



Our Vision

Red Wing thrives as a vibrant, creative river town that values its natural environment, welcomes all people, and unlocks opportunity for everyone.

Our Mission

We strive to create a sustainable, healthy, accessible, resilient, and equitable community where every person feels at home.

Meeting Announcement and Agenda Arts & Culture Commission Workshop Community Development, 419 Bush Street, Red Wing, MN Wednesday, February 18, 2026, at 5:30 PM

1. Roll Call

2. Workshop Items

2.A. Annual Board/Commission Training.

The City has created several training/refresher videos for annual training for boards and commissions which the Commission will view.

2.B. Proposed Agenda Items for the Year.

2.C. Large Jesture Repairs.

The Commission has committed funds for the repair of the large jester, and needs to determine the level of restoration/repair they would like to commit to as the cost varies widely.

2.D. Creative Laureate Program Update.

2.E. Sculpture Walk Update.

3. Adjournment

Accommodations for signing interpreter, Braille, large print, etc. can be made. Call City Hall at 385.3600 seven days prior to the need. Hearing assistance devices are available during meetings.

Good to Remember During Meetings

- Your group is like a choir, and the chairperson is the conductor. The chair facilitates & keeps things on track.
- A quorum is a majority of members, and a quorum must be present for a meeting to begin.
- Be present, early, respectful & curious. Raise your hand and get recognized by the chair before speaking.
- The chair can make motions, debate, and vote. The chair should ask for others' opinions before their own.
- The City uses Robert's Rules of Order to guide meeting procedures. The eight steps of voting include (1) Make a motion; (2) Second the motion if desired; (3) Chair states the motion; (4) Debate; (5) Chair restates the motion; (6) Group votes; (7) Chair counts the votes; (8) Chair announces the result.

Motion	What It Means	Needs 2nd	Debate-able	Amend-able	Who Decides If Motion Gets Approved
Main Motion	Introduces business.	Yes	Yes	Yes	Majority of members in attendance
Amend a Motion	Offers change(s) to a motion.	Yes	Yes	Yes	Majority of members in attendance
Amend an Amendment	Offers change(s) to an amendment.	Yes	Yes	No	Majority of members in attendance
Move the Previous Question	Proposes that the group immediately end all debate and vote.	Yes	No	No	Two-thirds of all members in attendance.
To Postpone	Proposes delaying discussion and action until a specific time and date, or until later in the meeting.	Yes	Yes	Yes	Majority of members in attendance
To Lay on the Table	Proposes deferring action due to an unexpected or urgent interruption or event. Should be used rarely. The item does not automatically return.	No	No	No	Majority of all members in attendance.
To Take from the Table	Offers to consider a tabled motion.	Yes	No	No	Majority of all members in attendance
To Refer to Committee	Offers to refer item to a committee of your group for further study.	Yes	Yes	Yes	Majority of members in attendance.
Point of Order	Stated to correct an error in meeting procedure, or to ask a question.	No	No	No	Chair decides.

COMMON INTRODUCTION PHRASES

- "I make a motion that..."
- "I move to amend the motion by..."
- "I move to amend the amendment by..."
- "I move the previous question."
- "I move to postpone this item until [*name a specific time and date*]."
- "I move to lay this item on the table."
- "I move to refer this item to the ____ committee."
- "Point of order."

How and When You Discuss Issues Coming Up for a Vote

Minding these do's and don'ts helps keep our government open and trustworthy.

OPEN MEETING LAW: WHAT IS IT?

- A law requiring that the work of public bodies be conducted openly and in public.
- Found in Chapter 13D of the Minnesota Statutes.
- Its purpose is to keep government business open and transparent to the public.
- Includes City Council and city boards and commissions.

HOW DO I FOLLOW IT?

Be Mindful of Business Conversations Outside of Meetings & Workshops

- Outside of a public meeting or workshop, do not discuss items coming up for a vote with a quorum (majority) or more of members.
- You CAN chat about non-business items with a quorum or more. But beware: That can accidentally lead to business talk. If so, stop and get back to other non-business topics.

Avoid Serial Communications in Emails & Texts

- Group emails or texts can inadvertently lead to an online chat about business with more than a quorum of members. In effect, this is a meeting outside of the public eye.
- To avoid this, do not email your whole group at one time or "reply all" to emails from your staff liaison.

EX PARTE COMMUNICATION: WHAT IS IT?

- It happens when one member gathers more information than other members about a specific application coming up for a vote. Often this happens through one-on-one talks, meetings, or emails.
- This rule applies **only** when a board or commission will be acting "quasi-judicially," meaning the group will be deciding whether an applicant meets set standards.
- Examples are when the HPC will be voting on a design review and when the APC will be voting on a zoning variance or conditional use permit. City Council must also follow this rule.
- Rule doesn't apply to many groups; you can still talk with individual residents about general concerns, etc.

HOW DO I FOLLOW IT?

- Do not meet or correspond with someone on your own if they have a pending application. They should speak to the full group at a meeting, presentation, or workshop. Ask them to contact your staff liaison or other city staff.
- If someone reaches out to you in this situation, politely stop the conversation and explain that details need to come to the whole group. Then disclose any information you learned to your staff liaison and/or at the next meeting.

KEY TAKEAWAY: The best place to learn about and discuss an issue coming up for a vote is at a city meeting or workshop, which is open to the public. That way, a quorum of your members is present, and all members will have the same information as they decide how to vote.

5 Year Plan Summary

Items In Progress

- Municipal Arts & Placemaking Fund process
- Launch creative laureate program

TBD

- Create a map of potential public art locations in the city (2026)

Complete, Just Needs Periodic Updates/Responses

- Improve ACC website pages on the City's website
- Public art maintenance plan
- Recruit volunteers and community experts to serve on the commission
- Database of City-owned artworks
- Public Art & Placemaking Application reviews
- Partner with Red Wing Arts to help continue the Sculpture Walk

Meeting Plans

February (Workshop)

- Whether we want to stick with planned large jester repair or spend the money on smaller repairs of more sculptures
- Update on Sculpture walk
- Update on Creative Laureate program

March (Voting)

April (Workshop)

May (Voting)

June (Workshop)

July (Voting)

August (Workshop)

September (Voting)

October (Workshop)

November (Voting)

December (Workshop)

Maybe Someday Projects

- Vote on paying for an update to Creative MN Economic Impact reports
- Art maintenance internship program of some kind?
- Process for donating videos to city as public art
- Sidewalk stamp poetry by Red Wing teens

Red Wing Arts & Culture Commission 2024 Work Plan

GOALS

Goal 1: Build and Cultivate Relationships

Goal 2: Formalize a Structure for the Arts and Culture Program

Goal 3: Build Resources

Goal 4: Asset & Opportunity Mapping

Goal 5: Communications & Storytelling

Goal 1: Build and Cultivate Relationships	<u>When:</u>	<u>Who:</u>
1.1 Community engagement that aligns with annual projects		
(a) Create & execute plan for involving the community in program stamping poetry & art into city sidewalks	Create: April Execute: August	Engagement & Program Committees
(b) On-going Assess highest priority project status(es) at bimonthly workshops; follow-up as necessary	Even Month Workshops	Full commission
(c) Directly engage with and serve as a resource for all entities submitting a Public Art & Placemaking Application to the City	as needed	Engagement Committee
1.2 Build & cultivate relationships		
(a) Prairie Island Indian Community - Hold regular conversations with Prairie Island Indian Community to make connections between Commission work and community needs.	as much as needed at first, but then at least every other month	Executive Committee
(b) Prairie Island Indian Community - Discuss a formalized arts and culture partnership between the Sovereign Nation and the City, including fair partnership compensation possibilities and grant sourcing.	Meaningful Progress by March	Executive Committee
(c) City of Red Wing Community Development & Port Authority - build relationship, share the action plan, and gather ideas for future projects and partnership	as much as needed at first; at least every other month	Engagement Committee
(d) Other City of Red Wing Boards & Commissions - build relationship, share the action plan, and gather ideas for future projects and partnership	as much as needed at first; at least every other month	Engagement Committee
(e) Downtown Main Street - build relationship, share the action plan, and gather ideas for future projects and partnership	as much as needed at first; at least every other month	Engagement Committee
(f) Downtown Philanthropic Group - build relationship, share the action plan, and gather ideas for future projects and partnership	as much as needed at first; at least every other month	Engagement Committee
(g) Chamber of Commerce & CVB - build relationship, share the action plan, and gather ideas for future projects and partnership	as much as needed at first; at least every other month	Engagement Committee

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Goal 2: Formalize a Structure for the Arts & Culture Program

When:

Who

2.1 Administration of the Public Art Investment Program (both Percent for Art and Public Art in Private Development)

(a) Work with City staff for planning and public art integration for every applicable project. Continue to refine Develop and implement City systems and necessary communication. Stakeholders: Admin Business, Engineering, Public Works, Buildings & Grounds, Community Development, Community Engagement Facilitator

On-going;
Communication at least every other month with stakeholders

Program Committee

2.2 Adopt and implement the Arts & Culture Action Plan

(a) Partner with Red Wing Arts on the 2024 Downtown Sculpture Tour

On-Going

Program Committee & Full Commission

(b) Engage community developing a "ready-to-go" program from stamping poetry and artwork into city sidewalks

On-Going

Program Committee & Full Commission

(c) Work with Prairie Island Indian Community, Heritage Preservation Commission and other stakeholders in revising language on Baypoint Park Tipi Sculpture

Meaningful Progress by March

Program Committee & Full Commission

(d) Participate in developing partnerships and laying groundwork for Chief Red Wing Statue project. Help advance GMS project.

On-Going

Program Committee & Full Commission

(e) Lead identification and early integration of public art into Capital Improvement Projects at Colvil Park (Pool, Playground, Youth focus)

On-Going

Program Committee & Full Commission

2.3 Define role of the Arts & Culutre Commission more clearly

(a) Develop decision making criteria to determine what role the Commission will play in projects brought to them [connector, host, endorse, fund, manage].

April Workshop

Full Commission

(d) Revisit idea of a third-party contract between the City and a selected entity that will be the long-term arts and culture program and project manager

June Workshop

Full Commission

(c) Develop and implement policies. Continue to refine processes and guidelines

August Workshop

Full Commission

Red Wing Arts & Culture Commission 2024 Work Plan

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Goal 2: Formalize a Structure for the Arts and Culture Program

Goal 3: Build Resources

Goal 4: Asset & Opportunity Mapping

Goal 5: Communications & Storytelling

Goal 3: Build Resources

When:

Who:

3.1 Broaden representation on the Commission

(a) Recruit and orient citizen volunteers and community experts to serve on the commission's committees and cultivate potential future commissioners and advisory members

Status update at workshops

Engagement & Communications Committees

3.2 Provide training / resources for local artists & creatives

(a) Provide training for local artists and creatives so they can be eligible and competitive for Sculpture Tour, as well as future projects/programs.

Discuss at Feb. workshop; follow up as necessary

Full Commission

(b) Revisit feasibility of idea of micro-grant program; develop program as appropriate

October & December workshops

Full Commission

3.3 Develop funding and implementation Strategies

(a) Research and apply to national, regional, and local grants

Even Month Workshops

Program Committee

Red Wing Arts & Culture Commission 2024 Work Plan

GOALS

Goal 1: Build and Cultivate Relationships

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Goal 3: Build Resources

Goal 4: Asset & Opportunity Mapping

Goal 5: Communications & Storytelling

Goal 4: Asset & Opportunity Mapping

When:

Who

4.1 Work with Red Wing Arts and other stakeholders to implement strategies for long-term sustainability of Sculpture Tour

Status report at each workshop

Program Committee / Full Commission

4.2 Opportunities for Public Art

(a) Develop criteria/qualities for artwork and artist selection with a focus on providing a wide range of opportunities to encourage artists from all career levels, working in all mediums, and with diverse lived experiences are eligible for projects (applicable to Sculpture Tour & other projects)

Finalized by May meeting

Program Committee

4.3 Develop a map of possible public art locations

At April Workshop

Full Commission

Red Wing Arts & Culture Commission 2024 Work Plan

GOALS

Goal 1: Build and Cultivate Relationships

Goal 2: Formalize a Structure for the Arts and Culture Program

Goal 3: Build Resources

Goal 4: Asset & Opportunity Mapping

Goal 5: Communications & Storytelling

Goal 5: Communications & Storytelling

When:

Who:

5.1 A. Support and advocate for Arts and Culture by demonstrating how the people of Red Wing and the region are better off when Arts and Culture are an integrated part of the community

(a) Work with other committees to communicate opportunity for community to engage in development of program stamping poetry & art into city sidewalks

April & beyond.
Updates at odd month meetings

Communications Committee

(b) Build out & disseminate a storytelling section on the website with at least 3 Red Wing arts and culture impact or success stories or case studies

one: June
two: August
three October

Communications Committee

5.2 City of Red Wing website, e-newsletter, and social media

(a) Submit a report to Full Commission on processes and communication with City Communications person.

February Workshop

Communications Committee

(b) **Ordinance 192 on Website** - Full text, summary, constituent service

March meeting

Executive & Communications Committee

(c) **Incubate Action Plan (& priority projects)** - communicate visually and creatively (both in full and in summary) on commission website, as well as in other City channels & physical materials as necessary

Odd Month Meetings

Communications Committee

(d) Provide resources for artists and community members on a dedicated website

August meeting

Communications Committee



Large Jester at Colvill, cost does not include scaffolding and set up costs:

Recommended Treatment


Lamp needs to be addressed as a separate repair, city electrician to be involved

Scaffolding will be set up and taken down each day

- use solvents to remove residual and failing lacquer coating
- clean and redo patina in dark and light contrasting gold and brown
- Paint contrasting colors per community choice
- Cold wax
- Repaint steel base after applying rust converter.

Estimated Cost

\$5500, does NOT include the lamp

Downtown	Postcards	Posters	Dropped off 	Core Audience?	Notes
Red Wing Arts Clay & Creative		YES		*	mail slot on front door or hand to staff
Bev's Café		YES		***	bulletin board in entryway - right side
Buchanans Grocery		YES		*	Bulletin board near front door
Caribou Coffee		YES		*	bulletin board near restrooms
Central Kwik Trip at Main & Hill		YES		*	board back by restrooms
Central Subway on Main St		NO		*	slip a postcard inside Community stand on top of trash
Duluth Trading Co		NO		no	*no public display, break room only*
East Kwik Trip on 7th Street		YES		***	board back by restrooms
Fair Trade Books		YES		***	hand to staff
La Dolce Vita - Art & Cafe					
Artisan Collective		YES		***	place on ledge - left side after entering
Koplin's Market		YES		*	Tape up behind cashier OR by carts near entrance
Liberty's Restaurant		YES		*	tape up in entryway far left side above rack for magazines
Mandy's Coffee Shop		YES		***	bulletin board in entryway
Phileo		YES			give to employee
Red Wing Ignite		YES		*	bulletin board in entryway
Red Wing Shoe flagship store		YES		*	Magnet bulletin board at the front
RW Arts - depot		YES		*	Inside Depot, can slip under door if Gallery is closed
RW Chamber of Commerce	YES	YES		*	bulletin board inside -- left side or talk to Mary!
RW Computer	NO	YES			give to employee limited hours 9-5 M-F
RW Confectionery		NO			**got rid of bulletin board**
RW Library		YES		***	give to employee
Sheldon Theatre		YES		*	hours: W-F 1-5:30p, Sa 12:30-4p
Simple Abundance		YES		***	Tape in window, ask if OK or hand to cashier
Speight, Anderson & Lappegaard, PA	NO	YES			leave on front counter for them to put up
St. James Hotel (+ Clementines)		YES x 3		***	St James: postcards by registration; Clementines: hand to employee
Staghead		YES		*	give to employee
Tootsie Toos & Red Wing Restyle	NO	YES		*	give to employee

Uffda Shop		YES		***	give to employee or bulletin board to your right
Whimsey's		NO			postcards only
YMCA		YES		*	give to employee
West End					
Ace Hardware		YES		*	Tape in front window (far right corner)
Artisan Collective		YES			give to employee, limited hours! 12-5 pm Th-Sun
Bayside	NO	YES			
Holiday Inn	YES	NO			postcards to the left
Kelly's	NO	YES			tape to fridge on the right
Pier 55 Senior Center		YES		***	bulletin board on left wall across from office
Pottery Place		YES		***	Tape up above the brochure rack -- use metal door trim to anchor
Rancho Loco		YES		*	tape in entryway window (from entryway)
RW Brewery	NO	YES		***	bulletin board by bathrooms
Vyntage Vinyl		YES		*	Pin to right side wall in entryway
Beyond					
Falconer Vineyard		NO			
Fiesta Mexicana		YES		*	tape up in entryway
First Farmers & Merchants Bank		YES		*	bulletin board in entryway
Merchants Bank	NO	YES		*	Tape up on interior window to bank lobby (use two: one for each side)
MGM Liquor		YES			
Sargents Nursery		YES		*	bulletin board in lobby
Smokin' Oak		YES		*	Tape up to the right after walking in
West Kwik Trip by Fire Dept		YES		*	board back by restrooms
West Subway		NO		*	slip a postcard inside the Community stand thing on top of trash