and legal counsel and followed throughout the evaluation process.

No matter what procedures are dictated by state statute, all final decisions or actions related to the manager's performance pertaining to employment agreement changes and compensation should be made public. If state law does not require it, however, the performance evaluation reports should be retained as confidential personnel documents.

EVALUATION RESULTS

The evaluation serves as the written, formal record of the conversation between the manager and the elected body and consists of two important sections. The first section is the elected body's appraisal of the manager's performance with respect to the previously agreed-upon goals for the period under review as well as the general performance of the organization. The second section contains an agreed-upon list of the goals for the next appraisal period as well as any specific performance areas identified for improvement.

SECTION 4
RELATIONSHIP OF EVALUATION TO COMPENSATION

To summarize, the primary purposes of a manager's performance evaluation are

1. To support the success of the manager in his or her role by providing meaningful feedback, ensuring alignment of expectations, and identifying how the governing body can be helpful to the manager.
2. To provide a tool for communication between the elected body and the manager.
3. To provide an opportunity for the elected body to specifically indicate levels of satisfaction with the manager on mutually identified and defined performance priorities.
4. To provide an opportunity for the manager to learn and improve, and to share feedback with the governing body.

In addition, the evaluation can allow for fair and equitable compensation adjustments based on a review of performance in achieving mutually identified priorities and on the elected body's level of satisfaction with the manager's overall performance. However, performance evaluations that are tied directly to compensation decisions are often distorted by those decisions and therefore result in less-than-honest communication between the elected body and the manager. This happens primarily because

1. Elected officials wishing to offer upward compensation adjustments may feel obliged to embellish the evaluation in a positive manner to justify the compensation decision to the public.
2. Elected officials not wishing to adjust compensation may feel obligated to justify their decision with negative comments about performance that actually are not a major concern to them.
3. The manager may be reluctant to seek full clarification on issues raised in the evaluation for fear it could result in a reconsideration of the compensation decision.

To avoid these distortions, a balanced evaluation is necessary: the evaluation should provide the opportunity for open communication and at the same time be used for compensation decisions related to identified achievements and corrective actions by the manager. To this end, a balanced evaluation would

1. Establish a clear set of performance expectations prior to the evaluation period.
2. Include an interim evaluation without any consideration of compensation to focus on clarity of communication and performance to date. This evaluation would allow the manager to address areas of performance that were of concern to the elected body.
3. Use a full-term evaluation to assess the level of satisfaction for the entire performance period and thus provide the basis for a fair and equitable compensation decision.

Often, factors other than the manager's performance enter compensation decisions, including

1. The economic climate of the community and region.
2. The status of compensation in the local private sector.
3. Compensation for other employees of the local government.

4. A general review of the competitive position of the local government in the local market area.

5. A comparative salary review.

In summary, the evaluation of a professional manager's performance can provide input into compensation decisions by the local elected body, but the value of an evaluation as a means of communication is best served by a periodic evaluation not directly tied to compensation.

SECTION 5
WHAT OTHERS ARE DOING

Performance evaluations can be enhanced in several ways—by using self-evaluations, periodic check-ins, 360-degree assessments, and/or a facilitated evaluation system.

SELF-EVALUATIONS

It is recommended that a self-evaluation be included in any manager's evaluation. The purpose of a self-evaluation is for the manager to reflect on his or her performance in achieving the organizational objectives, including both internal and external accomplishments and challenges in handling specific tasks and providing organizational direction and leadership.

In a public setting, process and perception can be as important as outcomes, and managers should include all three in a self-evaluation. Thus, a manager's self-evaluation should make clear to elected officials the process by which the manager pursued individual goals, and the perceptions of both the manager and stakeholders of the manager's success or failure in meeting those goals. A manager's self-evaluation should be customized to the needs of each governmental entity.

PERIODIC CHECK-INS—NO SURPRISES

As suggested earlier, there should be no surprises during an evaluation. Managers should be continually evaluating, assessing, measuring, and communicating with employees. Providing this type of continuous evaluation is a particular challenge, however, for elected boards because it requires the participation of all board members—the manager reports to a group and not to a single individual supervisor. But the manager is communicating regularly with all members of the elected body, and there are ample opportunities to hear and solicit feedback one-on-one from the elected officials.

If a process is in place for formal evaluations of the manager, such evaluations likely occur just once per year. The annual evaluation can be a stressful time for all involved, and it can also be a challenge to remember everything that has occurred over the past year. Moreover, it is easy for annual assessments to skew toward recent events, challenges, and successes while deemphasizing activities that occurred nine or ten months earlier. In reality, an elected body's perception of a manager's job performance is often viewed through lenses crafted by the "crisis of the day" or by how smoothly the last board meeting went.

Periodic check-ins on goals, such as once per quarter, can help reduce the stress and minimize the surprises that can come when a manager's performance is evaluated only annually. A periodic review of a manager's work plan can help remind the elected body of the manager's long-term goals (as set by the organization) so that both parties can evaluate the manager's progress toward achieving those goals. If progress on the work plan has slowed down, or if other challenges have arisen along the way, a quarterly check-in offers the manager an opportunity to self-reflect on his or her performance as well as a forum to explain delays. It can also provide the manager the opportunity to remind the board of the 14 core areas described in the **ICMA Practices for Effective Local Government Management and Leadership** that are critical and are part of operating effectively on a day-to-day basis.

A periodic check-in on the manager's work plan is also important when the members of the elected board change, such as after an election, resignation, or committee reassignments. By apprising the new board members of the manager's work plan, the manager is making certain that they understand and are supportive of the projects or goals that he or she is working on.

360-DEGREE ASSESSMENTS

Another form of appraisal is the 360-degree or multi-rater assessment. Generally speaking, the 360-degree assessment collects feedback from supervisors, subordinates, and peers. The manager completes a self-evaluation as well, and a sample of the workforce provides the feedback from subordinates. In some instances, feedback is also obtained from individuals outside the organization, such as residents who have frequently worked with the manager and/or who use the jurisdiction's services regularly.

Some jurisdictions include a 360-degree assessment as part of the manager's appraisal process. The **ICMA Voluntary Credentialing Program** requires credentialed managers to complete a multi-rater assessment as a professional development planning tool within five years of entering the program.

In most cases a 360-degree assessment is conducted online, and the individuals completing the assessment are the direct reports to the manager. Raters complete evaluation forms that are returned electronically to an independent third party in order to ensure anonymity and confidentiality.

One of the chief benefits of the 360-degree assessment is that it provides feedback on competencies that may be missing and therefore not addressed in the typical performance appraisal. For instance, staff will see behaviors that elected officials do not see and vice versa. Thus, a manager's performance may be improved because it is evaluated from several perspectives. However, if the 360-degree assessment is used as part of the appraisal process, it's important that the evaluation doesn't become a measure of the manager's popularity with staff or the public. The manager works for the elected officials and should be evaluated by them on the basis of their defined expectations.

FACILITATED PERFORMANCE EVALUATION

A facilitated evaluation presents opportunities for both the elected officials and the executive to engage in a useful exercise. The elected officials have a way to candidly and thoroughly offer their individual feedback, with the governing body then reaching agreement as a whole on goals and expectations. This section is a slightly modified version of the article "A Better Way: The Facilitated CAO Performance Review" by Dan Keen and Jan Perkins in the August 2022 issue of *PM* Magazine.

Benefits for Governing Bodies. The facilitated evaluation process offers many benefits for elected officials.

1. **It professionalizes the process.** Most elected officials aren't trained in performing employee evaluations. Even for those who do them at work, the process of evaluating an executive appointed by a governing body is very different, given the multiple elected officials in a public organization instead of just one supervisor in other settings. Councils also turn over regularly, so often there are members who haven't been through an evaluation process yet. The facilitated evaluation brings consistency and professionalism to the process.

2. **It values all opinions.** Often in a council-led evaluation, one or two voices come to dominate the discussion. A facilitator can structure the process so that everyone's opinions are given equal weight and can be expressed in a thoughtful, reflective setting, rather than in a group discussion that can meander or become contentious.

3. **It makes the process easier.** In a mayor- or council-led evaluation, elected officials not only have to consider and compose feedback, but they must also manage all aspects of the process. With a facilitator, one person is responsible for managing the evaluation from start to finish, and the board or governing body members can concentrate on formulating useful feedback for the manager.

4. **It creates clarity.** Sometimes governing body members have never had a chance to consider the appointed officials' role in executing

their expectations. The facilitated evaluation allows members to share with each other how they perceive the manager's role and consider views other than their own. Often a much richer and more nuanced picture of the governing body's vision emerges when they have a chance to consider the manager's role and performance.

Benefits for the Manager. The facilitated performance evaluation also helps the manager.

1. **It results in meaningful feedback.** Working for multiple governing body members means multiple opinions. This kind of evaluation includes the important step of analyzing and synthesizing the feedback so the manager gets a clear picture of how the governing body as a whole sees the manager's work.

2. **It clears the air.** When the facilitator has a background in local government (which is helpful), he or she can point out little things gathered in the process that the manager can attend to. For instance, if a manager has not personalized his or her office with family photos or professional mementos, it might cause some governing body members to wonder whether the manager was committed to the job. The facilitator could alert the manager and help alleviate a potential point of ongoing doubt.

3. **It separates the message from the messenger.** When a governing body member makes a pointed criticism of a manager during an evaluation, it can sting. But when the same criticism is presented as a data point in a comprehensive evaluation report, it often feels less personal and more actionable.

4. **It focuses on opportunities.** When structured correctly, the evaluation is a forward-looking process, focused on aligning the council's expectations with the manager's performance. The best processes are results-oriented, increasing collaboration and contributing to the success of both the manager and the governing board.

It can be helpful when the evaluation includes a 360-degree assessment, with staff offering feedback. Managers can learn some important things by hearing from their direct reports. This can be done through either interviews or a survey instrument.

ADDITIONAL CONSIDERATIONS

A word of caution: Numbered rating systems are popular for performance evaluations—but whether the governing body uses a facilitator or not, a numbered rating system is never helpful. Evaluating someone's performance is a complex process, and reducing it to a scale of 1 to 5 helps neither the evaluated nor the evaluators. Some people are "hard graders" and others just check the top box. Some will use numerical ratings to avoid providing specific, meaningful feedback, and these ratings reduce the amount of feedback provided to the manager, and often produce a muddled and confusing result without clear direction to the manager.

Some elected officials may balk at paying for a process that they believe they can do themselves, but given the significant investment that governing bodies make in their managers, the number of staff and budgets that managers are responsible for, and the importance of assessing and correcting course as needed, the cost of facilitation is minimal when considered alongside the benefits.

This process can act as an investment by creating cost savings from avoiding breakdowns in the council-manager relationship, which could result in premature departures of the manager, terminations, and significant expense for severance payments and legal costs. A facilitated process is an efficient way to assist the council and manager in conveying the gift of meaningful feedback that is not only needed but deserved by a council appointee.

DATA-GATHERING/SOFTWARE RESOURCES

Performance evaluation software can be an effective tool to help the elected body prepare the manager's evaluation. Many programs are available, enabling elected bodies to have as much or as little input into the rating categories as they

wish. Some programs come with rating categories already provided for a variety of positions; some allow the customer to provide the categories; and some are a hybrid. This flexibility allows the elected officials to create a customized rating tool that works best for them.

Some evaluation software programs allow for multiple raters and some for a single rater. If the program allows for only a single rater, all elected officials convene to discuss each category, agree on the rating, and offer comments, while one person enters the rating and comments into the software program. In this case, the elected officials need to trust that all opinions are being heard and recorded. It is then important that all elected officials review the final draft and offer feedback before it is given to the manager.

If a multi-rater system is used, elected officials will complete the evaluation individually, so it is recommended that there be group discussion beforehand to ensure a consistent understanding of the meaning of the rating categories and the elected officials' views of the manager's performance. The elected officials should also meet after they have entered their ratings because the evaluation is a group activity, not a multiple individual activity.

A word of warning regarding the multi-rater approach: It may be difficult to ensure that everyone fully participates in the process; elected officials won't be informed by each other's comments; and consensus can be hard to achieve. Thus, if some elected officials provide more commentary than others, they could skew the overall evaluation.

Even with the use of software, an in-person conversation between the elected body and the manager is needed to review the evaluation and discuss the results.

As noted, many software programs are available. ICMA's Membership Team (**careers@icma.org**) can assist with the latest tools, as can SHRM. Also, ICMA members can post a question on ***ICMA Connect*** to see what tools other members are using.

SECTION 6
CONCLUSION

Communication. That is the essential element to maintaining a good relationship between an elected board and the appointed manager. Communication comes in many forms, but the board's evaluation of the manager is a formalized method of communication that should not be overlooked.

The ICMA task force that was formed to develop this guide compiled and considered the best practices for manager evaluations. The group shared numerous ideas and learned a great deal from each other. The final product demonstrates that just as each manager and board is unique, so too must be the evaluation process for each manager. While there are common methods of evaluation, the tools and methods used to evaluate one manager in one community may not be appropriate for another manager in a neighboring community. To maximize legitimacy and effectiveness and to enhance communication, a manager's evaluation needs to be tailored to the issues and stated goals of the elected body.

That said, the task force also agreed that there are some standard elements—notably, the **ICMA Practices for Effective Local Government Management and Leadership**—that would enhance any evaluation. These 14 core competencies are the framework for what a manager does on a day-to-day basis, and they warrant acknowledgment in the evaluation process.

Finally, while this guide offers a variety of ideas, the most important takeaways are that a manager's evaluation must take place and that the process must be mutually agreed upon. There are many ways to get this done, but the manager and the board both deserve the structured communication that the evaluation provides.

SECTION 7
RESOURCES

ICMA Practices for Effective Local Government Management and Leadership

Recruitment Guidelines for Selecting a Local Government Administrator

ICMA Model Employment Agreement (available to ICMA members)

ICMA Code of Ethics with Guidelines

ICMA's Membership Team (**careers@icma.org**) can provide examples of performance evaluation forms and tools. Members are also encouraged to post questions on ***ICMA Connect*** to see what other members are using.



INTERNATIONAL CITY/COUNTY MANAGEMENT ASSOCIATION
777 N. Capitol St. NE, Ste. 500, Washington, DC 20002
202.962.3680 | icma.org

Olson
HR Consulting

Dream Big Dreams
Gather Great People
Engage in a Meaningful Mission
Inspire Excellent Work

Proposal and Agreement for
Human Resources Management Consulting for

City of RED WING

Project's Goal:

Jerald K. Olson, Inc, dba Olson HR Consulting, (hereafter "Olson") will provide consulting services as an independent contractor to the City of Red Wing (hereafter "Client") 315 West Fourth Street, Red Wing, MN.

Specific Project Scope and Objectives:

Olson will work with City Council leadership, City Council members, City Council Administrator and staff (as directed) to improve the effectiveness of the performance review process for the City Council Administrator with the City Council.

Objectives of this work include:

1. Improve, rejuvenate, and/or solidify the City Council review process for the City Council Administrator position.
2. Confidence by members of the City Council that the review process for the City Administrator is objective and fair.

The scope of this work may include, but is not limited to:

1. Review current policies and practices and recommend, design and implement any approved changes.
2. Collect input from all designated stakeholders
3. Compile all input and create a summary report.
4. Deliver the report to the City Council and respond to questions.
5. Present any changes in practices and policies for future review processes.
6. Attend public Council meeting where report is accepted, being prepared to respond to any public questions from the Council.

Timing and Termination:

Olson will be available to work beginning immediately and will continue through final report to and acceptance by the City Council at their regular meeting on April 13, 2026. Specific assignments and work will be arranged by mutual agreement. Either party can terminate this agreement with written notice 30 days in advance of the termination date.

Fees and Expenses:

Olson will charge consulting fees to Client for all direct work with Client. Fees will not exceed $5,000. The full $5,000 will be paid if input is requested from heads of departments within the City of Red Wing. The fee will be reduced to $4,000 if input is requested only from the members of the City Council.

Olson will invoice an initial payment of $2,500 upon acceptance of this agreement with payment from due upon receipt. The remained of the fee will be invoiced upon completion of the project and will be due upon receipt.

Client will pay all expenses directly related to the work above. Expenses will normally be incurred directly by the Client. Expenses incurred by Olson are reimbursable only with Client's prior approval. These expenses may include costs related to the tools used to gather input for the review.

References will be provided upon request.

Proposed:



Jerald K. Olson, Principal/Owner
Jerald K. Olson, Inc.
dba Olson HR Consulting
March 3, 2026

Accepted:

_____ _____
(signature) (date)

_____
(Title)
City of Red Wing

CITY COUNCIL MEETING STAFF REPORT

To: City Council Members and Mayor
From: Alex Saxe, Human Resource Manager
Meeting Date: March 9, 2026
Agenda Item Number: 8.F.

Title and Purpose

Motion to Approve Department of Justice Notice Under the Americans with Disabilities Act (ADA) and Grievance Procedures under the ADA.

Attachments

1. DOJ Notice and Grievance Procedures

Background

The City currently does not have any grievance procedures if a complaint is filed by a member of the public that their rights under the ADA were violated by the City. This is a standard notice and grievance procedure that legal reviewed and recommends the City adopt in the event a complaint is ever filed. Under the ADA, the City is supposed to designate an ADA Coordinator to assist if an ADA complaint is ever filed. City staff is recommending the Public Information and Engagement Officer, Michelle Leise, be designated as the City's ADA Coordinator. These grievance procedures are applicable to members of the public; employment-related complaints about disability discrimination are governed by the Employee Handbook.

Discussion

Financial Plan and Impact

Alternatives

Recommended Action

Approve Department of Justice Notice Under the Americans with Disabilities Act (ADA) and Grievance Procedures under the ADA.

NOTICE UNDER THE AMERICANS WITH DISABILITIES ACT

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (“ADA”), The City of Red Wing will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities.

Employment: The City of Red Wing does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under Title I of the ADA.

Effective Communication: The City of Red Wing will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in the City of Red Wing's programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

Modifications to Policies and Procedures: The City of Red Wing will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities. For example, individuals with service animals are welcomed in The City of Red Wing offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of The City of Red Wing, should contact the office of Michelle Leise; michelle.leise@redwingmn.gov; 651-385-3618 as soon as possible but no later than 48 hours before the scheduled event.

The ADA does not require The City of Red Wing to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden.

Complaints that a program, service, or activity of The City of Red Wing is not accessible to persons with disabilities should be directed to Michelle Leise; michelle.leise@redwingmn.gov; 651-385-3618.

The City of Red Wing will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

The City of Red Wing
Grievance Procedure Under
The Americans with Disabilities Act

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act of 1990 ("ADA"). It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the City of Red Wing. The City's Employee Handbook governs employment-related complaints of disability discrimination.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date, and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint, will be made available for persons with disabilities upon request.

The complaint should be submitted by the grievant and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged violation to:

Michelle Leise
ADA Coordinator
315 West Fourth Street
Red Wing, MN 55066

Within 15 calendar days after receipt of the complaint, Michelle Leise or their designee will meet with the complainant to discuss the complaint and the possible resolutions. Within 15 calendar days of the meeting, Michelle Leise or their designee will respond in writing, and where appropriate, in a format accessible to the complainant, such as large print, Braille, or audio tape. The response will explain the position of the City of Red Wing and offer options for substantive resolution of the complaint.

If the response by Michelle Leise or their designee does not satisfactorily resolve the issue, the complainant and/or his/her designee may appeal the decision within 15 calendar days after receipt of the response to the City Council Administrator or their designee.

Within 15 calendar days after receipt of the appeal, the City Council Administrator or their designee will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting, the City Council Administrator or their designee will respond in writing, and, where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.

All written complaints received by Michelle Leise or their designee, appeals to the City Council Administrator or their designee, and responses from these two offices will be retained by the City of Red Wing for at least three years.

CITY COUNCIL MEETING STAFF REPORT

To: City Council Members and Mayor
From: Zach Regnier, Engineering Director
Meeting Date: March 9, 2026
Agenda Item Number: 8.G.

Title and Purpose

Motion to Adopt * Resolution No. 8155, Approving Plans and Specifications and Ordering Advertisement for Bids on Improvement for 2026 Street Reconstruction Project (E 4th St, E 3rd St, Sanderson St, Green St, Arkin St).
This project is a street and utility infrastructure replacement project.

Attachments

1. Resolution No. 8155
2. Project Plans
3. Preliminary Assessments Map

Background

The Project includes the following street segments:

- E 4th St - from Bluff St to Arkin St
- E 3rd St - from Sanderson St approximately 130 feet west
- Sanderson St - from E 3rd St to E 5th St
- Green St - from E 4th St to E 5th St
- Arkin St - from E 4th St to E 5th St

The proposed 2026 street reconstruction project (Project) was originally planned for 2021. Due to budget concerns, prior reconstruction projects have been divided into smaller projects and/or delayed to later years which pushed this project to 2026. The Project is currently in the Capital Improvement Plan (CIP) for 2026 and is scheduled to be let through a contract bidding process designed and administered through the Engineering Department.

Following are the events that have taken place to date:

- December 30, 2025 - Preliminary letters were sent to all property owners and renters informing them of the proposed project and assessment.
- January 12, 2026: City Council ordered preparation of Report on Improvements.

- January 26, 2026: City Council received the Report on Improvements and set the date for the Public Hearing on Improvements.
- First two weeks of February 2026: Two notices were published in the Republican Eagle newspaper to advertise the public hearing. Two letters were mailed to residents notifying them of the public hearing.
- February 11, 2026: The first Neighborhood Meeting at Colvill Family Center with residents.
- February 23, 2026: City Council held the public hearing. City Council ordered the improvement and ordered preparation of the plans and specifications.

Discussion

The 2026 street reconstruction project is currently in the Capital Improvement Plan (CIP) for 2026 and is scheduled to be let through a contract bidding process designed and administered through the Engineering Department.

On February 23, 2026, the City Council held the project hearing and adopted a resolution ordering this improvement and preparation of plans. The Engineering Department has completed the roadway and utility plans & specifications and with adoption of Resolution No. 8155, staff is anticipating the following schedule:

- March 9, 2026: City Council approves the plans and specifications and orders advertisement for bids.
- March/April 2026: Project is out for bids.
- April 7, 2026: Open bids.
- April 13, 2026: City Council accepts bid.
- May, 2026: Hold second neighborhood meeting at Colvill Family Center or on-site.
- May 2026: Earliest expected construction start date.
- November 2026: Substantial completion date.
- 2027: Complete punch list work and review for warranty work. Finalize the project. City Council approves final assessment roll.
- January 1, 2028: Assessments are added to property taxes.

A copy of the Project Plan is attached and available in the Engineering Department and will also be available at the Council meeting if necessary for review. Please contact the engineering department if you have any questions.

Financial Plan and Impact

Following are the estimated funding sources from the Engineer's Report and the current CIP (2026). The Engineer's Report is based on the preliminary design and current adopted fee schedule. The estimated assessment amount includes street assessments, water service assessments, and sanitary sewer service assessments. The final estimated amounts will be updated once bids have been received and are presented to City Council for acceptance.

Estimated Funding Source	Engineer's Report	2026 CIP
Capital Improvement Assessment Fund	$612,260	$192,750
General Obligation (G.O.) Improvement Bond	$1,931,689	$2,998,250
Water Quality Improvement Charge	$149,000	$149,000
Total	**$2,692,949**	**$3,340,000**

Alternatives

1. Adopt Resolution No. 8155
2. Modify Resolution No. 8155 before adoption

Recommended Action

Adopt Resolution No. 8155 Approving Plans and Specifications and Ordering Advertisement for Bids

Resolution No. 8155

Approving Plans and Specifications and Ordering Advertisement for Bids
Reconstruct segments of E 4th St, E 3rd St, Sanderson St, Green St, and Arkin St.

WHEREAS, pursuant to a resolution passed by the council on February 23, 2026, the City Engineer has prepared Plans and Specifications for the improvement of E 4th Street – from Bluff Street to Arkin Street, E 3rd Street – from Sanderson Street approximately 130 feet west, Sanderson Street – from E 3rd Street to E 5th Street, Green Street – from E 4th Street to E 5th Street, and Arkin Street – from E 4th Street to E 5th Street by reconstruction of the sanitary sewer and services and water main and services; as well as reconstruction of the streets by removals, storm sewer, grading, aggregate base, bituminous pavement, concrete curb and gutter, concrete sidewalks, boulevard restoration and related construction, and has presented such Plans and Specifications to the City Council for approval;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF RED WING, MINNESOTA:

1. Such plans and specifications, a copy of which is on file in the city engineer's office, are hereby approved.

2. The city clerk shall prepare and cause to be inserted in the official paper, an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for 21 days, shall specify the work to be done, shall state the electronic bids will be received by the city engineer until 10:00 a.m. on April 7, 2026, at which time they will be publicly opened via Teams, will then be tabulated, and final award of the project will be considered by the City Council at its 6:00 PM meeting on April 13, 2026.

Adopted by the Council this 9th day of March, 2026.

_____
Janie Farrar, Council President

ATTEST:

_____
Melissa Kay Hill, MCMC, City Clerk

(seal)

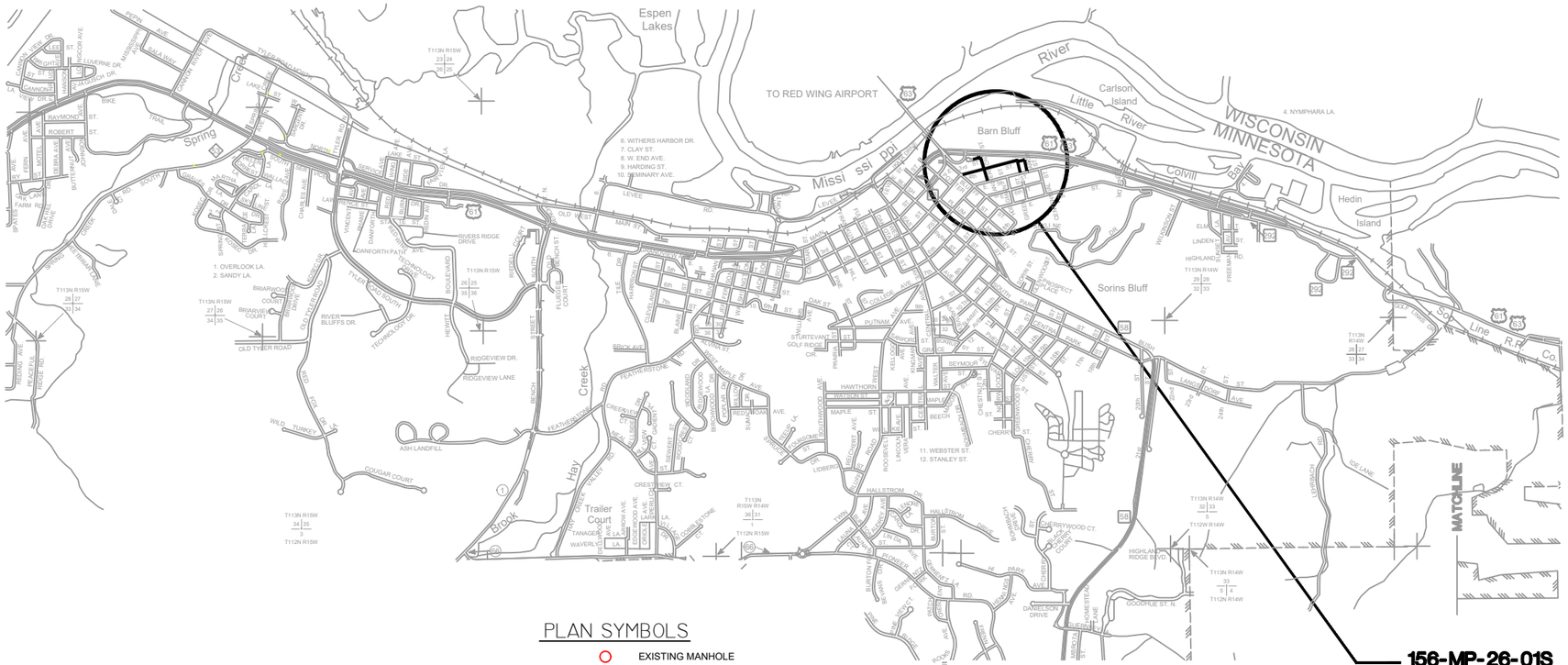
Presented to the Mayor at _____ ____.m. on this _____ day of _____, 2026.

Approved this _____ day of _____, 2026.

_____
Gary James Iocco, Mayor

CITY OF RED WING

CONSTRUCTION PLAN FOR WATERMAIN, WATER SERVICES, SANITARY SEWER, SANITARY SEWER SERVICES, STORM SEWER, AGGREGATE BASE, CONCRETE CURB AND GUTTER, CONCRETE WALKS, BITUMINOUS PAVEMENT AND OTHER APPURTENANT CONSTRUCTION ON EAST 3RD STREET, EAST 4TH STREET, SANDERSON STREET, GREEN STREET AND ARKIN STREET IN THE CITY OF RED WING, MINNESOTA



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2	ESTIMATED QUANTITIES & GENERAL NOTES
3	EXISTING & PROPOSED TYPICAL SECTIONS
4	CROWN PAVING DETAILS & STANDARD DETAILS
5-6	STANDARD DETAILS
7-12	PEDESTRIAN CURB RAMP DETAILS
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19-23	MODULAR BLOCK RETAINING WALL - MNDOT STANDARD PLANS
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29	ARKIN STREET (2+50-6+00)
30	E 3RD STREET (2+50-6+00)
31	UTILITY CONSTRUCTION - E 4TH STREET (3+00-8+50)
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33	E 4TH STREET STREET (0+00-3+50)
34	SANDERSON STREET (2+50-6+00)
35	GREEN STREET (2+50-6+00)
36	ARKIN STREET (2+50-6+00)
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38	STREET CONSTRUCTION - E 4TH STREET (3+00-8+50)
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40	E 4TH STREET STREET (0+00-3+50)
41	SANDERSON STREET (2+50-6+00)
42	GREEN STREET (2+50-6+00)
43	ARKIN STREET (2+50-6+00)
44	E 3RD STREET (2+50-6+00)
45	INTERSECTION DETAILS (E 4TH STREET/SANDERSON/GREEN STREET)
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47	(E 5TH STREET/GREEN STREET) (E 5TH STREET/ARKIN STREET)
48	SWPPP - NARRATIVE & EROSION CONTROL DETAILS
49	SWPPP - CONSTRUCTION ACTIVITY REQUIREMENTS
50	PERMANENT AND TEMPORARY EROSION CONTROL PLAN
	THIS PLAN SET CONTAINS 50 SHEETS

LEGEND

- INTERSTATE TRUNK HIGHWAY.....
- U.S. TRUNK HIGHWAY.....
- STATE TRUNK HIGHWAY.....
- COUNTY STATE AID HIGHWAY.....
- COUNTY ROAD.....
- CORPORATE LIMITS.....
- PUBLIC ROAD .....
- PRIVATE ROAD .....

PLAN SYMBOLS

- EXISTING MANHOLE
- EXISTING MANHOLE-CATCH BASIN
- EXISTING CATCH BASIN
- EXISTING CURB STOP
- EXISTING FIRE HYDRANT
- EXISTING WATERMAIN VALVE
- 12" VCP/PVC — EXISTING SANITARY SEWER MAIN (UTILITY CONSTRUCTION SHEETS)
- 12" DI/CSP — EXISTING WATERMAIN (UTILITY CONSTRUCTION SHEETS)
- 24" VCP/RCP — EXISTING STORM SEWER (UTILITY CONSTRUCTION SHEETS)
- PROPOSED SANITARY MANHOLE
- PROPOSED CATCH BASIN
- PROPOSED CURB STOP
- PROPOSED FIRE HYDRANT
- PROPOSED WATERMAIN VALVE
- PROPOSED SANITARY SEWER MAIN
- PROPOSED WATERMAIN
- PROPOSED STORM SEWER
- FENCE
- P — UNDERGROUND ELECTRIC
- G — GAS
- T-BUR — UNDERGROUND TELEPHONE
- CATV — UNDERGROUND TV CABLE
- UTILITY POLE
- LIGHT POLE
- RIGHT OF WAY LINE

GOVERNING SPECIFICATIONS

THE 2020 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION", SUBJECT TO ANY AMENDMENTS

UTILITY QUALITY LEVEL

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS QUALITY LEVEL "C". THIS UTILITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

WARNING

BEFORE DIGGING CALL GOPHER STATE ONE CALL FOR LOCATIONS. DIAL – 1-800-252-1166 REQUIRED BY LAW

SCALES

- PLAN . . . . . 0 — 40
- PROFILE . . . HORIZONTAL . . . 0 — 40
- . . . . VERTICAL . . . . 0 — 20
- INDEX MAP . . . . . 0 — 1600

2026
BASIC DATA - 1977

N W E S

0 800 1600 3200
SCALE IN FEET

City of RED WING
ENGINEERING DEPARTMENT
ZACH REGNIER, CITY ENGINEER/ENGINEERING DIRECTOR

I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Signature _____ Printed Name ZACH REGNIER, PE

Date XX/XX/2026 License No. 61592

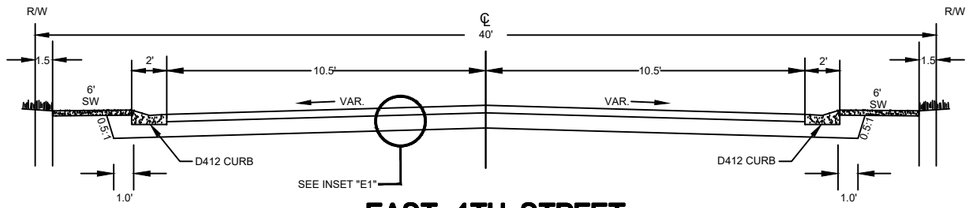
DESIGNED: RLI	DRAWN: RLI	CHECKED: ZR/JS

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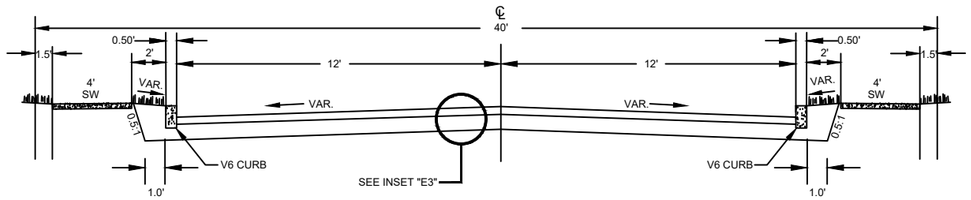
2026 RESIDENTIAL STREET RECONSTRUCTION

Project No. 156-MP-26-01S **Sheet No. 1 of XX Sheets**

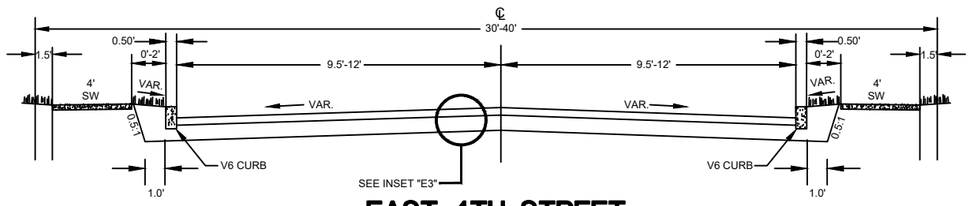
EXISTING TYPICAL SECTIONS



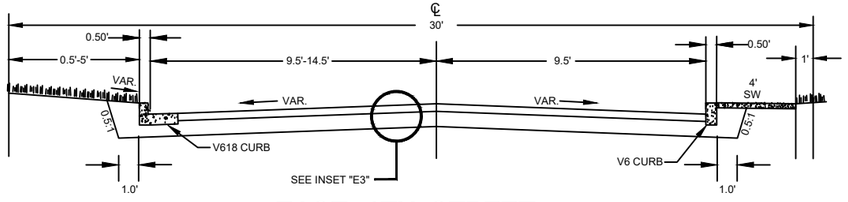
EAST 4TH STREET
(BLUFF STREET-SANDERSON STREET)
STA. 0+00 - 5+42±



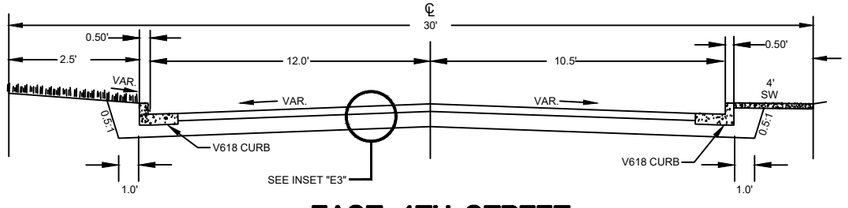
EAST 4TH STREET
STA. - 5+42± - 9+25±



EAST 4TH STREET
STA. - 9+25± - 11+60±

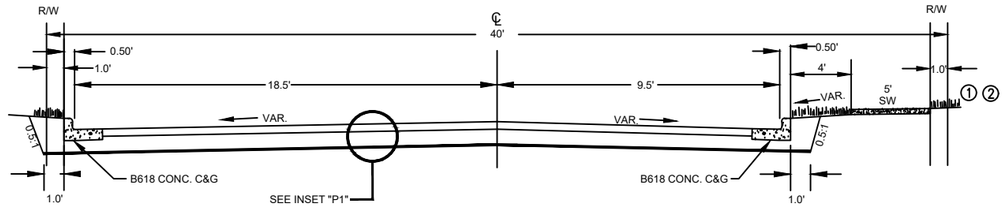


EAST 4TH STREET
STA. - 11+60± - 13+13±

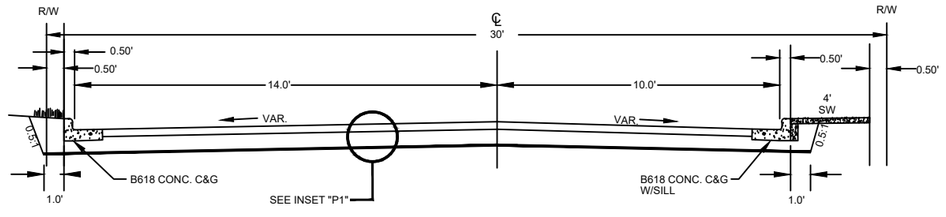


EAST 4TH STREET
(GREEN STREET-ARKIN STREET)
STA. - 13+13± - 14+88±

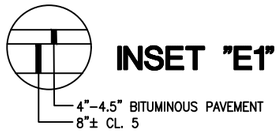
PROPOSED TYPICAL SECTIONS



EAST 4TH STREET
(BLUFF STREET-SANDERSON STREET)
STA. 0+00 - 9+44±



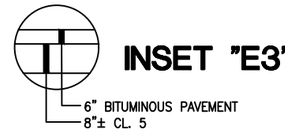
EAST 4TH STREET
(BLUFF STREET-SANDERSON STREET)
STA. 11+60± - 14+88±



INSET "E1"



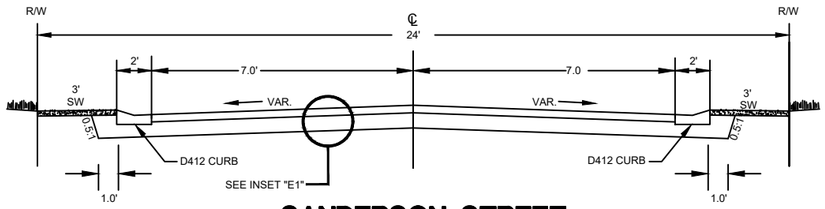
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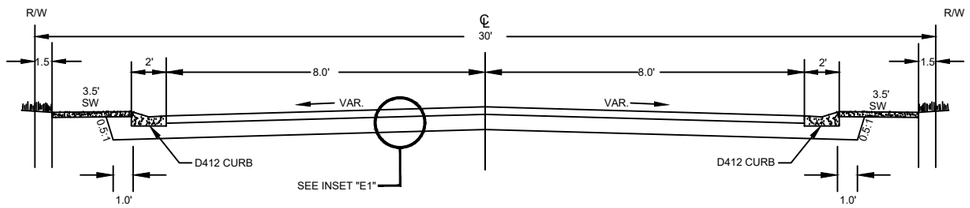
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CERTIFIED BY _____ CITY ENGINEER - ZACH REGNIER LICENSE NUMBER - 61592	TITLE: 2026 RESIDENTIAL STREET RECONSTRUCTION	EXISTING & PROPOSED TYPICAL SECTIONS
Project No. 156-MP-26-01S		Sheet» No. XX of XX Sheets

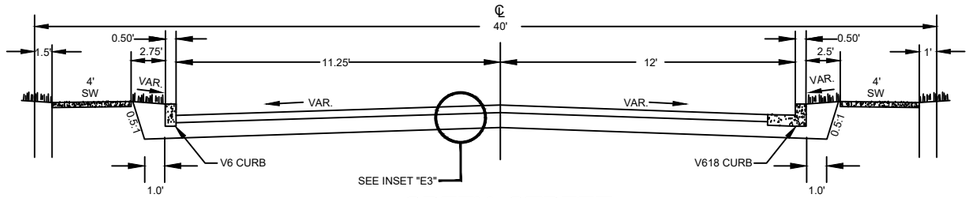
EXISTING TYPICAL SECTIONS



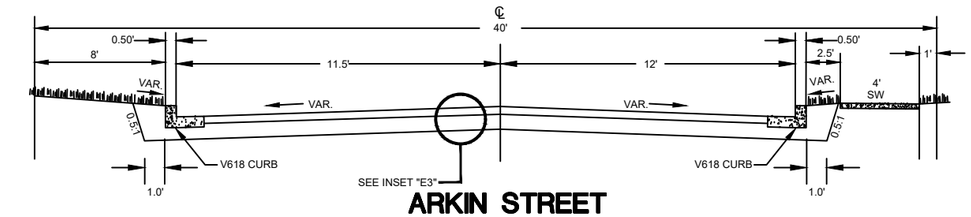
SANDERSON STREET
(EAST 5TH STREET-EAST 4TH STREET)
STA. 5+00 - 8+28±



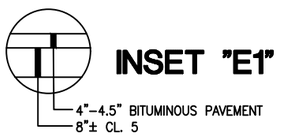
SANDERSON STREET
(EAST 4TH STREET-EAST 3RD STREET)
STA. 8+28± - 11+08±



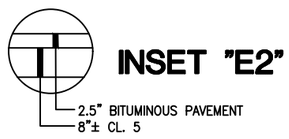
GREEN STREET
(EAST 5TH STREET-EAST 4TH STREET)
STA. 5+00 - 8+15±



ARKIN STREET
(EAST 5TH STREET-EAST 4TH STREET)
STA. 5+00 - 8+28±



INSET "E1"

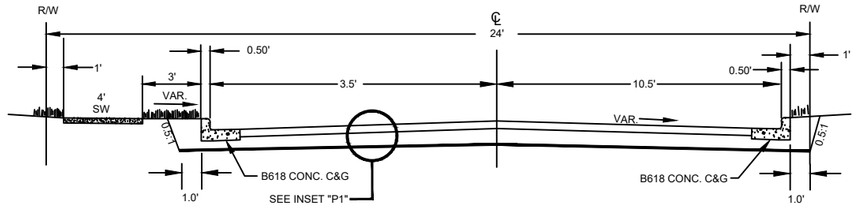


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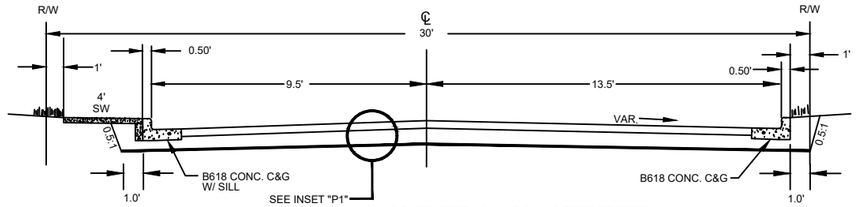


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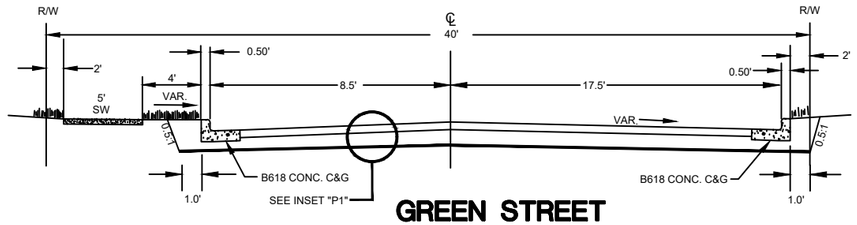
PROPOSED TYPICAL SECTIONS



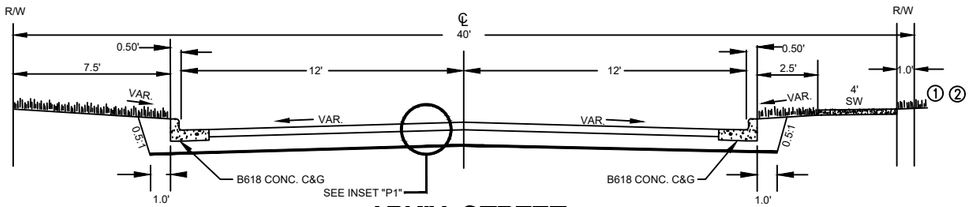
SANDERSON STREET
(EAST 5TH STREET-EAST 4TH STREET)
STA. 5+00 - 8+28±



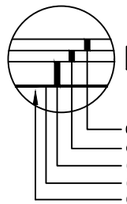
SANDERSON STREET
(EAST 4TH STREET-EAST 3RD STREET)
STA. 8+28± - 11+08±



GREEN STREET
(EAST 5TH STREET-EAST 4TH STREET)
STA. 5+00 - 8+15±



ARKIN STREET
(EAST 5TH STREET-EAST 4TH STREET)
STA. 5+00 - 8+28±



INSET "P1"

NOTES:

① ADDITIONAL GRADING MAY BE REQUIRED IN FRONT YARD/ DRIVEWAY AREAS TO MATCH EXISTING TOPOGRAPHY AS AN INCIDENTAL ITEM TO SUBGRADE PREPARATION

② MODULAR BLOCK RETAINING WALL CONFIGURATIONS AND LOCATIONS SHALL BE AS DIRECTED BY THE ENGINEER.

CERTIFIED BY _____
CITY ENGINEER - ZACH REGNIER
LICENSE NUMBER - 61592

TITLE:
2026 RESIDENTIAL STREET RECONSTRUCTION

EXISTING & PROPOSED TYPICAL SECTIONS

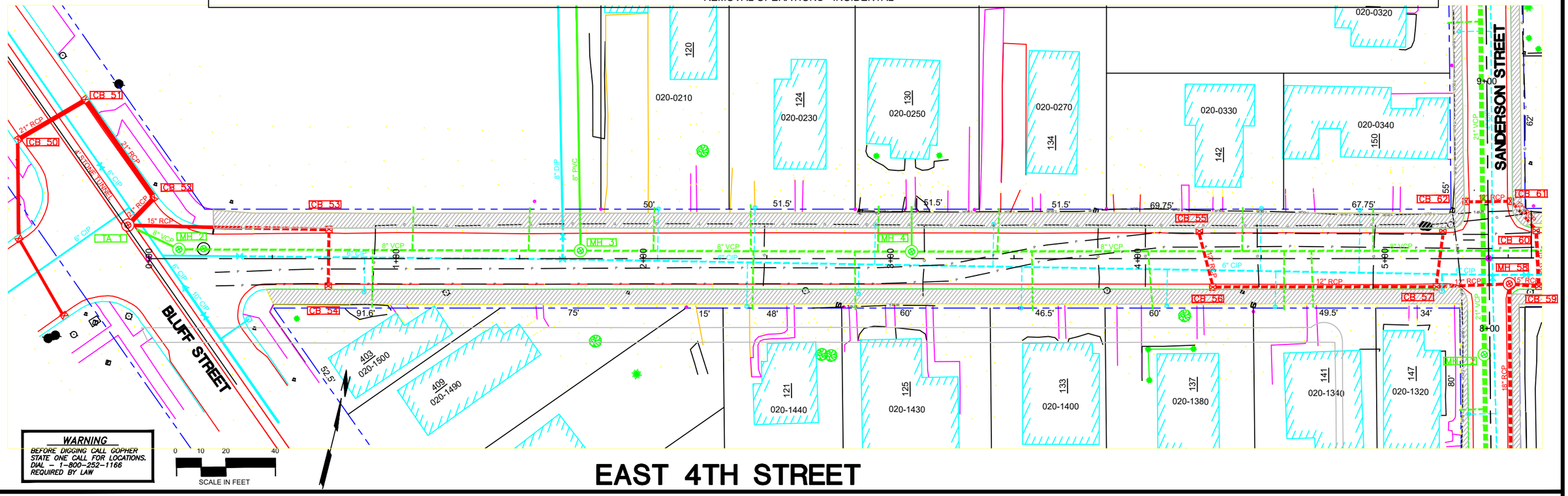
Project No. 156-MP-26-01S

Sheet» No. XX of XX Sheets

REMOVAL SHEET LEGEND:

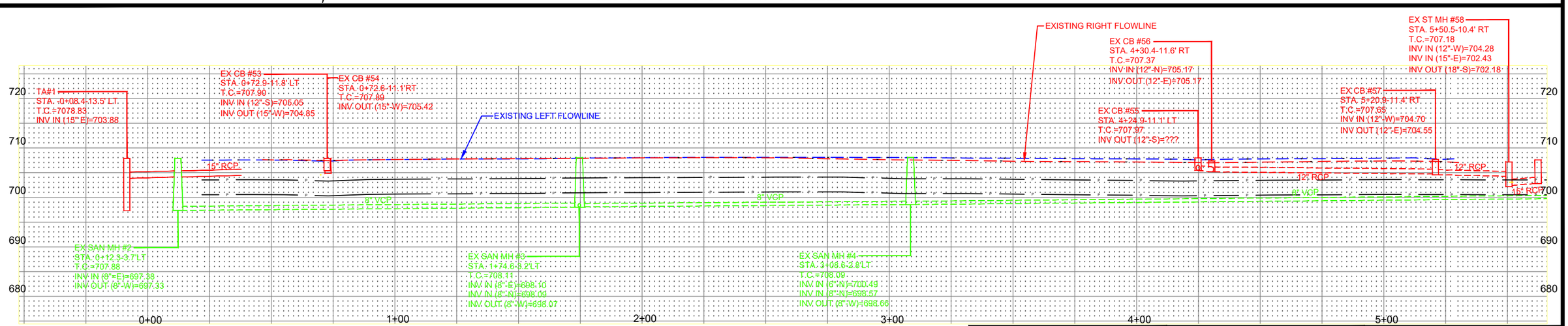
- REMOVAL LIMITS - SAW CUT FULL DEPTH WHERE NECESSARY
- REMOVE MH OR CB
- REMOVE HYDRANT
- CLEAR & GRUB EXISTING TREE (BY OTHERS)
- REMOVE CONCRETE WALK
- REMOVE BITUMINOUS/CONCRETE DRIVEWAY PAVEMENT
- REMOVE WATERMAIN (INCLUDES GATE VALVES AND FITTINGS-INCIDENTAL)
- WATERMAIN REMAINING INPLACE
- REMOVE SANITARY SEWER
- SANITARY SEWER REMAINING INPLACE
- REMOVE STORM SEWER
- STORM SEWER REMAINING INPLACE
- EXIST. RETAINING WALL - PROTECT DURING REMOVAL OPERATIONS - INCIDENTAL

NOTES:
1) REMOVE ALL BITUMINOUS AND/OR CONCRETE STREET PAVEMENT WITHIN REMOVAL LIMITS. FULL DEPTH SAW-CUT REQUIRED AT ALL REMOVAL LIMITS.
2) REMOVE ALL CURB AND/OR CURB & GUTTER WITHIN REMOVAL LIMITS.
3) ADDITIONAL REMOVALS MAY BE NECESSARY TO FACILITATE HOMEOWNER-REQUESTED REPLACEMENTS AND/OR OTHER AREAS AS DEEMED NECESSARY BY THE ENGINEER.



WARNING
BEFORE DIGGING CALL GOPHER STATE ONE CALL FOR LOCATIONS. DIAL – 1-800-252-1166 REQUIRED BY LAW

EAST 4TH STREET



CERTIFIED BY _____
CITY ENGINEER - ZACH REGNIER
LICENSE NUMBER - 61592

TITLE: 2026 RESIDENTIAL STREET RECONSTRUCTION

EAST 4TH STREET

EXISTING CONDITIONS & REMOVALS

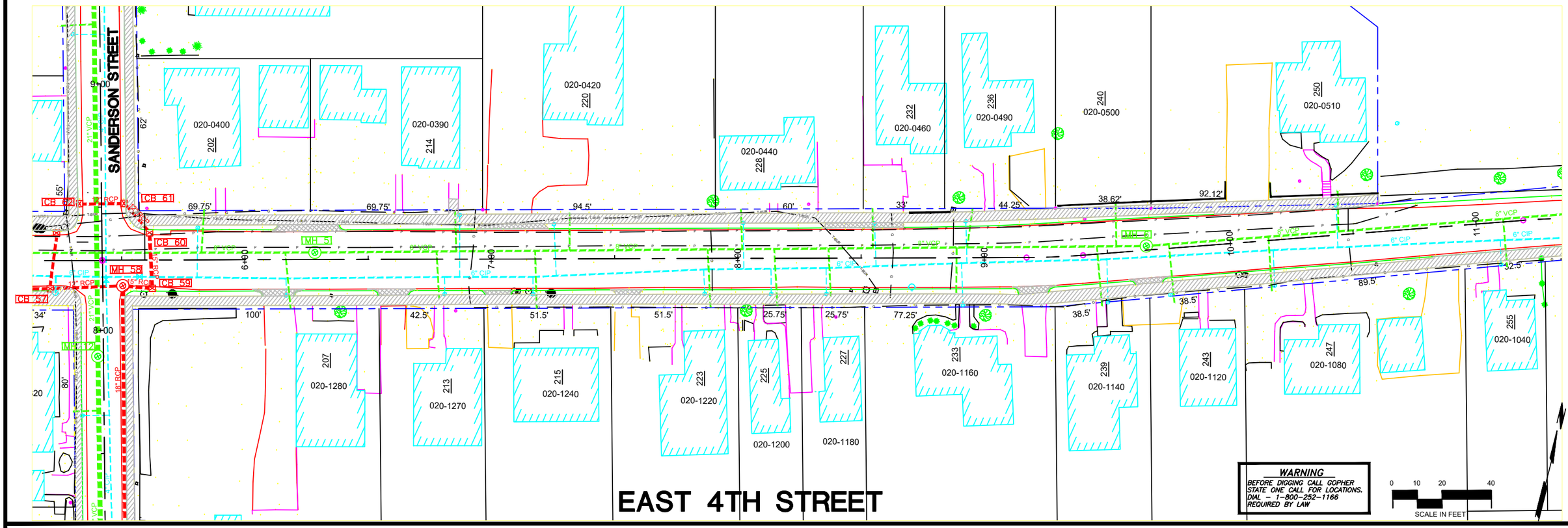
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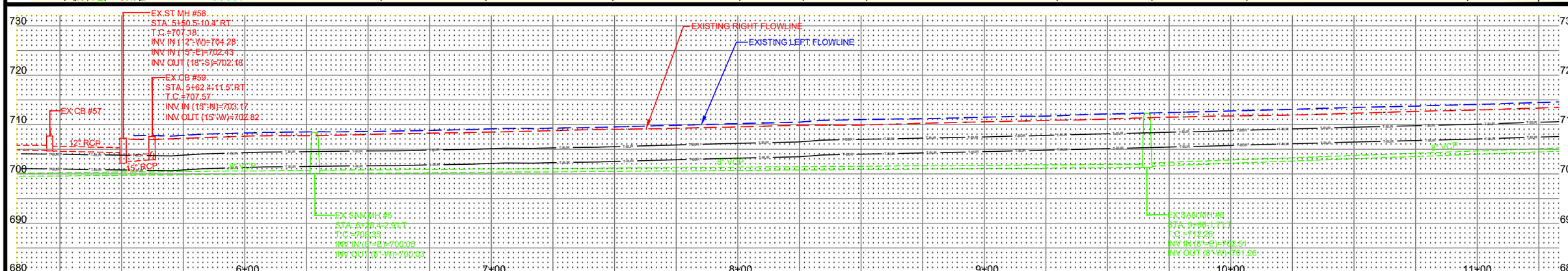
Sheet» No. XX of XX Sheets

REMOVAL SHEET LEGEND:

- REMOVAL LIMITS - SAW CUT FULL DEPTH WHERE NECESSARY
- REMOVE MH OR CB
- REMOVE HYDRANT
- CLEAR & GRUB EXISTING TREE (BY OTHERS)
- REMOVE CONCRETE WALK
- REMOVE BITUMINOUS/CONCRETE DRIVEWAY PAVEMENT
- REMOVE WATERMAIN (INCLUDES GATE VALVES AND FITTINGS-INCIDENTAL)
- WATERMAIN REMAINING INPLACE
- REMOVE SANITARY SEWER
- SANITARY SEWER REMAINING INPLACE
- REMOVE STORM SEWER
- STORM SEWER REMAINING INPLACE
- EXIST. RETAINING WALL - PROTECT DURING REMOVAL OPERATIONS - INCIDENTAL

NOTES:
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CERTIFIED BY _____
CITY ENGINEER - ZACH REGNIER
LICENSE NUMBER - 61592

TITLE: 2026 RESIDENTIAL STREET RECONSTRUCTION

EAST 4TH STREET

EXISTING CONDITIONS & REMOVALS

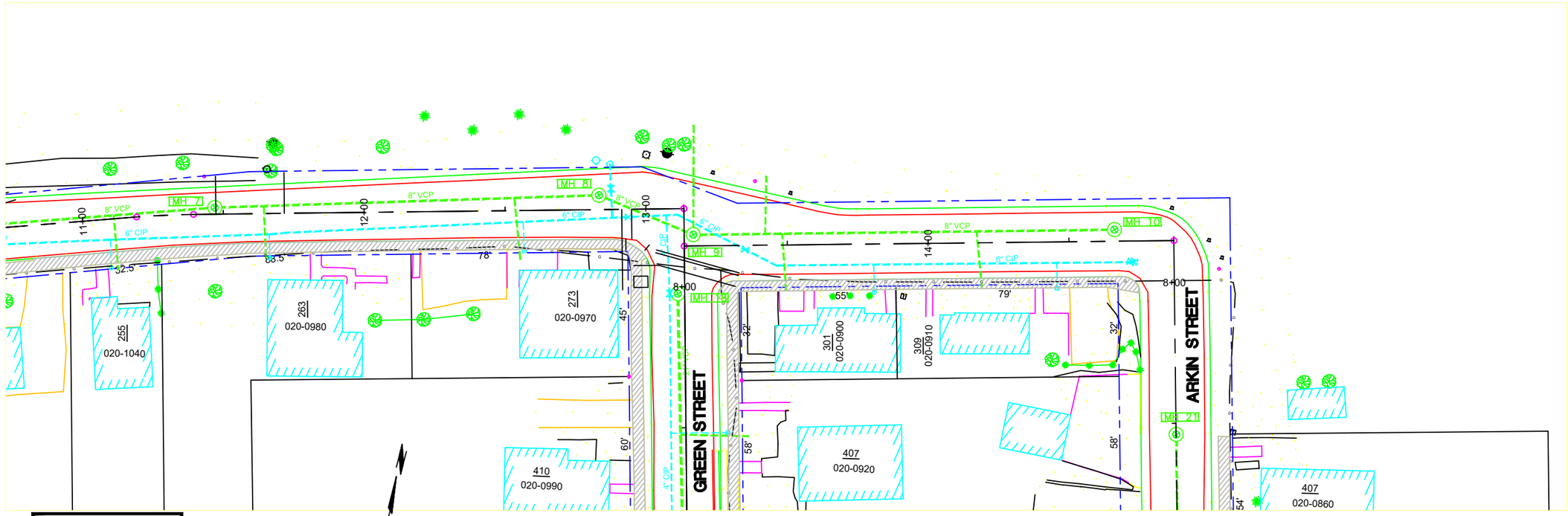
Project No. 156-MP-26-01S

Sheet» No. XX of XX Sheets

REMOVAL SHEET LEGEND:

- REMOVAL LIMITS - SAW CUT FULL DEPTH WHERE NECESSARY
- (R) REMOVE MH OR CB
- (RH) REMOVE HYDRANT
- (C&G) CLEAR & GRUB EXISTING TREE (BY OTHERS)
- REMOVE CONCRETE WALK
- REMOVE BITUMINOUS/CONCRETE DRIVEWAY PAVEMENT
- REMOVE WATERMAIN (INCLUDES GATE VALVES AND FITTINGS-INCIDENTAL)
- WATERMAIN REMAINING INPLACE
- REMOVE SANITARY SEWER
- SANITARY SEWER REMAINING INPLACE
- REMOVE STORM SEWER
- STORM SEWER REMAINING INPLACE
- EXIST. RETAINING WALL - PROTECT DURING REMOVAL OPERATIONS - INCIDENTAL

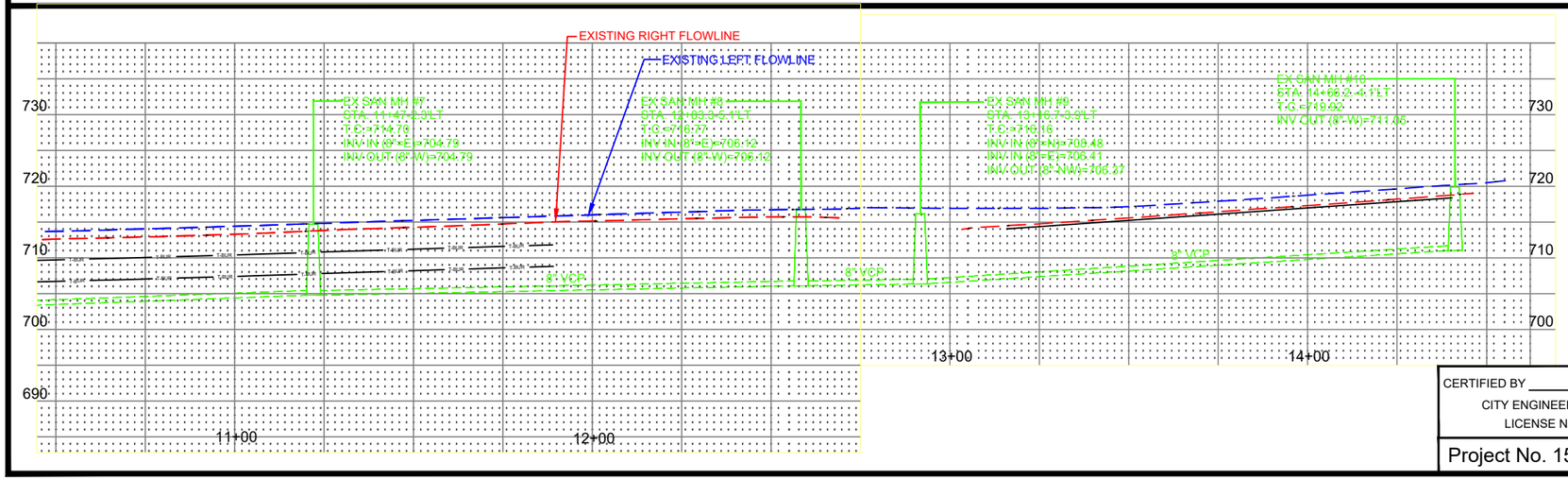
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1) REMOVE ALL BITUMINOUS AND/OR CONCRETE STREET PAVEMENT WITHIN REMOVAL LIMITS. FULL DEPTH SAW-CUT REQUIRED AT ALL REMOVAL LIMITS.
2) REMOVE ALL CURB AND/OR CURB & GUTTER WITHIN REMOVAL LIMITS.
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WARNING
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0 10 20 40
SCALE IN FEET

EAST 4TH STREET

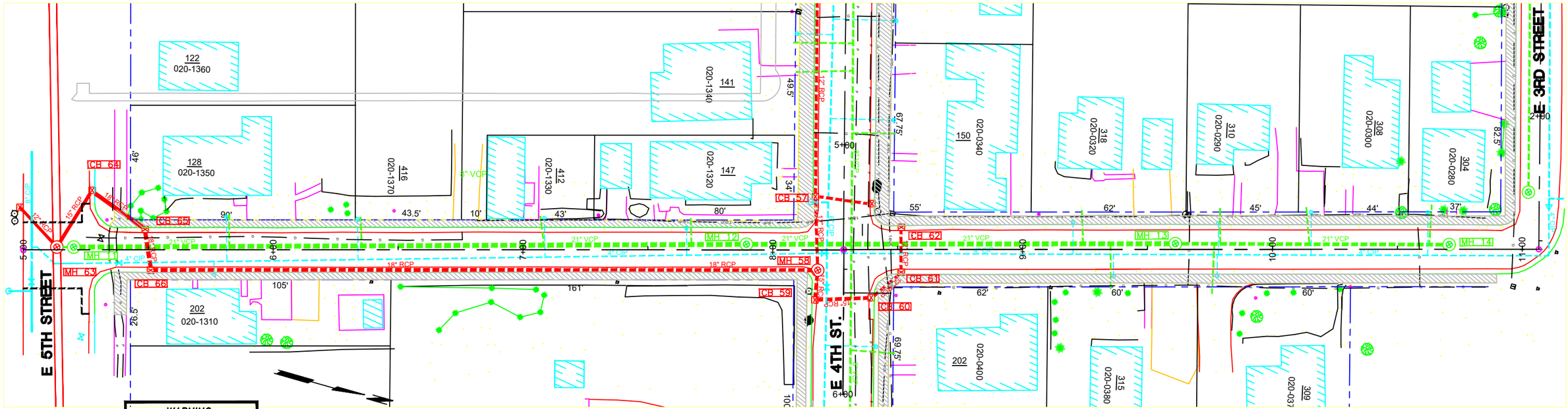


CERTIFIED BY _____ CITY ENGINEER - ZACH REGNIER LICENSE NUMBER - 61592	TITLE: 2026 RESIDENTIAL STREET RECONSTRUCTION	EAST 4TH STREET EXISTING CONDITIONS & REMOVALS
Project No. 156-MP-26-01S		Sheet» No. XX of XX Sheets

REMOVAL SHEET LEGEND:

- REMOVAL LIMITS - SAW CUT FULL DEPTH WHERE NECESSARY
- REMOVE MH OR CB
- REMOVE HYDRANT
- CLEAR & GRUB EXISTING TREE (BY OTHERS)
- REMOVE CONCRETE WALK
- REMOVE BITUMINOUS/CONCRETE DRIVEWAY PAVEMENT
- REMOVE WATERMAIN (INCLUDES GATE VALVES AND FITTINGS-INCIDENTAL)
- WATERMAIN REMAINING INPLACE
- REMOVE SANITARY SEWER
- SANITARY SEWER REMAINING INPLACE
- REMOVE STORM SEWER
- STORM SEWER REMAINING INPLACE
- EXIST. RETAINING WALL - PROTECT DURING REMOVAL OPERATIONS - INCIDENTAL

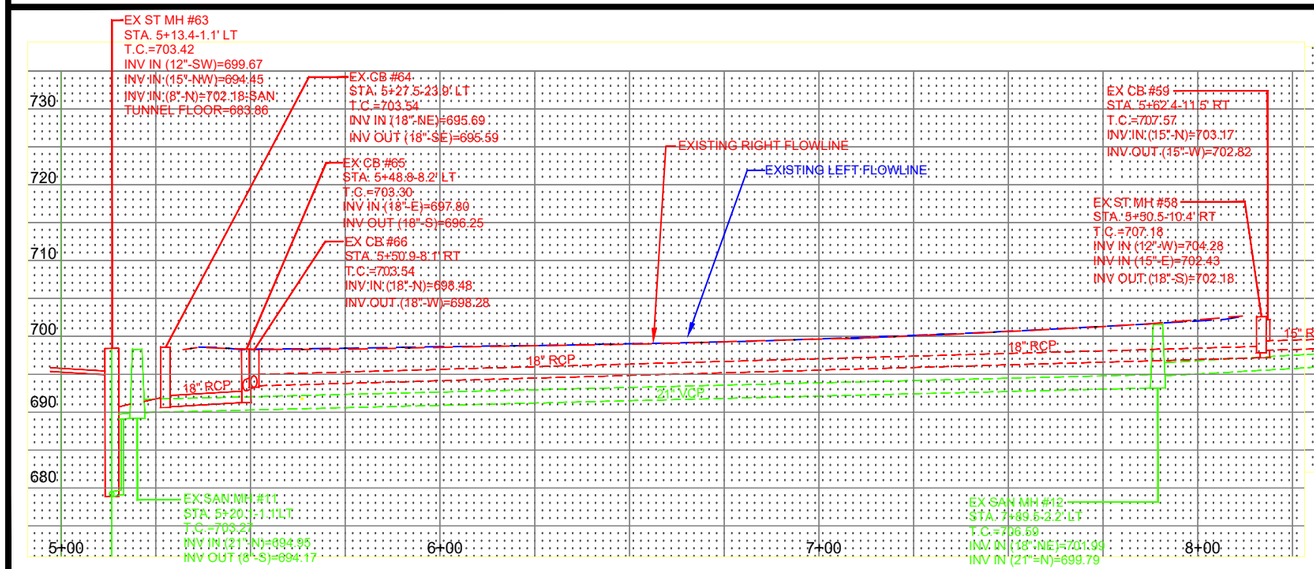
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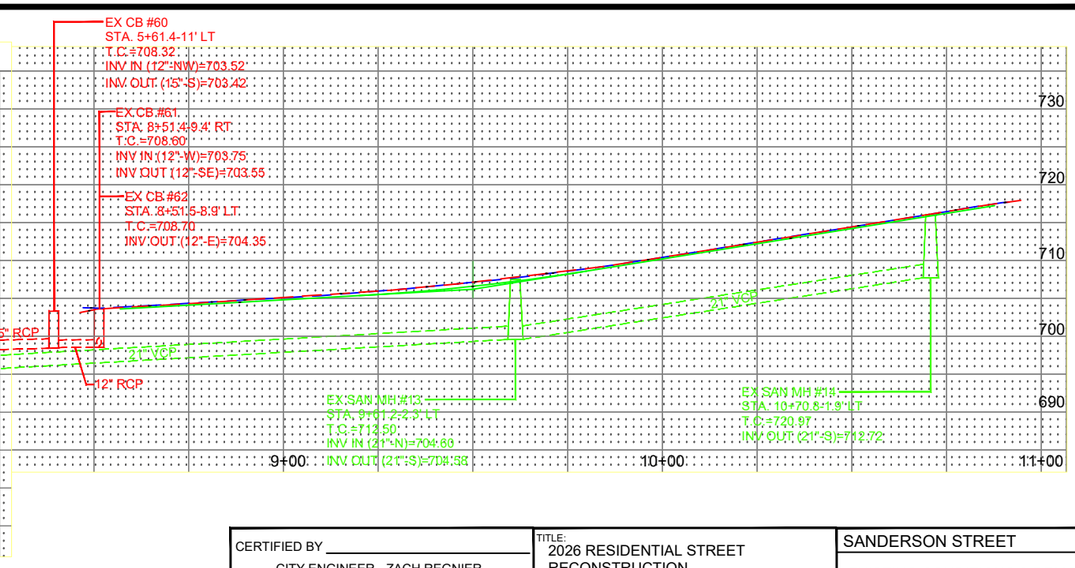


WARNING
BEFORE DIGGING CALL GOPHER STATE ONE CALL FOR LOCATIONS. DIAL – 1–800–252–1166 REQUIRED BY LAW

0 10 20 40
SCALE IN FEET

SANDERSON STREET



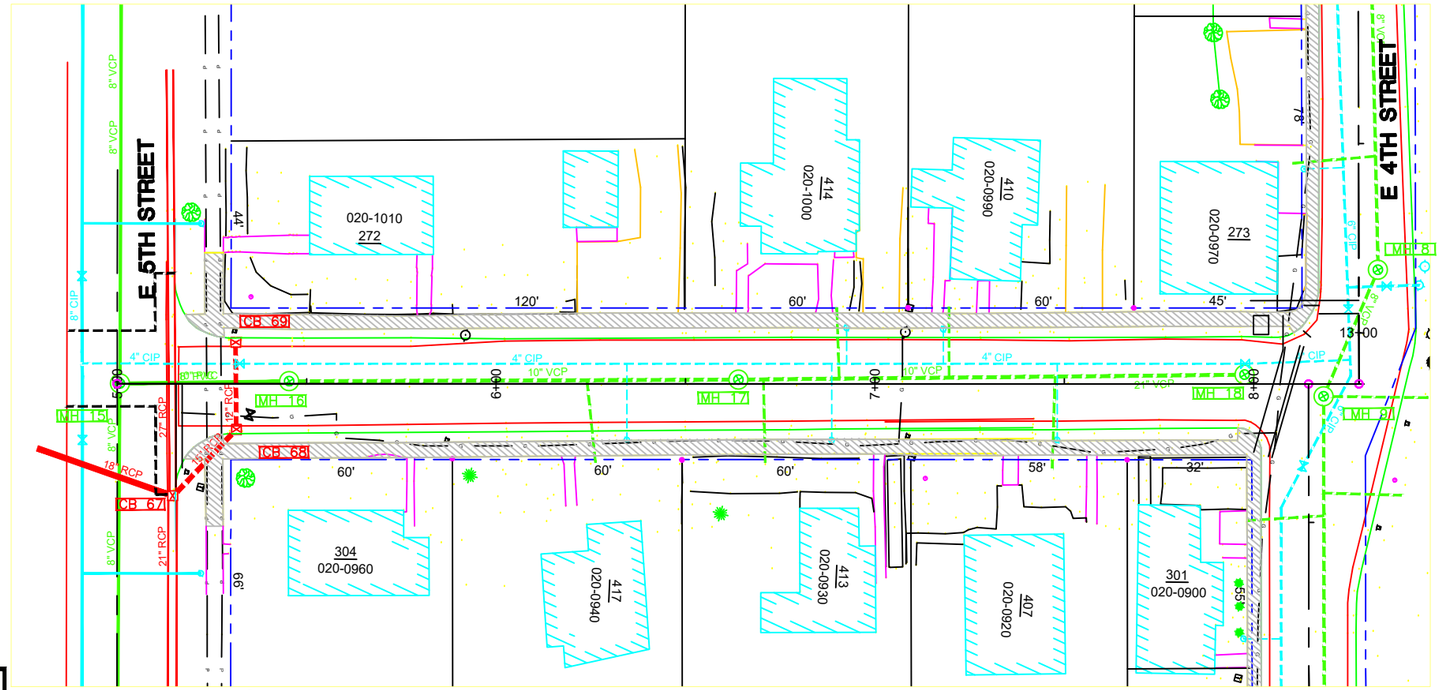


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Project No. 156-MP-26-01S		Sheet» No. XX of XX Sheets

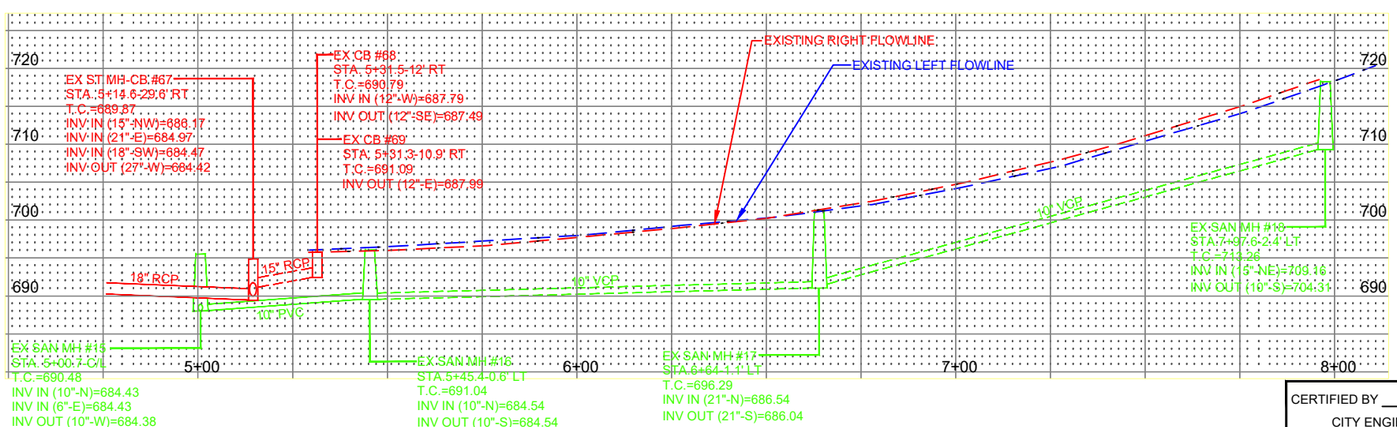
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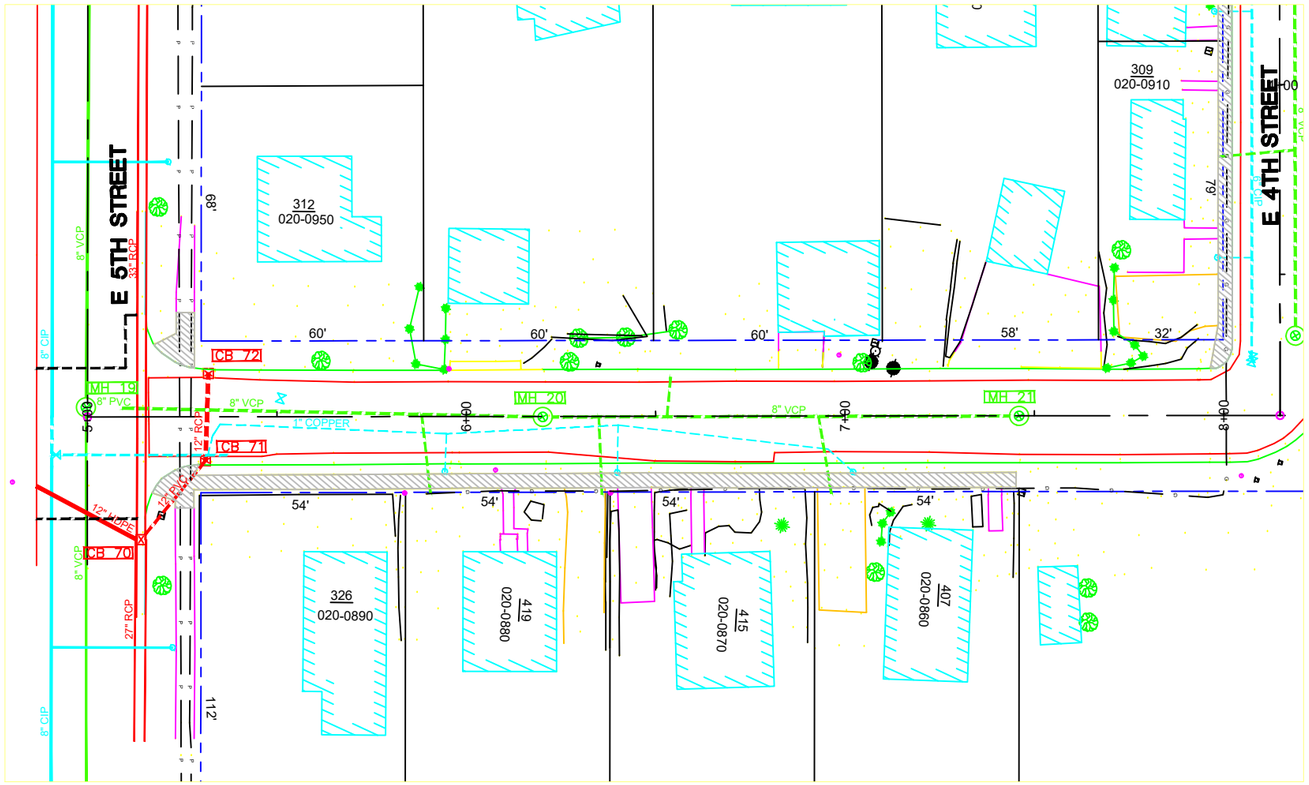
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Project No. 156-MP-26-01S		Sheet» No. XX of XX Sheets



REMOVAL SHEET LEGEND:

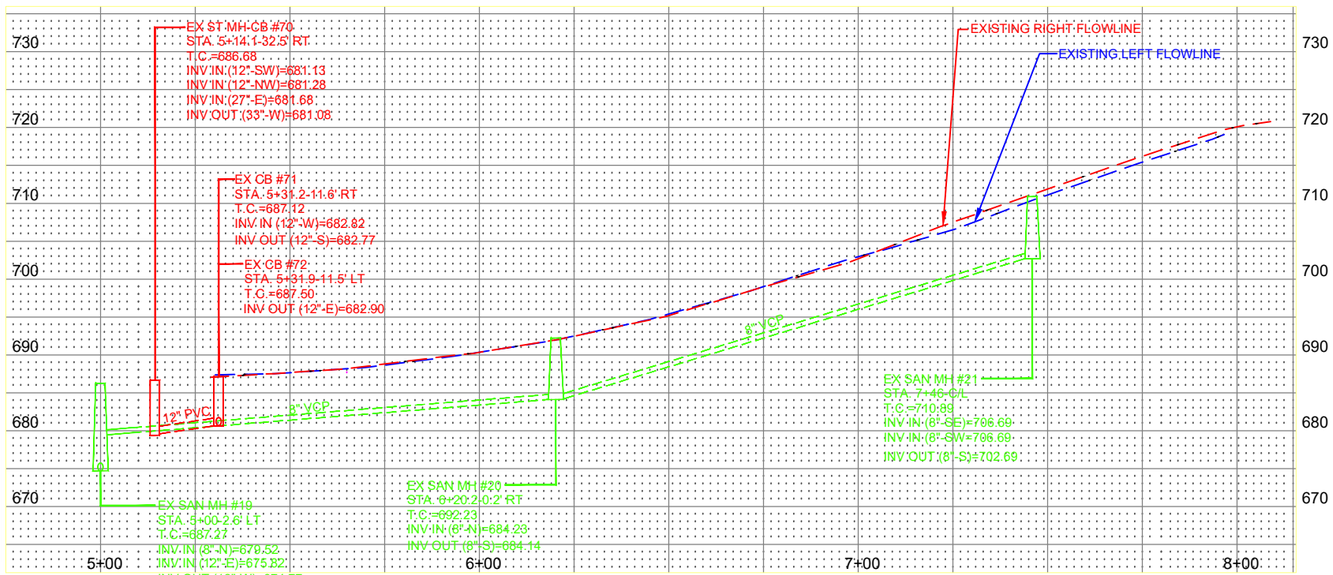
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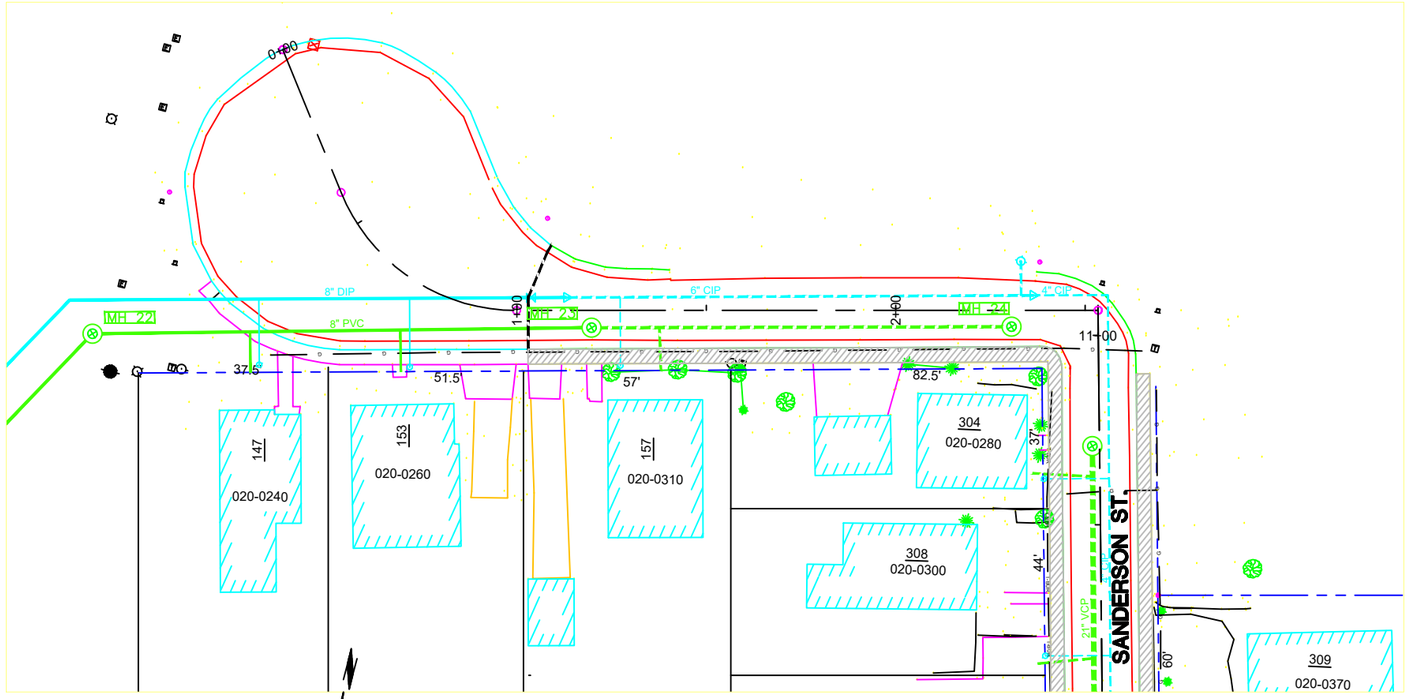
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0 10 20 40
SCALE IN FEET

ARKIN STREET



CERTIFIED BY _____ CITY ENGINEER - ZACH REGNIER LICENSE NUMBER - 61592	TITLE: 2026 RESIDENTIAL STREET RECONSTRUCTION	ARKIN STREET EXISTING CONDITIONS & REMOVALS
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WARNING
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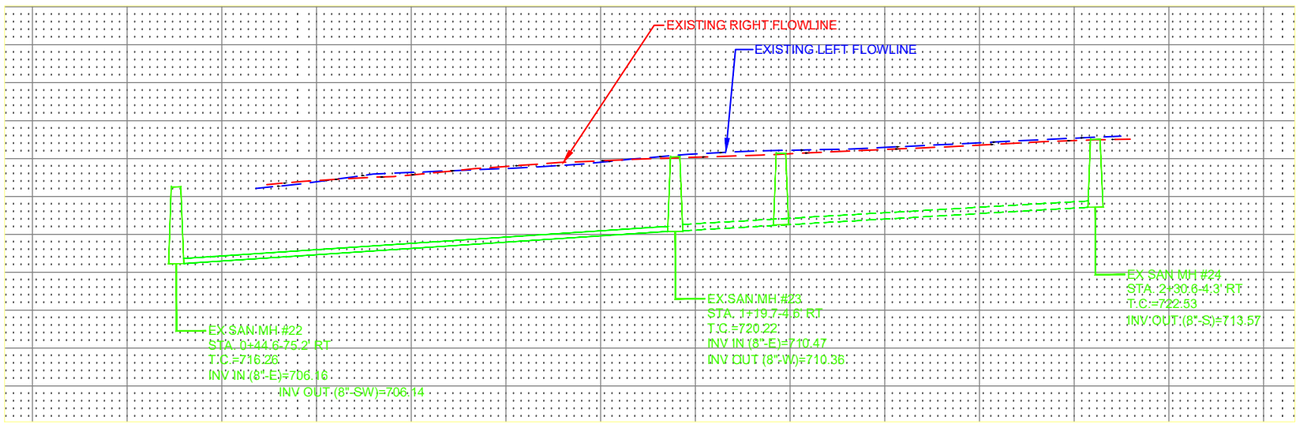
0 10 20 40
SCALE IN FEET

EAST 3RD STREET

REMOVAL SHEET LEGEND:

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- R — REMOVE MH OR CB
- RH — REMOVE HYDRANT
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CITY ENGINEER - ZACH REGNIER
LICENSE NUMBER - 61592

TITLE:
2026 RESIDENTIAL STREET RECONSTRUCTION

EAST 3RD STREET

EXISTING CONDITIONS & REMOVALS

Project No. 156-MP-26-01S

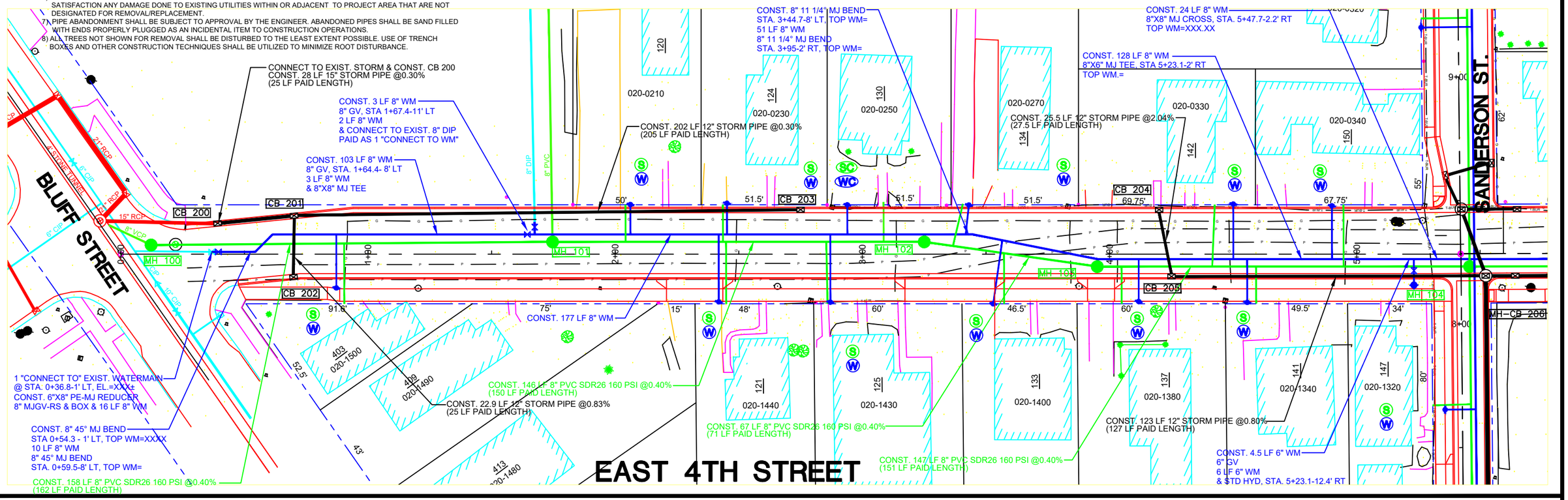
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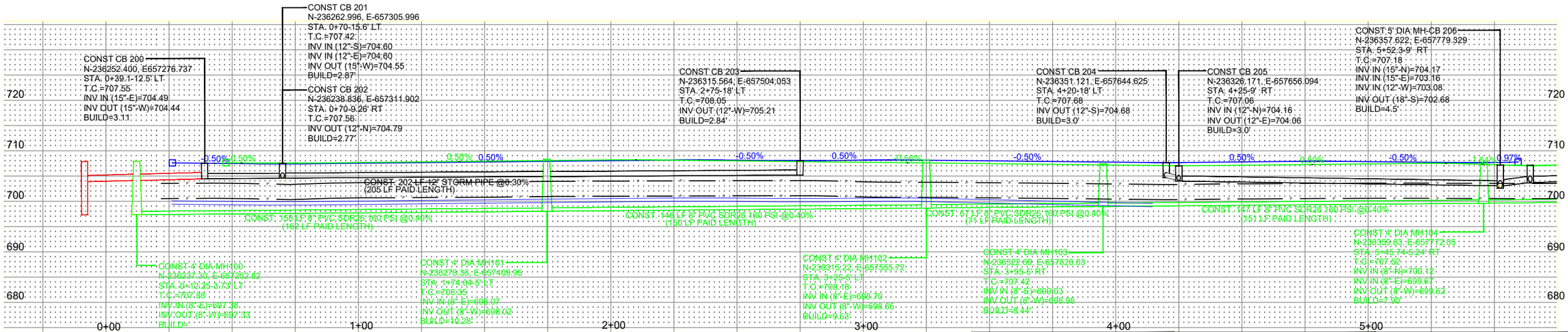
SANITARY SEWER, STORM SEWER & WATERMAIN CONSTRUCTION NOTES:

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LEGEND:

(S) CONSTRUCT 6" PVC SANITARY SEWER SERVICE
(W) CONSTRUCT 1" WATER SERVICE





CERTIFIED BY _____
CITY ENGINEER - ZACH REGNIER
LICENSE NUMBER - 61592

TITLE: 2026 RESIDENTIAL STREET RECONSTRUCTION

EAST 4TH STREET
UTILITY CONSTRUCTION

Project No. 156-MP-26-01S

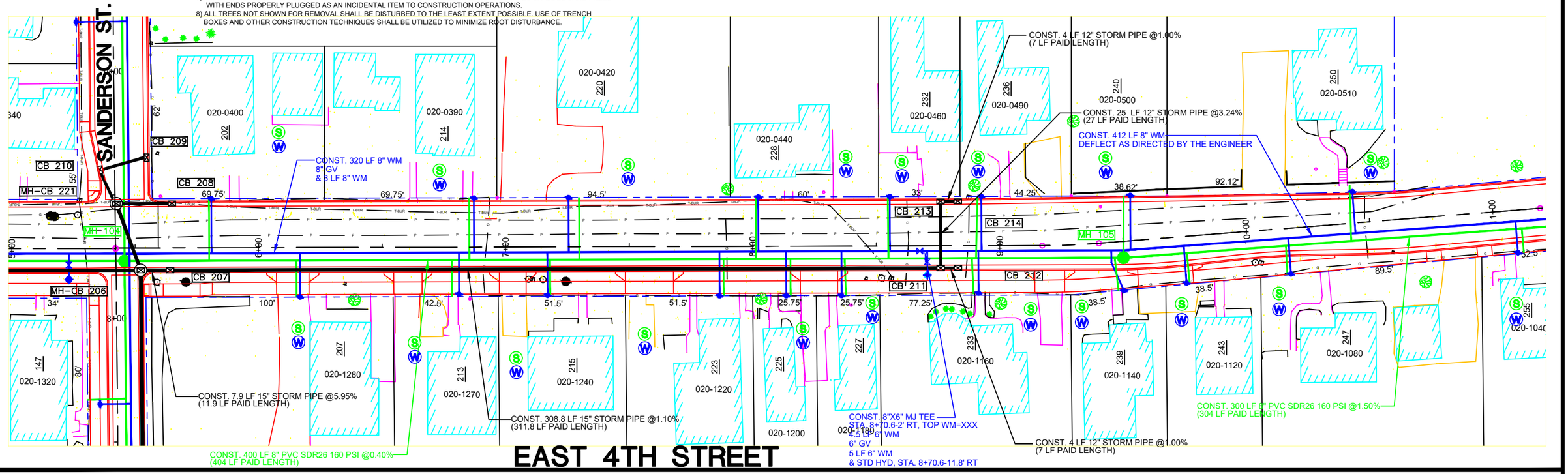
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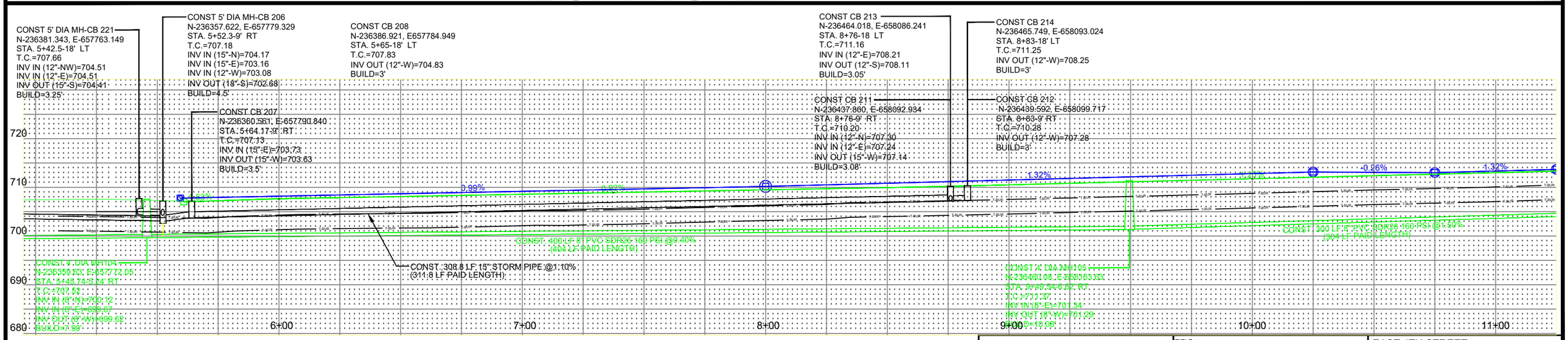
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LEGEND:

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(W) CONSTRUCT 1" WATER SERVICE



EAST 4TH STREET



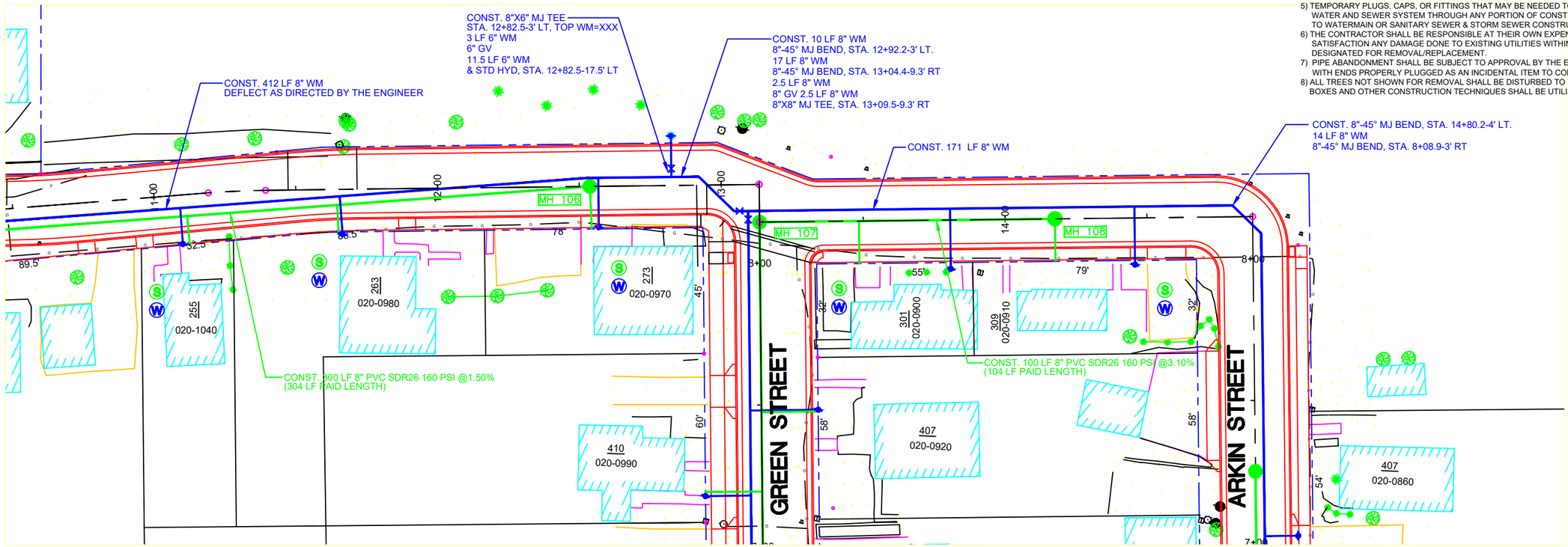
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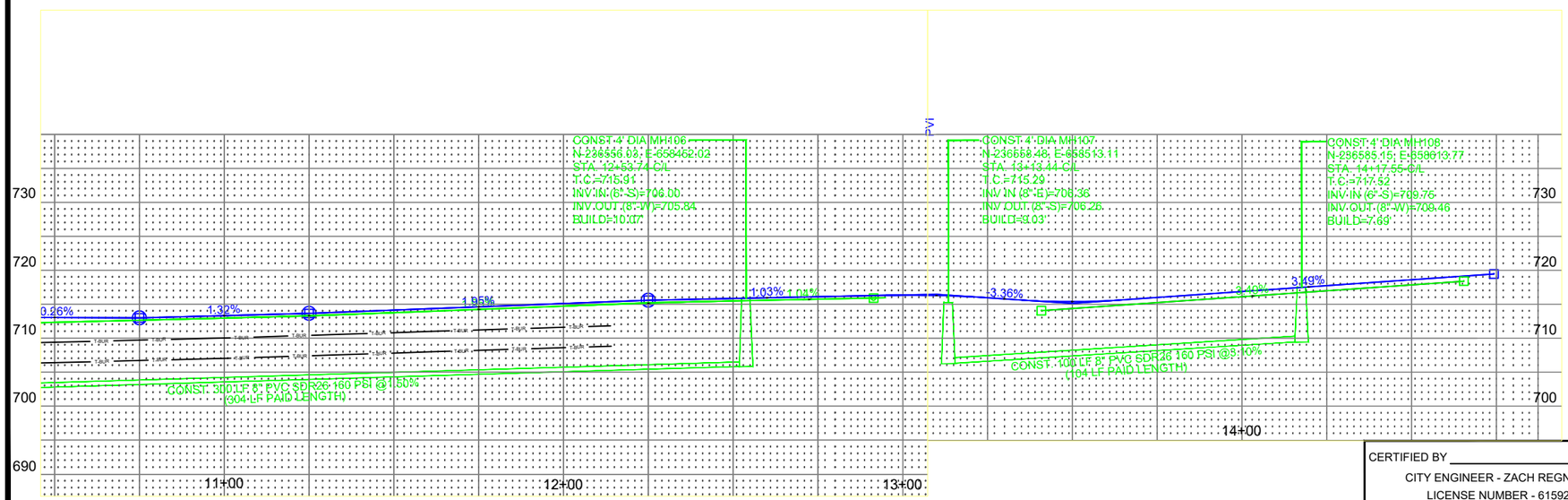
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EAST 4TH STREET
UTILITY CONSTRUCTION

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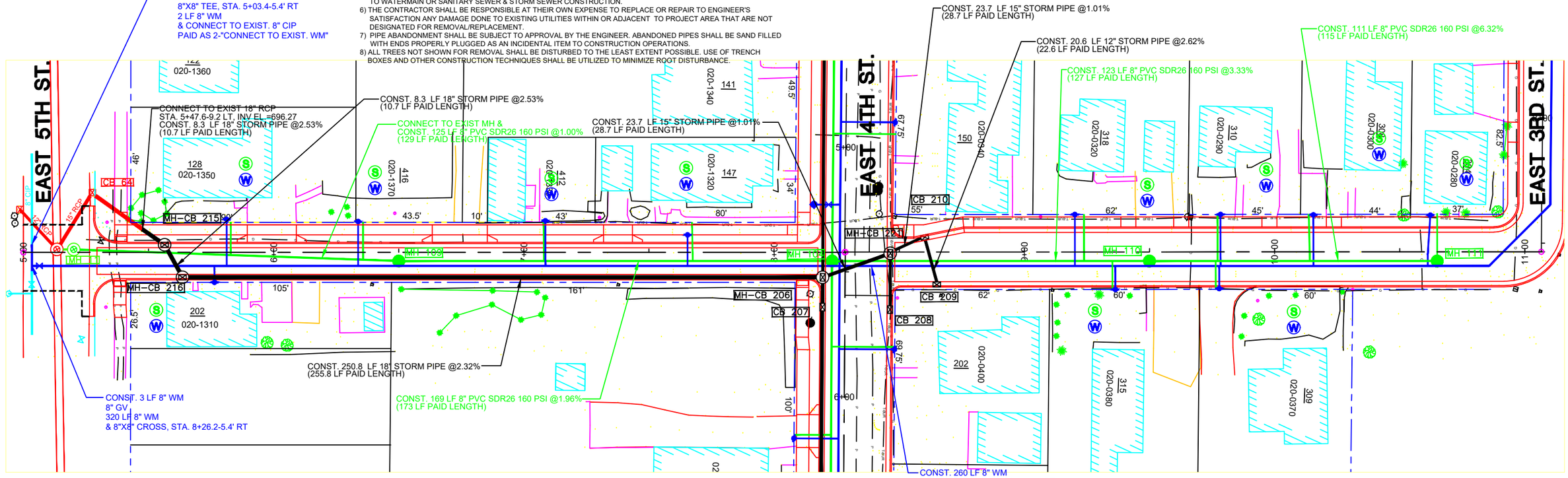
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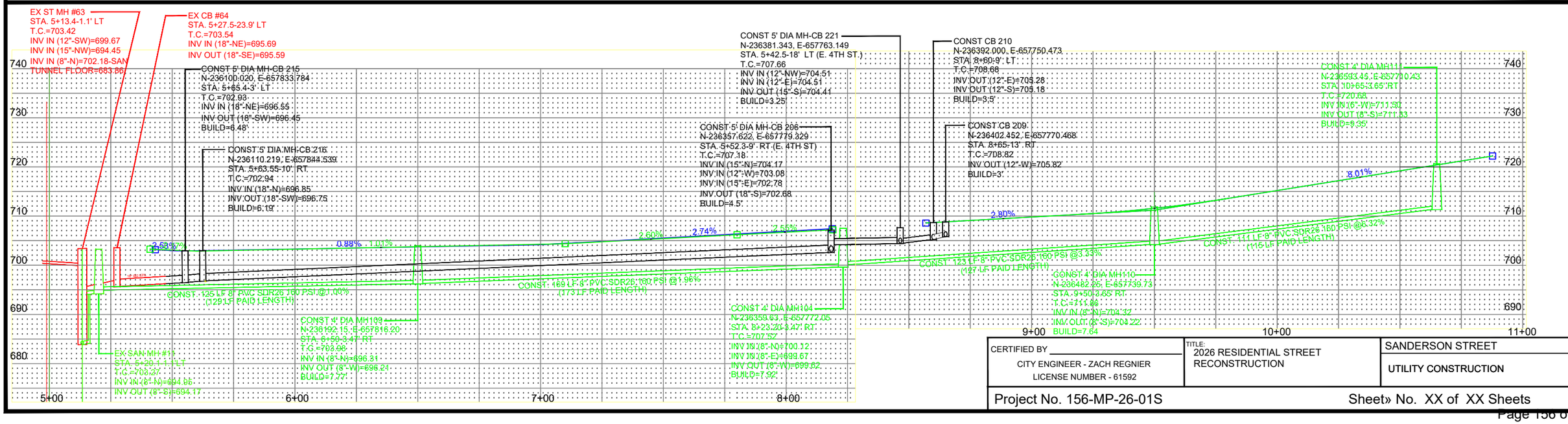
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LEGEND:

- (S) CONSTRUCT 6" PVC SANITARY SEWER SERVICE
- (W) CONSTRUCT 1" WATER SERVICE





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CITY ENGINEER - ZACH REGNIER
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TITLE: 2026 RESIDENTIAL STREET RECONSTRUCTION

SANDERSON STREET

UTILITY CONSTRUCTION

Project No. 156-MP-26-01S

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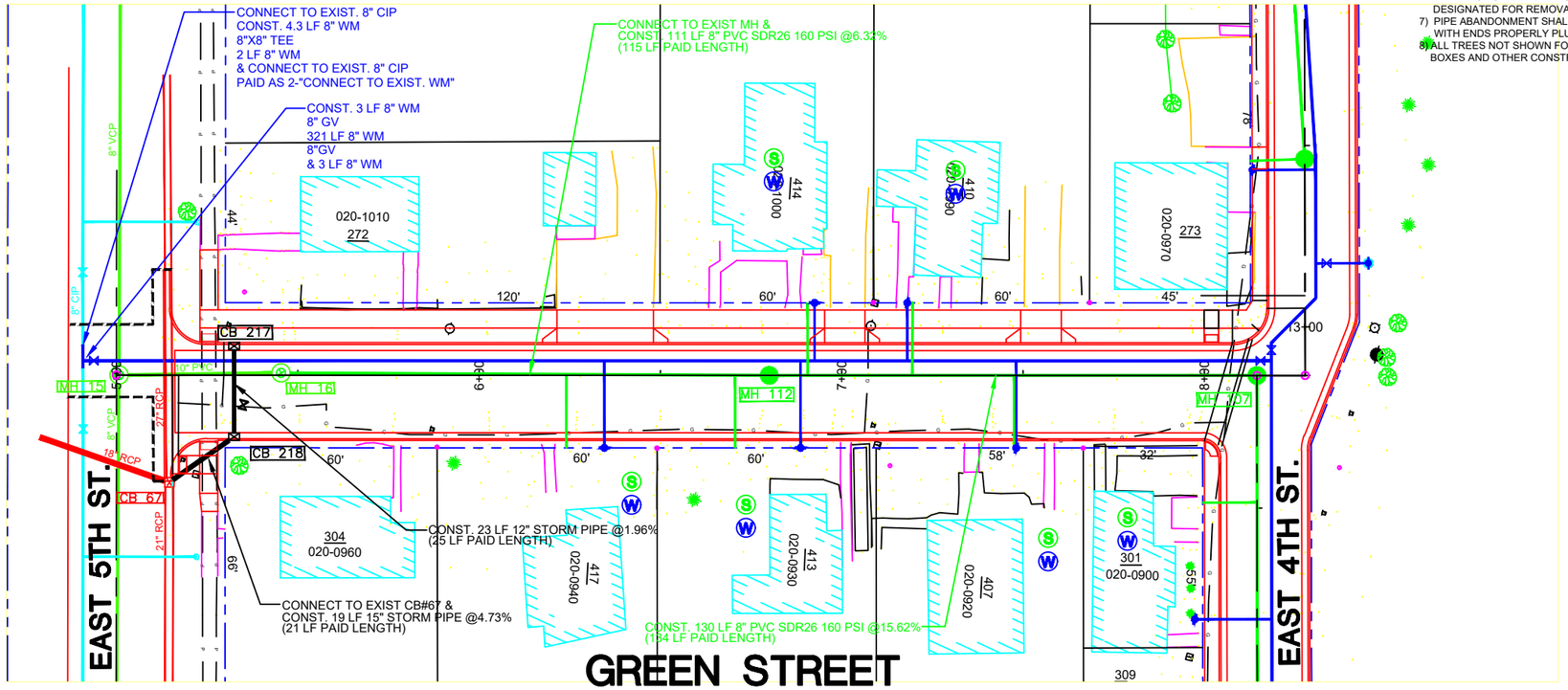
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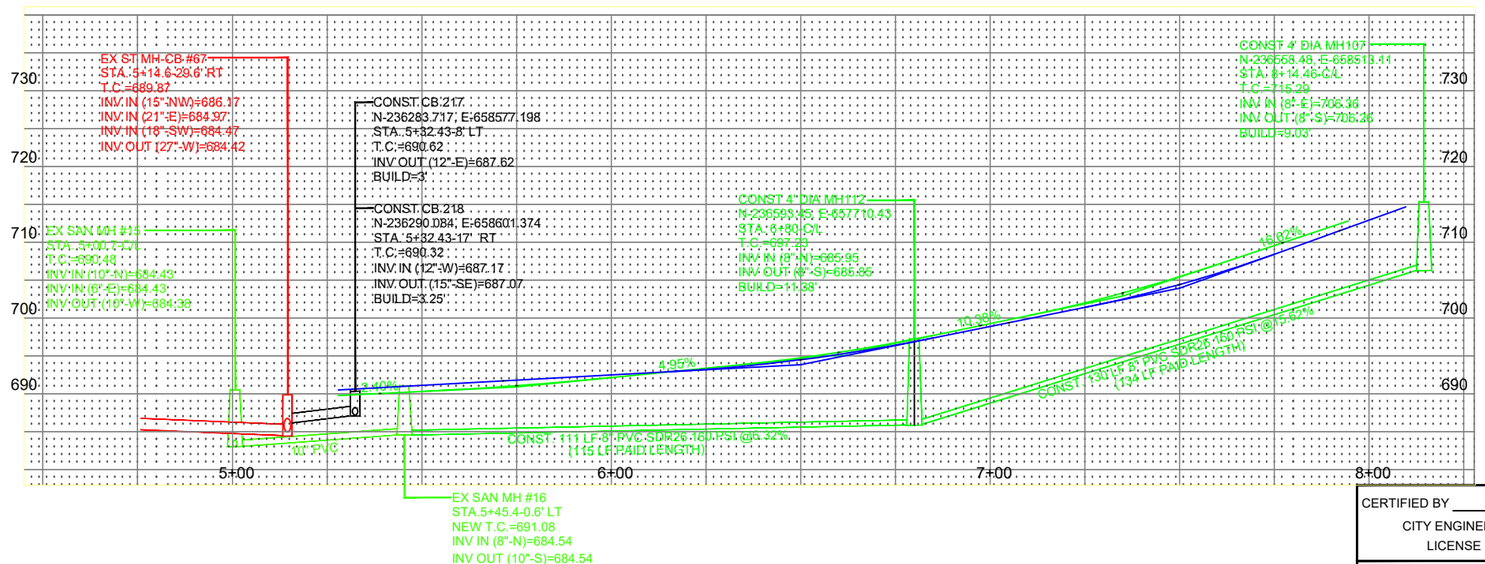
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CITY ENGINEER - ZACH REGNIER
LICENSE NUMBER - 61592

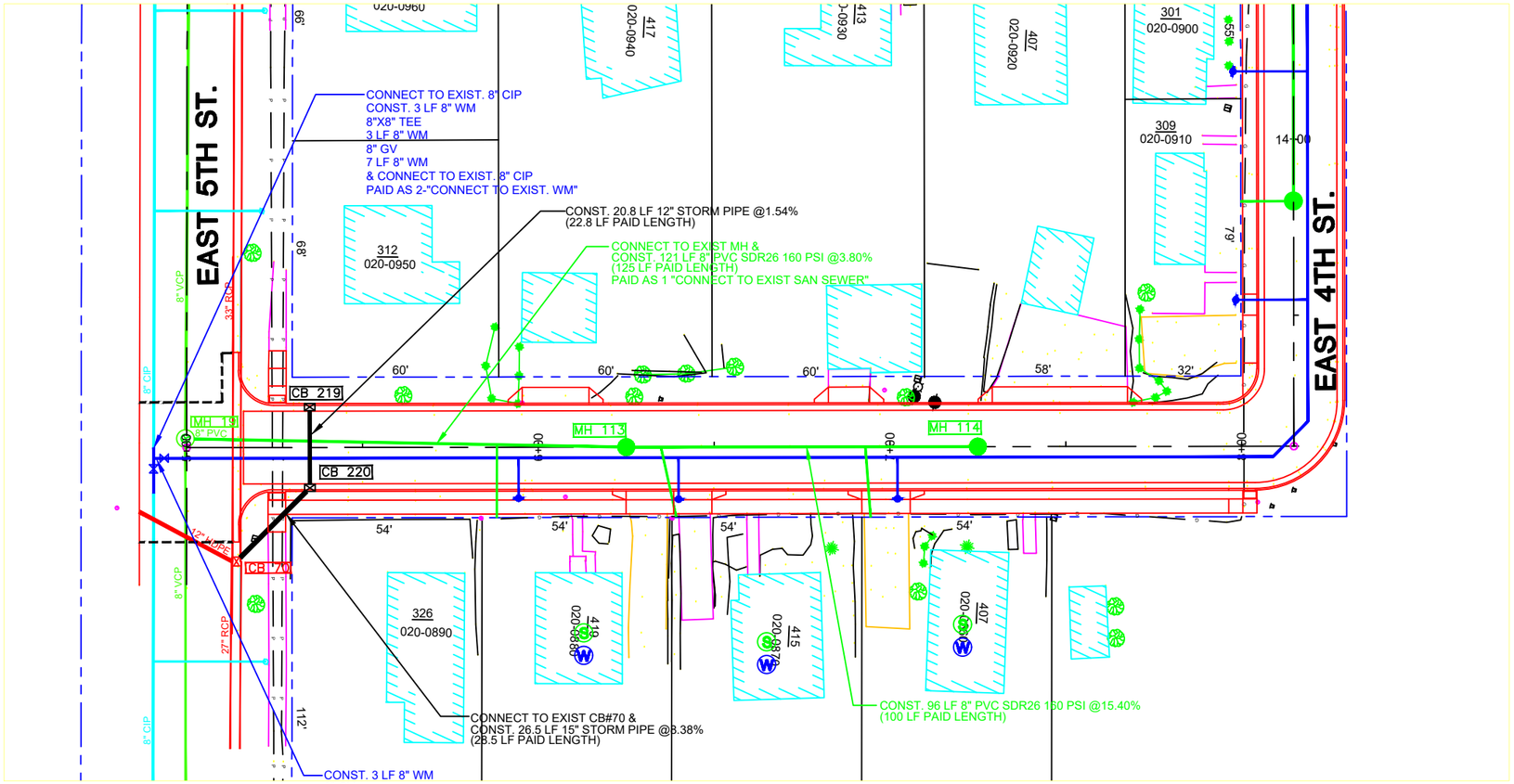
TITLE: 2026 RESIDENTIAL STREET RECONSTRUCTION

GREEN STREET

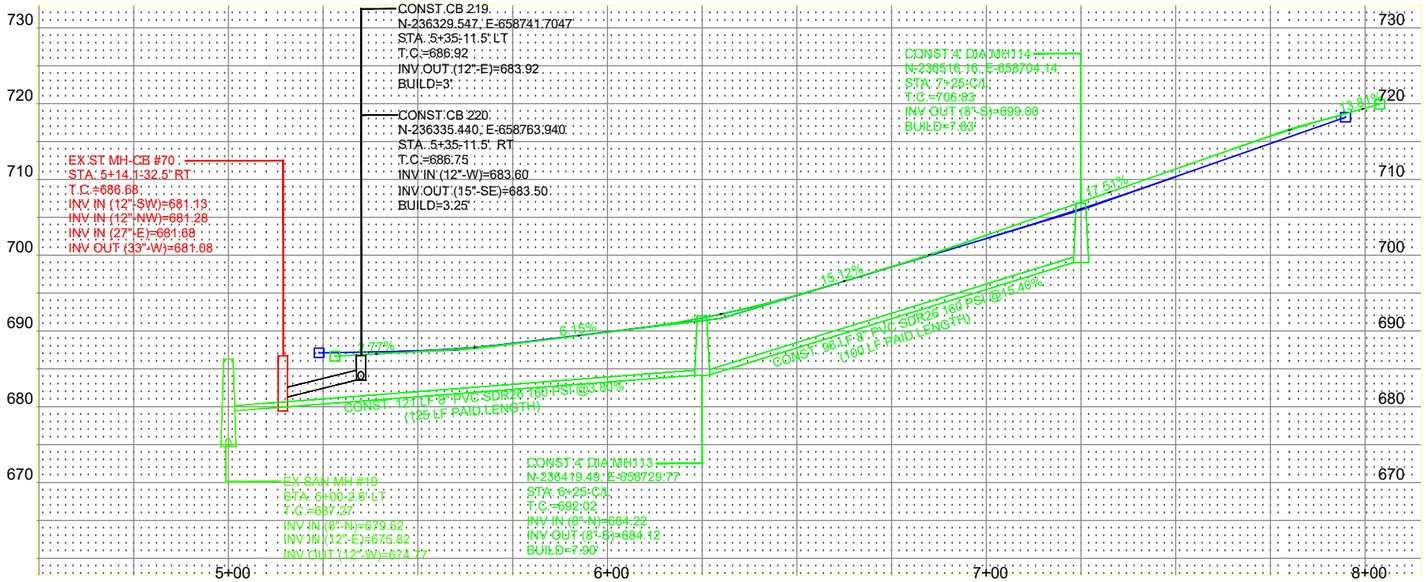
UTILITY CONSTRUCTION

Project No. 156-MP-26-01S

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ARKIN STREET



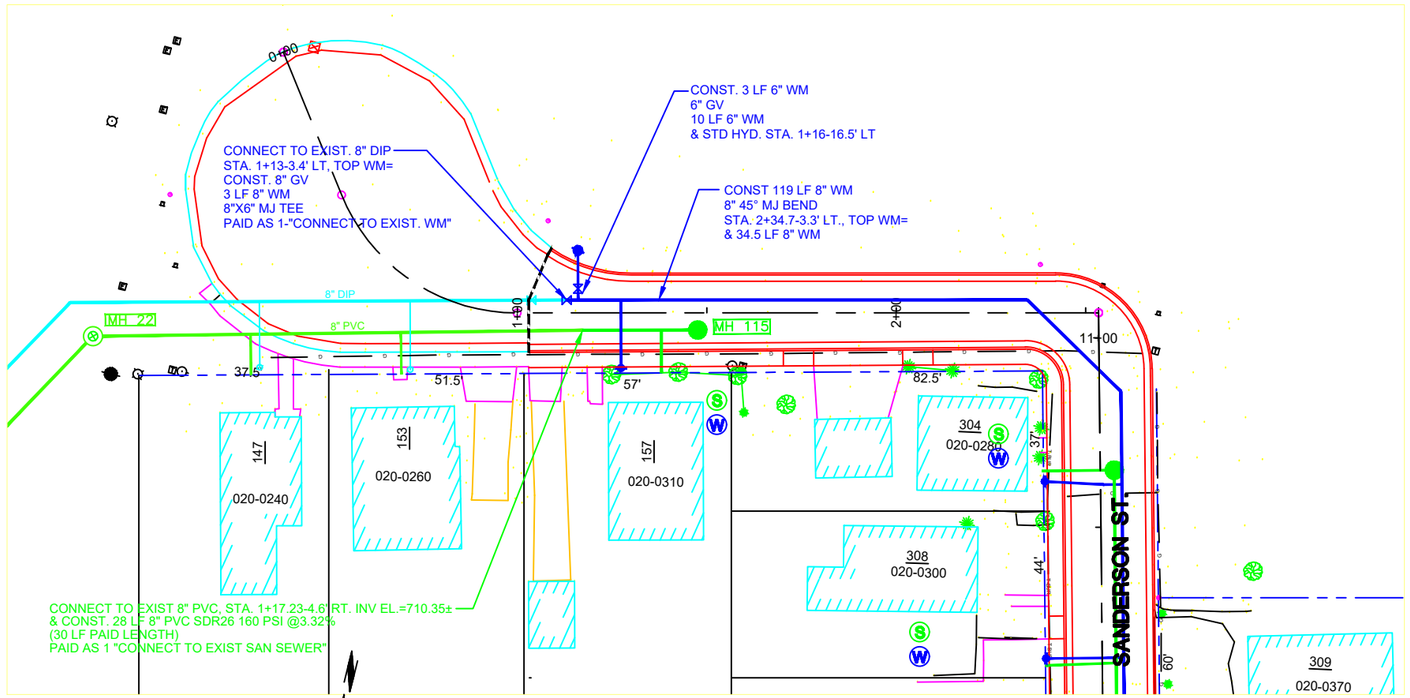
SANITARY SEWER, STORM SEWER & WATERMAIN CONSTRUCTION NOTES:

1.) EXISTING SERVICES SHOWN ON PLANS ARE BASED ON CITY RECORDS AND FIELD SURVEY, LOCATIONS MAY VARY IN THE FIELD. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING EXACT LOCATION AND ELEVATION OF ALL SEWER AND WATER SERVICES PRIOR TO INSTALLATION.
2.) ALL SERVICES SHALL BE 6" PVC SDR26 FOR SANITARY SEWER & 1" TYPE K COPPER OR APPROVED PE FOR WATER UNLESS NOTED OTHERWISE ON PLANS OR DETERMINED IN THE FIELD BY ENGINEER.
3.) THE CONTRACTOR SHALL BE RESPONSIBLE FOR SETTING UP TEMPORARY WATER FOR ALL CONNECTIONS THAT WILL REQUIRE MORE THAN 1 WORKING DAY TO COMPLETE AND FOR ANY BUSINESS THAT IS RELIANT ON WATER SERVICE FOR FIRE PROTECTION/DAILY OPERATIONS AND SHALL BE INCIDENTAL TO WATERMAIN CONSTRUCTION.
4) THE CONTRACTOR SHALL VERIFY ELEVATIONS AND LOCATION OF EXISTING WATERMAIN AT CONNECTION POINTS TO MINIMIZE DOWN TIME OF LIVE WATERMAIN.
5) TEMPORARY PLUGS, CAPS, OR FITTINGS THAT MAY BE NEEDED TO MAKE TEMPORARY CONNECTION OF THE WATER AND SEWER SYSTEM THROUGH ANY PORTION OF CONSTRUCTION PHASING SHALL BE INCIDENTAL TO WATERMAIN OR SANITARY SEWER & STORM SEWER CONSTRUCTION.
6) THE CONTRACTOR SHALL BE RESPONSIBLE AT THEIR OWN EXPENSE TO REPLACE OR REPAIR TO ENGINEER'S SATISFACTION ANY DAMAGE DONE TO EXISTING UTILITIES WITHIN OR ADJACENT TO PROJECT AREA THAT ARE NOT DESIGNATED FOR REMOVAL/REPLACEMENT.
7) PIPE ABANDONMENT SHALL BE SUBJECT TO APPROVAL BY THE ENGINEER. ABANDONED PIPES SHALL BE SAND FILLED WITH ENDS PROPERLY PLUGGED AS AN INCIDENTAL ITEM TO CONSTRUCTION OPERATIONS.
8) ALL TREES NOT SHOWN FOR REMOVAL SHALL BE DISTURBED TO THE LEAST EXTENT POSSIBLE. USE OF TRENCH BOXES AND OTHER CONSTRUCTION TECHNIQUES SHALL BE UTILIZED TO MINIMIZE ROOT DISTURBANCE.

LEGEND:

Ⓢ CONSTRUCT 6" PVC SANITARY SEWER SERVICE
Ⓦ CONSTRUCT 1" WATER SERVICE

CERTIFIED BY _____ CITY ENGINEER - ZACH REGNIER LICENSE NUMBER - 61592	TITLE: 2026 RESIDENTIAL STREET RECONSTRUCTION	ARKIN STREET UTILITY CONSTRUCTION
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WARNING
BEFORE DIGGING CALL GOPHER STATE ONE CALL FOR LOCATIONS.
DIAL – 1-800-252-1166
REQUIRED BY LAW

0 10 20 40
SCALE IN FEET

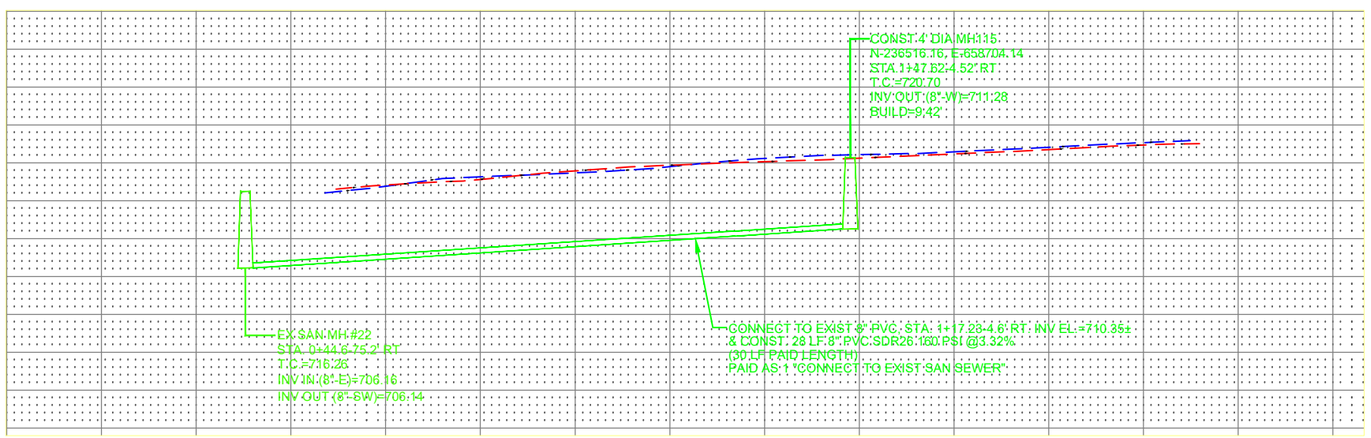
EAST 3RD STREET

SANITARY SEWER, STORM SEWER & WATERMAIN CONSTRUCTION NOTES:

1.) EXISTING SERVICES SHOWN ON PLANS ARE BASED ON CITY RECORDS AND FIELD SURVEY, LOCATIONS MAY VARY IN THE FIELD. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING EXACT LOCATION AND ELEVATION OF ALL SEWER AND WATER SERVICES PRIOR TO INSTALLATION.
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LEGEND:

Ⓢ CONSTRUCT 6" PVC SANITARY SEWER SERVICE
Ⓦ CONSTRUCT 1" WATER SERVICE



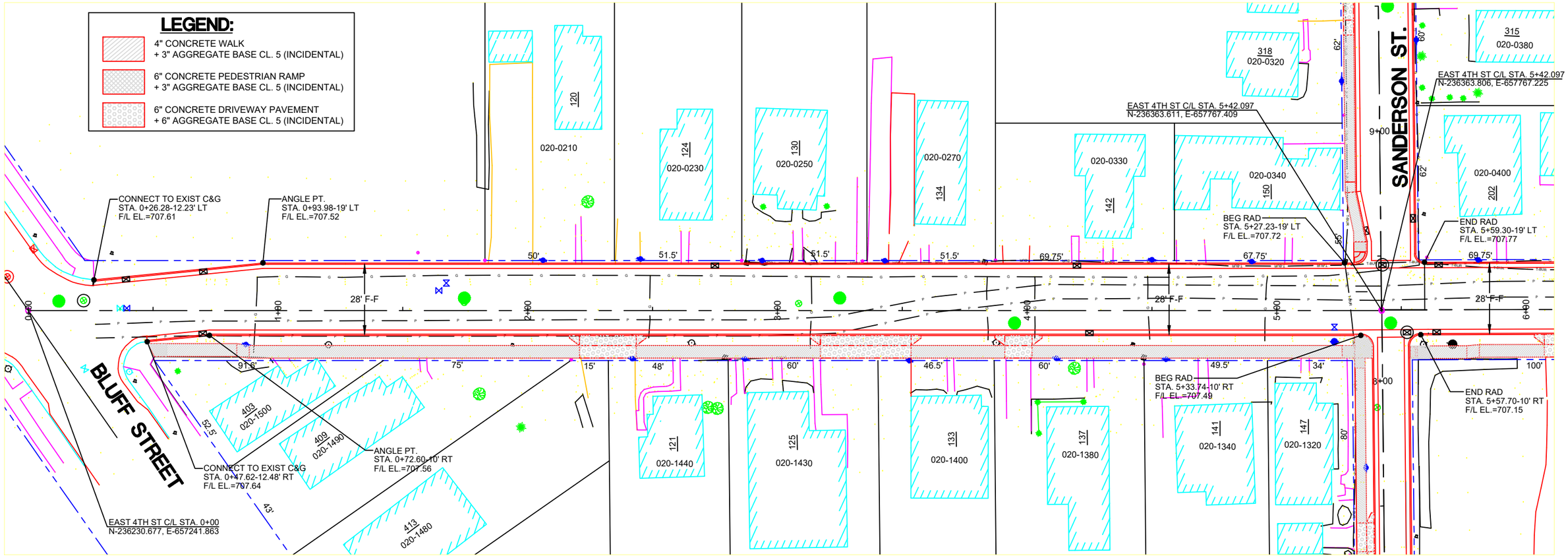
CERTIFIED BY _____
CITY ENGINEER - ZACH REGNIER
LICENSE NUMBER - 61592

TITLE:
2026 RESIDENTIAL STREET RECONSTRUCTION

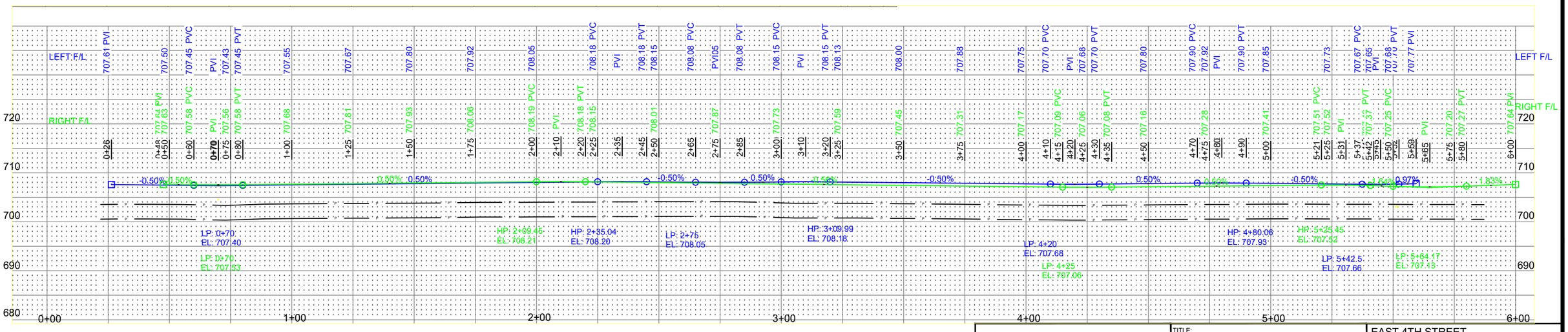
EAST 3RD STREET
UTILITY CONSTRUCTION

Project No. 156-MP-26-01S

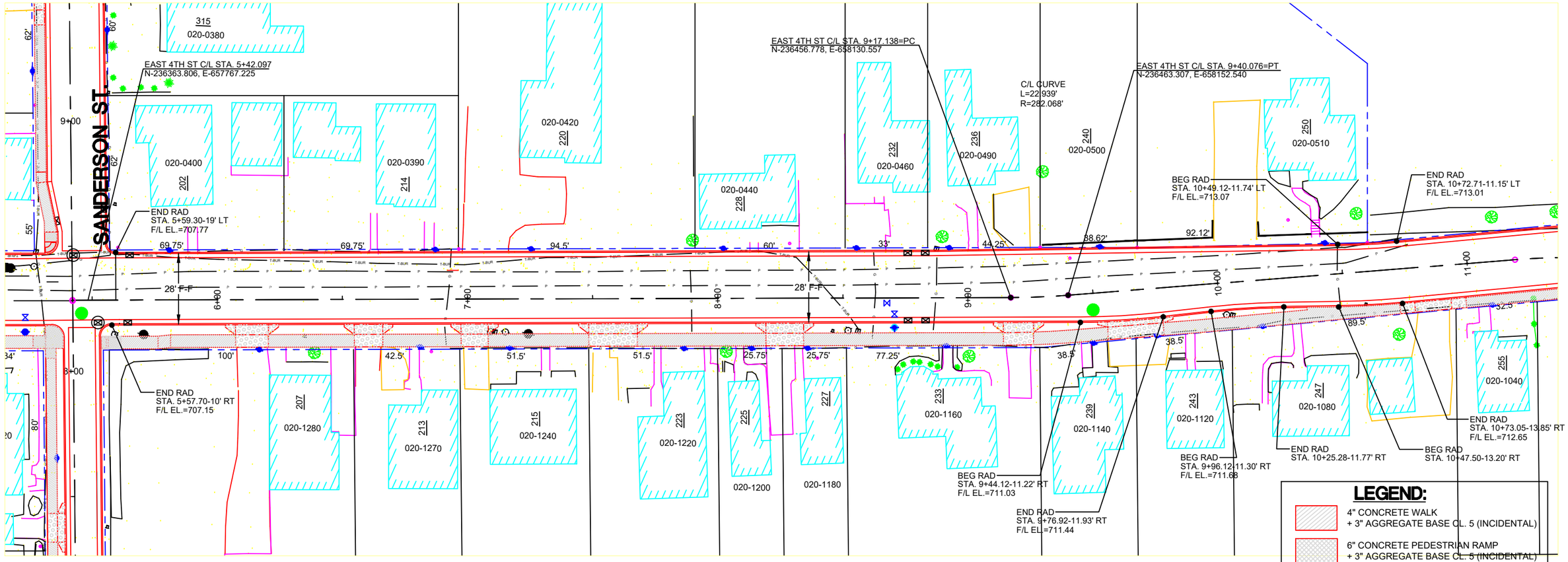
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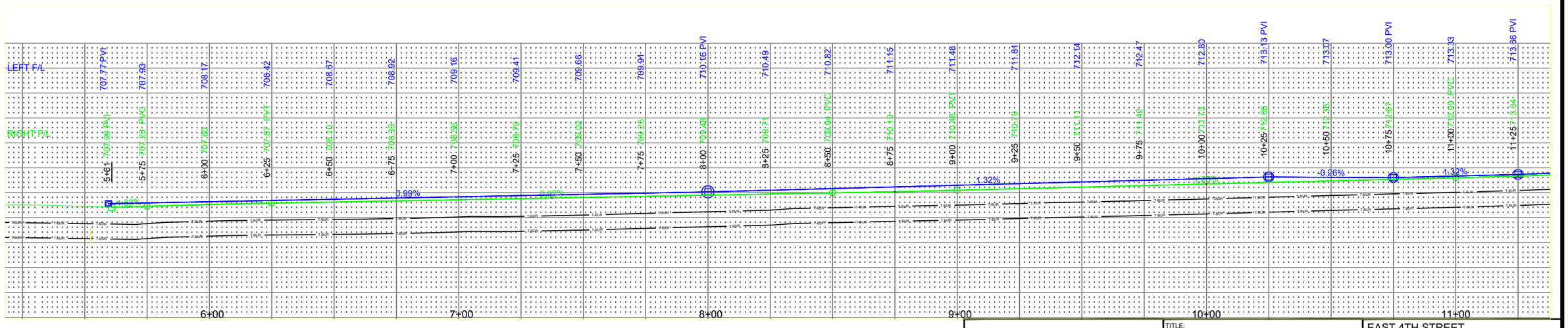
EAST 4TH STREET



CERTIFIED BY _____ CITY ENGINEER - ZACH REGNIER LICENSE NUMBER - 61592	TITLE: 2026 RESIDENTIAL STREET RECONSTRUCTION	EAST 4TH STREET STREET CONSTRUCTION
Project No. 156-MP-26-01S		Sheet» No. XX of XX Sheets



EAST 4TH STREET



CERTIFIED BY _____ CITY ENGINEER - ZACH REGNIER LICENSE NUMBER - 61592	TITLE: 2026 RESIDENTIAL STREET RECONSTRUCTION	EAST 4TH STREET STREET CONSTRUCTION
Project No. 156-MP-26-01S		Sheet» No. XX of XX Sheets

EAST 4TH ST C/L STA.11+19.206=PC
N-236520.839, E-658322.180

EAST 4TH ST C/L STA. 11+39.422=PT
N-236526.683, E-658341.529

EAST 4TH ST C/L STA. 13+13.441
N-236571.349, E-658509.718

EAST 4TH ST C/L STA. 13+13.441
N-236558.480, E-658513.108

EAST 4TH ST C/L STA. 14+87.250
N-236602.992, E-658681.122

C/L CURVE
L=20.217'
R=279.814'

END RAD
STA. 13+00.5-13.76' LT
F/L EL.=716.36

BEG RAD
STA. 12+96.92-14.5' LT
F/L EL.=716.34

BEG RAD
STA. 13+30.64-15.16' LT
F/L EL.=715.79

END RAD
STA. 13+34.13-14.5' LT
F/L EL.=715.67

BEG RAD
STA. 14+74.25-14.5' LT
F/L EL.=719.48

25.5' RAD TO BACK
RAD PT. STA. 14+74.25-11' RT

24' F-F

11+00 12+00 13+00 14+00 8+00

89.5 32.5 78' 79' 55'

250 020-0510

247 020-1080

255 020-1040

263 020-0980

273 020-0970

301 020-0900

309 020-0910

407 020-0920

410 020-0990

407 020-0860

END RAD
STA. 10+73.05-13.85' RT
F/L EL.=712.65

BEG RAD
STA. 10+47.50-13.20' RT
F/L EL.=712.33

END RAD
STA. 11+71.68-10.5' RT
F/L EL.=714.21

BEG RAD
STA. 11+49.39-11.46' RT
F/L EL.=713.77

BEG RAD
STA. 12+94.90-10.5' RT
F/L EL.=715.97

END RAD
STA. 13+35.91-10.5' RT
F/L EL.=713.90

BEG RAD
STA. 4+65.25-10.5' RT
F/L EL.=713.90

GREEN STREET

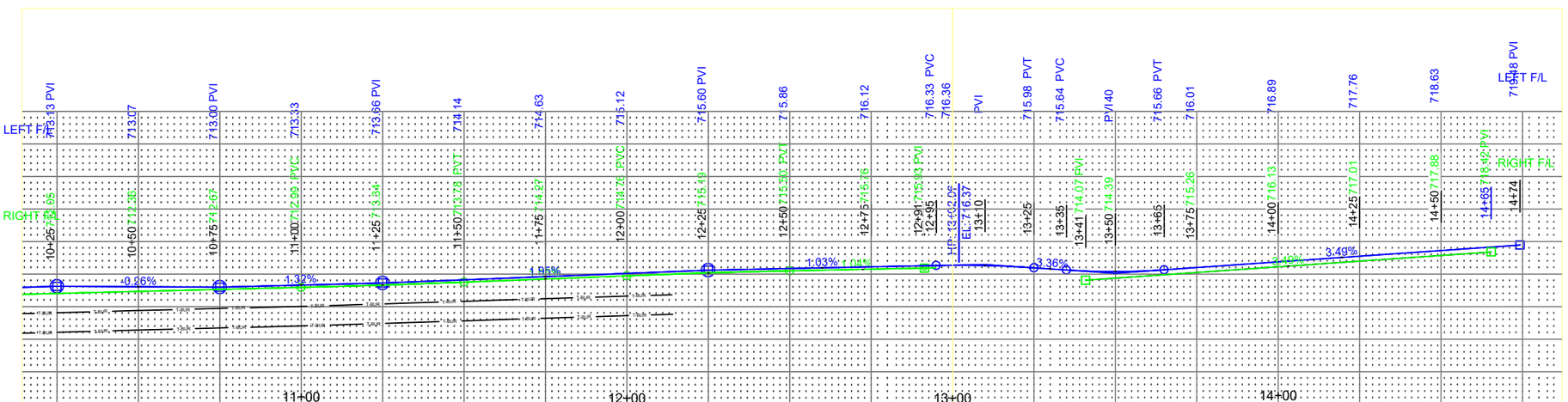
ARKIN STREET

45' 60' 58' 32' 54'

LEGEND:

- 4" CONCRETE WALK + 3" AGGREGATE BASE CL. 5 (INCIDENTAL)
- 6" CONCRETE PEDESTRIAN RAMP + 3" AGGREGATE BASE CL. 5 (INCIDENTAL)
- 6" CONCRETE DRIVEWAY PAVEMENT + 6" AGGREGATE BASE CL. 5 (INCIDENTAL)

EAST 4TH STREET



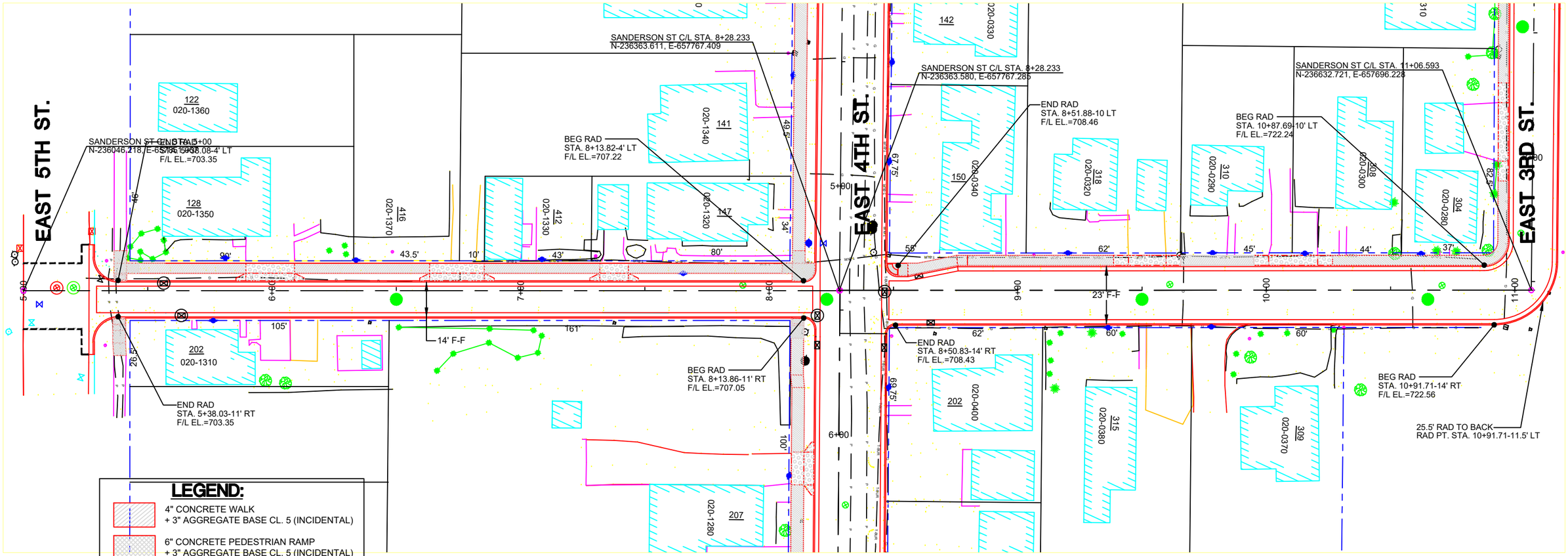
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CITY ENGINEER - ZACH REGNIER
LICENSE NUMBER - 61592

TITLE: 2026 RESIDENTIAL STREET RECONSTRUCTION

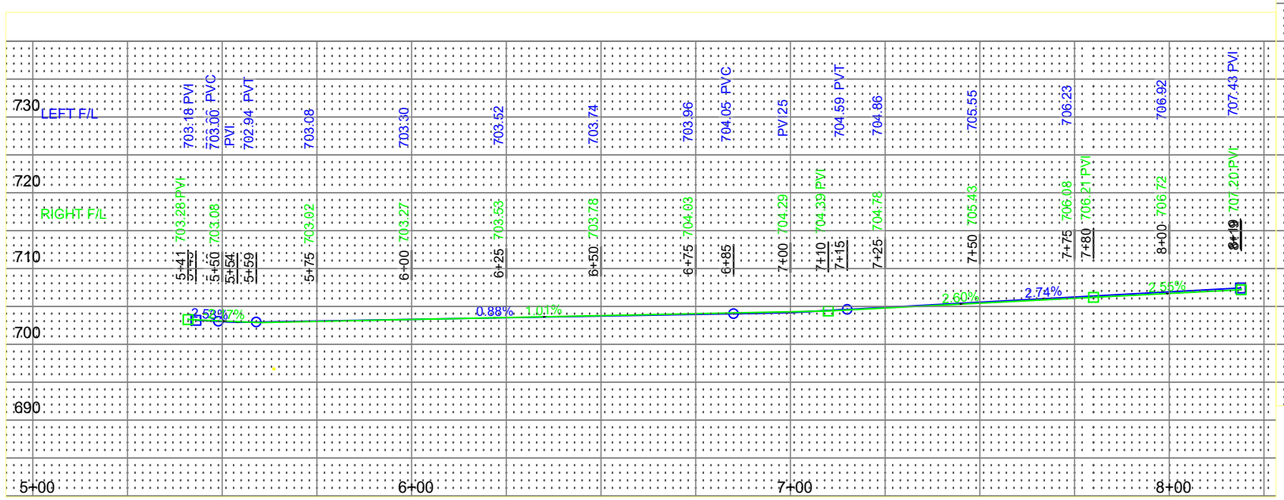
EAST 4TH STREET
STREET CONSTRUCTION

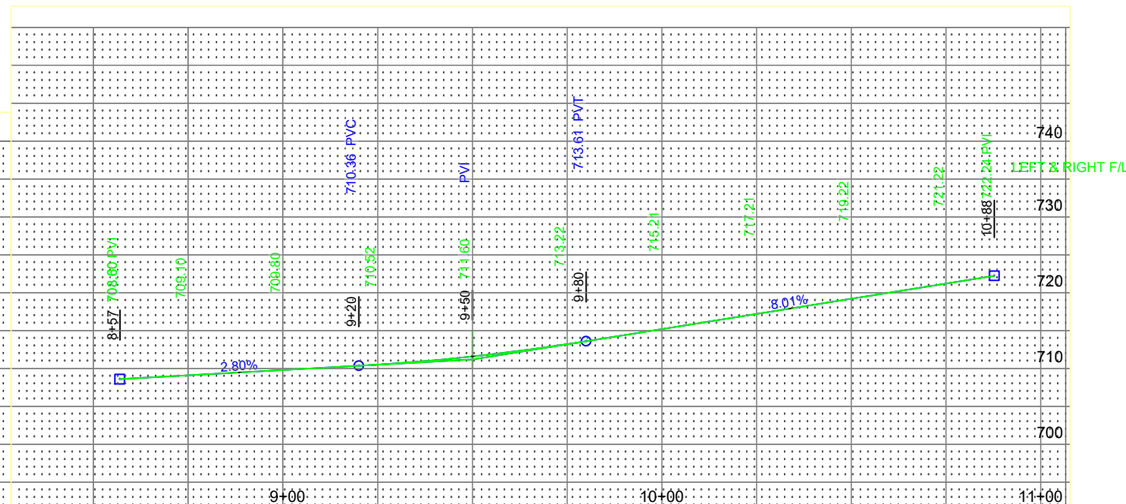
Project No. 156-MP-26-01S

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SANDERSON STREET





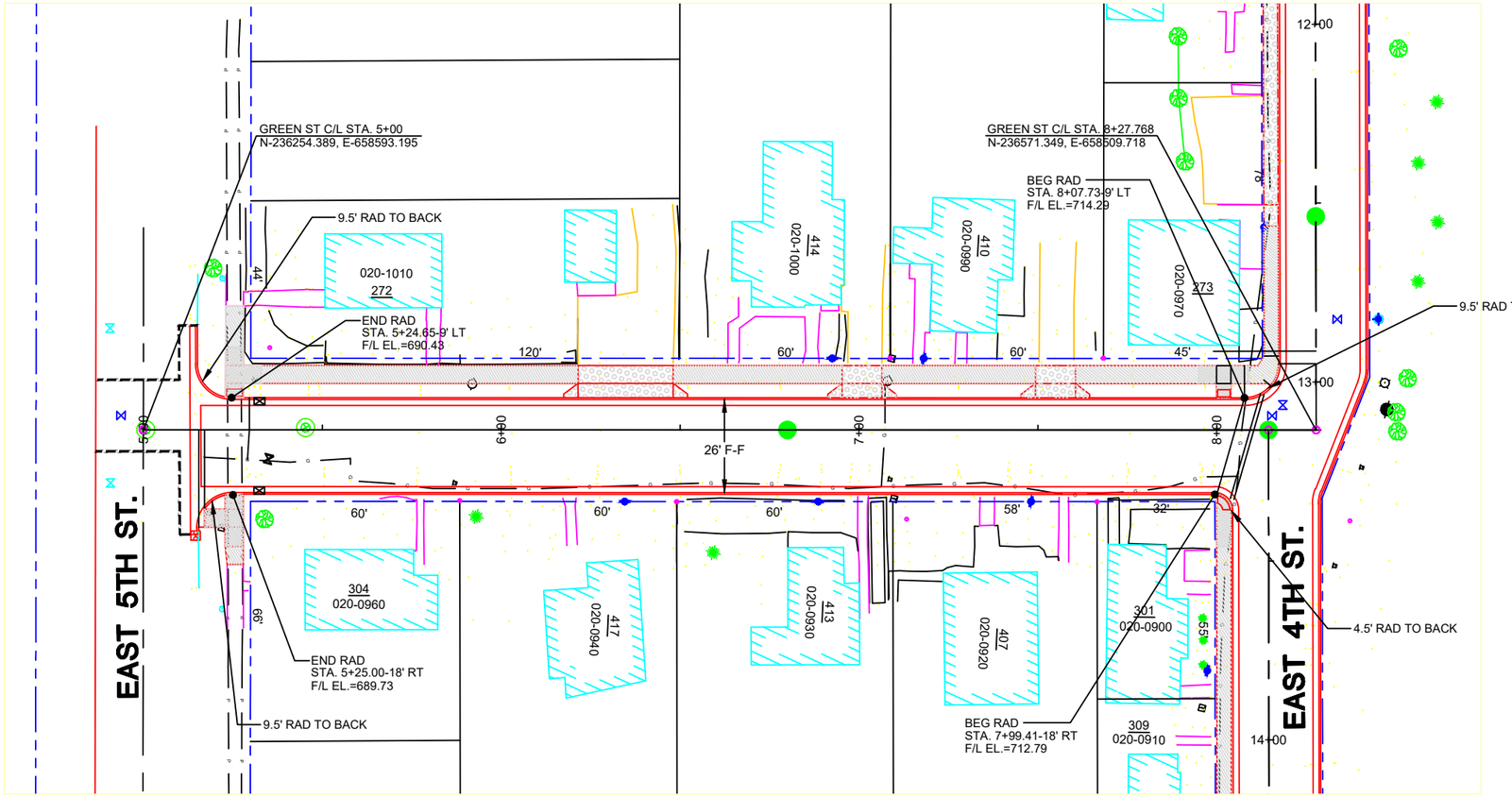
CERTIFIED BY _____
CITY ENGINEER - ZACH REGNIER
LICENSE NUMBER - 61592

TITLE:
2026 RESIDENTIAL STREET RECONSTRUCTION

SANDERSON STREET
STREET CONSTRUCTION

Project No. 156-MP-26-01S

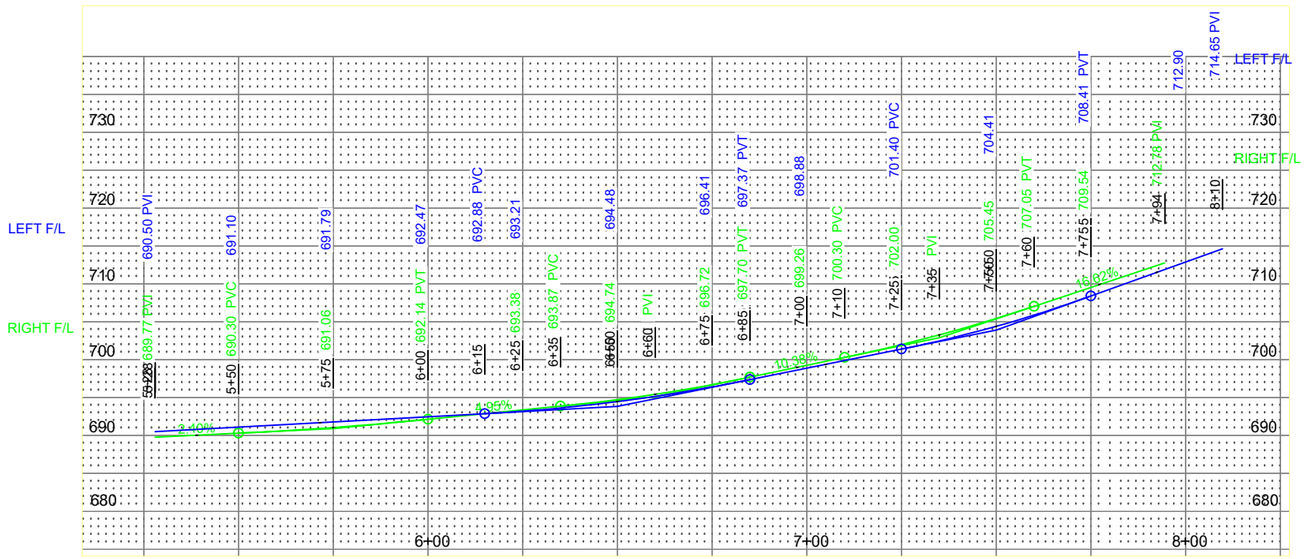
Sheet» No. XX of XX Sheets



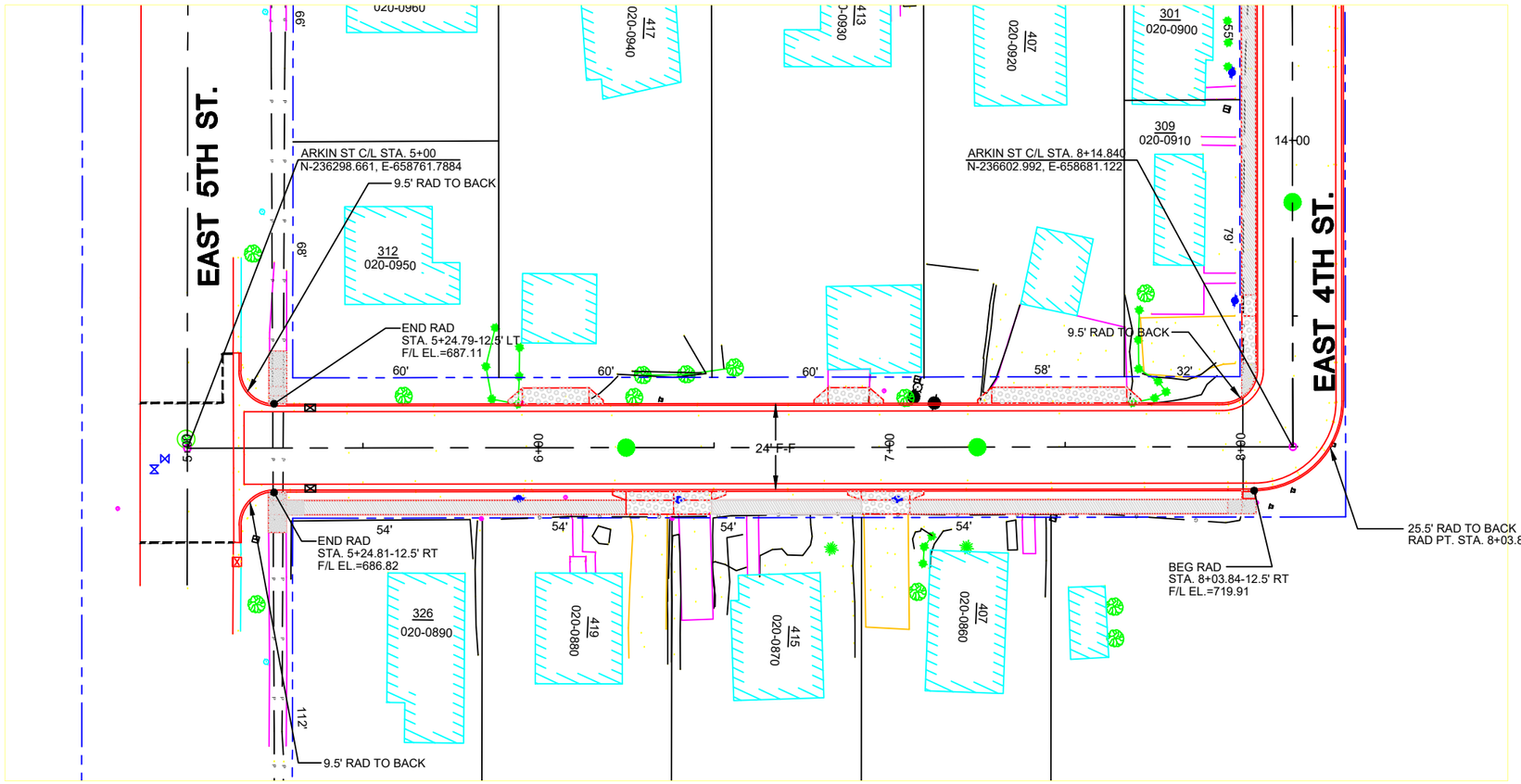
LEGEND:

- 4" CONCRETE WALK + 3" AGGREGATE BASE CL. 5 (INCIDENTAL)
- 6" CONCRETE PEDESTRIAN RAMP + 3" AGGREGATE BASE CL. 5 (INCIDENTAL)
- 6" CONCRETE DRIVEWAY PAVEMENT + 6" AGGREGATE BASE CL. 5 (INCIDENTAL)

GREEN STREET



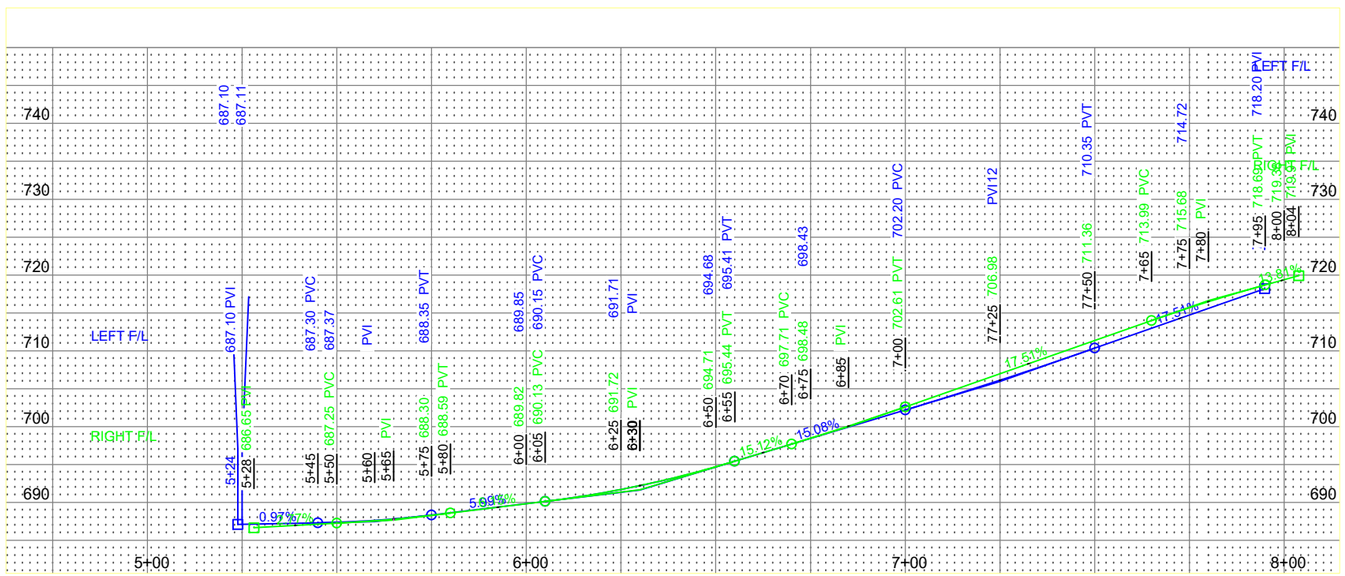
CERTIFIED BY _____ CITY ENGINEER - ZACH REGNIER LICENSE NUMBER - 61592	TITLE: 2026 RESIDENTIAL STREET RECONSTRUCTION	GREEN STREET STREET CONSTRUCTION
Project No. 156-MP-26-01S		Sheet» No. XX of XX Sheets



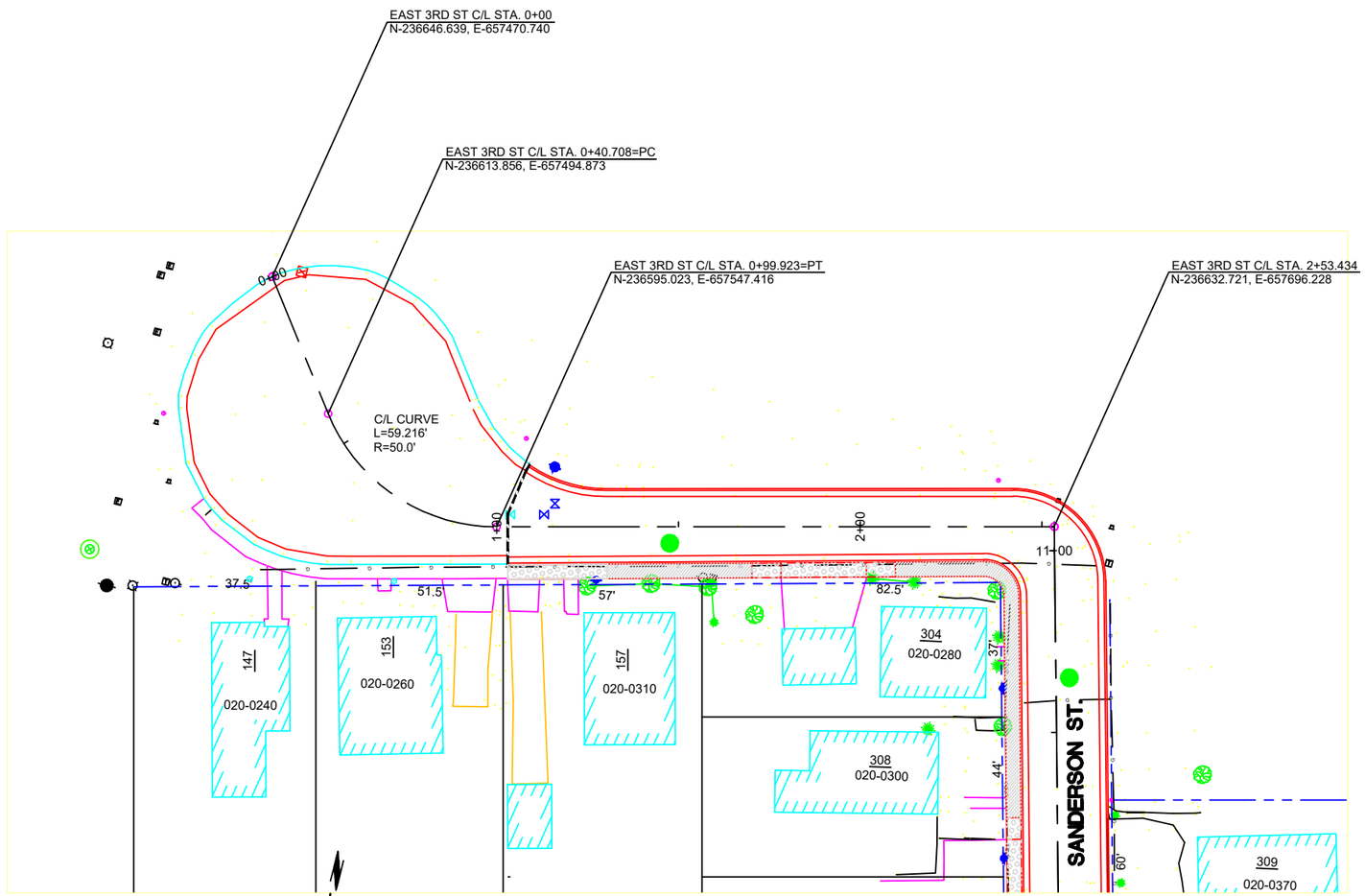
LEGEND:

- 4" CONCRETE WALK + 3" AGGREGATE BASE CL. 5 (INCIDENTAL)
- 6" CONCRETE PEDESTRIAN RAMP + 3" AGGREGATE BASE CL. 5 (INCIDENTAL)
- 6" CONCRETE DRIVEWAY PAVEMENT + 6" AGGREGATE BASE CL. 5 (INCIDENTAL)

ARKIN STREET



CERTIFIED BY _____ CITY ENGINEER - ZACH REGNIER LICENSE NUMBER - 61592	TITLE: 2026 RESIDENTIAL STREET RECONSTRUCTION	ARKIN STREET STREET CONSTRUCTION
Project No. 156-MP-26-01S		Sheet No. XX of XX Sheets



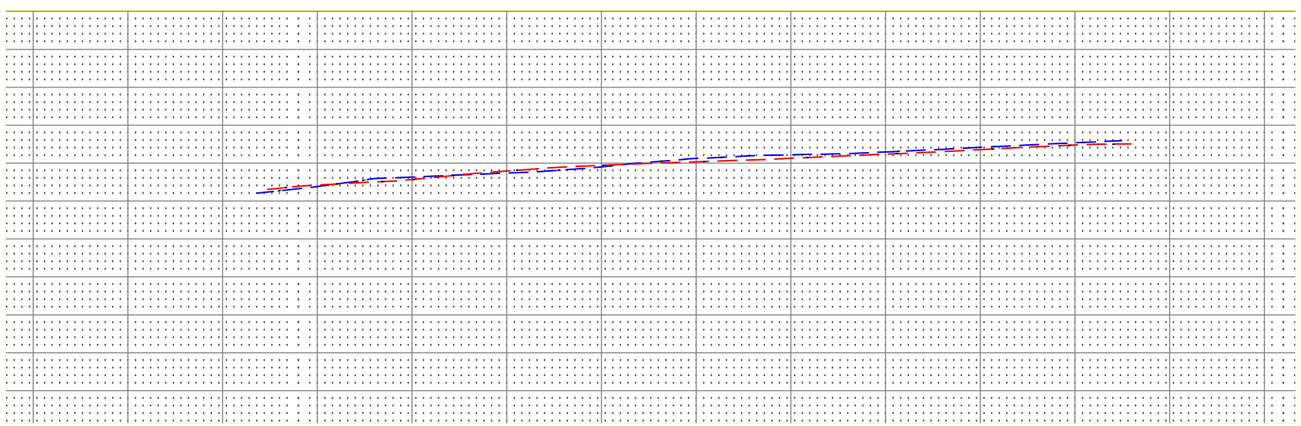
LEGEND:

- 4" CONCRETE WALK + 3" AGGREGATE BASE CL. 5 (INCIDENTAL)
- 6" CONCRETE PEDESTRIAN RAMP + 3" AGGREGATE BASE CL. 5 (INCIDENTAL)
- 6" CONCRETE DRIVEWAY PAVEMENT + 6" AGGREGATE BASE CL. 5 (INCIDENTAL)

WARNING
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DIAL – 1-800-252-1166
REQUIRED BY LAW

0 10 20 40
SCALE IN FEET

EAST 3RD STREET



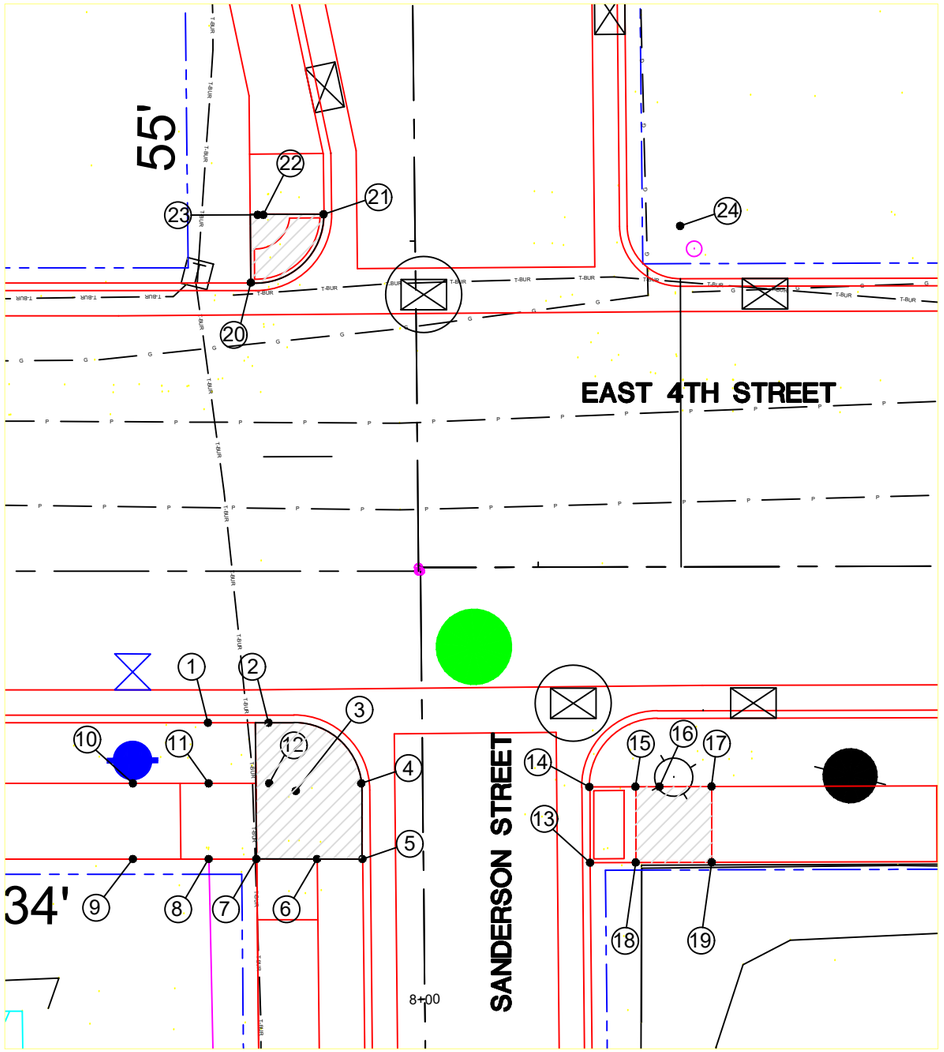
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CITY ENGINEER - ZACH REGNIER
LICENSE NUMBER - 61592

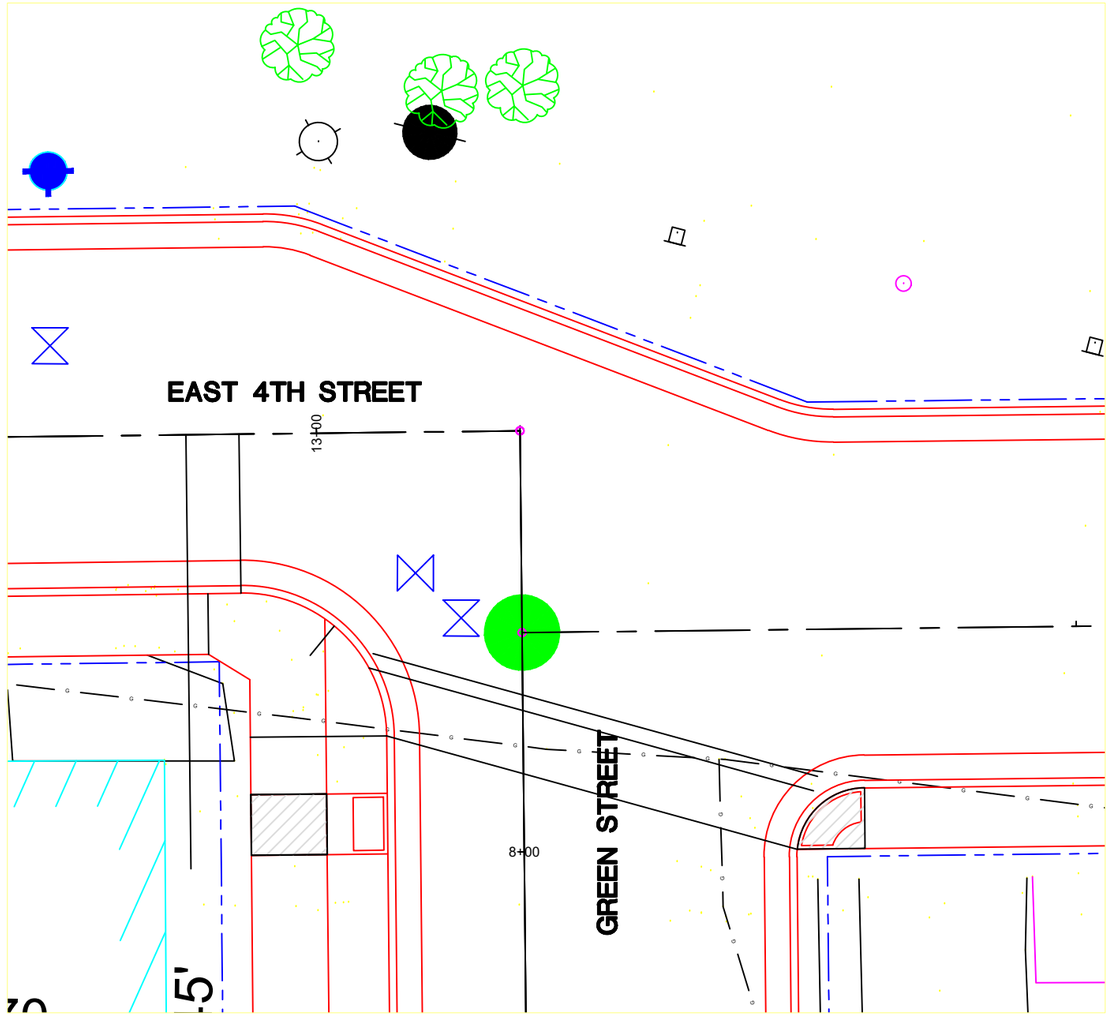
TITLE:
2026 RESIDENTIAL STREET RECONSTRUCTION

EAST 3RD STREET
STREET CONSTRUCTION

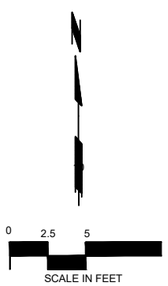
Project No. 156-MP-26-01S

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GEOMETRY POINTS - FINISHED EL'S					
POINT	DESIGNATION	STATION	ALIGNMENT	OFFSET	FIN. ELE.
1	"0" POINT	5+28.06	EAST 4TH	10' R	707.55
2	"0" POINT	5+32.06	EAST 4TH	10' R	707.53
3	4.5' RAD PT TO BACK	5+33.74	EAST 4TH	14.5' R	N/A
4	"0" POINT	8+14.25	SANDERSON	4' L	707.27
5	"0" POINT	8+09.25	SANDERSON	4' L	707.20
6	TOP WALK	8+09.30	SANDERSON	7' L	707.25
7	TOP WALK	8+09.34	SANDERSON	11' L	707.29
8	TOP WALK	8+09.37	SANDERSON	14.15' L	707.32
9	TOP WALK	8+09.42	SANDERSON	19.17' L	707.37
10	TOP WALK	8+14.42	SANDERSON	19.12' L	707.45
11	TOP WALK	8+14.37	SANDERSON	14.12' L	707.37
12	TOP WALK	8+14.33	SANDERSON	10.12' L	707.33
13	"0" POINT	8+08.89	SANDERSON	10' R	706.97
14	"0" POINT	8+13.89	SANDERSON	10' R	707.05
15	TOP WALK	8+13.87	SANDERSON	14.06' R	707.18
16	4.5' RAD PT TO BACK	8+13.86	SANDERSON	15.5' R	N/A
17	TOP WALK	8+13.83	SANDERSON	19.06' R	707.35
18	TOP WALK	8+18.87	SANDERSON	14.03' R	707.18
19	TOP WALK	8+18.83	SANDERSON	19.02' R	707.43
20	"0" POINT	5+27.76	EAST 4TH	19.03' L	707.75
21	"0" POINT	8+51.88	SANDERSON	10' L	707.83
22	4.5' RAD PT TO BACK	8+51.88	SANDERSON	14.5' L	N/A
23	TOP WALK	8+51.88	SANDERSON	14' L	707.87
24	3.5' RAD PT TO BACK	8+50.83	SANDERSON	17.5' R	N/A



LEGEND

THESE LONGITUDINAL SLOPE RANGES SHALL BE THE STARTING POINT. IF SITE CONDITIONS WARRANT, LONGITUDINAL SLOPES UP TO 8.3% OR FLATTER ARE ALLOWED (SEE INTERSECTION DETAILS).

(S) INDICATES PEDESTRIAN RAMP - SLOPE SHALL BE BETWEEN 5.0% MINIMUM AND 8.3% MAXIMUM IN THE DIRECTION SHOWN AND THE CROSS SLOPE SHALL NOT EXCEED 2.0%.

(F) INDICATES PEDESTRIAN RAMP - SLOPE SHALL BE GREATER THAN 2.0% AND LESS THAN 5.0% IN THE DIRECTION SHOWN AND CROSS SLOPE SHALL NOT EXCEED 2.0%.

LANDING AREA - 4' X 4' MIN. (5' X 5' MIN. PREFERRED) DIMENSIONS AND MAX 2.0% SLOPE IN ALL DIRECTIONS. LANDING SHALL BE FULL WIDTH OF INCOMING PARS.

CERTIFIED BY _____
CITY ENGINEER - ZACH REGNIER
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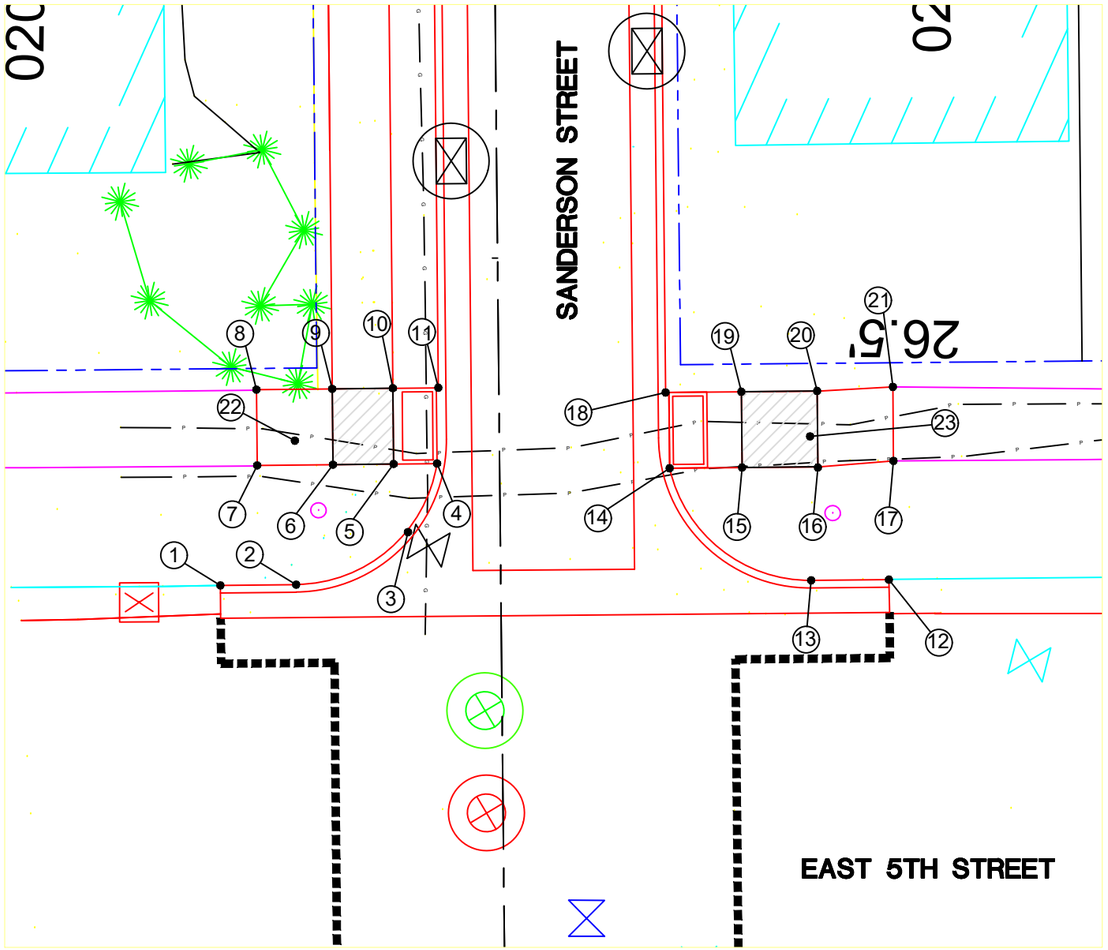
TITLE:
2026 RESIDENTIAL STREET RECONSTRUCTION

EAST 4TH ST./SANDERSON ST.

INTERSECTION DETAIL

Project No. 156-MP-26-01S

Sheet» No. XX of XX Sheets



GEOMETRY POINTS - FINISHED EL'S					
POINT	DESIGNATION	STATION	ALIGNMENT	OFFSET	FIN. ELE.
1	CONNECT TO EX. C&G	5+28.58	SANDERSON	18.5' L	703.19
2	BEG RAD	5+28.58	SANDERSON	13.5' L	703.24
3	HIGH POINT	5+32.08	SANDERSON	6.14' L	703.40
4	"0" POINT	5+36.48	SANDERSON	4.13' L	703.38
5	TOP WALK	5+36.48	SANDERSON	7' L	703.45
6	TOP WALK	5+36.48	SANDERSON	11' L	703.52
7	TOP WALK	5+36.48	SANDERSON	16' L	703.34
8	TOP WALK	5+41.48	SANDERSON	16' L	703.41
9	TOP WALK	5+41.48	SANDERSON	11' L	703.57
10	TOP WALK	5+41.48	SANDERSON	7' L	703.53
11	"0" POINT	5+41.48	SANDERSON	4' L	703.30
12	CONNECT TO EX. C&G	5+28.52	SANDERSON	25.62' R	702.58
13	BEG RAD	5+28.52	SANDERSON	20.48' R	702.65
14	"0" POINT	5+36.00	SANDERSON	11.21' R	703.38
15	TOP WALK	5+36.00	SANDERSON	16' R	703.59
16	TOP WALK	5+36.00	SANDERSON	21' R	703.64
17	TOP WALK	5+36.00	SANDERSON	26' R	703.32
18	"0" POINT	5+41.00	SANDERSON	11' R	703.31
19	TOP WALK	5+41.00	SANDERSON	16' R	703.66
20	TOP WALK	5+41.00	EAST 4TH	21' R	703.71
21	TOP WALK	5+41.00	SANDERSON	26' R	703.40
22	9.5' RAD PT TO BACK	5+38.08	SANDERSON	13.5' L	N/A
23	9.5' RAD PT TO BACK	5+38.03	SANDERSON	20.5' R	N/A

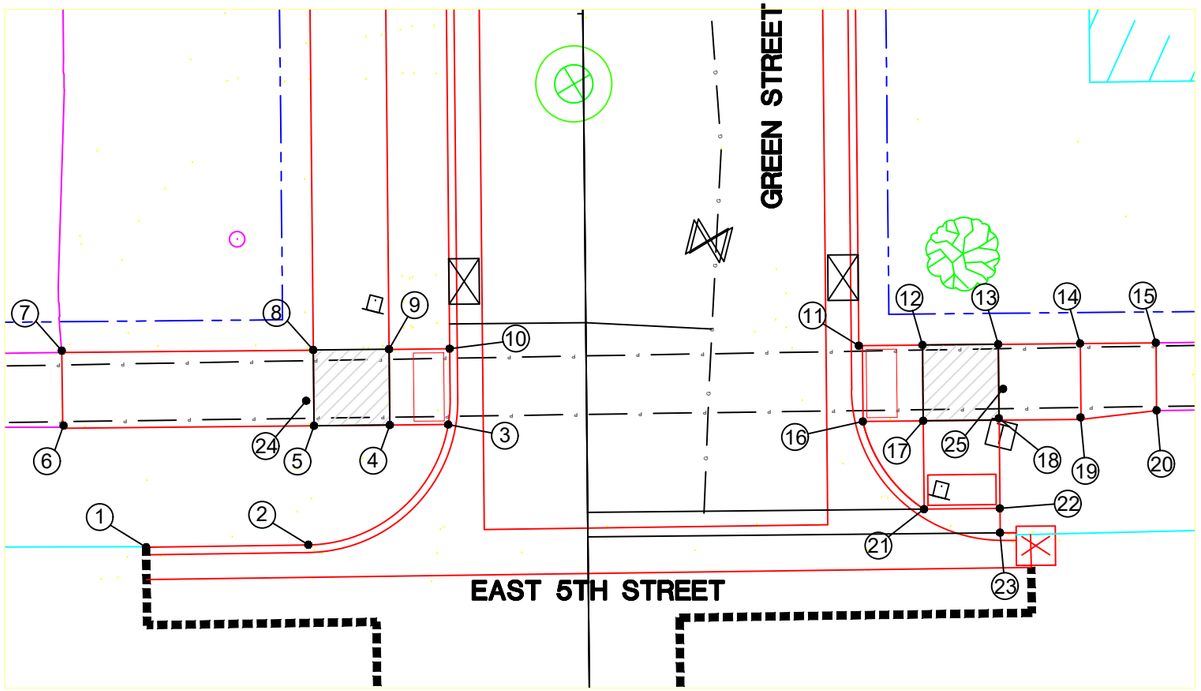
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CITY ENGINEER - ZACH REGNIER
LICENSE NUMBER - 61592

TITLE:
2026 RESIDENTIAL STREET RECONSTRUCTION

EAST 4TH ST./SANDERSON ST.
INTERSECTION DETAIL

Project No. 156-MP-26-01S

Sheet» No. XX of XX Sheets



GEOMETRY POINTS - FINISHED EL'S					
POINT	DESIGNATION	STATION	ALIGNMENT	OFFSET	CT ELE.
1	CONNECT TO EX. C&G	5+15.09	GREEN	29.15 L	690.50
2	BEG RAD	5+15.15	GREEN	18.45' L	690.40
3	"0" POINT	5+22.99	GREEN	9.15' L	690.46
4	TOP WALK	5+22.99	GREEN	13' L	690.75
5	TOP WALK	5+22.99	GREEN	18' L	690.80
6	TOP WALK	5+22.99	GREEN	34.5' L	691.45
7	TOP WALK	5+27.99	GREEN	34.5' L	691.52
8	TOP WALK	5+27.99	GREEN	18' L	690.85
9	TOP WALK	5+27.99	GREEN	13' L	690.80
10	"0" POINT	5+27.99	GREEN	9' L	690.53
11	"0" POINT	5+27.93	GREEN	18' R	689.80
12	TOP WALK	5+27.93	GREEN	22.2' R	689.94
13	TOP WALK	5+27.93	GREEN	27.2' R	689.99
14	TOP WALK	5+27.93	GREEN	32.6' R	690.10
15	TOP WALK	5+27.93	GREEN	37.6' R	690.29
16	"0" POINT	5+22.93	GREEN	18.2' R	689.73
17	TOP WALK	5+22.93	GREEN	22.2' R	689.89
18	TOP WALK	5+22.93	GREEN	27.2' R	689.94
19	TOP WALK	5+22.93	GREEN	32.6' R	690.03
20	TOP WALK	5+23.46	GREEN	37.6' R	690.20
21	"0" POINT	5+17.11	GREEN	22.2' R	689.53
22	WINONA CORNER	5+17.11	GREEN	27.2' R	689.48
23	"0" POINT	5+15.15	GREEN	27.2' R	689.45
24	9.5' RAD PT TO BACK	5+24.65	GREEN	18.5' L	N/A
25	9.5' RAD PT TO BACK	5+25.00	GREEN	27.5' R	N/A

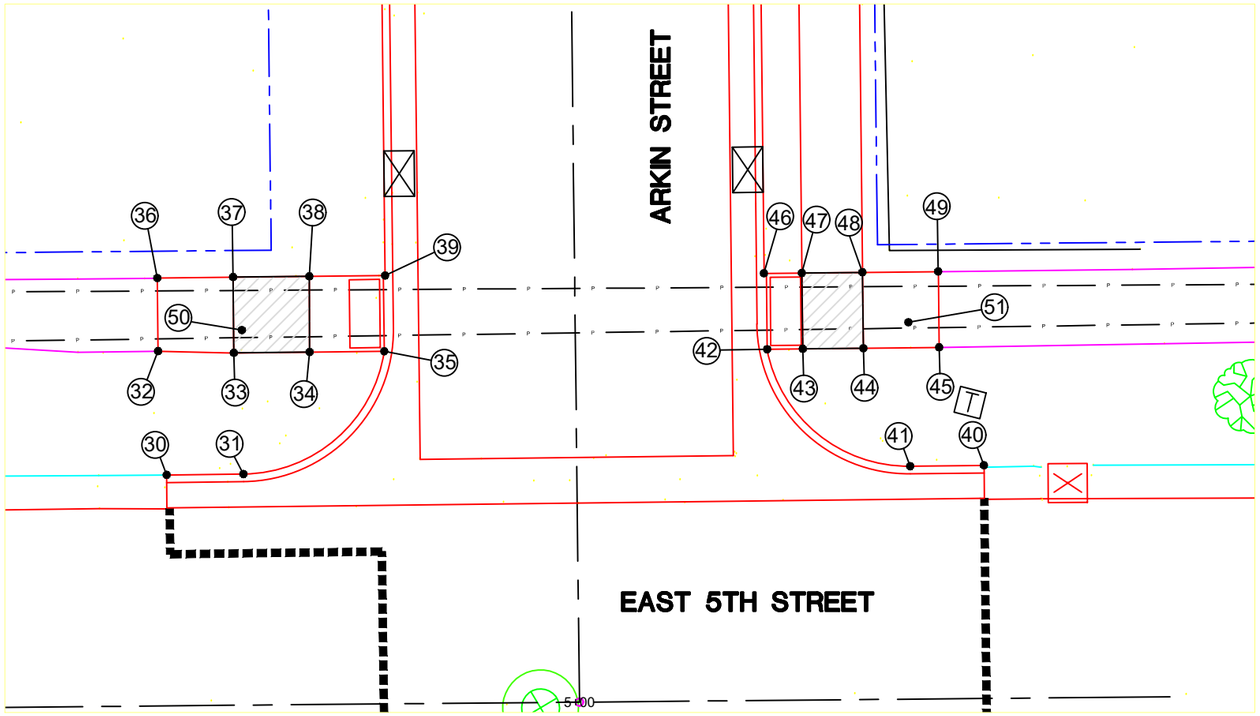
LEGEND

THESE LONGITUDINAL SLOPE RANGES SHALL BE THE STARTING POINT. IF SITE CONDITIONS WARRANT, LONGITUDINAL SLOPES UP TO 8.3% OR FLATTER ARE ALLOWED (SEE INTERSECTION DETAILS).

(S) INDICATES PEDESTRIAN RAMP - SLOPE SHALL BE BETWEEN 5.0% MINIMUM AND 8.3% MAXIMUM IN THE DIRECTION SHOWN AND THE CROSS SLOPE SHALL NOT EXCEED 2.0%.

(F) INDICATES PEDESTRIAN RAMP - SLOPE SHALL BE GREATER THAN 2.0% AND LESS THAN 5.0% IN THE DIRECTION SHOWN AND CROSS SLOPE SHALL NOT EXCEED 2.0%.

LANDING AREA - 4' X 4' MIN. (5' X 5' MIN. PREFERRED) DIMENSIONS AND MAX 2.0% SLOPE IN ALL DIRECTIONS. LANDING SHALL BE FULL WIDTH OF INCOMING PARS.



GEOMETRY POINTS - FINISHED EL'S					
POINT	DESIGNATION	STATION	ALIGNMENT	OFFSET	CT ELE.
30	CONNECT TO EX. C&G	5+15.29	ARKIN	27.07 L	687.20
31	BEG RAD	5+15.29	ARKIN	22.20' L	687.11
32	TOP WALK	5+23.46	ARKIN	27.5' L	687.62
33	TOP WALK	5+23.29	ARKIN	22.5' L	687.43
34	TOP WALK	5+23.29	ARKIN	17.5' L	687.38
35	"0" POINT	5+23.29	ARKIN	12.62' L	687.13
36	TOP WALK	5+28.29	ARKIN	27.5' L	687.69
37	TOP WALK	5+28.29	ARKIN	22.5' L	687.48
38	TOP WALK	5+28.29	ARKIN	17.5' L	687.43
39	"0" POINT	5+28.29	ARKIN	12.5' L	687.18
40	CONNECT TO EX. C&G	5+15.32	ARKIN	26.88' R	686.25
41	END RAD	5+15.31	ARKIN	22.0' R	686.34
42	"0" POINT	5+23.13	ARKIN	12.64' R	686.61
43	TOP WALK	5+23.13	ARKIN	15.0' R	686.73
44	TOP WALK	5+23.13	ARKIN	19.0' R	686.78
45	TOP WALK	5+23.13	ARKIN	24.0' R	686.86
46	"0" POINT	5+28.13	ARKIN	12.5' R	686.68
47	TOP WALK	5+22.93	ARKIN	15.0' R	686.78
48	TOP WALK	5+22.93	ARKIN	19.0' R	686.82
49	TOP WALK	5+23.46	ARKIN	24.0' R	686.95
50	9.5' RAD PT TO BACK	5+24.79	ARKIN	22.0' L	N/A
51	9.5' RAD PT TO BACK	5+24.81	ARKIN	22.0' R	N/A

CERTIFIED BY _____
CITY ENGINEER - ZACH REGNIER
LICENSE NUMBER - 61592

TITLE:
2026 RESIDENTIAL STREET RECONSTRUCTION

EAST 4TH ST./SANDERSON ST.

INTERSECTION DETAIL

Project No. 156-MP-26-01S

Sheet» No. XX of XX Sheets

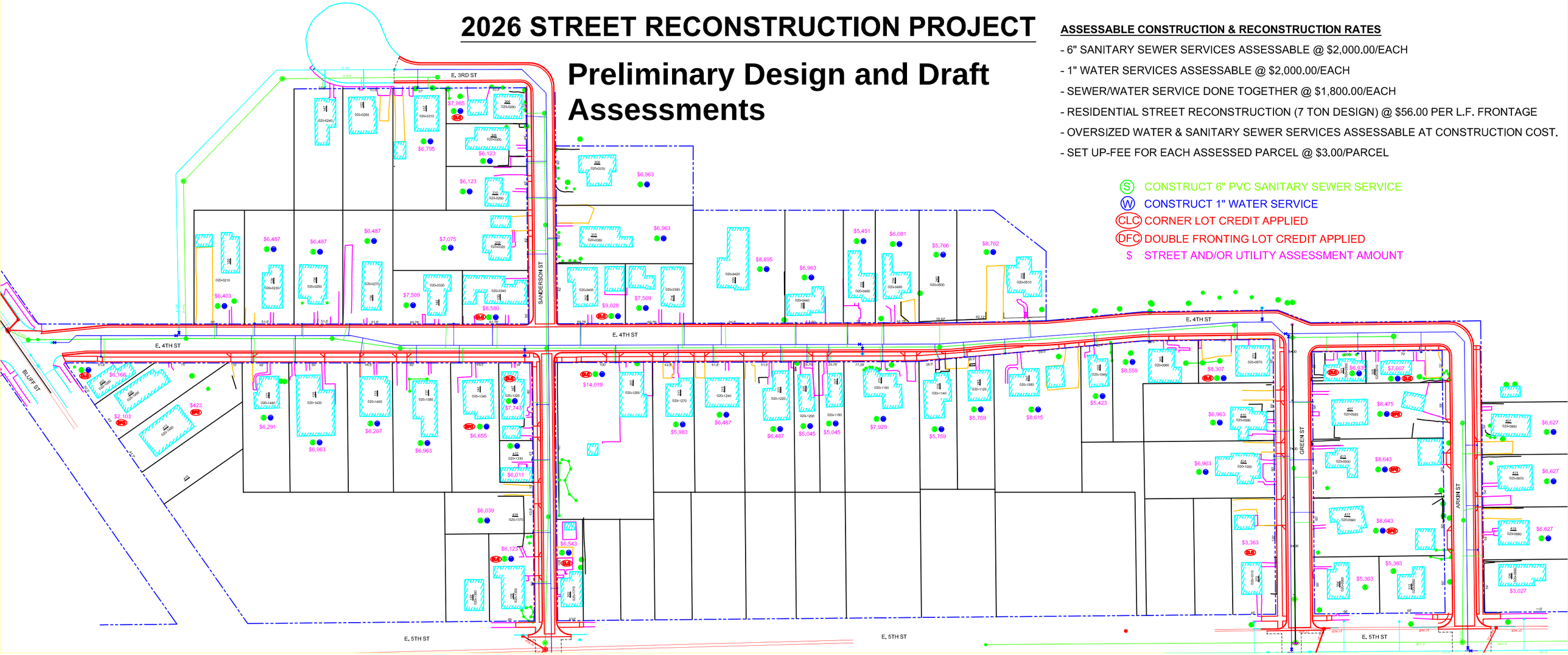
2026 STREET RECONSTRUCTION PROJECT

Preliminary Design and Draft Assessments

ASSESSABLE CONSTRUCTION & RECONSTRUCTION RATES

- 6" SANITARY SEWER SERVICES ASSESSABLE @ $2,000.00/EACH
- 1" WATER SERVICES ASSESSABLE @ $2,000.00/EACH
- SEWER/WATER SERVICE DONE TOGETHER @ $1,800.00/EACH
- RESIDENTIAL STREET RECONSTRUCTION (7 TON DESIGN) @ $56.00 PER L.F. FRONTAGE
- OVERSIZED WATER & SANITARY SEWER SERVICES ASSESSABLE AT CONSTRUCTION COST.
- SET UP-FEE FOR EACH ASSESSED PARCEL @ $3.00/PARCEL

(S) CONSTRUCT 6" PVC SANITARY SEWER SERVICE
(W) CONSTRUCT 1" WATER SERVICE
CLC CORNER LOT CREDIT APPLIED
DFC DOUBLE FRONTING LOT CREDIT APPLIED
$ STREET AND/OR UTILITY ASSESSMENT AMOUNT



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555

APPLICATION AND PERMIT FOR A 1 DAY TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE

Name of organization	Date of organization	Tax exempt number
Anderson Center for Interdisciplinary Studies, Inc. (DBA Anderson Center at Tov	August 5, 1995	3455103

Organization Address (No PO Boxes)	City	State	Zip Code
163 Tower View Drive	Red Wing	MN	55066

Name of person making application	Business phone	Home phone
Stephanie Rogers	651-388-2009 Ext. 1	651-380-3065

Date(s) of event: March 27, 2026

Type of organization: ☐ Microdistillery ☐ Small Brewer ☐ Club ☒ Charitable ☐ Religious ☐ Other non-profit

Organization officer's name	City	State	Zip Code
Stephanie Rogers	Red Wing	MN	55066
Karen Mueller	St. Paul	MN	55104
Carolyn Hedin	Frontenac	MN	55026

Location where permit will be used. If an outdoor area, describe.
Tower View Barn, which is part of the main building complex at 163 Tower View Drive. This space has been renovated to host events of up to 117 people.

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
Musty Barnhart Agency / Cincinnati Insurance.
$500,000 Liquor Liability, $2,000,000 General Liability

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of Red Wing
City or County approving the license

March 9, 2026
Date Approved

$25.00
Fee Amount

March 27, 2026
Permit Date

Event in conjunction with a community festival ☐ Yes ☒ No

melissa.hill@redwingmn.gov
City or County E-mail Address

16,875
Current population of city

Melissa Hill
Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

No Temp Applications faxed or mailed. Only emailed.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. ***E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US***

CITY COUNCIL MEETING STAFF REPORT

To: City Council Members and Mayor
From: Patrick Ramaker, Deputy Director of Buildings & Grounds
Meeting Date: March 9, 2026
Agenda Item Number: 8.I.

Title and Purpose

Motion to Approve the Memorandum of Understanding (MOU) with the East End Community Garden Group and the Use of the Road Right-of-Way for a Community Garden.
City staff recently met with John Anderes to discuss the development of a proposed community garden in the East End Neighborhood. The discussion included identifying a suitable location, outlining roles and responsibilities between the City and the gardening group, and ensuring consistency with City policies regarding use of public right-of-way.

Attachments

1. Location Map - East 5th Street Right-of-Way
2. Memorandum of Understanding Between the City of Red Wing and East End Community Gardens

Background

Developed in 2010, the East End Neighborhood first had a community garden at the old CSO property located at Bluff Street and East 4th Street. During the Hwy 63 Eisenhower Bridge of Valor replacement project initiated in 2017, the property, including the community garden, was razed to make way for the new button hook. Since then, the neighborhood has not had a garden.

Discussion

City staff recently met with John Anderes to discuss the development of a proposed community garden in the East End Neighborhood. The discussion included identifying a suitable location, outlining roles and responsibilities between the City and the gardening group, and ensuring consistency with City policies regarding use of public right-of-way.

A potential site has been identified within the public road right-of-way along East 5th Street, east of the Centennial Street intersection. Staff conducted a preliminary review of the site and determined that it may be appropriate for community gardening activities, provided that clear expectations and conditions are established through a formal agreement.

Staff have developed a Memorandum of Understanding (MOU) to clearly define maintenance responsibilities, permitted uses, liability, and considerations.

Financial Plan and Impact

The primary financial impact to the City would be limited to minor staff time associated with the delivery and removal of materials in the spring and fall, as outlined in the MOU.

Alternatives

1. Approve the Memorandum of Understanding (MOU) with the East End Community Garden group and the use of the road right-of-way for a community garden.
2. Decline to allow use of the right-of-way for the proposed community garden and direct staff on how to proceed.

Recommended Action

Motion to approve the Memorandum of Understanding (MOU) with the East End Community Garden group and the use of the road right-of-way for a community garden.

Proposed East End Community Garden Location



2/18/2026, 2:03:07 PM

Municipal Boundary
County Boundary
Roads
Parcels

RedWing2024_WM.tif
Red: Band_1
Green: Band_2
Blue: Band_3

RedWing2024_WM.tif
Red: Band_1
Green: Band_2
Blue: Band_3

RedWing2022_WM.tif
Red: Band_1
Green: Band_2
Blue: Band_3

1:1,000

0 0.01 0.01 0.02 mi

0 0.01 0.01 0.03 km

Memorandum of Understanding Between the City of Red Wing and East End Gardens

1. Purpose

The purpose of this MOU is to define the roles, responsibilities, and expectations of the Parties related to the operation and maintenance of a community garden located within the public right-of-way in the City of Red Wing ("East End Community Garden"). This MOU is intended to support community gardening while ensuring public safety, accessibility, and compliance with applicable City regulations.

2. Term

This MOU shall become effective upon execution by both Parties and shall remain in effect until terminated by either Party upon 60 days written notice, or until replaced by a subsequent agreement.

3. Responsibilities of the City of Red Wing

The City agrees to provide the following support to the Community Garden, subject to staff availability and standard operating practices:

A. **Gardening Debris Removal**

- Annually, the City will pick up **one (1) load of gardening debris** in the fall.

B. **Compost Delivery**

- Annually, the City will deliver **one (1) load of compost** in the spring to a single designated location.
  - Compost will be provided **at no cost** if the City's unfiltered compost is used.
  - If the Gardens Group requests compost or materials other than the City's unfiltered compost, the Gardens Group shall be responsible for all associated costs.

C. **Wood Chip Delivery**

- Annually, the City will deliver **one (1) load of wood chips** to a single designated location, if desired by the Gardens Group, for use on walking paths or similar surfaces.

4. Responsibilities of East End Gardens

The Gardens Group agrees to assume responsibility for the day-to-day operation and maintenance of the Community Garden and shall:

A. **Fencing**

- Maintain all fencing in a safe and secure condition at all times.

B. **Walking Paths**

- Maintain all walking paths in a safe, stable, and accessible condition.

C. **Debris Management**

- Consolidate all debris designated for City pickup at a clearly defined drop zone located outside of the active gardening area and easily accessible by City staff.

D. **Material Handling**

- Move all materials delivered by the City (including compost or wood chips) from the delivery location to their final destination within the garden.

E. **Regulatory Compliance**

- Adhere to all applicable **Urban Landscape Regulations** as set forth in **City Code Section 7.10**, as amended.

F. **Stormwater Infrastructure**

- Ensure that the stormwater inlet located within the garden limits remains free and clear of obstructions at all times.

5. Public Right-of-Way

The Community Garden is located within the public right-of-way and shall not interfere with public access, utilities, drainage, or City maintenance activities. The City retains full authority over the public right-of-way.

6. Liability

Each Party shall be responsible for its own acts and omissions and those of its officers, employees, volunteers, and agents to the extent permitted by law. Nothing in this MOU is intended to waive any statutory immunities or defenses available to the City.

7. Modification and Termination

This MOU may be modified only by written agreement signed by both Parties. Either Party may terminate this MOU upon written notice to the other Party.

8. Non-Binding Agreement

This MOU is intended to express the mutual understanding of the Parties and does not create a leasehold interest or financial obligation beyond the commitments expressly stated herein.

IN WITNESS WHEREOF, the Parties have executed this Memorandum of Understanding as of the dates set forth below.

City of Red Wing

By: _____

Name: _____

Title: _____

Date: _____

East End Gardens

By: _____

Name: _____

Title: _____

Date: _____

CITY COUNCIL MEETING STAFF REPORT

To: City Council Members and Mayor
From: Patrick Ramaker, Deputy Director of Buildings & Grounds
Meeting Date: March 9, 2026
Agenda Item Number: 8.J.

Title and Purpose

Motion to Approve the Reallocation of Capital Improvement Funds from Interior Painting of the Library to Replacement of the Access Control System for the Library.
After reviewing site conditions with the Library Director, staff evaluated current facility priorities and identified replacement of the building's antiquated access control system as a more urgent operational and security need. Staff is requesting that the previously budgeted $24,417 for full interior painting be reallocated to replace the building's access control system.

Attachments

1. Library Painting Capital Improvement Summary
2. Access Control Conversion Proposal from Egan Companies

Background

The interior of the Library was last painted when the carpet was replaced in 2016. This project was based on a recommended 10-year renewal schedule through our VFA facility management software.

Discussion

After reviewing site conditions with the Library Director, staff evaluated current facility priorities and identified replacement of the building's antiquated access control system as a more urgent operational and security need. While interior painting remains important, staff determined that the most heavily trafficked and visibly worn areas can be addressed in-house by Public Works personnel using paint currently in storage at the Library, along with a limited purchase of additional matching materials. This approach allows staff to maintain the facility's appearance while prioritizing critical infrastructure improvements.

Staff is requesting that the previously budgeted $24,417 for full interior painting be reallocated to replace the building's access control system. The existing system is outdated, increasingly difficult to maintain, and presents reliability and security concerns due to the limited availability of replacement parts and technical support.

The 2027 Capital Improvement Plan includes a proposed access control replacement project beginning in 2027, with $25,000 budgeted annually for three years, for a total of $75,000.

Based on current system conditions and operational needs, staff believe advancing this project would enhance building security, reduce maintenance risks, and potentially lower overall costs by completing it sooner and avoiding phased implementation and inflation-driven increases.

Our current vendor, Egan Companies, has provided an estimate of $22,960 to replace the access control system. This estimate is within the $24,417 available for reallocation and would allow the project to be completed within the currently allocated funds.

Financial Plan and Impact

The request does not increase the overall budget but reallocates $24,417 from the painting project to the replacement of the access control system.

Interior paint touch-ups will be completed in-house using existing materials and minimal additional paint purchases.

The quoted cost of $22,960 falls within the reallocated amount, minimizing the need for additional funding and potentially reducing future funding for systems replacement.

Alternatives

- Approve the reallocation of $24,417 and advance the access control system replacement.
- Do not approve the reallocation and direct staff on how to proceed.

Recommended Action

Motion to Approve the Reallocation of Capital Improvement Funds from interior painting of the library to replacement of the access control system for the library.

Major Bldg. Rep Library-Paint

Overview

Request Owner	Patrick Ramaker, Deputy Director Public Works Building & Grounds
Est. Start Date	02/02/2026
Est. Completion Date	12/31/2026
Department	Library Building
Form Type	Capital Improvement
Request Type	Goverment Buildings
Project Number	GOB 26-09

Description

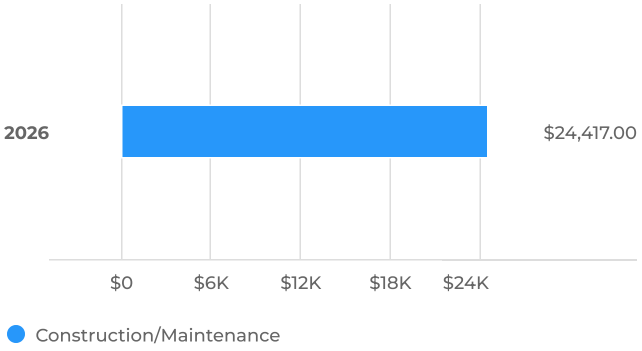
Paint the interior of the library. Completed in 2016 ($10,000) with carpet, repainted on a 10 year schedule.

2025 VFA - $24,417

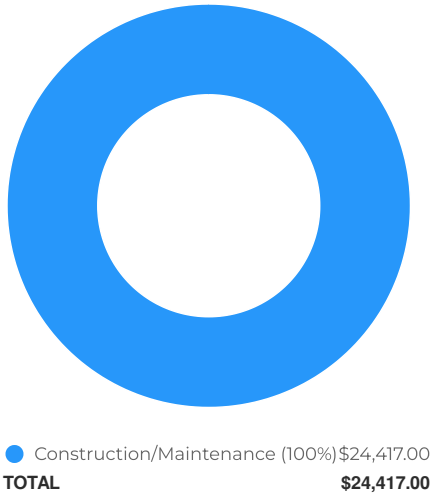
Capital Cost

FY2026 Budget	Total Budget (all years)	Project Total
$24,417	$24.417K	$24.417K

Capital Cost by Year



Capital Cost for Budgeted Years



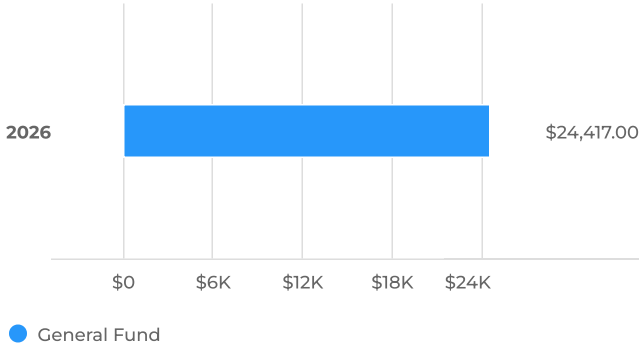
Capital Cost Breakdown

Capital Cost	FY2026	Total
Construction/Maintenance	$24,417	$24,417
Total	**$24,417**	**$24,417**

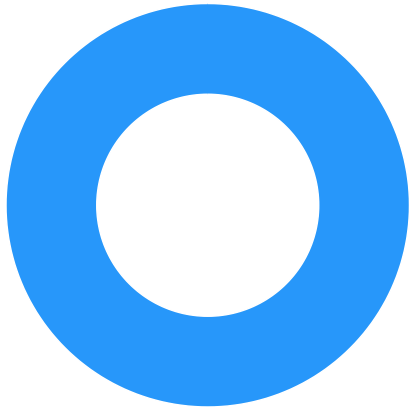
Funding Sources

FY2026 Budget	Total Budget (all years)	Project Total
$24,417	$24.417K	$24.417K

Funding Sources by Year



Funding Sources for Budgeted Years



Funding Sources Breakdown

Funding Sources	FY2026	Total
General Fund	$24,417	$24,417
Total	**$24,417**	**$24,417**

PROPOSAL

City of Red Wing Library Access Control Conversion Proposal

This proposal contains all details relevant to scope of work, project specifications, pricing, and terms.

Prepared by:

Egan Company
Ben Jahnz
February 18, 2026

Presented to:

City of Red Wing
Patrick Ramaker
patrick.ramaker@ci.red-wing.mn.us

INTRODUCTION

Project City of Red Wing Library Access Control Conversion Proposal

Location 225 East Ave

Estimate # BDJ26-013

Thank you for the opportunity to meet, review, and provide the following project proposal information. Egan Company proposes to provide the necessary labor and materials to complete the work outlined in the scope below.

SCOPE OF WORK

Library Access Control Conversion

- (1) M2220 Lenel main controller
- (5) 1320-S3 Lenel terminal controllers
- Altronix mounting magnets to allow us the ability to reuse the existing Altronix Trove enclosure
- (3) 12V7AH batteries to allow for battery backup
- (1) Lenel card reader expansion license to allow for an additional (32) card readers to be added to the city's existing Lenel access control system
- Reuse existing network connection, IT to provide IP information to allow new M2220 controller on the city's network
- Reuse existing wiring. Land wiring on new controllers
- Programming of new doors and elevator into the city's existing access control system. Customer is responsible for all access level and cardholder programming
- Test and verify each door for proper operation prior to project completion
- Customer to provide support for network and elevators throughout upgrade as needed
- Any issues found during testing of each doors hardware will be reported to the customer along with any recommendations

ESTIMATED INVESTMENT

The above work is offered in the amount of $22,960.00

This pricing is valid for (60) days from the above listed date

CLARIFICATIONS & EXCLUSIONS

- Permits and Inspections
    - Permit Fees & Authority Having Jurisdiction (AHJ) Costs (unless specified): Unless explicitly stated in the scope, this bid excludes fees for permits, inspections, plan review, or any other costs imposed by the local Authority Having Jurisdiction (AHJ), including but not limited to fire marshals, building departments, and third-party inspection agencies. These will be billed separately or are the responsibility of the Owner.
    - Scope completed prior to receiving AHJ approved permits and all financial penalties associated with work prior to permit issuance

- Lifts or additional special equipment
- Demolition of unused cabling
- Conduit, Raceways, & Back Boxes
- 120v Electrical Work
- Patching, Painting, or Wallpaper Repairs
    - Patching and Painting: Any patching, painting, or finishing of walls, ceilings, or floors disturbed by our installation, beyond minor rough repairs required for system integrity. Assumes patching and painting will be performed by others.
- Core Drilling
- Concealed Conditions: Costs associated with unforeseen or concealed conditions (e.g., existing utilities, structural obstructions, unknown building materials) not apparent during the initial site survey and not explicitly identified in the provided plans. Installation materials/infrastructure (conduit and/or backboxes or placement thereof) intended to be reused under the scope that does not meet the expected code.
- Overtime/After Hours/Holiday Labor
- Applicable Tax(s) (use and/or sales)
- The above listed devices will be installed in accordance with applicable code
- Hazardous Material Abatement: The identification, handling, removal, or disposal of any hazardous materials (e.g., asbestos, lead paint, mold) encountered on site. If hazardous materials are discovered, work will stop in the affected area, and remediation will be handled by the Owner at their expense, with potential for project delays and associated costs.
- Additional labor or materials not specified in the above scope of work will be billed on a time and materials basis.
- Any items not explicitly listed in the included scope of work should be considered excluded.
- Any cost increases for materials that arise due to federal, state, or local government- imposed tariffs, import fees, country of origin requirements, or other government- imposed programs that were not in place at the time this Proposal was submitted will be treated as a pass-through cost that will increase the Contract Price but will not be subject to Egan's fee.
- All of the work will be performed during the normal working hours of 7:00 a.m. to 4:00 p.m. Monday through Friday. No premium time is included in this proposal.
- The above work does not include applicable use and/or sales tax.
- Upon acceptance of this proposal, an initial invoice will be sent equal to a minimum of 30% of our proposed price; it will cover planning, mobilization, and the ordering of materials. Thereafter, progress billing monthly until the project is complete.
- This proposal is based on the above assumptions. Any changes may result in additional charges and timeline adjustments.

Access Control System Installation/Upgrade Exclusions:

- Cardholder and access level programming
- Electronic door hardware (including locks, strikes, closers, etc.)
- Network programming/troubleshooting
- Troubleshooting for existing or reused wire/door hardware
- Access cards/fobs/credentials
- Elevator interconnect wiring
- Integration with third-party systems (fire alarm, intercom, CCTV, BMS, etc.) unless specifically stated
- Labor or materials required to address unforeseen conditions (e.g., asbestos, hidden conduit, inaccessible spaces)
- Extended user training or multiple sessions beyond standard system demonstration

Access Control System Installation/Upgrade Clarifications:

- Customer shall provide any necessary IP address assignments and switch port availability for all installed network-connected devices
- Customer understands that system outages will occur as doors are transitioned from the existing to the new access control system
- Customer is responsible for providing all network infrastructure including IP addresses, switches, routers, gateways, firewall configuration, and port forwarding if applicable
- Customer shall provide technical assistance as needed during the project, including access to workstations/servers and guidance on cabling routes
- Customer shall program all system data including cardholder names, access levels, time zones, and other operational settings not explicitly included in Egan's scope
- All door hardware shall be provided and installed by others unless specifically noted otherwise
- Any required firewall penetrations, sleeving, door coring, or concrete coring will be provided by others if existing pathways are inadequate
- Existing power supplies are assumed to be sufficient for the additional project load. If found inadequate, remediation will require a change order
- All devices and cabling are assumed to be surface-mounted unless otherwise coordinated
- Material procurement and project schedule are subject to manufacturer lead times
- Customer shall ensure all work areas are accessible and free of obstructions during installation
- Customer shall provide a secure on-site staging/storage area for materials; Egan is not responsible for theft or damage after delivery
- Egan will validate credential formats as needed, but customer is responsible for distribution and enrollment
- Customer IT staff shall be available for coordination and support during system deployment
- Customer shall designate a single point of contact for approvals, decisions, and day-to-day coordination
- Any scope changes or site conditions requiring additional work will be addressed through Egan's formal change order process

ACCEPTANCE

I hereby authorize Egan Company to perform this proposed work.

_____

Signature *(Authorized Representative)*

_____

Printed Name

_____

Title

_____

Date

CONTACT

Thank you again for this opportunity. Should any questions arise, please feel free to contact me.

Sincerely,

Ben Jahnz | bdj2@eganco.com | (612) 400-2749

TERMS OF AGREEMENT

1. **HOURS** – Planned maintenance service will be performed during normal working hours (defined as 7:00am to 4:30pm Monday through Friday inclusive, excluding holidays)

2. **ACCESS** – Reasonable means of access to the equipment being maintained shall be provided by the owner. Egan Company (EGAN) shall be permitted to start and stop all equipment necessary to perform the services agreed to in this Agreement.

3. **LIABILITY** – EGAN shall not be liable for any loss, delay, injury, or damage that may be caused by circumstances beyond its control including, but not restricted to natural disasters, acts of the owner or owner's agent, acts of government, civil commotion, fire, theft, corrosion, electrolytic action, lightning, electrical abnormalities, freeze-ups, strikes, lock-outs, differences with other trades, malicious mischief, explosions, or delays in transportation. EGAN responsibility for injury or damage to persons or property that may be caused by or arise through the maintenance service, or use of the system(s) shall be limited to injury or damages caused directly by our negligence in performing or failing to perform the services called for by this Agreement. In no event shall EGAN be liable for loss of profits or indirect, consequential or incidental damages. The owner shall indemnify and hold harmless EGAN and its agents and employees from and against all claims, damages, losses and expenses, including but not limited to attorney's fees arising out of, or resulting from the Owner's indoor air quality.

4. **NOTICE -** THIS PROPOSAL IS CONTINGENT ON A LACK OF IMPACT BY THE CORONAVIRUS NATIONAL EMERGENCY. Given the existence of the coronavirus pandemic, Egan will use its best efforts to staff and supply this project to be able to hit the scheduled completion date and at the price we originally quoted but reserves its right to seek an excusable extension of time and additional costs if Egan or its subcontractors and suppliers are unable to maintain planned crew sizes due to the illness, supply delays or shortages or governmental restraints on business, travel and/or assembly. To the extent that the project is suspended or delayed, we intend to seek additional costs associated with the suspension or delay. Further, Egan will seek additional costs to the extent the coronavirus pandemic affects material or labor costs.

5. **RENEWAL AND TERMINATION** – This Agreement shall begin on the first day of the month following Egan's receipt of owner's signed acceptance page of the Service Agreement, and shall continue from year to year thereafter until terminated by either party. Thirty days written notice is required to terminate this Agreement.

6. **PRICE ADJUSTMENT** – This agreement price will be adjusted, at time of renewal, according to Minneapolis/St. Paul's annual Consumer Price Index at the end of the prior calendar year (not to exceed 4%).

7. **FILTER DISPOSAL** – Customer agrees to allow disposal of all replaced filters on site. If filter disposal is not allowed on premises, customer agrees to reimburse EGAN for labor to transport and dispose of filters off site.

8. **PAYMENT TERMS** – This agreement is subject to approval by the credit department of EGAN. Terms are net 30 days from the date of invoice. EGAN reserves the right to discontinue this maintenance service at any time, without notice, unless all payments under this contract have been made as agreed. Purchaser agrees to pay EGAN interest at 18% annum, plus EGAN's costs of collection, including attorney's fees, on any payments not made when due. In addition to the price stated herein, Customer agrees to pay any fees arising from processing Customer's credit

card for payment and all sales or use taxes or other impositions or levies by municipal, state or federal authorities in connection with the Services to be performed by Egan.

9. **EXCLUSION OF WARRANTIES** – EGAN has made no warranties, express or implied, and no representations with respect to the performance and fitness of the equipment. Inspection shall not constitute an approval or guarantee of equipment condition or system design and performance. Services to be performed under this Agreement are not a guarantee against normal wear and obsolescence.

10. **EXCLUSION** - Any cost increases for materials that arise due to federal, state, or local government-imposed tariffs, import fees, country of origin requirements, or other government-imposed programs that were not in place at the time this Proposal was submitted will be treated as a pass-through cost that will increase the Contract Price but will not be subject to Egan's fee.

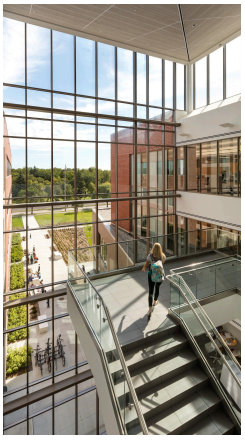
11. **SOFTWARE SUPPORT** – CUSTOMER shall be solely responsible for and agrees to purchase any and all hardware, firmware, and/or software that may hereafter be required to improve performance of the software installed on CUSTOMER'S system. EGAN shall not be responsible to provide any improvements, functional, operational or otherwise. Third party software that adds, enhances or improves functional performance of CUSTOMER'S system are excluded under this Agreement and will be provided when and if available and at CUSTOMER'S expense.

12. **ASBESTOS** – This Agreement does not include the detection, abatement, encapsulation or removal of asbestos or products, materials or equipment containing asbestos. In the event that EGAN encounters asbestos or an asbestos product, it has the right to discontinue all work until proper identification and abatement is completed. Also, under these conditions, EGAN shall receive an extension of time to complete its work and/or comply with its obligations under this Agreement.

MULTI-TRADES CONTRACTING & SYSTEM INTEGRATION

Our 1,000+ dedicated employees, valued construction partners, and overall commitment to excellence allows Egan to remain on the leading edge of construction, system integration, and service.

CREATE. CONSTRUCT. SUSTAIN.



Under a single roof, we provide nearly every infrastructure discipline within construction and service. Any more trades and we'll need a bigger roof.

- Mechanical
- Electrical
- Engineering & Design
- Millwrights
- Fabrication
- Building Systems
- Controls & System Integration
- 24/7/365 Maintenance
- Curtainwall/Glazing/Panel Systems (InterClad)

SAFETY FIRST, SAFETY ALWAYS

We demand safety at Egan. Our zero injury philosophy means no employee should ever be injured on the job. Egan maintains an aggressive commitment to provide a safe and healthy place of employment through the Safety Brings You Home program. We invest significant resources to provide training for all employees about the skills and knowledge they can use to ensure their own safety in the workplace.

AN UNMATCHED, INTEGRATED EXPERIENCE

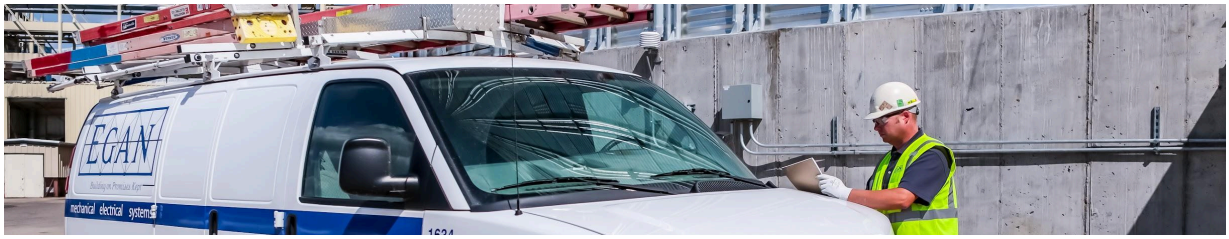
With 12+ diverse trade offerings, your project experience is promised to be unlike any other. From the early stages of planning and design through a collaborative construction process and life-long building maintenance, we're passionate about making your job easier.

VIDEO (2 MIN): ***bit.ly/BuildingOnPromisesKept***



Comprehensive Service and Maintenance with

24/7/365 EMERGENCY RESPONSE



HEATING & COOLING

- Central plant maintenance (hot water, chilled water, and steam)
- Boiler maintenance
- Computer room cooling systems (with factory authorized liebert trained and certified technicians)
- Humidification/dehumidification
- Certified air balancing
- Rooftop unit repair and replacement
- Pump laser alignment
- Heat pump systems
- Pneumatic control maintenance
- Sheet metal and pipe fabrication

PLUMBING & PIPING

- Backflow certification, testing, and repairs (RPZ)
- Process piping/medical gas systems
- Drain system maintenance
- Video inspections and diagnostics
- Domestic hot water systems
- Fixture replacement/additions

FIRE ALARM

- NICET certified technicians
- Code compliant inspections and UL certification
- Mass notification systems
- 24 hour UL listed monitoring services

SECURITY

- Access control and photo ID systems
- Video surveillance systems (CCTV)
- Intrusion protection systems
- Intercom and paging systems
- 24 hour monitoring

ELECTRICAL

- UL panel integration
- UPS and PDU maintenance
- Infrared thermography
- ARC flash analysis
- Power quality analysis
- Programmable logic controllers
- Interior/exterior lighting replacements
- Electrical repairs and installations
- Energy rebate assistance
- Solar energy systems maintenance

BUILDING AUTOMATION

- Web-based access services
- Database management and archiving
- Energy and comfort trending
- Temperature controls; pneumatic and electronic
- System integration/conversions
- LEED assistance

SINGLE-SOURCE EXPERTISE

MECHANICAL

- HVAC, plumbing, and piping systems
- Chiller and boiler system upgrades
- Indoor air quality
- Humidification/dehumidification
- Rooftop unit repair and replacement
- Backflow certification, testing, and repairs (RPZ)
- Steam and condensate
- Video inspections and diagnostics
- Fixture replacements/additions

ELECTRICAL

- Power distribution
- Lighting design, installation, and maintenance
- Equipment power and control connections
- Generator and UPS systems
- Building and system grounding systems
- Transient voltage suppression systems and lightning protection
- Arc flash analysis
- Load studies and power quality analysis
- Fiber optic splicing and testing
- Medium-voltage design, installation, and maintenance
- Hazardous Class I & II installation
- PVC coated conduit and stainless conduit installations
- Highway, roadway, bridge, and airfield electrical systems
- Solar system installation, testing, and commissioning

ENGINEERING & DESIGN

- Complete mechanical, electrical, and systems design and coordination
- Early conceptual estimates
- Design concepts and alternatives
- Value engineering
- Lifecycle cost analysis
- Construction planning and scheduling
- Building Information Modeling (BIM)
- Design/Build and Design/Assist
- Energy and system evaluations
- Engineering studies
- Commissioning/recommissioning
- Equipment specification and selection
- Skid fabrication and assembly

CURTAINWALL/GLAZING/PANEL SYSTEMS (INTERCLAD)

- Commercial glazing, wall cladding, and building envelope solutions, including curtainwall, metal panel systems, and specialty metals
- Exterior aluminum curtainwall, storefront, windows, window wall, doors, glass, and glazing
- Interior glazing and glass handrails
- Preconstruction Design/Assist services and budget analysis
- In-house drafting and engineered shop drawings and in-house fabrication/assembly

SINGLE-SOURCE EXPERTISE

BUILDING TECHNOLOGY

- Building automation systems
- Fire alarm, security & access control, audio/visual, and structured cabling systems
- Energy conservation
- Smart building design
- Engineered sound/intercom/paging
- Building analytics

SYSTEM INTEGRATION

- Industrial network communication
- Plant automation
- Batching controls
- UL 508A listed control panels
- PLC/HMI programming
- AutoCAD®

MILLWRIGHTS

- Machinery and heavy equipment installation
- Rigging and erecting
- Optical and laser alignment
- Material handling and storage installation
- Conveyors and monorails
- Bridge and jib cranes
- Custom fabrication and welding
- Machinery moving and modifications
- Plant relocation and retrofits
- Pump alignment

CUSTOM FABRICATION

- Plumbing and piping systems
- Modular design & manufacturing
- UL 508A industrial panel shop

24/7 SERVICE AND FACILITY MAINTENANCE

- Comprehensive, planned maintenance programs for HVAC, plumbing and piping, electrical, industrial controls, building automation, fire/life safety, and security/video surveillance
- Facility maintenance
- 24/7/365 emergency response
- ARC Flash analysis/power quality analysis

WHEN IT COMES TO SAFETY, WE MEAN BUSINESS

From our Board of Directors to employees, safety is a unifying part of our company's culture and a core value in which we take pride. We believe everyone deserves to go home safe at the end of the day.

SAFETY COMMITMENT



Through onsite training, classes, and other safety policies and practices, our employees are equipped with the knowledge and skills to stay safe. Seeking new, innovative ways to work safer and invest the resources to do so is who we are.

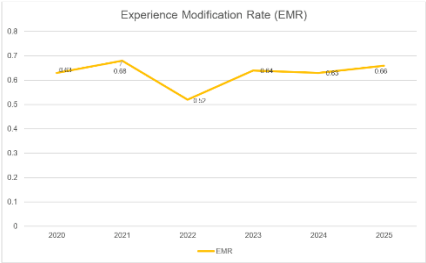
Our aggressive approach to safety continually earns us recognition amongst our peers. Egan is proud to annually rank well below the industry average for OSHA Recordable Injuries in Minnesota and across the country. We've also been recognized as one of America's Safest Companies by EHS Today.

OSHA RECORDABLE INCIDENT RATE

1.89 for **2024**

Substantially below the average rate of 4.70 for specialty trade contractors in Minnesota

EXPERIENCE MODIFICATION RATE



DEDICATED SAFETY TEAM

Egan's full-time safety team plays an important role in every project. Assisting the project teams through preconstruction and construction phases of a job, this team works hard to ensure compliance with federal, state, and local government regulations, as well as owner or general contractor safety requirements. Any onsite safety training specific to the project is completed by our safety team. They also make periodic jobsite safety audits and correct any unsafe behaviors or conditions that may exist.

Enjoying life outside of work is why we keep safety at the forefront of every job. Want to learn more about why safety matters most at Egan?

Visit ***eganco.com/about/safety***



CITY COUNCIL MEETING STAFF REPORT

To: City Council Members and Mayor
From: Kelsey Prall, Deputy Director, Utilities
Meeting Date: March 9, 2026
Agenda Item Number: 8.K.

Title and Purpose

Motion to Approve Reallocation of $400,000 in the 2026 Capital Improvement Plan (CIP) from Water Reservoir Maintenance – Charlson Crest Water Reservoir to Rehabilitation of Booster Station 8.
Staff is requesting the City Council approve the reallocation of $400,000 from the 2026 CIP for the water utility enterprise fund from the Water Reservoir Maintenance, Charlson Crest Water Reservoir interior and exterior painting project, to fund rehabilitation of Booster Station 8.

Attachments

1. Proposed Preliminary Budget for Rehabilitation of Booster Station 8

Background

The City's 2026 Capital Improvement Program includes $600,000 for interior and exterior painting, installation of a mixer, and miscellaneous repairs of the Charlson Crest Water Tower. During that maintenance period, system operations will require reliable, uninterrupted pumping capacity to maintain adequate pressures and service levels in the high-pressure zone. Booster Station 8 is a critical component of the City's water distribution system. The station is the sole facility capable of pumping finished water to the Charlson Crest Reservoir and the high-pressure zone. There is no redundant supply route to this reservoir. This booster station was built in 2003 and has not had any rehabilitation to date.

The existing pumps at Booster Station 8 are nearing the end of their useful life and are showing signs of aging, such as leaks. The proposed rehabilitation of Booster Station 8 will include replacing pumps, valves, and flow meters, and adding variable frequency drives and controls to optimize pressure and pumping efficiency.

Discussion

Staff is confident that the Charlson Crest water tower painting project can be delayed to 2027 without any negative consequences. Utilities staff recommend reallocating these funds to complete the Booster Station 8 Rehabilitation in 2026 to ensure operational reliability ahead of the 2027 reservoir project.

Booster Station 8 is the only means by which water is delivered to the Charlson Crest

Reservoir and the high-pressure zone. Any mechanical, electrical, or control system failure at this station would prevent water from reaching the reservoir and could result in a loss of adequate system pressure in the high service area, fire protection deficiencies, and service interruptions to customers.

Rehabilitation of Booster Station 8 will include replacing aging pumps, electrical components, controls, and related appurtenances to ensure dependable operation. Completing the Booster Station 8 Rehabilitation in 2026 provides the following advantages:

- Establishes system reliability prior to the 2027 reservoir maintenance project
- Reduces operational risk during reservoir downtime
- Ensures redundancy within pumping components before taking the reservoir offline
- Aligns infrastructure sequencing with asset management best practices

Deferring the booster station work would increase risk during the 2027 reservoir rehabilitation and could compromise system reliability during a period of planned infrastructure outage.

Financial Plan and Impact

Staff took a conservative approach to assembling the budgetary estimates and believe the $400,000 contains adequate contingency to cover project costs. The reallocation of CIP funds to the booster station rehabilitation will reduce the 2026 CIP project costs. It reallocates existing planned capital funds to address a higher-priority need. The remaining $200,000 will be encumbered and remain in the 601-water utility enterprise fund. This will not have a direct impact on water rates.

Alternatives

1. Approve Reallocation of $400,000 in the 2026 CIP from Water Reservoir Maintenance – Charlson Crest Water Reservoir to Rehabilitation of Booster Station 8
2. Do not approve Reallocation of $400,000 in the 2026 CIP from Water Reservoir Maintenance – Charlson Crest Water Reservoir to Rehabilitation of Booster Station 8 and direct staff on how to proceed.

Recommended Action

Motion to Approve Reallocation of $400,000 in the 2026 CIP from Water Reservoir Maintenance – Charlson Crest Water Reservoir to Rehabilitation of Booster Station 8.

Proposed Preliminary Budget for Rehabilitation of Booster Station 8

Item	Amount
Engineering & Design	$33,000
Installation Package	$175,000
Pumps	$90,000
Control Panel	$16,000
Variable Frequency Drives & Metering Equipment	$20,000
Integration & Communications	$10,000
Interior Repairs	$11,000
Permit and Inspections	$5,000
Contingency	$40,000
Total	$400,000

CITY COUNCIL MEETING STAFF REPORT

To: City Council Members and Mayor
From: Kelsey Prall, Deputy Director, Utilities
Meeting Date: March 9, 2026
Agenda Item Number: 8.L.

Title and Purpose

Motion to Approve a Work Order with Bolton & Menk for Preliminary Engineering for Wastewater Treatment Facility Improvements.
At the February 23, 2026, City Council meeting, the Council approved the reallocation of $193,600 in the 2026 CIP from the Trickling Filter Roof Replacement to Preliminary Engineering for the Wastewater Treatment Facility Improvements. Per the City's financial management practices, the City Council must formally approve work orders for professional service agreements exceeding $175,000.

Attachments

1. Work Order Contract for Preliminary Engineering for Wastewater Treatment Facility Improvements
2. Proposal for Professional Services for Preliminary Engineering for Wastewater Treatment Facility Inprovements

Background

At the February 23, 2026, City Council meeting, the Council approved Bolton & Menk's proposal to provide preliminary engineering services associated with planned improvements to the Red Wing Wastewater Treatment Facility. These services are part of the broader planning and design effort identified in the recently completed Wastewater Treatment Facility Plan.

Per the City's financial management practices, the City Council must formally approve work orders for professional service agreements exceeding $175,000. Approval of this work order authorizes Bolton & Menk to proceed with the preliminary design services that were approved by Council on February 23.

Discussion

Preliminary engineering is an essential step in the process before proceeding with the final design of the project improvements to include:

- Implementation of a Biological Aerated Filter (BAF) treatment system at the existing site with accommodations for future nitrogen removal;

- Elimination of aging fixed film processes and existing infrastructure that are no longer viable;
- Construction of a new high-rate primary clarifier process, chemical feed, and pumping complex;
- Conversion of existing biosolids treatment to aerobic digestion, eliminating NFPA 820 and NEC code compliance issues related to the existing anaerobic digestion complex;
- Conversion of the existing primary clarifiers to biosolids storage;
- Replacement or rehabilitation of critical mechanical, electrical, and structural components; and
- Associated site work renovations.

Advancing preliminary engineering in 2026 ensures the City maintains project momentum and positions itself to proactively address future infrastructure needs. This allows the City to prioritize comprehensive planning efforts.

Financial Plan and Impact

The cost of this work order was approved through reallocation of 2026 CIP funds to preliminary engineering will result in a reduction of total CIP project costs for 2026. This will not have a direct impact on sewer rates.

Alternatives

1. Provide staff with additional direction.

Recommended Action

Motion to Approve a Work Order with Bolton & Menk for Preliminary Engineering for Wastewater Treatment Facility Improvements.

WORK ORDER CONTRACT FOR PRELIMINARY ENGINNERING FOR WASTEWATER TREATMENT FACILITY IMPROVEMENTS

CITY OF RED WING PROFESSIONAL AND TECHNICAL SERVICES

This work order contract is between the **City of Red Wing,** 229 Tyler Rd. N, Red Wing, Minnesota, 55066 (hereinafter, the City), and **Bolton and Menk of 12224 Nicollet Ave., Burnsville, MN 55337-1649** (hereinafter, the Contractor). This work order contract is issued under the authority of an executed Master Contract between the two entities effective on November 23rd, 2020 and is subject to all provisions of the master contract which is incorporated by reference.

Work Order Contract

1 Term of Contract

1.1 ***Effective date:*** March 2nd, 2026, or the date this Contract is executed by the parties with all signatures obtained, whichever is later. **The Contractor must not begin work under this contract until this contract is fully executed and the Contractor has been notified by the City's Authorized Representative to begin the work.**

1.2 ***Expiration date:*** December 31st, 2026, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

2 Contractor's Duties

The Contractor, who is not a City employee, will complete the duties necessary for initial preliminary engineering efforts in preparation for the upcoming design phase, including conducting a geotechnical evaluation of existing subsurface and bedrock conditions, site survey and reality capture of existing conditions, environmental and permitting review, and funding assistance. as outlined in the Contractor's proposal for professional services dated February 13th, 2026, as seen in Exhibit A.

3 Consideration and Payment

3.1 ***Consideration.*** The City will pay for all services performed by the Contractor under this work order contract as follows:

(A) ***Compensation.*** The Contractor will be paid **$193,600.00** for professional engineering services according to Exhibit A.

(B)***Travel Expenses.*** Reimbursement for travel and subsistence expenses actually and necessarily incurred by the Contractor as a result of this work order contract will not exceed **$0.00**.

(C) ***Total Obligation.*** The total obligation of the City for all compensation and reimbursements to the Contractor under this work order contract will not exceed **$193,600.00**.

3.2. Invoices. The City will promptly pay the Contractor after the Contractor presents an itemized invoice for the services actually performed and the City's Authorized Representative accepts the invoiced services. Invoices must be submitted timely and according to the following schedule: Monthly

4 Project Managers

The City's Project Manager is Kelsey Prall, Deputy Director of Utilities. The City's Authorized Representative will certify acceptance on each invoice submitted for payment.

The Contractor's Project Manager is Jake Pichelmann, P.E., Principal Engineer. If the Contractor's Project Manager changes at any time during this work order contract, the Contractor must immediately notify the City.

IN WITNESS WHEREOF, the parties have caused this Contract to be signed on their behalf by the proper officers thereunto duly authorized and their corporate seal to be hereto affixed, the day and year written below.

CITY:	CONTRACTOR:
CITY OF RED WING	BOLTON AND MENK
By: _____	By: _____
Chris Heineman, Public Works Director	Jake Pichelmann, P.E., Principal Engineer
Date _____	Date: _____

BOLTON & MENK
Real People. Real Solutions.

12224 Nicollet Avenue
Burnsville, MN 55337-1649

Ph: (952) 890-0509
Fax: (952) 890-8065
Bolton-Menk.com

VIA EMAIL

February 13, 2026

Kelsey Prall | Deputy Director
Public Works Department | Utilities Division
229 Tyler Road North
Red Wing, MN 55066

RE: Proposal for Professional Services
Preliminary Engineering for Wastewater Treatment Facility Improvements
City of Red Wing, Minnesota

Dear Ms. Prall,

Bolton & Menk, Inc. ("Consultant") is pleased to submit this proposal for professional engineering services to assist the City of Red Wing ("Client") with preliminary engineering for wastewater treatment facility (WWTF) improvements. This letter outlines our understanding of the project, the proposed scope of services, and associated fees.

I. Project Understanding

The City of Red Wing owns and operates a Class A Major Wastewater Treatment Facility originally constructed in the early 1960's, which serves residential, commercial, and industrial users. While the facility has undergone phased improvements over the years, much of the existing infrastructure is beyond its expected service life and the treatment technologies cannot achieve future regulations. Bolton & Menk recently completed a Wastewater Treatment Facility Plan for the City, which documents existing conditions, projected growth, regulatory requirements, and evaluates alternatives for future improvements. Based on this planning effort, the recommended wastewater treatment facility improvements include:

- Implementation of a Biological Aerated Filter (BAF) treatment system at the existing site with accommodations for future nitrogen removal;
- Elimination of aging fixed film processes and existing infrastructure that are no longer viable;
- Construction of a new high-rate primary clarifier process, chemical feed, and pumping complex;
- Conversion of existing biosolids treatment to aerobic digestion, eliminating NFPA 820 and NEC code compliance issues related to the existing anaerobic digestion complex;
- Conversion of the existing primary clarifiers to biosolids storage;
- Replacement or rehabilitation of critical mechanical, electrical, and structural components; and
- Associated site work renovations.

The City of Red Wing desires to proceed with initial preliminary engineering efforts in preparation for the upcoming design phase, including conducting a geotechnical evaluation of existing subsurface and bedrock conditions, site survey and reality capture of existing conditions, environmental and permitting

Bolton & Menk is an equal opportunity employer.

review, and funding assistance. This work provides prerequisite information that is necessary before proceeding with final design of the project improvements.

II. Scope of Services

Bolton & Menk proposes providing the following scope of services, organized into tasks that build upon one another and prepare the project for preliminary and final design.

Task 1 – Surveying and Reality Capture
Proposed Estimated Hourly Fee: $49,800

Consultant shall conduct a detailed site survey of the existing wastewater treatment facility and main lift station properties. The survey will identify existing property lines, utilities, structures, and topographic conditions. The site survey data will be modeled using AutoCAD Civil 3D software. Consultant shall complete a 3D laser scan (Leica RTC360) to capture precise, real-world measurements of the existing facilities and structures, generating a "point cloud" that will be converted into detailed 3D building information modeling (BIM) using REVIT software. This modeling will be used to develop detailed as-built drawings of the existing facilities that will serve as the foundation for the proposed improvements during final design. Deliverables shall include site survey drawings, REVIT modeling files, and as-built drawings of the existing facilities.

Task 2 – Geotechnical Evaluation
Proposed Estimated Hourly Fee: $47,600

Consultant shall coordinate and hire a reputable geotechnical engineering firm with local experience in Red Wing to perform onsite soil borings and geotechnical evaluation of the existing subsurface conditions at the wastewater treatment facility site. It is anticipated that approximately eight (8) standard penetration test (SPT) borings are needed to verify existing subsurface, bedrock, and groundwater conditions beneath the proposed structures and utilities, in combination with historical geotechnical data performed at the site and provided by the Client. The results will be evaluated by a licensed geotechnical engineer and summarized in a report that includes recommended design considerations for future phases of design work.

Task 3 – Environmental & Permitting Review
Proposed Estimated Hourly Fee: $32,400

Consultant shall conduct additional review of relevant environmental impacts identified in the Environmental Information Worksheet (EIW) submitted as part of the facility planning process. This includes, but not limited to, evaluating floodplain impacts, stormwater management and permitting, asbestos and hazardous material survey, groundwater management and dewatering needs, historic and cultural resources benchtop review and correspondence with the State Historic Preservation Office (SHPO), and assistance with NPDES permitting renewal and correspondence with the MPCA, as needed. The City may also explore the option of a regulatory certainty agreement, if desired to trigger compliance for nitrogen removal and eligible funding sources. The scope of work does not include an archeological or historical property survey. If SHPO determines a survey is required, a separate proposal or amendment for this work would be provided.

Bolton & Menk is an equal opportunity employer.

Task 4 – Funding Assistance
Proposed Estimated Hourly Fee: $32,000

Bolton & Menk's funding team consists of over 10 full-time staff members with industry-leading expertise in funding for municipal infrastructure. Consultant shall assist the City of Red Wing in applying for and positioning for eligible funding opportunities, including the Public Facilities Authority (PFA) Clean Water Revolving Fund (CWRF) project priority list (PPL) application, Water Infrastructure Fund (WIF) grant worksheet, Point Source Implementation Grant (PSIG) grant application, MPCA planning and implementation grant opportunities, and any other applicable funding opportunities. Consultant will also assist with a capital bonding request for the Special Appropriations Grant Program (SPAP), including completion of the application and any supporting materials (e.g. one-pager, correspondence to local representatives, etc.). Bolton & Menk will help the City of Red Wing explore and evaluate all applicable funding sources pertaining to the planning and preliminary engineering phase.

Task 5 – Technical Memorandum
Proposed Estimated Hourly Fee: $31,800

Consultant will compile the deliverables and summarize the findings of the overall work in a technical memorandum. This will encompass the results of the surveying and reality capture work, geotechnical evaluation, environmental and permitting review, funding assistance, and all associated drawings, modeling, and documentation. Bolton & Menk will schedule a meeting to review the technical memorandum with City staff before finalizing the memorandum. The findings of the work can also be presented to stakeholders (e.g. City Council, public, etc.), as needed. The technical memorandum and documentation will then be used as part of future phases of preliminary and final design work.

III. Proposed Fees

Bolton & Menk has calculated the time and effort required to complete the proposed scope of services and proposes the following estimated hourly fee, subject only to adjustments for a change in scope of services performed, agreed upon in writing by the Client and Consultant. The fees represent over 1,000 total hours of engineering and technical time for performing the scope of services. The fees will not be exceeded without prior authorization by the City of Red Wing.

TASKS [1]	DESCRIPTION	HOURS	TOTAL COST
1	Surveying and Reality Capture	260	$49,800
2	Geotechnical Evaluation	260	$47,600
3	Environmental & Permitting Review	170	$32,400
4	Funding Assistance	170	$32,000
5	Technical Memorandum	170	$31,800
	TOTALS	**1,030**	**$193,600**

[1] Tasks 1 through 5 are estimated hourly and will not be exceeded without prior authorization by the City of Red Wing.

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IV. Schedule

The following table summarizes the tentative schedule for completing the proposed scope of services.

DESCRIPTION	SCHEDULE (APPROX.)
Task 1 – Surveying and Reality Capture	February - May 2026
Task 2 – Geotechnical Evaluation	March - May 2026
Task 3 – Environmental & Permitting Review	March - June 2026
Task 4 – Funding Assistance	March - September 2026
Task 5 – Technical Memorandum	May - September 2026

V. Acceptance

We appreciate the opportunity to submit this proposal and look forward to continuing to work with the City of Red Wing on your wastewater system needs. If this proposal is acceptable, please execute this letter with an authorized signature and return a copy for our records. If you have any questions or comments, please feel free to contact me at 612-750-6505 or by email at jakeb.pichelmann@bolton-menk.com.

Sincerely,

Bolton & Menk, Inc.

Jake R. Pichelmann, P.E.
Water/Wastewater Practice Leader | Principal

City of Red Wing, Minnesota

(Authorized Representative) (Date)

Bolton & Menk is an equal opportunity employer.

CITY COUNCIL MEETING STAFF REPORT

To: City Council Members and Mayor
From: Alex Saxe, Human Resource Manager
Meeting Date: March 9, 2026
Agenda Item Number: 8.M.

Title and Purpose

Motion to Approve a Memorandum of Agreement Regarding Minnesota Paid Family Medical Leave with the American Federation of State, County, and Municipal Employees (AFSCME) Public Works Union.
The City Council is asked to approve the Memorandum of Agreement listed below. Staff recommends approval.

Attachments

1. MNPL MOA Public Works Union

Background

Minnesota Paid Family Medical Leave (PFML) took effect on January 1, 2026. The Bargaining Units from AFSCME requested an MOA stating how the premium cost share would be handled between the employer and employees, that the employer is allowing supplementation of accrued leave benefits to allow employees to get full wage replacement and that the employer will comply with the Law in the event it is amended. These provisions are what the City adopted in its Employee Handbook on December 8, 2025. This MOA formally states how the City is implementing PFML. The City's legal team has reviewed this MOA and has no concerns about the proposed language. City Council approved MOAs for the other two AFSCME units at the February 23, 2026, City Council meeting.

Discussion

Financial Plan and Impact

Alternatives

Recommended Action

Approve a Memorandum of Agreement regarding Minnesota Paid Family Medical Leave with the AFSCME Public Works Unit.

MEMORANDUM OF AGREEMENT
MINNESOTA PAID LEAVE LAW

WHEREAS, the American Federation of State, County, and Municipal Employees, AFL-CIO Local Union No. 737, Council 65, Public Works Union ("Union") is the exclusive representative for the employees of the Department of Public Works ("Employees") employed by the City of Red Wing ("City");

WHEREAS, the City and the Union are parties to a collective bargaining agreement ("CBA") for the period of January 1, 2025 through December 31, 2026;

WHEREAS, new laws have been passed in Minnesota relative to the Minnesota Paid Leave Law ("MNPL") that go into effect January 1, 2026;

WHEREAS, the City has obtained coverage for paid family and medical leave benefits through an approved equivalent plan offered by a private insurance company; and

WHEREAS, the City's position is that the topics covered in this MOA are not subject to collective bargaining, and thus, the City reserves its right not to engage in future bargaining on this topic and to assert that it has the inherent managerial right to determine whether it will offer anything more than the 50/50 premium split and whether it will allow the supplementation of MNPL benefits. The Union disagrees as its position is that the topics covered in this MOA are not expressly excluded from collective bargaining, defined as inherent managerial rights, nor is the CBA silent in areas covered by this MOA.

NOW THEREFORE, the City and the Union agree as follows:

1. **Premium Cost.** The premium cost will be split between the City and employees as follows: The City will pay 50% of the required premium and employees will pay 50% of the premium cost through payroll deductions starting January 1, 2026.

2. **Supplementation of MNPL Benefits.** Employees may supplement their MNPL benefits with accrued but unused sick leave, vacation, and compensatory time. The total amount of paid benefits under the insurance plan and the supplemental benefits paid cannot exceed the employee's usual salary. Employees must provide any needed information in order to calculate supplemental benefits.

3. **Compliance with Law.** Benefits described in this MOA are governed by the MNPL (Minn. Stat. ch. 268B) and they will be modified to remain consistent with the MNPL. Therefore, in the event the MNPL is amended, the amendments will apply to this MOA such that the MOA does not provide greater benefits than MNPL, as amended.

4. **Duration.** This Agreement will remain in effect for the duration of the 2025-2026 CBA and will automatically sunset when a successor agreement to the CBA is ratified by both parties.

AMERICAN FEDERATION OF STATE, COUNTY, AND MUNICIPAL EMPLOYEES, AFL-CIO LOCAL UNION NO. 737, COUNCIL 65 – PUBLIC WORKS UNION

Date: _____ by_____
Ryan Hanson, Labor Representative

Date: _____ by_____
Jesse Luhman, President

Date: _____ by_____
William Langhans, Vice President

CITY OF RED WING

Date: _____ by_____
Gary Iocco, Mayor

Date: _____ by_____
Christopher Heineman, City Council Administrator

Date: _____ by_____
Melissa Hill, City Clerk

CITY COUNCIL MEETING STAFF REPORT

To: City Council Members and Mayor
From: Mike Warner, Fire Chief
Meeting Date: March 9, 2026
Agenda Item Number: 8.N.

Title and Purpose

Motion to Adopt * Resolution No. 8156, Approving the Purchase of a Pierce Enforcer 100-foot Ascendant Tower Bid No. 1284 for $2,415,625.

Attachments

1. RESOLUTION NO. 8156
2. Ladder 1 drawing
3. 22804_Ascendant100 Heavy-Duty Tower SellSht Update-2025_WEB
4. 1284 Proposal Letter 02272026
5. 1284 PURCHASE AGREEMENT 02272026
6. RWFD_CIP_Ladder1

Background

The Red Wing Fire Department is requesting authorization to replace its existing aerial ladder truck, Ladder 1. According to the Fire Department's established replacement schedule and the 2030 Capital Improvement Plan (CIP), Ladder 1 is slated for replacement in the year 2030. Ladder 1 is a 2003 Pierce 100-foot aerial ladder truck equipped with a 350-gallon onboard water tank and a 2,000-gallon-per-minute fire pump.

The City Council received a detailed report and updates at City Council workshops on Monday, January 26, 2026, and on Monday, February 23, 2026. Based on Feedback provided by City Council members at both of these workshops, we are bringing forward Resolution 8156 to approve the purchase of a Pierce Enforcer 100-foot ascendant tower ladder truck for your consideration.

National supply chain challenges continue to significantly impact the fire apparatus industry. Manufacturers are currently quoting build times ranging from 48 to 52 months from the date of order. Although the CIP identifies funding for this replacement in 2030, the Fire Department has been working closely with multiple vendors to explore strategies to reduce production delays, secure favorable pricing, and prepare for continued cost escalation.

Upon procurement, the replacement aerial ladder truck will be assigned to Fire Station 1. The current ladder truck will be scheduled for sale at a later date. Before being placed into service, all department personnel will complete extensive training to ensure operational proficiency.

Over the past several years, maintaining this vehicle has become increasingly challenging, unpredictable, and costly. Routine maintenance has evolved into frequent, unplanned repairs, often taking the truck out of service for extended periods. Each time the apparatus is in the shop, the department loses its only aerial ladder capability, a critical resource for high-angle rescues, upper-floor access, and elevated fire attack. The fire pump required a full replacement after repeatedly failing to meet performance standards during mandatory annual pump testing, and the ladder truck also experienced significant suspension problems that demanded extensive repairs. Additional systems, such as the hydraulics, electrical controls, and stabilizers, are also showing signs of age-related deterioration. These issues not only inflate the annual maintenance budget but also undermine operational readiness at a time when a dependable aerial device is essential.

Discussion

The Fire Department has identified extended production timelines for new aerial ladder trucks as a significant operational and financial concern. To proactively address this issue, staff established a Replacement Truck Committee tasked with evaluating available options and preparing for the timely procurement of a suitable replacement for Ladder 1. Recognizing ongoing industry delays and sustained cost escalation within the fire apparatus market, the Committee worked closely with MacQueen Emergency to design a replacement vehicle that meets the operational needs of the Red Wing Fire Department while aligning with national standards, NFPA requirements, and ISO considerations.

Through multiple workshops, the City Council provided direction to further evaluate several key areas prior to formal action. These included exploring the feasibility of purchasing a used aerial ladder truck, reviewing additional manufacturers that produce comparable apparatus, and clarifying how frequently Ladder 1 responds to incidents within the City of Red Wing. Each of these considerations was carefully reviewed by the Committee.

After evaluating all options, the Fire Department continues to recommend the original ladder truck proposal for Council consideration for the following reasons:

Reliability and Service Support

The primary factor supporting this recommendation is long-term reliability and service support. All fire apparatus require routine maintenance and may experience mechanical failures throughout their service life. The critical factor is the responsiveness and quality of the service provider.

The Department has consistently received exceptional service from MacQueen Emergency. Their technicians are reliable, responsive, and highly knowledgeable. When service is required, they respond promptly, complete repairs efficiently, and stand behind their work. This level of service significantly reduces downtime and ensures apparatus availability for emergency response—particularly important given that this is the City’s only aerial ladder apparatus.

Apparatus Configuration and Operational Versatility

The recommended apparatus is a mid-mount ladder truck equipped with a five-section aerial ladder. While its total extended reach is comparable to other available models, the five-section

configuration provides greater operational flexibility. The shorter ladder sections allow for improved positioning and deployment in confined or densely developed areas of the community. In tighter spaces where longer ladder sections may restrict setup options or require additional clearance, this design offers a clear operational advantage.

Turning Radius and Community Access

Turning radius is another major consideration. Red Wing's older neighborhoods include narrow streets, tight intersections, and areas with vehicles parked on both sides of the roadway. These conditions create significant access limitations for larger apparatus.

One specific example is the current ladder truck's inability to access South Park Street from 9th Street due to turning constraints. The recommended vehicle is engineered to safely navigate this turn and improve accessibility in similarly restricted areas. As previously discussed during Council workshops, these access challenges also contributed to the Fire Department's recommendation to convert Sanderson Street to one-way traffic from 5th Street to 4th Street to enhance emergency vehicle access. The proposed apparatus supports and complements these infrastructure improvements.

Safety, Visibility, and Weight Distribution

The recommended ladder truck also improves drivability and operational safety by functioning more similarly to the Department's engine fleet.
The current Ladder 1 features a front-mounted bucket that extends approximately six feet beyond the front bumper. This configuration restricts forward visibility for both the driver and company officer and contributes to a higher center of gravity. Additionally, the current apparatus is operating very close to the maximum allowable gross vehicle weight of 80,000 pounds.

The combination of limited visibility, near-maximum weight, and a top-heavy design increases operational risk. The recommended apparatus improves visibility, enhances weight distribution, and provides improved handling characteristics. These improvements reduce risk during emergency response operations and enhance overall safety for firefighters and the public.

Financial Impact and Cost Escalation

An additional and significant reason for proceeding at this time is continued cost escalation within the fire apparatus industry. Manufacturers are experiencing substantial quarterly price increases driven by supply chain instability, rising material costs, labor pressures, and sustained national demand.

Pierce Manufacturing has projected 3% quarterly price increases throughout 2026. By securing the contract prior to the next scheduled increase on May 1, 2026, the City is projected to save approximately $44,312.50.

More importantly, delaying the purchase until 2030, as currently reflected in the CIP, is projected to increase the overall cost by at least $635,266.61, based on current inflationary trends and industry escalation models. Entering into a contract now allows the City to lock in today's pricing while aligning payment timing with the vehicle's anticipated delivery in 2030.

This approach significantly reduces long-term financial impact, provides budget predictability, and protects taxpayer investment against continued escalation.

Financial Plan and Impact

The City of Red Wing has several financial considerations and options regarding the replacement of the 100-foot aerial ladder truck. The Fire Department has identified the urgent need to replace the existing unit due to age, escalating maintenance costs, declining compliance with national standards, and the requirement to maintain the City's ISO Class 3 rating.

By approving and executing the Purchase Agreement at this time, the City can secure the current pricing while avoiding the substantial increases projected over the next several years. Importantly, the terms of the Purchase Agreement specify that 100% of the cost is not due until the vehicle is completed and delivered, which is anticipated to occur in 2030. This structure provides a significant financial advantage, allowing the City to plan and budget for the expense within the existing Capital Improvement Plan (CIP) without requiring immediate capital outlay.

The purchase process complies fully with the Minnesota Uniform Municipal Contracting Law (Minn. Stat. § 471.345). Under this statute:

- Municipalities may purchase equipment through the State's cooperative purchasing venture or through a recognized national purchasing cooperative.
- When using a national cooperative purchasing program, competitive bidding requirements do not apply, provided the cooperative secures pricing through competitive bids or quotations.

The proposed ladder truck purchase utilizes Sourcewell Consortium Pricing, for which the City's membership ID is 18523.

The City has several potential options available for financing this project. Historically, the City has financed these larger equipment replacements in the CIP by funding them over two or more years. One option would be for the Council to approve the agreement at this time, while deferring the decision on the long-term funding strategy until the upcoming budget cycle. During that process, the City would be able to evaluate available funding sources, review current financial conditions, and determine the most appropriate method for covering the associated costs.

Staff believes that the upcoming budget discussions will provide an ideal opportunity for this determination to occur. At that time, the Council and Mayor will be reviewing the next five-year Capital Improvement Program (CIP), along with preliminary operating budget projections. Considering the financing decision within the context of these broader financial discussions will allow City leadership to assess priorities, evaluate impacts on both capital and operating budgets, and select the most sustainable funding approach for the project.

Alternatives

1. **Delay the Purchase**
   The Council may choose to postpone the purchase to a future date to be determined. While this option defers the financial commitment, it comes with notable risks. Delaying the purchase will likely result in substantial cost increases due to ongoing quarterly price escalations, projected inflation, and continued supply chain constraints. Additionally, postponement extends the operational use of the current ladder truck, already beyond NFPA service life recommendations, which may negatively impact reliability, maintenance costs, ISO rating considerations, and the department's ability to respond effectively to high-rise or elevated emergencies.

2. **Pursue a Competitive Bid Process**
   The Council may direct staff to enter a traditional competitive bidding process. While this may appear to offer broader vendor options, staff analysis indicates that competitive bidding would increase the cost by at least **$71,521.45** above the Sourcewell consortium pricing already available. This option would also extend the procurement timeline and may not result in a comparable apparatus, as not all vendors meet the department's operational requirements or regional service capabilities. Furthermore, the lead time for production would remain significant, and the City would continue to face the same industry-wide pricing escalations.

3. **Deny the Request**
   The Council may deny the request and direct staff on how to proceed. Denial would leave the Fire Department operating the existing 22-year-old ladder truck for an undetermined period, increasing the likelihood of mechanical failure, higher maintenance costs, and potential service interruptions. This option may also jeopardize the City's ISO Class 3 rating, which requires communities with high-rise structures to maintain an aerial ladder apparatus as part of their fire protection capabilities. A reduced ISO rating could result in increased insurance premiums for residents and businesses.

4. **Postpone the Request and Schedule More Council Workshops**

The City Council could choose to table the current purchase request and schedule a dedicated workshop to further review and discuss all available options. A workshop format would allow council members additional time to explore the operational needs, financial considerations, compliance requirements, and long-term service impacts associated with acquiring an aerial ladder truck. This approach would provide a more in-depth understanding of the complexities involved and ensure that all questions are thoroughly addressed.

Recommended Action

Approval and signing Resolution 8156 to purchase the replacement ladder truck in the amount of $2,415,625.00.

RESOLUTION NO. 8156

RESOLUTION AUTHORIZING THE PURCHASE OF A PIERCE ENFORCER 100' ASCENDANT TOWER LADDER TRUCK (BID 1284) IN THE AMOUNT OF $2,415,625.00

WHEREAS, the City of Red Wing, Minnesota ("City") is authorized under Minnesota law to make purchases and enter into contracts necessary for the operation and maintenance of municipal services; and

WHEREAS, the Red Wing Fire Department provides essential fire suppression, rescue, and emergency response services to protect the health, safety, and welfare of the residents of the City of Red Wing and surrounding communities; and

WHEREAS, ladder trucks are critical pieces of firefighting equipment used for elevated fire suppression, rescue operations, ventilation, and access to multi-story structures; and

WHEREAS, the existing ladder truck serving the Red Wing Fire Department is approaching the end of its useful service life, and replacement of the apparatus is necessary to ensure continued reliability, firefighter safety, and effective emergency response; and

WHEREAS, the City solicited and reviewed Bid No. 1284 for the purchase of a Pierce Enforcer 100' Ascendant Tower ladder truck; and

WHEREAS, MacQueen Equipment has submitted a proposal consistent with the bid specifications and has agreed to provide a Pierce Enforcer 100' Ascendant Tower ladder truck to the City of Red Wing in the amount of Two Million Four Hundred Fifteen Thousand Six Hundred Twenty-Five Dollars ($2,415,625.00)**;** and

WHEREAS, purchases exceeding one million dollars require approval by the City Council and adoption of a resolution by a two-thirds majority vote; and

WHEREAS, the City Council has reviewed the proposed purchase and finds that acquiring the ladder truck is necessary and in the best interests of the City to maintain effective fire protection and emergency response services.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RED WING, MINNESOTA, AS FOLLOWS: the City of Red Wing hereby approves the purchase of $2,415,625.00 for the benefit of the public.

Adopted this _____ day of March, 2026.

_____
Janie Farrar, Council President

ATTEST:

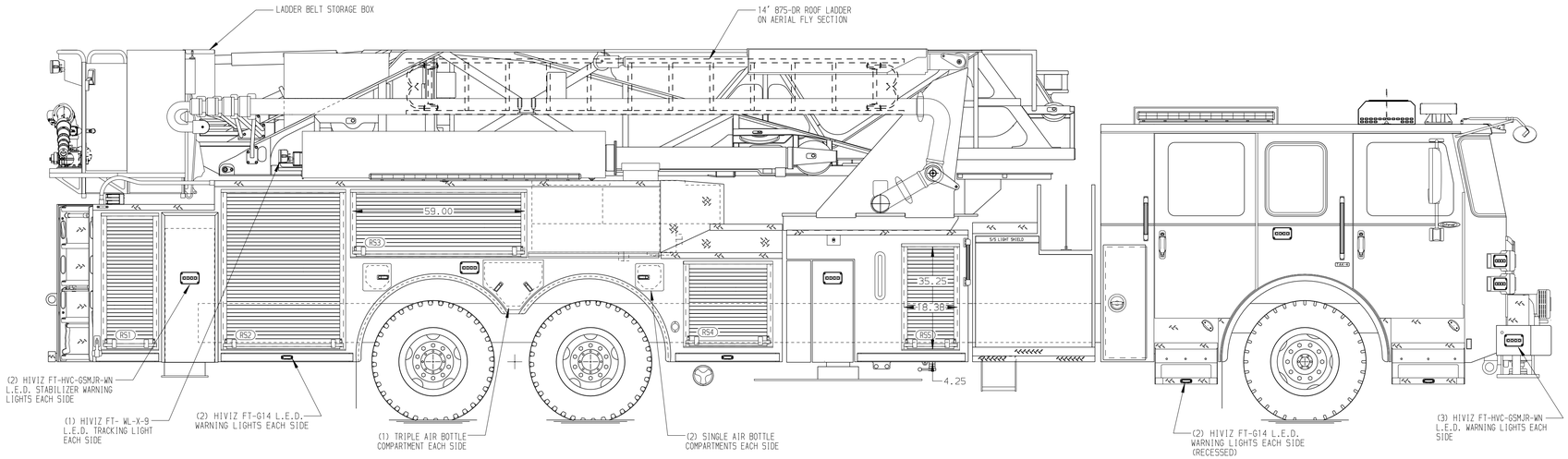
_____
Melissa Hill
City Clerk

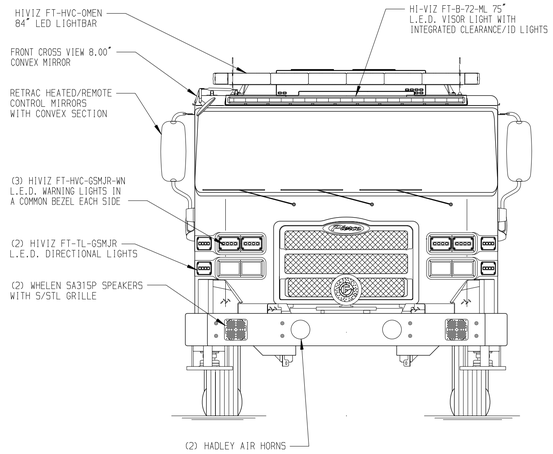
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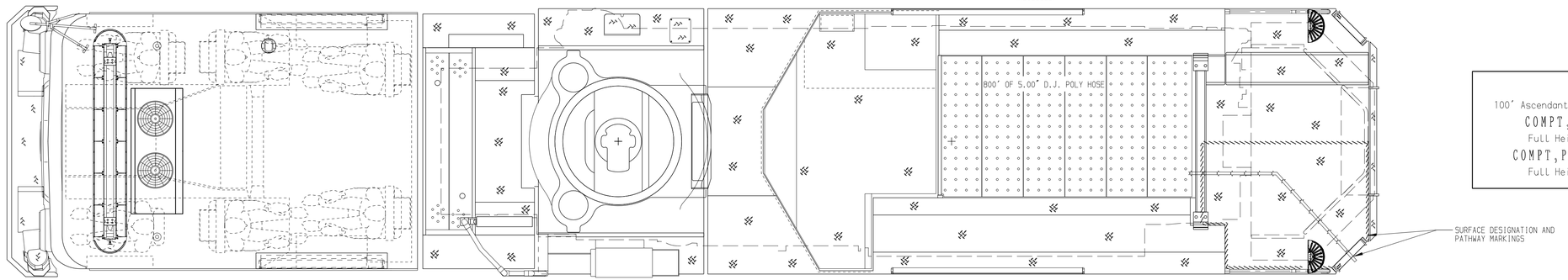
Presented to the Mayor at _____ ____.m. on this _____day of March, 2026.

Approved this _____day of March, 2026.

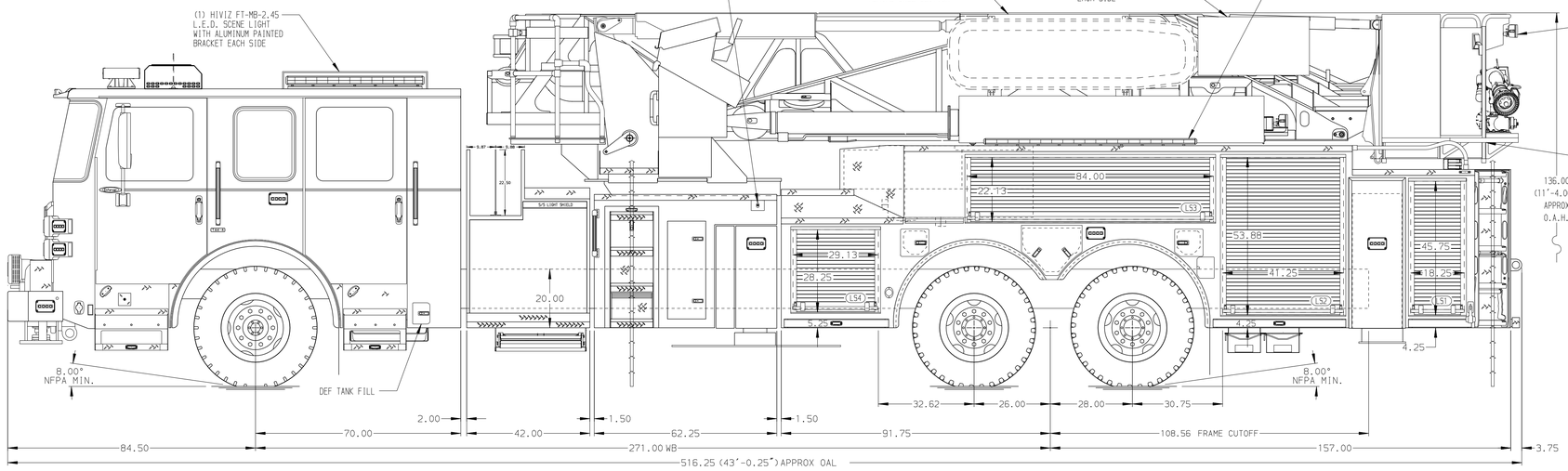
_____
Gary James Iocco, Mayor

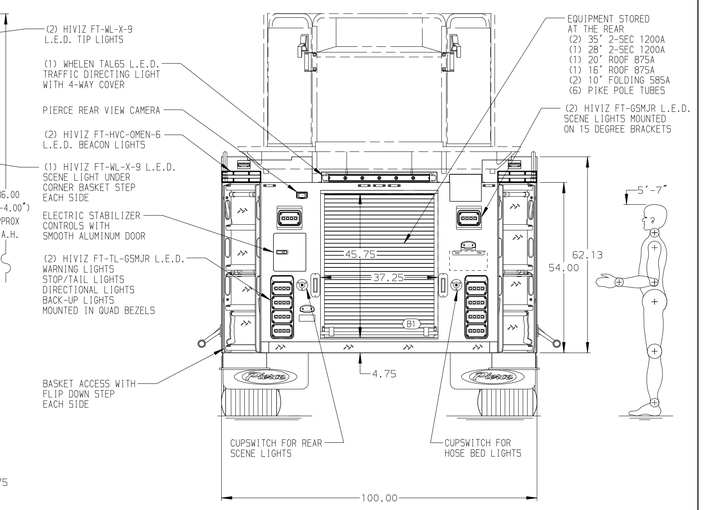






BODY	WATER TANK
100' Ascendant Aerial Tower Alum Body	300 Gallon Poly Water Tank
COMPT,DRIVER SIDE	Foam System
Full Height Rollup Doors	Foam System Not Required
COMPT,PASSENGER SIDE	Foam Cell
Full Height Rollup Doors	Foam Cell Not Required





CHASSIS	CAB	AXLE,FRONT,CUSTOM	TRANSMISSION	PUMPHOUSE	CROSSLAYS,1.50"	SPEEDLAYS	SAFETY
Enforcer Chassis	7000 Enforcer Cab	24,000 lb TAK-4 Axle	ALlison 6th Gen, 4500 EVS P	42" Control Zone Side Mount	(2) 1.50", 200' of 1.75" Hose	Speedlays Not Required	Side Roll and Frontal Impact Protection
ENGINE	BUMPER	AXLE,REAR		PUMP	CROSSLAYS,2.50"	GENERATOR	
510 HP Paccar MX13 Engine	15" Extended Painted Aluminum	52,640 lb TAK-4 T3 Axle		2000 GPM Waterous S100	2.50" Crosslay Not Required	Generator Not Required	

CUSTOMER APPROVAL

APPROVED BY: _____

DATE: _____

Pierce MANUFACTURING INC.

JOB NO. 42506

SCALE 1:24 | DATE

NOTE

DIMENSIONS SHOWN ARE APPROXIMATE AND ARE SUBJECT TO MINOR DEVIATIONS AS MAY OCCUR OR BE NECESSARY IN CONSTRUCTION.
MINOR DETAILS NOT SHOWN.

1. SHORELINE RECEPTACLE WITH KUSSMAUL SUPER AUTO-EJECT LOCATED ON DRIVER SIDE FRONT CORNER OF THE CAB
2. AIR INLET WITH DISCONNECT COUPLING IN A RECESSED ALUMINUM TREADPLATE BOX IN THE DRIVER SIDE STEPWELL
3. BATTERY CHARGER LOCATED IN CAB BEHIND DRIVER'S SEAT
4. BATTERY CHARGER INDICATOR LOCATED ON DRIVER'S SEAT RISER
5. FIVE ADJUSTABLE FULL WIDTH/FULL DEPTH SHELVES IN COMPARTMENTS PER ORDER
6. FOUR SLIDE-OUT FLOOR MOUNTED TRAYS IN COMPARTMENTS PER ORDER
7. DUAL LIGHT STRIPS LOCATED IN COMPARTMENTS PER ORDER
8. ONE SLIDE-OUT ALUMINUM TOOLBOARD LOCATED IN COMPARTMENT PER ORDER
9. DC POWER TO AERIAL TIP
10. 3-in-1 LYFECOMBO BRACKETS AT AERIAL BASKET
11. TECNIQ RUNG LIGHTING ON AERIAL LADDER
12. 2-WAY INTERCOM SYSTEM BETWEEN AERIAL TIP AND TURNTABLE
13. NON-RAISED AERIAL PEDESTAL

REV	DATE	BY	CH
V	26AUG24	ANZ	AST

CHASSIS DATA

MAKE: PIERCE

MODEL: ENFORCER

TITLE: 100' ASCENDANT AERIAL TOWER AND BODY ASSEMBLY

FOR: PIERCE FIELD UNIT, APPLETON, WI

DWG NO. 42506AD

DRAWN BY: ANZ | 15JUL24

CHECKED BY: AST | 24JUL24

SHEET SIZE: D

SHEET NO.: 1 OF 1

ASCENDANT® 100'
HEAVY-DUTY TOWER

Pierce
An Oshkosh Corporation Business



MAXIMIZED MANEUVERABILITY, DRIVABILITY, OPERABILITY, AND SERVICEABILITY.

The Pierce® Ascendant® 100' Heavy-Duty Tower delivers a class-defining combination of performance for departments that are in the market for a mid- or rear-mounted tower.

Reaching 100' vertically and 93' horizontally, the Ascendant 100' Heavy-Duty Tower packages a 5-section heavy-duty steel tower onto a vehicle with a low overall height of 10'10" and length under 42'. Its 160" rear overhang minimizes tail-swing, offering superior maneuverability and even greater visibility than that of a rear-mounted tower.

The Ascendant 100' Heavy-Duty Tower is available on a variety of body styles to meet your department's needs. Its integrated ground pads eliminate time spent throwing ground pads, so setup is streamlined and faster than any other aerial on the market. Configured as shown, it outperforms with a 1,000 lb dry/500 lb wet tip load capacity, up to 20-degree below grade operation, and a 50-degree scrub area. All at a mere 20' setback from the building.





Specifications

Custom Chassis	Enforcer™, Velocity®
Vertical Reach	100'
Horizontal Reach	93'
Operating Range	-15° to 77
Basket	21.1 sq ft
Payload Capacity	1,000 lb dry/500 lb wet
Wind Rating	Up to 35 mph
Ice Rating	Up to 0.25" of ice
Flow Capacity	Up to 2,000 gpm
Stabilizers	1 set of H-style & 4 down-jacks
Stabilizer Spread	18'
Rear Axle	Tandem
Tank Capacities	Up to 300 gallons
Pump	Waterous, Hale, Darley Midship
Hose Bed Capacity	Up to 800' of 5" hose
Ladder Complement	Minimum of 170'
Ladder Warranty	20-yr structural
Patents	Issued & pending

www.piercemfg.com

Pierce Manufacturing Inc.
P.O. Box 2017, Appleton WI 54912-2017 USA

Specifications, descriptions, and illustrative material in this literature are as accurate as known at the time of publication, but are subject to change without notice. Illustrations may include optional equipment and accessories and may not include all standard equipment. All measurements are nominal values.
© Pierce Manufacturing Inc., Pierce, the Pierce logo, Ascendant, and Velocity are registered trademarks; and Perform. Like No Other. is a service mark of Pierce Manufacturing Inc., Appleton, WI. Printed in U.S.A.

All other trademarks are the property of their respective owners.

P-0128-ASDNT100HDAT 3/25

EM-102

February 27, 2026

Chief Mike Warner
City of Red Wing
420 Plum Street
Red Wing, MN 55066

Subject: **Proposal for one (1) Pierce Enforcer 100' Ascendant Tower**
Proposal / Bid 1284

Dear Chief Warner,

With regard to the above subject, please find attached our completed proposal.

Pricing Summary:

Sale Price – **$2,415,625.00***
Consortium Pricing, Member ID 18523.

100% Performance Bond:

Should the City of Red Wing elect to have us provide a Performance Bond, $7,065.00 will need to be added to the above sale price.

100% Prepayment Option:

Should the City of Red Wing elect to make a 100% prepayment at contract signing, a discount of ($226,205.00) can be subtracted from the above "Sale Price" resulting in a revised contract price of **$2,189,420.00 OR $2,196,485.00 with Performance Bond**.

Terms and Conditions:

Taxes – Not Applicable

Freight – F.O.B. – Appleton, WI / Shipping to Red Wing, MN

Terms – Net due prior to vehicle(s) release at the Pierce Manufacturing Plant (Appleton, WI). Net due at Contract signing for **Prepay discount** to be applicable.

Delivery* – 46 - 49 months from receipt and acceptance of contract.

**Due to global supply chain constraints, any delivery date contained herein is a good faith estimate as of the date of this order/contract, and merely an approximation based on current information. Delivery updates will be made available, and a final firm delivery date will be provided as soon as possible.*

Said apparatus and equipment are to be built and shipped in accordance with the specifications hereto attached, delays due to strikes, war, or international conflicts, or other causes beyond our control not preventing, could alter the delivery schedule.

The specifications herein contained, shall form a part of the final contract, and are subject to changes as desired by the purchaser, provided such changes are acknowledged and agreed to in writing by the purchaser.

Various state or federal regulation agencies (e.g., NFPA, DOT, EPA) may require changes to the Specifications and/or the Product and in any such event any resulting cost increases incurred to comply therewith will be added to the Purchase Price to be paid by the Customer. Any future drive train upgrades (engine, transmission, axles, etc.) or any other specification changes have not been calculated into our annual increases and will be provided at additional cost. The Company reserves the right to update pricing in response to manufacturer-imposed increases as a result of PPI inflation. The Company will document and itemize any such price increase for the Customer's review and approval before proceeding. Should the customer choose not to accept the pricing update, the customer has the ability to cancel without penalty.

This proposal for fire apparatus conforms with all Federal Department of Transportation (DOT) rules and regulations in effect at the time of bid, and with all National Fire Protection Association (NFPA) Guidelines for Automotive Fire Apparatus as published at the time of bid, except as modified by customer specifications.

The attached proposal is valid for thirty (30) days.

We trust the above and the enclosed to be full and complete at this time; however, should you have any questions or require additional information, please do not hesitate to contact me at 507-272-2360 or tom.soland@macqueengroup.com .

We wish to thank the City of Red Wing for the opportunity to submit our proposal.

Respectfully,

Tom Soland

Tom Soland
Apparatus Sales
MacQueen Equipment LLC
DBA MacQueen Emergency Group

PURCHASE AGREEMENT

This Purchase Agreement (together with all attachments referenced herein, the "Agreement"), made and entered into by and between MacQueen Equipment, LLC, as a Delaware limited liability company DBA MacQueen Emergency ("MacQueen"), and City of Red Wing, (customer) is effective as of the date specified in Section 3 hereof.

1. Definitions

a. **"Product"** means the fire apparatus and any associated equipment furnished for the Customer by MacQueen, pursuant to the specifications.

b. **"Specifications"** means the general specifications, technical specifications, orientation, and testing requirements for the Product contained in the MacQueen Proposal for the Product prepared in response to the Customer's request for proposal.

c. **"MacQueen Proposal"** means the proposal provided by MacQueen attached as Exhibit C prepared in response to the Customer's request for proposal.

d. **"Delivery"** means the date MacQueen is prepared to make physical possession of the Product available to the Customer.

2. Purpose

This Agreement sets forth the terms and conditions of MacQueen's sale of the Product to the Customer.

3. Term of Agreement

This Agreement will become effective on the date it is signed and approved by MacQueen's authorized representative pursuant to Section 22 hereof ("Effective Date") and, unless earlier terminated pursuant to the terms of this Agreement, it will terminate upon the Customer's Acceptance and payment in full of the Purchase Price.

4. Purchase and Payment

The Customer agrees to purchase the Product specified on Exhibit A for the total purchase price of $2,415,625.00 ("Purchase Price"). Prices are in US Funds.

NOTE: Upon final inspection at the factory for pick-up or delivery, the customer will need to supply a "Certificate of Insurance" and "FULL PAYMENT" prior to release of the vehicle, unless prior arrangements for vehicle's release have been made.

5. Future Changes

Various state or federal regulation agencies (e.g., NFPA, DOT, EPA) may require changes to the Specifications and/or the Product and in any such event any resulting cost increases incurred to comply therewith will be added to the Purchase Price to be paid by the Customer. Any future drive train upgrades (engine, transmission, axles, etc.) or any other specification changes have not been calculated into our annual increases and will be provided at additional cost. The Company reserves the right to update pricing in response to manufacturer-imposed increases as a result of PPI inflation. The Company will document and itemize any such price increase for the Customer's review and approval before proceeding. Should the customer choose not to accept the pricing update, the customer has the ability to cancel without penalty or cancellation fee.

6. Agreement Changes

The Customer may request that MacQueen incorporate a change to the Products or the Specifications for the Products by delivering a change order to MacQueen; provided, however, that any such change order must be in writing and include a description of the proposed change sufficient to permit MacQueen to evaluate the feasibility of such change ("Change Order"). Within seven (7) business days of receipt of a Change Order, MacQueen will inform the Customer in writing of the feasibility of the Change Order, the earliest possible implementation date for the Change Order, of any increase or decrease in the Purchase Price resulting from such Change Order, and of any effect on production scheduling or Delivery resulting from such Change Order. MacQueen shall not be liable to the Customer for any delay in performance or Delivery arising from any such Change Order. A Change Order is only

effective when counter-signed by MacQueen's authorized representative. Only the listed customer person(s) specified on Exhibit A may be able to authorize and sign the Change Order.

7. Cancellation/Termination

In the event this Agreement is cancelled or terminated by the Customer before completion, MacQueen may charge a cancellation fee. The following charge schedule based on costs incurred may be applied: (a) 10% of the Purchase Price after order is accepted and entered by MacQueen; (b) 20% of the Purchase Price after completion of approval drawings, and; (c) 30% of the Purchase Price upon any material requisition. The cancellation fee will increase accordingly as costs are incurred as the order progresses through engineering and into manufacturing. MacQueen endeavors to mitigate any such costs through the sale of such Product to another purchaser; however, Customer shall remain liable for the difference between the Purchase Price and, if applicable, the sale price obtained by MacQueen upon sale of the Product to another purchaser, plus any costs incurred by MacQueen to conduct any such sale.

8. Delivery, Inspection, and Acceptance

a. Delivery

Delivery of the Product is approximately **46-49 months** of the Effective Date of this Agreement. Risk of loss shall pass to Customer upon Delivery. Delivery shall be made and title documentation shall pass upon Customer's complete fulfillment of its obligations arising under Section 4 hereof. Due to global supply chain constraints, any delivery date contained herein is a good faith estimate as of the date of this order/contract, and merely an approximation based on current information. Delivery updates will be made available, and a final firm delivery date will be provided as soon as possible.

b. Inspection and Acceptance

Upon Delivery, Customer shall have fifteen (15) days within which to inspect the Product for substantial conformance to the material Specifications, and in the event of substantial non-conformance to the material Specifications to furnish MacQueen with written notice sufficient to permit MacQueen to evaluate such non-conformance ("Notice of Defect"). Any Product not in substantial conformance to material Specifications shall be remedied by MacQueen within thirty (30) days from the Notice of Defect. In the event MacQueen does not receive a Notice of Defect within fifteen (15) days of Delivery, Product will be deemed to be in conformance with Specifications and Accepted by Customer.

9. Notice

Any required or permitted notices hereunder must be given in writing at the address of each party set forth below, or to such other address as either party may substitute by written notice to the other in the manner contemplated herein, by one of the following methods: hand delivery; registered, express, or certified mail, return receipt requested, postage prepaid; or nationally-recognized private express courier:

MacQueen Equipment, LLC
1125 7th Street East
St. Paul, MN 55106

City of Red Wing
Chief Mike Warner
420 Plum Street
Red Wing, MN 55066

10. Standard Warranty

The equipment sold herein will be manufactured by Pierce Manufacturing, Inc. and any warranties are attached hereto as Exhibit B and made a part hereof. Any additional warranties must be expressly approved in writing by Pierce's authorized representative and MacQueen.

a. Disclaimer

Other than as expressly set forth in this agreement, neither Pierce, its Parent Company, Affiliates, Subsidiaries, Licensors, suppliers, distributors, dealers, including without limitation, MacQueen, or other respective officers, directors, employees, shareholders, agents or representatives, make any express or implied warranties with respect to the products provided hereunder or otherwise regarding this agreement, whether oral or written, express, implied or statutory. Without limiting the foregoing, any implied warranty against infringement, and the

implied warranty of condition of fitness for a particular purpose are expressly excluded and disclaimed. Statements made by sales representatives or in promotional materials do not constitute warranties.

b. Exclusions of Incidental and Consequential Damages

In no event shall MacQueen be liable for consequential, incidental or punitive damages incurred by Customer or any third party in connection with any matter arising out of or relating to this Agreement, or the breach thereof, regardless of whether such damages arise out of breach of warranty, tort, contract, strict liability, statutory liability, indemnity, whether resulting from non-delivery or from MacQueen's own negligence, or otherwise.

11. Insurance

MacQueen maintains the following limits of insurance with a carrier(s) rated A- or better by A.M. Best:

Commercial General Liability Insurance:

Products/Completed Operations Aggregate: $ 2,000,000
Each Occurrence: $ 2,000,000

Umbrella/Excess Liability Insurance:

Aggregate: $ 5,000,000
Each Occurrence: $ 5,000,000

The Customer may request MacQueen to provide the Customer with a copy of a current Certificate of Insurance with the coverages listed above.

12. Indemnity

The Customer shall indemnify, defend and hold harmless MacQueen, its officers, employees, dealers, agents or subcontractors, from any and all claims, costs, judgments, liability, loss, damage, attorneys' fees or expenses of any kind or nature whatsoever (including, but without limitation, personal injury and death) to all property and persons caused by, resulting from, arising out of or occurring in connection with the Customer's purchase, installation or use of goods sold or supplied by MacQueen which are not caused by the sole negligence of MacQueen or Pierce.

13. Force Majeure

MacQueen shall not be responsible nor deemed to be in default on account of delays in performance due to causes which are beyond MacQueen's control which make MacQueen's performance impracticable, including but not limited to civil wars, insurrections, strikes, riots, fires, storms, floods, other acts of nature, explosions, earthquakes, accidents, any act of government, delays in transportation, inability to obtain necessary labor supplies or manufacturing facilities, allocation regulations or orders affecting materials, equipment, facilities or completed products, failure to obtain any required license or certificates, acts of God or the public enemy or terrorism, failure of transportation, epidemics, quarantine restrictions, failure of vendors (due to causes similar to those within the scope of this clause) to perform their contracts or labor troubles causing cessation, slowdown, or interruption of work.

14. Default

The occurrence of one or more of the following shall constitute a default under this Agreement:

(a) the Customer fails to pay when due any amounts under this Agreement or to perform any of its obligations under this Agreement; **(b)** MacQueen fails to perform any of its obligations under this Agreement; **(c)** either party becomes insolvent or become subject to a bankruptcy or insolvency proceedings; **(d)** any representation made by either party to induce the other to enter into this Agreement is false in any material respect; **(e)** the Customer dissolves, merges, consolidates or transfers a substantial portion of its property to another entity; or **(f)** the Customer is in default or has breached any other contract or agreement with MacQueen.

15. Relationship of Parties

Neither party is a partner, employee, agent, or joint venture of or with the other.

16. Assignment

Neither party may assign its rights and obligations under this Agreement unless it has obtained the prior written approval of the other party.

17. **Governing Law; Jurisdiction**
Without regard to any conflict of law's provisions, this Agreement is to be governed by and under the laws of the state of Minnesota.

18. **Facsimile & Electronic Verified Signatures**
The delivery of signatures to this Agreement by facsimile transmission and/or electronic verified shall be binding as original signatures.

19. **Entire Agreement**
This Agreement shall be the exclusive agreement between the parties for the Product. Additional or different terms proposed by the Customer shall not be applicable, unless accepted in writing by MacQueen's authorized representative. No change in, modification of, or revision of this Agreement shall be valid unless in writing and signed by MacQueen's authorized representative.

20. **Conflict**
In the event of a conflict between the Customer Specifications and the MacQueen Proposal, the MacQueen Proposal shall control.

21. **Additional Orders**
Company, at its sole discretion, will allow the terms of this contract to be extended to both the Customer, as well as to other Municipal, State, or Federal agencies for similar unit(s). Company will allow tag on / additional orders for up to three (3) years from the date of contract execution. To facilitate pricing, Company will quote the original price plus manufacturer's price increases or Producer's Price Index (PPI) whichever is greater as it applies to either Fire Apparatus and/or commercial heavy truck industries. Additionally, any regulatory changes (NFPA, EPA, Engine Emissions, FMVSS, etc.) will also have to be added to the price as they become applicable. Change orders to the original specification will need to be authorized, signed, and accepted by Company. Any entity using this tag-on/additional orders program will be required to sign a new contract commencing the relationship. Additionally, if required by the Purchaser, any new tag-on / additional orders that require a "separate" Performance bond will be separately priced. This contract, including its appendices, embodies the entire agreement between the parties relating to the subject matter contained herein and merges all prior discussions and agreements. No agent or representative of Company has authority to make any representations, statements, warranties, or agreements not herein expressed and all modifications of amendments of this agreement, including any appendices, must be in writing and executed by an authorized representative of each of the parties hereto. No surety of any performance bond given by Company to the Customer in connection with this Agreement shall be liable for any obligation of Company arising under the Standard Applicable Warranty.

22. **Signatures**
This Agreement is not effective unless and until it is approved, signed and dated by MacQueen's authorized representative.

Accepted and Agreed to:

MACQUEEN EQUIPMENT, LLC	**CITY OF RED WING**
Signature: _____	Signature: _____
Name: _____	Name: _____
Title: _____	Title: _____
Date: _____	Date: _____

EXHIBIT A – PURCHASE PAYMENT TERMS & CONDITIONS

MacQueen Equipment, LLC
1125 7th Street East
St. Paul, MN 55106

Customer Name City of Red Wing **Date** February 27, 2026

Quantity	Chassis Type	Body Type	Contract Price per Unit
1	Enforcer	100' Ascendant Tower	$2,415,625.00*

Sourcewell Consortium Pricing, Member ID 18523.

PERFORMANCE BOND OPTION:

If a Performance Bond is required add $7,065.00 to the contract price. *Initial here to accept*: _____.

100% PREPAYMENT OPTION: DUE AT CONTRACT SIGNING TO BE APPLICABLE.

If 100% prepayment is made with contract, deduct $226,205.00 from contract price.
Payment due with contract is $2,189,420.00 OR $2,196,485.00 with Performance Bond.
***Initial here to accept*: _____.**

Only the below listed person(s) are authorized to make changes to product specifications on behalf of the Customer.

Name	Title

This contract is available for inter-local and other municipal corporations to utilize with the option of adding or deleting any Company available options, including chassis models. Any addition or deletion may affect the unit price.

"PAYMENT TERMS" 100% of contract price or any balance is due prior to vehicle(s) release at the Pierce Manufacturing Plant (Appleton, WI).

"TAXES" Federal, State, and Local Taxes are not included in the contract price.

"LATE PAYMENT" A late fee of .033% of the sale price will be charged per day for overdue payments beginning ten (10) days after the payment is due for the first thirty (30) days. The late fee increases to .044% per day until the payment is received.

[NOTE: If deferred payment arrangements are required, the Customer must make such financial arrangements through a financial institution acceptable to MacQueen.] All taxes, excises and levies that MacQueen may be required to pay or collect by reason of any present or future law or by any governmental authority based upon the sale, purchase, delivery, storage, processing, use, consumption, or transportation of the Product sold by MacQueen to the Customer shall be for the account of the Customer and shall be added to the Purchase Price. All delivery prices or prices with freight allowance are based upon prevailing freight rates and, in the event of any increase or decrease in such rates, the prices on all unshipped Product will be increased or decreased accordingly. Delinquent payments shall be subject to a carrying charge of 1.5 percent (1.5%) per month or such lesser amount permitted by law. MacQueen will not be required to accept payment other than as set forth in this Agreement. However, to avoid a late charge assessment in the event of a dispute caused by a substantial nonconformance with material Specifications (other than freight), the Customer may withhold up to five percent (5%) of the Purchase Price until such time that MacQueen substantially remedies the nonconformance with material Specifications, but no longer than sixty (60) days after Delivery. If the disputed amount is the freight charge, the Customer may withhold only the amount of the freight charge until the dispute is settled, but no longer than sixty (60) days after Delivery. MacQueen shall have and retain a purchase money security interest in all goods and products now or hereafter sold to the Customer by MacQueen or any of its affiliated companies to secure payment of the Purchase Price for all such goods and products. In the event of nonpayment by the Customer of any debt, obligation or liability now or hereafter incurred or owing by the Customer to MacQueen, MacQueen shall have and may exercise all rights and remedies of a secured party under Article 9 of the Uniform Commercial Code (UCC) as adopted by the state of Minnesota.

THIS PURCHASE DETAIL FORM IS EXPRESSLY SUBJECT TO THE PURCHASE AGREEMENT TERMS AND CONDITIONS DATED AS OF February 27, 2026 BETWEEN MACQUEEN AND City of Red Wing (customer) WHICH TERMS AND CONDITIONS ARE HEREBY INCORPORATED IN, AND MADE PART OF, THIS PURCHASE DETAIL FORM AS THOUGH EACH PROVISION WERE SEPARATELY SET FORTH HEREIN, EXCEPT TO THE EXTENT OTHERWISE STATED OR SUPPLEMENTED BY MACQUEEN HEREIN.

Is Customer Name and Address listed on page 2 to be used on Certificate of Origin (CO)? ☐ Yes ☐ No
If not, please provide correct name and address to be listed on CO. _____
_____

Is there a lienholder? ☐ Yes ☐ No
If yes, please provide lienholder Name & Address. _____
_____

EXHIBIT B – PROPOSAL OPTION LIST WITH WARRANTIES

SEE ATTACHED PROPOSAL OPTION LIST Bid Number 1284 Dated 2/27/2026 FOR ALL APPLICABLE OPTIONS AND WARRANTIES APPROVED WITH CONTRACT.

Option List

2/27/2026

Customer:	Red Wing Fire Dept, City of	**Bid Number:**	1284
Representative	Soland, Thomas	**Job Number:**	
Organization:	MacQueen Emergency Group	**Number of Units:**	1
Requirements Manager:		**Bid Date:**	11/12/2025
Description:	Red Wing AAT 100ft	**Stock Number:**	
Body:	Aerial, 100AAT, Alum Body	**Price Level:**	54 (Current: 54)
Chassis:	Enforcer Chassis, 100AAT	**Lane:**	Lane 1

Line	Option	Type	Option Description	Qty
1	0769372		Boiler Plates, 100AAT Fire Department/Customer - Waseca Fire Department Operating/In conjunction W-Service Center - Operating Miles - 75 Miles Number of Fire Dept/Municipalities - 2 Bidder/Sales Organization - MacQueen Emergency Delivery - Delivery representative Dealership/Sales Organization, Service - MacQueen Emergency	1
2	0018180		Single Source Compliance, Aerials	1
3	0584456		Manufacture Location, Appleton, Wisconsin	1
4	0584452		RFP Location: Appleton, Wisconsin	1
5	0588609		Vehicle Destination, US	1
6	0816491		Comply NFPA 1900 Changes Effective Jan 1, 2024, With Exceptions	1
7	0533349		Aerial Fire Apparatus	1
8	0588612		Vehicle Certification, Aerial w/Pump	1
9	0681278		Agency, Apparatus Certification, Aerial w/Pump, U.L.	1
10	0816495		Certification, Vehicle Inspection Program, NFPA 1900	1
11	0766110		Consortium, Sourcewell	1
12	0537375		Unit of Measure, US Gallons	1
13	0529326		Bid Bond, 10%, Pierce Built Chassis	1
14	0816569		Performance Bond, Not Requested, PPI Terms	1
15	0000007		Approval Drawing	1
16	0002928		Electrical Diagrams	1
17	0729149		Enforcer Chassis, 100AAT	1
18	0000110		Wheelbase Wheelbase - 271"	1
19	0000070		GVW Rating GVW rating - 78,000	1
20	0729280		Frame Rails, 13.38 x 3.50 x .375, Enforcer	1
21	0889473		Frame Liner, "C/Inv L" 12.50" x 3.00" x .25", AXT/Vel/Imp/Enf, 57" Qval	1
22	0796912		Axle, Front, Oshkosh TAK-4, Non Drive, 24,000 lb, Enforcer	1
23	0090914		Suspension, Front TAK-4, 24,000 lb, Qtm/AXT/Vel/Enf/SFR	1
24	0087572		Shock Absorbers, KONI, TAK-4, Qtm/AXT/Imp/Vel/Enf	1
25	0000322		Oil Seals, Front Axle	1
26	0802640		Tires, Front, Goodyear, Armor Max MSA, 445/65R22.50, 20 ply	1
27	0019618		Wheels, Front, Alcoa, 22.50" x 13.00", Aluminum, Hub Pilot	1
28	0726771		Axle, Rear, Oshkosh TAK-4 T3, 52,640 lb, Rear Steer, 2 Axle, 100AAT, ENF	1
29	0818721		Top Speed of Vehicle, 68 MPH/109 KPH, Non-NFPA/ULC 2024	1
30	0639311		Suspen, Rear, Oshkosh TAK-4, Independent, 52,640 lb	1
31	0000485		Oil Seals, Rear Axle	1
32	0802662		Tires, Rear, Goodyear,Armor Max MSA,445/65R22.5,20ply,(AWS/IRS),Tand.FS Load Rat	1
33	0832511		Wheels, Rear, Alcoa, 22.50" x 13.00", Aluminum, Hub Pilot, Tandem, AWS/IRS	1
34	0568081		Tire Balancing, Counteract Beads	1
35	0839708		Tire Pressure Monitoring, RealWheels, AirSecure, Valve Cap, T3 Tandem Axle	1
36	0801909		Lug Nut, Covers, Chrome	1
37	0002045		Mud Flap, Front and Rear, Pierce Logo	1
38	0766669		Chocks, Wheel, SAC-44-E, Folding, 100AAT Qty, Pair - 01	1
39	0766668		Mounting Brackets, Chocks, SAC-44-E, Folding, Horizontal, 100AAT Qty, Pair - 01	1

Line	Option	Type	Option Description	Qty
39			Location, Wheel Chocks - Left Side Rear Tire, Rearward	
40	0821337		ABS Wabco Brake System, Tandem Rear Axle, Tak-4, NFPA 1900/ULC	1
41	0030185		Brakes, Knorr/Bendix 17", Disc, Front, TAK-4	1
42	0831932		Brakes, Knorr, 17", Disc, Rear TAK-4 T3/IRS	1
43	0735527		Air Compressor, Brake, Wabco 26.8 CI, Paccar	1
44	0637583		Brake Reservoirs, 6,408 Cubic Inch Minimum Capacity, Saber FR/Enforcer	1
			Paint Color, Air Tanks - Frame color	
45	0617092		Air Dryer, Wabco System Saver 1200, With Wet Tank, Heated,Saber FR/Enforcer	1
46	0000790		Brake Lines, Nylon	1
47	0068871		Air Inlet, with Kussmaul Air Eject, Recessed Mount, Location Feature	1
			Location - DS above front wheel Qty, Air Coupling (s) - 1	
48	0070810		All Wheel Lockup (Aerial/Tanker Chassis)	1
49	0808515		Engine, Paccar MX, 510HP, 1850 lb-ftW/OBD, EPA 2027, Saber FR/Enforcer	1
50	0811409		Not Required, Engine Contingency Adjustment	1
51	0001244		High Idle w/Electronic Engine, Custom	1
52	0735687		Engine Brake, Fully Integrated, Paccar MX13 Engine	1
			Switch, Engine Brake - Paccar	
53	0644227		Clutch, Fan, Air Actuated, Saber FR/Enforcer **	1
54	0644573		Air Intake, Water & Ember Screen, Saber FR/Enforcer	1
55	0814375		Exhaust System, Horizontal, Right Side	1
			Exhaust, Diffuser - Aluminized Steel (Standard) Exhaust, Material/Finish - Aluminized Steel (Standard) Location, Diffuser Termination - Flush With Side of Body Tip, Exhaust - Straight Tip (Standard)	
56	0816170		Adapter, Exhaust, Magnegrip, for 7" Diffuser Outlet	1
57	0788765		Radiator, Saber FR/Enforcer	1
58	0001090		Cooling Hoses, Rubber	1
59	0784225		Fuel Tank, 65 Gallon, Left Side Fill, Common Door	1
60	0001129		Lines, Fuel	1
61	0889521		DEF Tank, 7.3 Gallon, LS Fill, Under Cab, Paccar, Lift Up Fill Dr, Spring, ENF	1
			Door, Material & Finish, DEF Tank - Painted	
62	0552793		Not Required, Fuel Priming Pump	1
63	0552712		Not Required, Shutoff Valve, Fuel Line	1
64	0699437		Cooler, Chassis Fuel, Not Req'd.	1
65	0690880		No Selection Required From This Category	1
66	0801890		Trans, Allison 6th Gen, 4500 EVS P, w/Prognostics, Imp/Vel/Enf	1
67	0512762		Transmission, Shifter, 6-Spd, Push Button, 4500, Imp/Vel/Qtm/Enf	1
			Trans, ratio - 4500 EVS, 6Spd	
68	0684459		Transmission Oil Cooler, Modine, External	1
69	0801876		Fluid, 4000 Series Trans, Allison Approved TES-668 Synthetic, IPOS, Custom	1
70	0001375		Driveline, Spicer 1810	1
71	0734211		Steering, Sheppard M110 w/Tilt, TAK-4, Paccar Pump, w/Cooler, Paccar	1
72	0802950		Steering Wheel, 4 Spoke w/Wiper Control, Saber FR/Enforcer	1
73	0690274		Logo/Emblem, on Dash	1
			Text, Row (1) One - Waseca Text, Row (2) Two - Fire Text, Row (3) Three - Dept.	
74	0725167		Bumper, 21" Total (10" Extension), Steel, Paint Feat, Integrated,100AAT,Enforcer	1
			Paint, Color - #90 Red	
75	0725516		No Selection Required, No Bumper Tray Selected	1
76	0825640		Lift & Tow Package, Enforcer/Velocity, 100AAT	1
77	0522573		Tow Hooks Not Required, Due to Lift and Tow Package	1
78	0698960		Coating, Top Flange, Front Bumper, Outside Exterior, UL-LX Coating, Black	1
79	0648332		Cab, Enforcer, 7010	1
80	0891214		Engine Tunnel, X12, MX13, Spray Insulation, Enforcer w/T3 Rear Axle	1
81	0887601		Cab Insulation, Enforcer/Saber FR	1
82	0633594		Rear Wall, Interior, Adjustable Seating	1
83	0632103		Rear Wall, Exterior, Cab, Saber FR/Enforcer	1
			Material, Exterior Rear Wall - Aluminum Treadplate	
84	0728890		Cab Lift, Elec/Hyd, Manual Override, Stabilizer Interlock, Enforcer 100AAT	1

Line	Option	Type	Option Description	Qty
85	0751129		Grille, Painted, Bright Finished Mesh Screen, Front of Cab, Enforcer	1
			Paint Color, Grille Surround - Black #101	
86	0002224		Scuffplates, S/S At Cab Door Jambs, 4-Door Cab	1
			Material Trim/Scuffplate - c) S/S, Polished	
87	0647932		Not Required, Trim, S/S Band, Across Cab Face, AXT/Saber/Enforcer	1
88	0015440		No Chrome Molding, On side of cab	1
89	0521669		Mirrors, Retrac, West Coast Style, Htd/Rmt, w/Htd/Rmt Convex **	1
90	0648170		Door, Half-Height, Saber FR/Enforcer 4-Door Cab, Raised Roof	1
			Key Model, Cab Doors - 751	
			Cab, Exterior Door Handle, Finish - 4-Door, Black	
91	0655543		Door Panel, Brushed Stainless Steel, Saber/Enforcer 4-Door Cab	1
92	0528958		Not Required, Controls, Electric Window, AXT, Saber, Enforcer	1
93	0620344		Steps, 4-Door Cab, Dual, Saber FR/Enforcer	1
			Light, Step, Additional - P25 LED	
			Step Well Material - Aluminum Treadplate	
94	0770198		Handrail, Exterior, Hansen, Knurled, Alum, LED Backlit, Black, 4-Dr Cab	1
			Color, Handrail Light - Red	
			Control, Handrail Light - Cab Switch and Parking Brake	
95	0892638		Lights, Cab & Crw Cab Acs Stps, P25, LED w/Bezel, 6lts	1
			Color, Trim - Chrome Housing	
96	0057836		Crowns, Front Fender, Rubber, TAK-4	1
97	0637984		Window, Side of C/C, Fixed, SFR/Enf	1
98	0012090		Not Required, Windows, Front/Side of raised roof	1
99	0779033		Not Required, Windows Rear of Crew Cab, Saber FR/Enforcer	1
100	0722796		Dash, Poly, Saber FR/Enforcer	1
101	0607217		Mounting Provisions, 3/16" Alum, Full Engine Tunnel, Saber FR/Enforcer	1
			Mounting Provision Spacing - 1.00"	
			Material Finish, Cab Interior - Fire Smoke Gray	
102	0750824		Cab Interior, Vinyl Headliner, Saber FR/Enforcer, CARE	1
			Color, Cab Interior Vinyl/Fabric - Endure Vinyl - Black	
			Engine Tunnel Cover - Black Endure Vinyl	
			Cab Interior Rear Wall Material - Painted Aluminum	
103	0753903		Cab Interior, Paint Color, Saber FR/Enforcer	1
			Color, Cab Interior Paint - d) red	
104	0052100		Floor, Rubber Padded, Cab & Crew Cab, Saber/Enforcer	1
105	0722696		HVAC, Standard-Duty, Enforcer, CARE	1
			HVAC System, Filter Access - Removable Panel	
			Auxiliary Cab Heater - Both	
			HVAC System, Control Loc. - Panel Position #12	
			Plenum Cover Material - Formed Plastic	
106	0639675		Sun Visor, Smoked Lexan, AXT, Imp/Vel, SFR/Enf	1
			Sun Visor Retention - No Retention	
107	0634328		Grab Handles, Driver and Officer Door Posts, SFR/Enf	1
108	0583938		Lights, Engine Compt, Custom, Auto Sw, Wln 3SC0CDCR, 3" LED, Trim	1
			Qty, - 01	
109	0631830		Fluid Check Access, Saber FR/Enforcer, Arrow XT	1
			Latch, Door, Storage - Southco C2 Black Raised	
110	0828042		Side Roll and Frontal Impact Protection, SRS	1
111	0622617		Seating Capacity, 6 Belted Seats	1
112	0636955		Seat, Driver, Pierce PSV, Air Ride, High Back, Safety, PRIMARY, SFR/Enf	1
113	0636942		Seat, Officer, Pierce PSV, Fixed, SCBA, Safety, PRIMARY, SFR/Enf	1
114	0620420		Radio Compartment, Below Non-Air Ride Seat, Saber FR/Enforcer	1
			Latch, Door, Storage - Southco C2 Black Raised	
115	0635973		Seat, Rr Fcng C/C, LS Otbrd, Pierce PSV, SCBA, Safety, PRIMARY, SFR/Enf	1
116	0102783		Not Required, Seat, Rr Facing C/C, Center	1
117	0635969		Seat, Rr Fcng C/C, RS Otbrd, Pierce PSV, SCBA, Safety, PRIMARY, SFR/Enf	1
118	0781735		Cabinet, Fwd Fcng, LS, 22 W x 30 H x 16.25 D, Roll, SFR/Enf	1
			Light, Short Cabinet - Pierce, Interior, Right Side and Pierce, Interior, Left Side	
			Material Finish, Shelf - Painted - Cab Interior	
			Shelf/Tray, Cabinet - (1) Shelf, Adjustable, 1.25" Up-Turned Lip	
			Door, Cab Interior Cabinet - Rollup, Amdor, Anodized, Non-Locking	
			Louvers, Cabinet - 0-No Louvers	

Line	Option	Type	Option Description	Qty
119	0635957		Seat, Fwd Fcng C/C, Ctr, (2) Pierce PSV, SCBA, Safety, SECONDARY, SFR/Enf	1
120	0781320		Cabinet, Fwd Fcng, RS, 22 W x 30 H x 16.25 D, Roll, SFR/Enf	1
			Light, Short Cabinet - Pierce, Interior, Right Side and Pierce, Interior, Left Side	
			Material Finish, Shelf - Painted - Cab Interior	
			Shelf/Tray, Cabinet - (1) Shelf, Adjustable, 1.25" Up-Turned Lip	
			Door, Cab Interior Cabinet - Rollup, Amdor, Anodized, Non-Locking	
			Louvers, Cabinet - 0-No Louvers	
121	0766467		Upholstery, Seats In Cab, All Vinyl, Seats Inc, CARE	6
			Color, Cab Interior Vinyl/Fabric - Endure Vinyl - Black	
			Qty, - 06	
122	0543991		Bracket, Air Bottle, Hands-Free II, Cab Seats	5
			Qty, - 05	
123	0603866		Seat Belt, Dual Retractor, ReadyReach, Saber FR/Enforcer	1
			Seat Belt Color - Red	
124	0817557		Helmet Storage, Provided by Fire Department, NFPA/ULC 2024	1
125	0647647		Lights, Dome, FRP Dual LED 4 Lts	1
			Color, Dome Lt - Red & White	
			Color, Dome Lt Bzl - Black	
			Control, Dome Lt White - Door Switches and Lens Switch	
			Control, Dome Lt Color - Lens Switch	
126	0896451		Enhanced Software for Cab and Crew Cab Dome Lts	1
127	0816997		Portable Hand Light, Provided by Fire Dept, NFPA/ULC 2024	1
128	0622803		Cab Instruments, Black Gauges, Black Bezels, Enforcer MUX	1
			Emergency Switching - Individual Switches	
129	0509511		Air Restriction Indicator, Imp/Vel, AXT, Enf MUX	1
130	0543751		Light, Do Not Move Apparatus	1
			Alarm, Do Not Move Truck - Pulsing Alarm	
131	0743386		Messages, Open Dr/DNMT, Color Dsply, 100AAT	1
132	0611683		Switching, Cab Instrument Lower Console & Overhead, Membrane, Enforcer WiFi MUX	1
133	0802946		Wiper Control, 2-Speed w/Intermittent, Steering Wheel, Left Pod, SFR/Enf	1
134	0731813		Hour Meter, Aerial, Included in Information Centers, ASL, AAT, ASP	1
135	0002615		Switch, Aerial 12V Master	1
136	0002617		PTO switch, w/light - aerial	1
137	0834413		USB, Cab, 4, 12V DC, Dual USB Termination, Batt Dir. NFPA1900/ULC	1
			USB, Type - USB Combo A & C	
138	0821308		Wiring, Spare, 30 A 12V DC 1st NFPA1900/ULC	1
			Qty, - 01	
			12vdc power from - Battery switched	
			Wire termination - Butt Splice	
			Location, Spare Wiring - Officer Dash	
139	0820894		Wiring, Spare, 15 A 12V DC, Batt Dir, 1st NFPA1900/ULC	1
			Location, Wiring - Behind Drive's Seat	
			12vdc power from - Battery direct	
			Wire termination - 10-Place Bus Bar w/Cover	
140	0814201		Vehicle Information Center, 7" Color Display, Touchscreen, MUX, CL714	1
			System Of Measurement - US Customary	
141	0816633		Collision Mitigation, HAAS Alert (R2V), HA7	1
			Subscription, HAAS R2V - R2V - 10 Year Data Plan Subscription	
142	0606247		Vehicle Data Recorder w/CZ Display Seat Belt Monitor	1
143	0663247		Intercom, Firecom 5100D Single Radio, 4-Pos, D, O, 2C	1
			Location - Location 4 on the instrument panel	
			Location, Intercom, C Cab - 2) 2 forward facing seats	
144	0006240		Cable, Radio to Intercom Interface, Firecom, 1 Radio	1
			Radio, First Two-Way Make - Motorola High Power	
			Radio, First, Two-Way Model - Motorola APX8500	
145	0681396		Headset, Firecom, FH-52 Over Head, Intercom Only	1
			Qty, - 01	
			Location, Headset - Center Crew Cab Seat	
146	0681413		Headset, Firecom, FH-51 Over Head, Radio Transmit	2
			Qty, - 02	
			Location, Headset - Driver Seat and Officer Seat	

Line	Option	Type	Option Description	Qty
147	0819255		Hangers For Headsets, NFPA/ULC 2024, Each	3
			Qty, - 03	
			Location, Headset Hangers - Driver Seat, Officer Seat and Rear, Center, Fwrd Fcng Seat	
148	0696439		Antenna Mount, Custom Chassis, Cable Routed to Instrument Panel Area	1
			Qty, - 01	
			Location, Antenna Mount - Right Side	
149	0816158		Camera, Pierce, LS Mux, RS, LS, R, Cameras, AHD	1
			Color - 4) white	
			Camera System Audio - Not Provided	
150	0814861		Camera, Switcher, Pierce, 4 channel, AHD, CVBS	1
151	0890416		Pierce Command Zone, Advanced Electronics & Control System, Enforcer, WiFi CZT	1
			Color, Antenna - Black Antenna	
			Module Housings - Black Housing with Power and Status Ind	
152	0896456		Prognostics, Electrical System	1
153	0733539		Electrical System, Enf MUX ESP	1
154	0079205		Batteries, (5) Stryten/Exide Grp 31, 950 CCA each, (1) Iso Bat, Threaded Stud	1
155	0008621		Battery System, Single Start, All Custom Chassis	1
156	0002698		Battery Compartment, Saber/Enforcer	1
157	0812383		Charger, Sngl Sys, Kussmaul, Chief 091-266-12-40, 40 Amp	1
158	0814869		Location, Cab, Charger, Behind Driver Seat	1
159	0824443		Not Required, No Ind/Remote Display	1
160	0814971		Not Required, Location Ind/Remote	1
161	0811952		Not Required, Indicator/Remote Status	1
162	0824337		Not Required, Location Ind/Remote	1
163	0813084		Shoreline, 15A 120V, Kussmaul Chf Auto Eject, 091-55-15-120, 091-55-266-XX Cover	1
			Color, Kussmaul Cover - b) red	
			Shoreline Connection - battery charger and associated receptacles	
164	0026800		Shoreline Location	1
			Location, Shoreline(s) - DS Cab Side	
165	0647728		Alternator, 430 amp, Delco Remy 55SI	1
166	0092582		Load Manager/Sequencer, MUX	1
			Enable/Disable Hi-Idle - e)High Idle enable	
167	0783153		Headlights, Rect LED, JW Spkr Evo 2, AXT/Enf/Imp/Sab/Vel	1
			Color, Headlight Bez - Black Bezel	
168	0802935		Light, Directional, Wln M62T* LED, Cmn Bzl, Above Headlights, Sab/Enf	1
			Color, Lens, LED's - Clear	
			Color, Q Bezel and Trim - Black	
			Flash Pattern, Directional Lts - Steady On (Arrow)	
169	0620044		Light, Directional/Marker, Intermediate, Truck-Lite 21290Y LED 2lts	1
170	0771584		Lights, Clearance, Front, P25 LED 2 Lts, Id Lts with Visor Lt, Saber FR/Enforce	1
171	0625210		Lights, Directional, Cab Front Side, Truck-Lite 19036Y LED, AXT/Enf	1
172	0563675		Lights, Clearance/Marker/ID, Rear, Truck-Lite 33050R LED 7Lts	1
173	0602938		Light, Marker End Outline, Rubber Arm, LED Marker Lamp, Rear Body	1
			Qty, Lights, Pair - 1	
174	0804514		Lights, Tail, Wln M62BTT* Red Stop/Tail & M62T* Amber Dir Arw For Hsg	1
			Color, Lens, LED's - Clear	
			Flash Pattern, Directional Lts - Steady On (Arrow)	
175	0806466		Lights, Backup, Wln M62BU, LED, For Tail Lt Housing	1
176	0889577		Bracket, License Plate & Light, P25 LED, Stainless Brkt	1
			Color, Trim - Black Housing	
177	0794744		Bezels, Wln, (2) M6 Black Pierce, For mtg (4) Wln M6 lights	1
178	0589905		Alarm, Back-up Warning, PRECO 1040	1
179	0817254		Lights, Perimeter Cab, Amdor AY-LB-12HW0** LED 4Dr	1
180	0769564		Lights, Perimeter Pump House, Amdor AY-LB-12HW020 LED 1lt	1
181	0763190		Lights, Perimeter Body, Amdor AY-LB-12HW012 LED 3lts	1
			Control, Perimeter Lts - Parking Brake Applied	
182	0896454		Enhanced Software for Perimeter Lts	1
183	0735865		Step Illumination, Pump Panel Light Shield, 100AAT, w/Pump	1
184	0764324		Light, Visor, HiViz, FT-B-72-ML-*, Cnt Feature	1
			Control, Scene Lts - Cab Sw Panel DS	

Line	Option	Type	Option Description	Qty
184			Color, Lt Housing HiViz - Black	
185	0768062		Lights, Wln, PCPSM1* Pioneer, 12 VDC, 2nd	1
			Location - RS over front wheel high Qty, - 01 Color, Wln Lt Housing - Black Cover Control, Scene Lts - Cab Sw Panel DS and Pump Panel Sw LS	
186	0768064		Lights, Wln, PCPSM1* Pioneer, 12 VDC, 1st	1
			Location - LS above front wheel Qty, - 01 Color, Wln Lt Housing - Black Cover Control, Scene Lts - Cab Sw Panel DS and Pump Panel Sw LS	
187	0740585		Lights, HiViz FT-MB-15-*-* 19.77", 1st	1
			Location - LS center under the signboard Qty, - 01 Control, Scene Lts - Cab Sw Panel DS and Pump Panel Sw LS Color, Lt Housing HiViz - Black Scene Light Optics - combination	
188	0890894		Lights, HiViz FT-MB-15-*-* 19.77", 2nd	1
			Location - RS center under sign board Qty, - 01 Control, Scene Lts - Cab Sw Panel DS and Pump Panel Sw LS Color, Lt Housing HiViz - Black Scene Light Optics - combination	
189	0729276		Lights, Hose Bed, Front/Rear, Light Strips, AAT	1
			Control, Hose Bed Lts - Park Brk	
190	0737026		Lights, Rear Scene, Wln, M6ZC LED, M6P15* 15 Deg Brkt, 58" - 72" High	1
			Control, Rear Scene Lts - Cab Switch Panel DS and Reverse w/E-Master Color, Trim - Black Trim	
191	0892706		Lights, Walk Surf, FRP Flood, P25 LED, 100AAT	1
			Color, Trim - Black Housing	
192	0771870		Aerial, 100AAT, Alum Body	1
193	0554271		Body Skirt Height, 20"	1
194	0769002		Tank, Water, 300 Gallon, Poly, 100AAT	1
195	0751917		Overflow, 3.00" Water Tank, Poly	1
196	0028107		Not Required, Foam Cell Modification	1
197	0003429		Not Required, Direct Tank Fill	1
198	0769016		Hose Bed, Alum, Right Side, 100AAT	1
199	0723546		DA Finished Hose Bed/Cargo Area	1
200	0555137		Hose Bed Capacity 800' of 5.00", 100AAT, 100' RMAP	1
201	0748063		Hose Restraint, Front Vinyl/Treadplate, 1" Heavy Nylon Web Rear, RS, 100AAT	1
			Color, Vinyl Cover - c) black	
202	0003512		Running Boards, Ascendant, PAL	1
203	0735685		Turntable Steps, Swing-Down, Lit Handrails, Left Side, 100AAT	1
			Color, Handrail Light - Red Control, Handrail Light - Cab Handrail Controls Step, Flip - Flip Step, One Step Assembly Body Handrail Finish - black anodized lit Step Surface, Turntable - Punched Grip	
204	0889980		Lights, Step (3), P25 LED, One Side	1
			Control, Scene Lts - Park Brake	
205	0690023		Wall, Rear, Smooth Aluminum	1
206	0074515		Tow Eyes (2), Painted Lower Job Color, 100AAT, Ascendant Single Axle, 75' HAL	1
207	0769019		Construction, Compt, Alum, 100AAT	1
208	0771234		Compt, Left Side, Lap, 100AAT	1
			Latch, Door, Access - D-ring latch, pair	
209	0771230		Compt, Right Side, Lap, 100AAT	1
210	0771213		Doors, Lap w/"D" Handles, Aluminum, Side Compartments	1
211	0740006		Bumper, Rear, 3", Counterweight, Steel, Full 45 Degree Angled Corners, 100AAT	1
212	0731558		Pull Strap for Liftup Doors	2
			Qty, Door Accessory - 02 Location, Door Accessory - LS3 and RS3 Color, Strap - Black Length, Pull Strap - 12.00"	

Line	Option	Type	Option Description	Qty
213	0603083		Lights, Compt,Pierce LED,Dual Light Strips,Each Side Dr,Ascend TA,75'HAL,PAP,HDL	9
			Qty, - 09	
			Location, Compartment Lights - All Body Compts	
214	0687145		Shelf Tracks, Recessed, PUC/3rd Generation	1
215	0600289		Shelves, Adj, 500 lb Capacity, Full Width/Depth, Predefined Locations, Aerial	8
			Qty, Shelf - 08	
			Material Finish, Shelf - Painted - Spatter Gray	
			Location, Shelves/Trays, Predefined - RS2-Centered, RS3-Centered, RS4-Centered, RS5-Centered, RS2-Upper Third, RS1-Upper Third, LS2-Centered and LS2-Upper Third	
216	0647772		Tray, Floor Mounted, Slide-Out, 500lb, 2.00" Sides, 3G	2
			Qty, - 02	
			location - LS2 and RS2	
			Material - Painted - Spatter Gray	
217	0725642		Cabinet, Drawer Assembly, CTECH, Three Drawers, Up To 36" Wide, 24" Deep	1
			Qty, - 01	
			Location - LS4	
			Size, Drawer Height 1 (Top) - 5.00"	
			Size, Drawer Height 2 - 6.75"	
			Size, Drawer Height 3 - 12.75"	
218	0544614		Toolboard, Swing-out, Alum, .188", Peg Board, 3G	1
			Qty - 1	
			Location, Pivot - Front	
			Mounting, Toolboard - Adjustable Frt-back	
			Hole Diameter, Pegboard/Toolboard - .281" diameter	
			Finish, Pegboard/Toolboard - Painted - Spatter Gray	
			Location, Toolboard - LS3 - Full Height/Width	
219	0061917		Rub Rail, Aluminum Extruded, 3.12", Side of Body	1
220	0765673		Fender Crowns, Rear, Rubber, w/Removable Fender Liner, Tandem Aerial, 3G	1
221	0519849		Not Required, Hose, Hard Suction	1
222	0893497		Handrails, Side Pump Panels, Per Print, Hansen Knurled Alum, LED, Black, Aerial	1
			Switch, Handrail Light Control - With Cab Hand Rail Controls	
			Color, Light, Hansen Handrail - Red	
			Step, Runningboard - no step	
223	0758388		Compt, Air Bottle, Fender Panel Corner,Two Bottles,Tri Door, Front Only,100AAT	2
			Qty, Air Bottle Comp - 2	
			Location, Air Bottle - (1) LS Ahead Rr Wheel and (1) RS Ahead Rr Wheel	
			Door Finish, Fender Compt - painted to match lower body	
			Latch, Air Bottle Compt - Southco C2 Black Raised	
			Insert, Air Bottle Compt - Dura-Surf Lining and Strap Loop	
			Door Type - vertically hinged	
224	0765324		Compt, Air Bottle/Extinguisher,Between Tandems,Three (3),w/Straps,100AAT,Bolt-In	2
			Qty, Air Bottle Comp - 2	
			Door Finish, Fender Compt - Painted	
			Location, Fender Compt - LS and RS	
			Latch, Air Bottle Compt - Southco C2 Black Raised, Pair	
			Insert, Air Bottle Compt - Dura-Surf Lining	
			Door Type - lift up with pneumatic spring	
225	0636301		Compt, Extinguisher (2) Fender Panel, Triangular Door, 8" Dia	1
			Qty, - 01	
			Door Finish, Fender Compt - Painted	
			Location, Fender Compt - Double - RS Rear	
			Latch, Air Bottle Compt - Southco C2 Black Raised	
			Insert, Air Bottle Compt - Dura-Surf Lining and Strap Loop	
226	0795333		Compt, Air Bottle, Single, Fender Panel, Bolt-In	1
			Qty, Air Bottle Comp - 1	
			Door Finish, Fender Compt - Painted	
			Location, Fender Compt - Single - LS Rear	
			Latch, Air Bottle Compt - Southco C2 Black Raised	
			Insert, Air Bottle Compt - Rubber Matting	
227	0768635		Ladder, 35' Duo-Safety 1200A 2-Sect	2
			Qty, - 02	

Line	Option	Type	Option Description	Qty
228	0010406		Ladder, 28' Duo-Safety 1200A 2-Section	1
			Qty, - 1	
			Location, Extension Ladder - torque box	
229	0024232		Ladder, 16' Duo-Safety 875A Roof	1
			Qty, - 1	
230	0014232		Ladder, 20' Duo-Safety 875A Roof	1
			Qty, - 1	
231	0024233		Not Required, Attic Extension Ladder	1
232	0768634		Ladder, 10' Duo-Safety Folding, 585A	2
			Qty, - 02	
			Location, Folding Ladder Aerial - torque box	
233	0806199		Ladders in Torque Box, Gortite Roll, Retainer Latch, 100AAT	1
			Color, Roll-up Door, Gortite - Satin finish	
			Latch, Roll-up Door, Gortite - Non-Locking, Rear	
			Latch, Door Ladder Storage - Southco C2 Chrome Raised, Pair	
			Latch, Anti-Migration Plate - Southco C2 chrome raised	
234	0766602		Lights, Torque Box Ladder Storage, Pierce LED Strip Lights, 2 Lts, 100AAT	1
235	0775907		Pike Pole, 12' DUO Safety, Fiberglass	2
			Qty, - 02	
236	0789564		Pike Pole, 8' DUO Safety, Fiberglass, Aerial	2
			Qty, - 02	
237	0789566		Pike Pole, 6' DUO Safety, Fiberglass, Aerial	1
			Qty, - 01	
238	0789586		Pike Pole, 3' DUO Safety, Fiberglass, w/D Handle	2
			Qty, - 02	
239	0770578		Pike Pole Tubes, in Torque Box/Ladder Storage, ABS	6
			Qty, - 06	
240	0675159		Holder, Flag, Pipe and Pin	1
			Qty, - 01	
			Fill in Blank - To be mounted on the basket next to the lyfe system	
241	0765390		Pump House, Side Control, 42", 100AAT, Control Zone	1
242	0767048		Pump House Structure	1
243	0829889		Heat Enclosure, Lower w/Upper, 100AAT	1
			Latch, Heat Enclosure Pans - Spring Loaded "T" Handle Hood Hook	
244	0829911		Heater, Electric, Gauges, Test Ports	1
245	0829909		Heater, Diesel, (2) 7,500 BTU, Pump House, 100AAT	1
			Activation, Heater - Ignition On	
			Switch, Heater, Pump House - Pump Operators Panel	
246	0828091		Pump, Waterous, ESU1, 2000 GPM, Single Stage, 100' AAT **	1
247	0504116		Seal, Mechanical, Waterous, w/S100/ESU Pump	1
248	0816450		Trans, Pump, Waterous C22, S100/ESU Pump Only	1
249	0635600		Pumping Mode, Stationary Only	1
250	0605126		Pump Shift, Air Mnl Override, Split Shaft, Interlocked, Waterous	1
251	0003148		Transmission Lock-up, EVS	1
252	0004547		Auxiliary Cooling System	1
253	0014486		Not Required, Transfer Valve, Single Stage Pump	1
254	0746501		Valve, Relief Intake, Elkhart	1
			Qty - 1	
			Pressure Setting - 125 psig	
			Intake Relief Valve Control - Behind Right Side Pump Panel	
255	0826104		Controller, Pressure, FRC, Pump Boss Max, PBA500	1
			Pressure Governor Throttle Control - Clockwise	
			Pressure Governor Default Mode - RPM Setting	
			Pressure Governor Std/Metric - Standard psi readouts	
			Pressure Governor Transducer - Single 600 PSI	
			Pressure Governor Alarm - NOT BE an additional alarm provided	
256	0072153		Primer, Trident, Air Prime, Air Operated	1
257	0780364		Manuals, Pump, (2) Total, Electronic Copies	1
258	0602492		Plumbing, Stainless Steel and Hose, Single Stage Pump, 100AAT	1
259	0089437		Plumbing Without Foam System	1
260	0751029		Inlets, 6.00", (1) Left Side, (1) Right Side, 1500-2000 GPM Pump, 100AAT	1
261	0014650		Pump Suction Tube(s), Short, All	1
262	0004646		Cap, Main Pump Inlet, Long Handle, NST, VLH	1

Line	Option	Type	Option Description	Qty
263	0084610		Valves, Akron 8000 series- All	1
264	0016158		Valve, Inlet(s) Recessed, Side Cntrl, "Control Zone"	1
			Qty, Inlets - 1	
265	0004700		Control, Inlet, at Valve	1
266	0004660		Inlet (1), Left Side, 2.50"	1
267	0029147		Not Required, Inlet, Right Side	1
268	0723049		Valve, .75" Bleeder, Aux. Side Inlet, "T" Swing Handle	1
269	0767284		Tank to Pump, (1) 3.00" Valve, 3.00" Plumbing, 100AAT	1
270	0004905		Outlet, Tank Fill, 1.50"	1
271	0062133		Control, Outlets, Manual, Pierce HW if applicable	1
272	0890913		Outlet, Left Side, 2.50", 100AAT	2
			Qty, Discharges - 02	
273	0005091		Elbow, Left Side Outlets, 45 Degree, 2.50" FNST x 2.50" MNST, VLH	1
274	0004945		Outlet, Right Side, 2.50"	1
			Qty, Discharges - 01	
275	0025091		Elbow, Right Side Outlets, 45 Degree, 2.50" FNST x 2.50" MNST, VLH	1
276	0821949		Outlet, Large Diameter, Right Side, Akron Valve, 100AAT	1
			Outlet, Large Diameter, Plumbing - 4.00"	
			Outlet, Large Diameter, NST Adapter - 4.00" MNST	
			Outlet, Large Diameter, Valve Actuation - Pierce small handwheel	
277	0005097		Elbow, Large Dia Outlet, 30 Deg, 4.00" FNST x 5.00" Storz	1
			Qty, - 01	
278	0092572		Not Required, Outlet, Front	1
279	0752097		Caps/Plugs for 1.00" to 3.00" Discharges/Inlets, Chain	1
280	0723042		Valve, 0.75" Bleeder, Discharges, "T" Swing Handle	1
281	0029106		Not Required, Deluge Outlet	1
282	0826320		Waterway Outlet & Control, Akron Valve, 100AAT	1
			Outlet, Waterway (Aerial), Valve Actuation - Pierce small handwheel	
283	0739572		Crosslays Sngl Sheet Unpainted, (1+) 1.50" Spl. Cap,Sngl Stak, 100AAT	2
			Qty, Crosslays - 2	
284	0762275		Crosslays Sngl Sheet Unpainted, (1) 2.50" Std Cap, 100AAT	1
285	0623374		Hose Restraint, Crosslays, 2" Nylon Web, Seat Belt Buckle, Tether, Bar, Sides	3
			Qty, - 03	
			Color, Strap - Orange	
286	0044333		Not Required, Foam System	1
287	0012126		Not Required, CAF Compressor	1
288	0552517		Not Required, Refill, Foam Tank	1
289	0042573		Not Required, Foam System Demonstration	1
290	0045465		Not Required, Foam Tanks	1
291	0091110		Not Required, Foam Tank Drain	1
292	0091112		Not Required, Foam Tank #2 Drain	1
293	0738072		Approval Dwg, Pump Panel(s), Not Required	1
294	0032479		Pump Panel Configuration, Control Zone	1
295	0747651		Step, Slide-Out/Fold-Out, Pump Operator Platform, 100AAT	1
296	0667186		Light, Slide-Out Pump Operator Step, OSS Access LED, Short Step	1
297	0629252		Material, Pump Panels, Side Control Black Vinyl	1
			Material Finish, Pump Panel, Side Control - Black Vinyl	
			Material, Pump Panel, Side Control - Aluminum	
298	0723264		Panel, Pump Access - Right Side Only, 100AAT	1
			Latch, Pump Panel Access, Side Mount - Raised Trigger, Black	
299	0583824		Light, Pump Compt, Wln 3SC0CDCR LED White	1
			Qty, - 01	
300	0586382		Gauges, Engine, Included With Pressure Controller	1
301	0005601		Throttle, Engine, Incl'd w/Press Controller	1
302	0739224		Indicator Light @ Pump Panel, Throttle Ready, Incl w/Pressure Gov/Throttle,Green	1
303	0549333		Indicators, Engine, Included with Pressure Controller	1
304	0745568		Indicator Light, Pump Panel, Ok To Pump, Green	1
305	0511078		Gauges, 4.00" Master, Class 1, 30"-0-600psi	1
306	0511100		Gauge, 2.00" Pressure, Class 1, 30"-0-400psi	1
307	0062586		Gauge, Water Level, Class 1, Pierce Std **	1
308	0006774		Not Required, Foam Level Gauge	1
309	0735892		Light Shield, S/S LS & RS, 100AAT, Std LED	1

Line	Option	Type	Option Description	Qty
310	0762640		Air Horns, (2) Hadley, 6" Round, eTone, In Bumper, 100AAT **	1
311	0606833		Location, Air Horns, Bumper, Each Side, Inside Frame, (Pos #3 & #5)	1
312	0757092		Control, Air Horn, Multi Select	1
313	0757077		Control, Air Horn, Lanyard, LS	1
			Lanyard - Nylon Rope	
314	0757076		Control, Air Horn, Lanyard, RS	1
			Lanyard - Nylon Rope	
315	0525667		Siren, Wln 295SLSA1, 100 or 200 Watt	1
316	0510206		Location, Elect Siren, Recessed Overhead In Console	1
			Location, Elec Siren - Overhead, DS Center Sw Pnl	
317	0076156		Control, Elec Siren, Head Only	1
318	0601306		Speaker, (1) Wln, SA315P, w/Pierce Polished Stainless Steel Grille, 100 watt **	1
			Connection, Speaker - siren head	
319	0763428		Location, Speaker, Frt Bumper, Recessed, Far Left Side on Angled Corner	1
320	0895287		Siren, Federal Q2B, Enforcer, 100AAT	1
			Finish, Q2B Siren - Chrome	
321	0006097		Location of Siren, Recessed in Bumper	1
			Location, Siren, Mech - c) center	
322	0748305		Control, Mech Siren, Multi Select	1
323	0894118		Control Mech Siren, Horn Ring, Interlock	1
			Control, Interlocks - Prk Brd Applied	
324	0731979		Control Mech Siren, Push Button Sw, Chrome, RS	1
325	0748282		Control Mech Siren, Ft Sw LS	1
326	0740391		Sw, Siren Brake, Momentary Chrome Push Button, RS	1
327	0736691		Sw, Siren Brake, Momentary Chrome Push Button, LS	1
328	0746353		Not Required, Warning Lights Intensity	1
329	0760714		Lightbar, Wln, Freedom IV-Q, 72", RRWRRR_Str_RRRWRR	1
			Filter, Whl Freedom Ltbrs - No Filters	
330	0751186		Power Supply, Tomar 401-1228-PRE*, Traffic Light Controller, Single Strobe Tube	1
			Opticom Priority - b) High	
			Opticom Activation - Cab Switch & E-Master	
			Momentary Opticom Activation - DS & PS Switch	
331	0751906		Lights, Side Basket, Wln, M6** LED, 100AAT 1st	2
			Qty, - 02	
			Color, Lights, Warning - Red Flashing	
			Color, Lens, LED's - Clear	
			Color, Trim - Black Trim	
			Location, Lts 100AAT, Left Side - Left Side, Lower Center (LB8)	
			Location, Lts 100AAT Right Side - Right Side, Lower Center (RB8)	
332	0016380		No Additional Lights Req'd, Side Zone Upper	1
333	0756009		Lights, Front Zone, Wln M6** LED, Blk Trm, in Common Bzl	1
			Color, Lens, LED's - Clear	
			Color, Lt DS Front - Left Red	
			Color, Lt PS Front - Right Red	
334	0757436		Light, Front, Roto Ray 4000W, PAR46 LED, 2-R, 1-W, Crm Hsn Btw Grl Windshield	1
335	0653937		Flasher, Headlight Alternating	1
			Headlt flash deactivation - a)w/high beam	
336	0540679		Lights, Side Zone Lower, Wln M6*C LED, Clear Lens 2pr	1
			Location, Lights Front Side - b)each side bumper	
			Color, Lt Side Front - Red	
			Color, Lt Side Rear - Red	
			Location, Lights Rear Side - Over Rear Wheels	
337	0564655		Lights, Rear Zn Lwr, Wln M6*C LED, Clear Lens, For Tail Lt Housing	1
			Color, Lt DS Rear - r) DS Rear Lt Red	
			Color, Lt PS Rear - r) PS Rear Lt Red	
338	0088745		Light, Rear Zone Up, Wln L31H*F LED Beacon, Red LED **	1
			Color, Dome, Rear Warning - j) both domes clear	
339	0006551		Not Required, Lights, Rear Upper Zone Blocking	1
340	0765223		Bracket, 5" Ledge, Over Rear Compt Door	1
			Material, Bracket - Aluminum Treadplate	
341	0781579		Receptacle, 15/20A 120V 3-Pr 3-Wr, NEMA 5-20R SB Dup, 1st, Interior Cab	1
			Qty, - 01	
			Location 1 - Drivers side ems compt, left hand wall high in back corner	

Line	Option	Type	Option Description	Qty
341			AC Power Source - Shoreline Cover, Receptacle - Interior SS Wall Plate(s)	
342	0780309		Receptacle, 15/20A 120V 3-Pr 3-Wr SB Dup, 4 place, Interior Cab	1
			Qty, - 01 Location 1 - Behind the officers seat AC Power Source - Shoreline Cover, Receptacle - Interior SS Wall Plate(s)	
343	0779722		Receptacle, 15/20A 120V 3-Pr 3-Wr, NEMA 5-20R SB Dup, 1st, Interior Body	4
			Qty, - 04 Location 1 - RS 2,4,5 Backwall high and right LS 2 Back Wall High and left AC Power Source - Shoreline Cover, Receptacle - Interior SS Wall plate	
344	0519934		Not Required, Brand, Hydraulic Tool System	1
345	0649753		Not Required, PTO Driven Hydraulic Tool System	1
346	0771866		Aerial, Ascendant 100' Aerial Tower	1
347	0680821		Boom Panel, Pair	1
			Paint Color, Predefined - #101 black	
348	0526890		Not Required, Indicator, Extension	1
349	0688232		Rung Covers, Aerial Device	1
			Rung Cover Color - Safety Yellow	
350	0623645		Aerial Stability Test, Maximum Tip Options	1
351	0823011		Basket, 100AAT	1
352	0803225		Lights, Turntable Walkway, P25, OSS, LED, 100AAT	1
			Color, Trim - Black Housing	
353	0767535		Light, Turntable Console, TecNiq E-10, LED	1
354	0732762		Basket Heat Shields, 100AAT	1
355	0814210		Control Stations, 100AAT, CL714	1
356	0815152		Lights, Basket Interior, 100AAT	1
357	0771862		Stabilizers, 100AAT, Three Sets	1
358	0729051		Stabilizer Pan and Trim Material	1
			Stabilizer Panels - stainless steel, painted to match lower body color Stabilizer Trim - painted to match lower body color	
359	0746173		Door, Stabilizer Control Box, Aerial MUX, 100AAT	1
			Latch, Door, Storage - Southco C2 Black Raised Hinge Location - Inboard Door, Material & Finish, Stabilizer - Smooth aluminum	
360	0615058		Stabilizer Placement, Cameras w/Command Zone Color Display, 1 Set	1
361	0771218		Hydraulic System, 100AAT	1
362	0767932		Swivels, w/Encoder, 36, 100AAT	1
363	0767931		Electrical System, 100AAT	1
364	0750002		Light, Tip, HiViz FT-MB-2.18-*-* 20.6" FT-MBKIT-PX, Frnt of Bskt 100AAT 1lt	1
			Color, Lt Housing HiViz - Black Scene Light Optics - combination Control, Tip Lts - Turntable and Tip	
365	0740163		Lights, Tracking, Wln MPB* LED, 100AAT 2lts, Swt Feature	1
			Location, Sw, Arl DC Lts - w) 1 location Color, Wln Lt Housing - Black Paint Scene Lt Optics LH Base - L Spot Scene Lt Optics RH Base - R Spot	
366	0743431		Basket Access, w/ Flip Down Step, Lift Bar Latch, 100AAT **	1
			Finish, Step Well - aluminum treadplate	
367	0894586		Lights, Step (4), P25, Ladder Style Access Steps, Both Sides	1
			Control, Light - W/Body Perimeter Lights Color, Trim - Black Housing	
368	0749120		Lighting, Rung, LED, TecNiq, 5 Section, Base, Low, Cent, Upper, Fly, 100AAT	1
			Control, Aerial Rung Lighting - Aerial Master and DS Sw Panel Color, Lt Aerial Fly Sect - Red Color, Lt Aerial Base Sect - Red Color, Lt Aerial Lower Mid Sect - Red Color, Lt Aerial Upper Mid Sect - Red Color, Lt Aerial Mid Sect - Red	

Line	Option	Type	Option Description	Qty
369	0747261		Lights, Stabilizer Warn (2) Sets, Wln M6** LED, Trim Color	1
			Color, Lens, LED's - Clear	
			Color, Trim - Black Trim	
			Color, Lt Stabilzr Pan, LS Front - Red	
			Color, Lt Stabilzr Pan, LS Rear - Red	
			Color, Lt Stabilzr Pan, RS Front - Red	
			Color, Lt Stabilzr Pan, RS Rear - Red	
370	0068703		Lights, Grote Supernova LED, Stabilizer Beam, (1) Set	1
371	0762387		Lights, Stabilizer Scene, (3) sets, Amdor AY-LB-12HW012, 100AAT	1
372	0764091		DC Power To Tip, 12.88 Amp, 100AAT	1
373	0831903		Light, HiViz, FT-MB-12-TR-*-*, 17.65" 12 Volt Under Side Steps, 100AAT	2
			Qty, - 02	
			Location, Sw, Arl AC Lts - M)2 Pos	
			Color, Lt Housing HiViz - Black	
			Scene Light Optics - combination	
			Location, Lts Under 100'AAT Steps - LS Under Step Centered (US2) and RS Under Step Center (US14)	
374	0737181		Intercom, 2-Way Fire Research ICA910 Hands Free	1
375	0766913		Breathing Air to Tip, (1) 4500 PSI, 100AAT	1
			Refill Hose - 100'	
			Breathing Air Fitting - Parker	
			Breathing Air Mask Box - mask box platform rubber draw latch	
376	0024742		Not Required, Mask, Breathing Air To Tip	1
377	0741453		Outlet, Breathing Air at Basket, 100AAT, Additional	1
			Location, Additional Breathing Air Outlet - additional left rear	
378	0767396		Aerial Pedestal, 100AAT	1
379	0767148		Turntable Access, ManSaver Bar, Red	1
380	0804860		Waterway, 100AAT	1
			Aerial Waterway Drain 100AAT - Standard Location, Right Side	
381	0760334		(2) Preconnects At Platform, w (1) Monitor, 100AAT	1
382	0630802		Monitor, Akron 3480 StreamMaster II Electric	1
			Nozzle, Monitor 1, PAP - Akron 5178 Electric 1500 gpm	
383	0086971		Flowmeter, Waterway, MUX, PAP	1
384	0009364		Inlet, 5.00", S/S, w/ Pump, Right Side, 100AAT	1
385	0803905		Painted Side Aerial Waterway, 100AAT	1
			Paint Color, Predefined, Aerial - Black 101	
386	0047897		Tools, Aerial	1
387	0559491		Manuals and Training, 3 Consecutive Days, Platform, English	1
388	0007150		Bag of Nuts and Bolts	1
			Qty, Bag Nuts and Bolts - 1	
389	0816498		NFPA Required Loose Equipment, Aerial, NFPA/ULC 2024, Provided by Fire Dept	1
390	0816941		Soft Suction Hose, Provided by Fire Department, NFPA/ULC 2024	1
391	0027023		No Strainer Required	1
392	0816939		Extinguisher, Dry Chemical, NFPA 2024, Provided by Fire Department	1
393	0816937		Extinguisher, 2.5 Gal. Pressurized Water, NFPA/ULC 2024, Provided by Fire Dept	1
394	0007482		Not Required, Crowbars	1
395	0007484		Not Required, Claw Tools	1
396	0816998		Axe, Flathead, Provided by Fire Department	1
397	0817000		Axe, Pickhead, Provided by Fire Department	1
398	0007494		Not Required, Sledgehammers	1
399	0741569		Paint Process / Environmental Requirements, Appleton	1
400	0709566		Paint, Two-Tone Color, Enforcer	1
			Paint Color, Upper Area, Predefined - #101 Black	
			Shield, Cab - No Shield	
			Paint Color, Lower Area, Predefined - #90 Red	
			Paint Break, Cab - Special Two-Tone Cab Break at Roof	
401	0709845		Paint, Single Color, Body	1
			Paint, Body - Match Lower Cab	
402	0646901		Paint Chassis Frame Assy, With Liner, E-Coat, Standard	1
			Paint Color, Frame Assembly, Predefined - Gloss Black	
403	0693797		No Paint Required, Aluminum Front Wheels	1
404	0693792		No Paint Required, Aluminum Rear Wheels	1

Line	Option	Type	Option Description	Qty
405	0733739		Paint, Axle Hubs	1
			Paint, Axle Hub - Black #101	
406	0753830		Paint, Pump Panel Trim, Black #101	1
407	0007230		Compartment, Painted, Spatter Gray	1
408	0792638		Aerial Platform Paint	1
			Paint Color, Aerial Device - Black 101	
			Paint Color, Turntable - Black 101	
			Paint Color, Boom Support - black 101	
			Paint Color, Cylinders - black 101	
			Paint Color, Aerial Torque Box - gloss black primer	
			Paint Color, Aerial Stabilizers - black 101	
			Paint Color, Aerial Basket - black 101	
			Paint Color, Aerial Rotation Motor - Black	
			Paint Color, Aerial Control Console - black 101	
409	0544111		Reflective Band, 10"	1
			Color, Reflect Band - A - e) black	
410	0007356		Reflective across Cab Face	1
411	0820082		Stripe, Chevron, Rear, Reflective, NFPA/ULC 2024, Aerial	1
			Color, Reflect Band - A - b) red	
			Color, Reflect Band - B - p) black	
412	0598714		Stripe, Reflective/Diamond Grade, Chevron Stripes, Four (4) Stabilizers	1
			Color, Reflect Band - A - c) ruby red	
			Color, Reflect Chev - A - e) black	
			Size, Stripe - b) 6.00"	
413	0509398		Stripe, Reflective, Chevron, Cab and Crew Cab Doors Interior	1
			Color, Reflect Band - B - p) black	
			Size, Chevron Striping - 06	
			Color, Reflect Chev - A - c) ruby red	
414	0027372		Lettering Specifications, (GOLD STAR Process)	1
415	0686428		Lettering, Gold Leaf, 3.00", (41-60)	1
			Outline, Lettering - Outline and Shade	
416	0766493		Emblem, American Flag Muted w/Thin Red Line, Ptd Cab Grille, All Custom Chassis	1
417	0695507		Rust Proof, Torque Box	1
			Color, Undercoating - Black	
418	0892190		E-Coat, Under Body/Chassis Component Package, w/T3 Configured	1
			Paint Color, E-Coat - Black	
419	0003079		Rust proof/Undercoat, Cab & Body w/Roll-up Doors, Ziebart	1
420	0772003		Manual, Fire Apparatus Parts, USB Flash Drive, Custom	1
			Qty, - 01	
421	0772037		Manual, Chassis Service, USB Flash Drive, Custom	1
			Qty, - 01	
422	0773381		Manual, Chassis Operation, (1) USB Flash Drive, Custom, English	1
423	0030008		Warranty, Basic, 1 Year, Apparatus, WA0008	1
424	0735523		Warranty, Engine, Paccar MX13, 5 Year, WA0386	1
425	0684953		Warranty, Steering Gear, Sheppard M110, 3 Year WA0201	1
426	0596017		Warranty, Frame, 50 Year, Custom Chassis, WA0013	1
427	0595698		Warranty, Axle, 3 Year, TAK-4, WA0050	1
428	0644874		Warranty, Axle, 3 Year, TAK-4, IRS, WA0249	1
429	0652758		Warranty, ABS Brake System, 3 Year, Meritor Wabco, WA0232	1
430	0019914		Warranty, Structure, 10 Year, Custom Cab, WA0012	1
431	0744240		Warranty, Paint, 10 Year, Cab, Pro-Rate, WA0055	1
432	0524627		Warranty, Electronics, 5 Year, MUX, WA0014	1
433	0695416		Warranty, Pierce Camera System, WA0188	1
434	0647720		Warranty, Pierce LED Strip Lights, WA0203	1
435	0046369		Warranty, 5-year EVS Transmission, Standard Custom, WA0187	1
436	0685945		Warranty, Transmission Cooler, WA0216	1
437	0688798		Warranty, Water Tank, Lifetime, UPF, Poly Tank, WA0195	1
438	0596025		Warranty, Structure, 10 Year, Body, WA0009	1
439	0693126		Warranty, AMDOR, Roll-up Door, 10 Year/5 Year Painted, WA0185	1
440	0734463		Warranty, Pump, Waterous, 7 Year Parts, WA0382	1
441	0648675		Warranty, 10 Year S/S Pumbing, WA0035	1
442	0641372		Warranty, Foam System, Not Available	1

Line	Option	Type	Option Description	Qty
443	0006999		Warranty, Structure, 20 Year, Aerial Device, WA0052	1
444	0687388		Warranty, Swivels, 5 Year, Aerial Device, WA0197	1
445	0685727		Warranty, Hydraulic System and Components, 3 Year/5 Year, WA0200	1
446	0687327		Warranty, Waterway, 10 Year, Aerial Device, WA0198	1
447	0595860		Warranty, Paint, 4 Year, Aerial Device, Pro-Rated, WA0047	1
448	0553455		Warranty, Electronics, 5 Year, MUX, WA0014	1
449	0595820		Warranty, Paint, 10 Year, Body, Pro-Rate, WA0057	1
450	0595421		Warranty, Goldstar, 3 Year, Apparatus, WA0018	1
451	0819254		Certification, Vehicle Stability, CD0196	1
452	0808565		Certification, Engine Installation, Enf, Paccar MX, 2027	1
453	0686786		Certification, Power Steering, CD0098	1
454	0892691		Certification, Cab Integrity, Saber FR/Enforcer, CD0189	1
455	0631973		Certification, Cab Door Durability, Saber FR/Enforcer, CD0137	1
456	0631978		Certification, Windshield Wiper Durability, Saber FR/Enforcer, CD0132	1
457	0556828		Certification, Electric Window, Not Available	1
458	0631977		Certification, Seat Belt Anchors and Mounting, Saber FR/Enforcer, CD0134	1
459	0735949		Certification, Cab HVAC System Performance, SFR/Enf, CD0165/CD0167/CD0174/CD0175	1
460	0545073		Amp Draw Report, NFPA Current Edition	1
461	0002758		Amp Draw, NFPA/ULC Radio Allowance	1
462	0799248		Appleton/Florida BTO	1
463	0000053		Ascendant Tower	1
464	0000012		PIERCE CHASSIS	1
465	0735525		PACCAR MX13 ENGINE	1
466	0046396		EVS 4000 Series TRANSMISSION	1
467	0830902		WATEROUS PUMP ESU1 AAT	1
468	0020009		POLY TANK	1
469	0028047		NO FOAM SYSTEM	1
470	0020006		SIDE CONTROL	1
471	0020007		AKRON VALVES	1
472	0020015		ABS SYSTEM	1
473	0755454		AERIAL MEDIUM	1

EXHIBIT C - PROPOSAL

SEE PROPOSAL FOR Bid Number 1284 Dated February 27, 2026.

EM-102

February 27, 2026

Chief Mike Warner
City of Red Wing
420 Plum Street
Red Wing, MN 55066

Subject: **Proposal for one (1) Pierce Enforcer 100' Ascendant Tower**
Proposal / Bid 1284

Dear Chief Warner,

With regard to the above subject, please find attached our completed proposal.

Pricing Summary:

Sale Price – **$2,415,625.00***
Consortium Pricing, Member ID 18523.

100% Performance Bond:

Should the City of Red Wing elect to have us provide a Performance Bond, $7,065.00 will need to be added to the above sale price.

100% Prepayment Option:

Should the City of Red Wing elect to make a 100% prepayment at contract signing, a discount of ($226,205.00) can be subtracted from the above "Sale Price" resulting in a revised contract price of **$2,189,420.00 OR $2,196,485.00 with Performance Bond**.

Terms and Conditions:

Taxes – Not Applicable

Freight – F.O.B. – Appleton, WI / Shipping to Red Wing, MN

Terms – Net due prior to vehicle(s) release at the Pierce Manufacturing Plant (Appleton, WI). Net due at Contract signing for **Prepay discount** to be applicable.

Delivery* – 46 - 49 months from receipt and acceptance of contract.

**Due to global supply chain constraints, any delivery date contained herein is a good faith estimate as of the date of this order/contract, and merely an approximation based on current information. Delivery updates will be made available, and a final firm delivery date will be provided as soon as possible.*

Said apparatus and equipment are to be built and shipped in accordance with the specifications hereto attached, delays due to strikes, war, or international conflicts, or other causes beyond our control not preventing, could alter the delivery schedule.

The specifications herein contained, shall form a part of the final contract, and are subject to changes as desired by the purchaser, provided such changes are acknowledged and agreed to in writing by the purchaser.

Various state or federal regulation agencies (e.g., NFPA, DOT, EPA) may require changes to the Specifications and/or the Product and in any such event any resulting cost increases incurred to comply therewith will be added to the Purchase Price to be paid by the Customer. Any future drive train upgrades (engine, transmission, axles, etc.) or any other specification changes have not been calculated into our annual increases and will be provided at additional cost. The Company reserves the right to update pricing in response to manufacturer-imposed increases as a result of PPI inflation. The Company will document and itemize any such price increase for the Customer's review and approval before proceeding. Should the customer choose not to accept the pricing update, the customer has the ability to cancel without penalty.

This proposal for fire apparatus conforms with all Federal Department of Transportation (DOT) rules and regulations in effect at the time of bid, and with all National Fire Protection Association (NFPA) Guidelines for Automotive Fire Apparatus as published at the time of bid, except as modified by customer specifications.

The attached proposal is valid for thirty (30) days.

We trust the above and the enclosed to be full and complete at this time; however, should you have any questions or require additional information, please do not hesitate to contact me at 507-272-2360 or tom.soland@macqueengroup.com .

We wish to thank the City of Red Wing for the opportunity to submit our proposal.

Respectfully,

Tom Soland

Tom Soland
Apparatus Sales
MacQueen Equipment LLC
DBA MacQueen Emergency Group

Fire Ladder Truck Purchase/Lease, Replace Ladder Truck (162)

Overview

Request Owner	Mike Warner, Fire Chief
Est. Start Date	06/01/2030
Department	Fire
Form Type	Capital Improvement
Request Type	Fire Department
Project Number	FIR 33-R01

Description

Replacement of the Fire Department's 2003 100-foot aerial ladder truck.

This ladder truck has served our community for over 20 years, and while we've maintained it diligently, its operational reliability and compliance with modern safety standards have significantly declined. The National Fire Protection Association (NFPA), specifically NFPA 1901, provides clear guidelines regarding the service life of fire apparatus. According to the NFPA 1901 Standard for Automotive Fire Apparatus, it is recommended that frontline aerial apparatus be replaced after 15 years, with a maximum service life of 20 years, even as a reserve unit. Our current truck has reached that 20-year threshold and is no longer considered compliant for safe or effective front-line service.

There are several reasons for replacement at this time:

1. **Mechanical Reliability and Downtime**: As vehicles age, mechanical failures become more frequent. Our current truck has seen a sharp increase in downtime for repairs, many of which are costly due to outdated or unavailable replacement parts. These disruptions impact our ability to respond quickly and safely in emergencies.
2. **Safety of Personnel**: Newer aerial trucks are designed with enhanced safety features, including modern stabilization systems, enclosed cabs, ergonomic controls, and advanced communication technology. Continuing to rely on aging equipment places our firefighters at greater risk during high-stress operations.
3. **Operational Performance and Capability**: Our city's landscape has evolved. We now face a greater number of multi-story residential and commercial structures. A reliable, technologically current aerial apparatus is vital to ensure we can reach these buildings and perform critical functions like elevated rescues, ventilation, and master stream operations.
4. **Compliance and Liability**: Operating a truck that exceeds NFPA's recommended service life opens the city to liability if equipment failure leads to property damage, injury, or loss of life. Replacing this truck ensures we remain compliant with national standards and maintain public trust.
5. **Resale and Cost Efficiency**: While our current apparatus still retains some value on the secondary market, that value decreases rapidly beyond the 20-year mark. Delaying replacement may reduce the resale value to nearly zero while repair costs continue to rise.

The proposed replacement would ensure that our firefighters have the tools they need to respond effectively to emergencies, protect our community, and maintain the safety standards that the public rightfully expects.

**Critical Planning Consideration: Manufacturer Lead Time

It is also essential to understand the lead time required to acquire a new aerial apparatus. Due to demand, customization requirements, and supply chain constraints, major fire apparatus manufacturers currently have build times averaging 3.5 to 4 years from the time an order is placed to final delivery.

This means that if we target 2030 for putting the new ladder truck into service, we must place the order no later than 2026. .

Failure to act within this planning window means we risk:

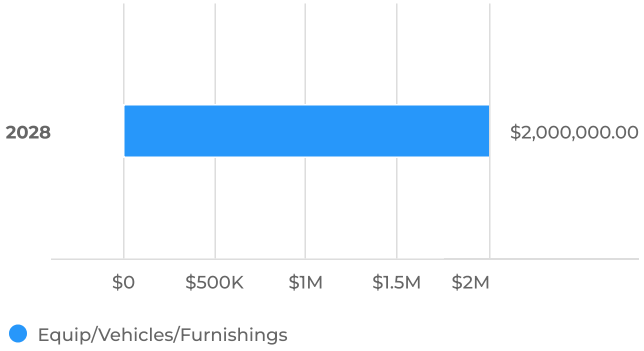
- Continuing to operate a non-compliant truck well past its serviceable life.
- Being forced to purchase a unit on short notice, often at a higher cost and with fewer customization options.
- A gap in aerial coverage if the current truck fails before the new one arrives.

Capital Cost

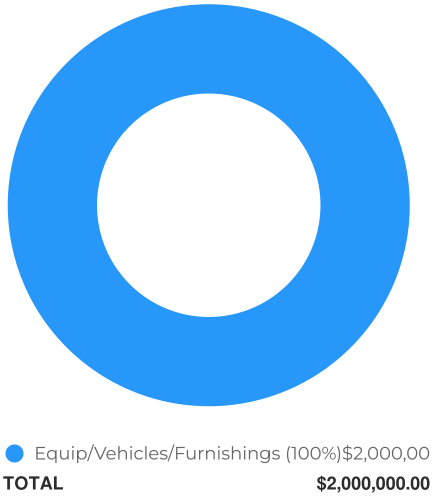
Total Budget (all years)
$2M

Project Total
$2M

Capital Cost by Year



Capital Cost for Budgeted Years



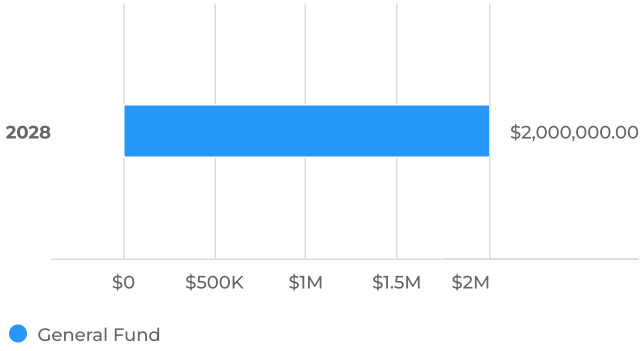
Capital Cost Breakdown		
Capital Cost	**FY2028**	**Total**
Equip/Vehicles/Furnishings	$2,000,000	$2,000,000
Total	**$2,000,000**	**$2,000,000**

Funding Sources

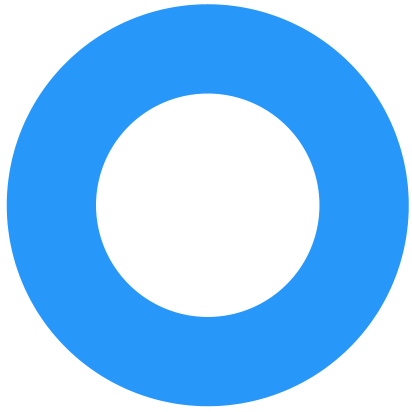
Total Budget (all years)
$2M

Project Total
$2M

Funding Sources by Year



Funding Sources for Budgeted Years



General Fund (100%)	$2,000,000.00
TOTAL	**$2,000,000.00**

Funding Sources Breakdown

Funding Sources	FY2028	Total
General Fund	$2,000,000	$2,000,000
Total	**$2,000,000**	**$2,000,000**

CITY COUNCIL MEETING STAFF REPORT

To: City Council Members and Mayor
From: Jerry Plein, Deputy Director of Utilities
Meeting Date: March 9, 2026
Agenda Item Number: 8.O.

Title and Purpose

Motion to Approve Private Use of Public Property (PUPP) Application for Riseup Community Weekend, Celebrating Juneteenth and Pride.
Rise Up Community Weekend is a coordinated two-day, family-friendly community celebration held at Central Park. The weekend includes a Juneteenth Celebration on Friday, June 19, and a Pride Celebration on Saturday, June 20.

Attachments

1. Application

Background

Rise Up Community Weekend is a coordinated two-day, family-friendly community celebration held at Central Park. The weekend includes a Juneteenth Celebration on Friday and a Pride Celebration on Saturday.

The Juneteenth event will feature live performances utilizing the Central Park Band Shell, community speakers, food vendors, local small businesses, and community resource organizations.

The Pride event will include live entertainment, a community resource fair, family-friendly programming, arts activities, and vendors supporting LGBTQ+ visibility and inclusion.

Both events are open to the public and are alcohol-free. Organizers anticipate 1,000 attendees on Friday and 1,500-1,800 attendees on Saturday.

Discussion

Organizers have reserved the Central Park Bandshell and are requesting to use the surrounding lawn areas for vendor placement, seating areas, performance staging, and pedestrian gathering. They are also requesting the closure of 4th and 5th Street between East and West Avenues from 7:00 a.m. to 7:00 p.m on June 19 and June 20.

Additionally, organizers are requesting No Parking on the park side of East and West Avenues during the same hours for both days. Organizers have also requested Reserve Officers during

event hours, as well as the delivery of additional picnic tables and refuse carts.

Please see the attached PUPP application for more details and staff comments.

Financial Plan and Impact

In the 2026 Budget, the City Council approved $5,000 per event.

Alternatives

1. Motion to Approve a Private Use of Public Property (PUPP) Application for the Rise Up Community Weekend, Celebrating Juneteenth and Pride.
2. Deny the PUPP application.

Recommended Action

Motion to Approve Private Use of Public Property (PUPP) Application for Riseup Community Weekend, Celebrating Juneteenth and Pride.

EVENT:	RiseUp Community Weekend Juneteenth and Pride
	JUNE 19 & 20

Setup Time: 7:00am

Application for Private Use of Public Property

Events

Please complete the attached application for private use of public property with as much detail and return it to the City Clerk's Office or the Public Works Office as soon as possible.

Please keep in mind that City Staff will need time to consider your application, and to complete their comments. In some instances, applications need to be approved by the City Council as well as City Staff. Therefore, your application needs to be returned to the City **AT LEAST 30 DAYS PRIOR TO YOUR EVENT/ACTIVITY/PROJECT.**

Applicants making requests for **EVENTS** are asked to complete **Sections A, B, C, and D**.

In the event that food service is a part of your event/activity, you **MUST** contact Minnesota Department of Health for their authorization.

If you have any questions concerning your application, please feel free to contact Public Works at 651-385-3674 *(7:00 am to 4:00 p.m.)*

****

(For City Use Only – Routing Information)

Initial	Date	Routing
SJB	2/23/26	Received from Applicant
SJB	2/23/26	Received by Public Works
DGO	2/24/26	Public Works Review Completed
BM	2/24/26	Police Department Review Completed
AJS	02/25/26	Fire Department Review Completed
RLI	02/25/26	Engineering Review Completed
PDR	2/25/26	B&G Review Completed
SJB	2/25/26	Returned to Public Works
MB	3/9/2026	Forwarded to Council for Approval
		Original to City Clerk

SECTION A – General Information

CITY OF RED WING
PRIVATE USE OF STREETS, PARKING AREAS & PUBLIC PROPERTY

Name:	Patrick Langbein				
Agency:	RiseUp Partnership				
Address:	410 Guernsey Lane				
City/State/Zip	Red Wing / MN / 55066				
E-Mail Address	patrick@riseuppartnership.org				
Work Phone:	651-301-9695	Cell:		FAX:	
Name of Event:	**RiseUp Community Weekend Juneteenth and Pride**				

Date(s) of Event: **6/19/2026 - 6/20/2026**

Event Times:
From: 3:00pm
To: 3:00pm
Expected Attendance: 1600

Please provide a detailed description what your event entails:
Rise Up Community Weekend is a coordinated two-day, family-friendly community celebration held at Central Park in Red Wing. The weekend includes a Juneteenth Celebration on Friday and a Pride Celebration on Saturday.

The Juneteenth event will feature live performances utilizing the Central Park band shell, community speakers, food vendors, local small businesses, and community resource organizations.

The Pride event will include live entertainment, a community resource fair, family-friendly programming, arts activities, and vendors supporting LGBTQ+ visibility and inclusion.

Both events are open to the general public and alcohol-free. We anticipate approximately 1,000 attendees on Friday and 1,500–1,800 attendees on Saturday.

Large infrastructure tents and select vendor tents will remain secured overnight between the two event days.

Please list the public facilities, parks, streets, or public property you are requesting use of for this event:
Central Park including the band shell, surrounding lawn areas for vendor placement, seating areas, performance staging, and pedestrian gathering space.

We are requesting street closures on 4th Street and 5th Street adjacent to Central Park from 7:00 AM to 7:00 PM on June 19 and June 20.

We are requesting temporary no-parking designation on East Street and West Street during the same hours for both days.

What are the General Liability insurance coverage limits of the Applicant?

Per Occurrence: $1000000.00 General Aggregate: $1000000.00

Who is the insurance agent for the Applicant?

Name: North Risk Partners

Address: 620 Main St. Red Wing, MN 55066

Phone: 651-388-6716

On behalf of the Applicant, I hereby certify that all of the foregoing statements are true and accurate to the best of my knowledge. Applicant makes this application in accordance with City Code, Section 7.13. **Applicant acknowledges that, prior to the granting of this permission by the City, Applicant will be required to furnish proof of insurance** with General Liability insurance limits of at least $1,000,000 per occurrence and $2,000,000 general aggregate limit (coverage limit requirement may be satisfied by a General Liability policy in combination with an Excess Liability or Umbrella Liability policy). The Applicant's insurance coverage must be primary, written on an "Occurrence" basis and **MUST list the City of Red Wing as an additional insured**. Applicant agrees to defend, indemnify and hold harmless the City and its officials, employees and agents from any liabilities, judgments, losses, costs or charges (including attorneys' fees) incurred by the City as a result of any claim, demand, action or suit relating to any bodily injury (including death), loss, or property damage caused by, arising out of, related to or associated with use of the property by Applicant, its guests or invitees resulting from this application and its use.

I further understand that the City may charge a fee for the use of the public property. In no event will I acquire any rights, title, or interest in the public property whatsoever; and the City may cancel my use of the property any time with or without prior notice to me.

I further understand that in granting this permit the City is not waiving compliance with other ordinances or the requirements to obtain any other permits and, further, that I am responsible for obtaining any other permits required by law from other appropriate governmental entities.

Applicant shall insure that all public property is restored or left in an acceptable condition.

I certify that I have the authority to bind Applicant to the above terms.

Applicant Applicant

SECTION B – Event Information

Do you have any electrical needs?: Yes, We will utilize three turtle power distribution units to support band shell stage programming and limited vendor needs. Electrical use will comply with city safety guidelines.

Do you need water service?: **No**

Do you plan on having Portable Toilets? **Yes** (Number) **3**

Organizers are responsible for contacting vendors to arrange for portable bathroom units. The only exception to this is if the event is a City sponsored event as identified in the PUPP Policy. This requires the use of approved vendors under contract with the City.

Refuse collection arrangements?

(to keep costs down, containers will be delivered to one location. Event organizers may move them to desired locations. All containers must be returned to the delivery location for service and for pick up at end of event)

We request delivery of City trash and recycling containers. Event organizers will distribute containers throughout the park footprint and return them to the designated collection point at the conclusion of the weekend.

Do you want any additional picnic tables? **Yes** (Number) **16**

If yes, where do you want the picnic tables placed?

Within the Central Park lawn area adjacent to vendor and food zones.

Are you requesting any street closures? **Yes**

If yes, please list street(s) and requested closure times.

4th Street and 5th Street adjacent to Central Park from 7:00 AM to 7:00 PM on June 19 and June 20.

Are you requesting no parking prior to and/or during your event? If yes, please list requested street(s)/time(s) below. (City ordinance requires that the notice of no-parking restrictions must be posted 20 hours before the no-parking starts. There is a cost for this service and the Police Department will provide this cost information)

East Street and West Street from 7:00 AM to 7:00 PM on June 19 and June 20.

What are your plans/requests/needs for assistance with crowd control, traffic control, and onsite emergency personnel/equipment?: (i.e. Ambulance, fire truck, security, escorts. There is a cost for this service and the Police or Fire Department will provide this cost information)

Both events are alcohol-free and family-oriented. We are requesting coordination with the Red Wing Police Department and would like to arrange for multiple off-duty officers during event hours, particularly on Saturday due to higher anticipated attendance.

Emergency access lanes will remain unobstructed, and vendor placement will maintain clear pedestrian flow throughout the park.

Large infrastructure tents will remain secured overnight, and we request clarification regarding standard overnight patrol coverage.

Cones and barricades are necessary for most major events. They are available for rental from the Public Works department. Event organizers are reminded that if you are renting signs/barricades from the City, you are responsible to pick up, set up, take down and return all signs and barricades necessary for your event. Police Department staff will review the placement to ensure safety and enforceability.

Rent from PW

If renting, please list the number and type of cone / barricade you wish to rent.

Number	Type	Number	Type
4	Type 1 – 12' Barricades		Stop Sign on Stand
	Type III – 4' Barricades	2	No Left Turn Sign on Stand
4	Type III – 8' Barricades		No Right Turn Sign on Stand
	Flashers for Barricades		Closed to Thru Traffic Signs
	Drums	2	Road Closed Sign
	Reflective Cones		Pedestrian Barricades

If you are providing your own, please list the company you are acquiring the signs from and the number of type of signs you plan to use:

Are you planning on staking down a tent? Yes

Tent Details: Some Vendors- pre-cooked food, picnic tables, tables

Additional Comments:
Rise Up Community Weekend represents a coordinated two-day celebration utilizing consistent infrastructure to ensure safety, efficiency, and community accessibility. We appreciate coordination with City departments to support street closures, restroom servicing, and officer presence to ensure a safe and successful event.

SECTION C – Food & Beverage

Is your event open to the general public, or is it a private event? **Public**

If your event is open to the general public, will there be food or beverage sold or provided to the public? **Yes**

All food vendors, regardless of their status (501c3, etc.) must have a valid Food and Beverage License issued by the Minnesota Department of Health. You, as the applicant, are responsible for verifying that all vendors providing food or beverage during your event have obtained the proper license.

Food and Beverage Licenses can be obtained by contacting the Minnesota Department of Health at: 651-201-4500.

SECTION D – Outdoor Movies

Does your event include the screening of outdoor movie(s)? **No**

Publicly screening a movie requires obtaining public performance rights from the rights-holder of the movie. You as the applicant, are responsible for obtaining written documentation of permission to publicly display the film. A copy of the written permission **MUST** be provided to the City of Red Wing prior to receiving approval for your event.

The following website has some great information on how to obtain public performance rights: http://www.prattlibrary.org/locations/sightsandsounds/?id=11096#Vendors_with_PPR.

Public Works Department

Public Works costs associated with the event:
Live performances using Central Park band shell, community speakers, food vendors, local small businesses, and community resource organizations.
Requesting street closures on 4th Street and 5th Street adjacent to Central Park from 7:00 AM to 7:00 PM on June 19 and June 20. We are requesting temporary no-parking designation on East Street and West Street during the same hours for both days.

Insurance is needed. Plot plan is needed.

REQUESTING ELECTRICITY-We will utilize three turtle power distribution units to support band shell stage programming and limited vendor needs.

REQUESTING 3 PORTABLE TOILETS. Bathroom units must be supplied by the event organizer

REQUESTING delivery of City trash and recycling containers. Event organizers will distribute containers throughout the park footprint and return them to the designated collection point at the conclusion of the weekend.

REQUESTING 16 EXTRA PICNIC TABLES Within the Central Park lawn area adjacent to vendor and food zones.

REQUESTING STREET CLOSURE AT 4th Street and 5th Street adjacent to Central Park from 7:00 AM to 7:00 PM on June 19 and June 20.
REQUESTING NO PARKING- East Street and West Street from 7:00 AM to 7:00 PM on June 19 and June 20.
REQUEST TENT STAKING- Large infrastructure tents will remain secured overnight, and we request clarification regarding standard overnight patrol coverage.
REQUESTING-for multiple off-duty officers during event hours, particularly on Saturday due to higher anticipated attendance.
REQUESTING 4 TYPE I BARRICADES, 4 TYPE III BARRICADES, 2 NO LEFT TURN SIGNS, 2 ROAD CLOSED SIGNS

Date Reviewed: **2/24/26** Recommendation [X] Approve [ ] Deny

Please list any conditions associated with approval or reasons for staff denial:

No Concerns

Public Works Director or designee's signature: David Olson

Police Department

Police Department costs associated with the event:

NO PARKING SIGNS ARE REQUIRED FOR THIS EVENT. $2.00 PER SIGN PLUS CSO COST OF MAKING, PLACING, AND PICKING UP THE SIGNS AT CSO RATE ($60/HR). TWO RESERVE

OFFICERS REQUESTED ON JUNE 19TH (2pm-7pm) TWO RESERVE OFFICERS REQUESTED FOR JUNE 20TH (10am-7pm). TOTAL OF 14HRS AT RESERVE OFFICER RATE $25/HR.

Date Reviewed: **2/24/26** Recommendation [X] Approve [ ] Deny

Please list any conditions associated with approval or reasons for staff denial:

NO PARKING SIGNS ON WEST 4TH AND 5TH ST BETWEEN EAST AND WEST AVE BOTH DAYS. 7:00am-7:00pm

NO PARKING SIGNS ON EAST AND WEST AVE BETWEEN 4TH AND 5TH ST BOTH DAYS. 7:00am-7:00pm

Police Chief or designee's signature: Brian Metling

Fire Department

Fire Department costs associated with the event:

None

Date Reviewed: **02/25/2026** Recommendation [X] Approve [ ] Deny

Please list any conditions associated with approval or reasons for staff denial:

Tents larger than 400 square feet are regulated by fire code. Please call for an inspection prior to the start of the event. 651-385-3694

Fire Chief or designee's signature: Andy Speltz

Engineering Department

Engineering Department costs associated with the event:

None

Date Reviewed: **02/25/2026** Recommendation [X] Approve [ ] Deny

Please list any conditions associated with approval or reasons for staff denial:

No concerns

City Engineer or designee's signature: Ryan Illa

Buildings & Grounds

Buildings & Grounds costs associated with the event:

16 tables, There will be a minimum charge of $**320** for the tables. If the cost of labor to move the Tables to and from the location exceeds $**320** all additional costs will be incurred by the applicant. The application indicated that they may be requesting additional electrical equipment be installed. If this is needed additional cost for staff labor will apply. If an electrician is needed, the event Organizers must pay for the contracted electrician's costs as well.

Date Reviewed: **2/25/26** Recommendation [x] Approve [ ] Deny

Please list any conditions associated with approval or reasons for staff denial:

Due to the concentrated number of underground utilities in Central Park staked tents are not allowed In this park. Any tents much be weighed in order to secure them.

B&G Supt. or designee's signature: Patrick Ramaker

CITY COUNCIL MEETING STAFF REPORT

To: City Council Members and Mayor
From: Jerry Plein, Deputy Director of Utilities
Meeting Date: March 9, 2026
Agenda Item Number: 8.P.

Title and Purpose

Motion to Approve Private Use of Public Property (PUPP) Application for Red Wing Walk to End Alzheimer's - River Cities.
The Alzheimer's Association will hold its annual event on September 18 -19, 2026, from 9 a.m. to 3 p.m. at Colvill Park. Organizers have reserved the Colvill Courtyard for the event and will utilize the surrounding area, the walking paths within Colvill Park, and the parking lot.

Attachments

1. Application

Background

The Alzheimer’s Association submitted an application to host a fundraising event for Walk to End Alzheimer’s, focused on research, education, and support, from Friday, September 18, to Saturday, September 19, 2026. The walk will take place from 9:00 a.m to 3:00 p.m. Organizers have reserved the Colvill Courtyard for the event. They will utilize the area around the Courtyard, the walking paths within Colvill Park, and the parking lot.

Discussion

Organizers are requesting the closure of the road in front of the courtyard for parking. They have also requested to set up two 20x20 tents and one 10x10 tent. The application has been routed, and staff noted that the tents are only allowed in the area north of the Courtyard. If the tents need to be staked due to bad weather, the organizer must notify staff and have locates completed prior to staking.

Financial Plan and Impact

All costs will be billed to the organizer.

Alternatives

1. Motion to Approve Private Use of Public Property (PUPP) Application for Walk to End Alzheimer's - River Cities.
2. Not Approve event.

Recommended Action

Motion to Approve Private Use of Public Property (PUPP) Application for 2026 Walk to End Alzheimer's - River Cities.

EVENT:	**Walk to End Alzheimers River Cities**
DATE:	**9/18/2026** **9/19/2026**

Application for Private Use of Public Property

Events

Please complete the attached application for private use of public property with as much detail and return it to the City Clerk's Office or the Public Works Office as soon as possible.

Please keep in mind that City Staff will need time to consider your application, and to complete their comments. In some instances, applications need to be approved by the City Council as well as City Staff. Therefore, your application needs to be returned to the City **AT LEAST 30 DAYS PRIOR TO YOUR EVENT/ACTIVITY/PROJECT.**

Applicants making requests for **EVENTS** are asked to complete **Sections A, B, C, and D**.

In the event that food service is a part of your event/activity, you **MUST** contact Minnesota Department of Health for their authorization.

If you have any questions concerning your application, please feel free to contact Public Works at 651-385-3674 *(7:00 am to 4:00 p.m.)*

****

(For City Use Only – Routing Information)

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RLI	02/25/26	Engineering Review Completed
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SJB	2/25/26	Returned to Public Works
MB	3/9/2026	Forwarded to Council for Approval
		Original to City Clerk

SECTION A – General Information

CITY OF RED WING
PRIVATE USE OF STREETS, PARKING AREAS & PUBLIC PROPERTY

Name:	Terri Ufkin				
Agency:	Alzheimer's Association				
Address:	3261 19th St NW #201				
City/State/Zip	Rochester / MN / 55901				
E-Mail Address	tufkin@alz.org				
Work Phone:	9527677570	Cell:	5072721166	FAX:	
Name of Event:	**Walk to End Alzheimers River Cities**				

Date(s) of Event: **9/18/2026 - 9/19/2026**

Event Times:
From: 7a
To: 3p
Expected Attendance: 200

Please provide a detailed description what your event entails:
The Walk to End Alzheimer's - River Cities is a fundraising event that raises money for the Alzheimer's Association which is focused on research, education, and support.

Please list the public facilities, parks, streets, or public property you are requesting use of for this event:
The Colvill Pavilion, walking paths, green space, and parking lot around the pavilion.

What are the General Liability insurance coverage limits of the Applicant?

Per Occurrence: $1000000.00 General Aggregate: $1000000.00

Who is the insurance agent for the Applicant?

Name: Inszone Insurance Services

Address: 1101 Prerimeter Dr, SUite 500, Schaumburg IL 60173

Phone: 8477197877

On behalf of the Applicant, I hereby certify that all of the foregoing statements are true and accurate to the best of my knowledge. Applicant makes this application in accordance with City Code, Section 7.13. **Applicant acknowledges that, prior to the granting of this permission by the City, Applicant will be required to furnish proof of insurance** with General Liability insurance limits of at least $1,000,000 per occurrence and $2,000,000 general aggregate limit (coverage limit requirement may be satisfied by a General Liability policy in combination with an Excess Liability or Umbrella Liability policy). The Applicant's insurance coverage must be primary, written on an "Occurrence" basis and **MUST list the City of Red Wing as an additional insured**. Applicant agrees to defend, indemnify and hold harmless the City and its officials, employees and agents from any liabilities, judgments, losses, costs or charges (including attorneys' fees) incurred by the City as a result of any claim, demand, action or suit relating to any bodily injury (including death), loss, or property damage caused by, arising out of, related to or associated with use of the property by Applicant, its guests or invitees resulting from this application and its use.

I further understand that the City may charge a fee for the use of the public property. In no event will I acquire any rights, title, or interest in the public property whatsoever; and the City may cancel my use of the property any time with or without prior notice to me.

I further understand that in granting this permit the City is not waiving compliance with other ordinances or the requirements to obtain any other permits and, further, that I am responsible for obtaining any other permits required by law from other appropriate governmental entities.

Applicant shall insure that all public property is restored or left in an acceptable condition.

I certify that I have the authority to bind Applicant to the above terms.

Applicant Applicant

SECTION B – Event Information

Do you have any electrical needs?: yes

Do you need water service?: **No**

Do you plan on having Portable Toilets? **Yes** (Number) **2**

Organizers are responsible for contacting vendors to arrange for portable bathroom units.
The only exception to this is if the event is a City sponsored event as identified in the PUPP Policy. This requires the use of approved vendors under contract with the City.

Refuse collection arrangements?

(to keep costs down, containers will be delivered to one location. Event organizers may move them to desired locations. All containers must be returned to the delivery location for service and for pick up at end of event)
Will evaluate site and determine at a later date

Do you want any additional picnic tables? **No** (Number) _____

If yes, where do you want the picnic tables placed?

Are you requesting any street closures? **No**

If yes, please list street(s) and requested closure times.

Are you requesting no parking prior to and/or during your event? If yes, please list requested street(s)/time(s) below. (City ordinance requires that the notice of no-parking restrictions must be posted 20 hours before the no-parking starts. There is a cost for this service and the Police Department will provide this cost information)

What are your plans/requests/needs for assistance with crowd control, traffic control, and onsite emergency personnel/equipment?: (i.e. Ambulance, fire truck, security, escorts. There is a cost for this service and the Police or Fire Department will provide this cost information)

Cones and barricades are necessary for most major events. They are available for rental from the Public Works department. Event organizers are reminded that if you are renting signs/barricades from the City, you are responsible to pick up, set up, take down and return all signs and barricades necessary for your event. Police Department staff will review the placement to ensure safety and enforceability.

Rent from PW

If renting, please list the number and type of cone / barricade you wish to rent.

Number	Type	Number	Type
4	Type 1 – 12' Barricades		Stop Sign on Stand
	Type III – 4' Barricades		No Left Turn Sign on Stand
2	Type III – 8' Barricades		No Right Turn Sign on Stand
	Flashers for Barricades		Closed to Thru Traffic Signs
	Drums	2	Road Closed Sign
12	Reflective Cones		Pedestrian Barricades

If you are providing your own, please list the company you are acquiring the signs from and the number of type of signs you plan to use:

Are you planning on staking down a tent? Yes

Tent Details: Ripley's will be setting up two 20x20 tents and one 10x10 tent on Friday afternoon (9/18), we will also be setting up/steaking down 2 additional 10x10 tents on Saturday morning (9/19)

Additional Comments:

SECTION C – Food & Beverage

Is your event open to the general public, or is it a private event? **Public**

If your event is open to the general public, will there be food or beverage sold or provided to the public? **No**

All food vendors, regardless of their status (501c3, etc.) must have a valid Food and Beverage License issued by the Minnesota Department of Health. You, as the applicant, are responsible for verifying that all vendors providing food or beverage during your event have obtained the proper license.

Food and Beverage Licenses can be obtained by contacting the Minnesota Department of Health at: 651-201-4500.

SECTION D – Outdoor Movies

Does your event include the screening of outdoor movie(s)? **No**

Publicly screening a movie requires obtaining public performance rights from the rights-holder of the movie. You as the applicant, are responsible for obtaining written documentation of permission to publicly display the film. A copy of the written permission **MUST** be provided to the City of Red Wing prior to receiving approval for your event.

The following website has some great information on how to obtain public performance rights: http://www.prattlibrary.org/locations/sightsandsounds/?id=11096#Vendors_with_PPR.

Public Works Department

Public Works costs associated with the event:

PLOT PLAN IS NEEDED. PLEASE INFORM US ONCE YOU DETIRMINE IF GARBAGE/RECYCLING IS NEEDED.

REQUESTING ELECTRICITY.

REQUESTING 2 PORTABLE TOILETS. Event organizers must supply the bathroom units.

WILL BE USING The Colvill Pavilion, walking paths, green space, and parking lot around the pavilion. (PAVILLION HAS BEEN PAID FOR)

STATES RIPLEYS WILL BE STAKING MULTIPLE TENTS- Two 20x20 tents and one 10x10 tent on Friday afternoon (9/18), will also be setting up/steaking down 2 additional 10x10 tents on Saturday morning (9/19)

REQUESTING 4 TYPE I AND 2 TYPE III BARRICADES, 12 REFLECTIVE CONES AND 2 ROAD CLOSED SIGNS.

Date Reviewed: **2/24/26** Recommendation [X] Approve [ ] Deny

Please list any conditions associated with approval or reasons for staff denial:

No Concerns

Public Works Director or designee's signature: _____

Police Department

Police Department costs associated with the event:

NO PD COSTS ASSOCIATED WITH THIS EVENT.

Date Reviewed: **2/24/26** Recommendation [X] Approve [ ] Deny

Please list any conditions associated with approval or reasons for staff denial:

NO CONCERNS

Police Chief or designee's signature: Brian Metling

Fire Department

Fire Department costs associated with the event:

None

Date Reviewed: 02/25/2026 Recommendation [X] Approve [ ] Deny

Please list any conditions associated with approval or reasons for staff denial:

Tents greater than 400 square feet are regulated by fire code. Please call for an inspection prior to the start of the event. 651-385-3694

Fire Chief or designee's signature: Andy Speltz

Engineering Department

Engineering Department costs associated with the event:

None

Date Reviewed: 02/25/2026 Recommendation [X] Approve [ ] Deny

Please list any conditions associated with approval or reasons for staff denial:

No concerns

City Engineer or designee's signature: Ryan Illa

Buildings & Grounds

Buildings & Grounds costs associated with the event:

Electricity is available at the pavilion only and free thru the pavilion rental.

Date Reviewed: 2/25/26 Recommendation [x] Approve [ ] Deny

Please list any conditions associated with approval or reasons for staff denial:

Event organizers are required by state law to call in Utility Locates thru Gopher State One Call Prior to any tents being staked down. Failure to do so may result in future events not being approved Any damage done to underground utilities will be repaired at the cost of the event organizer.

B&G Supt. or designee's signature: Patrick Ramaker

CITY COUNCIL MEETING STAFF REPORT

To: City Council Members and Mayor
From: Jerry Plein, Deputy Director of Utilities
Meeting Date: March 9, 2026
Agenda Item Number: 8.Q.

Title and Purpose

Motion to Adopt * Resolution No. 8157, Authorizing Acceptance of the Minnesota Public Facilities Authority (MPFA) Grant from the Drinking Water Revolving Fund for the 2026 Lead Service Line Replacement Project.
On January 12, 2026, the City was notified that we had successfully obtained $1,325,000 in funding through the PFA for our 2026 project. This program is intended to fund the replacement of all lead service lines, including any service lines inside property lines that remain galvanized pipe, as well as any service line that contains or has contained lead, including lead goosenecks at the connection to the water main. To obtain the already approved funding through MPFA, the City must adopt a resolution to allow the acceptance of funds before they can be disbursed through the MPFA loan/grant program.

Attachments

1. Res. No. 8157 - Lead Service Line Grant
2. Certificate Contract 01
3. Certificate Contract 02
4. Certificate Contract 03

Background

In 2025, the City Council authorized staff to submit an application to the PFA for the Lead Service Line replacement program. The City of Red Wing Public Works Department contracted with Bolton & Menk to submit our application for the 2026 round of Lead Service Line funding, totaling $4,933,000.

On January 12, 2026, we were notified that we had successfully obtained $1,325,000 in funding through the PFA for our 2026 project. Due to the large number of funding requests, we did not receive the full amount that we applied for. Currently, the Public Works Department is asking the City Council to pass a resolution accepting the MPFA-Financed amount of $1,325,000. For the City to access the approved funding, the City Council must pass a resolution authorizing the acceptance of the $1,325,000.

Discussion

The federal Clean Water Program has been a stable funding mechanism for states' water and wastewater programs for decades. Typically, funding is provided as low-interest loans unless there is an affordability gap, in which case grants are used to buy down construction costs to minimize the financial burden on residential households. This application for LSRL is for 100% grant funding to replace qualified private water lines within the City of Red Wing, including all related engineering and construction costs. This program is intended to fund the replacement of all lead service lines, including any service lines inside property lines that remain galvanized pipe, as well as any service line that contains or has contained lead, including lead goosenecks at the connection to the water main. To obtain the already approved funding through MPFA, the City must adopt a resolution to allow the acceptance of funds before they can be disbursed through the MPFA loan/grant program.

Financial Plan and Impact

There is no direct impact on the 601 Water Utility budget from this acceptance, as the grant is fully funded and will cover all costs related to the 2026 Lead Service Line Replacement Project. The lead service line replacement is a federally mandated program that could potentially affect future City financial needs. Accepting this grant significantly reduces future capital needs for this program. The Public Works department will continue to apply for future grant funding to meet our requirements for lead service line replacements. This is the first year of a successful application for funds, and the plan is to continue applying for future dollars to ensure there is no financial burden on future City funds.

Alternatives

1. Adopt the resolution to accept the grant through the MPFA.
2. Not authorize and direct staff to consider other options.

Recommended Action

Motion to Adopt * Resolution No. 8157, Authorizing Acceptance of the Minnesota Public Facilities Authority (MPFA) grant from the Drinking Water Revolving Fund for the 2026 Lead Service Line Replacement Project.

Resolution No. 8157

RESOLUTION AUTHORIZING APPLICATION TO THE PUBLIC FACILITIES AUTHORITY DRINKING WATER REVOLVING FUND FOR A LEAD SERVICE LINE REPLACEMENT PROJECT.

WHEREAS, the City of Red Wing is hereby applying to the Minnesota Public Facilities Authority for a loan and/or grant from the Drinking Water Revolving Fund for a lead service line replacement project as described in the application.

WHEREAS, the City of Red Wing estimates the MPFA-Financed amount to be $1,325,000 or the as-bid cost of the project.

AND WHEREAS, the City of Red Wing has the legal authority to apply for the loan and/or grant, and the financial, technical, and managerial capacity to repay the loan and ensure proper construction, operation, and maintenance of the project for its designed life.

NOW, THEREFORE, BE IT RESOLVED, that it approves the submittal of a FY2026 Drinking Water Revolving Fund Application to the MN Public Facilities Authority for a lead service line replacement project.

BE IT FURTHER RESOLVED, that all resolutions must be signed by those indicated below.

Adopted this 9th day of March, 2026

_____
Janie Farrar, Council President

ATTEST:

_____
Melissa Hill, MCMC
City Clerk

(seal)

Presented to the Mayor at____ p.m. on this _____day of March, 2026.
Approved this _____ day of March, 2026.

_____
Gary James Iocco, Mayor

Certification

STATE OF MINNESOTA)
COUNTY OF GOODHUE)

I hereby certify that the foregoing Resolution is a true and correct copy of the Resolution presented to and adopted by the City of Red Wing at a duly authorized meeting thereof held on the 09 day of March, 2026, as shown by the minutes of said meeting in my possession.

_____
Melissa Kay Hill, MCMC, City Clerk

_____
Notary Pubic
My Commission expires_____

Cert 01 Compliance Certification as to General Federal and State Laws, Rules, and Regulations

As a condition of receiving funding, recipients must comply with certain federal and state laws, rules and regulations, including but not limited to those identified in this certification which will be invoked as a condition of the MPFA loan in both the Bond Purchase and Project Loan Agreement and the General Obligation bond to be executed by the recipient.

Important: By signing this certification, applicant acknowledges that the MPFA Contract Guidance Packet, applicable State of Minnesota Prevailing Wages and Federal Davis Bacon Prevailing Wages, Build America, Buy America (BABA)* and American Iron and Steel contract language will be physically included in bid solicitations and incorporated into the contract(s) between the MPFA applicant and selected contractor(s).

*** Note on BABA: this is only required of SRF "Equivalency" projects. Contact your MPFA loan officer to ensure correct identification for each project as equivalency or not.**

Review the compliances and have the applicant's authorized representative sign and date this certification form.

(1) Title VI of the Federal Water Pollution Control Act, more commonly known as the Clean Water Act, as amended (Clean Water Revolving Fund applicants).

(2) Safe Drinking Water Act (P.L. 93-523) (Drinking Water Revolving Fund applicants).

(3) National Environmental Policy Act (P.L. 91-190 (1970)); National Historic Preservation Act (P.L. 89-665 as amended, 80 Stat. 917 (1966)); Archeological and Historic Preservation Act (P.L. 93-291(1974)); Protection of Wetlands, Executive Order No. 11990 (1977), as amended by Executive Order No. 12608 (1997); Flood Plain Management, Executive Order No 11988 (1977), as amended by Executive Order No. 12148 (1979); Farmland Protection Policy Act (P.L. No 97-98 (1981)); Coastal Zone Management Act (P.L. 92-583 (1972), as amended); Coastal Barriers Resources Act (P.L. 97-378, 96 Stat 1653 (1982)); Wild and Scenic Rivers Act (P.L. 90-542, 82 Stat. 913 (1968)); Endangered Species Act (P.L. 93-205 (1973), as amended); Essential Fish Habitat Consultation Process under the Magnuson-Stevens Fishery Conservation and Management Act (P.L. 94-265 (1976), as amended) and; Clean Air Act Conformity (P.L. 95-95 (1977), as amended).

(4) Title VI of the Civil Rights Act of 1964 (P.L 88-352), Section 13 of the Federal Water Pollution Control Act Amendments of 1972 (33 U.S.C. Sec. 1251), Section 504 of the Rehabilitation Act of 1973 (P.L. 93-1123, 87 Stat. 355, 29 U.S.C. Sec. 794), The Age Discrimination Act of 1975 (P.L. 94-135 Sec. 303, 89 Stat. 713, 728, 42 U.S.C. Sec. 6102), and subsequent regulations, ensures access to facilities or programs regardless of race, color, national origin, sex, age or

(5) Federal Executive Order 11246, as amended by Executive Orders 11375 and 12086 and subsequent regulations. Prohibits employment discrimination on the basis of race, color, religion, sex or national origin. Inclusion of the seven clauses in Section 202 of E. O. 11246 as amended by E. O. 11375 and 12086 are required in all project related contracts and subcontracts over $10,000.

(6) Federal Executive Orders 11625, 12138 and 12432; 40 CFR part 33 Participation by Disadvantaged Business Enterprises in Procurement under Environmental Protection Agency (EPA) Financial Assistance Agreements; Section 129 of P. L. 100-590 Small Businesses Reauthorization & Amendment Act of 1988; Public Law 102-389 (42 U.S.C. 437d); a 1993 appropriations act ; Public Law 101-549, Title X of the Clean Air Acts. See changes from Federal Executive Orders 14151 and 14173.

Cert 01 Compliance Certification as to General Federal and State Laws, Rules, and Regulations

(7) Amendments of 1990 (42 U.S.C. 7601 note). Encourages recipients to award construction, supply and professional service contracts to minority, women's business enterprises (MBE/WBE's) and small businesses and requires recipients to utilize affirmative steps in procurement.

(8) Federal Executive Orders 12549 and 12689, Subpart C of 2 CFR Part 180 and 2 CFR Part 1532 entitled "Responsibilities of Participants Regarding Transactions (Doing Business with Other Persons)." Prohibits entering into contracts or sub-contracts with individuals or businesses that are debarred or suspended. Borrowers are required to check and keep a record of the status of all contractors (construction and professional services) and must require contractors to check and keep a record of the status of subcontractors for contracts expected to be equal to or over $25,000 via this internet address below (or search the internet for System for Award Management):

SAM.gov | Home

(9) Minnesota Statutes, Section 16C.285, responsible contractor requirement defined; subdivision 3 (6):
MPFA recipients must verify that contractors are not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor. See the website linked below:

Suspended/Debarred Vendors / Minnesota Office of State Procurement (mn.gov)

(10) 2 CFR part 200, Subpart F, which establishes audit requirements for state and local units of governments receiving federal funds.

(11) 2 CFR part 200.216 which prohibits the use of certain telecommunications and video surveillances services or equipment.

(12) Section 602 (b)(9) of the Clean Water Act, as amended, and 40 CFR Part 35, Subpart L, Section 35.3550(i) require Borrowers to maintain project accounts in accordance with generally accepted government accounting standards (GAAP), and to issue annual financial statements that include the reporting of infrastructure assets in accordance with GASB 34.

(13) Section 504 of the Federal Rehabilitation Act of 1973, the Americans with Disabilities Act (ADA), Minn. Statutes 1990, Chapter 363 Minnesota Human Rights Act. Requires that all public spaces and programs be designed and constructed to be accessible to the physically handicapped.

(14) Title II of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 as amended and subsequent regulations found at 49 CFR Part 24. Identifies procedures for the acquisition of property and the relocation of persons and businesses.

(15) Section 602(b)(6) of the Clean Water Act, as amended and section 1450(e) of the Safe Drinking Water Act (42 U.S.C. 300j-9(e)). Requires that all laborers and mechanics employed by contractors or subcontractors be paid wages at rates not less than those prevailing for the same type of work as determined by the U. S. Secretary of Labor in accordance with the federal Davis-Bacon Act (46 Stat. 1494; 40 U.S.C., sec. 276a through 276a-5). Reorganization Plan Numbered 14 of 1950 (15 F.R. 3176) and section 2 of the Davis-Bacon Act of June 13, 1934, as amended (48 Stat. 948; 40 U.S.C. 276c).

Cert 01 Compliance Certification as to General Federal and State Laws, Rules, and Regulations

(16) Minnesota Statues, Section 181.59, Discrimination on account of race, creed, or color prohibited in contract.

(17) Section 608 of the Federal Clean Water Act, as amended and the Safe Drinking Water Act, as amended by America's Water Infrastructure Act of 2018 that requires all of the iron and steel products used in the CWSRF and DWSRF Projects are to be produced in the United States ("Use of American Iron and Steel Requirement"), unless (i) the Borrower has requested and obtained a waiver from the Environmental Protection Agency pertaining to the Project or (ii) the MPFA has otherwise advised the Borrower in writing that the American Iron and Steel Requirement is not applicable to the project.

(18) Federal Build America, Buy America (BABA): The Recipient is subject to the Buy America Sourcing requirements under the Build America, Buy America provisions of the *Infrastructure Investment and Jobs Act* (IIJA) (P.L. 117-58 §§70911-70917) unless the Project is granted a waiver from the EPA.

Note on BABA: this is only required of SRF "Equivalency" projects. Contact your MPFA loan officer to ensure correct identification for each project as equivalency or not.

(19) Minnesota Statutes, Section 471.345, Uniform Municipal Contracting Law.

(20) Minnesota Statutes, Section 16C.285, Responsible Contractor Requirements. Solicitation documents must include the specified language for all contracts advertised after January 1, 2015.

(21) Minnesota Statutes, Section 574.26 to 574.32, the Public Contractors' Performance and Payment Bond Act, as applicable.

(22) Minnesota Statutes sections 176.181 – 176.182. Requires recipients and subcontractors to have worker's compensation insurance coverage.

(23) Minnesota Statutes, sections 177.41 – 177.43 (prevailing wage rate law). Requires that contractors pay laborers and mechanics prevailing wages established by the Minnesota Department of Labor and Industry for public works projects. Contractors or subcontractors failing to comply may face civil or criminal penalties.

(24) Minnesota Statutes 290.9705. Requires that 8 percent of payments made to out-of-state contractors be withheld once cumulative payments made to the contractor for work done in Minnesota exceed $50,000 in a calendar year, unless an exemption is granted by the Department of Revenue.

(25) Minnesota Statutes, Chapter 13, the Minnesota Government Data Practices Act.

(26) Minnesota Statutes Chapter 363A, the Minnesota Human Rights Act.

(27) Minnesota Statutes Sec. 363A.36 Subd. 1a, Minnesota Department of Human Rights' (MDHR) affirmative action plan. MPFA Recipients are encouraged to prepare and implement an affirmative action plan for the employment of people with disabilities, people of color, and women, and submit the plan to the commissioner of Human Rights.

(28) Minnesota Statutes Sec. 363A.36, Minnesota Department of Human Rights' (MDHR) affirmative action plan requirements for contracts exceeding $250,000. An affirmative action plan and a workforce certificate for affected contractors is required prior to bidding.

Cert 01 Compliance Certification as to General Federal and State Laws, Rules, and Regulations

(29) Minnesota Statutes Section 363.44, Equal Pay Certificate. Requirement for all contracts entered into by municipal governments for all contracts exceeding $1,000,000.

(30) The Recipient will post a physical sign at the project site during the construction phase to inform the public that the project funding was made available by the State of Minnesota and the federal I*nfrastructure Investment and Jobs* Act.

CERTIFICATION:

The applicant certifies that it has or will comply with the above requirements. Additionally, the applicant will include the MPFA Contract Guidance Packet and applicable Davis-Bacon and Minnesota prevailing wages in bid solicitations and incorporate the MPFA Contract Guidance Packet into all construction contracts.

Applicant name and project ID:	Red Wing: 1250013-14, Lead Service Line Replacements
Signer Name:	Chris Heineman
Signer Title:	City Council Administrator
Signed by authorized official:	

loan officer email: Drew.Brooksbank@state.mn.us

Cert 02 Compliance Cert: Disadvantaged Business Enterprise, Required Procurement, Contract Conditions

As a condition of receiving funding, Recipients must comply with federal requirements concerning DBEs (i.e. Minority and Women's Business Enterprises (M/WBE) and Small Businesses in Rural Areas (SBRA)) with respect to procurement activities and contracts. The required contract conditions (see the Contract Guidance Packet) must be physically included in all bidding and contract documents. Additional information is in the Contract Guidance Packet.

GOOD FAITH EFFORTS:

MPFA recipients and their prime contractors must follow, document, and maintain documentation of their good faith efforts as listed below to ensure that Disadvantage Business Enterprises (DBEs) have the opportunity to participate in the project by increasing DBE awareness of procurement efforts and outreach. This applies to procurement for construction, equipment, supplies and services.

(1) Ensure DBEs are made aware of contracting opportunities to the fullest extent practicable through outreach and recruitment activities; including placing DBEs on solicitation lists and soliciting them whenever they are potential sources.

(2) Make information on forthcoming opportunities available to DBEs and arrange time frames for contracts and establish delivery schedules, where the requirements permit, in a way that encourages and facilitates participation by DBEs in the competitive process. This includes, whenever possible, posting solicitation for bids or proposals for a minimum of 30 calendar days before the bid or proposal closing date.

(3) Consider in the contracting process whether firms competing for large contracts could be subcontracted with DBEs. This will include dividing total requirements when economically feasible into smaller tasks or quantities to permit maximum participation by DBEs in the competitive process.

(4) Encourage contracting with a consortium of DBEs when a contract is too large for one of these firms to handle individually.

(5) Use the services and assistance of the Small Business Administration and the Minority Business Development Agency of the U. S. Department of Commerce.

(6) If the prime contractor awards subcontracts, require the prime contractor to take the steps in numbers 1 through 5 above.

see next* page/or *the Certification

Cert 02 Compliance Cert: Disadvantaged Business Enterprise, Required Procurement, Contract Conditions

CERTIFICATION:

The applicant certifies that it has or will comply with the above requirements. Additionally, the applicant will include the MPFA Contract Guidance Packet and applicable Davis-Bacon and Minnesota prevailing wages in bid solicitations and incorporate the MPFA Contract Guidance Packet into all construction contracts.

Applicant name and project ID:	Red Wing: 1250013-14, Lead Service Line Replacements
Signer Name:	Chris Heineman
Signer Title:	City Council Administrator
Signed by authorized official:	

loan officer email: Drew.Brooksbank@state.mn.us

Cert 03 Compliance Certification as to No Conviction of Felony Financial Crime by a Principal

As a condition of receiving funding, Applicants must certify to the statement below.

Minnesota Statutes Section 16B.981 Subd. 2 (6) requires that no current principals of a recipient have been convicted of a felony financial crime in the last 10 years. A principal is defined as a public official, a board member, or staff (paid or volunteer) with the authority to access funds provided by this financial assistance opportunity or to determine how those funds are used.

CERTIFICATION:

The applicant certifies that no current principals have been convicted of a felony financial crime in the last 10 years. I have attached a list or chart of all principals.

Applicant name and project ID:	Red Wing: 1250013-14, Lead Service Line Replacements
Signer Name:	Chris Heineman
Signer Title:	City Council Administrator
Signed by authorized official:	

loan officer email: Drew.Brooksbank@state.mn.us

LIST OF RED WING PRINCIPALS:

CITY COUNCIL MEETING STAFF REPORT

To: City Council Members and Mayor
From: Kelsey Prall, Deputy Director, Utilities
Meeting Date: March 9, 2026
Agenda Item Number: 9.A.

Title and Purpose

Consider Motion to Introduce Ordinance No. 232, Amending Chapter 4 of the City Code Requiring a Single Master Water Meter for Manufactured Home Parks (MHPs).
The purpose of this ordinance amendment is to require that manufactured home parks within the City of Red Wing be served by a single master water meter rather than individual City meters at each lot. Staff presented this draft ordinance change to the City Council at the February 23, 2026, workshop. The council's general direction was in favor of adopting this ordinance to reduce risks to the City and to provide consistency and uniformity in utility metering and billing.

Attachments

1. Ordinance No. 232 Manufactured Home Park 2026
2. Master Meter Current vs Proposed Comparison

Background

The City currently has two privately-owned manufactured home parks. One park already operates with a single master meter configuration that reads all water supplied to the park. The other park, Grandview, operates under a legacy model in which the City provides individual meters at each lot and individual billing accounts for each tenant.

Under the current code, multiple metering configurations are allowed. Over time, this has created inconsistencies in:

- Utility accountability
- Leak detection
- Billing practices
- Operational responsibilities
- Risk allocation between private infrastructure and public ratepayers

The internal water distribution systems within manufactured home parks are privately owned and maintained. However, without a master meter, the City assumes risks and operational burdens that are inconsistent with standard municipal utility practices.

This ordinance amendment creates uniformity across manufactured home parks and aligns the City's practices with common municipal standards.

Staff presented this draft ordinance change to the City Council at the February 23, 2026, workshop. Based on the feedback provided at the City Council workshop, the general direction was in support of this ordinance to reduce risks to the City and to provide consistency and uniformity in utility metering and billing. If adopted, the future implementation schedule will take into account the affected park owner, and City staff will work with him collaboratively to find a mutually acceptable plan, which may include cost-sharing, use of City metering equipment in the park, and an extended compliance timeframe. Additional information on this is included in the implementation approach section below.

Discussion

1. Why Staff Feels This Ordinance Should Be Supported

This ordinance change is fundamentally about protecting the integrity of the City's water utility system and the investment made by all ratepayers. This will help to ensure protection of the overall ratepayer system and alignment with best practices.

A. Water Accountability and System Integrity

1. Without a master meter:

- Water losses within a private distribution system may go unaccounted for.
- Treated water that is pumped, disinfected, and distributed may not be billed.
- Non-revenue water percentages increase.
- Production, energy, and chemical costs are borne by the overall system.

2. Every gallon of water lost prior to metering:

- Has already been treated.
- Has already consumed energy.
- Has already placed demand on wells, pumps, and infrastructure.
- Must be reported annually to the Minnesota Department of Natural Resources.

3. Requiring a master meter ensures:

- All water delivered to a private system is measured.
- Water loss within private infrastructure is properly attributed.
- Private system maintenance responsibility remains with the private owner.
- Protects the broader utility fund and minimizes long-term upward pressure on rates for all residents.

B. Preventing Cross-Subsidization

Under the current configuration, if water is lost within private park infrastructure before it is metered, those costs are absorbed by the system as a whole.

1. Utilization of a master meter:

- Ensures that private infrastructure functions as intended.
- Prevents other utility customers from subsidizing private distribution systems.
- Preserves fairness across customer classes.

C. Operational Clarity and Risk Reduction

1. Under the current individual meter model:

- City staff must enter private residences to service or shut off meters.
- Staff are placed in the middle of landlord-tenant billing issues.
- Delinquent accounts create complications due to assessment limitations.

2. Utilization of a master meter:

- Removes City staff from private business operations.
- Eliminates the need to enter individual homes.
- Clarifies responsibility boundaries between public and private systems.
- Aligns the City's practice with how multifamily and other large developments are served.

D. Alignment with Municipal Best Practice

1. Across Minnesota and nationally, it is standard utility practice for:

- Apartment complexes
- Commercial campuses
- Manufactured home parks

To be served by a single master meter, with private distribution managed by the property owner. This ordinance brings Red Wing into alignment with that standard model. It also ensures consistency between the two manufactured home parks operating within the City of Red Wing.

2. Implementation Approach & Staff Commitment to Minimizing Financial Impact
Staff fully recognizes that this ordinance change has financial and operational impacts on the affected park owner. The intent of this ordinance is not to create hardship, but rather to modernize and standardize utility practices while protecting the broader ratepayer base.

A. No Immediate Forced Compliance
Staff is ***not*** recommending immediate physical conversion upon ordinance adoption. If the ordinance is adopted, staff would:

1. Establish a reasonable compliance timeline for council consideration.
2. Coordinate design and installation scheduling with the park owner.

3. Work collaboratively with the owner to determine a practical implementation window.

B. Active Coordination Between Public Works and Engineering
Public Works and Engineering staff have already begun discussions regarding:

- Location and configuration of a central meter vault.
- Water main adjustments required.
- Road restoration sequencing.
- Phasing options to reduce disruption and cost.

Staff are committed to identifying the most efficient and least disruptive solution.

C. Proposed Cost-Sharing Framework
Staff is supportive of a collaborative cost-sharing model that may include:

City In-Kind Contributions, potentially including:

- Engineering design support
- Construction management
- Water main work
- Road restoration and surface repair
- Coordination and inspection services

Park Owner Responsibility:

- Private-side service modifications
- Internal distribution adjustments

City staff would also be supportive of:

- The City paying upfront for the private-side construction work; and
- Establishing a property assessment (up to 20 years) to allow the park owner to amortize costs over time.

This approach would provide a balanced approach demonstrates good faith and partnership, including:

- Eliminate large immediate capital burden.
- Allow predictable annual payments.
- Significantly reduce financial strain.
- Maintain fairness to the utility fund.

D. Billing Impacts
Following implementation:

- The park would receive a single monthly utility bill.
- Availability charges would follow the multifamily rate structure adopted in 2021.
- Elimination of setup fees and administrative turnover costs would reduce inefficiencies.
- Overall billing is expected to be comparable to or marginally lower than the current composite billing structure.

E. Ongoing Communication
Staff have met with the park owner multiple times and will continue to do so.
The owner has expressed concerns regarding:

- Affordability
- Logistics
- Vault cost
- Billing software

Staff take these concerns seriously and are committed to working toward a financially manageable path forward. This ordinance is not being advanced without recognition of those impacts. Rather, it is being advanced with a commitment to partnership and flexibility.

Legal Authority
The City has broad authority to regulate connections to municipal utilities. The City Attorney has advised:

- There is no legal basis for permanent exemption once the ordinance is amended.
- Minnesota case law supports municipal authority to make infrastructure improvements in this area.

Financial Plan and Impact
Short-term:

- Engineering and administrative staff time.
- Potential upfront cost if Council supports assessment financing.

Long-term:

- Improved water accountability.
- Reduced non-revenue water risk.
- Clear delineation between public and private infrastructure.
- Protection of utility rate stability.

Alternatives

1. Adopt the ordinance as proposed.
2. Decline to adopt and maintain the current inconsistent framework.
3. Modify the ordinance and provide additional direction to staff.

Recommended Action

Consider Motion to Introduce Ordinance No. 232, Amending Chapter 4 of the City Code Requiring a Single Master Water Meter for Manufactured Home Parks (MHPs).

Ordinance No. 232, Fourth Series

AN ORDINANCE AMENDING CHAPTER 4 OF THE CITY CODE

THE CITY COUNCIL OF THE CITY OF RED WING DOES ORDAIN:

SECTION 1: Chapter 4, Section 4.06, Subd. 4, W, 2 of the City Code is hereby amended by deleting the ~~overstruck~~ language and inserting the underlined language as shown below:

W. Utilities.

2. Water facilities and sewage collection facilities shall be installed and maintained by the manufactured home park owner and shall be constructed in accordance with the laws of the State of Minnesota, the recommendation of the State Health Department and the requirements of the City Code. ~~For purposes of water and sewer service, each manufactured home stand shall be regarded as a separate unit.~~ A master water meter shall be installed to service the entire manufactured home park. Water and sewer service shall be for the entire manufactured home park, and charges shall be based on the master water reading. The park owner shall be responsible for the distribution of water within the manufactured home park, subject to Minnesota Statutes section 327C.04, and for all mains, pipes, equipment, or submeters utilized for distribution after the master meter.

SECTION 2: Effective Date. This ordinance shall be in full force and effect 14 days after its adoption and publication in accordance with the City Charter.

Introduced the _____ day of _____, 2026.

Adopted this _____ day of _____, 2026.

_____
Janie Farrar, Council President

ATTEST:

_____
Melissa Kay Hill, MCMC
City Clerk

(seal)

Presented to the Mayor at _____ ____.m. on this _____ day of _____, 2026. Approved this _____ day of _____, 2026.

_____
Gary James Iocco, Mayor

Manufactured Home Park Water Service

Current Model vs. Master Meter Model – Council Reference Sheet

Category	Current Model (Individual Lot Meters)	Proposed Model (Single Master Meter)
Water Accountability	Water lost inside private park may go unmetered before billing.	Water delivered to the park is metered at the entry point.
Ratepayer Fairness	Private infrastructure losses may impact system wide costs.	Private system losses reflected in parks master bill.
Infrastructure Responsibility	Boundary between public and private system is unclear.	Clear responsibility boundary at master meter.
Leak Detection	Limited visibility into total park demand patterns.	Usage monitored, abnormal spikes identifiable.
City Staff Access	Staff may need to enter private residences to access meters.	No Entry into individual homes located on private property required.
Billing Structure	70–80+ individual bills monthly.	One consolidated monthly bill.
Administrative Burden	High turnover processing and account management.	Simplified account management.
Consistency	Inconsistent with other manufactured home park.	Standard applied city wide.
Best Practice Alignment	Legacy Configuration.	Standard municipal utility model.

Fiscal & System Impacts

Current Model Risks:

- Non-revenue water exposure.
- Increased production costs without full recovery.
- Administrative complexity and turnover processing.
- City involvement in private landlord-tenant disputes.

Master Meter Model Benefits:

- Full water accountability at point of delivery.
- Protection of utility fund and overall ratepayer base.
- Reduced cross-subsidization risk.
- Clear separation of public and private obligations.

Implementation Approach (If Adopted)

- No immediate forced compliance; coordinated implementation schedule.
- City-provided engineering and construction management support.
- City in-kind contributions (water main work and restoration).
- Option for City-fronted private work costs.
- Up to 20-year property assessment to spread capital cost.

What This Ordinance Does NOT Do

- Does not change water rates.
- Does not regulate park rent.
- Does not reduce housing supply.
- Does not require immediate capital outlay.
- Does not eliminate ability to submeter internally.

CITY COUNCIL MEETING STAFF REPORT

To: City Council Members and Mayor
From: Brandy Howe, Community & Economic Development Facilitator
Meeting Date: March 9, 2026
Agenda Item Number: 9.B.

Title and Purpose

Actions Related to Ordinance No. 228, Fourth Series, Repealing and Replacing Chapter 9 of the City Code.
On November 10, 2025, Council approved the introduction of Ordinance 228 amending Chapter 9 of the City Code to improve readability, eliminate redundancies, and make two minor policy adjustments. Council tabled the item at the February 23 meeting and requested staff make additional modifications for which the Ordinance is being reintroduced.

1. Consider Motion to Remove from Table.
2. Consider Motion to Introduce Ordinance No. 228, Fourth Series, Repealing and Replacing Chapter 9 of the City Code, Parking Regulations.

Attachments

1. Ordinance 228 - Parking Regulations

Background

In November 2025, the City Council was asked to adopt Ordinance 228, Fourth Series, which repeals and replaces Chapter 9 of the City Code governing parking regulations citywide. The existing chapter had been amended incrementally over many years, resulting in outdated provisions, inconsistent terminology, and formatting that made the ordinance difficult to interpret and administer.

Discussion

Staff conducted a comprehensive review to modernize and reorganize the chapter into a more coherent document. The primary purpose of this effort was to improve clarity and position the Code to implement recommendations from the recent downtown parking study. The ordinance was not intended to fundamentally change how parking is regulated or enforced.
Aside from the two policy updates outlined below, Chapter 9 maintains the substance and enforcement practices of the existing ordinance.

1. Downtown Parking Hours. The new ordinance reduces parking hours from 8 a.m.– 8 p.m. to 8 a.m.–5 p.m., which is consistent with the signage that is already in place in the

downtown. While technically an ordinance change, it is not fundamentally a policy change.

2. 300-Foot Rule Clarified. This provision applies only on streets or portions of streets where a parking time limit is established by official signage. Except in parking ramps or lots, a vehicle moved less than 300 feet, or re-parked on the same block in a limited-time zone, shall be considered continuously parked. Moving to the opposite side of the same block does not reset the time limit.

The revised chapter also removes application of the 300-foot rule within parking ramps. Other than these updates, the reorganization does not alter the underlying regulatory framework. Although the draft appears substantially different due to renumbering, consolidation, and improved formatting, the operative rules remain consistent with the prior code.

The Council authorized the ordinance to proceed following the first reading. Because Chapter 9 is enforced by the Police Department, the draft was submitted to the State for required review after first reading. That review was completed in February 2026, and the ordinance returned to Council for second reading on February 23, 2026.

At the February 23 meeting, Council Member Lambert expressed concern that the ordinance appeared to be presented in a substantially revised form. It is important to reiterate that the ordinance was introduced in 2025 and that the apparent changes are the result of reorganization and renumbering rather than new policy direction, except as specifically noted above.

At the February 23 meeting, a second concern was brought up related to language prohibiting vehicles from parking in residential areas for more than 20 consecutive hours without a valid permit. This provision has existed in prior versions of the ordinance; however, a residential parking permit system has not been implemented. Enforcement has historically occurred on a complaint basis. Council Member Lambert suggested striking the permit reference to ensure the ordinance reflects actual administrative practice. The new draft of this ordinance strikes this language.

With the updated language, parking in residential areas (or on other streets without posted parking limits) is allowed for a maximum of 20 hours including overnight hours. As long as a resident or visitor moves their car within that time period, even within the same block, they will comply with the ordinance. Parking in residential areas is subject to parking restrictions during snow events as specified elsewhere in the ordinance.

Financial Plan and Impact

Alternatives

Recommended Action

Motion to Introduce Ordinance No. 228, Fourth Series

ORDINANCE NO. 228, FOURTH SERIES

AN ORDINANCE REPEALING AND REPLACING CHAPTER 9 OF THE CITY CODE, PARKING REGULATIONS

THE CITY COUNCIL OF RED WING DOES ORDAIN:

SECTION 1. Repeal and Replace Chapter 9 as shown below:

CHAPTER 9 PARKING REGULATIONS

I. GENERAL PROVISIONS

SECTION 9.01. APPLICABILITY AND SCOPE

A. These regulations apply to the drivers of all vehicles on public streets, including vehicles owned or operated by the United States, the State of Minnesota, or any county, town, city, district, or other political subdivision.

B. This Chapter governs the parking of vehicles on public streets, alleys, City-owned parking facilities, and private roads within the City that are subject to public use.

SECTION 9.02. DEFINITIONS
Except as otherwise defined in the City Code, terms in this Chapter have the same meaning as in Minnesota Statutes, Chapter 169. Additional definitions include:

Block – the length of street between two consecutive intersecting streets, including both sides of such streets.

Commercial Vehicle – Any motor vehicle designed, maintained, or used primarily for the transportation of property or passengers for hire, compensation, or profit, including but not limited to trucks, truck-tractors, semi-trailers, trailers, and passenger buses.

Downtown Core Parking District – the area bounded by and inclusive of both sides of East Avenue, both sides of Plum Street, the north side of 4th Street, and the Mississippi River, and includes the Levee Park parking lot. This definition only applies for the purposes of parking regulation.

Recreational Camping Vehicle –

Camping Trailer – a folding structure, mounted on wheels and designed for travel, recreation, and vacation uses.

Motor Home – a portable, temporary building to be used for travel, recreation and vacation uses, constructed as an integral part of a self-propelled vehicle.

Travel Trailer – a vehicular, portable structure built on a chassis, designed to be used as a temporary dwelling for travel, recreational, and vacation uses, permanently identified "Travel Trailer" by the manufacturer of the trailer.

Truck Camper – a structure designed to be mounted on a truck chassis for use as a temporary dwelling for travel, recreation and vacation uses.

Semi-Trailer (Detached) – A semi-trailer not connected to a semi tractor.

Semi-Truck – a motor vehicle designed and used primarily for drawing a semi-trailer and not constructed to carry a load other than a part of the weight of the semi-trailer and its load.

Weather Emergency – an emergency exists when snow, ice, freezing rain, sleet or other conditions impede traffic, as declared by the Public Works Director or the Police Chief.

II. GENERAL PARKING RULES

SECTION 9.03. GENERAL PARKING PROHIBITIONS

It is unlawful to stop, stand, or park a vehicle in the following locations (except when traffic conflicts or as directed by an officer or traffic device):

A. Sidewalks, Driveways, Crosswalks, and Intersections
   1. In front of a public or private driveway.
   2. On a sidewalk.
   3. On a crosswalk.
   4. Within an intersection.
   5. Within 20 feet of a striped crosswalk at any intersection, or within 20 feet of an unmarked crosswalk at any intersection, as measured from the intersecting right-of-way line.

B. Fire Hydrants and Fire Stations
   1. Within 10 feet of a fire hydrant.
   2. Within 20 feet of a fire station driveway entrance.
   3. On the opposite side of a street within 75 feet a fire station driveway entrance, when properly posted.
   4. In a posted fire lane.

C. Traffic Control Devices and Railroad Crossings
   1. Within 30 feet of any flashing beacon, stop sign, or traffic control signal located at the side of a roadway.
   2. Within 50 feet of a railroad crossing.

D. Roadway Obstructions and Dangerous Locations

1. Alongside or opposite any street excavation or obstruction if such stopping, standing, or parking would obstruct traffic.
2. On the roadway side of any vehicle stopped or parked at the edge or curb of a street.
3. On any bridge or other elevated structure upon a street.

E. Restricted Areas
   1. In any alley, except while actively loading or unloading goods or passengers to or from adjacent premises.
   2. On any curbed boulevard.
   3. At any place where there is a yellow painted curb.
   4. At any place where official signs prohibit or restrict stopping or parking.
   5. Within 10 feet of a mailbox daily between 8:00 a.m. to 6:00 p.m.

SECTION 9.04. PARKING METHODS

A. Parallel Parking.
   1. On two-way streets, vehicles must be parked parallel to and within 12 inches of the right curb. Where curb or street markings are provided, vehicles must be parked within those markings, front and rear.
   2. On one-way streets, vehicles follow the same rules, except the vehicle must be parked parallel to and within 12 inches of the left curb.
   3. In all cases, the front of the vehicle must face the direction of traffic flow.

B. Angle Parking. On streets marked for angle parking, vehicles must park within the designated markings, with the front right wheel within 12 inches of the curb.

C. Streets Without Curbs. On streets without curbs, vehicles must park parallel to and on the right side and within 12 inches of the edge of the traveled roadway.

SECTION 9.05. PARKING HOURS AND RESTRICTIONS

A. General Limitations. No vehicle or equipment may remain on public property for more than 20 continuous hours ~~without an approved permit~~.

B. Posted Restrictions. Parking is unlawful in violation of posted signs, including:

   1. No Parking Zones – where parking is prohibited at all times.
   2. Time-Limited Zones – e.g., 15-minute, 3-hour parking.
   3. Downtown Business Hours – posted time limits between 8:00 a.m. and 5:00 p.m., Monday through Saturday.
   4. Overnight Restrictions – posted time limits between 2:00 a.m. to 6:00 a.m.
   5. Seasonal Restrictions – no parking from November through April, where posted.
   6. Temporary Parking – restrictions may be established by the City with at least 24 hours' notice for street maintenance, snow removal, construction, or special events.

C. Loading Zones. Loading zones are reserved exclusively for active loading and unloading for the duration of time that is reasonably necessary for those purposes.

D. 300-foot Re-Parking Rule. This provision applies in time limited zones per Subsection B, which are identified by official signs. Except in parking ramps or lots, a vehicle moved less than 300 feet, or re-parked on the same block in a limited-time zone, shall be considered continuously parked. Moving to the opposite side of the same block does not reset the time limit.

III. SPECIAL REGULATIONS

SECTION 9.06. WEATHER EMERGENCIES

To facilitate movement of traffic and promote public convenience in times of emergency, the following additional parking restrictions shall be in effect:

A. Declaration. Whenever, in the discretion of the Public Works Director, Police Chief, or their designees, an emergency exists, an announcement declaring the emergency shall be made to the local news media a minimum of eight hours prior to the start time. This prohibition shall remain in effect in any given block until the street has been cleared or plowed the full width.

B. Restrictions. During declared emergencies:
   1. Vehicles may not remain parked on any residential street or alley after the announced start time.
   2. Vehicles may not park within 75 feet of either side of an area which has not been plowed the full width.

SECTION 9.07. UNATTENDED VEHICLE

A. It is unlawful to leave a motor vehicle unattended while the engine is running or with the key in the ignition.

B. It is unlawful to leave a detached trailer unattended upon any street, public parking lot or ramp, or other public property for more than 20 hours without an approved ~~parking permit or~~ private use of public property application.

SECTION 9.08. VEHICLE REPAIR

It is unlawful to service, repair, assemble, or dismantle any vehicle parked on a street, public parking lot or ramp, or other public property, or except to refuel or perform emergency repairs. Emergency repairs may not exceed six hours.

SECTION 9.09. ADVERTISING FOR SALE PROHIBITED

It is unlawful for any commercial establishment to park a vehicle on any street, public parking lot or ramp, or other public property for the sole purpose of advertising the vehicle for sale.

SECTION 9.10. ACCESSIBLE PARKING

Parking privileges for physically disabled persons shall be enforced in accordance with Minnesota Statutes §169.345. Police officers may ticket violations on public or private property. Accessible parking stalls are subject to all parking regulations in this Chapter unless otherwise expressly provided by law.

SECTION 9.11. RECREATIONAL VEHICLE PARKING

It is unlawful for any person to park a recreational camping vehicle on or within the limits of any street or right-of-way for a continuous period in excess of six hours, except where signs are posted designating the place as a campsite or in a mobile home park. During such six-hour period, however, such vehicle shall not be occupied as living quarters.

SECTION 9.12. COMMERCIAL VEHICLE PARKING

It is unlawful to park a commercial vehicle:

A. On any street, City-owned parking lot or ramp, or other public property, except streets specifically designated for such use.
B. In a residentially zoned district, except when actively engaged in loading or unloading.
C. In any standard parking space, except when reasonably necessary to access adjacent property for loading or unloading, and when alley or side-street access is not available.
D. Diagonally along any street. Such vehicles may park parallel to the curb for the time reasonably necessary to load or unload. If the weight or bulk of the load makes parallel parking impracticable, a truck may stand backed up to the curb only for a period of time sufficient to load or unload.

SECTION 9.13. RESIDENT ONLY PARKING

The Council may, by motion, designate certain streets, blocks, or portions of streets or blocks as Resident Only parking when necessary to preserve parking for residents, property owners, and their guests within the zone. Resident Only zones shall be posted to restrict parking to residents, property owners, or their guests. It is unlawful for any unauthorized individual to park a vehicle in a Resident Only zone. This section shall not apply to emergency vehicles, authorized City of Red Wing vehicles, or utility company vehicles providing services.

SECTION 9.14. UNAUTHORIZED REMOVAL

It is unlawful to move a vehicle not owned by such person into any prohibited area or away from a curb in violation of this Chapter.

IV. ENFORCEMENT

SECTION 9.15. VIOLATIONS AND ENFORCEMENT

A. Presumption. If the driver of a vehicle parked in violation of this Chapter is not present, it is presumed that the vehicle was parked by the owner or owner's agent.

B. Violation. A police or community service officer finding a vehicle in violation of parking regulations may require the driver or other person in charge of the vehicle to move it to a lawful position.

C. Parking Tickets. Parking violations may be ticketed by written notice, including description of the vehicle, the offense, and the fine. Petty misdemeanor violations under this Chapter shall incur fines in accordance with the City fee ordinance.

D. Impoundment. A police or community officer finding a vehicle unlawfully parked and unattended may impound the vehicle and provide for its removal to a safe location. Any fees for removal or storage must be paid by the owner or agent before the vehicle is released.

E. Orders of an Officer. It is a misdemeanor for any person to willfully fail or refuse to comply with any lawful order or direction of any police or peace officer invested by law with authority to direct, control, or regulate traffic.

F. Misdemeanor. A violation of this Chapter is a misdemeanor if:
   1. The provision expressly provides; or
   2. The violation is committed in a manner likely to endanger any person or property; or
   3. The person is convicted of a third or subsequent violation of this Chapter (excluding unattended vehicle violations) within a 12-month period.

G. Petty Misdemeanor. Any violation not constituting a misdemeanor is a petty misdemeanor.

H. Adopted Provisions. A violation of a provision adopted by reference shall be punishable as specified in the adopted provision.

SECTION 2. Effective Date. This ordinance shall be in full force and effect 14 days after its adoption and publication in accordance with the City Charter.

Introduced the ___ day of _____, ~~2025~~2026.

Adopted this _____ day of _____, ~~2025~~2026.

_____
Janie Farrar, Council President

ATTEST:

_____
Melissa Hill, City Clerk

(seal)

Presented to the Mayor at _____ p.m. on this ____ day of _____, ~~2025~~2026.
Approved this ____ day of _____, ~~2025~~2026.

_____
Gary James Iocco, Mayor

CITY COUNCIL MEETING STAFF REPORT

To: City Council Members and Mayor
From: Shari Chorney, Port Authority Manager
Meeting Date: March 9, 2026
Agenda Item Number: 9.C.

Title and Purpose

Consider Motion for the City of Red Wing to Maintain Ownership of the Mooring Clusters Located Adjacent to the Red Wing Grain Dock Facility and to Enter into a Minimum of a 50-Year Lease Agreement with the Port Authority for their Operation, Maintenance, and Management Under Terms Approved by the City Council.

Attachments

1. Aerial of Mooring Clusters
2. 1996 Riverfront Property Agreement

Background

Barge Mooring Cluster Replacement Project

The existing four barge mooring clusters are adjacent to the Red Wing Grain's barge dock wall along the main shipping channel of the Mississippi River. The mooring clusters were originally placed and constructed (circa) 1958 for barge mooring to facilitate corn and soybean export by river barge. They have been leased to Red Wing Grain and have been in continuous use for over 60 years. The granary uses the mooring clusters to fleet fully laden grain barges after they have been loaded. A contract tugboat then moves the loaded barges to a nearby fleet staging area down river for future transport.

The granary has a barge pulley system whereby loaded barges are floated downstream and moored to the piling clusters. This allows for uninterrupted barge loading without the need for continuous tugboat availability or operations. Without the mooring clusters, barge loading would be fully dependent upon the contract tugboat's availability, which is limited. In November 2019, a downriver barge tow lost control and impacted the piling clusters. In the aftermath of the collision, the City contracted with a specialized marine engineering consultant to conduct an above and below waterline inspection of the mooring clusters. The inspection identified steel strapping damage to the piling cluster No. 2 and several piles out of alignment. A settlement of $75,000 was agreed to compensate the city for the damage. The 2019 barge impact inspection also brought attention to critical failures of piling cluster No. 1 that were not impact related. Four out of seven piles in cluster No. 1 were sheared at the mudline and further inspection, and assessment was warranted to evaluate No. 3 and No. 4 mooring piling clusters.

In May 2022, an inspection of the preliminary engineering report for all piling clusters was completed. Mooring piling clusters are designed to distribute mooring and berthing loads to the entire pile cluster. The clusters rely on the banding to maintain the design orientation of the piles. When large separations between piles are present, the loads are less likely to redistribute uniformity between the pile clusters, increasing the risk of damage to individual piles. Once one pile is broken, the overall capacity of the mooring pile cluster is greatly reduced and increases that mooring and berthing forces will damage the remaining piles. Aligning the mooring pile clusters is also critical to ease barge navigation and limit forces on the mooring facilities. The engineering study identified misalignment of the piling clusters to the granary's dock wall varying from 7'-0 to 12'-0 closer to shore. Also, identified were broken /sheared piles, piles out of plum, and distortion of the cluster. The Engineering recommendation is that all four piling clusters have reached the end of their expected life cycle and full replacement of the facility, in accordance with current engineering standards, has been recommended.

Discussion

Due to the issues noted above, the Port Authority, with input from the Harbor Commission (now committee), decided to include the replacement of the clusters as one of its planned port waterway development projects. The Port Authority subsequently included this project on its funding list for state grant funding opportunities through the Port Development Assistance Program (PDAP) and additionally applied for federal grant funding through the Port Infrastructure Development Program (PIDP). Both grant applications were successful and will cover a significant portion of the total project costs.

The total cost for the project, based on estimates from a couple of years ago, is approximately $2.2 million. In addition to federal and state grant funds, some of the project costs will be paid with the above-referenced insurance proceeds, a contribution from Red Wing Grain, and Port Authority funds. The breakdown of project funding is as follows:

- Mn Department of Transportation Port Development Assistance Program Funds (PDAP) $1,697,000
- MARAD Port Development Infrastructure Program Funds (PIDP) $1,084,836
- $75,000 Insurance proceeds
- $100,000 Red Wing Grain contribution
- $266,688 Port Authority Capital Funds

Please note that the above funds exceed the preliminary estimates for the total project cost. However, the actual construction costs will not be known until after final construction plans are prepared and the project goes out for bid (and is expected to be higher than the estimate). There are also significant expenses related to the required environmental review and preliminary engineering work that are not grant-eligible expenses. The Port will also need to cover the required state match of 20% of the state grant award (which could be around $200,000).

In addition, Red Wing Grain has applied for PIDP funds for a $14 million expansion project at their site. Red Wing Grain is the main barge loader at the Red Wing Port today, loading over 500 barges of corn and soybeans during strong export years. This project will create significant region-wide economic and agricultural commodity benefits. Red Wing Grain covers a 65–115-

mile radius from the city of Red Wing, MN, extending into western Wisconsin. This reach will allow the port facility to purchase agricultural commodities from over 1,200 farmers in the region. The Port's mooring cluster project will help support the work proposed by Red Wing Grain at its Levee Road facility.

Port Authority staff have been working on the PDAP requirements for accepting the grant funds that must follow the Office of Minnesota Management and Budget (MMB) requirements. The grantee for the funds is the Port Authority of Red Wing, and not the City of Red Wing to undertake the project, the Port Authority must obtain bondable ownership interest in the property to be improved. Port Authority staff have worked with Squires, Waldspurger, & Mace on meeting MMB's conditions. A confidential letter referencing the Mooring Cluster Replacement has been sent to the City Council.

The Port Authority discussed the proposed lease at its March 2, 2026 workshop meeting and at its March 3, 2026 regular meeting. The board agreed that a lease was the preferred mechanism to comply with the ownership requirements, but noted that a 37-year lease was shorter than the expected life span for the improvements. The board unanimously adopted a motion to recommend that the City Council enter into a minimum of a 50-year lease with the Port Authority for the operation, maintenance, and management of the mooring clusters adjacent to the Red Wing Grain dock facility and under terms approved by the City Council.

Financial Plan and Impact

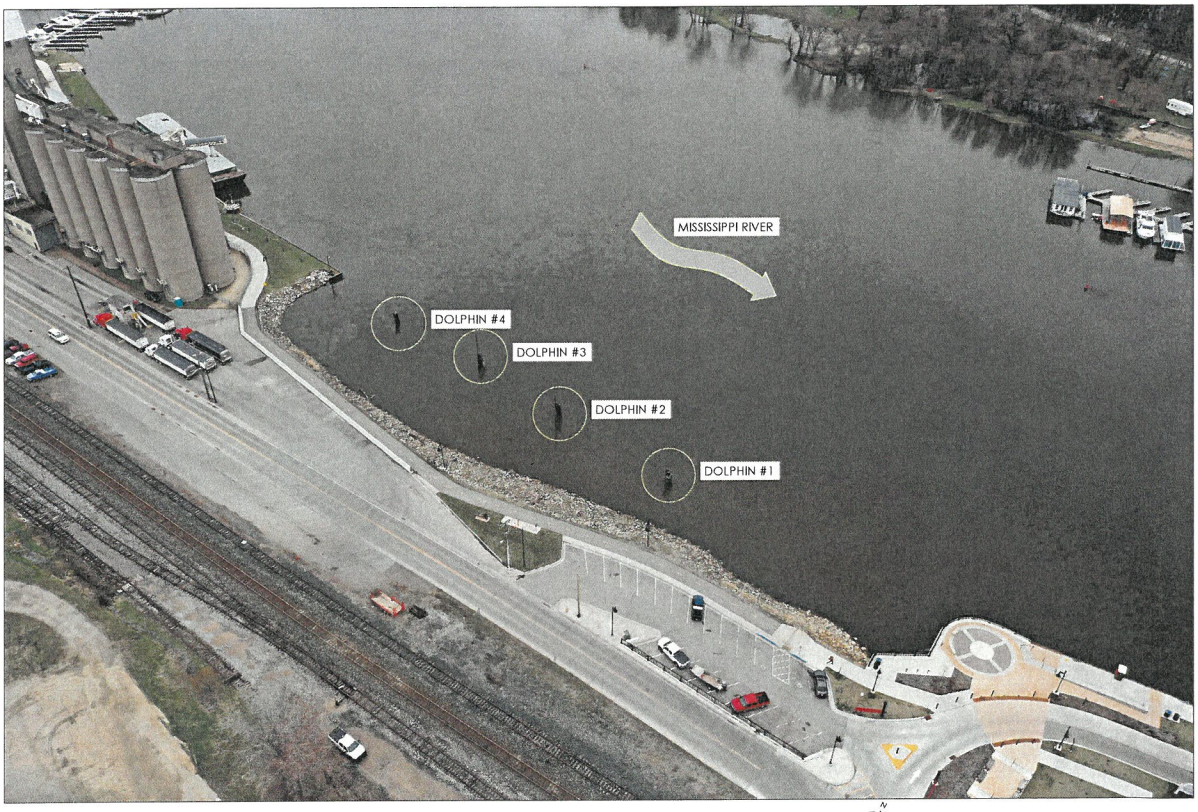
There is no direct financial impact from the proposed lease agreement. All funding for the improvements will be covered by the Port Development Assistance Funds and other sources listed above.

Alternatives

1. Create no less than a 37-year lease with the Red Wing Port Authority
2. Create a longer term lease beyond the required 37 years with the Red Wing Port Authority
3. City Council agrees to sell the Mooring Clusters to the Port Authority for a nominal amount of $1.

Recommended Action

Port Staff and the Red Wing Port Authority Board are recommending that the City Council enter into a 50-year lease with the Port Authority for the operation, maintenance, and management of the mooring clusters adjacent to the Red Wing Grain dock facility and under terms approved by the City Council.



1 / ST.0 EXISTING SITE

N

AMI
Consulting Engineers P.A.
91 Main Street SUPERIOR, WI
715.718.2193 - amiengineers.com
TWIN CITIES - IRON RANGE

PRELIMINARY
NOT FOR CONSTRUCTION

DATE	REV.	DESCRIPTION	REV. #

CITY OF RED WING
DOLPHIN REHABILITATION
RED WING, MINNESOTA

EXISTING SITE

JOB No: 221063
DATE:
DRAWN BY: SAJ
DESCHED BY: CAD
SHEET:
S1.0

Riverfront Property Agreement

THIS RIVERFRONT PROPERTY AGREEMENT (the "Agreement") entered into this 13th day of May, 1996, by and between the CITY OF RED WING, a Minnesota municipal corporation (the "City") and the RED WING PORT AUTHORITY, A DEVELOPMENT AGENCY (the "Authority").

RECITALS:

WHEREAS, the City owns real property located in Goodhue County, State of Minnesota, described in Exhibit A attached hereto (the "Property");

WHEREAS, previously the Authority entered into certain leases on portions of the Property described on Exhibits B through O, inclusive, attached hereto (the "Existing Leases");

WHEREAS, the City desires to enter into this Agreement regarding the Property and the Existing Leases to allow the Authority to carry out the City's mission of economic development and redevelopment within the City on the terms hereinafter set forth;

NOW, THEREFORE, in consideration of the mutual covenants contained herein and for good and valuable consideration, the parties hereto agree as follows:

1. Existing Leases. The City and the Authority hereby agree to a novation of the City in place of the Authority under the Existing Leases effective as of the dates of execution of the Existing Leases and the City hereby confirms and ratifies all prior actions of the Authority taken with respect to the Existing Leases. The Authority warrants and certifies that it has not breached any of the Existing Leases and that all said Leases comply with the City's Comprehensive Plan. The City hereby appoints the Authority as its agent to exercise all rights and remedies of the City under the Existing Leases and agrees to be bound by all actions taken by the Authority under the Existing Leases. The Authority will file with the City Clerk-Treasurer copies of all Existing Leases upon execution of this Agreement.

2. Riverfront Property. The City hereby appoints and designates the Authority as its exclusive agent to enter into any and all future leases of the Property (the "New Leases") on behalf of the City on such terms as the Authority may designate or specify without further consent or approval of the City, except as otherwise provided by this Agreement and except that no such New Lease shall have a term longer than 25 years inclusive of all renewal and extension rights without the prior written consent of the City and no such New Lease shall in any way conflict with the City's Comprehensive Plan and zoning and other laws. The Authority shall provide copies of all proposed New Leases to the City and file the New Leases with the City Clerk-Treasurer no later than five (5) days before the proposed New Leases are executed for City staff review to determine consistency with the City's comprehensive and zoning and other laws. In the event there is a dispute as to whether the proposed New Lease is consistent with the City's comprehensive plan or zoning and other laws, the dispute shall be resolved by a decision of the City Council and such decision shall be the final determination of the matter.

3. Taxes. The Authority shall cause to be paid under either the Existing Leases or the New Leases all real estate taxes on the Property due and payable during the term hereof.

4. Maintenance. During the term hereof, under the Existing Leases and the New Leases the Authority shall cause the Property to be maintained and repaired in good condition, ordinary wear and tear excepted.

5. Expenses. During the term hereof, under the Existing Leases and the New Leases, the Authority shall cause to be paid all expenses and costs of owning and operating the Property and the Authority shall be authorized to collect all charges and rents paid by Leases under the Existing Leases and New Leases.

6. Indemnification. The Authority shall defend, indemnify, and hold harmless the City from any claims, causes of action, obligations, and damages, including attorney's fees, arising out of the use, ownership, and operation of the Property by the Authority, its agents, assigns, or any lessees under the Existing Leases and the New Leases.

7. Default. Should the Authority fail to carry out any of its obligations hereunder, then, and in that event, it shall be lawful for the City, at its option, to terminate this Agreement; provided, however that the Authority shall not be deemed to be in default hereunder for failure to fulfill any of the agreements herein contained unless the City shall first give to the Authority written notice of such default and unless the Authority fails to cure such default within thirty (30) days of receipt of said Notice of Default, unless such obligation is such as to require more than 30 days to cure in which case there shall be no Event of Default as long as the Authority commences such cure within said thirty (30) days and diligently prosecutes the same. In the vent any covenant or agreement contained in this Agreement should be breached and thereafter waived by the City, such waiver shall be limited to the particular breach so waived and shall not be deemed to waive any other concurrent, previous, or subsequent breach hereunder.

8. Termination. In addition to the rights granted to the City under paragraph 7 hereof, the City or the Authority shall have the right to terminate this Agreement in whole or in part upon sixty (60) days prior written notice to the other party. During the sixty (60) day period after notice has been given by either party to terminate this Agreement, the Authority shall not enter into any New Leases without the City's written consent. In the event that the City shall terminate this Agreement under this paragraph, a public hearing with published notice thereof on the subject of said termination, shall be held within the sixty (60) day period if requested by the Authority at least seven (7) days before the date such hearing is to be held. Any termination of this Agreement shall not affect or terminate any Existing Lease or New Lease entered into prior to such termination, and such Existing Leases and New Leases shall continue in full force and effect and be binding upon the City and the respective lessees.

9. Notices. The Executive Director of the Authority and the Council Administrator of the City are designated as the contact individuals through which this Agreement is to be administered. All notices and demands specified herein shall be deemed timely given when delivered personally or deposited in the United States mail, postage prepaid, by certified mail (return receipt requested) to the addresses specified below (or such other addresses as may be changed by written notice given as above):

To the City: The City of Red Wing
Council Administrator
City Hall
315 West Fourth Street
Red Wing, MN 55066

To the Authority: Red Wing Port Authority
Executive Director
217 Plum Street, Suite 110
Red Wing, MN 55066

10. Annual Report. The Authority shall submit a report at least on an annual basis and as reasonably requested by the City from time to time, on the status of all leases covered by this Agreement, and timely provide such financial and other documents as the City may from time to time request. In addition to the foregoing reports and documents, the Authority Executive Director shall keep the City, through the Council Administrator, advised of the change in status of any leases or new lease arrangements as they occur.

11. Binding Effect. The terms and provisions hereof are all binding upon and inure to the benefit of the parties, their successors, and assigns and shall be deemed covenants running with the land.

IN WITNESS WHEREOF, the undersigned have hereby entered into the above instrument the day and date first above written.

Romeo C. Cyr, Mayor

Steven L. Perkins, Council Administrator

B.C. Will, Clerk-Treasurer

STATE OF MINNESOTA)
) ss
COUNTY OF GOODHUE)

On this 13th day of May, 1996, before me, a notary public within and for Goodhue County, personally appeared Romeo C. Cyr, Steven L. Perkins, and B.C. Will respectively, of the City of Red Wing, Minnesota and acknowledged the foregoing instrument on behalf of the corporation.

Notary Public

KATHY SEYMOUR JOHNSON
NOTARY PUBLIC-MINNESOTA
GOODHUE COUNTY
My Commission Expires Jan. 31, 2000

THE RED WING PORT AUTHORITY:

Mike Wilson, President

Myron White, Acting Executive Director

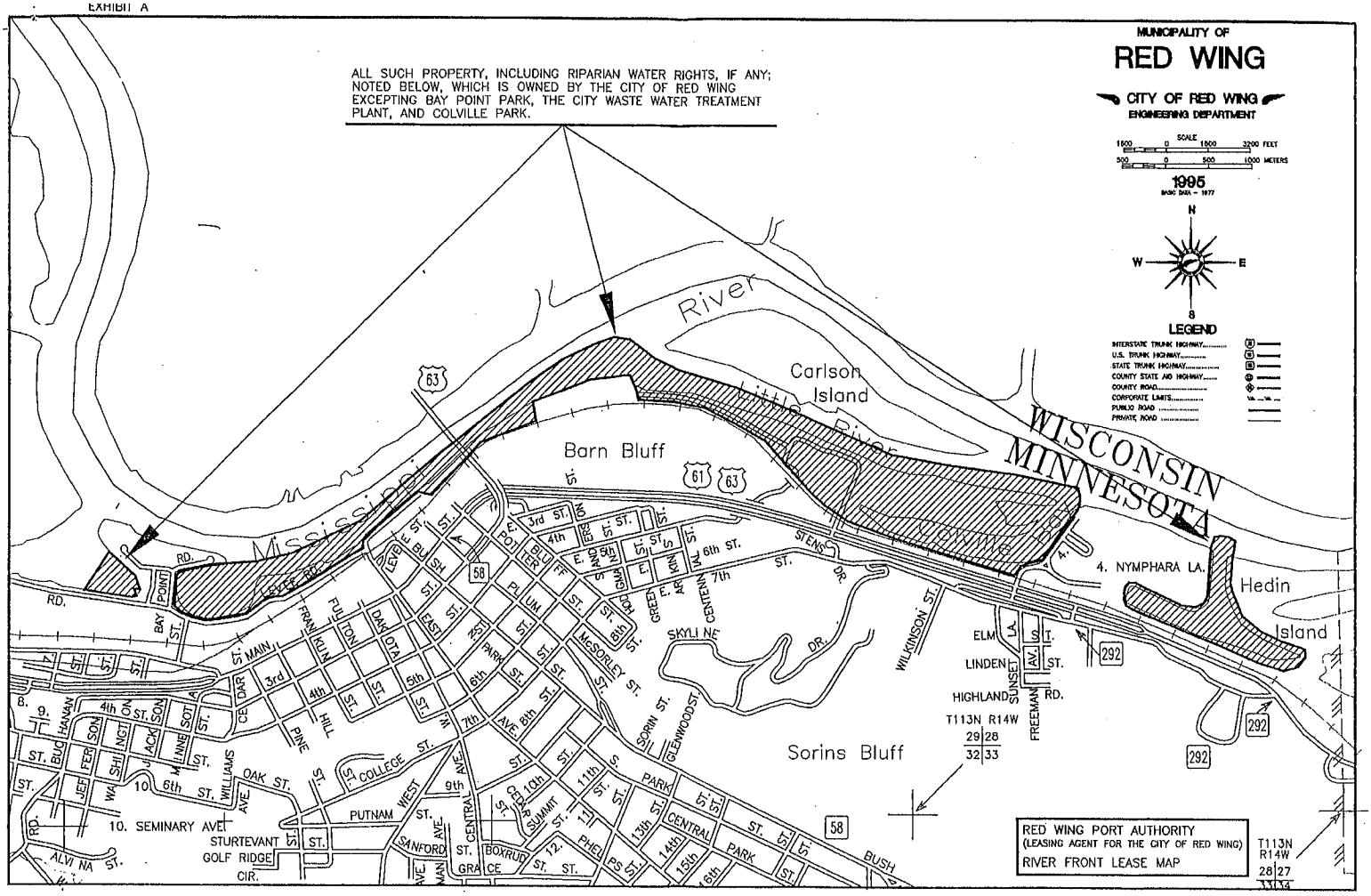
STATE OF MINNESOTA)
) ss
COUNTY OF GOODHUE)

On this 16th day of May, 1996, before me, a notary public within and for Goodhue County, personally appeared Mike Wilson and Myron White, respectively, of the Red Wing Port Authority, a Development Agency under the laws of Minnesota and acknowledged the foregoing instrument on behalf of the Authority.

Judith M Boldt
Notary public

JUDITH M. BOLDT
NOTARY PUBLIC-MINNESOTA
GOODHUE COUNTY
My Commission Expires Jan. 31, 2000

EXHIBIT A


ALL SUCH PROPERTY, INCLUDING RIPARIAN WATER RIGHTS, IF ANY; NOTED BELOW, WHICH IS OWNED BY THE CITY OF RED WING EXCEPTING BAY POINT PARK, THE CITY WASTE WATER TREATMENT PLANT, AND COLVILLE PARK.
MUNICIPALITY OF
RED WING
CITY OF RED WING
ENGINEERING DEPARTMENT
SCALE
1995
N
W
E
S
LEGEND
Mississippi River
Carlson Island
Barn Bluff
WISCONSIN
MINNESOTA
4. NYMPHARA LA.
Hedin Island
Sorins Bluff
10. SEMINARY AVE
RED WING PORT AUTHORITY
(LEASING AGENT FOR THE CITY OF RED WING)
RIVER FRONT LEASE MAP
T113N R14W
29 28
32 33
T113N R14W
28 27

EXHIBITS B THROUGH O

LEGAL DESCRIPTIONS OF EXISTING LEASES UNDER RIVERFRONT PROPERTY AGREEMENT

EXHIBIT B	Red Wing Marina Lease - 3/5/90-3/4/95
EXHIBIT C	Bill's Bay Marina Lease - 1/1/89-12/31/98
EXHIBIT D	Ole Miss Marina at Bay Point Lease - 5/23/89-12/31/89
EXHIBIT E	Ole Miss Marina at Bay Point (boat storage) Lease - 5/23/89-12/31/89
EXHIBIT F	Ole Miss Marina Lease - 1/1/91-12/1/95
EXHIBIT G	ADM Overhead Chute Lease - 1/1/94-12/31/96
EXHIBIT H	ADM Loading Facility Lease - 1/1/94-12/31/96
EXHIBIT I	ADM Storage Tank Lease - 1/1/94-12/31/96
EXHIBIT J	ADM Dock and Unloading Lease - 1/1/94-12/31/96
EXHIBIT K	ADM Barge Fleeting Lease - 1/1/95-12/31/98
EXHIBIT L	Continental Grain Lease (Truck Parking) - 1/1/90-12/31/94
EXHIBIT M	Continental Truck Fleeting Lease - 6/1/92-11/30/96
EXHIBIT N	Continental Barge Fleeting Lease - 7/1/93-6/31/08
EXHIBIT O	Red Wing Yacht Club Lease - 5/15/92-5/14/97

EXHIBIT B

Part of Lots 2 and 3 of Block 19 in Freeborn's Addition to the City of Red Wing described as follows:

Commencing at a capped iron pipe bearing land surveyor registration No. 12788 at the intersection of the northerly right of way line and the westerly property line on the Continental Grain Company in Lot 2 of Block 19 of Freeborn's Addition in the City of Red Wing; thence Northwesterly azimuth 347° 08'45" along said Westerly property line, as determined by the Harry S. Johnson Land Surveyors, Inc., a distance of 100.00 feet to the point of beginning; thence Southwesterly azimuth 257° 08'45" at right angles to said westerly property line, a distance of 15.00 feet; thence northwesterly azimuth 347° 08'45" 61.00 feet; thence westerly azimuth 270° 28'45" 43.30 feet to the retaining wall at the Small Boat Harbor shoreline; thence Northerly and Westerly along said retaining wall 99.5 feet more or less to a point azimuth 347° 08'45" from the point of beginning, on the Westerly property line of the Continental Grain Company; thence southeasterly azimuth 167° 08'45" 147.85 feet more or less along said Westerly property line to the point of beginning.

All in accordance with attached Exhibit "B".

The iron pipes and Westerly property line of the Continental Grain Company property as above referenced were as per land title survey prepared and determined by the Harry S. Johnson Land Surveyors. Survey dated July 30, 1980 and revised August 7 and 22, 1980. Recorded with Goodhue County as certificate of survey No. 363.

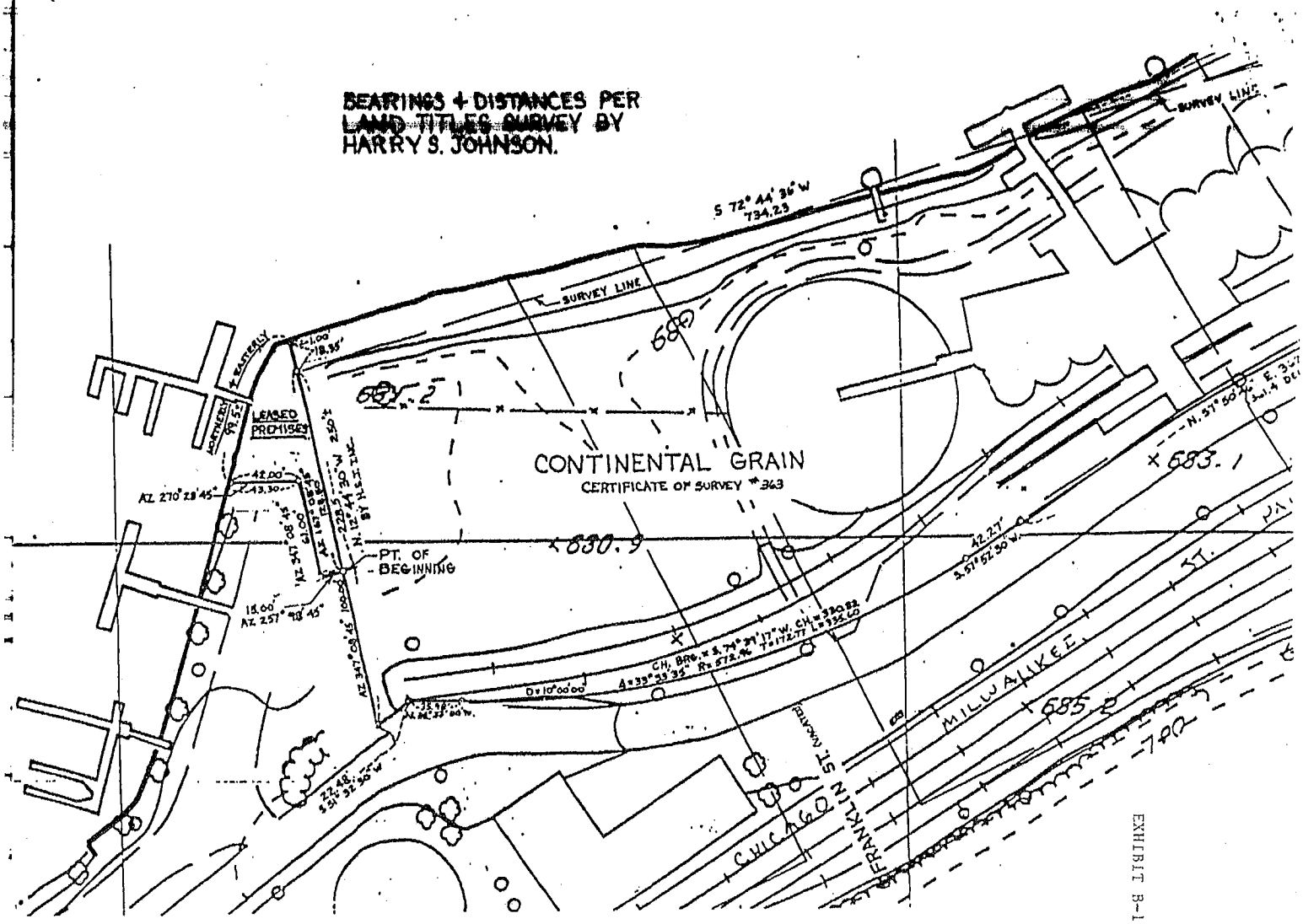

BEARINGS + DISTANCES PER
LAND TITLES SURVEY BY
HARRY S. JOHNSON.
S 72° 44' 36" W
734.23
SURVEY LINE
SURVEY LINE
CONTINENTAL GRAIN
CERTIFICATE OF SURVEY #343
LEASED PREMISES
PT. OF BEGINNING
N. 21° 44' 36" E.
229.31'
N. 57° 50' 52" E.
42.27'
S. 57° 52' 50" W.
42.00'
AZ 270° 28' 45"
AZ 257° 28' 45"
15.00'
CH. BRG. = S. 74° 39' 17" W. CH. = 320.82
T = 172.77 L = 324.60
R = 572.96
D = 10° 00' 00"
S. 21° 32' 50" W.
22.48'
MILWAUKEE
FRANKLIN ST.
683.1
683.2
685.2
EXHIBIT B-1

EXHIBIT C

WATERFRONT LEASE FOR
BILL'S BAY MARINA ALONG THE
EASTERLY EDGE OF THE
COLVILL SLOUGH
RED WING, MINNESOTA

Part of the West 1/2 of Section 28 Township 113 North, Range 14 West in Goodhue County, Minnesota described as follows:

Commencing at the intersection of the centerline of East Seventh Street and the centerline of Freeman Avenue; thence Northerly along the centerline of Freeman Avenue extended on a Mn/Dot plane Azimuth of 358°42'13" a distance of 594.61 feet to an iron pipe; thence Northwesterly azimuth 288°10'26" a distance of 14.99 feet to an iron pipe at the point of beginning; thence northeasterly azimuth 56°10'35" a distance of 148.89 feet to an iron pipe; thence northeasterly azimuth 31°58'22" a distance of 607.03 feet to an iron pipe; thence northwesterly azimuth 307°05'12" a distance of 35 feet more or less to the Southeasterly shore line of Colvill Slough; thence Southwesterly along the Southeasterly shore line of Colvill Slough to a point on a line being azimuth 317°08'23" from the point of beginning; thence Southeasterly azimuth 137°08'23" a distance of 45 feet more or less to the point of beginning.

May 10, 1989
Engineering Department
City of Red Wing, Minnesota
Thomas W. Drake, P.E., City Engineer

COPY - NOT TO SCALE

Jan. 13, 1989.

River Reading at Dam = 667.49

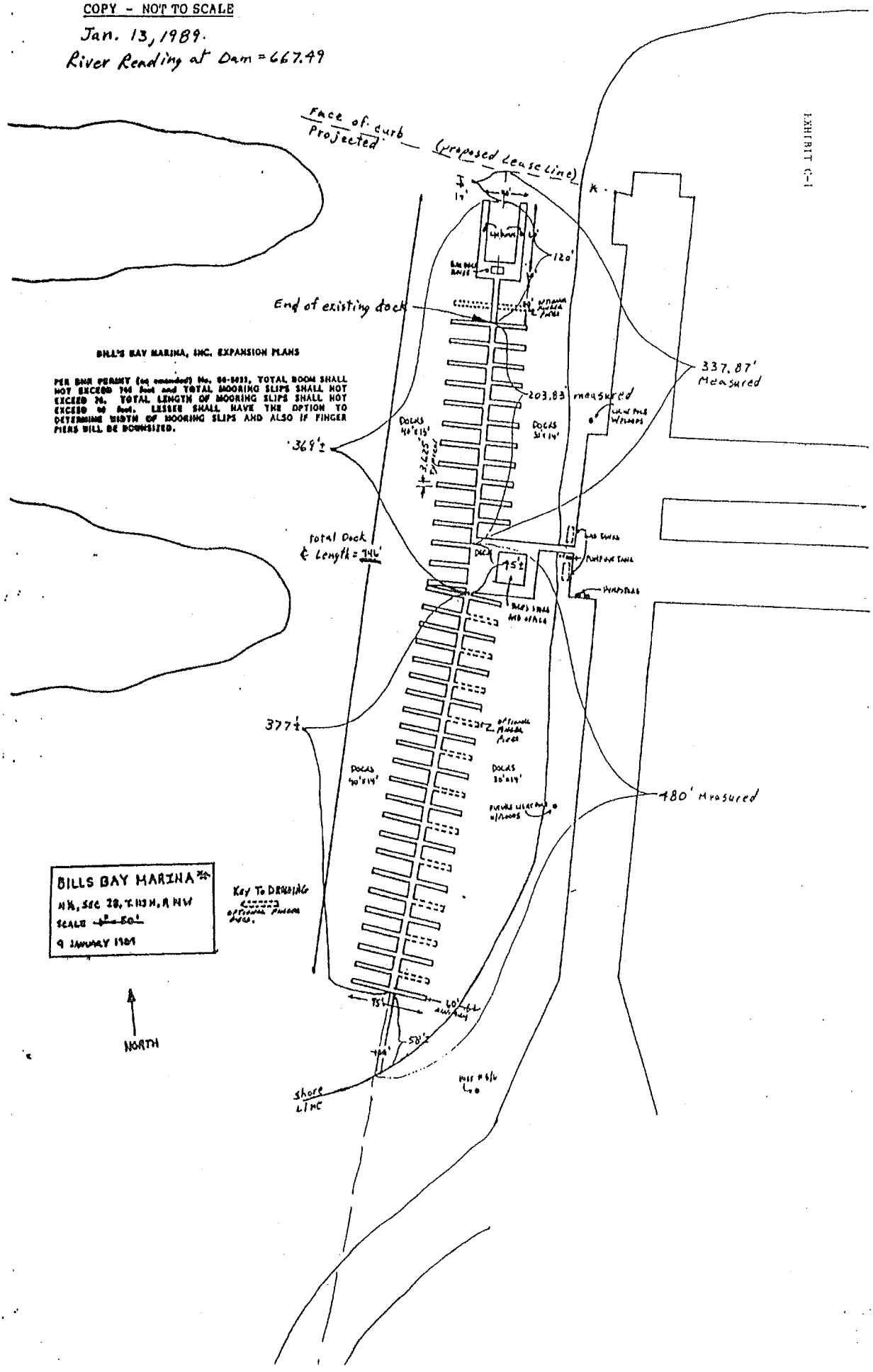


EXHIBIT D

BAY POINT MARINA HARBOR LEASE

(FORMERLY LEASED BY WEST BAY MARINA)

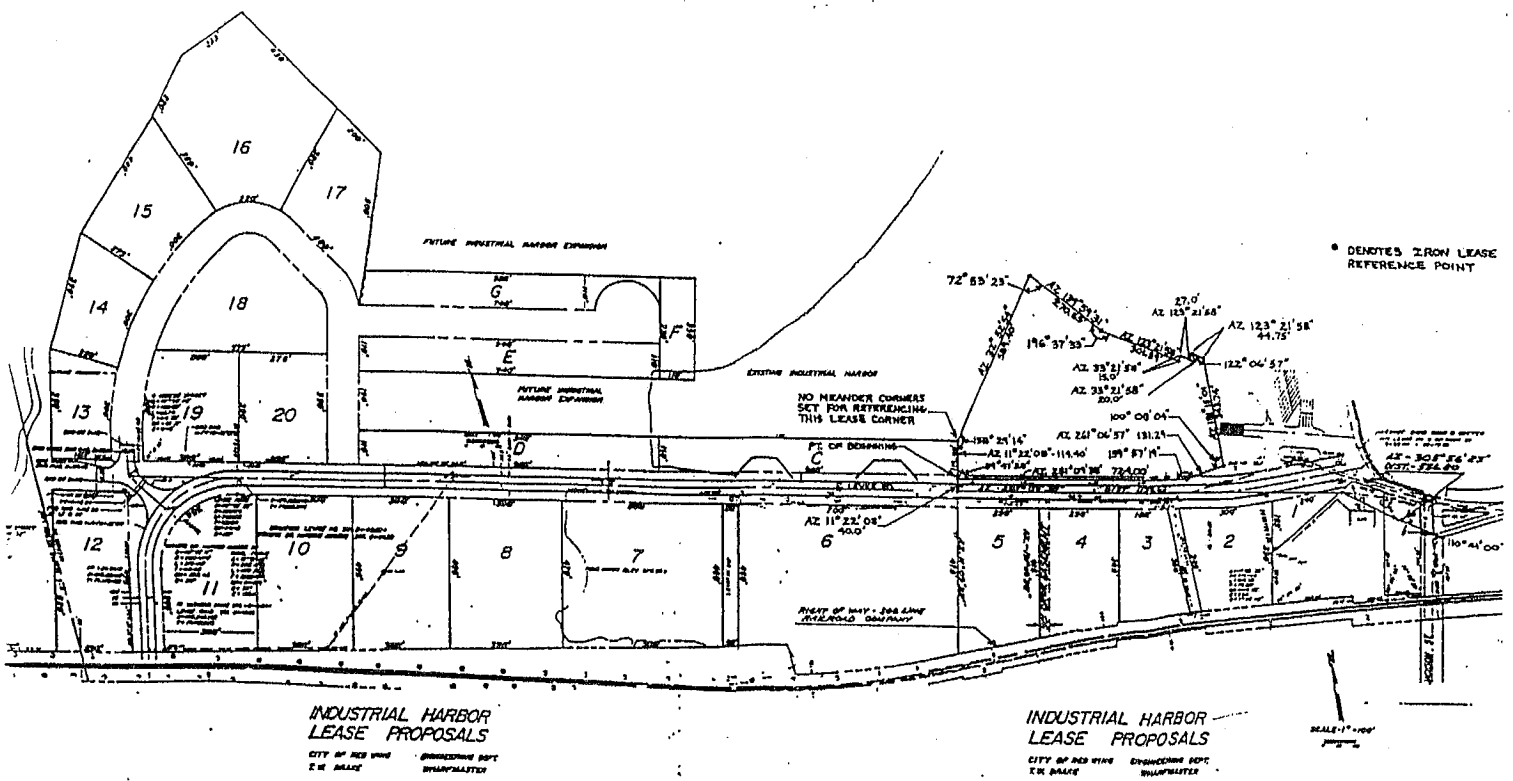
Commencing at the intersection of the easterly line of Jackson Street and the northerly right of way line of the*Chicago, Milwaukee, St. Paul and Pacific Railroad; thence northeasterly along said easterly line of Jackson Street a distance of 187.10 feet to an iron pipe at the south line of Levee Road; thence northwesterly azimuth 305° 56'23" 336.80 feet to an iron pipe on the centerline of Levee road extended easterly with Minnesota State Project grid coordinates North 73739.368 East 881598.350; thence northwesterly azimuth 281° 09'38" a distance of 1199.63 feet to a point on the centerline of Levee Road; thence northeasterly azimuth 11° 22'08" 40 feet to an iron at the point of beginning; thence northeasterly azimuth 11° 22'08" 114.40 feet; thence northeasterly azimuth 32° 52'54" 589.40 feet to an iron; thence southeasterly azimuth 139° 59'31" 270.55 feet to an iron; thence southeasterly azimuth 123° 21'58" 301.59 feet to an iron; thence northeasterly azimuth 33° 21'58" 15.00 feet to an iron; thence southeasterly azimuth 123° 21'58" 27.00 feet to an iron; thence northeasterly azimuth 33° 21'58" 20.00 feet to an iron; thence southeasterly azimuth 123° 21'28" 44.75 feet to an iron; thence southwesterly azimuth 181° 15'01" 343.74 feet to an iron; thence southwesterly azimuth 261° 06'57" 131.29 feet to an iron; thence northwesterly azimuth 281° 09'38", 40 feet northerly of (measured at right angles to) and parallel to the centerline of Levee Road, a distance of 724.00 feet to the point of beginning.

*now known as the Soo Line Railroad Company

Engineering Department
Red Wing, MN.

November 2, 1988

EXHIBIT D-1


DENOTES 2 IRON LEASE REFERENCE POINT
NO MEANDER CORNERS SET FOR REFERENCING THIS LEASE CORNER
POB OR BEGINNING
INDUSTRIAL HARBOR LEASE PROPOSALS
INDUSTRIAL HARBOR LEASE PROPOSALS

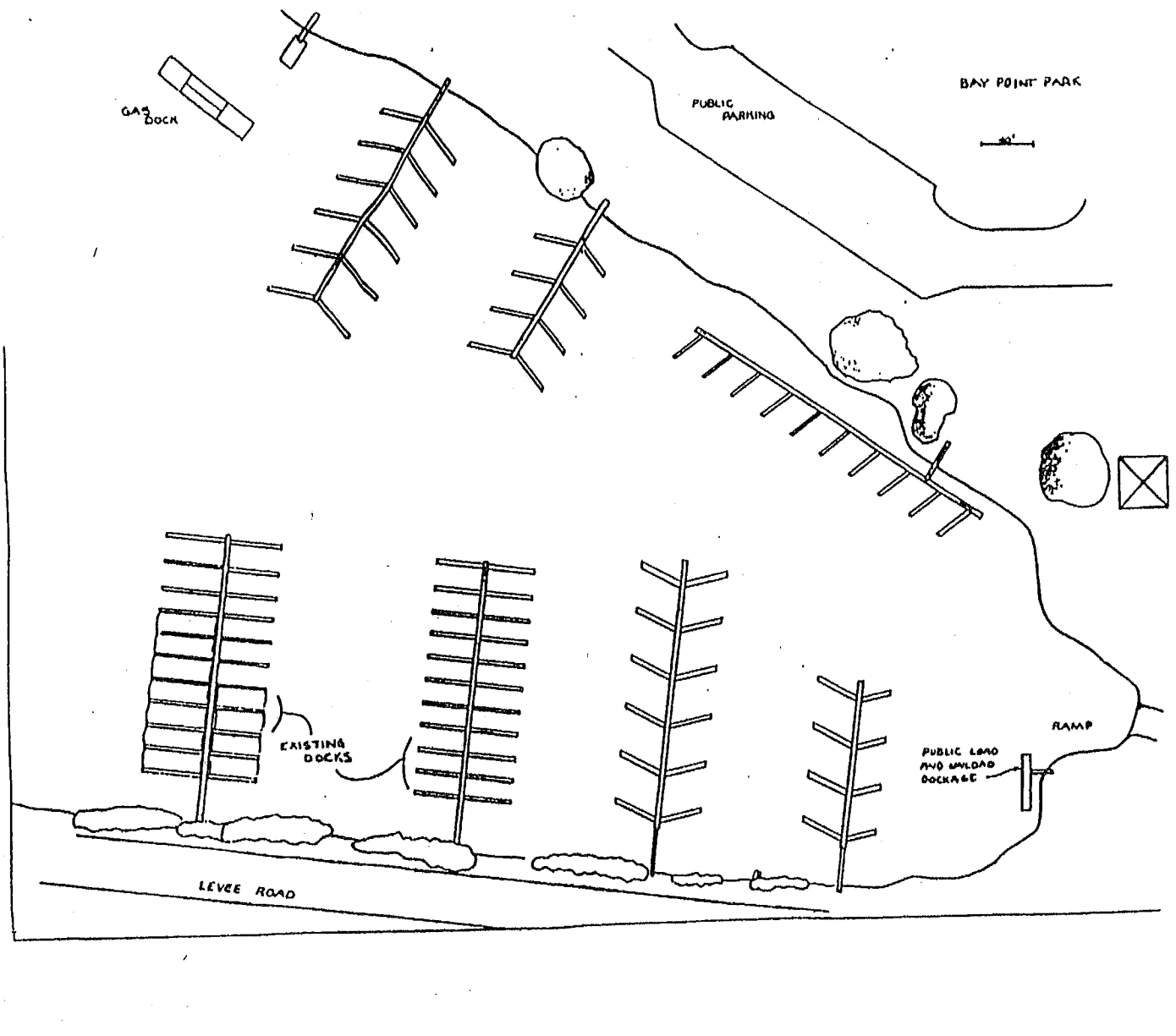

GAS DOCK
PUBLIC PARKING
BAY POINT PARK
EXISTING DOCKS
RAMP
PUBLIC LOAD AND UNLOAD DOCKAGE
LEVEE ROAD

EXHIBIT D-2

EXHIBIT E

DESCRIPTION FOR OLE MISS MARINA LEASE
(Referred to as Lot 5)

Commencing at the iron pipe at the intersection of the Easterly line of Jackson Street at the Northerly right of way line of the Chicago, Milwaukee, St. Paul and Pacific Railroad; thence Northeasterly along said Easterly line of Jackson Street a distance of 187.10 feet to an iron at the South line of Levee Road; thence Northwesterly Azimuth 305° 56'23" 336.80 feet to an iron pipe on the centerline of Levee Road extended Easterly with Minnesota State Project grid coordinates, North 73,739.368 East 881,598.350; thence Northwesterly along the centerline of Levee Road and its extension as now established, Azimuth 281° 09'38" 1199.81 feet; thence Southwesterly at right angles to said centerline of Levee Road, Azimuth 191° 09'38" 50.00 feet to an iron pipe at the point of beginning, thence Southeasterly 50.00 feet distant and parallel to said centerline of Levee Road a distance of 250.00 feet to an iron pipe; thence Southwesterly at right angles to said centerline of Levee Road, Azimuth 191° 09'38" to the right of way of the Soo Line Railroad Company; thence Southwesterly along said railroad right of way to its intersection with a line Azimuth 191° 09'38" from the point of beginning; thence Azimuth 11° 09'38" to the point of beginning.

Together with an easement for driveway purposes being 30 feet in width lying East of the East line of the above described parcel and West of a line 30.00 feet East of (measured at right angles to) said East line and North of the Soo Line Railroad right of way and South of a line 50.00 feet Southerly of (measured at right angles to) and parallel to the centerline of Levee Road.

Engineering Department
September 20, 1988
City of Red Wing

EXHIBIT E-1

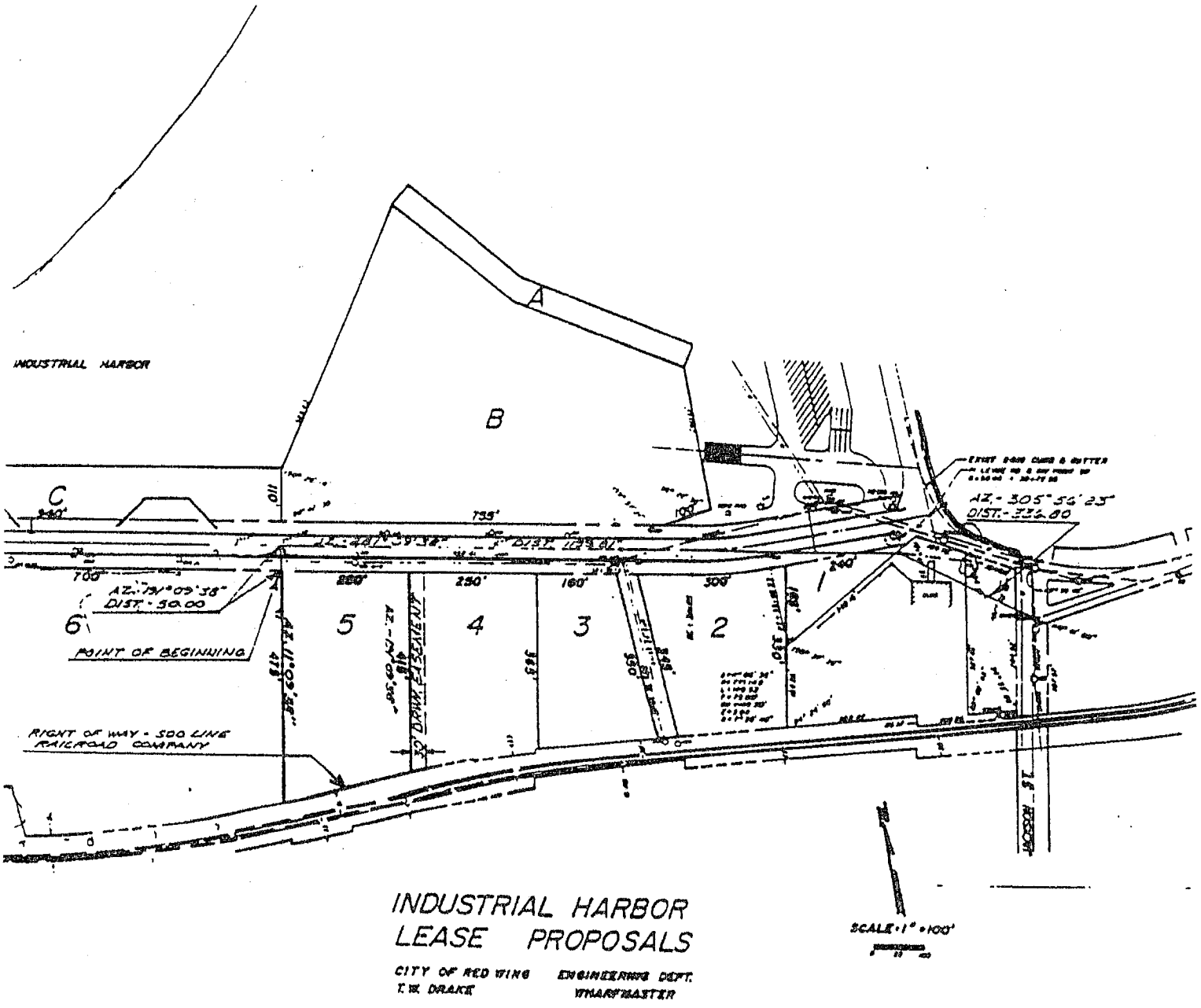

INDUSTRIAL HARBOR
A
B
C
6
5
4
3
2
1
POINT OF BEGINNING
AZ. 79°09'38"
DIST. 50.00
AZ. 11°09'38"
AZ. 305°56'23"
DIST. 334.80
700'
735'
220'
250'
160'
300'
240'
418'
365'
330'
RIGHT OF WAY - 500 LINE
RAILROAD COMPANY
50' DRAINAGE EASEMENT
15' RESERVE
INDUSTRIAL HARBOR
LEASE PROPOSALS
CITY OF RED WING
T. W. DRAKE
ENGINEERING DEPT.
WHARFMASTER
SCALE 1" = 100'

EXHIBIT F

WATERFRONT LEASE FOR
OLE MISS MARINA ALONG
THE SOUTHERLY SIDE OF THE
TRAINING SCHOOL SLOUGH
RED WING, MN.

Part of the West 1/2 of Section 28 Township 113 North, Range 14 West in Goodhue County, Minnesota described as follows:

Commencing at the intersection of the centerline of East Seventh Street and the centerline of Freeman Avenue; thence northerly along the centerline of Freeman Avenue extended on a Mn/Dot Plane Azimuth of 358 °42' 13.1" a distance of 594.61 feet to an iron pipe (City Point "Pavilion"); thence Southeasterly on an Azimuth 133° 34'17" a distance of 170.02 feet to an iron pipe, station 1+72.30 on the centerline of the proposed East River Road (Colvill Park second access); thence Easterly along said centerline Azimuth 113°21'36" 917.48 feet to an iron pipe at Station 10+87.5; thence Northerly Azimuth 26°20'59" 144.18 feet to an iron pipe at the point of beginning; thence Northerly Azimuth 19°09'44" 34.10 feet to an iron pipe; thence Southeasterly Azimuth 113°29'44" 907.77 feet; thence Easterly Azimuth 90°48'42" 337.31 feet; thence Southwesterly Azimuth 202°28'14" a distance of 202.23 feet to an iron pipe being 25' Northerly of, measured at right angles to, the proposed centerline of said East River road (Colvill Park second access); thence Northwesterly Azimuth 293°21'36" and parallel to said centerline a distance of 1212.42; thence Northerly Azimuth 19°09'44" a distance of 119.31 feet to the point of beginning.

August 22, 1988
Engineering Department
City of Red Wing, Minnesota
Thomas W. Drake, P.E. City Engineer

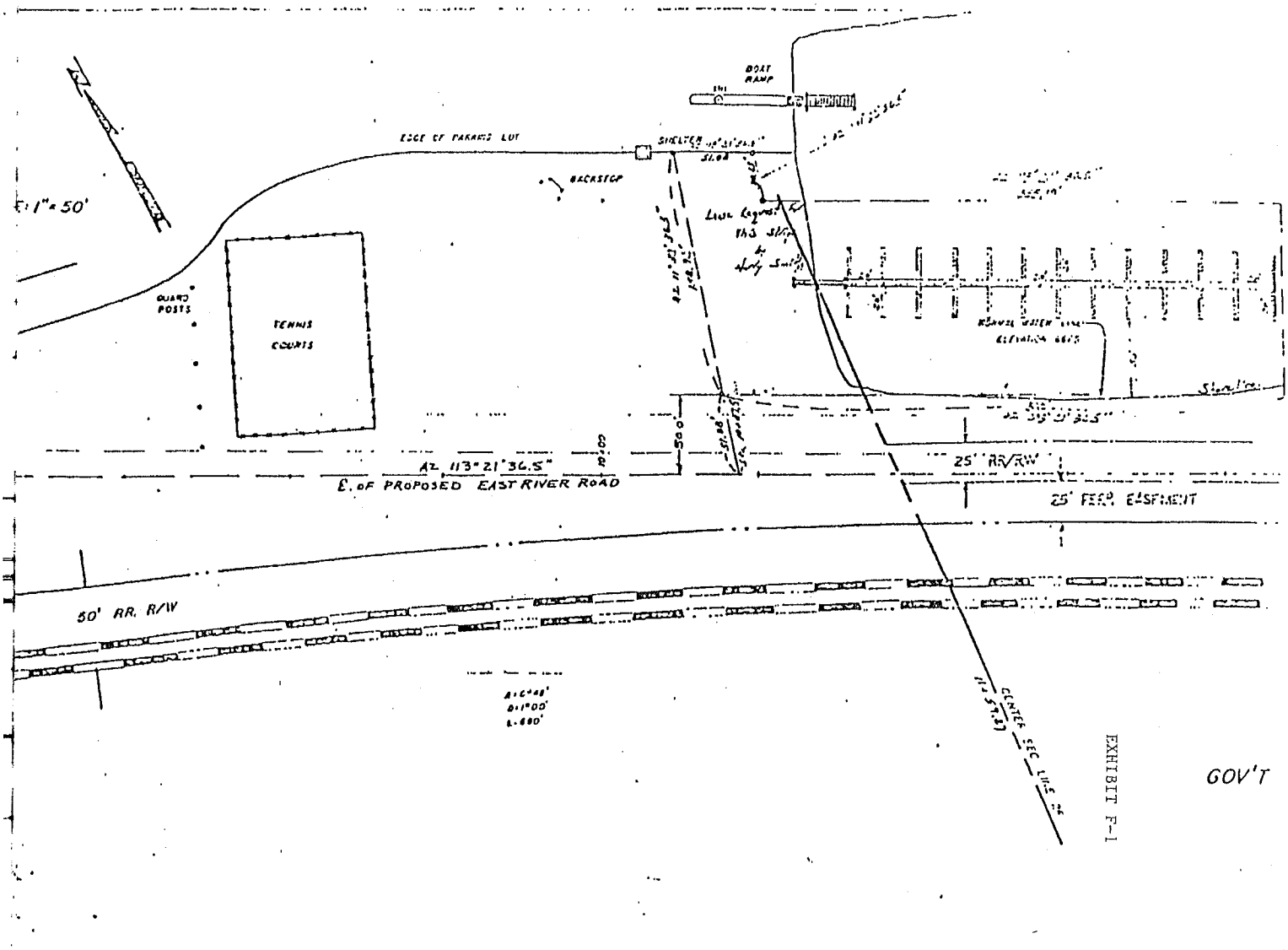

1"=50'
BOAT RAMP
EDGE OF PARKING LOT
SHELTER
BACKSTOP
GUARD POSTS
TENNIS COURTS
Az. 113°21'36.5"
℄ OF PROPOSED EAST RIVER ROAD
500.00'
25' R/W
25' FED. EASEMENT
50' RR. R/W
GOV'T
EXHIBIT F-1

EXHIBIT G

LEASE

THIS AGREEMENT made this 1st day of January, 1994, by and between the RED WING PORT AUTHORITY, a Minnesota development agency (hereinafter called "Lessor"), and ARCHER-DANIELS-MIDLAND COMPANY, a Delaware corporation (hereinafter called "Lessee").

WITNESSETH:

That Lessor in consideration of the rents and covenants herein stated does hereby lease and let unto Lessee and Lessee does hereby take from Lessor the following described premises situated in the City of Red Wing, County of Goodhue and State of Minnesota:

> Commencing at the Intersection of the East line of Potter Street and the northwesterly right of way line of the C.M. St. P. & P.R.R. thence 50 feet northeasterly along the northwesterly right of way line of C.M. St. P. & P.R.R. for a point of beginning, thence northwesterly at right angles to the right of way line 25 feet, thence northeasterly parallel to the right of way line 80 feet, thence southeasterly at right angles to the right of way line 25 feet, thence southwesterly 80 feet along the northwesterly right of way line of the C.M. St. P. & P.R.R. to the point of beginning.

(hereinafter referred to as "Leased Premises") upon the following terms and conditions:

1. The term of this Lease shall commence as of January 1, 1994, and shall continue for a term of three (3) years to expire at midnight on December 31, 1996.

2. Lessee agrees to pay the Port Authority an annual base rental rate at $300.00 being due and payable on January 1. This rental rate shall be adjusted annually as follows: Beginning with the first lease year, in amount equal to the increase or decrease of the consumer price index, all consumers, Minneapolis using 1993 as the base year. The Port Authority shall submit a bill each year to Company indicating the rental fee for the property for the year and an explanation of how it was calculated. In no event shall the rental rate be for less than $300.00 for the year.

3. It is understood by and between the parties that Lessee has an overhead chute running from the Leased Premises to the dock located on the Mississippi River as shown on the map in Exhibit A. Lessee agrees not to use the Leased Premises for any purpose other then that set forth in this paragraph without written consent from Lessor.

EXHIBIT G-1

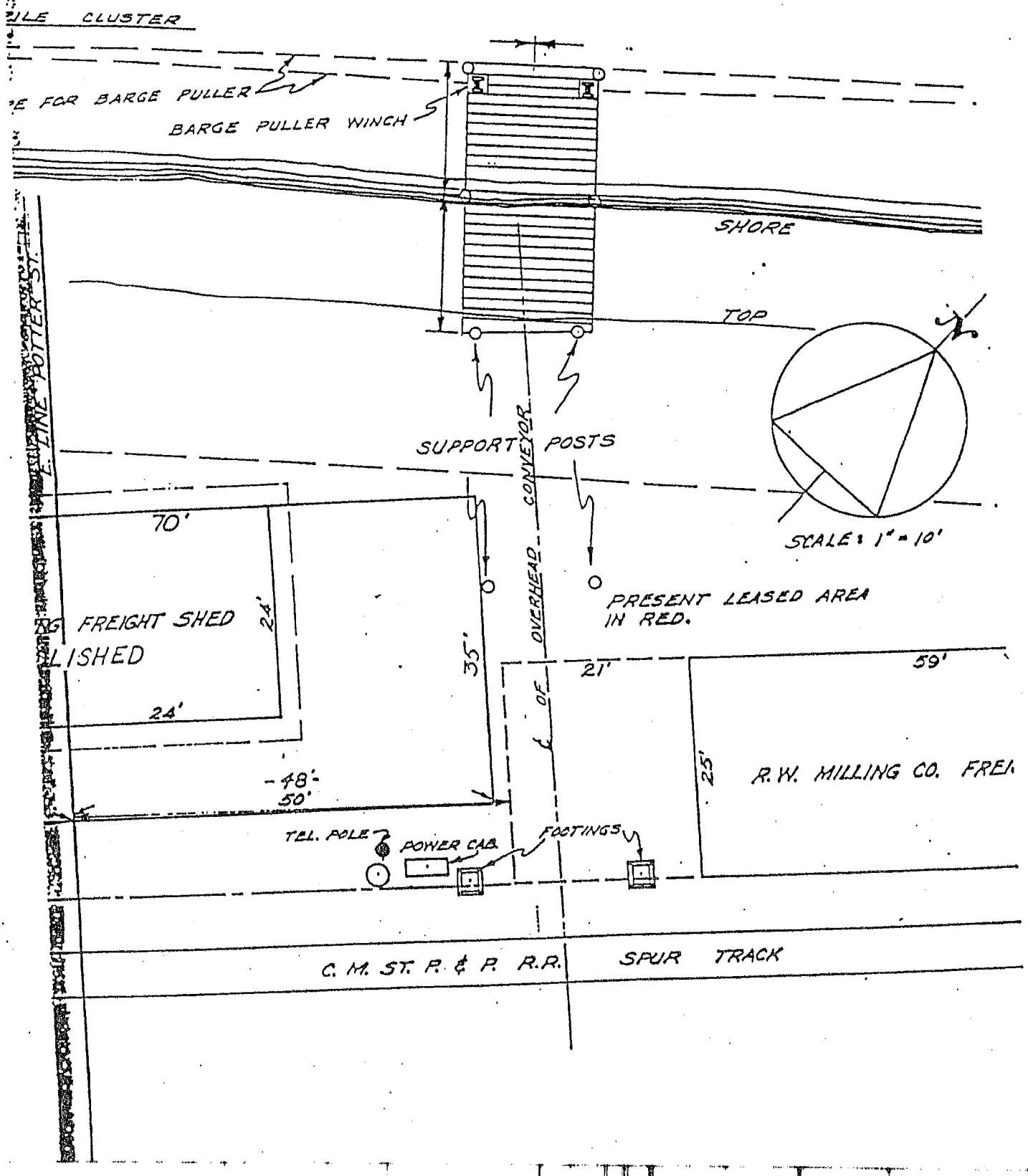

ILE CLUSTER
E FOR BARGE PULLER
BARGE PULLER WINCH
SHORE
TOP
SUPPORT POSTS
CONVEYOR
OVERHEAD
SCALE: 1" = 10'
PRESENT LEASED AREA IN RED.
70'
24'
FREIGHT SHED
L ISHED
24'
35'
21'
59'
25'
R.W. MILLING CO. FREI
48'
50'
TEL. POLE
POWER CAB.
FOOTINGS
C. M. ST. P. & P. R.R.
SPUR TRACK

EXHIBIT H

LEASE

THIS AGREEMENT made this 1st day of January, 1994, by and between the RED WING PORT AUTHORITY, a Minnesota development agency (hereinafter called "Lessor"), and ARCHER-DANIELS-MIDLAND COMPANY, a Delaware corporation (hereinafter called "Lessee").

WITNESSETH:

That Lessor in consideration of the rents and covenants herein stated does hereby lease and let unto Lessee and Lessee does hereby take from Lessor the following described premises situated in the City of Red Wing, County of Goodhue and State of Minnesota:

Part of Potter Street in the Northeast one quarter of Section 30, Township 113 North, Range 14 West, County of Goodhue, State of Minnesota of the Fifth Principal Meridian described as follows:

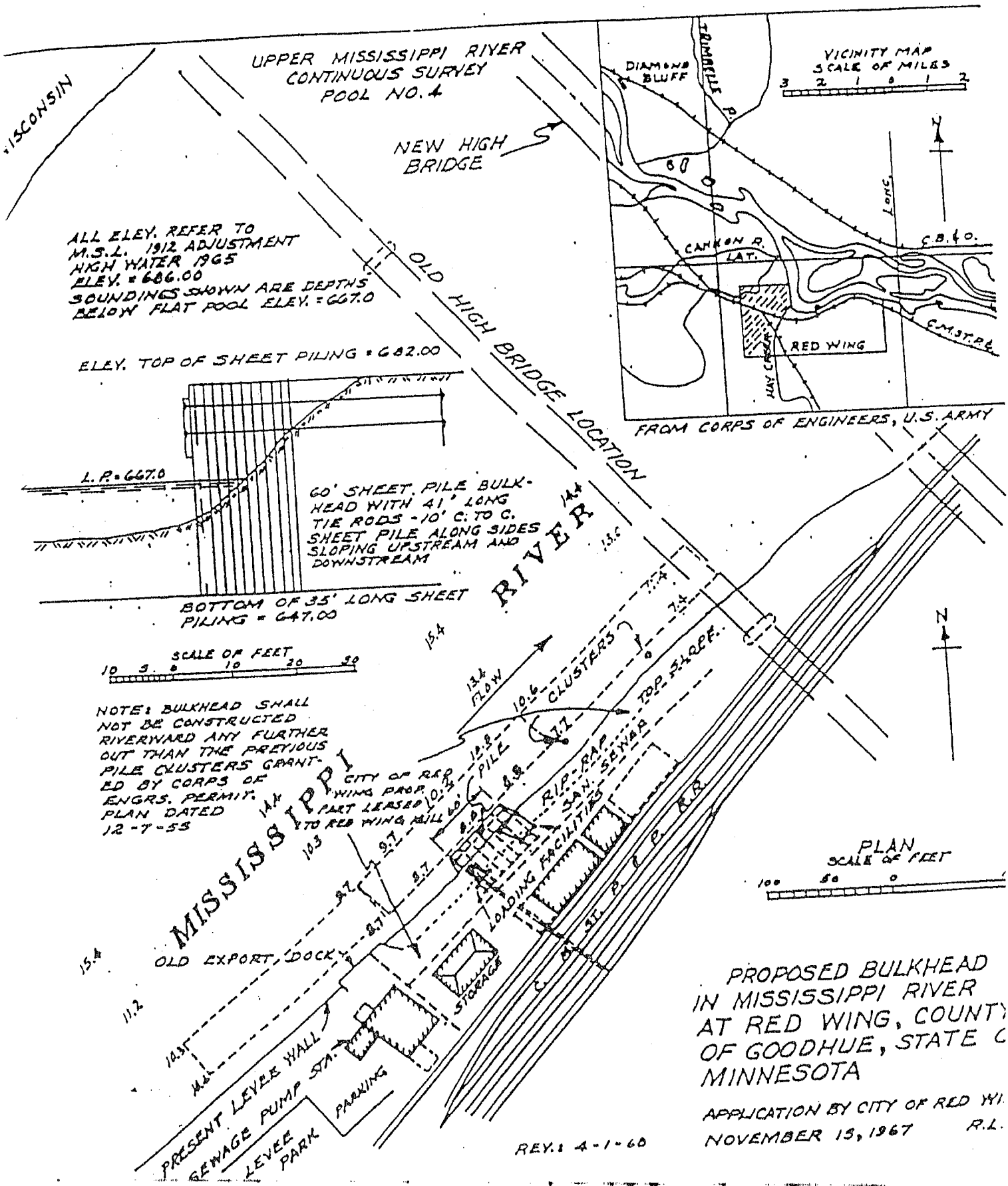
Commencing at the Southwest corner of Lot 10, Block 41, City of Red Wing, thence Southwesterly along the Northerly line of La Grange St. projected, 23 feet, thence northwesterly along a line parallel to the Westerly line of Potter Street, 58.4 feet, thence Northwesterly along a line, 51 feet, to a point which is 10 feet Westerly of the Easterly line of Potter Street and measured at right angles thereto, thence Northwesterly along a line parallel to and 10 feet Westerly from the Easterly line of Potter Street, 34.3 feet, to the Northerly line projected of Block 41, City of Red Wing, thence Southwesterly along the Northerly line projected of Block 41, City of Red Wing, 18.5 feet for a point a beginning, thence Southwesterly along the Northerly line projected of Block 41, City of Red Wing, 17 feet, thence Southeasterly parallel with the Easterly line of Potter Street, 20 feet, thence Northeasterly parallel with the Northerly line of Block 41, City of Red Wing, 17 feet, thence Northwesterly parallel with the Easterly line of Potter Street 20 feet to the point of beginning.

(hereinafter referred to as "Leased Premises") upon the following terms and conditions:

1. The term of this Lease shall commence as of January 1, 1994, and shall continue for a term of three (3) years to expire at midnight on December 31, 1996.

2. Lessee agrees to pay the Port Authority an annual base rental of $112.20 being due and payable January 1. This rental rate shall be adjusted annually as follows: Beginning with the first lease year, in amount equal to the increase or decrease of the consumer price index, all

EXHIBIT H-1



PROPOSED BULKHEAD IN MISSISSIPPI RIVER AT RED WING, COUNTY OF GOODHUE, STATE OF MINNESOTA

APPLICATION BY CITY OF RED WING

NOVEMBER 15, 1967 R.L.

REV.: 4-1-68

EXHIBIT I

LEASE

THIS AGREEMENT made this 1st day of January, 1994, by and between the RED WING PORT AUTHORITY, a Minnesota development agency (hereinafter called "Lessor"), and ARCHER-DANIELS-MIDLAND COMPANY, a Delaware corporation (hereinafter called "Lessee").

WITNESSETH:

That Lessor in consideration of the rents and covenants herein stated does hereby lease and let unto Lessee and Lessee does hereby take from Lessor the following described premises situated in the City of Red Wing, County of Goodhue and State of Minnesota:

> Commencing at the Intersection of the northeasterly line of Potter Street and northwesterly right of way line of the C.M. St. P. & P.R.R., thence northwesterly along the northeasterly line of Potter Street for 9.25 feet for a point of beginning, thence northeasterly parallel with and distant 9.25 feet from the northwesterly right of way line of the C.M. St. P. & P. R.R., 48 feet, thence northwesterly at right angles to said railroad right of way line 35 feet, thence southwesterly parallel with said railroad right of way line 70 feet, thence southeasterly at right angles to said railroad right of way line 35 feet, thence northwesterly parallel with said railroad right of way line 22 feet to the point of beginning.

(hereinafter referred to as "Leased Premises") upon the following terms and conditions:

1. The term of this Lease shall commence as of January 1, 1994, and shall continue for a term of three (3) years to expire at midnight on December 31, 1996.

2. Lessee agrees to pay the Port Authority an annual base rental rate of $800.00 being due and payable on January 1. This rental rate shall be adjusted annually as follows: Beginning with the first lease year, in amount equal to the increase or decrease of the consumer price index, all consumers, Minneapolis using 1993 as the base year. The Port Authority shall submit a bill each year to Company indicating the rental fee for the property for the year and an explanation of how it was calculated. In no event shall the rental rate be for less than $800.00 for the year.

3. The purpose of this Lease is to provide for the operation by Lessee of two dry storage tanks located on the Leased Premises.

LEASE EXHIBIT J

THIS AGREEMENT made this 1st day of January, 1994, by and between the RED WING PORT AUTHORITY, a Minnesota development agency (hereinafter called "Lessor"), and ARCHER-DANIELS-MIDLAND COMPANY, a Delaware corporation (hereinafter called "Lessee").

WITNESSETH:

That Lessor in consideration of the rents and covenants herein stated does hereby lease and let unto Lessee and Lessee does hereby take from Lessor the following described premises situated in the City of Red Wing, County of Goodhue and State of Minnesota:

300 feet of shoreline on the Mississippi River in the City of Red Wing, Minnesota, more particularly defined as 150 feet east and 150 feet west from the present overhead conveyor located at the dock and wharf on City property, hereinafter called "Leased Premises", to be used for the purpose of docking and unloading facilities as shown on the attached plan, identified as Exhibit A. Lease also includes use of pile clusters identified and shown on Exhibit A.

upon the following terms and conditions:

1. The term of this Lease shall commence as of January 1, 1994, and shall continue for a term of three (3) years to expire at midnight on December 31, 1996.

2. Lessee agrees to pay to Lessor for use of said Leased Premises the following for all tonnage going over the dock and wharf facilities.

   Lessee agrees to pay the Port Authority an annual base tonnage rate of $0.165/ton. This tonnage rate shall be adjusted annually as follows: Beginning with the first lease year, in amount equal to the increase or decrease of the consumer price index, all consumers, Minneapolis using 1993 as the base year. The Port Authority shall submit a bill each year to Company indicating the tonnage fee for the property for the year and an explanation of how it was calculated. In no event shall the tonnage rate be for less than $0.165/ton for the year.

3. Lessee agrees not to use the Leased Premises for any purpose other than that set forth above without written consent from Lessor.

EXHIBIT K

BARGE FLEETING AND MOORING AGREEMENT

THIS AGREEMENT, made and entered into as of the 1st day of January, 1995, by and between **RED WING PORT AUTHORITY**, hereinafter call "Authority", and ARCHER DANIELS MIDLAND COMPANY, hereinafter called "Company;"

WITNESSETH:

WHEREAS, Authority has submitted a proposal to the Company pertaining to the fleeting and mooring of barges along the shoreline of the Mississippi River, adjacent to Authority Property.

NOW, THEREFORE, in consideration of the obligations assumed hereunder by Company, Authority grants to Company:

1. The exclusive right to fleet and moor barges for a distance of 460 lineal feet left descending water area, Mississippi River, Goodhue County and the City of Red Wing, which shoreline is shown on Exhibit A, attached hereto and by reference made a part hereof (the "Mooring Area"), subject to the following restrictions:

a) All regulations prescribed by the U.S. Coast Guard, the U.S. Corps of Engineers, and such other governmental or administrative bodies having jurisdiction over said premises;

b) Authority shall not unreasonably interfere with the fleeting and mooring rights granted by Authority to the Company; provided, however, the Company will make available the Mooring Area to third parties, upon the Authority's prior written request, if such activity will not interfere with the

EXHIBIT K-1

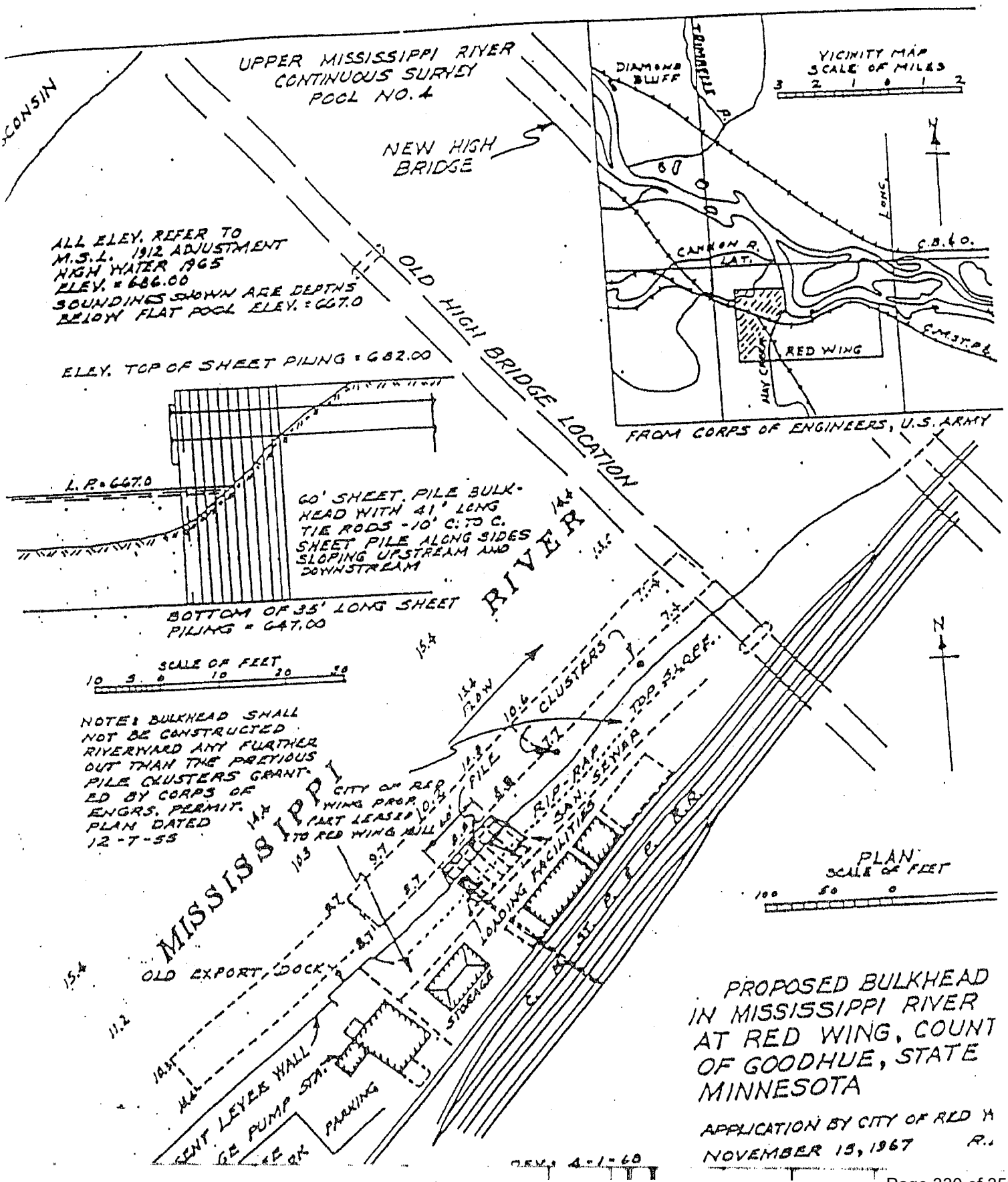

UPPER MISSISSIPPI RIVER
CONTINUOUS SURVEY
POOL NO. 4
NEW HIGH BRIDGE
OLD HIGH BRIDGE LOCATION
DIAMOND BLUFF
TREMPEALEAU R.
VICINITY MAP
SCALE OF MILES
CANNON R.
LAT.
C.B.&O.
RED WING
CANNON R.
FROM CORPS OF ENGINEERS, U.S. ARMY
ALL ELEV. REFER TO M.S.L. 1912 ADJUSTMENT
HIGH WATER 1965
ELEV. = 686.00
SOUNDINGS SHOWN ARE DEPTHS BELOW FLAT POOL ELEV. = 667.0
ELEV. TOP OF SHEET PILING = 682.00
L.R. = 667.0
60' SHEET PILE BULKHEAD WITH 41' LONG TIE RODS - 10' C. TO C. SHEET PILE ALONG SIDES SLOPING UPSTREAM AND DOWNSTREAM
BOTTOM OF 35' LONG SHEET PILING = 647.00
SCALE OF FEET
NOTE: BULKHEAD SHALL NOT BE CONSTRUCTED RIVERWARD ANY FURTHER OUT THAN THE PREVIOUS PILE CLUSTERS GRANTED BY CORPS OF ENGRS. PERMIT. PLAN DATED 12-7-55
MISSISSIPPI RIVER
CITY OF RED WING PROP. FLEET LEASED TO RED WING MILLING CO.
OLD EXPORT DOCK
CLUSTERS
TOP. SLOPE
RIP-RAP
SAN. SEWER
LOADING FACILITIES
STORAGE
CENT. LEVEE WALL
PUMP STA.
PARKING
C.M.St.P.&P. R.R.
PLAN
SCALE OF FEET
PROPOSED BULKHEAD IN MISSISSIPPI RIVER AT RED WING, COUNT OF GOODHUE, STATE MINNESOTA
APPLICATION BY CITY OF RED W
NOVEMBER 13, 1967
REV. 4-1-68

EXHIBIT K-2

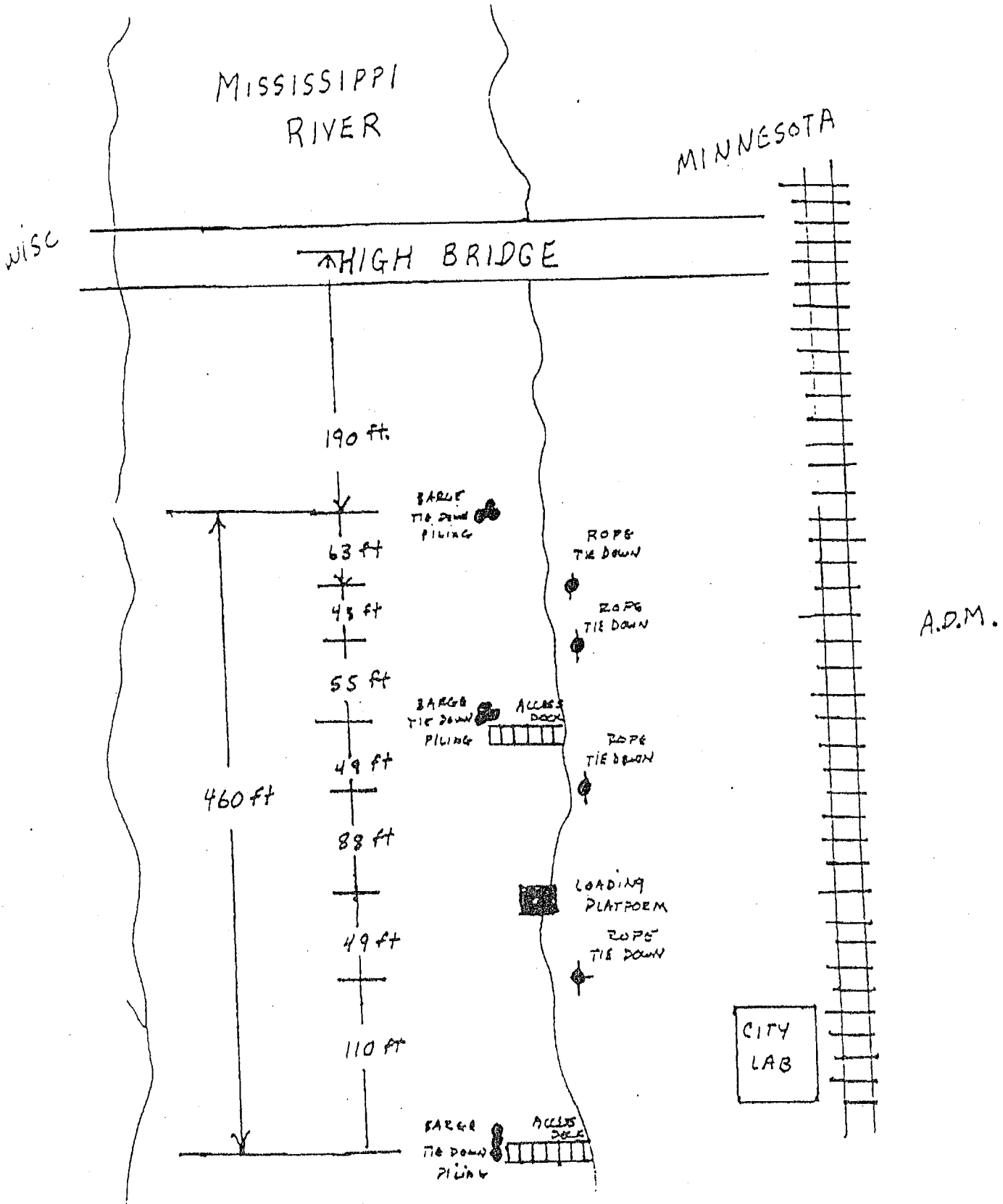

MISSISSIPPI RIVER
MINNESOTA
WISC
HIGH BRIDGE
190 ft.
460 ft
63 ft
45 ft
55 ft
49 ft
88 ft
49 ft
110 ft
BARGE TIE DOWN PILING
ROPE TIE DOWN
ROPE TIE DOWN
BARGE TIE DOWN PILING
ACCESS DOCK
ROPE TIE DOWN
LOADING PLATFORM
ROPE TIE DOWN
BARGE TIE DOWN PILING
ACCESS DOCK
A.D.M.
CITY LAB

EXHIBIT L

LEASE

THIS AGREEMENT made this 1st day of January, 1990, by and between the RED WING PORT AUTHORITY, (hereinafter called "LESSOR") and CONTINENTAL GRAIN COMPANY, a corporation organized under the laws of the State of Delaware (hereinafter called "LESSEE");

WITNESSETH:

That Lessor in consideration of the rents and covenants herein stated does hereby lease and let unto Lessee and Lessee does hereby take from Lessor the following described premises situated in the County of Goodhue and State of Minnesota:

> Part of Lots 3, 4, 5, and 6, Block 50, City of Red Wing and part of Dakota Street, all in Township 113 North, Range 14 West, County of Goodhue, State of Minnesota, described as follows:
>
> Beginning at a point at the intersection of a line 20 feet Easterly of and parallel to the West line of said Lot 3 and the North line of Levee Road, thence Northerly and parallel to said West line of Lot 3 a distance of 41.5 feet, thence Easterly, parallel to and 8 feet distant Southerly from the center line of the Northerly spur line tract, to the East line of Dakota Street, thence Southerly along the East line of Dakota Street 22.9 feet to the North line of Levee Road, thence Westerly along the North line of Levee Road 261 feet to the point of beginning and there terminating. 9800 S.F. or 0.22 acres more or less.

(hereinafter referred to as "Leased Premises") upon the following terms and conditions:

1. The term of this Lease shall commence as of January 1, 1990, and shall continue for a term of five (5) years to expire at midnight on December 31, 1994.

2. Lessee agrees to pay to Lessor a yearly rental rate of $1,500.00, payable in advance each year on the first day of January.

3. Lessee agrees that the Leased Premises shall be used only for the purpose of truck parking.

EXHIBIT M

LEASE

THIS AGREEMENT made this 1st day of May, 1992, by and between the RED WING PORT AUTHORITY (hereinafter called "LESSOR"), and CONTINENTAL GRAIN COMPANY, a Delaware corporation (hereinafter called "LESSEE");

WITNESSETH:

That Lessor in consideration of the rents and covenants herein stated does lease and let unto Lessee and Lessee does hereby take from Lessor the following described premises situated in the County of Goodhue and State of Minnesota:

Commencing at the iron pipe at the intersection of the Easterly line of Jackson Street and the Northerly right of way line of the Chicago, Milwaukee, St. Paul and Pacific Railroad; thence Northeasterly along said Easterly line of Jackson Street a distance of 187.10 feet to an iron pipe on the South line of Levee Road; thence Northwesterly Azimuth 305 56' 23", 336.80 feet to an iron pipe on the centerline of Levee Road extended Easterly with Minnesota State Project grid coordinates, North 73,739.368 East 881,598.350; thence Southeasterly, Azimuth 101 09' 38", 15.05 feet to an iron pipe for the point of beginning; thence Southwesterly, Azimuth 240 10' 04", 294.87 feet to an iron pipe; thence Northwesterly, Azimuth 281 09' 38", 109.60 feet to an iron pipe; thence Northeasterly, Azimuth 11 09' 38", 147.13 feet to an iron pipe 50 feet distance from (measured radial to) the centerline of Levee Road as now established; thence Southeasterly along a non-tangential curve concave to the Northeast, a distance of 81.15 feet to an iron pipe at the point of tangency of said curve, said curve having a radius of 821.145 feet, central angle of 5 39' 43.6", chord Azimuth of 92 52' 53.8", chord length of 81.11 feet, and being 50 feet equidistant measured radial and parallel to the centerline of Levee Road; thence Easterly, Azimuth 90 03' 02", 279.20 feet to an iron pipe; thence Southwesterly, Azimuth 240 10' 04", a distance of 29.25 feet to an iron pipe at the point of beginning. 37,150 square feet more or less.

(hereinafter referred to as "Leased Premises) upon the following terms and conditions:

1. The term of this Lease shall commence as of June 1, 1992 and shall continue for a term of five (5) years to expire at midnight on November 30, 1996. Lessee shall have possession and use of the Leased Premises for the months of June, July,

EXHIBIT N

BARGE FLEETING AND MOORING AGREEMENT

THIS AGREEMENT, made and entered into as of the 1st day of July, 1993, by and between **RED WING PORT AUTHORITY**, hereinafter call "Authority", and **CONTINENTAL GRAIN COMPANY**, hereinafter called "Company";

WITNESSETH:

WHEREAS, Authority has submitted a proposal to the Company pertaining to the fleeting and mooring of barges along the shoreline of the Mississippi River, adjacent to Authority Property.

NOW, THEREFORE, in consideration of the obligations assumed hereunder by Company, Authority grants to Company:

1. The exclusive right to fleet and moor barges for a distance of 400 lineal feet left descending water area, Mississippi River, Goodhue County and the City of Red Wing, which shoreline is shown on Exhibit A, attached hereto and by reference made a part hereof (the "Mooring Area"), subject to the following restrictions:

a) All regulations prescribed by the U.S. Coast Guard, the U.S. Corps of Engineers, and such other governmental or administrative bodies having jurisdiction over said premises;

b) Authority shall not unreasonably interfere with the fleeting and mooring rights granted by Authority to the Company; provided, however, the Company will make available the Mooring Area to third parties, upon the Authority's prior written request, if such activity will not interfere with the

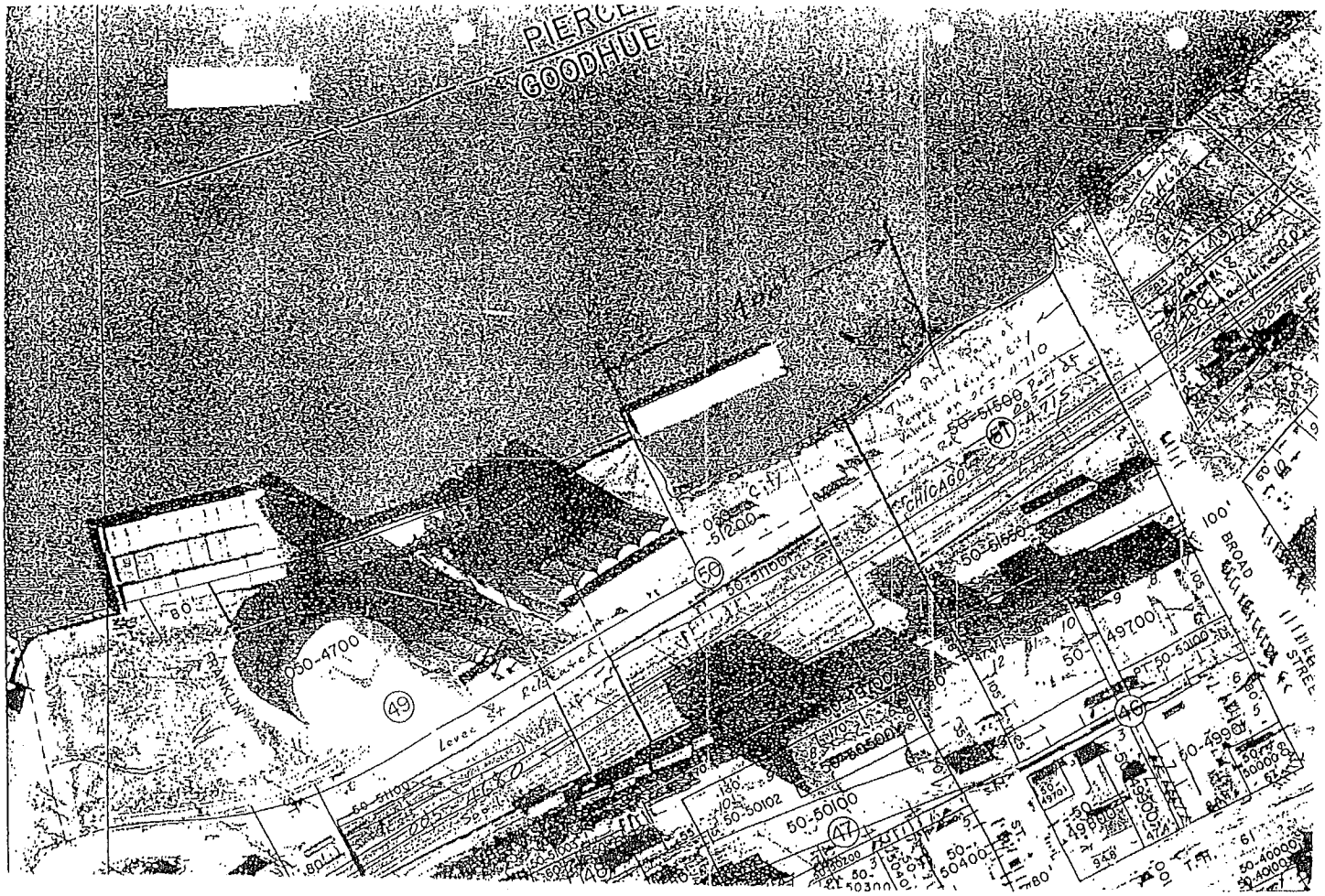

PIERCE
GOODHUE
CHICAGO
BROAD
FRANKLIN
Levee
50-4700
50-49700
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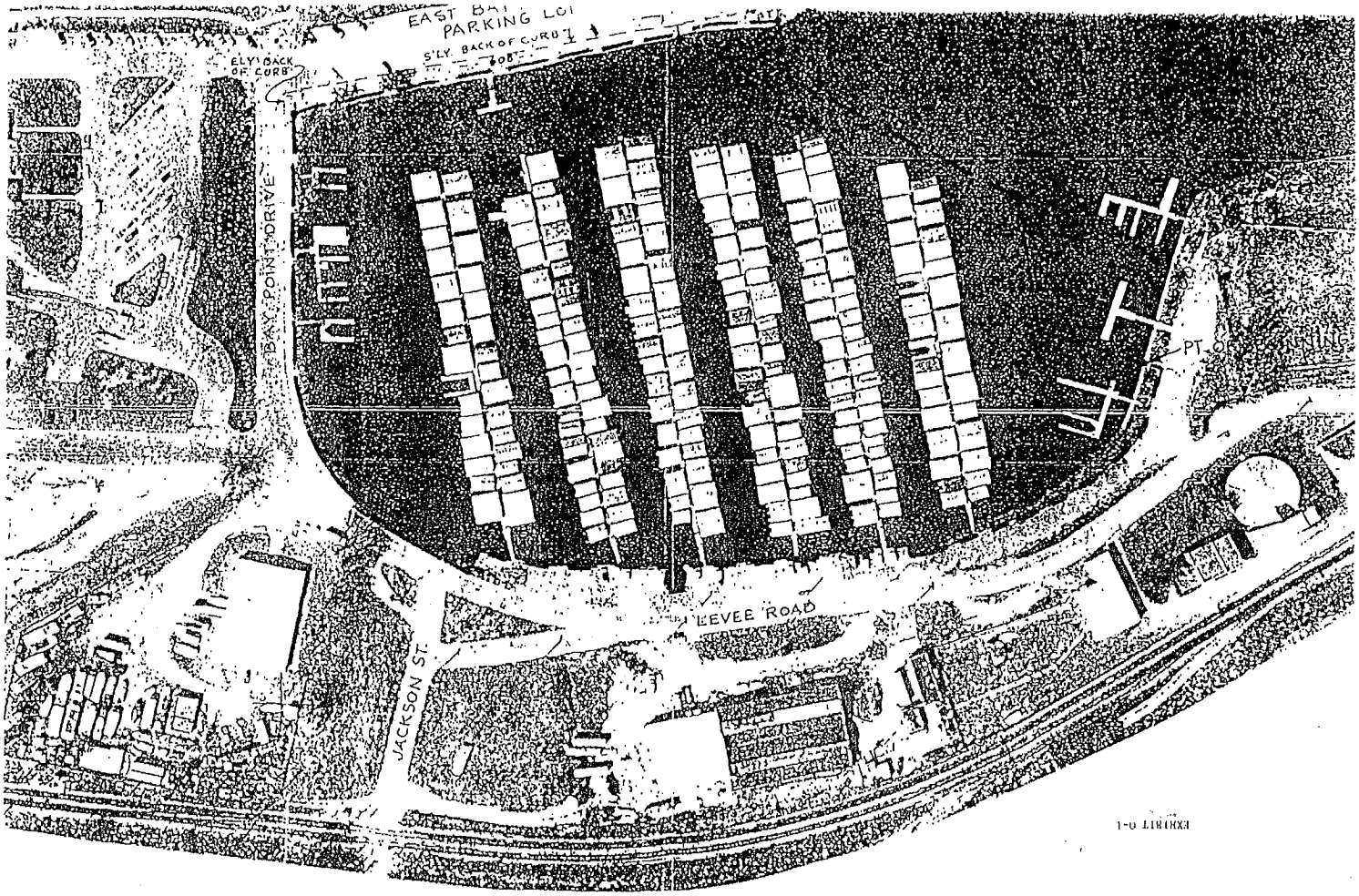
EXHIBIT 0

LEGAL DESCRIPTION

Commencing at the intersection of the north right of way line of the Chicago, Milwaukee, St. Paul & Pacific Railroad and a line parallel to and 60 feet westerly of the westerly line of Hill Street vacated; thence north 26° 48' 30" west along said line (which is parallel to and 60 feet westerly of the westerly line of Hill Street vacated) a distance of 161.0 feet to a point; thence north 51° 32' 30" east a distance of 233.00 feet; thence north 12° 44' 30" west to the waters of the bay of the Mississippi River; thence southwest along the waters edge of the Small Boat Harbor for 200 feet for a point of beginning; thence southwesterly, westerly, northerly and northeasterly along the shore of the Small Boat Harbor to a point of intersection with Line "A"; thence southerly along line "A" 70.00 feet; thence southeasterly 310.00 feet to a point 125.00 feet easterly of measured at right angle to, the centerline of Boom No. 0; thence southeasterly and parallel to said centerline of Boom No. 0 a distance of 160.00 feet more or less to a point of intersection with a line perpendicular to the shoreline from the point of beginning; thence easterly to the point of beginning and there terminating.

Description of Line "A"

Commencing at the intersection of the easterly back of curb of Bay Point Drive and the extension of the southerly back of curb of the East Bay Point Park Parking Lot as shown on attached "Exhibit A"; thence northeasterly along said southerly back of curb extended a distance of 608 feet more or less to the point of beginning of said line "A"; thence southerly, at right angles to said southerly back of curb, to the centerline at the end of Boom No. 1 and there terminating.


EAST BAY
PARKING LOT
S'LY. BACK OF CURB
ELY. BACK OF CURB
BAY POINT DRIVE
PT.
LEVEE ROAD
JACKSON ST.

CITY COUNCIL AGENDA REPORT 2026

To: Honorable Mayor and City Council Members

From: Kyle Klatt, Community Development Director

Agenda Item No.: **10.A.** – Port Authority Update

Meeting Date: March 9, 2026

ACTION REQUESTED: Report Only

ATTACHMENTS:

1. Port Authority Strategic Plan – 2025 Accomplishments

BACKGROUND: The Port Authority Board met on Tuesday, March 3, 2026, in the City Council Chambers. The meeting included business items with the following highlights:

Sign, Awning and Façade Grant Program. The Port Board approved the continuation of the grant program in 2026 at the same $20,000 funding level as previous years. The program now provides grants of up to $5,000 for businesses to improve their signage or the front of their buildings. The grant requires a match from the business owner in order to qualify for the funds.

Award of Grant to Health Within Chiropractic. The Port Authority approved a grant to Health Within Chiropractic for up to 50% of the costs to install new signage on its building. The grant award is for $3,686.21 based on the project cost.

Mooring Cluster Lease Recommendation. The Port Board adopted a motion to recommend that the City Council enter into a long-term lease with the Port Authority for the operation, maintenance, and management of the mooring clusters adjacent to the Red Wing Grain dock facility and under terms approved by the City Council. The board is recommending a 50-year lease to align with the minimum life expectancy of the proposed improvements to the facility. The request for action is one of the City Council's March 9th agenda items.

West End Business District Assistance Program. The Port Board adopted a motion approving an extension of the grant program into 2026. The assistance program is targeted at properties in the West End along Old West Main Street between the Highway 61 intersection and Bench Street. It includes three assistance programs focusing on relocation, demolition and renovation/rehabilitation of existing buildings. The programs share a budget allocation of 150,000 which is financed through the Port's redevelopment stimulus account. A business may apply for 1:1 matching funds up to $25,000 for the relocation and demolition assistance and $50,000 for renovation assistance.

Harbor Committee Appointment. The Board approved the appointment of Wylie Willson for an additional term ending December 31, 2028.

Annual Workshop Meeting. The Port Authority conducted its annual workshop meeting on March 2, 2026. The meeting included updates from staff on current Port projects, including waterway development projects, Jefferson School, Office of Energy Transition grant, City housing initiatives, former Central Research Property, and downtown redevelopment efforts. The Board also reviewed a status report from staff concerning the Port's 2025-2029 work plan and discussed potential items to include in an updated work plan for 2026. The 2025 accomplishments along with the list of potential new future projects is attached to this report.

Next Meeting.
The Port Authority's next regular meeting is scheduled for April 7, 2026 at 4:30 p.m.

RECOMMENDATION: Information Only

Port Authority 5-Year Plan: 2025-2029 (UPDATED MAR 2026)
Status: Proceeding/No Issues (Green); Needs Attention (Red); No Activity (Yellow); Complete (Blue)

Strategies	Actions	Status Report – March 2026
Industrial Land Development	**(A) Enter MOU with MnDOT and replat Highway 19/61 property.**	MnDOT submitted a letter to the City dated November 10, 2025 that serves as a Memorandum of Understanding between MnDOT District 6 and the City of Red Wing for future access opening, replatting of land, and conveyance of property located in the southwest quadrant of US Highway 61 and MN Trunk Highway 19. The MOU will allow mid-block access to the site and allow for future replatting that will increase the buildable area while creating a uniform right-of-way boundary with Hwy 19. Approval of a new plat for the property will be a new 2026 work plan item and will be considered after demolition of the current building on the property.
	(B) Execute loan agreement with MnDEED for building demolition at Highway 19/61 site.	The City of Red Wing executed a loan agreement with MN DEED on October 27, 2025 to providing financing for demolition of the former Central Research building. The City also approved an abatement bond on the same date to provide the necessary security for the loan.
	(C) Demolish former Central Research building at Highway 19/61 site.	The Red Wing City Council accepted a low bid from a contractor to demolish the building in early 2026. The demolition work is expected to commence in March with site clearing work completed by the middle of 2026.
	(D) Conduct workshop session with City Council to provide direction on future goals and strategies to develop the Highway 19/61 site.	To be included in the Port's 2026 work plan.
Downtown and West End	**(E) Acquire property behind former Buer Built Building for future parking expansion if needed to support redevelopment activity in the area.**	The Port Authority has been waiting for the City Council to determine how it intends to proceed with future redevelopment or sale of the former Bauer Built site. The City Council is currently considering improving the building as a public project and leasing space to the Prairie Island Indian Community to operate a cannabis dispensary from a portion the building. Additional direction will be necessary from the Council before the Port can move forward with a project to expand parking in the area.

Strategies	Actions	Status Report – March 2026
	(F) Execute TIF Agreement for potential public assistance for the Fleischmann Maltery redevelopment project.	The City Council created TIF District 9-3 on February 20, 2025, which included the Maltery site in addition to four other properties in downtown Red Wing. Separate TIF agreements for the other sites were approved in April of 2025; the TIF agreement for the Maltery project is expected to be completed in April of 2026.
	(G) Complete EAW and land use reviews to support redevelopment of the Fleischmann Maltery property.	The City Council completed the Environmental Assessment Worksheet review process in early 2025 with the adoption of findings that there was no need to perform an EIS for the project. The City provided comments to reviewing agencies and completed a Phase 1A Archaeological Assessment of the property in response to these comments. As part of its response to the EAW comments, the City also prepared a Suitable Course of Action for demolition of the building, hired a photographer to create a photographic archive of the site, and drafted an Archeological monitoring plan that will need to be considered during site disturbance activity.
	(H) Work with a private developer to demolish the former malting building at 110 Broad Street.	Demolition of the Maltery building is being funded partly through a redevelopment grant from MN DEED. Due of the length environmental review process and complexity of the project, the City has requested an extension of the start date for demolition work. Demolition the building will start in May 2026 and be completed by August of 2026.
	(I) Support redevelopment of the former Associated Bank building and conversion to apartment and retail uses.	Construction work on the building was completed in early 2025. The City approved a modification of the TIF Agreement for the project to allow the conversion of eight units into condominiums while retaining 19 rental units. Both commercial spaces are now occupied.
	(J) Determine the role of the Port Authority for identifying and moving forward with a preferred redevelopment option for the former Bauer Built site.	The Port Authority informed the City Council that it is waiting for further direction before proceeding with any further redevelopment activities on the site. The Port has previously completed a building assessment that will be helpful to determine maintenance needs in the future.

Strategies	Actions	Status Report – March 2026
	(K) Provide support to the City Council if a proposed dispensary use and City-led redevelopment effort moves forward.	If the City Council moves forward with a City-led redevelopment effort, the Port Authority's role will need to be determined. The Port may be asked to lead an effort to find tenants for available commercial space in the building.
Business Support	**(L) Create a new downtown revolving loan fund partnering with Downtown Main Street, local banks, and the downtown philanthropic collaborative with a target funding of $1 million.**	The Port Authority moved monies from its redevelopment funds and the downtown investment fund to increase the available funds in the downtown revolving loan fund to $250,000. The Port also partnered with local banks to create a working capital loan program that provides these banks with a limited guarantee from the Port Authority for lines of credit targeted at new businesses. Projects may be also eligible for assistance from the Downtown Philanthropic Collaborative, which continues to meet on a regular basis with the Port's Strategic Committee.
	(M) Evaluate the goals and objectives of business retention and expansion visits and review the reporting and follow-up procedures for these visits.	The board received updates in 2025 for the visits that were scheduled as noted below. This item will be carried forward into 2026.
	(N) Conduct at least two business retention and expansion visits per month; provide updates to the Board on business activity and concerns.	Staff conducted two business retention visits in 2025 and shared reports for these visits with the Port Authority. Staff did not track visits with businesses that occurred outside of the formal retention visit process. Staff met with several local businesses seeking assistance for expansion or improvement projects.
	(O) Expand the technical assistance grant program to include other barriers to development (i.e. environmental or archaeological studies).	The Port Authority extended the technical assistance grant program for 2025 but did not make any amendments to the program. Staff is recommending that a review of the program for expansion into other areas and for other purposes be conducted in 2026.

Strategies	Actions	Status Report – March 2026
Housing Support	**(P) Participate in a housing summit to investigate ways to promote more housing in the community; identify and partner with local organizations (Red Wing HRA and City Planning) to lead the event. Review and comment on a Red Wing specific housing study to support this effort.**	A Red Wing Housing Study was completed in May of 2025. The Port Authority and Housing and Redevelopment Authority conducted a joint workshop on July 8, 2025 to review and discuss the results of the study. Members of the Port Authority and staff attended the 2025 Red Wing Housing Summit in October of 2025 – the City Council has taken direction from the summit to prepare its annual work plan.
	(Q) Identify a site for a potential HRA and Three Rivers Community Action project to bring a housing tax credit development to Red Wing.	Three Rivers Community Action has indicated that it would reconsider an affordable housing project in Red Wing on a site that was zoned for a multi-family project. One of the exercises at the 2025 Housing Summit encouraged participants to consider potential sites for future rezoning for multi-family development. The Planning Commission will be considering sites for rezoning to allow multi-family housing in early 2026.
	(R) Define the role the Port Authority will play in addressing the City's housing challenges.	The Port has previously identified housing support as an important component in economic development. The Port also entered into an agreement with the Red Wing School District to purchase the former Jefferson School building with the goal of redeveloping the existing building into housing. The Port's role in housing will be further considered in 2026 as the City works to implement the strategies discussed during the housing summit.
Waterways and Port Development	**(S) Little River Bulkhead – complete preliminary construction reviews and bid project for late 2025 construction start.**	The environmental review (NEPA) process for the Little River Bulkhead was substantially completed in 2025. During the preliminary engineering and design phase of the project, the consulting team determined that the existing dock wall was much more damaged than previously known. The project scope has been revised to completely rebuild this wall and reduce the overall length of the bulkhead. The project costs have increased due to these changes. Final plans are being prepared

Strategies	Actions	Status Report – March 2026
		and should be completed in 2026. Additional funding for the project has been included in the Port's annual PDAP request.
	(T) Draft grant applications for new port development projects: Little River Sediment Control, Riverboat Mooring Cluster, Levee Dock Improvements, Upper Bulkhead Improvements.	With the two current port development projects continuing into 2026, staff has not applied for additional federal funding for new projects. The additional projects are included in ongoing request for state funding through the Minnesota Ports Association.
	(U) Red Wing Grain Mooring Clusters – complete preliminary construction reviews and bid project for late 2025 construction	The environmental review (NEPA) process for the mooring clusters was substantially completed in 2025. The project consultants continue to work on preparing construction plans for the proposed work. The project will likely be ready for bidding later in 2026.
Economic Development Planning and Process Improvements	**(V) Select one or more consultants to work on economic development planning initiatives identified in the City's DEED Energy Transition Grant.**	The City of Red Wing executed contracts with two consultants in 2025 to complete two components of this planning work. Northland Securities will be preparing a long-range financial analysis for the City and NEOO Partners will be working on a Land Feasibility Analysis. Both studies will be completed by the end of 2026.
	(W) Draft economic development plans and studies using DEED grant assistance with the following areas of focus: land development analysis, long range financial strategy, port waterway plan, orderly annexation plan.	With the execution of contracts for two of the focus areas, this work will progress through 2026. The Port Waterway Plan and Orderly Annexation Plan will commence later in the year.

Strategies	Actions	Status Report – March 2026
	(X) Develop strategic process improvements working with Koliso.	A large portion of the Port Authority's annual workshop in early 2025 was led by an outside consultant and devoted to understanding areas of strategic improvements for the board and staff. This was followed by a workshop in October focused on governance and interactive training with case examples, tools, and group discussion.
Branding and Marketing	**(Y) Develop a brand marketing strategy for the Port Authority (with a refocus on its economic development mission)**	The marketing committee met periodically in 2025 to discuss the Port's marketing needs. Staff is recommending a two-pronged approach for future marketing work with an initial focus on the Port's branding and messaging. Staff solicited proposals for this branding work in late 2025 and will provide an update along with its recommendation for hiring a consultant to the marketing committee in March of 2026.
	(Z) Work with local economic development partners to create a marketing initiative to bring more visitors, new residents, and businesses to Red Wing that is aligned with the brand strategy.	The second phase of the marketing work will commence upon the completion of the branding work described above. The Port Authority expanded membership in its marketing committee to include two at large members that do not need to be City residents.
Staffing	**(AA) Define and execute strategies for reducing staff workload (contract for some services).**	The Port Authority approved contracts with two consulting firms in 2025 to help staff better manage its workload. New History continue to provide assistance for redevelopment projects and Koliso has been assisting with organizational and management issues.
	(BB) Add additional support for Port staff.	This is a work item that should be carried forward into 2026. Staff anticipates having discussions with the new director for Red Wing Ignite about potential ways to better staff the reception area in the Community Development Building that could serve both Ignite and the Red Wing Port Authority.
Smaller Wins	**(CC) Develop a funding plan and complete railroad crossing**	The City worked with the Federal Railway Administration to determine the scope of work necessary to achieve a quite zone through downtown Red Wing, which ultimately will require less work than originally anticipated by the City. The required

Strategies	Actions	Status Report – March 2026
	improvements to establish a whistle-free zone in downtown Red Wing	work within the Jackson Street right-of-way will be performed in 2026 using funds set aside in the City's Capital Improvement Program. This work will completed in the Spring of 2026 at which time the City will be able to implement the quiet zone.
	(DD) Develop a plan for public parking and wayfinding signage in downtown Red Wing.	The City hired a sign company at the end of 2025 to develop a plan for signage and wayfinding for public ramps and lots in downtown Red Wing. This work will be completed in early 2026, with sign fabrication and installation happening later in the year.
	(EE) Reevaluate the Sign and Awning and Public Relations grant programs to streamline, outsource, or sunset these programs.	The Port Authority decided to discontinue the public relations grant program in 2025. The board also made amendments in 2025 to the sign and awning program to increase the maximum amount an individual award to $5,000 and require additional documentation to meet the program requirements.

Potential New Actions for 2026 - to be Discussed at the March 2, 2026 Annual Workshop

- Complete acquisition of Jefferson School and conduct an RFP process to promote redevelopment of the building for housing or other use that supports economic development. Transfer the property to a builder for redevelopment.

- Replat the former Central Research property to realign the Highway 19 right-of-way line consistent with the executed MOU with MnDOT. Review a potential replat for adherence to TIF eligibility requirements.

- Move forward with the marketing and branding initiative by hiring a branding consultant. Determine resources necessary to develop a marketing plan once the branding study is complete.

- Expand the technical assistance program (for archeological or environmental studies).

- Seek grant funding for new port development projects (Little River Sediment Control, Riverboat Mooring Cluster, Levee Dock Improvements, and Upper Harbor Bulkhead Improvements)

- Hire a consultant to work on a Port Waterway Development plan with DEED funding through the Office of Energy Transition grant.

- Others based on workshop discission...

ADMINISTRATOR'S STATUS REPORT

Date: March 9, 2026
To: Honorable Mayor and members of the City Council
From: Chris Heineman, Council Administrator

Our Mission: We strive to create a sustainable, healthy, accessible, resilient, and equitable community where every person feels at home.

City Council Meeting Schedule

Monday, March 23 - City Council Workshop in the City Hall Council Chambers at 5 p.m.

Miscellaneous

Register Now for the 2026 LMC Annual Conference - The League of Minnesota Cities Annual Conference will be held June 24–26 at the Mayo Civic Center in Rochester. This conference brings together city officials, administrators, and staff from across Minnesota to recharge, connect with peers, and share ideas that strengthen their communities. City Council members who are interested in attending are asked to contact Emily Mallon, Administrative Support Manager, for assistance with registration. Early-bird registration is now open at a reduced rate and will run through May 1. See attached flyer for more details.

Private Use of Public Property (PUPP) Application for the Field of Honor – The Red Wing Area Seniors have submitted an application for the 19th Annual Field of Honor in Bay Point Park from May 22 - 25, 2026. In the area between the teepee and the playground, 375 flags (3 feet by 5 feet) will be posted at Bay Point Park in honor and memory of veterans. The name-reading ceremony will be at 6 p.m. on Friday, May 22. This has been an approved City-sponsored event for many years, with in-kind services provided in the amount of up to $900.

Private Use of Public Property (PUPP) Application for Get to Know RIPple Drug Education & Awareness Community Event – RIPple Drug Education & Awareness will be holding an event to introduce their mission and the work they are doing in drug education and awareness within the community. The event will be held on September 15, 2026, from 4:30 p.m. to 7:30 p.m. at the Colvill Courtyard. The event will feature

guest speakers with lived experience. The event is about education, awareness, community connection, hope, and support. The event is open to the public with an expected attendance of 120.

Additional Attachments

1. Conference Flyer - League of Minnesota Cities

Regular Meeting Schedule

Monday, March 9	City Council	6:00 pm	Council Chambers
Tuesday, March 10	Housing and Redevelopment Authority Board	3:30 pm	Council Chambers
Wednesday, March 11	Library Board	6:00 pm	Council Chambers
Tuesday, March 17	Sheldon Theatre Board	5:15 pm	Council Chambers
Tuesday, March 17	Advisory Planning Commission	7:00 pm	Council Chambers
Wednesday, March 18	Arts & Culture Commission	5:30 pm	Council Chambers


LMC
LEAGUE of MINNESOTA CITIES
LEAGUE OF MINNESOTA CITIES 2026 ANNUAL CONFERENCE
POWER UP
MINNESOTA'S LARGEST CITY CONFERENCE
JUNE 24-26
ANNUAL CONFERENCE
ROCHESTER
MAYO CIVIC CENTER