



Our Vision

Red Wing thrives as a vibrant, creative river town that values its natural environment, welcomes all people, and unlocks opportunity for everyone.

Our Mission

We strive to create a sustainable, healthy, accessible, resilient, and equitable community where every person feels at home.

Meeting Announcement and Agenda Sister Cities Commission Workshop Community Development Building, 419 Bush Street, Red Wing, MN Wednesday, August 27, 2025, at 5:15 PM

1. Roll Call

2. Public Comment

This period is reserved for public comment on matters not on the agenda. If a public comment is desired on an agenda item, please inform the presiding office (Chair) or Executive Director before the meeting begins. Otherwise, be prepared to promptly seek recognition when the agenda item is considered.

2.A. Welcome to new commission members: Ashlyn Werner and Nisha Santiago (Student Advisory Member)

3. Workshop Items

3.A. April Finance Report - Lisa

3.B. Ikata Student Exchange Committee Report

- Brief report on the exchange in Ikata from Ashlyn
- Brief report on the exchange in Red Wing from the committee members
- Thank you - Compile list to send to and who will do them (budget covers postage)
- Presentations to donors - status, dates, who will do these?
- Plans to start a recruitment process for 2026 chaperone and students for the trip. Need to acquire a chaperone first.
- Things to change, revise, add, etc? Thoughts? Concerns?

3.C. YAAS Committee Report - Theme not yet released. Will need to reconnect with Kristin or discuss ideas with Dawn on how to improve participation or the quality of entries. YAAS has two age groups. Should we also? At the last meeting Renee, Dani and Sheena offered to step onto this committee with Ingrid as we would lose Shawn and Tao at the end of the year.

3.D. Adult Delegation/Friendship Exchange Committee - Letter sent to Quzhou declining invite for 2025 but requesting an invitation for a mayoral/government delegation visit from the

US in 2026. Tao agreed to assist as a community volunteer next year. Currently only Maura and Kim are on this committee.

3.E. Committee Assignments and/or Adjustments

4. Adjournment

Accommodations for signing interpreter, Braille, large print, etc. can be made. Call City Hall at 385.3600 seven days prior to the need. Hearing assistance devices are available during meetings.

Red Wing Sister Cities Commission Financial Report -August 2025

	101 Account - General Fund		248 Account - Sister Cities		Combined	
	Budget	Actual	Budget	Actual	Budget	Actual
Income						
From General Fund	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00
Student fundraising 2025 (bagging)			\$ 6,400.00	\$ 6,453.00	\$ 6,400.00	\$ 6,453.00
2025 Donations			\$ 6,200.00	\$ 3,500.00	\$ 6,200.00	\$ 3,500.00
from previous fundraising & City transfers			\$ 8,253.98	\$ 8,253.98		
Downpayments and addtl payments						
from families			\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Money returned to families (excess funds raised)			\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	
Total Income	\$ 5,000.00		\$ 22,853.98	\$ 20,206.98	\$ 27,853.98	\$ 20,206.98
Expenses - General						
Young Artist Showcase Prize	\$ 600.00	\$ -	\$ -	\$ -	\$ 600.00	\$ -
Young Artist Expenses	\$ 300.00	\$ -	\$ -	\$ -	\$ 300.00	\$ -
River City Days Parade	\$ 200.00	\$ 167.73	\$ -	\$ -	\$ 200.00	\$ 167.73
Postage & Copying	\$ 100.00	\$ 22.70	\$ -	\$ -	\$ 100.00	\$ 22.70
Misc. Expense	\$ 825.00	\$ 100.00	\$ -	\$ -	\$ 825.00	\$ 100.00
Total General Expense	\$ 2,025.00	\$ 290.43	\$ -	\$ -	\$ 2,025.00	\$ 290.43
Expenses - Ikata						
Airfare & travel agent fees			\$ 13,750.00	\$ 9,449.36	\$ 13,750.00	\$ 9,449.36
Tour			\$ 2,600.00	\$ 2,688.25	\$ 2,600.00	\$ 2,688.25
Chaperone Background Check	\$ 75.00				\$ 75.00	\$ -
Gifts sent with Chaperone	\$ 250.00	\$ 140.08			\$ 250.00	\$ 140.08
Chaperone Subsidy			\$ 2,500	\$ 2,184.61	\$ 2,500.00	\$ 2,184.61
Student Subsidy			\$ 0	\$ -	\$ -	\$ -
Welcome Event & Farewell Picnic	\$ 750.00	\$ 726.97			\$ 750.00	\$ 726.97
Tree Planting	\$ 350.00	\$ 299.99			\$ 350.00	\$ 299.99
T-shirts	\$ 100.00	\$ 46.36			\$ 100.00	\$ 46.36
Miscellaneous (tickets, events, etc)	\$ 800.00	\$ 572.12			\$ 800.00	\$ 572.12
Total Ikata Expense	\$ 2,325.00	\$ 1,785.52	\$ 18,850.00	\$ 14,322.22	\$ 21,175.00	\$ 16,107.74
Expenses - Quzhou						
Miscellaneous	\$ 650.00				\$ 650.00	\$ -
Total Quzhou Expense	\$ 650.00	\$ -	\$ -	\$ -	\$ 650.00	\$ -
Total All Expense	\$ 5,000.00	\$ 2,075.95			\$ 5,000.00	\$ 7,960.71
Balance	\$ -	\$ 2,924.05		\$ 5,884.76		
If chaperone subsidy comes from here, balance*		739.44				

4 students and 1 chaperone = 2025 Ikata Exchange

** This is a combination of funds donated, raised and transferred from the GF since 2021

* Student subsidy is a "scholarship" of up to \$500 per student if fundraising falls short

		Marek	Nisha	Audrey	Bella		Ashlyn-Chap	Total	
Family Fare 1/26-1/26	\$ 1,001.00	\$ 286.00	\$ 286.00	\$ 143.00	\$ 143.00		\$ 143.00	\$ 1,001.00	
Family Fare 2/22-2/23	\$ 758.00	\$ 238.00	\$ 252.00	\$ 134.00	\$ 134.00		\$ -	\$ 758.00	
Family Fare 3/8-3/9	\$ 700.00	\$ 150.00	\$ 150.00	\$ 133.00	\$ 133.00		\$ 134.00	\$ 700.00	
Red Wing Elks Donation 3/10	\$ 400.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00			\$ 400.00	
RW Rotary Donation 3/10	\$ 400.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00			\$ 400.00	
Red Men Club Donation 3/19	\$ 500.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00		\$ 100.00	\$ 500.00	
Family Fare - Easter	\$ 1,296.00	\$ 216.00	\$ 216.00	\$ 432.00	\$ 432.00			\$ 1,296.00	
American Legion 4/21	\$ 2,000.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00			\$ 2,000.00	
Noontime Kiwanis 4/29	\$ 200.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00			\$ 200.00	
Family Fare 5/10-5/11	\$ 1,218.00	\$ 203.00	\$ 406.00	\$ 406.00	\$ 203.00			\$ 1,218.00	
Family Fare 5/23-5/24	\$996.00	\$ 166.00	\$ 332.00	\$ 332.00	\$ 166.00			\$ 996.00	
Family Fare 6/14-6/15	\$484	\$ 242.00	\$ -	\$ -	\$ 242.00			\$ 484.00	
Sub-total Bagging & Donations	\$ 9,953.00	\$ 2,351.00	\$ 2,492.00	\$ 2,430.00	\$ 2,303.00	\$ -	\$ 377.00	\$ 9,953.00	
Family contribution		\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00		\$ -	\$ 1,000.00	
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Sub-total Donations	\$ -	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ -	\$ -	\$ 1,000.00	
Family downpayment							\$ -	\$ -	
Add'l payments from families								\$ -	
Sub-total	\$ 9,953.00	\$ 2,601.00	\$ 2,742.00	\$ 2,680.00	\$ 2,553.00	\$ -	\$ 377.00	\$ 10,953.00	
Plane tickets (insurance & fee)		\$ 1,863.31	\$ 1,863.31	\$ 1,863.31	\$ 1,863.31		\$ 1,996.12	\$ 9,449.36	insurance & flight
Tour Actual		\$ 537.65	\$ 537.65	\$ 537.65	\$ 537.65		\$ 537.65	\$ 2,688.25	
Total Actual Cost of Trip		\$ 2,400.96	\$ 2,400.96	\$ 2,400.96	\$ 2,400.96		\$ 2,533.77	\$ 12,137.61	
Chaperone Grant From Reserve Funds or General Budget (\$2500 max)							\$ 2,184.61	\$ 9,953.00	apply remaining overage from fundraising to cover chaperone flight and tour to reduce amount from budget.
Due before departure (total cost less earnings)		\$ -	\$ -	\$ -	\$ -				
Total refunded		\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00		\$ -	\$ 1,000.00	Proposing to refund deposits as trip costs were covered by donations and fundraising
Balance of fundraising to 248 fund								\$ -	

Red Wing Sister Cities 2025 Committee Assignments

Updated 8-19-2025

Quorum number will be 6 for the balance of 2025 (based on 11 voting commission members). All committees can now have 5 voting members and no limit on non-voting members.

Ikata Student Exchange Committee (2) – Renee Kreye and Tammy (Co-Chair) – Need new Co-Chair

- 1) Subcommittee 1- advertising the program to recruit a chaperone and students, interviews, organizing parent meeting, fundraising, reserving hotel for students & chaperone from Ikata, and organizing the cultural and language meetings with the students and chaperone.
 1. Austin Knott
 2. Ingrid Hokanson
 3. Tammy Jaynes
 4. Open

- 2) Subcommittee 2 – Reserves Colvill and organizes welcome dinner, reserves Baypoint and organizes farewell dinner, sets up the activities in Red Wing for exchange (including parade), gets the gifts for the students and Ikata commission and works with Dawn on t-shirts.
 1. Kim Clancy
 2. Sheena Whitlock
 3. Tammy Jayes
 4. Open

Unofficial public volunteer – Gretchen Anderson will work on high school presentations, letter writing for donations and assisting with the deposits from grocery bagging.????

Ikata/Quzhou Friendship Delegation Committee

1. Maura Curry
2. Tao Peng (continue as a volunteer after term ends)
3. Kim Clancy
4. Open

YAAS Artist Showcase

1. Tao Peng – Sheena to replace
2. Renee Kreye - Chair
3. Shawn Niebling – Dani DeWitt to replace
4. Ingrid Hokanson

Community Visibility Committee (no chair needed)

1. Lisa Acker – (Facebook) Staff Liaison
2. Sheena Whitlock (Instagram)

Finance Committee

1. Lisa Acker – Staff Liaison

2. Austin Knott

- **If more than quorum is present during a meeting, conference call or email chain, it is considered a public meeting and must be posted beforehand.** You will be notified when the number for quorum changes as it varies depending on how many voting members are currently on the Commission.
- **Committee Chairs oversee their respective committee** and will be responsible for **giving the committee updates during the monthly meetings**, if necessary.
- Committee Chairs should notify the Commission Chair **at least ONE WEEK PRIOR** to the meeting if they want to bring something to a vote or want something discussed during the meeting. This allows the Commission Chair and Staff Liaison to add the item/s to the agenda and post it in a timely manner.