



Our Vision

Red Wing thrives as a vibrant, creative river town that values its natural environment, welcomes all people, and unlocks opportunity for everyone.

Our Mission

We strive to create a sustainable, healthy, accessible, resilient, and equitable community where every person feels at home.

Meeting Announcement and Agenda Library Board of Trustees Regular Meeting City Council Chambers, 315 West 4th Street, Red Wing, MN & Virtually Wednesday, July 9, 2025, at 6:00 PM

This meeting will be held in the City Hall Council Chambers and virtually via Webex at the same time. Members of the public can join this meeting either in person at City Hall or virtually. To join this meeting via Webex, [click this link](#). To join via telephone, please dial (415) 655-0001. Enter access code 2557 585 7935 and password 2025 when prompted.

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Excusal of Members**
- 4. Approval of Agenda**
- 5. Public Comment**

We now invite anyone to share their thoughts on a topic that is not on the agenda. We welcome all opinions and ideas. We appreciate you stating your name at the lectern, and please remember that personal attacks may be ruled out of order. You will have up to three minutes to comment, and we appreciate your time in coming tonight.

- 6. Consent Agenda (Roll Call Required *)**

- 6.A. Motion to Approve May 14, 2025 Minutes.
- 6.B. Motion to Approve May and June Bills.

- 7. Motions & General Business**

- 8. Communication Items**

- 8.A. Director Report
- 8.B. Library Board President Report
- 8.C. SELCO
- 8.D. City Council Liaison Report
- 8.E. Friends of the Library

- 8.F. Fine Arts Committee
- 8.G. Personnel Committee
- 8.H. Long Range Planning Committee
- 8.I. Budget Committee
- 8.J. Board Member Comments
- 8.K. Announcements
- 8.L. Attachments

9. Adjournment

Accommodations for signing interpreter, Braille, large print, etc. can be made. Call City Hall at 385.3600 seven days prior to the need. Hearing assistance devices are available during meetings.

**Red Wing Library Board of Trustees
Regular Meeting
City Council Chambers
May 14, 2025**

Members Present: Board Members Bruce McBeath, Amanda Motschke, Marm Nihart, Catherine Friend, Jacqueline West, Ron Skjong, and Kim Emery

Members Absent: Library Board President Natasha Yates; Board Member Joan Heineman

Others Present: Dan Brower, Library Director; Vicki Jo Lambert, Council Liaison

1. Call to Order

Library Board Vice President West called the meeting to order at 6:00 p.m.

2. Pledge of Allegiance

3. Excusal of Members

Vice President West reported that President Yates and Member Heineman were unable to attend the meeting.

4. Approval of Agenda

A motion was made by Member Friend, seconded by Member McBeath and unanimously carried, to approve the Agenda as presented.

5. Public Comment

There was no public comment.

6. Consent Agenda

- A. Motion to Approve the March 12, 2025, Library Board Meeting Minutes.**
- B. Motion to Approve the April 9, 2025, Library Board Workshop Minutes.**
- C. Motion to Approve March and April Bills.**

A motion was made by Member McBeath, seconded by Member Skjong and unanimously carried, to approve the Consent Agenda as presented.

7. Motions & General Business

A. Consider Motion to Approve Revisions to Library Programs Policy.

Director Brower referenced discussion of the policy during the April Library Board workshop. He referenced the revised policy and highlighted the changes.

A motion was made by Member Friend, seconded by Member Emery and unanimously carried, to approve the Library Programs Policy as revised.

B. Consider Motion to Approve Revisions to Exhibits and Displays Policy.

Director Brower referenced discussion during the April Library Board workshop. He noted that two existing policies have been combined into one draft policy. He referenced the draft language.

A motion was made by Member Friend, seconded by Member Skjong, to approve the Exhibits and Displays Policy as drafted. Member McBeath commented that the document should be considered more of a guideline, allowing the Library staff to use discretion when administering the policy. The policy language was further discussed. It was noted that the two policies have not been revised for many years. Following discussion a vote was conducted, and the motion carried unanimously.

C. Consider Motion to Approve Revisions to Library Data Privacy Policy.

Director Brower referenced discussion during the April Library Board workshop. He noted that two existing policies have been combined into one draft policy. He referenced the draft policy language. He stated that the City Attorney has reviewed the draft policy language, making sure that the the language is in alignment with current State statutes. Policy language relating to minors was discussed.

A motion was made by Member McBeath, seconded by Member Friend and unanimously carried, to approve the Library Data Privacy Policy as drafted.

D. Consider Motion to Approve Revisions to Security Cameras Policy.

Director Brower referenced discussion during the April Library Board workshop. He referenced the draft policy language and highlighted the changes. He stated that the City Attorney has reviewed the draft policy language, making sure that the language is in alignment with current State statutes. It was noted that there are no cameras outside of the Library building.

A motion was made by Member Skjong, seconded by Member McBeath and unanimously carried, to approve the Security Cameras Policy as revised.

E. Consider Motion to Approve new SELCO Membership Agreement.

Director Brower discussed the agreement. He stated that the agreement, if approved, will expire on June 20, 2026, but will automatically renew unless the RWPL provides a 60-day notice that it plans not to participate in SELCO.

A motion was made by Member Friend, seconded by Member McBeath and unanimously carried, to approve the SELCO membership agreement as drafted

F. Consider Motion to Accept \$332,936.95 Bequest from the Estate of Dennis Ahern, Placing \$50,000 in the Red Wing Library Memorial Fund and the Remainder into a Non-Profit Provisional Fund with the Saint Paul & Minnesota Foundation to Supplement, not Supplant, Existing Library Expenses.

Director Brower provided background information, referenced discussion during the April Library Board workshop, and discussed the bequest. He reviewed the structure and purpose of a non-profit provisional fund.

Director Brower stated that funding toward an “intelligent” book drop for the locker system was specifically requested by the estate. He quoted the current price as \$9,760, good through June 1, 2025. He stated that this funding would come from the Memorial Fund.

A motion was made by Member McBeath to accept a \$332,936.95 bequest from the estate of Dennis Ahern, placing \$50,000 in the Red Wing Library Memorial Fund and the remainder into a non-profit provisional fund with the Saint Paul & Minnesota Foundation to supplement, not supplant, existing library expenses. The motion was seconded by Member Emery, a vote was conducted, and the motion carried unanimously. It was noted that Mr. Ahern was a frequent patron of the Red Wing Public Library. It was suggested to send a letter of appreciation to the family of Mr. Ahern.

8. Communication Items

A. Director's Report.

Director Brower highlighted topics from his report:

- The ongoing ILS migration and the new systems were discussed.
- Director Brower relayed feedback he received from Council Members following a presentation that he provided to the City Council during a workshop.
- Director Brower further discussed the Memorial Fund Policy.
- Director Brower stated that he received a draft of the Red Wing Public Library history book from the original author, Bruce Colwell. He stated that Mr. Colwell is willing to resume work on the book and suggested adding information from the last decade. Director Brower stated that grant funding may be available to publish the book when finished. Director Brower stated that Mr. Colwell was not sure why his past relationship with the Library Board ended. It was suggested to add this topic to the June workshop agenda for further discussion.

Director Brower also referenced a recent meeting with Downtown Main Street and reviewed demographic data and other statistics from Placer.ai.

B. Library Board President's Report.

There was no report.

C. SELCO.

SELCO Representative Janet Brandt was not in attendance.

D. City Council Liaison Report.

Council Liaison Lambert stated that Director Brower did a good job detailing the services offered by the Red Wing Public Library during his presentation to the City Council.

E. Friends of the Library.

Director Brower stated that the FOL is working on electing a full slate of officers and is planning for a fall book sale.

F. Fine Arts Committee.

Member West stated that the committee had nothing to report.

G. Personnel Committee.

Member McBeath commented that activity by the Personnel Committee will occur a little later during the year.

H. Long-Range Planning Committee.

There was no report.

I. Budget Committee.

Member McBeath reported that a committee meeting is scheduled for May 22.

J. Bequest Committee.

Member Friend reported that a committee meeting is scheduled for May 20.

K. Board Member Comments.

Board Members were offered an opportunity to provide book reviews.

Member Emery recommended *The Let Them Theory* by Mel Robbins, describing it as a guide to finding more happiness and energy in the context of today's social media driven world.

Member Motschke discussed the fantasy novel *The City and Its Uncertain Walls* by Haruki Murakami, based on a short story that the author wrote in 1980 and continued to work on for more than 40 years.

Member Friend discussed the nonfiction book *It's All a Game: The History of Board Games from Monopoly to Settlers of Catan*, stating that she learned a lot of interesting information and would recommend it to board game enthusiasts.

Member West recommended *Raising Hare: A Memoir* by Chloe Dalton, a British political consultant who ended up caring for an orphaned baby rabbit while living in the country during the pandemic.

Member McBeath discussed an audiobook, *We are Electric: The New Science of Our Body's Electrome* by Sally Adee, stating that the book traces the history of science in relation to the body's electrical systems.

Member Skjong stated that he is currently reading Percival Everett's novel *James*, which won a Pulitzer Prize.

Member Nihart described one of the game warden Joe Pickett novels by her favorite mystery writer, C.J. Box, noting that she recommends reading the series in sequence.

Council Liaison Lambert stated that she is currently reading *The Fourth Turning is Here: What the Seasons of History Tell Us About How and When this Crisis Will End* by Neil Howe.

L. Announcements.

Director Brower announced that the Summer Reading program will begin on June 2.

M. Attachments.

9. Adjournment

The meeting adjourned at 6:47 p.m.

ATTEST:

Joan Heineman, Secretary

Accounts Payable
May 2025 Bills



Account Number	Vendor	Description	GL Date	Check No	Amount
211-00000-27101	Internal Revenue Service	PR Batch 00901.05.2025 Federal Income	05/09/2025	0	2,972.71
211-00000-27101	Internal Revenue Service	PR Batch 00901.05.2025 Medicare	05/09/2025	0	409.10
211-00000-27101	Internal Revenue Service	PR Batch 00901.05.2025 FICA (Social Se	05/09/2025	0	1,749.33
211-00000-27101	Internal Revenue Service	PR Batch 00901.05.2025 FICA(Social Se	05/09/2025	0	1,749.33
211-00000-27101	Internal Revenue Service	PR Batch 00901.05.2025 Medicare	05/09/2025	0	409.10
211-00000-27101	Internal Revenue Service	PR Batch 00902.05.2025 FICA (Social Se	05/23/2025	0	1,719.81
211-00000-27101	Internal Revenue Service	PR Batch 00902.05.2025 Federal Income	05/23/2025	0	2,906.72
211-00000-27101	Internal Revenue Service	PR Batch 00902.05.2025 FICA(Social Se	05/23/2025	0	1,719.81
211-00000-27101	Internal Revenue Service	PR Batch 00902.05.2025 Medicare	05/23/2025	0	402.20
211-00000-27101	Internal Revenue Service	PR Batch 00902.05.2025 Medicare	05/23/2025	0	402.20
Vendor Subtotal:					14,440.31
211-00000-27101	Minnesota Department of Revenue	PR Batch 00901.05.2025 State Income T	05/09/2025	0	1,176.24
211-00000-27101	Minnesota Department of Revenue	PR Batch 00902.05.2025 State Income T	05/23/2025	0	1,157.36
Vendor Subtotal:					2,333.60
211-00000-27102	PERA Payroll	PR Batch 00901.05.2025 PERA Coordin	05/09/2025	0	1,822.34
211-00000-27102	PERA Payroll	PR Batch 00901.05.2025 PERA-Coordin	05/09/2025	0	2,102.74
211-00000-27102	PERA Payroll	PR Batch 00902.05.2025 PERA Coordin	05/23/2025	0	1,831.99
211-00000-27102	PERA Payroll	PR Batch 00902.05.2025 PERA-Coordin	05/23/2025	0	2,113.83
Vendor Subtotal:					7,870.90
211-00000-27103	AFSCME	PR Batch 00901.05.2025 Union-AFSCM	05/09/2025	0	0.72
211-00000-27103	AFSCME	PR Batch 00902.05.2025 Union-AFSCM	05/23/2025	0	0.76
Vendor Subtotal:					1.48

211-00000-27103	CITY OF RED WING	PR Batch 00901.05.2025 Cell phone char	05/09/2025	122442	0.30
211-00000-27103	CITY OF RED WING	PR Batch 00901.05.2025 Long Term Dist	05/09/2025	122442	82.62
211-00000-27103	CITY OF RED WING	PR Batch 00901.05.2025 Vision Buy Up	05/09/2025	122442	1.52
211-00000-27103	CITY OF RED WING	PR Batch 00901.05.2025 Employer HSA	05/09/2025	122442	1,124.38
211-00000-27103	CITY OF RED WING	PR Batch 00901.05.2025 Purple Medical	05/09/2025	122442	40.67
211-00000-27103	CITY OF RED WING	PR Batch 00901.05.2025 Wellness Disco	05/09/2025	122442	-106.71
211-00000-27103	CITY OF RED WING	PR Batch 00901.05.2025 \$50,000 Life In	05/09/2025	122442	24.55
211-00000-27103	CITY OF RED WING	PR Batch 00901.05.2025 Purple Medical	05/09/2025	122442	1,082.88
211-00000-27103	CITY OF RED WING	PR Batch 00901.05.2025 VEBA- Employ	05/09/2025	122442	470.01
211-00000-27103	CITY OF RED WING	PR Batch 00901.05.2025 Dental Insuranc	05/09/2025	122442	39.60
211-00000-27103	CITY OF RED WING	PR Batch 00901.05.2025 Accidental Deat	05/09/2025	122442	15.21
211-00000-27103	CITY OF RED WING	PR Batch 00901.05.2025 ICRA Premium	05/09/2025	122442	64.59
211-00000-27103	CITY OF RED WING	PR Batch 00901.05.2025 \$100,000 Life I	05/09/2025	122442	28.70
211-00000-27103	CITY OF RED WING	PR Batch 00901.05.2025 The Standard L	05/09/2025	122442	22.76
211-00000-27103	CITY OF RED WING	PR Batch 00901.05.2025 Employer ICRA	05/09/2025	122442	2,031.29
211-00000-27103	CITY OF RED WING	PR Batch 00901.05.2025 Green Medical .	05/09/2025	122442	391.78
211-00000-27103	CITY OF RED WING	PR Batch 00901.05.2025 Dental	05/09/2025	122442	237.45
211-00000-27103	CITY OF RED WING	PR Batch 00901.05.2025 Green Medical .	05/09/2025	122442	6,350.37
211-00000-27103	CITY OF RED WING	PR Batch 00902.05.2025 Vision Buy Up	05/23/2025	122677	1.52
211-00000-27103	CITY OF RED WING	PR Batch 00902.05.2025 ICRA Premium	05/23/2025	122677	64.60
211-00000-27103	CITY OF RED WING	PR Batch 00902.05.2025 Purple Medical	05/23/2025	122677	40.67
211-00000-27103	CITY OF RED WING	PR Batch 00902.05.2025 Dental Insuranc	05/23/2025	122677	39.59
211-00000-27103	CITY OF RED WING	PR Batch 00902.05.2025 Long Term Dist	05/23/2025	122677	82.23
211-00000-27103	CITY OF RED WING	PR Batch 00902.05.2025 Green Medical .	05/23/2025	122677	391.82
211-00000-27103	CITY OF RED WING	PR Batch 00902.05.2025 The Standard L	05/23/2025	122677	22.74
Vendor Subtotal:					12,545.14
211-00000-27103	MISSOURI CHILD SUPPORT	PR Batch 00901.05.2025 MO Child Supp	05/09/2025	122443	192.00
211-00000-27103	MISSOURI CHILD SUPPORT	PR Batch 00902.05.2025 MO Child Supp	05/23/2025	122678	192.00
Vendor Subtotal:					384.00
211-00000-27105	Nationwide	PR Batch 00901.05.2025 Nationwide 457	05/09/2025	0	110.39
211-00000-27105	Nationwide	PR Batch 00902.05.2025 Nationwide 457	05/23/2025	0	110.38
Vendor Subtotal:					220.77
211-45500-52105	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-K Allegra Bu	05/21/2025	122701	94.76
211-45500-52105	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-A Amazon Pt	05/21/2025	122701	14.52

211-45500-52105	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-U Allegra Bu	05/21/2025	122701	47.38
		Vendor Subtotal:			156.66
211-45500-52110	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-E Amazon Tr	05/21/2025	122701	114.89
211-45500-52110	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-Z AmazonTo	05/21/2025	122701	-114.89
211-45500-52110	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-H Amazon Tr	05/21/2025	122701	75.00
211-45500-52110	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-D Amazon Tr	05/21/2025	122701	55.89
		Vendor Subtotal:			130.89
211-45500-52299	AMAZON.COM SALES INC	batteries	05/07/2025	122447	14.99
211-45500-52299	AMAZON.COM SALES INC	kleenex	05/07/2025	122447	19.66
211-45500-52299	AMAZON.COM SALES INC	usb cables	05/14/2025	122524	30.76
211-45500-52299	AMAZON.COM SALES INC	batteries	05/14/2025	122524	11.95
211-45500-52299	AMAZON.COM SALES INC	command strips	05/14/2025	122524	14.29
211-45500-52299	AMAZON.COM SALES INC	envelopes	05/21/2025	122681	90.62
		Vendor Subtotal:			182.27
211-45500-52299	KENT ADHESIVE PRODUCTS COMP	Acct 45859 Inv 1497375	05/07/2025	122464	141.16
		Vendor Subtotal:			141.16
211-45500-52299	LANESBORO PUBLIC LIBRARY	Acct RWPL Inv 05/02/25RWPL "The Wc	05/21/2025	122719	94.99
		Vendor Subtotal:			94.99
211-45500-52399	AMAZON.COM SALES INC	vacuum	05/07/2025	122447	78.05
211-45500-52399	AMAZON.COM SALES INC	clocks sign holders	05/07/2025	122447	77.38
		Vendor Subtotal:			155.43
211-45500-53105	STORYTIME PODS PTY LTD	ANNUAL SUBSCRIPTION 5/25-5/26	05/12/2025	0	575.00
		Vendor Subtotal:			575.00
211-45500-53105	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-C Ninite	05/21/2025	122701	240.00

211-45500-53105	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-V Tech Smitl	05/21/2025	122701	11.88
		Vendor Subtotal:			251.88
211-45500-53105	SELCO	Acct RED Inv 053452 ILS	05/07/2025	122471	1,859.94
		Vendor Subtotal:			1,859.94
211-45500-53130	AMAZON.COM SALES INC	book marks	05/07/2025	122447	12.99
211-45500-53130	AMAZON.COM SALES INC	sr juv	05/07/2025	122447	184.22
211-45500-53130	AMAZON.COM SALES INC	books sr	05/14/2025	122524	53.68
211-45500-53130	AMAZON.COM SALES INC	books sr	05/14/2025	122524	125.08
211-45500-53130	AMAZON.COM SALES INC	microwave	05/14/2025	122524	99.96
211-45500-53130	AMAZON.COM SALES INC	card stock	05/14/2025	122524	13.99
211-45500-53130	AMAZON.COM SALES INC	sr books	05/14/2025	122524	248.06
211-45500-53130	AMAZON.COM SALES INC	pigeon	05/21/2025	122681	117.28
211-45500-53130	AMAZON.COM SALES INC	j sr prizes	05/21/2025	122681	156.65
211-45500-53130	AMAZON.COM SALES INC	bubbles	05/21/2025	122681	24.98
		Vendor Subtotal:			1,036.89
211-45500-53130	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-O Book Outl	05/21/2025	122701	575.30
211-45500-53130	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-F Amazon J	05/21/2025	122701	9.99
211-45500-53130	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-I Amazon J S	05/21/2025	122701	65.12
211-45500-53130	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-J Dominoes 1	05/21/2025	122701	96.49
211-45500-53130	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-B Walmart B	05/21/2025	122701	69.16
		Vendor Subtotal:			816.06
211-45500-53130	ELAN FINANCIAL SERVICES	Acct 9863 Inv RWPL-A Book Outlet SR	05/28/2025	122777	520.59
		Vendor Subtotal:			520.59
211-45500-53130	EMMA TORZS	Acct RWPL Inv 1	05/14/2025	122544	500.00
		Vendor Subtotal:			500.00
211-45500-53130	JOSHUA MOEHLING	Acct RWPL Inv 05/31/25RWPL	05/14/2025	122557	500.00
		Vendor Subtotal:			500.00

211-45500-53130	MEGAN SEELAND	Acct RWPL Inv 05/21/25RWPL Target S	05/28/2025	122802	96.11
		Vendor Subtotal:			96.11
211-45500-53205	HIAWATHA BROADBAND COMMUN	Telephone & Internet Charges	05/07/2025	122498	108.76
		Vendor Subtotal:			108.76
211-45500-53205	CELLCO PARTNERSHIP	VERIZON MOBILE/DATA PAD SERV	05/14/2025	122600	41.39
		Vendor Subtotal:			41.39
211-45500-53210	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-Y USPS Stan	05/21/2025	122701	219.00
		Vendor Subtotal:			219.00
211-45500-53750	QUADIENT LEASING USA INC	QUARTERLY LEASE	05/14/2025	122583	42.27
		Vendor Subtotal:			42.27
211-45500-53907	AMAZON.COM SALES INC		05/07/2025	122447	50.97
211-45500-53907	AMAZON.COM SALES INC		05/07/2025	122447	18.99
211-45500-53907	AMAZON.COM SALES INC		05/07/2025	122447	15.90
211-45500-53907	AMAZON.COM SALES INC		05/07/2025	122447	15.99
211-45500-53907	AMAZON.COM SALES INC		05/14/2025	122524	26.96
211-45500-53907	AMAZON.COM SALES INC		05/14/2025	122524	-8.50
211-45500-53907	AMAZON.COM SALES INC		05/14/2025	122524	75.82
211-45500-53907	AMAZON.COM SALES INC		05/14/2025	122524	-5.00
211-45500-53907	AMAZON.COM SALES INC		05/21/2025	122681	-21.10
211-45500-53907	AMAZON.COM SALES INC		05/21/2025	122681	6.49
211-45500-53907	AMAZON.COM SALES INC		05/21/2025	122681	14.95
211-45500-53907	AMAZON.COM SALES INC		05/21/2025	122681	39.90
211-45500-53907	AMAZON.COM SALES INC		05/21/2025	122681	19.95
211-45500-53907	AMAZON.COM SALES INC		05/21/2025	122681	14.99
211-45500-53907	AMAZON.COM SALES INC		05/21/2025	122681	35.90
211-45500-53907	AMAZON.COM SALES INC		05/21/2025	122681	20.99
211-45500-53907	AMAZON.COM SALES INC		05/21/2025	122681	38.74
		Vendor Subtotal:			361.94

211-45500-53907	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-P Amazon Ki	05/21/2025	122701	10.46
211-45500-53907	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-R Amazon K	05/21/2025	122701	3.99
211-45500-53907	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-M Amazon K	05/21/2025	122701	1.99
211-45500-53907	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-N Amazon K	05/21/2025	122701	13.94
211-45500-53907	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-ZA Family T	05/21/2025	122701	-29.96
Vendor Subtotal:					139.54
211-45500-53907	GALE/CENGAGE LEARNING INC	Acct 100299031 Inv 999100350137	05/07/2025	122460	65.58
211-45500-53907	GALE/CENGAGE LEARNING INC	Acct 100299031 Inv 999100350126	05/07/2025	122460	24.69
211-45500-53907	GALE/CENGAGE LEARNING INC	Acct 100299031 Inv 999100313103	05/07/2025	122460	73.42
211-45500-53907	GALE/CENGAGE LEARNING INC	Acct 100299031 Inv 999100387148	05/21/2025	122708	24.04
Vendor Subtotal:					187.73
211-45500-53907	MIDWEST TAPE LLC	Acct 20000006749 Inv 507080817	05/07/2025	122466	25.49
211-45500-53907	MIDWEST TAPE LLC	Acct 2000006479 Inv 507069774	05/14/2025	122572	23.24
211-45500-53907	MIDWEST TAPE LLC	Acct 2000006749 Inv 507143184	05/21/2025	122724	49.48
211-45500-53907	MIDWEST TAPE LLC	Acct 2000006749 Inv 507143182	05/21/2025	122724	18.74
Vendor Subtotal:					116.95
211-45500-53907	OVERDRIVE INC	Acct 2225-0002 Inv 02225DA25134577	05/07/2025	122467	118.34
211-45500-53907	OVERDRIVE INC	Acct 2225-0002 Inv 02225DA25146574	05/14/2025	122579	166.97
211-45500-53907	OVERDRIVE INC	Acct 2225-0002 Inv 02225DA5153732	05/21/2025	122727	257.99
211-45500-53907	OVERDRIVE INC	Acct 2225-0002 Inv 02225DA25160642	05/28/2025	122808	89.99
Vendor Subtotal:					633.29
211-45500-53907	PLAYAWAY PRODUCTS, LLC	Sale 459522 Inv 498315	05/07/2025	122468	58.99
211-45500-53907	PLAYAWAY PRODUCTS, LLC	Sale 459522 Inv 497836	05/07/2025	122468	740.87
211-45500-53907	PLAYAWAY PRODUCTS, LLC	Sale 459522 Inv 497513	05/07/2025	122468	39.90
211-45500-53907	PLAYAWAY PRODUCTS, LLC	Sale 457242 Inv 498709	05/14/2025	122580	1,100.66
211-45500-53907	PLAYAWAY PRODUCTS, LLC	Sale 459522 Inv 499412	05/21/2025	122729	66.99
Vendor Subtotal:					2,007.41
211-45500-53907	VALUE LINE PUBLISHING INC	Acct 191851 Inv 14625653 Small & Mid	05/21/2025	122746	511.00
211-45500-53907	VALUE LINE PUBLISHING INC	Acct 191851 Inv 14625652 Invest Survey	05/21/2025	122746	1,167.00
Vendor Subtotal:					1,678.00

211-45510-52205	AMAZON.COM SALES INC	hand soap	05/14/2025	122524	26.59	
					Vendor Subtotal:	26.59
211-45510-52299	HIAWATHA BROADBAND COMMUN	Telephone & Internet Charges	05/07/2025	122498	34.88	
					Vendor Subtotal:	34.88
211-45510-52299	MENARDS	SUPPLIES	05/15/2025	122647	9.99	
					Vendor Subtotal:	9.99
211-45510-52299	VESTIS UNIFORMS AND WORKPLA	Laundry Services - LIBRARY	05/14/2025	122602	100.00	
					Vendor Subtotal:	100.00
211-45510-52315	WW GRAINGER INC	PARTS - V-BLET-DAMPER MOTOR	05/15/2025	122674	144.94	
					Vendor Subtotal:	144.94
211-45510-53140	GFI PROPERY MAINTENANCE LLC	Acct RWPL Inv 3662 +Spot Clean	05/28/2025	122784	2,250.00	
211-45510-53140	GFI PROPERY MAINTENANCE LLC	Acct RWPL Inv 3638	05/28/2025	122784	2,200.00	
					Vendor Subtotal:	4,450.00
211-45510-53555	AMPION PBC		05/07/2025	122480	1,072.35	
211-45510-53555	AMPION PBC		05/07/2025	122480	1,363.00	
					Vendor Subtotal:	2,435.35
211-45510-53555	XCEL ENERGY INC	MARCH MASTER	04/23/2025	122841	-1,913.48	
211-45510-53555	XCEL ENERGY INC	APRIL MASTER	05/28/2025	122841	-1,450.76	
					Vendor Subtotal:	-3,364.24
211-45510-53555	XCEL ENERGY SOLUTIONS		05/02/2025	122439	114.49	

Accounts Payable

June Bills



Account Number	Vendor	Description	GL Date	Check No	Amc
211-00000-27101	Internal Revenue Service	PR Batch 00901.06.2025 Medicare	06/06/2025	0	407.07
211-00000-27101	Internal Revenue Service	PR Batch 00901.06.2025 Federal Income	06/06/2025	0	2,958.76
211-00000-27101	Internal Revenue Service	PR Batch 00901.06.2025 FICA(Social Se	06/06/2025	0	1,740.67
211-00000-27101	Internal Revenue Service	PR Batch 00901.06.2025 FICA (Social S	06/06/2025	0	1,740.67
211-00000-27101	Internal Revenue Service	PR Batch 00901.06.2025 Medicare	06/06/2025	0	407.07
211-00000-27101	Internal Revenue Service	PR Batch 00902.06.2025 FICA (Social S	06/20/2025	0	1,943.47
211-00000-27101	Internal Revenue Service	PR Batch 00902.06.2025 FICA(Social Se	06/20/2025	0	1,943.47
211-00000-27101	Internal Revenue Service	PR Batch 00902.06.2025 Medicare	06/20/2025	0	454.54
211-00000-27101	Internal Revenue Service	PR Batch 00902.06.2025 Medicare	06/20/2025	0	454.54
211-00000-27101	Internal Revenue Service	PR Batch 00902.06.2025 Federal Income	06/20/2025	0	3,493.00
Vendor Subtotal:					15,543.26
211-00000-27101	Minnesota Department of Revenue	PR Batch 00901.06.2025 State Income T	06/06/2025	0	1,180.97
211-00000-27101	Minnesota Department of Revenue	PR Batch 00902.06.2025 State Income T	06/20/2025	0	1,408.85
Vendor Subtotal:					2,589.82
211-00000-27102	PERA Payroll	PR Batch 00901.06.2025 PERA-Coordina	06/06/2025	0	2,106.60
211-00000-27102	PERA Payroll	PR Batch 00901.06.2025 PERA Coordin	06/06/2025	0	1,825.72
211-00000-27102	PERA Payroll	PR Batch 00902.06.2025 PERA Coordin	06/20/2025	0	2,054.80
211-00000-27102	PERA Payroll	PR Batch 00902.06.2025 PERA-Coordina	06/20/2025	0	2,370.87
Vendor Subtotal:					8,357.99
211-00000-27103	AFSCME	PR Batch 00901.06.2025 Union-AFSCM	06/06/2025	0	0.72
211-00000-27103	AFSCME	PR Batch 00902.06.2025 Union-AFSCM	06/20/2025	0	0.72
Vendor Subtotal:					1.44

211-00000-27103	CITY OF RED WING	PR Batch 00901.06.2025 \$100,000 Life I	06/06/2025	122868	28.67
211-00000-27103	CITY OF RED WING	PR Batch 00901.06.2025 Cell phone char	06/06/2025	122868	0.30
211-00000-27103	CITY OF RED WING	PR Batch 00901.06.2025 \$50,000 Life In	06/06/2025	122868	24.56
211-00000-27103	CITY OF RED WING	PR Batch 00901.06.2025 Green Medical .	06/06/2025	122868	6,350.34
211-00000-27103	CITY OF RED WING	PR Batch 00901.06.2025 ICRA Premium	06/06/2025	122868	64.60
211-00000-27103	CITY OF RED WING	PR Batch 00901.06.2025 Purple Medical	06/06/2025	122868	40.67
211-00000-27103	CITY OF RED WING	PR Batch 00901.06.2025 Employer HSA	06/06/2025	122868	1,124.39
211-00000-27103	CITY OF RED WING	PR Batch 00901.06.2025 Vision Buy Up	06/06/2025	122868	1.52
211-00000-27103	CITY OF RED WING	PR Batch 00901.06.2025 Purple Medical	06/06/2025	122868	1,082.88
211-00000-27103	CITY OF RED WING	PR Batch 00901.06.2025 Green Medical .	06/06/2025	122868	391.81
211-00000-27103	CITY OF RED WING	PR Batch 00901.06.2025 Dental Insuranc	06/06/2025	122868	39.59
211-00000-27103	CITY OF RED WING	PR Batch 00901.06.2025 VEBA- Employ	06/06/2025	122868	470.00
211-00000-27103	CITY OF RED WING	PR Batch 00901.06.2025 Employer ICRA	06/06/2025	122868	2,031.30
211-00000-27103	CITY OF RED WING	PR Batch 00901.06.2025 The Standard L	06/06/2025	122868	22.74
211-00000-27103	CITY OF RED WING	PR Batch 00901.06.2025 Wellness Disco	06/06/2025	122868	-106.68
211-00000-27103	CITY OF RED WING	PR Batch 00901.06.2025 Dental	06/06/2025	122868	237.40
211-00000-27103	CITY OF RED WING	PR Batch 00901.06.2025 Accidental Deat	06/06/2025	122868	15.23
211-00000-27103	CITY OF RED WING	PR Batch 00901.06.2025 Long Term Dist	06/06/2025	122868	82.54
211-00000-27103	CITY OF RED WING	PR Batch 00902.06.2025 Green Medical .	06/20/2025	123103	391.81
211-00000-27103	CITY OF RED WING	PR Batch 00902.06.2025 Dental Insuranc	06/20/2025	123103	39.59
211-00000-27103	CITY OF RED WING	PR Batch 00902.06.2025 Purple Medical	06/20/2025	123103	40.67
211-00000-27103	CITY OF RED WING	PR Batch 00902.06.2025 ICRA Premium	06/20/2025	123103	64.58
211-00000-27103	CITY OF RED WING	PR Batch 00902.06.2025 The Standard L	06/20/2025	123103	22.73
211-00000-27103	CITY OF RED WING	PR Batch 00902.06.2025 Vision Buy Up	06/20/2025	123103	1.52
211-00000-27103	CITY OF RED WING	PR Batch 00902.06.2025 Long Term Dist	06/20/2025	123103	84.11
Vendor Subtotal:					12,546.87
211-00000-27103	MISSOURI CHILD SUPPORT	PR Batch 00901.06.2025 MO Child Supp	06/06/2025	122870	192.00
211-00000-27103	MISSOURI CHILD SUPPORT	PR Batch 00902.06.2025 MO Child Supp	06/20/2025	123104	192.00
Vendor Subtotal:					384.00
211-00000-27105	Nationwide	PR Batch 00901.06.2025 Nationwide 457	06/06/2025	0	110.42
211-00000-27105	Nationwide	PR Batch 00902.06.2025 Nationwide 457	06/20/2025	0	110.37
Vendor Subtotal:					220.79
211-45500-52105	AMAZON.COM SALES INC	brochure racks tape	06/11/2025	122986	76.61

211-45500-52105	AMAZON.COM SALES INC	sticky notes	06/18/2025	123108	32.10
				Vendor Subtotal:	108.71
211-45500-52110	AMAZON.COM SALES INC	ledger paper	06/04/2025	122873	29.96
				Vendor Subtotal:	29.96
211-45500-52150	AMAZON.COM SALES INC	chairs	06/25/2025	123224	139.70
				Vendor Subtotal:	139.70
211-45500-52299	AMAZON.COM SALES INC	ruler explor kit	06/04/2025	122873	1.39
211-45500-52299	AMAZON.COM SALES INC	golf pencils	06/11/2025	122986	8.79
211-45500-52299	AMAZON.COM SALES INC	paper cutter rubber bands	06/18/2025	123108	16.06
211-45500-52299	AMAZON.COM SALES INC	disc golf bag sets	06/25/2025	123224	67.41
211-45500-52299	AMAZON.COM SALES INC	rulers	06/25/2025	123224	9.99
211-45500-52299	AMAZON.COM SALES INC	rubber bands	06/25/2025	123224	9.74
				Vendor Subtotal:	113.38
211-45500-52299	DEMCO INC	Acct 220085460 Inv 7648402	06/04/2025	122901	103.65
211-45500-52299	DEMCO INC	Acct 220085460 Inv 7653850 Labels	06/11/2025	123003	576.51
211-45500-52299	DEMCO INC	Acct 220085460 Inv 7655749 Book Stand	06/18/2025	123131	111.18
				Vendor Subtotal:	791.34
211-45500-52299	REGENTS OF THE UNIVERSITY OF I	Acct 5007920 Inv 2170001684 Barcode I	06/04/2025	122949	106.62
				Vendor Subtotal:	106.62
211-45500-52416	AMAZON.COM SALES INC	headphones hdmi adapts	06/11/2025	122986	131.44
211-45500-52416	AMAZON.COM SALES INC	monitors	06/11/2025	122986	239.98
				Vendor Subtotal:	371.42
211-45500-52416	ELAN FINANCIAL SERVICES	Acct 9863 Inv 05/25RWPL-A Target Cor	06/25/2025	123249	14.99
				Vendor Subtotal:	14.99

211-45500-53105	ELAN FINANCIAL SERVICES	Acct 6936 Inv 05/25RWPL-G MalwareB;	06/18/2025	123143	29.99
				Vendor Subtotal:	29.99
211-45500-53105	SELCO	Acct RED Inv 053548 ILS	06/11/2025	123060	1,859.94
				Vendor Subtotal:	1,859.94
211-45500-53130	AMAZON.COM SALES INC		06/11/2025	122986	38.80
211-45500-53130	AMAZON.COM SALES INC	books sr	06/18/2025	123108	60.66
				Vendor Subtotal:	99.46
211-45500-53130	ELAN FINANCIAL SERVICES	Acct 6936 Inv 05/25RWPL-D Dominoes	06/18/2025	123143	96.49
211-45500-53130	ELAN FINANCIAL SERVICES	Acct 6936 Inv 05/25RWPL-E Walmart J ;	06/18/2025	123143	229.23
211-45500-53130	ELAN FINANCIAL SERVICES	Acct 6936 Inv 05/25RWPL-E Walmart A	06/18/2025	123143	28.45
				Vendor Subtotal:	354.17
211-45500-53130	THE LIBRARY STORE INC	Acct 593957 Inv 740898 Book Marks	06/04/2025	122924	15.02
				Vendor Subtotal:	15.02
211-45500-53205	HIAWATHA BROADBAND COMMUN	Telephone & Internet Charges	06/11/2025	123018	107.97
				Vendor Subtotal:	107.97
211-45500-53205	CELLCO PARTNERSHIP	VERIZON MOBILE/DATA PAD SERV	06/11/2025	123090	37.37
				Vendor Subtotal:	37.37
211-45500-53210	ELAN FINANCIAL SERVICES	Acct 6936 Inv 05/25RWPL-C USPS Stan	06/18/2025	123143	219.00
				Vendor Subtotal:	219.00
211-45500-53210	US POSTAL SERVICE (QUADIENT-P)		06/25/2025	123298	1.38
				Vendor Subtotal:	1.38

211-45500-53907	GALE/CENGAGE LEARNING INC	Acct 100299031 Inv 999100558045	06/25/2025	123254	98.37
		Vendor Subtotal:			378.28
211-45500-53907	NEW YORK TIMES	Acct 907590236 Inv 3618BA5C2522	06/11/2025	123042	1,194.11
211-45500-53907	NEW YORK TIMES	Acct 866477896 Inv 33A567482523 Lg F	06/25/2025	123277	111.80
		Vendor Subtotal:			1,305.91
211-45500-53907	OVERDRIVE INC	Acct 2225-0002 Inv 02225DA25166843	06/04/2025	122941	43.90
211-45500-53907	OVERDRIVE INC	Acct 2225-0002 Inv 02225DA25179057	06/11/2025	123046	140.50
211-45500-53907	OVERDRIVE INC	Acct 2225-0002 Inv 02225DA25185588	06/18/2025	123188	183.97
211-45500-53907	OVERDRIVE INC	Acct 2225-0002 Inv 02225DA25192684	06/25/2025	123279	180.38
		Vendor Subtotal:			548.75
211-45500-53907	PLAYAWAY PRODUCTS, LLC	Sale 460144 Inv 501163	06/11/2025	123049	1,151.40
		Vendor Subtotal:			1,151.40
211-45500-53907	STAR TRIBUNE	Acct 2609743 Inv 06/02/25RWPL	06/04/2025	122963	829.30
		Vendor Subtotal:			829.30
211-45510-52299	HIAWATHA BROADBAND COMMUN	Telephone & Internet Charges	06/11/2025	123018	34.82
		Vendor Subtotal:			34.82
211-45510-52299	VESTIS UNIFORMS AND WORKPLA	Laundry Services - LIBRARY	06/11/2025	123092	125.00
		Vendor Subtotal:			125.00
211-45510-52415	CINTAS CORPORATION NO 2	FIRST AID KIT - LIBRARY	06/04/2025	122890	43.61
		Vendor Subtotal:			43.61
211-45510-53140	GFI PROPERY MAINTENANCE LLC	Acct RWPL Inv 3704 June & Spot Clean	06/25/2025	123257	2,250.00
		Vendor Subtotal:			2,250.00

211-45510-53555	AMPION PBC		06/04/2025	122876	1,031.36
211-45510-53555	AMPION PBC		06/04/2025	122876	1,274.59
				Vendor Subtotal:	2,305.95
211-45510-53605	RIVER CITY FLOORING	DYNAMIC PRESSURE SENSITIVE AI	06/25/2025	123281	1,024.95
				Vendor Subtotal:	1,024.95
211-45510-53645	Schumacher Elevator Inc.	RED WING PUBLIC LIBRARY	06/11/2025	123059	1,155.97
				Vendor Subtotal:	1,155.97
211-45510-53650	SARGENTS NURSERY INC	Acct 101-10043 Inv 06/02/25RWPL Plan	06/11/2025	123057	196.66
211-45510-53650	SARGENTS NURSERY INC	CHUCK BARK SMALL - RETURNED	06/18/2025	123196	-50.97
				Vendor Subtotal:	145.69
				Subtotal for FUND: 211	60,841.99
				Report Total:	

SELCO UPDATES**Migration**

Since the migration, some issues have been resolved while other issues remain. SELCO sent out a feedback survey about the migration, which I completed in June. Many things are still on our list that we need to have and would like to have. Right now, there are not a lot of things that we can do as an individual library, and help desk tickets are taking longer than usual to answer and resolve. The migration has also caused delays with our self-checkout kiosks, the lockers, and the RFID security gates. We are working with SELCO, Equinox, and Envisionware to resolve these.

Notifications

All notifications should be working now. SMS text notifications began working on June 30th. As staff renew patron accounts, they are updating notification preferences to make sure that patrons are receiving email notifications.

Sorting & Delivery

SELCO has purchased an automatic sorting machine that will save time sorting items for delivery. Because of this, all libraries have to either adopt RFID or standardize where barcodes are located on their items. Red Wing has had RFID for years, so this does not affect us. On June 30th, some library directors visited Red Wing to see how our workflow is different with RFID. When SELCO starts using the sorting machine, Red Wing may see some time savings with sorting, but that remains to be seen.

GENERAL UPDATES**PIIC Home Run to Health Day**

On June 10th, I attended Prairie Island Indian Community's Home Run to Health Day. From 10am to about 3pm, over 400 people passed through the event. We had some leftover trinkets and prizes from previous years, and I managed to give them all out. With Evergreen, we can register people remotely for library cards, and I signed up 4 people for new cards, and renewed 2 others. I created a bookmark featuring the library's Health Resources, handed out Summer Reading calendars, and general library information. Overall, it was a successful day, and I hope we can be present at future events.

Drivers License Classes

In August, Hispanic Outreach and COPAL are hosting another series of Drivers License Classes in Spanish. Regarding the childcare barrier, we have reserved both meeting rooms for the program. In one room, they will host the class; in the other, they will have activities for children and families of the students. We are hopeful that we can reach more individuals by offering a space for families to spend time.

New Signage

After attending the *What Libraries Should Know About Immigration Site Visits* webinar, I am working on updating signage in the library. For basic security, our signage needs to clearly distinguish between staff areas and public areas. This will aide staff if any incidents occur with patrons, and should hopefully make it clear to users where access is restricted.

City's Equity Presentation

At the June 23rd City Council meeting, I gave an update on the Library's activities supporting the City's Equity Plan. I highlighted the lockers, our website update happening later this year, and our outreach efforts with Hispanic Outreach.

Safe Harbor

Safe Harbor has started tabling in the library on the first Tuesday on the month. They provide information on a variety of resources available to residents in Red Wing and Goodhue County.

Mobile Printing, New Coin/Bill Machine, Intelligent Locker Returns

In August, Envisionware will be upgrading these services. The library will have a better way for patrons to print from their own devices without needing to connect to our wireless printer or email documents. We will also receive an all-in-one print release station that accepts coins, bills, and credit card payments. This will also work seamlessly with the mobile print service, making our patrons' experience better. Also in August, we are scheduled to have the Intelligent Return for the lockers installed. The return will be funded completely from the Ahern estate, and will allow patrons to return items, and get receipts, any time of day.

New Website Update

We have submitted the preliminary paperwork to start the website upgrade process. The cost to upgrade will be partially covered by City Equity funds, as this upgrade will provide increased accessibility on all platforms. We will start adding content over the next few months, in preparation for a soft launch in November.

Computer Upgrades

We have purchased new computers to replace some patron workstations, and another staff workstation. That should replace all computers that are older than 2020.

Ingram Library Services

Due to months of delays and cancelled orders through Baker & Taylor, we are in the process of switching the majority of our purchasing to Ingram. They provide similar service with the same discounted cost and have not suffered the same delays. We will still maintain the lease program with Baker & Taylor to maintain our Bestsellers collection.

New Outdoor Additions

In July, we have added 3 new items for patrons to borrow. I have included a press release that will go out the week of July 7th.

1. We have been accepted into the Minnesota State Parks Library program. Red Wing will receive 3 passes available to patrons. They will be valid for 7 days and are good for any of Minnesota's state parks. They cannot be requested (first-come, first-served), and cannot be renewed. We were one of 217 libraries selected for the program. I have included the presentation on the program for your information.
2. Partnering with Red Wing Rotary, we have three disc golf sets available for patrons to borrow. This was a project I started last year, but there was no funding for it. The Rotary funded the purchase of the sets, and they have started circulating this month. Each set has a bag that includes three discs, a scorecard, rules, and maps of the three courses in Red Wing. They can be checked out for 7 days, and cannot be renewed. A couple of these sets were broken in by kids at the Lawn Games Day.
3. Project Outdoors has provided us a curated Nature Activity Kit. This is an expanded version of our Explorer Packs, but we only have one. It includes multiple materials for birding, insect study, and trails. It also includes activities for kids and families to do on their adventures. This kit can be checked out for 3 weeks.

Third Thursdays

Starting in July, Red Wing Downtown Main Street will be hosting Third Thursdays, during which many downtown businesses will be open extended hours to encourage more activity. We have been asked to stay open later during these events. The Library has not been open on Thursday nights for a very long time, and the Library does not have the budget or staff to extend hours. I informed them that we are not able to do this. The Library requested an additional staff member last year, and that request was denied. Subsequently, the library requested 7 additional staff hours a week, and that, too, was denied. The Library will request those again for 2026. As I mentioned last year, those 7 hours were not to expand service, but to provide the same level of services. With the same amount of staff, we have seen increases in every metric, and we have had to cut back some programming. To continue serving the community appropriately, the Library needs more staff hours. I support what Red Wing Downtown Main Street is doing, but the Library's budget is finite, and we cannot keep trying to do more and more with no increase in resources. I have included this in my report in case the Board wants to discuss this more or individuals are contacted about it.

Library Gardens

The Library has been added to the watering schedule of the city. Public Works also installed an automatic waterer in the Sunflower Garden. The Master Gardeners plant the flowers and other plants in the Sunflower Garden, Sally Setzer's Memorial Garden, and the Dogwood Garden, and, up to this point have watered intermittently. Being on the watering schedule, the plants are vibrant and welcoming.

Library History Book

I had another meeting with Bruce Colwell on July 7th to talk more about the book. I will have more information at the meeting.

Long Range Plan Update

I have attached a tracking document for the Long Range Plan.

Goals Update

I have also attached a progress report on my 2025 goals.

STAFF & PERSONNEL UPDATES

Personnel Changes

- Noah Rassier, Library Page, will be leaving in mid-July. We have hired Isabella Reid in his place. She will start on July 14th.

Meetings & Presentations

Dan Brower attended the following meetings:

- Health Literacy at the Library Meeting – May 1, 2025
- Agenda Team Meeting – May 5, 2025
- MLA Membership Meeting – May 6, 2025
- Placer.ai Quarterly Meeting – May 9, 2025
- City Council Meeting – May 12, 2025
- Leadership Team Meeting – May 13, 2025
- Explore Municipal Websites Modules – May 14, 2025
- SELCO Visit – May 14, 2025
- Library Board Meeting – May 14, 2025
- Ingram Library Services Introduction – May 15, 2025
- Help with Administrative Support Manager Interviews – May 16, 2025
- Meet with Safe Harbor – May 16, 2025
- Bequest Committee Meeting – May 20, 2025
- Golden K Kiwanis Presentation – May 22, 2025
- Budget Committee Meeting – May 22, 2025
- SELCO Meeting about Migration Issues – May 23, 2025
- Circulation Task Force Meeting – March 25, 2025
- Local Directors Breakfast Meeting – May 27, 2025
- Leadership Team Meeting – May 27, 2025
- PLD Monthly Meeting – May 27, 2025
- City Council Meeting – May 27, 2025
- Website Meeting – May 28, 2025

- Staff Meeting – May 29, 2025
- City CIP Meeting – May 29, 2025
- Radio Interview – June 3, 2025
- Agenda Team Meeting – June 3, 2025
- Page Interviews – June 4, 2025
- What Librarians Should Know About Immigration Visits – June 4, 2025
- Meet about Innovative Bequest – June 6, 2025
- Downtown Plaza Presentation – June 9, 2025
- Home Run to Health (PIIC) – June 10, 2025
- All Employee Meeting – June 12, 2025
- City Budget Workshop – June 16, 2025
- Agenda Team Meeting – June 17, 2025
- Friends of the Library Meeting – June 17, 2025
- MN State Park Pass Library Program Meeting – June 18, 2025
- City Council Meeting – June 23, 2025
- Leadership Team Meeting – June 24, 2025
- RFID Visit from Other Libraries– June 30, 2025

All staff, except Youth Services staff (Summer Reading events), attended the All-Employee Meeting on June 12, 2025.

Olivia Olson attended the following meetings:

- Catalogers Meeting – May 20, 2025
- Quarterly Regional Catalogers Meeting – May 27, 2025

Amy Smith attended the following meetings:

- Friends of the Library Meeting – May 20, 2025
- Community Education Meeting – May 21, 2025
- All-Employee Meeting – June 12, 2025
- Friends of the Library Meeting - June 17, 2025

Professional Development

Mental Illness Short Course: High-Risk and Low-Risk Situations (Ryan Dowd)

– May 1, 2025: Amy Smith

Beyond the Pizza Party: A Panel Discussion on how to Maintain Staff Morale (Ryan Dowd)

– May 8, 2025: Amy Smith

What Libraries Should Know about Immigration Site Visits

– June 4, 2025: Hannah Amherst-Kemps, Dan Brower, Amy Smith

CivicPlus Website Training – June 16, 2025: Dan Brower, Matt Thornton

State Park Library Program Training Session – June 17, 2025: Amy Smith, Matt Thornton

Ingram Training & Onboarding – June 20, 2025: Helen Korbel, Megan Seeland

Ingram Training & Onboarding – June 25, 2025: Derek Braend, Dan Brower, Olivia Olson, Matt Thornton

Drug, Alcohol and Cannabis Reasonable Suspicion Training from the Minnesota Safety Council
– June 25, 2025: Olivia Olson, Amy Smith

UPCOMING PROGRAMS & ACTIVITIES

Writer's Camp – Mondays at 1:30pm from July 7th to August 11th

Summer Storytime – Wednesdays at 10:30am through July 30th

Friends of the Library Book Club – Tuesday, July 8th at 5:30pm

The National Eagle Center: Eagles! – Thursday, July 10th at 10:30am

Friendship Bracelet Workshop – Tuesday, July 15th at 10:30am

Friends of the Library Meeting – Tuesday, July 15th at 5:30pm

River Report Lecture Series: Tales by Terry, The Pearl Button and Clamming Industry –
Wednesday, July 16th at 5pm

Summer Storytime – Thursday, July 17th at 10:30am

Dyed Silk Scarves for Adults (Registration Full) – Thursday, July 17th at 6pm

Dungeons & Dragons and Magic the Gathering Game Night – Tuesday, July 22nd at 4:30pm

Clay Mini Book Workshop at the Clay & Creative Center – Wednesday, July 23rd at 1:30pm

Hispanic Outreach Summer Field Trip – Thursday, July 24th at 9am

Summer Reading Finale: The Magic of Isaiah – Tuesday, July 29th at 10:30am

Dyed Silk Scarves for Adults – Tuesday, July 29th at 6pm

Summer Storytime – Thursday, July 31st at 10:30am

City Council Budget Workshop – Monday, August 4th at 5pm

Friends of the Library Book Club – Tuesday, August 12th at 5:30pm

Library Board Workshop – Wednesday, August 13th at 6pm

Dungeons & Dragons and Magic the Gathering Game Night – Tuesday, August 19th at 4:30pm

Friends of the Library Meeting – Tuesday, August 19th at 5:30pm

Solar Prints for Adults – Saturday, August 23rd at 1pm

City Council Meeting (Review Preliminary Budget) – Monday, August 25th at 6pm

**Dan Brower
Library Director
Red Wing Public Library**



Red Wing Public Library
225 East Ave
Red Wing, MN 55066
redwing.lib.mn.us

FOR IMMEDIATE RELEASE

July 7, 2025

Red Wing Public Library Adds Park Passes and Disc Golf Kits

RED WING, MN – The Red Wing Public Library has announced the addition of Minnesota State Park Passes to its services! Through a partnership with Minnesota’s Department of Natural Resources, the Library has three park passes for its patrons to borrow. Passes are available on a first-come, first-served basis and cannot be requested. Passes are valid for 7 days from checkout, and are good for entry at all 64 Minnesota state parks.

Red Wing Public Library is also proud to collaborate with the Red Wing Rotary to provide Disc Golf Kits to patrons. Each kit includes a carrying bag with three discs (driver, midrange, and putter), scorecard, basic rules, and course details for three courses in Red Wing. Patrons can borrow one of three disc golf kits for 7 days, and take them to the courses at Memorial Park, Minnesota State College Southeast, or Calvary Chapel. Red Wing Rotary funded the purchase of the disc golf sets. “Disc golf has been a passion of mine for many years, and I am excited that we are able to provide these kits to patrons and grow the game,” says Library Director Dan Brower. “We are grateful that the Red Wing Rotary is able and willing to support this initiative.”

These offerings are the latest additions to the growing collection of non-traditional items available to Red Wing patrons. Cardholders can already borrow Explorer Packs and a Nature Activity Kit from the library. Each Explorer Pack contains binoculars, a trail map, wildlife guides, a journal, and more. The Park Naturalists collaborated with the library to provide these packs. The Nature Activity Kit is an interactive kit that contains printed resources, materials for birding and insect study, and multiple other activity items. This kit is part of Project Get Outdoors and was funded by the Minnesota Department of Natural Resources.

With these resources, Red Wing Public Library hopes to encourage more individuals and families to get outdoors this summer.

Contact: Dan Brower
Red Wing Public Library Director
651-385-5105
Dan.Brower@redwingmn.gov

Minnesota State Parks Library Pass



Check out a pass for seven days of free access to all Minnesota state parks and recreation areas.

Ask a librarian for more information.





Minnesota State Parks Library Program Training and Expansion Kick-off

June 17 and 18, 2025



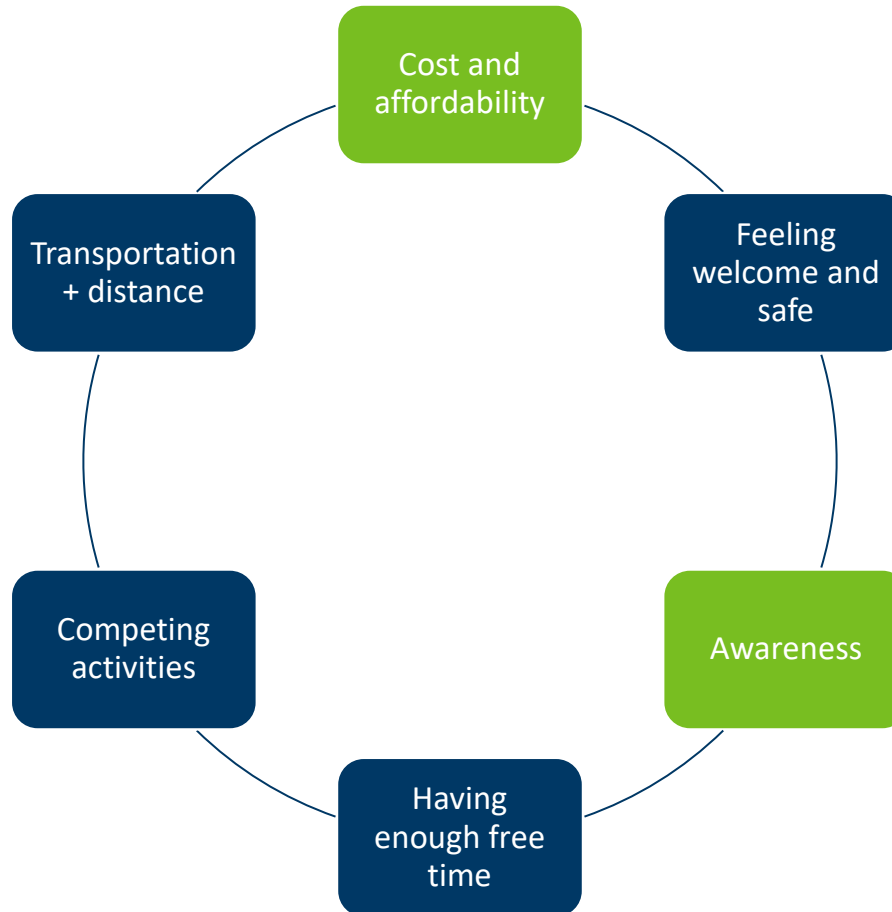
Thank you for helping spread the joy of nature!

Nice to meet you

- Arielle Courtney, Partnership Development Consultant for DNR Parks & Trails Division
- Please type your name and library/organization into the chat



What barrier(s) does the park pass program address?



Original program scope (2021-25)

Our goal in offering this program is to provide a way for Minnesotans living in **low-income communities** across the state to visit state parks without the financial barrier of an entry fee.

Participating libraries qualified based on these criteria:

- Be in a city or county where the median annual household income is no higher than \$58,000; and/or
- Be in a school district where over 40% of students were eligible for the federal free and reduced lunch program using 2023 data.



New program scope

We received applications from 219 libraries and bookmobiles, and we accepted 217 of those applications.

All accepted libraries fell into one of the following categories →

1. Located in a census tract that meets at least one of the following social equity qualifications:
 - Poverty Rate (>20%)
 - Median Family Income (not exceeding 80% of statewide median)
 - Percent households receiving SNAP (>20% households)
 - Social Vulnerability Index Ranking (high level)
2. Located in a new county not previously included in the program
3. Located within 15 miles of a state park or recreation area
4. Existing participant
5. Provided other supporting justification for why their community would benefit from the program

Quick History

- In 2017 and 2018, Minnesota State Parks and Trails tested two pilot library programs at White Bear Lake and St. Peter libraries.
- These pilot programs were designed based on lessons learned from other states with similar programs.
- 7-day park passes available for checkout in electronic catalog, with additional “kit” materials included.
- Feedback from users, library, and DNR staff to identify next steps.
- **Informed statewide pilot program launch in 2021-22!**



Statewide Program

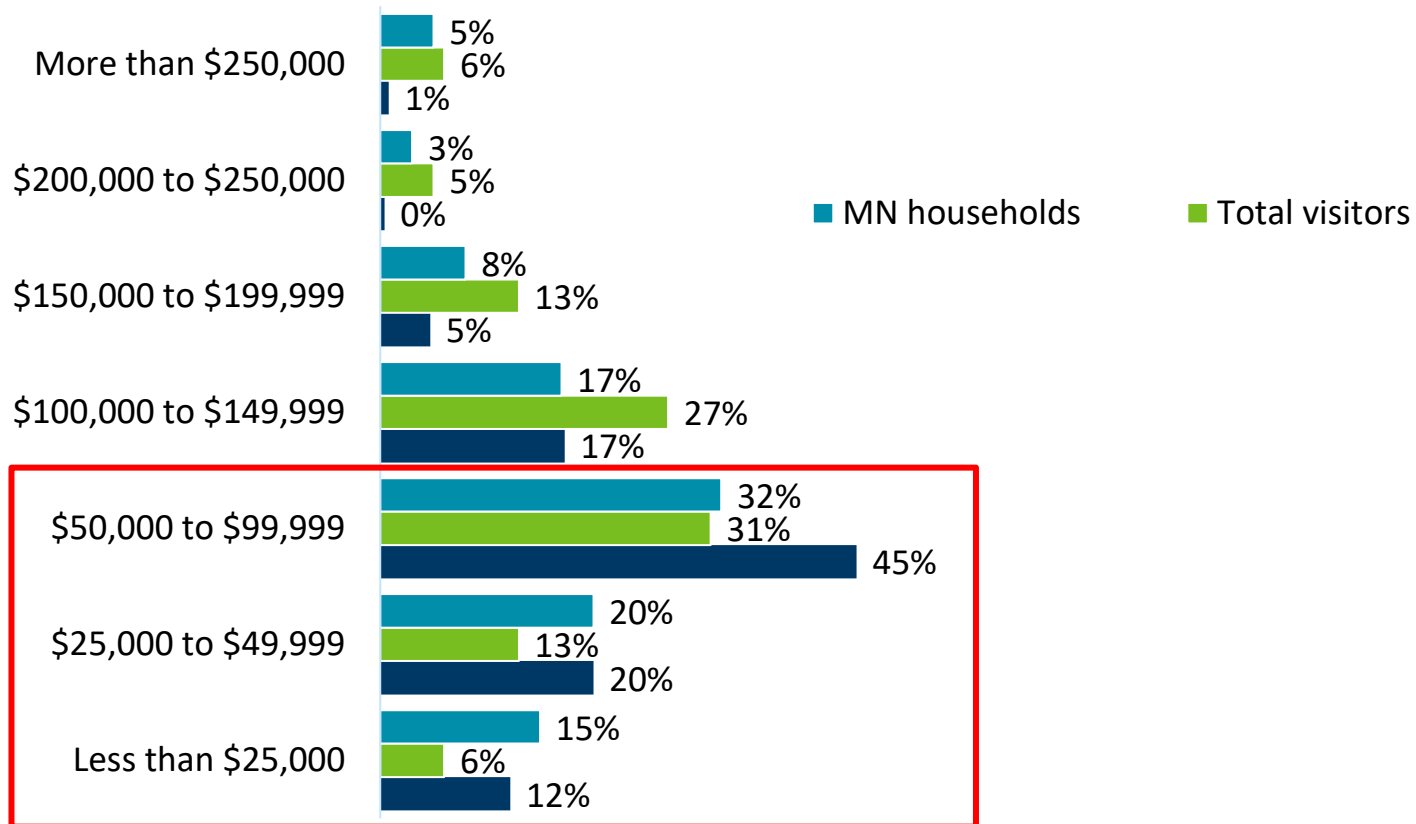
- Piloted in 2021 with 122 passes, expanded in 2022.
- 100+ libraries with 175 passes
- 63/87 counties
- ~30% of all public libraries
- Participation in all 12 regional public library systems
- 2 unaffiliated libraries
- 3-year contract exp. July 1, 2025
- Legacy-funded



Data over the years

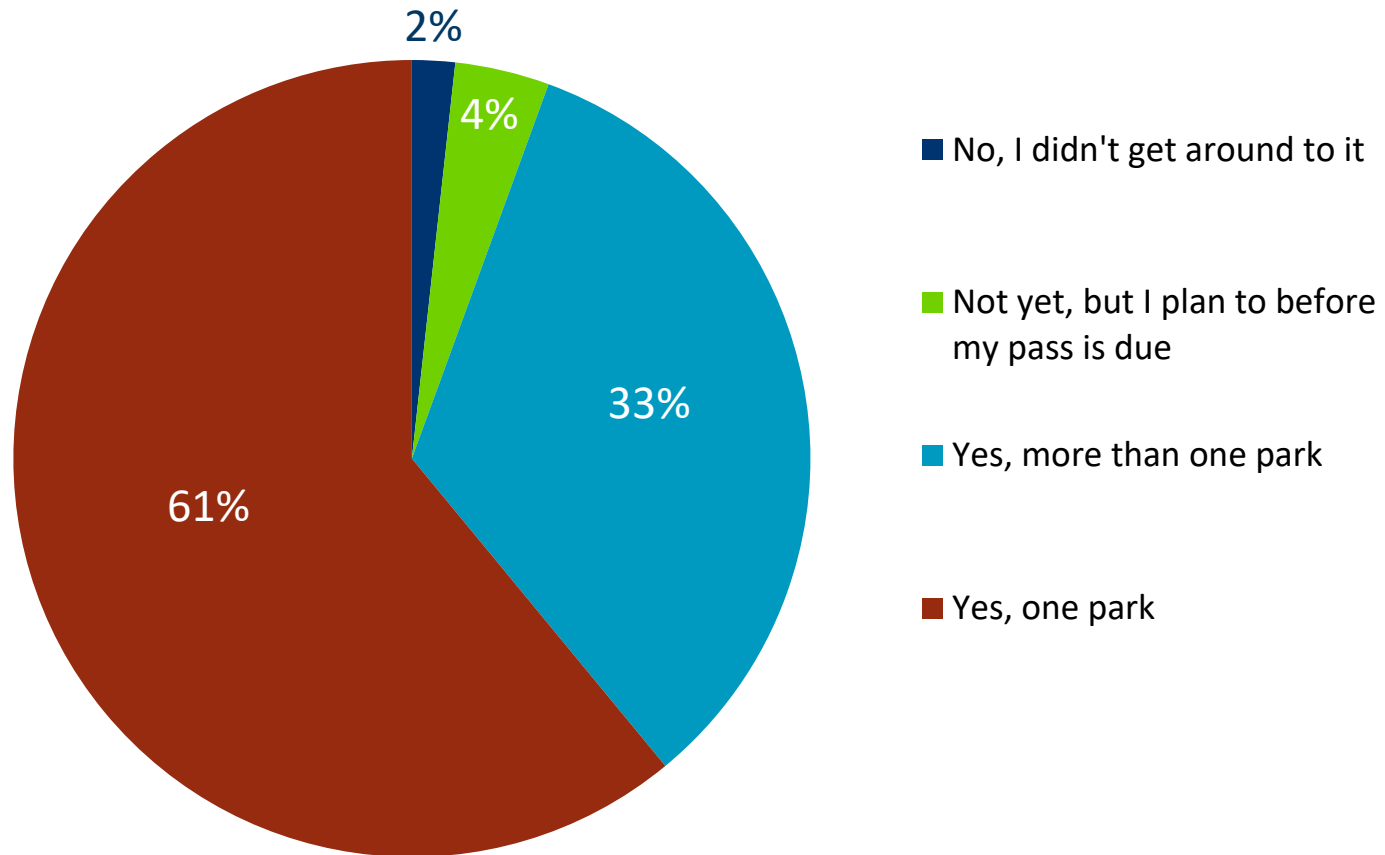
Month	Total Checkouts			Checkout Rate		
	2023-24	2022-23	2021-22	2023-24	2022-23	2021-22
July	519	484	331	68%	63%	62%
Aug	561	479	261	73%	62%	49%
Sept	455	422	303	61%	56%	58%
Oct	412	358	231	54%	46%	43%
Nov	165	115	84	22%	15%	16%
Dec	140	76	40	18%	10%	7%
Jan	95	87	34	12%	11%	6%
Feb	158	95	42	22%	14%	9%
Mar	179	107	54	23%	14%	10%
Apr	234	158	77	31%	21%	15%
May	444	372	210	58%	49%	39%
June	450	427	293	61%	57%	56%
TOTAL	3812	3180	1960	42%	35%	31%

Library pass users' household income compared to MN state park visitor income and MN population

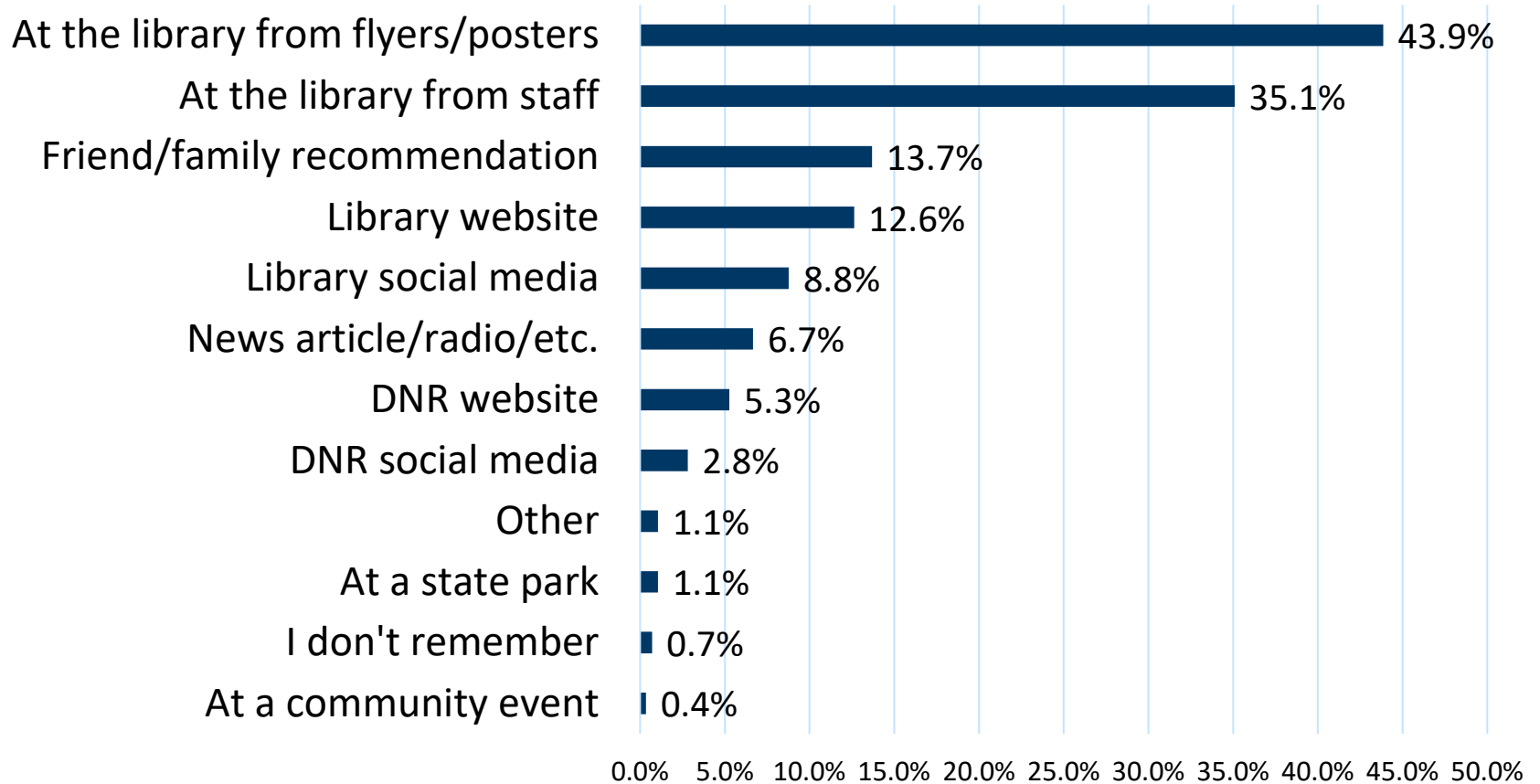


Source: ACS 5-Year Estimates Public Use Microdata Sample 2020. Compiled by Minnesota Compass.
 Note: Due to rounding, combined percentages may vary from the sum of individual percentages and may not sum to 100%.

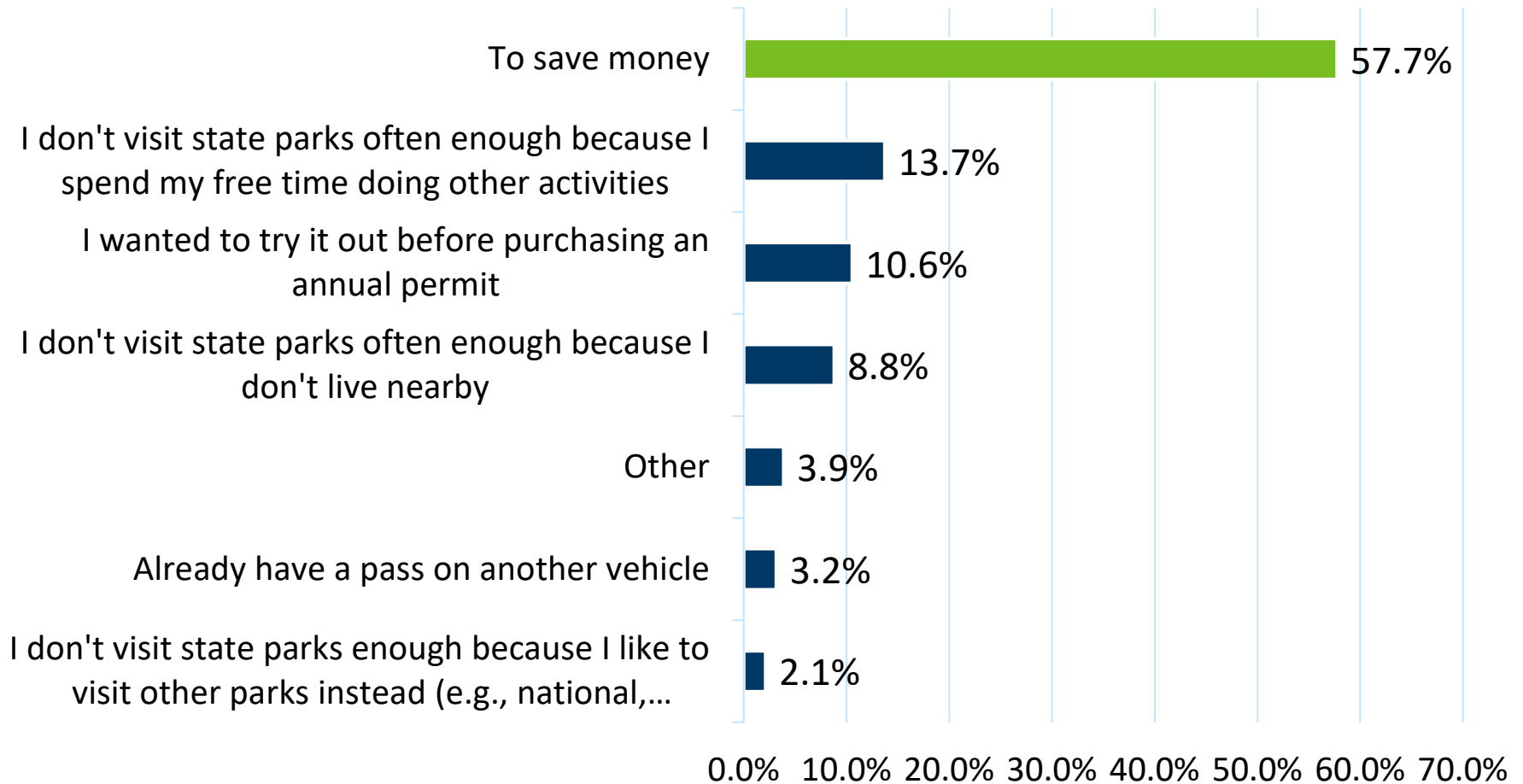
Did you visit a Minnesota state park or recreation area with your pass?



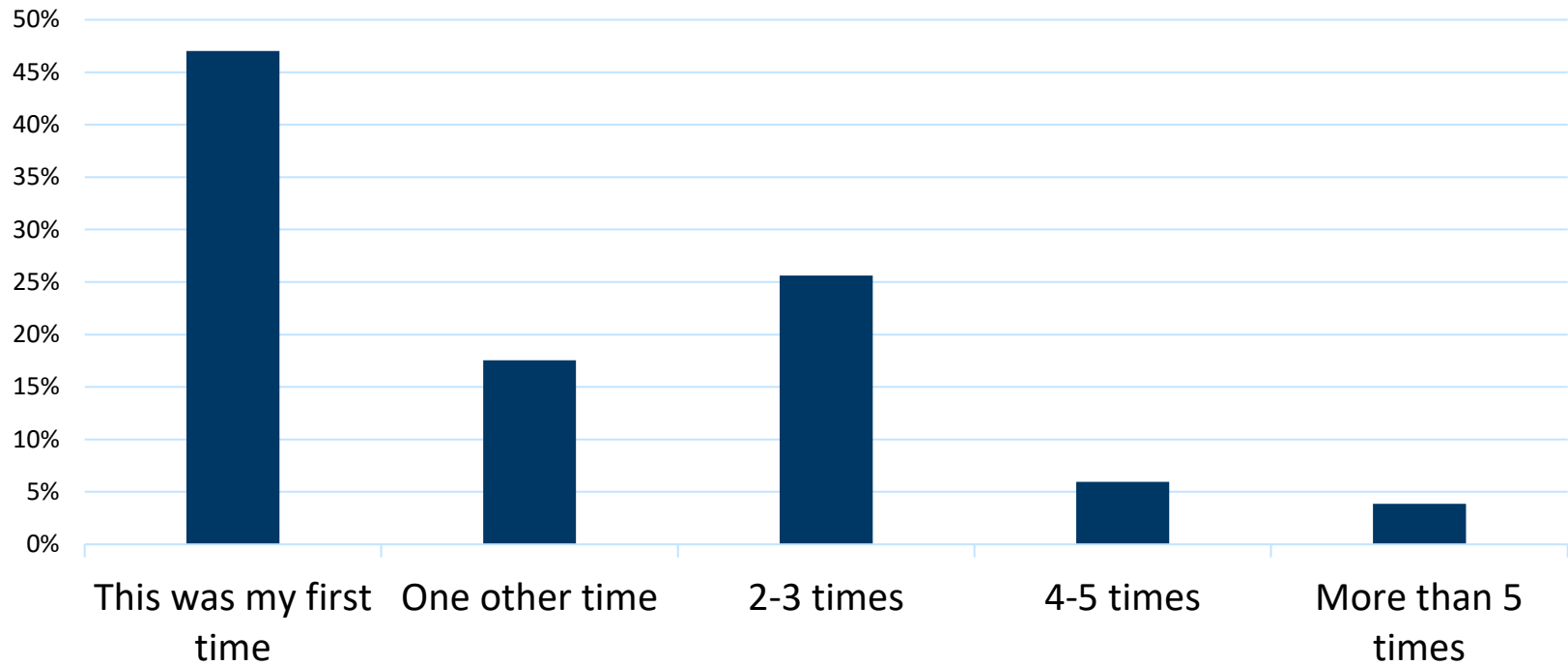
Where did you learn about the Minnesota state parks library program?



What was the main reason you checked out the pass from the library?



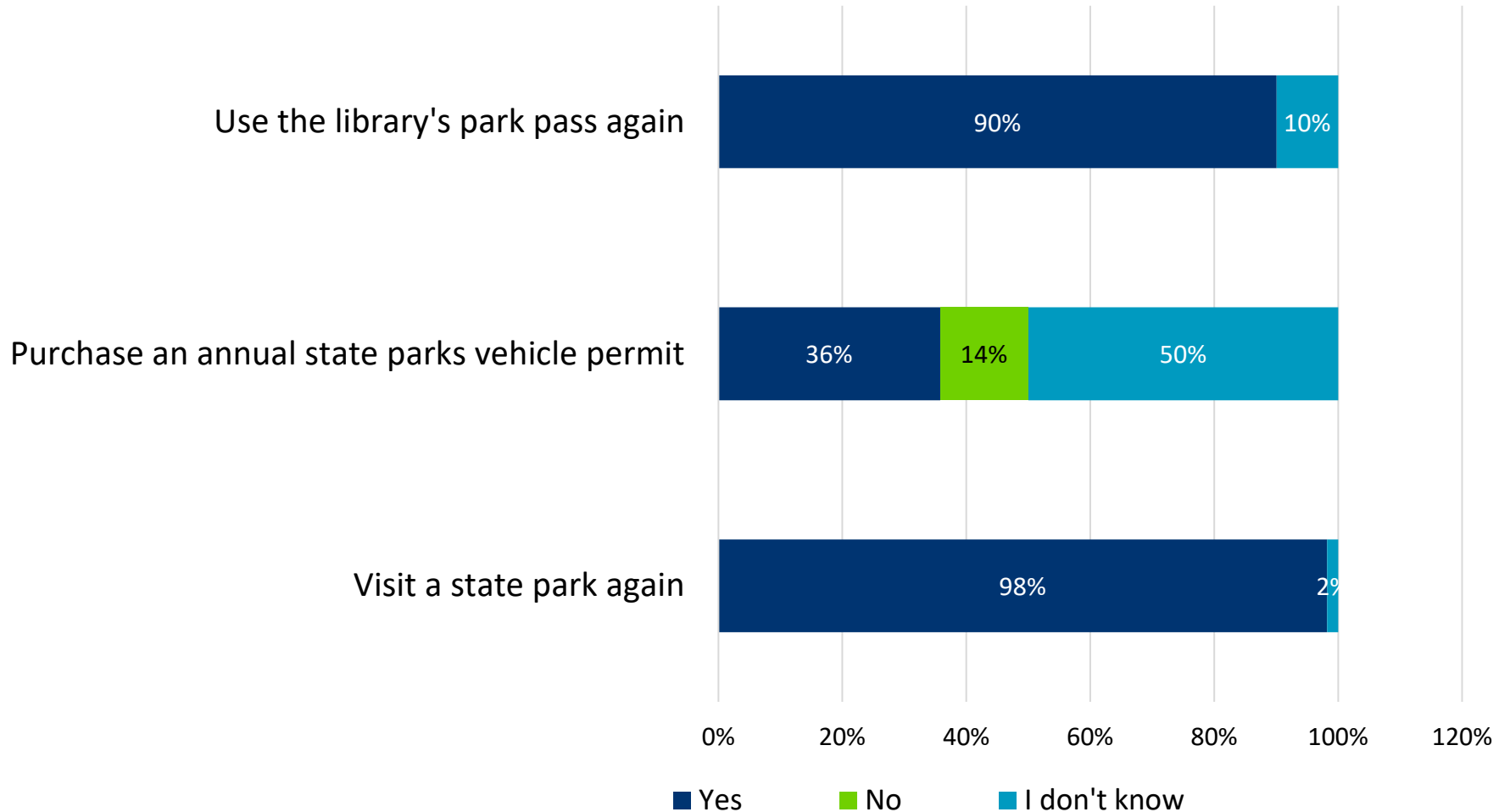
How many times have you checked out the state park library pass?



What did you do while visiting the park?

Activity	Percentage
Hiking/walking	83.9%
Sightseeing	43.8%
Looking at kiosks or visitor center exhibits	36.8%
Bird or wildlife watching	31.8%
Picnicking	31.8%
Camping	31.4%
Photographing nature	31.0%
Swimming	21.1%
Did nothing/relaxed	19.0%
Attended a program or tour	12.4%
Biking	12.4%
Fishing	11.2%
Canoeing/kayaking	5.8%
Jogging/running	2.9%
Motorboating	2.9%
Paddleboarding	2.5%
Rock climbing	2.5%
Geocaching	1.2%
Other	3.7%

Future plans





Expanded Program Starting July 1!

Library Toolkit: All you need to know!

Includes:

1. Park pass file
2. How the program works
3. Talking points
4. Social media toolkit and communications guidance
5. DNR logo files
6. List of participating libraries
7. Flyer and postcards files
8. Patron survey copy



How does the pass work?

1. Include in electronic catalog, if applicable
2. Print out DNR branded placards to have ready
3. Patrons checkout the pass with their library card
4. Passes last **seven days from check-out**, write **BIG** expiration date on receipt and attach to placard
5. Patrons can recycle their pass after seven days.



Front side of 2025 pass with receipt



Minnesota State Parks Library Pass



Ely Public Library
224 E Chapman St
Ely MN 55731

6/4/25

Valid through due date on receipt.

This pass provides seven days of free access to all Minnesota state parks and recreation areas.

Place with the attached receipt in a visible spot on your car's dashboard.



This is also ok!

How does the pass work?

- **Expiration date written on a receipt** and attached to DNR placard for display in the patron's vehicle dashboard.
- Our parks staff need to be able to clearly see the date written when checking passes.



Educating Patrons

- ✓ Share a Parks & Trails Guide (brochure) to help them plan their trip
- ✓ Not valid for camping reservations or tours
- ✓ Check DNR website before visiting to see any visitor alerts
- ✓ Display in dashboard while in the park or recreation area
- ✓ Valid at all state parks and recreation areas
- ✓ Encourage online survey feedback



Hold or reservations

- Most systems or libraries have **first-come, first-served** policies for the passes
- How your library or system plans to handle holds/reservations, if applicable, is written into your contract



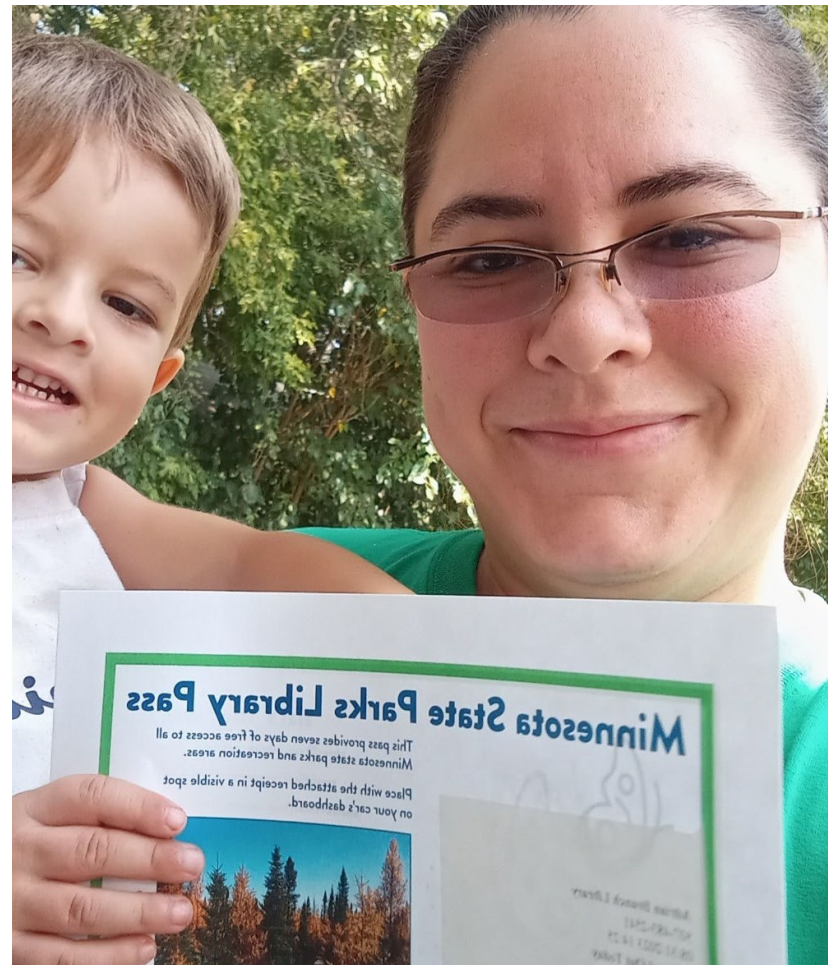
Early check-in

- If a patron notifies you that they're done using their pass before the 7 days is up, you may make the pass available to others early
- If a patron does not notify you, then the pass should remain "checked out" for the full 7 days



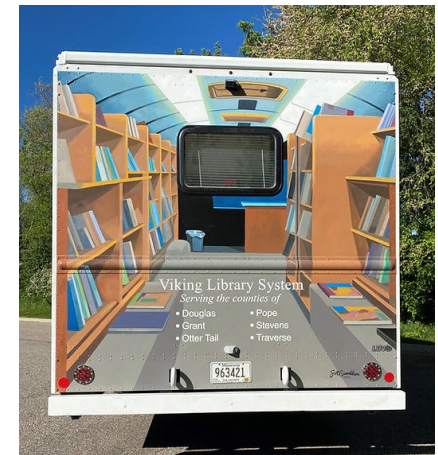
Repeat check-outs

- Patrons are allowed to check-out the pass as much as they need, unless the library has limits on this.
- **No renewals!** Patrons can't have the pass more than 7 days at a time.



Bookmobiles

- Several systems and libraries will be offering checkouts of the passes on their bookmobiles
- Details on number of passes allocated and distribution process are laid out in your contracts
- All other guidelines about the park passes are the same!



Other materials to accompany the pass

You may include other outdoor gear or items of interest as part of the pass checkout, but make sure patrons know they need to be returned (e.g., backpacks, binoculars, snowshoes, field guides, etc.)



Monthly Reporting Form

- You will receive a monthly reporting inquiry from us via e-mail
- An annual report is prepared every summer
- Keep me posted if data entry contacts change

MN State Parks Library Pass Monthly Report

Thank you for helping us collect usage information about the MN State Parks Library Pass! Please fill out one form per library. For systems where passes are not connected to an individual library, please check all libraries that are included in circulation and then report total numbers. If you have questions or concerns about this form, please contact Arielle Courtney at Arielle.courtney@state.mn.us or 651-259-5609.

* Required

1. What library or libraries are you entering data for? *

- Ada Public Library
- Aitkin Public Library
- Albert Lea Public Library
- Arlington Hills Library (SPPL)
- Austin Public Library
- Bagley Public Library

Monthly check-out data

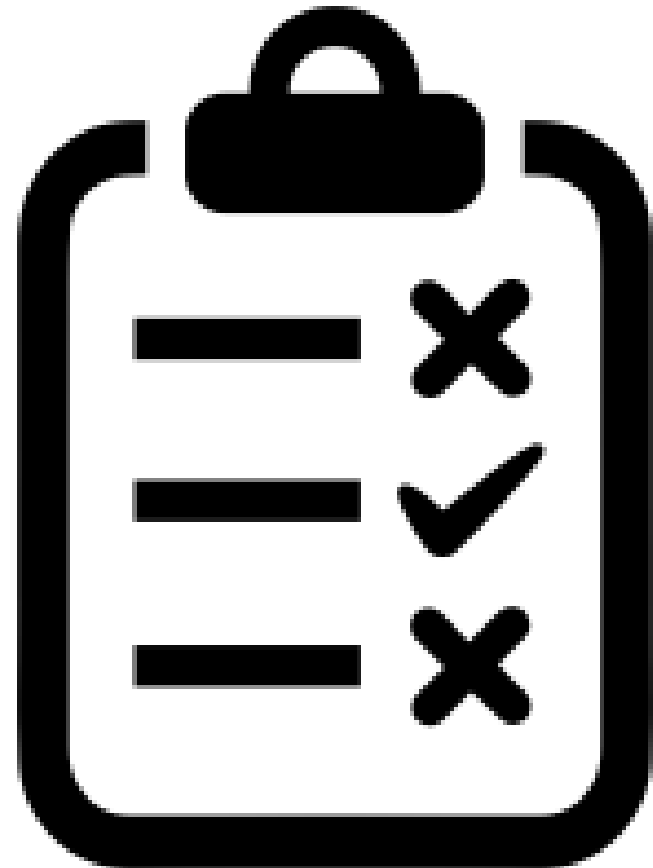
- Including number of holds/reservations

Online user survey

- Available on the DNR website
- A link to the survey will be printed on the back of the dashboard placard

Staff feedback and library feedback

- Solicited via monthly check-out reporting forms or at semi-annual meetings



Encourage patrons to take the online survey

English (United States) ▼

MN State Parks Library Program Survey

Thank you for checking out a Minnesota State Parks seven-day pass at your local library! Your survey responses will help us plan the future of the program. Your answers are completely anonymous, and any information you provide in this survey is voluntary. For questions about this survey, please contact Arielle Courtney, DNR State Parks and Trails Partnership Consultant at Arielle.courtney@state.mn.us or 651-259-5609.

* Required

Your Experience

Please tell us a bit about your experience visiting Minnesota State Parks using a library pass.

1. Did you visit a state park or recreation area with the library pass? *

- Yes, one park
- Yes, more than one park
- No
- I don't know

- Posted online at www.mndnr.gov/librarypass
- If you would like a paper survey version, please request from Arielle
- Multiple languages available online



Promoting the Program

Communications Roll-out



Public announcements



Website



Social media toolkit



Printed materials



Events

Media Relations

- DNR will share a statewide press release **July 7**
- You may be contacted for an interview 😊
- Please do not announce to local media or on social media before July 7th
- Please include us in any media coordination you'll be doing at the local-level.



Website updates live on July 1 (mndnr.gov/librarypass)

Find a state park

- [Main page](#)
- [ParkFinder](#)
- [By map](#)
- [By A-Z list](#)
- [Virtual tours](#)
- [Make a reservation](#)

Activities

- [Stay overnight](#)
- [Events calendar](#)
- [I Can! programs](#)
- [Summer activities](#)
- [Tours](#)
- [Birding](#)
- [Clubs](#)
- [Junior Rangers](#)
- [Trip itineraries](#)

Information

- [Vehicle permits](#)
- [Fees](#)
- [Rules](#)
- [Firewood](#)
- [Be BearWise outdoors](#)
- [Newsletters](#)
- [Accessible outdoors](#)
- [All-terrain track chairs](#)
- [Research](#)
- [Gift card](#)
- [Online store](#)
- [Specialty license plate](#)
- [Waysides](#)

Minnesota state parks library program

The Department of Natural Resources is collaborating with public libraries across the state to provide free seven-day state park passes for checkout. Our goal in offering this program is to provide a way for Minnesotans living in low-income communities across the state to visit state parks without the financial barrier of an entry fee.

Comments or questions

Contact Arielle Courtney, Partnership Development Consultant
Arielle.Courtney@state.mn.us or 651-259-5609.

Give us your feedback!
Did you check out a state park pass at the library? [Tell us about it](#) .

MN State Parks Library Program
Survey 2025-2028

Participating Bookmobiles

In addition to libraries listed below, you can check out passes from the following Bookmobiles, when available: East Central Regional Library System, Kitchigami Regional Library System, Viking Library System, North Mankato Taylor Library, Rochester Public Library, St. Paul Public Library and Northfield Public Library.

Participating libraries

Filter items **County:** All counties v **Search:** name, system

Show 10 v **entries**

County	Name	Regional Library System
Aitkin	Aitkin Public Library	East Central Regional Library
Aitkin	McGregor Public Library	East Central Regional Library
Anoka	Columbia Heights Public Library	Metropolitan Library Service Agency
Anoka	Mississippi Library (Fridley)	Metropolitan Library Service Agency

Website

Mndnr.gov/librarypass

Mndnr.gov/mnstateparks

Mndnr.gov

Facebook

@mnstateparksandtrails

Instagram

@mnstateparksandtrails

Hashtag

#checkoutMNstateparks

- **Refer to the social media toolkit** for guidance on language and best practice
- **Please tag us** on the appropriate platforms!
- **Please use the logo and graphics we provide** for your posts, web, and other content

Example incorporating suggested language

Explore the great Minnesota outdoors this summer with your library card!

We've collaborated with the Minnesota Department of Natural Resources to provide free, seven-day state park passes for you to check out through the Minnesota State Park Library Program. This pass covers the vehicle entry fee to any state park or recreation area, making it easier to visit a new destination or an old favorite. To check out a pass, [include instructions here].

When you get to the state park, make sure the pass is clearly displayed on your vehicle dashboard so park staff can check for the expiration date. Passes only cover the vehicle entrance fee, so if you'd like to camp, reservations will need to be made and paid for separately. Finally, when you are finished, just recycle the pass!

Which state park will you check out this summer? Let us know in the comments below!

Learn more about the state parks library program at mndnr.gov/librarypass

#checkoutMNstateparks



Cool graphics!



Fall



Summer



Winter



Spring

Signage and Handouts

- Generic DNR version available
- Sending all **new** libraries acrylic flyer stands with brochure cards
- Parks & Trails brochures are being shipped to each library
- **New libraries with 3+ passes** will receive poster stands as well
- Flyers may be posted at other community locations as well
- Postcards are available on request
- Working on translated materials



Outreach Events

If you would like to work with us to plan an outreach/promotional event, please reach out.

Ideas include:

- Tabling at the library during a busy time
- Nature story time or other nature-themed program with DNR staff
- Event where we bring patrons out to a state park

(We do have to plan this out far enough in advance and have limited capacity but are excited to do some of this!)





More about Minnesota State Parks & Trails

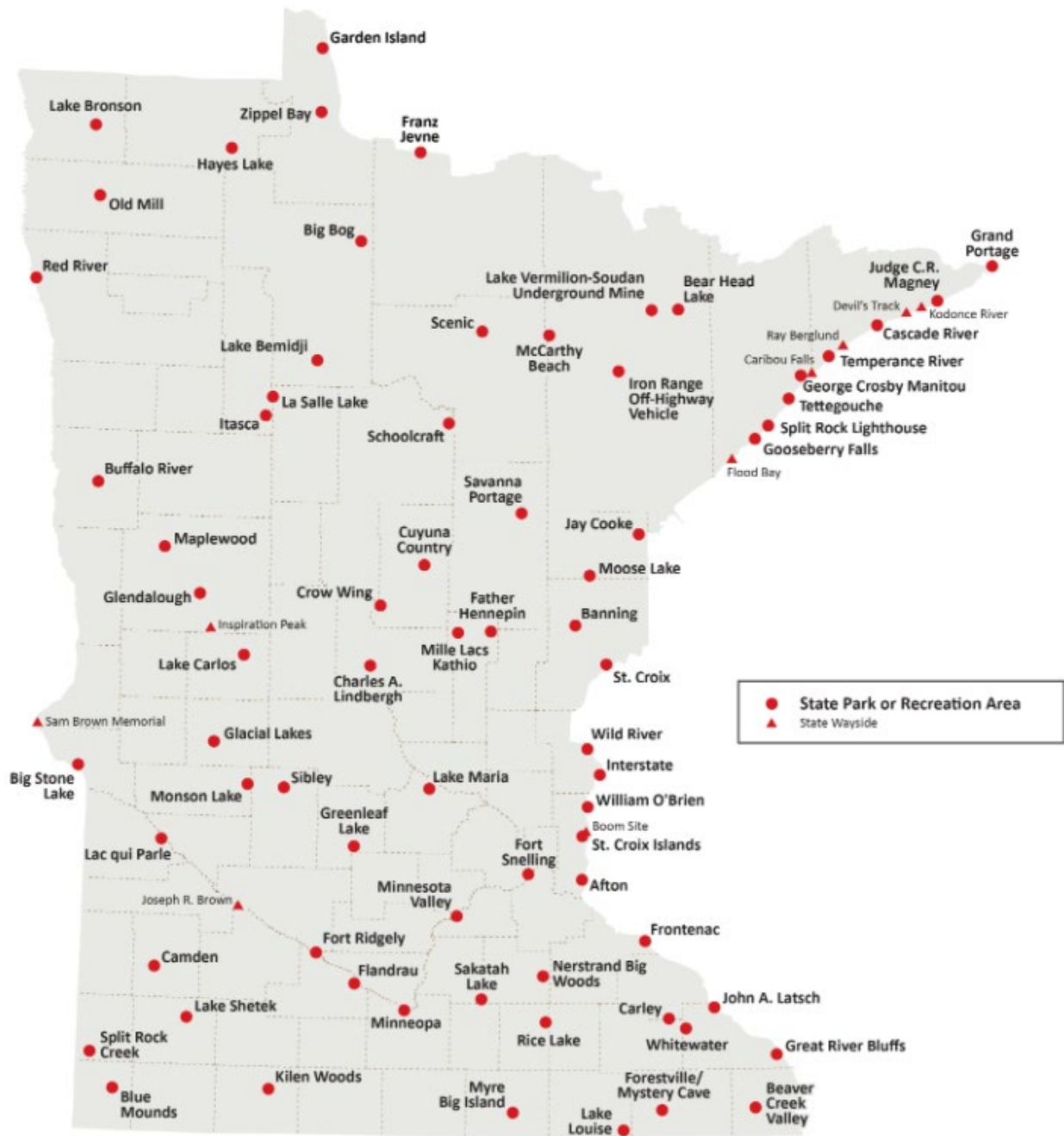
What if patrons have questions about parks?

- www.mndnr.gov
- Information center: 888-MINNDNR (646-6367)
- Daily permits may be purchased online or at any state park (\$7 daily or \$35 annually)

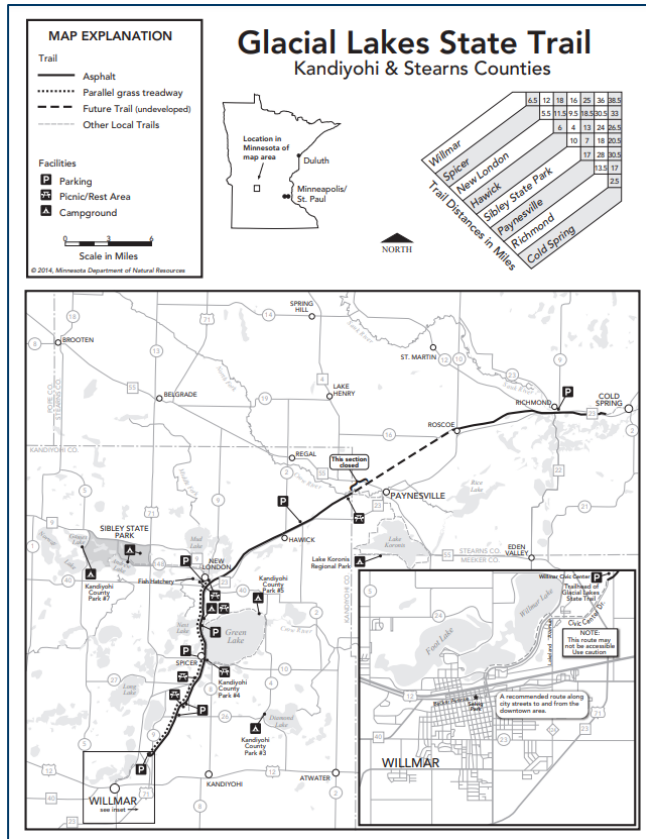


State Parks and Recreation Areas





Paper and digital maps



State Trails



MINNESOTA STATE TRAILS

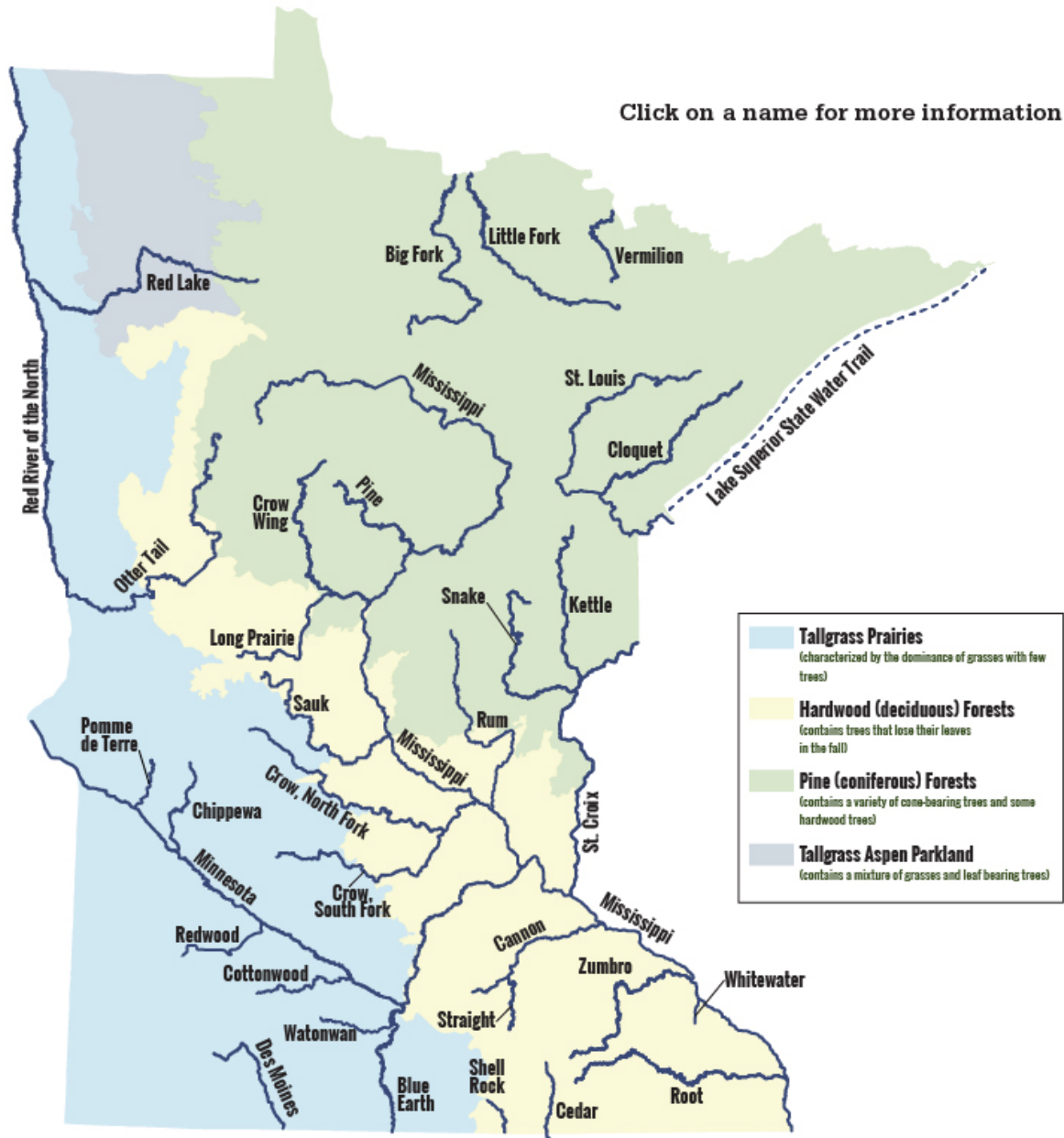
Click on a name for more information



State Water Trails



Map of Minnesota state water trails





Interpretive programs

Working with naturalists

Many naturalists have already worked with some of your libraries to offer programs on-site.

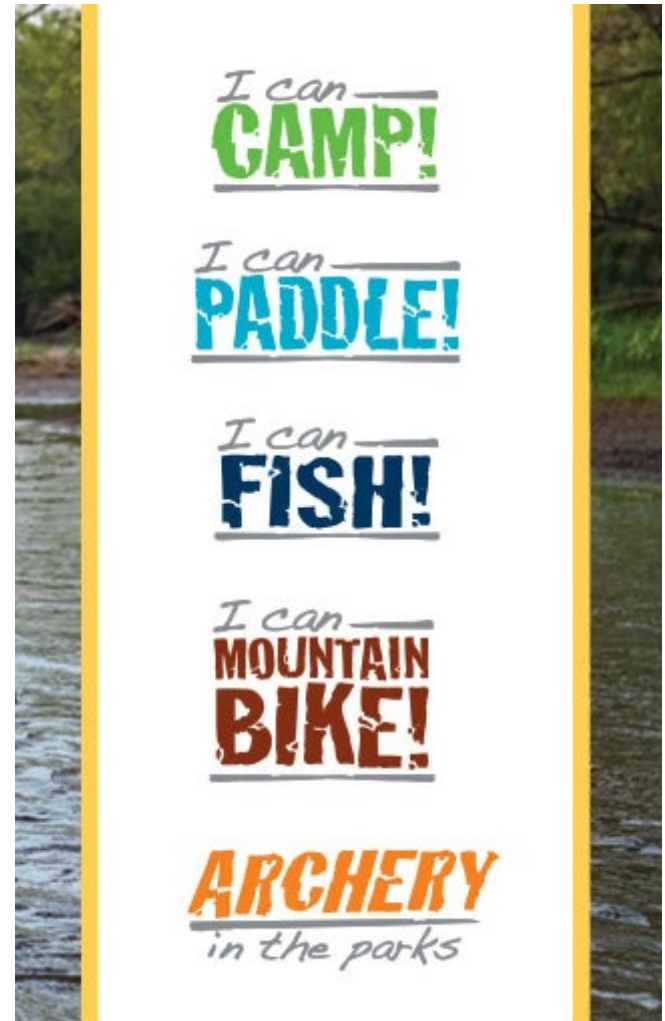
Programs about:

- History
- Wildflowers, trees
- Wildlife
- Geology
- Outdoor skills
- Virtual tours for winter

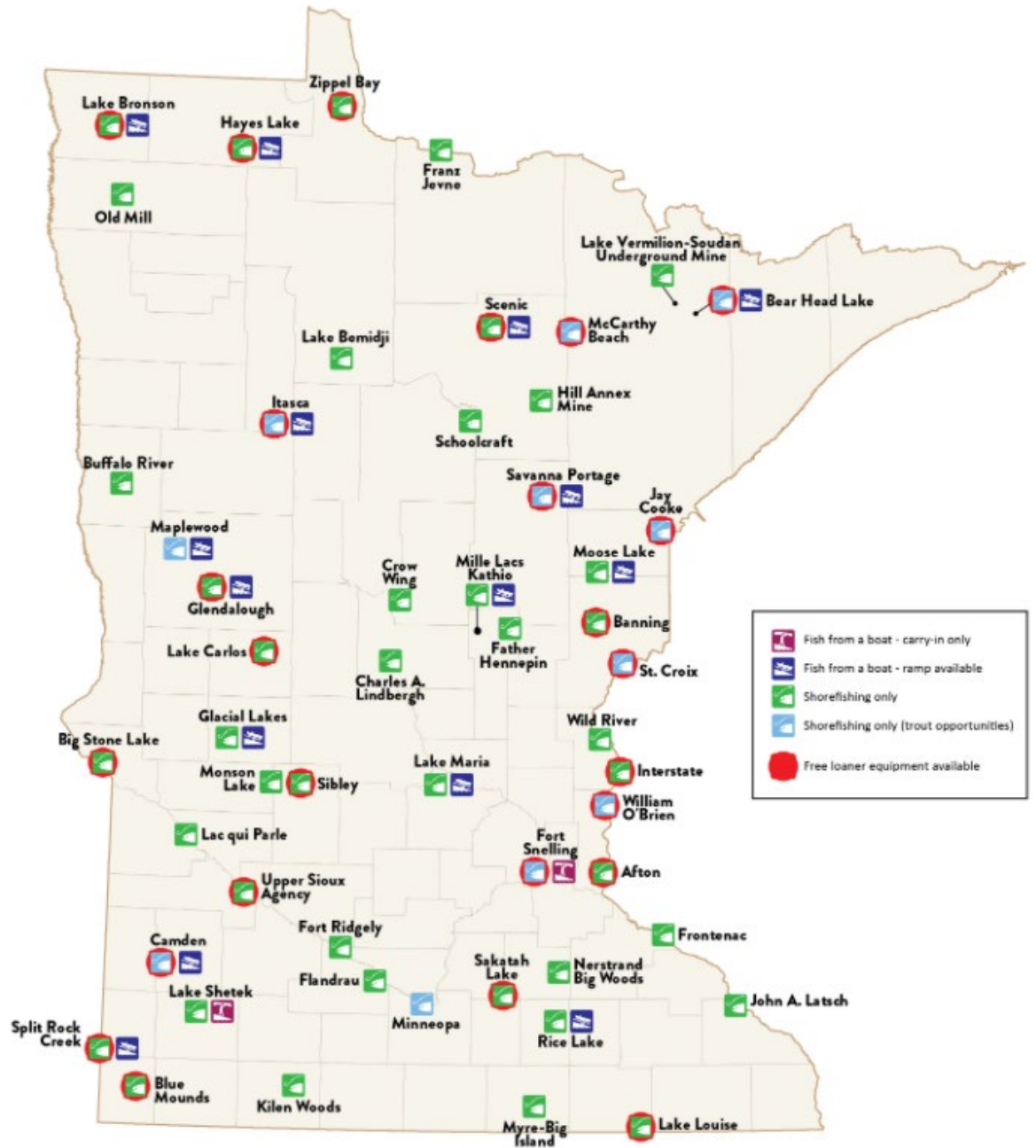
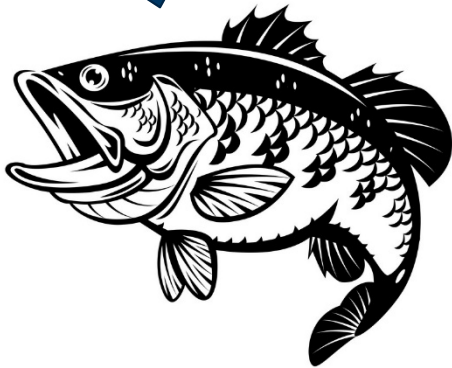


I Can! Programs

- Designed for families to try any or all for the first time.
- Hands-on instruction from experienced and friendly crews.
- Gear provided.
- Free or relatively inexpensive.



Fish without a license at most state parks



A photograph of a dirt path winding through a lush green forest. The path is flanked by dense ferns and other undergrowth. Tall trees with vibrant green leaves form a canopy overhead. A semi-transparent blue rectangular box is centered on the image, containing white text.

Questions,
comments,
suggestions?



Red Wing Public Library Long Range Plan

2019 – 2028 (rev. 2024)

The Red Wing Public Library’s patron-driven 2019-2028 Long Range Plan is strategic, relevant, and forward-thinking. Based on current use, demographics, input from the community, staff experience and research, we better understand how our patrons use the library and what they want from us. We also have developed a better understanding of how our community views the library and the needed steps to create new relationships and maintain our current bond with the community. As a staff we will take inspiration from the words of Caitlin Moran:

“A library in the middle of a community is a cross between an emergency exit, a life-raft and a festival. They are cathedrals of the mind; hospitals of the soul; theme parks of the imagination. On a cold rainy island, they are the only sheltered public spaces where you are not a consumer, but a citizen instead”

We will continue to provide high-quality library services through print and electronic collections, research assistance, accessible technology and successful and relevant programs for children, youth and adults.

In 2024, the Library’s Long Range Planning Committee met to refocus and clarify the current Long Range Plan. Many of the library’s goals are the same. The library has adjusted some objectives and has added others to reflect the work done during the first half of the Long Range Plan.

Library Mission Statement

The Red Wing Public Library is committed to providing for the lifelong learning and information service needs of the community.

Motto

Growing Lifelong Learners

Vision Statement

To be a major contributor to the intellectual growth, cultural vibrancy, recreational opportunities, and economic well-being of a democratic community

Core Values - We Care

Welcoming Environment

Committed to Intellectual Freedom

Access for all

Remain inclusive

Exceptional library service

- **Welcoming Environment** – We are committed to being safe and welcoming. Our policies and practices ensure safety for the public and the staff, provide exceptional patron service, and provide a comfortable, inclusive and non-judgmental place to gather, interact and discover.
- **Committed to Intellectual Freedom** – We are committed to intellectual freedom and the need for the library collection to represent many points of view. Individuals are responsible for making their own choices regarding appropriateness of materials, and parents/guardians are responsible for the choices made for their children.
- **Access for All** – We serve all users fairly and equitably, and are committed to removing physical obstacles for all potential library users. We are committed to providing basic library services at no charge, though some optional services may carry a fee.
- **Remain Inclusive** – We honor diversity and inclusion. We seek to represent all people in our collections, programs, services, workforce and other areas.
- **Exceptional Library Service** – We are committed to providing prompt, objective, confidential, and knowledgeable responses to requests for assistance.

We live out these values by following the *Four Cs*:

- We champion **collaboration** internally and by working together with community partners to meet goals and develop positive relationships, while maintaining open communication.
- We embrace **creativity** by being innovative; open to new ideas, and willing to try new things.
- We engage in the **community** by harnessing community talents and resources and supporting opportunities for individuals to connect through our welcoming space and programs.
- We **care** about each other, our patrons, the community and what we do.

Long Range Plan Component Definitions:

- **Mission Statement:** A concise declaration of purpose of an organization
- **Motto:** A short sentence or phrase chosen as encapsulating the beliefs or ideals guiding an institution.
- **Vision Statement:** A brief statement that defines where the organization wants to be in the future.
- **Core Values:** The values that define, inform, and guide an organization. They are the underpinning of the organization's ethos.
- **Goals:** Broad statements describing desirable end results toward which an organization will work over the long term.
- **Objectives:** Specific measurable statements of results to be achieved to implement a goal.
- **Action plan:** A statement of the steps that need to be taken to achieve a particular objective.

Goals & Objectives:

Goal #1: Maintain and enhance our collections with an emphasis on reading materials and research services.

The core of our mission is providing information to people through broad and deep collections that are representative of a wide-range of thought, beliefs and knowledge in various subjects. We provide professional information activities by staff through the internet, phone, in libraries and emerging technologies.

- A. **Develop Collections** to provide current items that are in high demand and to collect a variety of materials in multiple formats.
 - a. Annually monitor circulation and interlibrary loan (“ILL”) reports for trends.
 - b. Ensure the collection is recent, relevant, representative, and robust.
 - i. Provide access to materials that reflect the community and also provide access to materials that portray others in order to expand the community’s perspectives.
 - ii. Perform Collection Audits to recognize and fill gaps
 - iii. Identify trends in the current collection
 - c. Add items of interest beyond books and media that may circulate and monitor usage to determine further additions
- B. **Maximize Lending** and use of the collection.
 - a. Identify organizations that could benefit from the use of an organization account.
 - b. Identify organizations that could benefit from the use of a deposit collection.
 - c. Increase circulation of the Library of Things
 - d. Increase circulation through the Book House Calls program
- C. Ensure the library is open an appropriate number of hours weekly
 - a. Discuss extended hours and investigate possible changes to the library’s current schedule.
 - b. Analyze circulation activity to determine appropriate hours

Goal #2: Provide 21st century literacies

Today's society requires enhanced skills to thrive in an increasingly information based culture.

Supportive programming that targets early childhood, financial, health, and social/cultural literacies will better equip children and adult learners with the tools they need to succeed.

- A. **Prioritize Early Literacy Services** to develop lifelong readers and prepare children for school. The library provides programs, services and space designed to ensure children will enter school prepared to learn to read and continue being successful readers throughout their lives.
 - a. Establish at least one semi-permanent Story Walk in the RW Community
 - b. Review and assess services to ensure they are successful, engaging, and developmentally-appropriate
- B. **Strengthen School Age Services** to encourage reading through innovative and exciting programming for school age children.
 - a. Identify needs and develop or strengthen appropriate school age services.
 - b. Increase accounts for schools and teachers
- C. **Reduce Cultural and Language Barriers** to accessing library services.
 - a. Increase staff Spanish language fluency either through a new hire or training current staff using available resources.
 - b. Partner with Hispanic Outreach and Prairie Island to discuss what services the community would like the library to develop.
 - c. Partner with Hiawatha Valley Adult Education to provide ESL classes.
 - d. Provide informational & cultural training for library staff.
 - e. Have a presence at cultural events throughout the community
- D. **Provide resources for patrons to develop financial, health, and information literacy.**
 - a. Host at least one financial expert annually
 - b. Host at least one health expert annually
 - c. Host at least one external information expert annually

- E. **Promote Online Learning through Library Resources** to support the improvement of school outcomes through increased library use by school age users and adult learners.
- a. Create a Library Board Marketing Committee to assist in increasing the visibility of library resources.
 - b. Add appealing and appropriate online resources, as budget allows, that expand patron access.
 - c. Promote resources through Social Media, the library's Website, and City Marketing.

Goal #3: Provide sufficient access to technology resources and work towards digital inclusion.

Red Wing Public Library provides computer skills education and access to digital resources. An increasingly digitized world requires new knowledge, practice and access to technology. The library is positioned to provide a broad spectrum of hardware and software support for increasing digital literacies. It is also ideally positioned to develop digital literacy skills that are critical for today's society.

- A. **Promote Digital Inclusion** to ensure that our community is aware of and has access to the wealth of information available through the internet.
- a. Discuss possible changes to the current computer use policy at the library to reduce barriers to computer access.
 - b. Incorporate Accessibility tools on the library's website
- B. Ensure technology is up to date for staff and patrons.
- C. **Initiate Technology Programming** to engage adolescents, teens and adults in technology based learning opportunities.
- a. Offer technology training to patrons.
 - b. Investigate avenues and partnerships to develop new technology programming.

Goal #4: Engage the community and work with local leaders to support the library's mission.

The Red Wing Public Library will work to bring services to neighborhoods by engaging with residents, neighbors and the community. The library will establish itself as a community stakeholder and knowledge bank for community initiatives.

- A. **Support Community Engagement Activities and Board Participation** to establish the Red Wing Public Library as a valued resource.
 - a. Continue to participate in the Red Wing 2040 planning process and future community engagement activities.
 - b. Library trustees serve as public advocates for the library
- B. **Connect the Community** by introducing patrons to a wide variety of resources and activities provided by agencies, organizations and individuals throughout the community.
 - a. Work in cooperation with other organizations to develop self-serve methods of delivering community information.
 - b. Invite speakers to speak during staff meetings to educate staff about resources available to the community.
 - c. Provide space for community connection events.
- C. **Expand volunteer opportunities** to strengthen community support.
 - a. Create an Adopt a Shelf program
- D. **Increase Library Usage** through partnership development to build awareness of library services and meet the needs of the community.
 - a. Work to market the library to new community members, businesses and organizations to increase awareness of the library.
 - b. Improve online library resources by 10% and introduce those resources to the user community.
 - c. Increase total event attendance by 10%.

- E. **Offer Cultural and Educational Programs** to provide individuals with social opportunities.
 - a. Explore ways to provide, in cooperation with other community organizations and individuals, library services to underserved populations.

Goal #5: Recognize staff contributions and provide avenues for professional development.

We will work to provide our staff with the resources and education that they need to fulfill the mission of the Red Wing Public Library and to give them the means to provide quality resources, services and programs to the Red Wing community.

- A. **Develop an Environment that Ensures that the Work-Life Balance** of our employees is allowing our staff to maintain a healthy and balanced life.
 - a. Work towards increasing the staff with one 22 hour a week position and then continue to monitor the need for staffing changes, whether in terms of staff numbers or staff responsibilities and duties.
- B. **Increase awareness and opportunity for professional development** so that the staff maintains and enhances their skills.
 - a. Make sure staff are aware of new opportunities and encouraged to participate in them as appropriate.
 - b. Send at least one staff person to a national or non-regional conference annually.
 - c. Send at least one staff member to MLA or other regional conference/training annually.
- C. **Encourage staff to bring forth new ideas for services, resources and programs** in order for the staff to provide the Red Wing community with a positive library experience.
 - a. Continue to invite ideas from the staff through monthly staff meetings and an internal open door policy.

Goal #6: Ensure library spaces are welcoming for all members of the community.

Modern libraries are more than the materials held within them. Public libraries often serve as “third spaces” for individuals and the community. Red Wing Public Library will strive to provide a meaningful and attractive space for the community to exist, meet, study, collaborate, and grow.

- A. Provide appropriate furniture for each age group and space.**
- B. Create semi-private and private study areas, as space allows, for patrons to utilize for their needs.**
 - a. Reconfigure study rooms to accommodate more patrons simultaneously.
 - b. Provide a sound booth or audio lab.
- C. Enhance spaces to balance collection space with seating spaces.**

Key:

	Not Started/On Hold
	Started
	Making Progress/Closer to Completion

Goal	Objective	Progress	Key Accomplishments
Goal #1: Maintain and enhance our collections with an emphasis on reading materials and research services.			
#1.A: Develop Collections to provide current items that are in high demand and to collect a variety of materials in multiple formats.	1.A.a. Annually monitor circulation and interlibrary loan ("ILL") reports for trends.		On hold because of migration and configuring new reports.
	1.A.b. Ensure the collection is recent, relevant, representative, and robust. i. Provide access to materials that reflect the community and also provide access to materials that portray others in order to expand the community's perspectives. ii. Perform Collection Audits to recognize and fill gaps iii. Identify trends in the current collection		2020: Increased materials focused on diversity, inclusivity, and implicit bias, based on the corresponding trend. 2021: Increased funding for eBooks and eAudiobooks to follow the trend of circulation increase. 2022: Worked with OverDrive to purchase Spanish and Mandarin materials. 2024: Performed extensive weeding project in Adult Non-Fiction to remove stale items and update with new items. 2025: Increased Spanish collection by 47% 2025: Switching to Ingram for purchasing, and have access to robust collection reporting, including gap analyses
	1.A.c. Add items of interest beyond books and media that may circulate and monitor usage to determine further additions		2021: Added Explorer Packs (partnership with Park Naturalists) 2024: started seed library (SELCO grant supported) 2024: added Wonderbooks (narrated storybooks with a built-in player) - SELCO grant supported 2024: added Bluetooth Transmitters to world with Playaways 2025: added Park Passes (partnership with MNDNR) 2025: added disc golf sets (partnership with RW Rotary)
	Other		SELCO provided an Empowered Against Book Bans webinar to assist libraries in developing and defending their collection in the wake of increasing materials challenges.
#1.B: Maximize Lending and use of the collection.	1.B.a. Identify organizations that could benefit from the use of an organization account.		On hold because of migration. Will analyze current Agency accounts and school accounts.
	1.B.b Identify organizations that could benefit from the use of a deposit collection.		Not started, but Elysian reached out in interest.
	1.B.c. Increase circulation of the Library of Things		2019: Kindles received extensive marketing in 2019. We also purchased much sought after titles to get more people introduced to them. 2025: Updated Kindle titles and promoted their availability on Social Media. After adding park passes and disc golf sets, will begin to record separate statistics
	1.B.d. Increase circulation through the Book House Calls program		Not started, but meeting is scheduled July 7, 2025.
	Other		2020: offered Instant Digital Card for OverDrive 2020: implemented curbside service 2021: Library went fine free 2023: Expanded library card procedures to allow temporary cards for those without proof of address with them. In 2025, Evergreen now has Probationary Patrons for this purpose. 2024 circulation increased 11% from 2023
#1.C: Ensure the library is open an appropriate number of hours weekly	1.C.a. Discuss extended hours and investigate possible changes to the library's current schedule.		2019: Library opened at 9am 2025: Gathering data from Placer.ai on downtown activity
	1.C.b. Analyze circulation activity to determine appropriate hours		2025: Pulled reports on circ by day and hour

Goal	Objective	Progress	Key Accomplishments
Goal #2: Provide 21st century literacies			
<p>#2.A: Prioritize Early Literacy Services to develop lifelong readers and prepare children for school. The library provides programs, services and space designed to ensure children will enter school prepared to learn to read and continue being successful readers throughout their lives.</p>	<p>2.A.a. Establish at least one semi-permanent Story Walk in the RW Community</p>		
	<p>2.A.b. Review and assess services to ensure they are successful, engaging, and developmentally-appropriate</p>		Ongoing
	Other		<p>2019: Megan Seeland and Cyd Mark worked with other community organizations to bring programming to Pepin Woods. 2019: Megan Seeland and Cyd Mark worked with Head Start throughout the year which culminated with a program in the spring to kick off summer reading. 2019: Megan Seeland and Cyd Mark attended the Jim Gill Early Literacy Music Workshop at the Zumbrota Public Library. 2020: Megan Seeland and Cyd Mark participated in a webinar about conducting Virtual Story Times 2020: Kanopy added as an online resource that includes Kanopy Kids, featuring films and TV series that inspire and inform, helping children develop social emotional skills and reinforcing valuable learning topics, such as history, science, and new languages. 2020: Purchased Beanstack to allow online registration and logging for Summer Reading. 2020: Staff partnered with the MN Reads program. Staff read chapters of Because of Winn-Dixie by Kate DiCamillo and posted the chapters online for people to listen to a reading of the story. 2022: Provided storytimes for Peach Tree, from the YMCA, until pandemic transmission numbers reduced, according to Goodhue County.</p>
<p>#2.B: Strengthen School Age Services to encourage reading through innovative and exciting programming for school age children.</p>	<p>2.B.a. Identify needs and develop or strengthen appropriate school age services.</p>		<p>2019: Friday Storytimes at Pepin Woods. 2019: Summer Blast, coordinated by RWPS, YMCA, and RWPL, developed to create opportunities for learning and reading throughout the summer for grades 2-8. The program also included lunch. The library provided storytimes in addition to this. 2020: Megan Seeland and Cyd Mark participated in a webinar about conducting Virtual Story Times 2020: Kanopy added as an online resource that includes Kanopy Kids, featuring films and TV series that inspire and inform, helping children develop social emotional skills and reinforcing valuable learning topics, such as history, science, and new languages. 2020: Purchased Beanstack to allow online registration and logging for Summer Reading. 2020: Staff partnered with the MN Reads program. Staff read chapters of Because of Winn-Dixie by Kate DiCamillo and posted the chapters online for people to listen to a reading of the story. 2022: Provided storytimes for Peach Tree, from the YMCA, until pandemic transmission numbers reduced, according to Goodhue County. 2021: Worked with St. John’s School to resume their monthly visits to the library for storytime, activities, and checking out items. 2022: Resumed Title 1 Family Night at the Library for RWPS to celebrate a successful school year and bridge the gap into summer. 2024: Due to lack of usage throughout 2022 and 2023, Brainfuse has been discontinued.</p>
	<p>2.B.b. Increase accounts for schools and teachers</p>		On hold because of migration. Will analyze current Agency accounts and school accounts.

Goal	Objective	Progress	Key Accomplishments
#2.C: Reduce Cultural and Language Barriers to accessing library services.	2.C.a. Increase staff Spanish language fluency either through a new hire or training current staff using available resources.		2020: Four staff completed Spanish for Librarians through Mango. Spanish for Librarians is available through Mango 2025: One newly hired clerk speaks Spanish
	2.C.b. Partner with Hispanic Outreach and Prairie Island to discuss what services the community would like the library to develop.		2022: 5th Graders from Hispanic Outreach visited the library after school. The library shared stories and kids received library cards and created comics about their own stories. 2024: Hosted event for Hispanic families to introduce them to the library and ask about interests. 2025: Partnered with Hispanic Outreach provide Drivers License classes in Spanish in Spring 2025 and Fall 2025, with space available for child care, eliminating that barrier. 2025: Interest in a book club in Spanish and computer classes.
			Connected with PIIC Activities Director and shared ideas.
	2.C.c. Partner with Hiawatha Valley Adult Education to provide ESL classes.		
	2.C.d. Provide informational & cultural training for library staff.		2019: 10 staff attended training through the Government Alliance for Racial Equity. 2020: All staff completed <i>Cultural Intelligence</i> webinar series from PLA. 2023: 10 staff attended city-wide training of <i>We Can Be More Than Strangers</i> presented by Wing Young Huie. 2023: Hannah Amherst-Kemp completed the webinar titled Native Stories, Native Peoples: Opportunities for Library Engagement presented by Naomi Bishop. 2024: Four staff attended Cultural Competency Training from PIIC 2024: Staff attended a training on Centering Racial Equity & Justice in Leadership, Organizational Design, and Community Connection 2025: Three staff attended an informational webinar on immigration law.
	2.C.e. Have a presence at cultural events throughout the community		2022: Randy Decker and Jessica McGee represented the library at the Hispanic Open House at Twin Bluff Middle School, sharing information about the library and signing families up for library cards. 2022: Jessica McGee represented the library at the Hispanic Heritage Festival. 2025: Attended Home Run to Health for PIIC
#2.D: Provide resources for patrons to develop financial, health, and information literacy.	2.D.a. Host at least one financial expert annually		2025: Mary Ann Rivers (SMRLS) - Elder Law, Finances, & Healthcare
	2.D.b. Host at least one health expert annually		2019: <i>Needles and Pills</i> presented by Professor Mark Thomas. 2025: Mary Ann Rivers (SMRLS) - Elder Law, Finances, & Healthcare
	2.D.c. Host at least one external information expert annually		2025: Lindsay Matts-Benson (UMN) - Fighting Fake News
	Other		2025: Created Health Literacy Resources handout
#2.E: Promote Online Learning through Library Resources to support the improvement of school outcomes through increased library use by school age users and adult learners.	2.E.a. Create a Library Board Marketing Committee to assist in increasing the visibility of library resources.		
	2.E.b. Add appealing and appropriate online resources, as budget allows, that expand patron access		2024: Added LOTE4Kids to provide online storybooks narrated in multiple languages and ASL. 2025: Added links to resources from eLibrary MN and Minitex to expand the library's offerings.
	2.E.c. Promote resources through Social Media, the library's Website, and City Marketing.		Expanded the variety of Social Media posts. Highlights in the <i>City Beat</i> : 2020: Kanopy, Enjoy the Library from Home, Virtual Magic School, Community Book Read, Virtual Summer Reading, Library Goes Fine Free 2021: Library Cards, Library Opens, Touchless Checkout 2022: Ukuleles 2024: Cozy Up and Read, Author Visits, Seed Library, Lockers

Goal	Objective	Progress	Key Accomplishments
	Other		2020: Added Kanopy Streaming Video 2024: Linked to resources from eLibrary MN and Minitext to increase access to online resources. 2025: Redesigned marketing materials for resources to be more standardized and portable

Goal #3: Provide sufficient access to technology resources and work towards digital inclusion.

#3.A: Promote Digital Inclusion to ensure that our community is aware of and has access to the wealth of information available through the internet.	3.A.a. Discuss possible changes to the current computer use policy at the library to reduce barriers to computer access.		2019: Updated procedure to allow long-term transient residents a restricted borrower’s card for computer access. 2019: Worked with the FOL to fund Mobile Hotspots. 2020: Increased the Wi-Fi range and updated closing policy to make sure that the Wi-Fi access is available 24/7. 2020: Added six Chromebooks for circulation and added hotspots to circulate with the Chromebooks. 2021: Increased circulating Hotspots by 10 and added 10 with Chromebooks. 2024: Purchased five additional Wi-Fi hotspots to address the need,
	3.A.b. Incorporate Accessibility tools on the library’s website		Before the end of 2025, the library will upgrade its website and connect with the City’s site, allowing access to monitored accessibility features while maintaining the library’s independence.
#3.B: Ensure technology is up to date for staff and patrons.			2019: Purchased a new printer that allows for printing through Wi-Fi. 2024: Replaced 3 public computers and 1 staff computer 2025: Will replace multiple public computers and staff computers (bequest funded)
#3.C: Initiate Technology Programming to engage adolescents, teens and adults in technology based learning opportunities.	3.C.a. Offer technology training to patrons.		
	3.C.b. Investigate avenues and partnerships to develop new technology programming.		

Goal #4: Engage the community and work with local leaders to support the library’s mission.

#4.A: Support Community Engagement Activities and Board Participation to establish the Red Wing Public Library as a valued resource.	4.A.a. Continue to participate in the Red Wing 2040 planning process and future community engagement activities.		2019: Randy Decker and Jessica McGee represent the library on 2040 committees. 2019: Jessica McGee participate in the Government Alliance for Racial Equity. 2020: Jessica McGee served on the Red Wing Complete Count committee. This is like minded organizations working together to get a complete count of our community for the 2020 Census. 2021: Jessica McGee is a member of the City Council Ad Hoc Committee on Social Justice. 2022: Amy Smith is a member of the Community Recreation and Education group.
	4.A.b. Library trustees serve as public advocates for the library		Ongoing
#4.B: Connect the Community by introducing patrons to a wide variety of resources and activities provided by agencies, organizations and individuals throughout the community.	4.B.a. Work in cooperation with other organizations to develop self-serve methods of delivering community information.		2024/2025: Worked with Hispanic Outreach to provide materials in Spanish. 2025: Worked with SMRLS to provide a Legal Kiosk for the public.
	4.B.b. Invite speakers to speak during staff meetings to educate staff about resources available to the community.		2019: Presentation by Officer Tony Grosso on Active Assailant Training 2019: AED/CPR Training with the Fire Department 2019: Kay Kuhlmann discussed with staff the city’s Strategic Plan 2019: Assistant Fire Chief Mike Warner did a presentation on NARCAN and conducted training on the administration of NARCAN. 2024: Police Dept talked about unhoused individuals.
	4.B.c. Provide space for community connection events.		

Goal	Objective	Progress	Key Accomplishments
	Other		2020: Assisted Michelle Leise and the Human Rights Commission with the distribution of the HRC's community read book. Assisted with the purchase of copies of <i>Waking Up White: and finding myself in the story of race</i> by Debby Irving. 2023: The library was represented at the City's River City Days booth 2023: The library was represented at Camp Pepin's Winterfest and hosted a story walk
#4.C: Expand volunteer opportunities to strengthen community support.	4.C.a. Create an Adopt a Shelf program		On hold for the FOL to get their bearings with new officers.
	Other		2022: Amy Smith completed a webinar on keeping volunteers: <i>Staying Friends: Volunteer Retention</i> .
#4.D: Increase Library Usage through partnership development to build awareness of library services and meet the needs of the community.	4.D.a. Work to market the library to new community members, businesses and organizations to increase awareness of the library.		Continuous marketing with Community Ed Services shared on Channel 6 Republican Eagle Highlights: 2019: Make Good Use of Your Library, Boost Your Book Minutes, James Bowey program, Summer Library Events, Checkout the Internet (Hotspots), Red Wing Reads Month at the Library, Uncovering the Past at the Library 2020: Putting the Public back in Public Library, Virtual Summer Reading, Library Goes Fine Free 2024: Library Lockers Speaking Engagements: Fusion After School program, Noontime Kiwanis, Sunnyside/Burnside Family Fun Night, Classroom visits, Charlston Crest, YMCA, Children's Festival at the Anderson Center, Golden Kiwanis, Pier 55, Dawnbreakers Kiwanis, Downtown Plaza, Jordan Towers Other Articles: Goodhue County Historical Society, Today Magazine (3), Post Bulletin, Blandin Foundation 2024: Translated "Welcome to the Library" brochures into Spanish and shared them with Hispanic Outreach
	4.D.b. Improve online library resources by 10% and introduce those resources to the user community.		2020: Kanopy Streaming Video added. 2021: Brainfuse added, later discontinued due to lack of usage. 2023: FOL contributed funds to sustain Kanopy. 2024: Updated Online Resources page to help patrons find information easier and highlighted resources offered through Minitex that were previously not linked (Explora, Learning Express, Student Research). 2024 online resource usage increased by 57% over 2023. Redesigned marketing materials for resources to be more standardized and portable.
	4.D.c. Increase total event attendance by 10%.		2024 total event attendance increased by 23% over 2023.
	Other		2024: Dan Brower met with Leanne Knott from Goodhue County and Red Wing to map cardholders as a way to analyze where cardholders are and where they are not. This is a first step in reaching out to increase cardholders and usage. 2024: Provided library lockers at Fire Station 2 to better serve residents on the west side of town and those who cannot get to the library during open hours
#4.E: Offer Cultural and Educational Programs to provide individuals with social opportunities.	4.E.a Explore ways to provide, in cooperation with other community organizations and individuals, library services to underserved populations.		2024: In conversation with Hispanic Outreach and PIIC to offer cultural programs. 2025: Partnering with Safe Harbor & Lutheran Social Service to start tabling at the library.

Goal	Objective	Progress	Key Accomplishments
Goal #5: Recognize staff contributions and provide avenues for professional development.			
#5.A: Develop an Environment that Ensures that the Work-Life Balance of our employees is allowing our staff to maintain a healthy and balanced life.	5.A.a. Work towards increasing the staff with one 22 hour a week position and then continue to monitor the need for staffing changes, whether in terms of staff numbers or staff responsibilities and duties.		2024: budget request for new 20-hour staff person - denied 2024: budget request for 7 additional hours per week - denied 2025: budget request for new 20-hour staff person 2025: budget request for 7 additional hours per week
#5.B: Increase awareness and opportunity for professional development so that the staff maintains and enhances their skills.	5.B.a. Make sure staff are aware of new opportunities and encouraged to participate in them as appropriate 5.B.b. Send at least one staff person to a national or non-regional conference annually. 5.B.c. Send at least one staff member to MLA or other regional conference/training annually.		Sharing opportunities with staff via email from SELCO, MLA, Minitex, and ALA. See Addendum for full list of training attendance. 2024: Matt Thornton to PLA 2026: At least 2 for PLA in Minneapolis 2024: Helen Korbel to MLA 2025: at least 2 planned for MLA
#5.C: Encourage staff to bring forth new ideas for services, resources and programs in order for the staff to provide the Red Wing community with a positive library experience.	5.C.a. Continue to invite ideas from the staff through monthly staff meetings and an internal open door policy.		2024: Staff meetings have been structured shorter and monthly to ensure more frequent and consistent communication and allow for more opportunities to share ideas. Megan suggested purchasing Beanstack for Summer Reading. Matt suggested renaming study rooms. Matt recommended having additional lunch coverage on Saturdays.
Goal #6: Ensure library spaces are welcoming for all members of the community.			
#6.A: Provide appropriate furniture for each age group and space.			The library purchased some new furniture for teen and children's area.
#6.B: Create semi-private and private study areas, as space allows, for patrons to utilize for their needs.	6.B.a. Reconfigure study rooms to accommodate more patrons simultaneously. 6.B.b. Provide a sound booth or audio lab.		Added to the CIP in 2024. Possibility with bequest. Possibility with bequest.
#6.C: Enhance spaces to balance collection space with seating spaces.			The library has new seating in the teen area, but there is not enough room, without eliminating a large portion of the collection, to include more seating areas how patrons need them.

Addendum: List of Specific Professional Development by Staff

#5.B.a Make sure staff are aware of new opportunities and encouraged to participate in them as appropriate.

Year	Professional Development
2019	<p>Karen Bodin and Kari Gadiant attended Google Suites Elements training at SELCO on January 15, 2019.</p> <p>Megan Seeland and Cyd Mark attended the Jim Gill Early Literacy Music Workshop at the Zumbrota Public Library on Saturday, February 9, 2019.</p> <p>Olivia Olson completed Horizon Basics Training on Wednesday, April 24, 2019.</p> <p>On July 23, 2019 Karen Bodin attended a book repair class.</p> <p>On July 25, 2019 Karen Bodin completed a webinar titled Effective Library Signage.</p> <p>On September 16, 2019 Amy Smith had training for new enhancements for Springbrook.</p> <p>On September 23, 2019 Kari Gadiant attended G.A.R.E. training.</p> <p>On September 26, 2019 Kari completed Understanding Horizon Settings training.</p> <p>On October 25, 2019 Randy Decker, Cyd Mark, Deb Marty, Olivia Olson, Karen Bodin and Gene Grave attended the All Are Welcome Workshop in Austin, MN. This workshop was conducted by the Government Alliance for Racial Equity.</p> <p>Amy Smith completed Public Libraries Partner to Respond to the Opioid Epidemic webinar through WebJunction on October 30, 2019.</p> <p>On November 5, 2019 Kari Gadiant traveled to Rochester to attend the Helping Those Dealing with Homelessness workshop.</p> <p>On November 7, 2019 Amy Smith and Jessica McGee attended the City of Red Wing EOC Training.</p> <p>Janet Brandt attended the Minitex Technical Services Symposium: Diversity, Equity, and Inclusion in Technical Services on November 14, 2019.</p>
2020	<p>Jessica McGee and Kari Gadiant attended the 2020 PLA Conference in Nashville, TN.</p> <p>Ryan Dowd's Homelessness Training for Librarians will be completed by all library staff members. (It has been completed by Randy Decker, Kari Gadiant, Olivia Olson, Deb Marty, Cyd Mark, Joyce Koerner, and Gene Grave.)</p> <p>Olivia Olson completed ABLE 5 Introduction to Technical Services and Catalog Records Webinar</p> <p>Olivia Olson completed Baker & Taylor's Introduction to Title Source 360</p> <p>Olivia Olson completed Baker & Taylor's Cart Sharing webinar</p> <p>Olivia Olson completed the Add Items – Horizon and Cataloging Fundamentals Webinar</p> <p>Olivia Olson completed the ABLE 8 Introduction to MARC System Webinar</p> <p>Olivia Olson completed the Book Repair Basics for Libraries Webinar</p> <p>Deb Marty completed Troubleshooting Common PC Issues for Users</p> <p>Deb Marty completed Google Forms Essential Training</p> <p>Kari Gadiant completed TS360 Introduction and Searching & Filtering Training from Baker & Taylor on March 30, 2020</p> <p>Kari Gadiant completed the Baker & Taylor Shared Carts webinar on March 31, 2020</p> <p>Kari Gadiant completed the SELCO Cataloging Training webinar on April 1, 2020</p> <p>Kari Gadiant completed OCLC Connexion Client Training on April 3, 2020</p> <p>Kari Gadiant completed the Materials Handling Workflow Webinar on April 6, 2020</p> <p>Kari Gadiant completed the LLAMA webinar on Effective Feedback on April 16, 2020</p> <p>Kari Gadiant attended the May Day Emergency Preparedness: Write (or Re-Write) Your Disaster Plan I – 1st session on May 1, 2020</p> <p>Kari Gadiant took the Disaster Plan webinar on Webjunction on May 2, 2020</p> <p>All staff completed Cultural Intelligence: A PLA Webinar Series. This program consisted of two webinars: <i>Building CQ: Fostering Our Cultural Intelligence</i> and <i>Applying CQ: Shaping Culturally Intelligent Libraries</i></p> <p>Jessica McGee and Kari Gadiant completed Doing the Work Externally and Internally: Race, Equity, Diversity and Inclusion.</p> <p>Randy Decker and Megan Seeland will be completing this course as well.</p> <p>Jessica McGee completed We Know Equity, Diversity, and Inclusion are Important...Now What?</p> <p>Jessica McGee completed the webinar Implicit Bias in the Library Workplace. All staff will be completing this course.</p> <p>Jessica McGee completed the webinar Violence Prevention in the Public Library presented by Dr. Kenneth Wolf.</p> <p>Jessica McGee completed the webinar Advancing Racial Equity in Your Library presented by Gordon F. Goodwin and Andrew Harbison.</p>

Year	Professional Development
2020	<p>Amy Smith, Karen Bodin, Jessica McGee, Kari Gadiant and Olivia Olson attended the Diversity, Equity and Inclusion for Everyone: Change Begins with Listening webinar on October 7, 2020.</p> <p>Karen Bodin attended the webinar Morning Book Buzz with Penguin Random House Library Marketing on October 7, 2020.</p> <p>Olivia Olson completed a Cataloging Fundamentals class through SELCO's Niche Academy.</p> <p>Amy Smith, Karen Bodin, Matthew Thornton, Olivia Olson, Kari Gadiant, and Jessica McGee attended the Dementia & Alzheimer's: Compassionately and Effectively Working with People with Dementia on October 15, 2020.</p> <p>Kari Gadiant attended the Traumatic Brain Injury: Invisible Cause of Homelessness webinar on October 19, 2020.</p> <p>Jessica McGee, Amy Smith, Karen Bodin, Olivia Olson and Kari Gadiant attended the webinar Inclusion: It Doesn't Happen by Accident on October 28, 2020.</p> <p>Cyd Mark, Amy Smith, Jessie Berg, Joyce Koerner, Olivia Olson, Megan Seeland, Helen Korbel and Karen Bodin attended the Women & Well-being webinar through Mayo Clinic Health Systems on October 29, 2020.</p> <p>Helen Korbel and Matthew Thornton attended the webinar Dealing with Hostile and Potentially Dangerous Library Users on October 29, 2020.</p> <p>Amy Smith, Kari Gadiant and Karen Bodin attended a webinar titled Ornerly Teenagers which was presented by Ryan Dowd on November 19, 2020.</p> <p>Amy Smith completed a webinar titled Overdrive: Promoting Your Digital Library During the COVID-19 Pandemic and Beyond on November 19, 2020.</p> <p>Amy Smith attended the MN Association of Library Friends webinar titled Friend-ly Tips: Effective Friends Marketing on December 7, 2020.</p> <p>Amy Smith took the Resilience 101 webinar from MN Library Association on December 30, 2020.</p> <p>Kari Gadiant took the Supervisor Training: Tips for Managers webinar on December 30, 2020.</p>
2021	<p>Kari Gadiant completed Ryan Dowd's Homelessness 201: A Deeper Understanding training on January 4, 2021.</p> <p>Jessica McGee completed the webinar Evaluation 101 for the Minnesota Libraries.</p> <p>Amy Smith completed the webinar titled Too Many Bags: How to Address Someone Bringing in Too Much Stuff.</p>
2022	<p>Amy Smith completed the webinar Library Violence Prevention and De-escalation on January 19, 2022.</p> <p>Jessica McGee completed the webinar on MN Braille and Talking Books on February 2, 2022.</p> <p>Jessica McGee completed the webinar Library Dementia Services</p> <p>Hannah Amherst-Kemp completed the webinar Homelessness for Librarians on February 7, 2022</p> <p>Hannah Amherst-Kemp completed the webinar titled Dementia and Alzheimer's on February 11, 2022</p> <p>Hannah Amherst-Kemp completed the webinar titled Burnout & Stress on February 11, 2022</p> <p>Hannah Amherst-Kemp completed the webinar titled Prejudice: Responding to prejudicial comments from customers on February 11, 2022</p> <p>Hannah Amherst-Kemp completed the webinar titled Resolving Liberal Vs. Conservative Conflict in the Workplace on February 11, 2022</p> <p>Hannah Amherst-Kemp completed the webinar titled Getting Hit on by Customers: Women (and men) share their tools for stopping unwanted attention on February 11, 2022</p> <p>Hannah Amherst-Kemp completed the webinar titled Simple strategies that get customers to follow your COVID-19 policies (without a fight!) on February 11, 2022</p> <p>Hannah Amherst-Kemp completed the Advanced Body Language webinar on February 11, 2022</p> <p>Olivia Olson attended a webinar titled Unattended Children: How to Talk Parents about their Child's Behavior on February 15, 2022.</p> <p>All staff completed Heartsaver Skills Training for completion of First Aid/CPR/AED Training</p> <p>Amy Smith attended Civic Clerk Liaison Training on September 28, 2022</p>
2023	<p>Hannah Amherst-Kemp completed the webinar Learnabout: Canva for Beginners, which was presented by Ann Kaste from Minitex</p> <p>Randy Decker attended NeoGov evaluation system training</p> <p>Olivia Olson completed the Copy Cataloging 101 webinar.</p> <p>Amy Smith completed the Canva Create webinar</p> <p>Amy Smith completed Amazon Business Administrative training</p> <p>Hannah Amherst-Kemps completed The Fight Against Book Bans: How Do We Move Forward? Webinar</p> <p>Hannah Amherst-Kemps completed Building Community Through Book Clubs webinar</p> <p>Hannah Amherst-Kemps completed the Kickstarting Library Exhibit Programs webinar</p> <p>Kari Gadiant attended Understanding Intellectual Freedom and Censorship</p>

Year	Professional Development
2023	<p>Kari Gadiant attended Libraries in the age of AI</p> <p>Hannah Amherst-Kemps completed Library Marketing 101</p> <p>Gene Grave, Olivia Olson, and Amy Smith completed Ryan Dowd’s Homeless Training: How to Manage Problematic Behavior</p> <p>Helen Korbel completed Making a Collection Count: Collection Management Resources</p> <p>Hannah Amherst-Kemps completed Canva 2.0 for Libraries: Page Layout Design through Niche Academy</p> <p>Hannah Amherst-Kemps completed Libraries Foster Social Connection: Responding to the Epidemic of Loneliness and Isolation through WebJunction</p> <p>Hannah Amherst-Kemps completed a Website Accessibility webinar through SELCO</p>
2024	<p>Hannah Amherst-Kemps completed Canva 2.0 for Libraries: Page Layout Design through Niche Academy</p> <p>Hannah Amherst-Kemps completed Libraries Foster Social Connection: Responding to the Epidemic of Loneliness and Isolation through WebJunction</p> <p>Hannah Amherst-Kemps completed Website Accessibility through SELCO</p> <p>Dan Brower attended New Director Information meeting with Steve Harsin (SELCO)</p> <p>Gene Grave completed Election Judge Training – January 30 and February 26.</p> <p>Amy Smith completed Goodhue County Presidential Nomination Primary Training – February 13</p> <p>Dan Brower attended Centering Racial Equity & Justice in Leadership, Organizational Design, and Community Connection</p> <p>Amy Smith and Dan Brower completed REP Right to Know Training: LEC – February 22</p> <p>Amy Smith completed Election Judge Training – February 26</p> <p>Hannah Amherst-Kemps and Matt Thornton completed the VuFind Training (the new interface for MNLINK) on April 26.</p> <p>Kari Gadiant, Megan Seeland, Matt Thornton, and Dan Brower attended a Historical and Cultural Awareness Training presented by Paul and Broderick Dressen on March 26.</p> <p>Kari Gadiant completed OCLC Foundations of Connexion Client – May 21</p> <p>Kari Gadiant completed OCLC Connexion Client II: Bibliographic Searching – May 22</p> <p>Kari Gadiant completed OCLC Connexion Client III: Record Editing and Processing – May 23</p> <p>Kari Gadiant completed Understanding Post-Traumatic Stress Disorder - June 27</p> <p>Amy Smith attended EnvisionWare: The Secret Sauce Behind EnvisionWare’s Holds Locker – June 18th</p> <p>Olivia Olson attended ALA’s Fundamentals of Cataloging webinar course from April 22nd to May 31st.</p> <p>Hannah, Dan, Maggie, Amy, and Matt completed Heartsaver CPR, AED, and First Aid Skills training.</p> <p>Hannah Amherst-Kemps attended the Best Book Club Picks from Booklist on August 19th.</p> <p>Matt Thornton completed Borrower Stat Clean Up Lunch and Learn</p> <p>Matt Thornton completed Nurturing Your Resilience to Avoid Burnout</p> <p>Matt Thornton completed Leading with Confidence: Best Practices for New and Emerging Library Managers</p> <p>Amy Smith attended Re-Charge Your Book Club</p> <p>Amy Smith attended The Full Story: A Friends Guide to Minnesota Basics Webinar on September 6th</p>
2025	<p>All staff attended trainings related to Evergreen and SELCO's migration.</p> <p>Matt Thornton and Olivia Olson attended Supervision Fundamentals on February 12th, 19th, and 26th.</p> <p>Dan Brower, Amy Smith, and Hannah Amherst-Kemps attended Law & Immigration Enforcement and Libraries</p> <p>Hannah Amherst-Kemps and Amy Smith attended Beanstack EDU: Library Frontline Staff Essentials.</p> <p>Derek Braend completed ALA’s Fundamentals of Cataloging. It is a six-week course that started on April 21st.</p>

Library Director Goals 2025

1. Examine library data to identify trends, changes, and potential modifications of library service.
 - a. Update the Library Borrowers Web App to evaluate changes in library card holders.
 - *Not started yet. Plan to update after September (Library Card Sign-Up Month)*
 - b. Monitor Library Locker usage and gather feedback on the service.
 - *Will pull statistics at one year mark (September).*
 - c. Utilize Placer.ai to track anonymous user data in order to compare the library's operating hours with activity in town.
 - *In progress. Working with Red Wing Downtown Main Street to get a break down by day and hour to compare with circulation over the same timeframe.*
2. Work toward establish and/or strengthening the library's relationship with Hispanic Outreach and Prairie Island.
 - *Hosted Driver's License classes in Spanish. Will host a second round in August.*
 - *Hispanic Outreach will have a summer visit for families.*
 - *Translated 2 policies and some signage into Spanish*
 - *Attended PIIC Homerun to Health Day*
3. Work with the Library Board to strengthen and develop the Board.
 - a. Update the Library Board Policy Manual.
 - b. Make the Policy Manual accessible online for all Trustees.
 - *Documents are now available online through City's website.*
 - c. Revise and update individual policies as needed.
 - *Updated Policies:*
 1. *Collection Development*
 2. *Exhibits & Displays*
 3. *Guidelines for Use*
 4. *Library Data Privacy*
 5. *Library Programs*
 6. *Security Cameras*
 - *Policies on Hold: ADA, Memorial Fund*
 - d. Meet with each Board committee at least once to determine any actions for the year.
 - *Met with Budget, Long Range Planning, Bequest (Ad Hoc)*

Library Director Goals 2025

4. Develop plan for a potential “Library of Things” or innovative and non-traditional services for the library.
 - *In progress and waiting for bequest information.*
 - *Will need to create a waiver for some items.*
5. Work with the Friends of the Library to grow membership and support throughout the year
 - *On hold until the FOL are stable with new officers.*
6. Establish a plan for the publication of the Library History Book.
 - *Have met with Bruce Colwell twice.*

The above goals are in addition to actions in the Long Range Plan.

Goal 2.D: provide at least one expert each in finance, health, and information.

- *Have provided one each in 2025*

Goal 3.B: upgrade computers as needed and as budget allows to ensure technology is up to date.

- *Updating 4 public and staff computers*

Goal 6: Continue to assess furniture needs, examine potential study room upgrades, and investigate the need of a new building.

Dan Brower
Library Director
Red Wing Public Library

Account Number	Description	Adopted	Amended	Month to Date	Year to Date	% of Amended	Variance
211	LIBRARY						
00000	NON DEPARTMENTAL						
	TOTAL TAXES						
211-00000-41010	PROPERTY TAXES - CURRENT	0.00	0.00	0.00	0.00	0.00	0.00
211-00000-41020	PROPERTY TAXES - DELINQUENT	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL TAXES	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL INTERGOVERNMENTAL						
211-00000-43599	STATE GRANTS & AIDS - OTHER	0.00	0.00	0.00	0.00	0.00	0.00
211-00000-43610	COUNTY SHARE - SELCO LIBRARY	188,666.75	188,666.75	0.00	0.00	0.00	188,666.75
211-00000-43620	COUNTY SHARE - CIVIL DEFENSE	0.00	0.00	0.00	0.00	0.00	0.00
211-00000-43699	OTHER GRANTS & AIDS NOC	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL INTERGOVERNMENTAL	188,666.75	188,666.75	0.00	0.00	0.00	188,666.75
	TOTAL CHARGES FOR SERVICES						
211-00000-44150	COPIES & FAX FEES	7,500.00	7,500.00	541.10	3,658.80	48.78	3,841.20
211-00000-44730	NON-RESIDENT LIBRARY USE FEE	3,100.00	3,100.00	253.00	1,301.00	41.97	1,799.00
	TOTAL CHARGES FOR SERVICES	10,600.00	10,600.00	794.10	4,959.80	46.79	5,640.20
	TOTAL FINES AND FORFEITES						
211-00000-45115	LIBRARY FINES	0.00	0.00	39.95	125.29	0.00	-125.29
	TOTAL FINES AND FORFEITES	0.00	0.00	39.95	125.29	0.00	-125.29
	TOTAL MISCELLANEOUS REVENUES						
211-00000-46210	INTEREST - DEPOSIT INVESTMENT	0.00	0.00	0.00	0.00	0.00	0.00
211-00000-46211	INTEREST - ENDOWMENTS	25,100.00	25,100.00	0.00	0.00	0.00	25,100.00
211-00000-46241	DONATIONS-RW CHILDRENS PROG	1,200.00	1,200.00	92.17	373.31	31.11	826.69
211-00000-46245	DONATIONS - ENDOWMENT	0.00	0.00	0.00	0.00	0.00	0.00
211-00000-46249	DONATIONS - INDIVIDUAL	0.00	0.00	0.00	0.00	0.00	0.00
211-00000-46269	DONATIONS CONTRIBUTIONS NOC	1,350.00	1,350.00	100.00	250.00	18.52	1,100.00
211-00000-46281	REFUNDS	0.00	0.00	0.00	593.18	0.00	-593.18
211-00000-46285	INSURANCE CLAIMS - CITY POLICY	0.00	0.00	0.00	0.00	0.00	0.00
211-00000-46299	OTHER MISCELLANEOUS	4,500.00	4,500.00	588.48	1,858.21	41.29	2,641.79
	TOTAL MISCELLANEOUS REVENUES	32,150.00	32,150.00	780.65	3,074.70	9.56	29,075.30
	TOTAL OTHER FINANCING SOURCES						
211-00000-49101	TRANSFER FROM GENERAL	1,358,164.96	1,358,164.96	0.00	0.00	0.00	1,358,164.96
211-00000-49102	TRANSFER FROM GF FOR CIP	0.00	0.00	0.00	0.00	0.00	0.00
211-00000-49299	TRANSFER FROM RW LIBRARY MEMOR	0.00	0.00	0.00	0.00	0.00	0.00
211-00000-49941	BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00
211-00000-49944	BOND PREMIUM RECEIVED	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL OTHER FINANCING SOURCES	1,358,164.96	1,358,164.96	0.00	0.00	0.00	1,358,164.96
00000	NON DEPARTMENTAL	1,589,581.71	1,589,581.71	1,614.70	8,159.79	0.51	1,581,421.92

Account Number	Description	Adopted	Amended	Month to Date	Year to Date	% of Amended	Variance
45500	LIBRARY						
	TOTAL PERSONNEL SERVICES						
211-45500-51105	WAGES & SALARIES - FULL TIME	536,932.51	536,932.51	29,395.23	154,940.81	28.86	381,991.70
211-45500-51110	OVERTIME WAGES - FULL TIME	0.00	0.00	0.00	10.01	0.00	-10.01
211-45500-51115	WAGES & SALARIES - PART TIME	185,553.84	185,553.84	25,961.70	130,315.33	70.23	55,238.51
211-45500-51120	WAGES & SALARIES - TEMPORARY	0.00	0.00	0.00	0.00	0.00	0.00
211-45500-51125	OVERTIME WAGES - PART TIME, SE	0.00	0.00	0.00	0.00	0.00	0.00
211-45500-51130	MERIT & STEP	21,690.61	21,690.61	0.00	0.00	0.00	21,690.61
211-45500-51215	ACCRUED VACATION	10,000.00	10,000.00	0.00	3,616.01	36.16	6,383.99
211-45500-51217	VSIP	7,913.34	7,913.34	0.00	0.00	0.00	7,913.34
211-45500-51220	ACCRUED SICK LEAVE	6,037.68	6,037.68	0.00	2,222.75	36.81	3,814.93
211-45500-51305	PERA CONTRIBUTIONS	51,550.52	51,550.52	4,142.77	20,208.86	39.20	31,341.66
211-45500-51310	FICA CONTRIBUTIONS	57,427.81	57,427.81	4,189.00	21,602.94	37.62	35,824.87
211-45500-51405	EMPLOYEE INS - HOSPITALIZATION	207,718.67	207,718.67	11,205.33	44,821.32	21.58	162,897.35
211-45500-51408	EMPLOYEE INS - DENTAL	4,097.77	4,097.77	233.96	935.84	22.84	3,161.93
211-45500-51409	EMPLOYEE INS - LIFE & ADD	1,039.50	1,039.50	67.50	274.50	26.41	765.00
211-45500-51410	EMPLOYEE INS - LOSS OF INCOME	2,089.68	2,089.68	161.84	817.39	39.12	1,272.29
211-45500-51440	UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00
211-45500-51505	WORKERS' COMPENSATION INS	4,410.00	4,410.00	0.00	0.00	0.00	4,410.00
	TOTAL PERSONNEL SERVICES	1,096,461.93	1,096,461.93	75,357.33	379,765.76	34.64	716,696.17
	TOTAL SUPPLIES						
211-45500-52105	OFFICE ACCESSORIES	1,750.00	1,750.00	156.66	368.34	21.05	1,381.66
211-45500-52110	DUPLICATING & COPYING SUPPLIES	4,000.00	4,000.00	660.98	2,258.34	56.46	1,741.66
211-45500-52145	COMPUTER & SYSTEM SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00
211-45500-52150	FURNITURE UNDER \$5000	10,000.00	10,000.00	0.00	1,783.69	17.84	8,216.31
211-45500-52205	CLEANING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
211-45500-52237	COVID 19 OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
211-45500-52299	OTHER OPERATING SUPPLIES	5,500.00	5,500.00	418.42	2,645.47	48.10	2,854.53
211-45500-52399	OTHER REPAIR & MAINTENANCE SUP	700.00	700.00	155.43	145.44	20.78	554.56
211-45500-52405	SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00
211-45500-52416	MINOR OFFICE EQUIPMENT	5,000.00	5,000.00	0.00	70.13	1.40	4,929.87
	TOTAL SUPPLIES	26,950.00	26,950.00	1,391.49	7,271.41	26.98	19,678.59
	TOTAL OTHER SERVICES & CHARGES						
211-45500-53100	ADMINISTRATION SERVICES	50,155.70	50,155.70	4,180.00	20,900.00	41.67	29,255.70
211-45500-53105	CONTRACTUAL SERVICES	42,000.00	42,000.00	2,686.82	16,315.33	38.85	25,684.67
211-45500-53130	PROGRAMMING SERVICES	20,000.00	20,000.00	3,469.65	10,196.68	50.98	9,803.32
211-45500-53150	IT SERVICES - CITY	54,319.00	54,319.00	4,527.00	22,635.00	41.67	31,684.00
211-45500-53161	PHYSICALS	0.00	0.00	0.00	1,593.21	0.00	-1,593.21
211-45500-53162	TESTING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
211-45500-53165	PUBLIC WORKS LABOR CHARGES	880.00	880.00	0.00	69.34	7.88	810.66
211-45500-53191	CREDIT CARD FEES	260.00	260.00	45.22	230.12	88.51	29.88
211-45500-53199	OTHER PROF SERVICES NOC	500.00	500.00	0.00	86.30	17.26	413.70
211-45500-53205	TELEPHONE	3,000.00	3,000.00	150.15	598.46	19.95	2,401.54
211-45500-53210	POSTAGE	1,000.00	1,000.00	219.00	438.00	43.80	562.00
211-45500-53305	TRAVEL EXP - PLANE, TRAIN, ETC	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
211-45500-53310	LODGING	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
211-45500-53320	MEALS	500.00	500.00	0.00	16.79	3.36	483.21
211-45500-53325	MILEAGE REIMBURSEMENT	600.00	600.00	0.00	0.00	0.00	600.00
211-45500-53330	REGISTRATION & TUITION	1,500.00	1,500.00	0.00	249.00	16.60	1,251.00
211-45500-53405	EMPLOYMENT ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00
211-45500-53410	MARKETING & PROMOTION	500.00	500.00	0.00	0.00	0.00	500.00
211-45500-53449	OTHER ADVERTISING NOC	0.00	0.00	0.00	0.00	0.00	0.00
211-45500-53585	LANDFILL INCINERATOR CHARGES	0.00	0.00	52.00	52.00	0.00	-52.00
211-45500-53620	MACHEQUIP REPAIRS & MAINT	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Adopted	Amended	Month to Date	Year to Date	% of Amended	Variance
211-45500-53645	MAINTENANCE SERVICE AGREEMENT	4,500.00	4,500.00	0.00	0.00	0.00	4,500.00
211-45500-53699	REPAIRS & MAINTENANCE NOC	0.00	0.00	0.00	0.00	0.00	0.00
211-45500-53715	OFFICE EQUIP RENTALS & LEASES	0.00	0.00	0.00	0.00	0.00	0.00
211-45500-53750	EQUIP USAGE RENTALS & LEASES	0.00	0.00	42.27	84.54	0.00	-84.54
211-45500-53904	DUES & MEMBERSHIPS	1,000.00	1,000.00	0.00	15.00	1.50	985.00
211-45500-53907	BOOKS	140,000.00	140,000.00	8,949.16	57,395.46	41.00	82,604.54
211-45500-53914	BOARDS & COMMISSIONS	425.00	425.00	0.00	325.36	76.56	99.64
211-45500-53990	SPECIAL EVENTS PROJECTS	2,000.00	2,000.00	0.00	2,800.00	140.00	-800.00
211-45500-53999	OTHER MISCELLANEOUS OPERATING	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL OTHER SERVICES & CHARGES	325,139.70	325,139.70	24,321.27	134,000.59	41.21	191,139.11
	TOTAL CAPITAL OUTLAY						
211-45500-54130	BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL OTHER FINANCING USES						
211-45500-56299	TRANSFER TO LIBRARY MEMORIAL	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL OTHER FINANCING USES	0.00	0.00	0.00	0.00	0.00	0.00
45500	<i>LIBRARY</i>	<i>1,448,551.63</i>	<i>1,448,551.63</i>	<i>101,070.09</i>	<i>521,037.76</i>	<i>35.97</i>	<i>927,513.87</i>

Account Number	Description	Adopted	Amended	Month to Date	Year to Date	% of Amended	Variance
45510	<i>LIBRARY BUILDING</i>						
	TOTAL PERSONNEL SERVICES						
211-45510-51105	WAGES & SALARIES - FULL TIME	0.00	0.00	1,160.69	5,678.30	0.00	-5,678.30
211-45510-51110	OVERTIME WAGES - FULL TIME	0.00	0.00	14.04	107.45	0.00	-107.45
211-45510-51115	WAGES & SALARIES - PART TIME	0.00	0.00	0.00	0.00	0.00	0.00
211-45510-51120	WAGES & SALARIES - TEMPORARY	0.00	0.00	0.00	0.00	0.00	0.00
211-45510-51125	OVERTIME WAGES - PART TIME, SE	0.00	0.00	0.00	0.00	0.00	0.00
211-45510-51130	MERIT & STEP	0.00	0.00	0.00	0.00	0.00	0.00
211-45510-51215	ACCRUED VACATION	0.00	0.00	0.00	0.00	0.00	0.00
211-45510-51217	VSIP	0.00	0.00	0.00	0.00	0.00	0.00
211-45510-51220	ACCRUED SICK LEAVE	0.00	0.00	0.00	0.00	0.00	0.00
211-45510-51305	PERA CONTRIBUTIONS	0.00	0.00	73.80	371.66	0.00	-371.66
211-45510-51310	FICA CONTRIBUTIONS	0.00	0.00	91.44	450.47	0.00	-450.47
211-45510-51405	EMPLOYEE INS - HOSPITALIZATION	0.00	0.00	203.60	814.34	0.00	-814.34
211-45510-51408	EMPLOYEE INS - DENTAL	0.00	0.00	3.49	13.87	0.00	-13.87
211-45510-51409	EMPLOYEE INS - LIFE & ADD	0.00	0.00	0.96	3.87	0.00	-3.87
211-45510-51410	EMPLOYEE INS - LOSS OF INCOME	0.00	0.00	3.01	15.11	0.00	-15.11
211-45510-51505	WORKERS' COMPENSATION INS	758.08	758.08	0.00	0.00	0.00	758.08
	TOTAL PERSONNEL SERVICES	758.08	758.08	1,551.03	7,455.07	983.41	-6,696.99
	TOTAL SUPPLIES						
211-45510-52205	CLEANING SUPPLIES	3,000.00	3,000.00	665.59	1,983.51	66.12	1,016.49
211-45510-52299	OTHER OPERATING SUPPLIES NOC	2,000.00	2,000.00	144.87	885.00	44.25	1,115.00
211-45510-52315	BUILDING REPAIR SUPPLIES	6,000.00	6,000.00	144.94	2,851.47	47.52	3,148.53
211-45510-52415	SAFETY EQUIPMENT	620.00	620.00	64.00	314.79	50.77	305.21
	TOTAL SUPPLIES	11,620.00	11,620.00	1,019.40	6,034.77	51.93	5,585.23
	TOTAL OTHER SERVICES & CHARGES						
211-45510-53105	CONTRACTUAL SERVICES	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00
211-45510-53115	ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
211-45510-53140	CUSTODIAL SERVICES	25,000.00	25,000.00	4,450.00	12,825.00	51.30	12,175.00
211-45510-53165	PUBLIC WORKS LABOR CHARGES	33,255.00	33,255.00	2,234.98	13,312.16	40.03	19,942.84
211-45510-53199	OTHER PROF SERVICES NOC	4,500.00	4,500.00	0.00	0.00	0.00	4,500.00
211-45510-53205	TELEPHONE	0.00	0.00	0.00	0.00	0.00	0.00
211-45510-53345	VEHICLE ALLOWANCE	0.00	0.00	22.50	112.50	0.00	-112.50
211-45510-53505	INSURANCE PREMIUMS	11,859.00	11,859.00	0.00	0.00	0.00	11,859.00
211-45510-53555	ELECTRICAL UTILITIES	23,000.00	23,000.00	1,205.35	1,568.75	6.82	21,431.25
211-45510-53560	WATER	2,250.00	2,250.00	0.00	752.67	33.45	1,497.33
211-45510-53565	GAS UTILITIES	11,500.00	11,500.00	820.81	4,753.82	41.34	6,746.18
211-45510-53570	REFUSE COLLECTION	1,250.00	1,250.00	0.00	334.32	26.75	915.68
211-45510-53575	SEWER	1,166.00	1,166.00	0.00	666.47	57.16	499.53
211-45510-53585	LANDFILL WASTE CHARGES	800.00	800.00	0.00	0.00	0.00	800.00
211-45510-53605	BUILDING REPAIR & MAINTENANCE	5,000.00	5,000.00	0.00	458.28	9.17	4,541.72
211-45510-53645	MAINTENANCE SERVICE AGREEMENT	6,422.00	6,422.00	0.00	16,521.60	257.27	-10,099.60
211-45510-53650	LANDSCAPING GROUNDS MAINT	500.00	500.00	0.00	0.00	0.00	500.00
211-45510-53699	REPAIRS & MAINTENANCE NOC	0.00	0.00	0.00	0.00	0.00	0.00
211-45510-53908	LICENSES & PERMITS	150.00	150.00	0.00	0.00	0.00	150.00
211-45510-53998	FUNDING FOR THE ARTS	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL OTHER SERVICES & CHARGES	128,652.00	128,652.00	8,733.64	51,305.57	39.88	77,346.43
	TOTAL CAPITAL OUTLAY						
211-45510-54130	BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00
211-45510-54140	BUILDING IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00
211-45510-54150	IMPROVEMENTS OTHER THAN BLDG	0.00	0.00	0.00	0.00	0.00	0.00
211-45510-54190	OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
211-45510-54200	OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Adopted	Amended	Month to Date	Year to Date	% of Amended	Variance
	TOTAL DEBT SERVICE						
211-45510-55130	BOND ISSUANCE COSTS	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL OTHER FINANCING USES						
211-45510-56101	TRANSFER TO GENERAL	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL OTHER FINANCING USES	0.00	0.00	0.00	0.00	0.00	0.00
45510	<i>LIBRARY BUILDING</i>	141,030.08	141,030.08	11,304.07	64,795.41	45.94	76,234.67

Account Number	Description	Adopted	Amended	Month to Date Year to Date		% of Amended	Variance
Revenue Total		1,589,581.71	1,589,581.71	1,614.70	8,159.79	0.5133	1,581,421.92
Expense Total		1,589,581.71	1,589,581.71	112,374.16	585,833.17	36.8545	1,003,748.54
Grand Total		<u>0.00</u>	<u>0.00</u>	<u>-110,759.46</u>	<u>-577,673.38</u>	<u>0</u>	<u>577,673.38</u>
211	LIBRARY	0.00	0.00	-110,759.46	-577,673.38	0.00	577,673.38

Account Number	Description	Adopted	Amended	Month to Date	Year to Date	% of Amended	Variance
299	RED WING LIBRARY MEMORIAL FUND						
<i>00000</i>	<i>NON DEPARTMENTAL</i>						
	TOTAL MISCELLANEOUS REVENUES						
299-00000-46210	INTEREST - DEPOSIT INVESTMENT	0.00	0.00	0.00	0.00	0.00	0.00
299-00000-46269	DONATIONS CONTRIBUTIONS NOC	0.00	0.00	0.00	700.00	0.00	-700.00
299-00000-46299	OTHER MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL MISCELLANEOUS REVENUES	0.00	0.00	0.00	700.00	0.00	-700.00
<i>00000</i>	<i>NON DEPARTMENTAL</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>700.00</i>	<i>0.00</i>	<i>-700.00</i>

Dan Brower
Red Wing Public Library
225 East Avenue
Red Wing, MN 55066



Fund Statement

May 1, 2025 - May 31, 2025
Prepared on: June 25, 2025

370 Wabasha Street North, Suite 300
Saint Paul, MN 55102

651.224.5463 | philanthropy@spmcf.org

Enclosed are the statements for the following fund(s):

Fund Name	Fund #	Legacy Fund #
Red Wing Library Sandt Fund	179884	0244
Red Wing Public Library Endowment Designated Fund	180261	0621
Red Wing Public Library Endowment Nonprofit Fund	181862	1338
Red Wing Public Library Development Fund	792002	

Thank you for choosing the Saint Paul & Minnesota Foundation for your philanthropic goals.
To access your fund online, please visit the DonorView website at <https://spmcf.org/donorview>.

For questions about this statement, please contact:
 Tod Herskovitz 651-325-4208 tod.herskovitz@spmcf.org

Fund Activity Summary

Beginning Balance (May 1, 2025)	\$151,540.48
Contributions	
Contributions	\$0.00
Grants	
Grants Paid	\$0.00
Grants Returned ¹	\$0.00
Investments	
Interest & Dividends	\$159.49
Realized & Unrealized Gain (Loss) ²	\$3,461.83
Administrative Fees	
Administrative Fees ³	\$0.00
Other Income (Expense) ⁴	
Other Income	\$0.00
Other (Expense)	\$0.00
Ending Balance (May 31, 2025)	\$155,161.80
Approved Grants to be Paid at a Future Date	\$0.00
Uncommitted Balance ⁵	\$155,161.80

Investment Holdings and Performance ^{6 7 8}

			YTD	1 Year	3 Year	5 Year
Asset Detail	\$	%		(Annualized)		
SPMF Multi-Asset Endowment Portfolio	\$155,161.80	100.00				
Total	\$155,161.80					

Available to Grant

Amount Available to Grant Carried Over from Previous Year	\$0.00
Spending Policy Calculation for Current Year ⁹	\$7,533.23
Administrative Fees	(\$1,355.98)
Grants (Paid) Returned in Current Year	(\$6,177.25)
Amount Available to Grant as of May 31, 2025	\$0.00
Grants Scheduled to Be Paid in the Current Year	\$0.00
Pending Amount Available to Grant as of May 31, 2025	\$0.00

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 Tod Herskovitz 651-325-4208 tod.herskovitz@spmcf.org

Fund Activity Summary

Beginning Balance (May 1, 2025)	\$321,057.93
Contributions	
Contributions	\$0.00
Grants	
Grants Paid	\$0.00
Grants Returned ¹	\$0.00
Investments	
Interest & Dividends	\$337.89
Realized & Unrealized Gain (Loss) ²	\$7,334.34
Administrative Fees	
Administrative Fees ³	\$0.00
Other Income (Expense) ⁴	
Other Income	\$0.00
Other (Expense)	\$0.00
Ending Balance (May 31, 2025)	\$328,730.16
Approved Grants to be Paid at a Future Date	\$0.00
Uncommitted Balance ⁵	\$328,730.16

Investment Holdings and Performance ^{6 7 8}

			YTD	1 Year	3 Year	5 Year
Asset Detail	\$	%		(Annualized)		
SPMF Multi-Asset Endowment Portfolio	\$328,730.16	100.00				
Total	\$328,730.16					

Available to Grant

Amount Available to Grant Carried Over from Previous Year	\$0.00
Spending Policy Calculation for Current Year ⁹	\$15,956.98
Administrative Fees	(\$2,872.26)
Grants (Paid) Returned in Current Year	(\$13,084.72)
Amount Available to Grant as of May 31, 2025	\$0.00
Grants Scheduled to Be Paid in the Current Year	\$0.00
Pending Amount Available to Grant as of May 31, 2025	\$0.00

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 Tod Herskovitz 651-325-4208 tod.herskovitz@spmcf.org

Fund Activity Summary

Beginning Balance (May 1, 2025)	\$157,884.04
Contributions	
Contributions	\$0.00
Grants	
Grants Paid	\$0.00
Grants Returned ¹	\$0.00
Investments	
Interest & Dividends	\$166.16
Realized & Unrealized Gain (Loss) ²	\$3,606.75
Administrative Fees	
Administrative Fees ³	\$0.00
Other Income (Expense) ⁴	
Other Income	\$0.00
Other (Expense)	\$0.00
Ending Balance (May 31, 2025)	\$161,656.95
Approved Grants to be Paid at a Future Date	\$0.00
Uncommitted Balance ⁵	\$161,656.95

Investment Holdings and Performance ^{6 7 8}

			YTD	1 Year	3 Year	5 Year
Asset Detail	\$	%		(Annualized)		
SPMF Multi-Asset Endowment Portfolio	\$161,656.95	100.00				
Total	\$161,656.95					

Available to Grant

Amount Available to Grant Carried Over from Previous Year	\$0.00
Spending Policy Calculation for Current Year ⁹	\$7,846.08
Administrative Fees	(\$1,412.29)
Grants (Paid) Returned in Current Year	(\$6,433.79)
Amount Available to Grant as of May 31, 2025	\$0.00
Grants Scheduled to Be Paid in the Current Year	\$0.00
Pending Amount Available to Grant as of May 31, 2025	\$0.00

For questions about this statement, please contact:
 Tod Herskovitz 651-325-4208 tod.herskovitz@spmcf.org

Fund Activity Summary

Beginning Balance (May 1, 2025)	\$0.00
Contributions	
Contributions	\$0.00
Grants	
Grants Paid	\$0.00
Grants Returned ¹	\$0.00
Investments	
Interest & Dividends	\$0.00
Realized & Unrealized Gain (Loss) ²	\$0.00
Administrative Fees	
Administrative Fees ³	\$0.00
Other Income (Expense) ⁴	
Other Income	\$0.00
Other (Expense)	\$0.00
Ending Balance (May 31, 2025)	\$0.00
Approved Grants to be Paid at a Future Date	\$0.00
Uncommitted Balance ⁵	\$0.00

Investment Holdings and Performance ^{6 7 8}

			YTD	1 Year	3 Year	5 Year
Asset Detail	\$	%		(Annualized)		
Cash	\$0.00					
Total	\$0.00					

Fund Statement Terms

Please note: some definitions outlined below may not be applicable for your Fund.

1. Grants returned is when a grant payment is returned to the Foundation and added back to a fund. Grants may be returned for a variety of reasons (e.g. the organization is unable to accept the funds or use the funds for the specified purpose).
2. Realized & unrealized gain (loss) may include gains or losses from the sale of assets in the investment portfolio(s) in which your fund is invested; gains or losses from a stock or mutual fund gift between the time it was received in our account and when it was sold; changes in the market value associated with the investment holdings in the investment portfolio(s) in which your fund is invested. These gains or losses are net of investment management expenses in the investment portfolio(s) in which your fund is invested. Investment expenses are the costs for related staff time, investment consultants, investment software, and taxes. Investment expenses are assessed monthly.
3. Administrative fees are assessed to cover the expenses of managing and maintaining funds and related staff time. Administrative fees allow the Saint Paul & Minnesota Foundation to continue our work in inspiring generosity, investing in community-led solutions, and advancing equity. For nonpermanent funds, administrative fees are assessed quarterly in the month after the previous quarter for most funds. For permanent funds, administrative fees are assessed annually in the first quarter of the year.
4. Other income (expense) is where accounts receivable and other credits or expenses are listed (e.g. Program Related Investment (PRI) interest, investment transfers).
5. Uncommitted balance is the total of fund assets less any grants scheduled.
6. Investment holdings are the different investment portfolios or accounts in which a fund may have assets. The holdings percentages may differ from selected investment allocations due to the nature and timing of investments and assets moving into and out of a fund. Visit the DonorView website to see or change investment allocations, if applicable.
7. Investment performance is the overall performance for the investment portfolio(s) in which your fund is invested. Performance detail is shown in the quarterly statement.
8. Cash balances are short-term in nature and do not include money market investments. A positive cash amount is the result of a gift waiting to be invested in the fund's selected investment portfolio(s). A negative cash amount is a grant and/or fee that was paid during the month and will be moved out of the fund's investment portfolio(s). Cash transactions occur on the 1st business day of the month. This may not be applicable in a statement if there is no such activity in the fund during the statement timeframe.
9. The current spending policy is 5 percent of the 21-quarter rolling average of a fund's market value. The amount to be distributed in the current year is calculated in the first quarter of the year with December 31 of the previous year as the last measurement point. Administrative fees are deducted before delivery of the annual distribution.

	May 2025	May 2024	% Change	2025 YTD	2024 YTD	% Change
Circulation (Physical)	13,329	12,925	3.13%	68,666	75,933	-9.57%
Circulation (Electronic)	1,837	1,586	15.83%	8,986	7,971	12.73%
Total Circulation	15,166	14,511	4.51%	77,652	83,904	-7.45%
Computer Sessions	969	755	28.34%	5,344	4,554	17.35%
WiFi Sessions	717	612	17.16%	3,315	3,176	4.38%
Total Computer Usage	1,686	1,367	23.34%	8,659	7,730	12.02%
Online Resources	524	612	-14.38%	2,859	1,649	73.38%
Library Visits	9,309	9,161	1.62%	48,051	50,156	-4.20%

Programs

	Audience	Number	Youth Attendance	Adult Attendance	Total Attendance
Boys of Winter – Bill Jamerson: A Musical Tribu	All Ages	1		10	10
Author Program: Emma Törzs	Adult	1		10	10
Community Puzzle Swap	All Ages	1		0	0
Overbooked	Adult	1		8	8
Adult Trivia	Adult	1		24	24
Fighting Fake News	Adult	1		18	18
Author Program: Joshua Moehling	Adult	1		12	12
Toddler Story Time	Children (0-5)	1	12	7	19
St. John's School	Children (6-11)	2	18	2	20
Sunnyside Kindergarten Field Trips	Children (6-11)	8	136	57	193
Title 1 Family Fun Night	All Ages	1	91	63	154
Read with Wendy	Children (6-11)	1	3	2	5
Lego Club	Children (6-11)	1	24	17	41
River Report Lecture Series: Eagles of Red Wir	Adult	1		11	11
					0
					0
					0
TOTAL		22	284	241	525

	Children (0-5)	Children (6-11)	Teens/YA	Adult	All Ages	Total
Total Programs	1	12	0	6	3	22
Total Attendance	19	259	0	83	164	525

Meeting/Study Room Usage	
Quiet Study Room	65
Group Study Room	50
Community Room	5
Foot Room	13
TOTAL	133

Other Services	
Notary	15
Book Delivery	33
Locker Pickups	52

Displays
Adult Main- Spring
Adult Mini- Asian American and Pacific Islander (AAPI) Mon
E - AAPI Month, spring, Mother's Day
J, JNF, and YA - AAPI Month

Collection	May Additions	2025 YTD Additions	May Withdrawn	2025 YTD Withdrawn	Net Change YTD
Adult Non-Fiction	122	475	11	69	406
Adult Fiction	211	730	16	366	364
Juvenile Non-Fiction	69	204	44	164	40
Juvenile Fiction	200	759	76	454	305
Audiobooks (Adult & Juv)	15	118		174	-56
DVDs (Adult & Juv)	33	124	1	262	-138
Music CDs (Adult & Juv)	0	0		0	0
Other	0	2	4	20	-18
TOTAL	650	2412	152	1509	903

	June 2025	June 2024	% Change	2025 YTD	2024 YTD	% Change
Circulation (Physical)	15,753	15,192	3.69%	84,419	91,125	-7.36%
Circulation (Electronic)	1,829	1,612	13.46%	10,815	9,583	12.86%
Total Circulation	17,582	16,804	4.63%	95,234	100,708	-5.44%
Computer Sessions	1,098	862	27.38%	6,442	5,416	18.94%
WiFi Sessions	792	681	16.30%	4,107	3,857	6.48%
Total Computer Usage	1,890	1,543	22.49%	10,549	9,273	13.76%
Online Resources	717	444	61.49%	3,576	2,093	70.86%
Library Visits	11,332	10,561	7.30%	59,383	60,717	-2.20%

Programs

	Audience	Number	Youth Attendance	Adult Attendance	Total Attendance
Guided birdwatching (Legacy)	All Ages	1	15	14	29
Peruvian Escape (Downtown Plaza)	Adult	1	0	17	17
Will Sings Songs (Legacy)	All Ages	1	54	29	83
Aloha Story Time (Legacy)	Children (0-5)	1	27	15	42
Saturday Family Story Time	Children (0-5)	1	13	8	21
Reptiles & Amphibians w/ Tom the Creature Tea	All Ages	2	159	74	233
Story Time Theater (Event & Rehearsal)	All Ages	2	15		15
Lawn Games Day w/ Goohue County Historical	All Ages	1	87	26	113
Summer Story Times (Tues. & Wed.)	Children (0-5)	5	127	73	200
Sidewalk Chalk Party - Cancelled to weather	All Ages	0			0
Read With Wendy	Children (6-11)	2	7	4	11
Story Walks at Bay Point	All Ages	3			0
SMRLS (Southern Minnesota Regional Legal S	Adult			4	4
					0
TOTAL		20	504	264	768

	Children (0-5)	Children (6-11)	Teens/YA	Adult	All Ages	Total
Total Programs	7	2	0	1	10	20
Total Attendance	263	11	0	21	473	768

Meeting/Study Room Usage

Quiet Study Room	42
Group Study Room	39

Displays

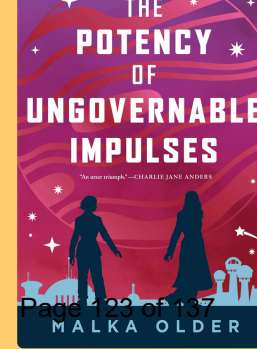
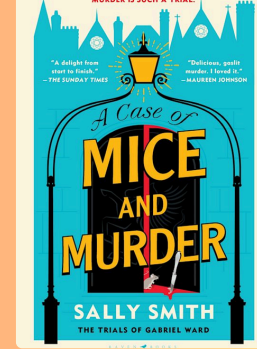
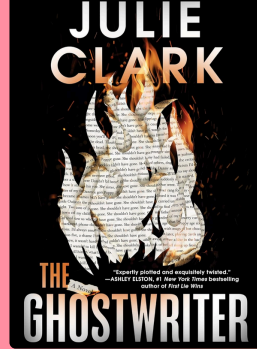
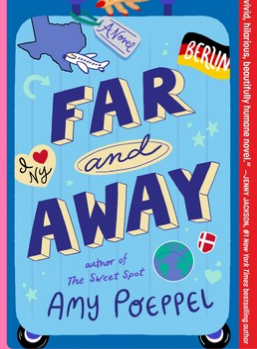
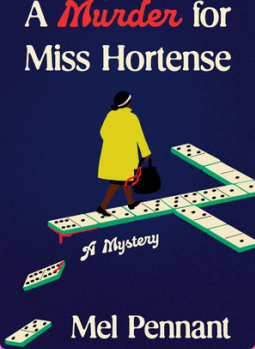
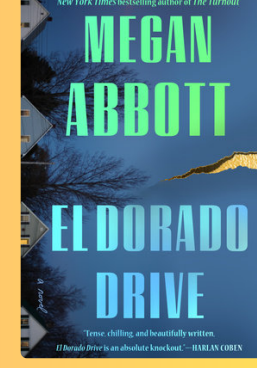
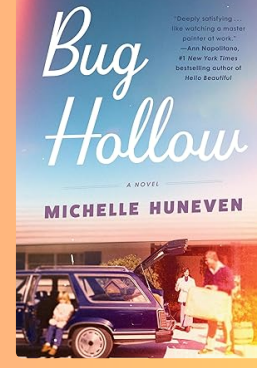
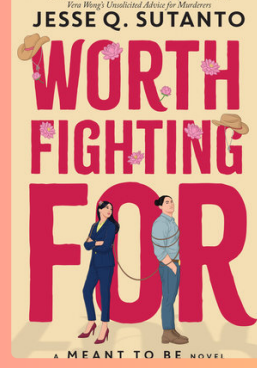
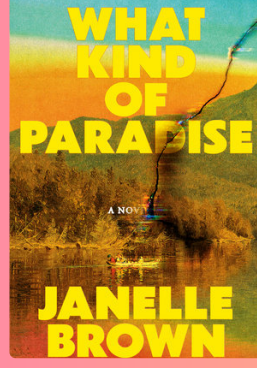
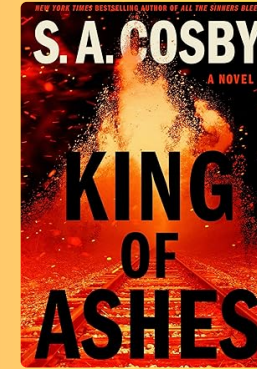
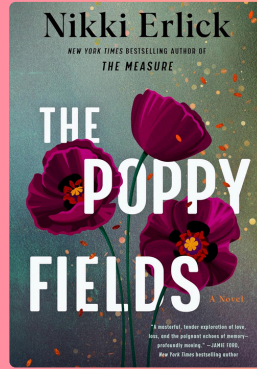
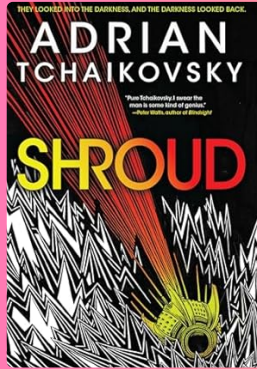
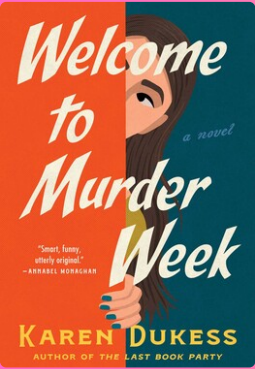
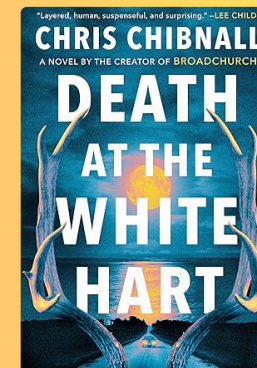
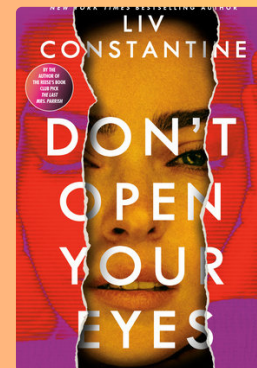
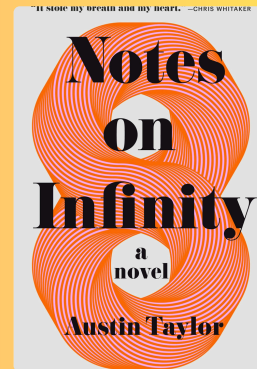
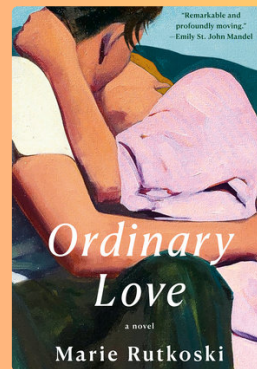
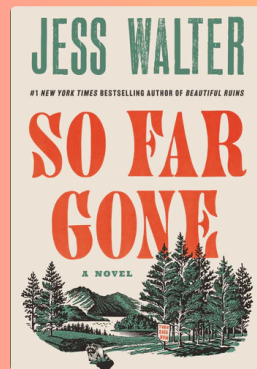
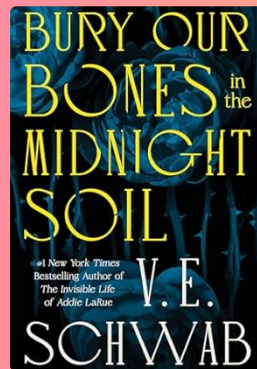
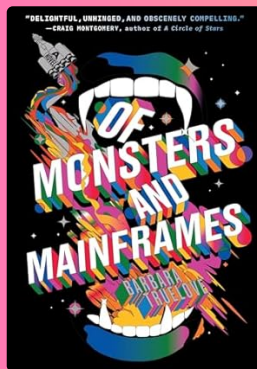
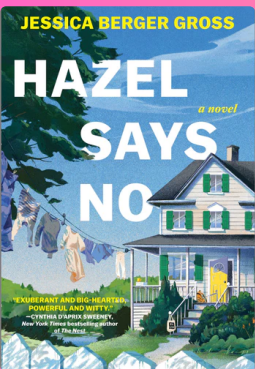
Adult Small- Birdwatching
Adult Large- Pride

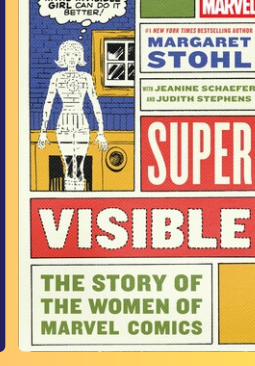
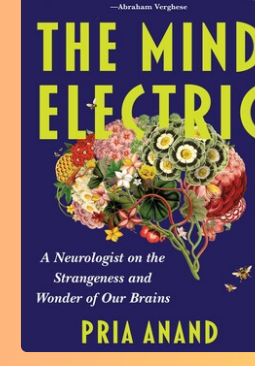
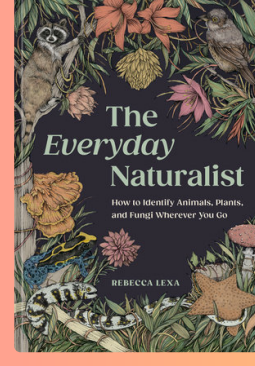
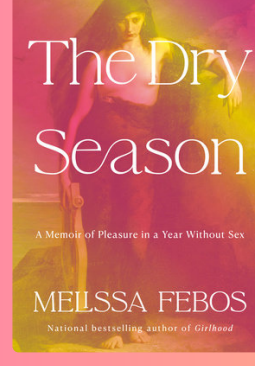
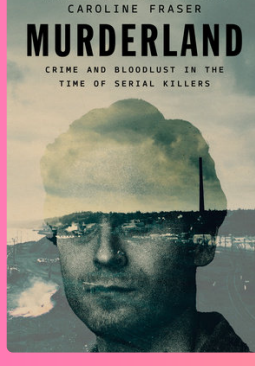
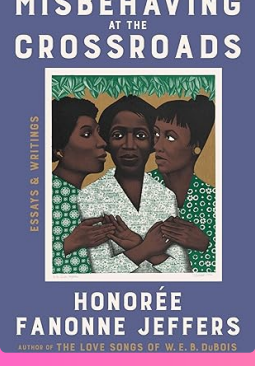
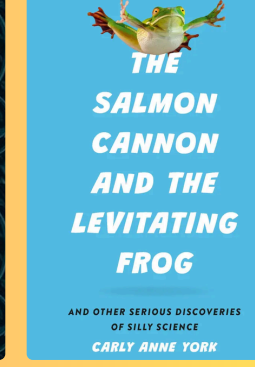
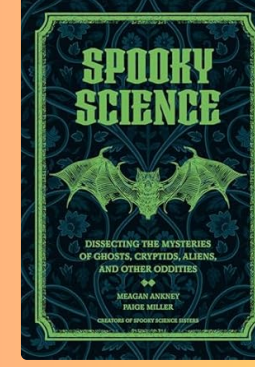
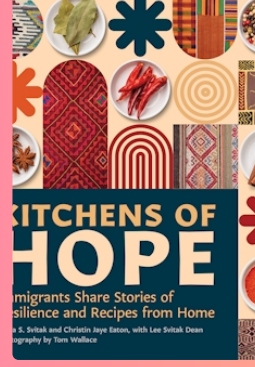
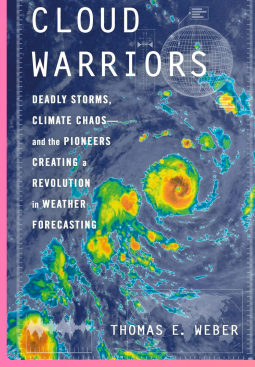
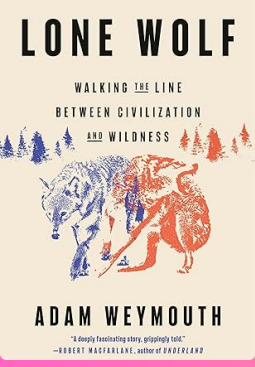
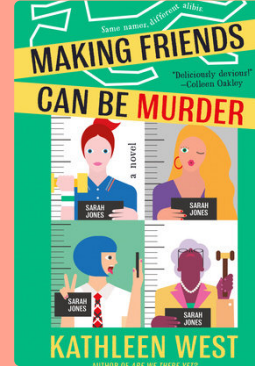
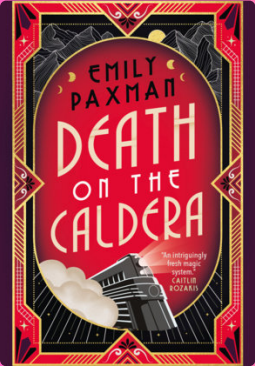
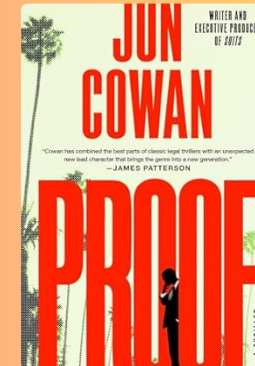
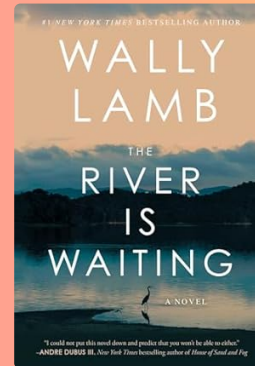
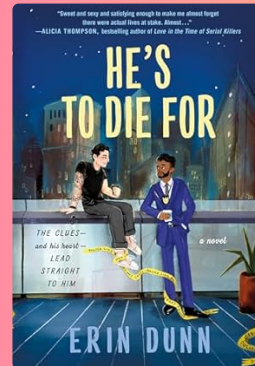
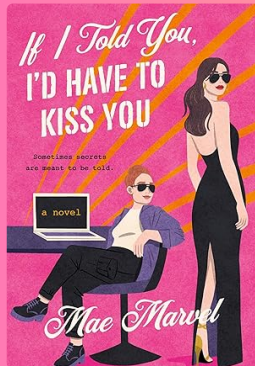
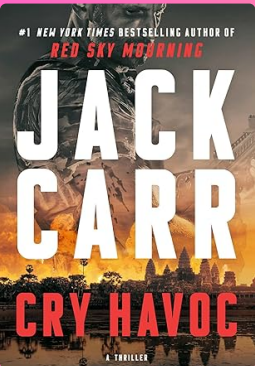
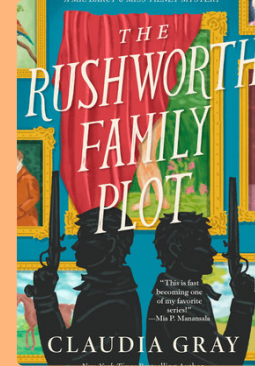
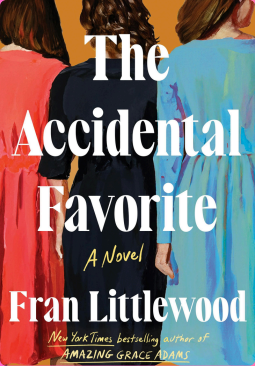
Community Room	2
Foot Room	15
TOTAL	98

Other Services	
Notary	19
Book Delivery	38
Locker Pickups	78

Collection	June Additions	2025 YTD Additions	June Withdrawn	2025 YTD Withdrawn	Net Change YTD
Adult Non-Fiction	48	523	13	82	441
Adult Fiction	165	895	119	485	410
Juvenile Non-Fiction	18	222	14	178	44
Juvenile Fiction	227	986	99	553	433
Audiobooks (Adult & Juv)	28	146	3	177	-31
DVDs (Adult & Juv)	33	157	1	263	-106
Music CDs (Adult & Juv)	0	0		0	0
Other	0	2		20	-18
TOTAL	519	2931	249	1758	1173

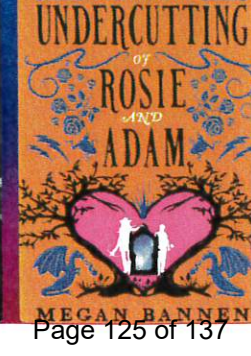
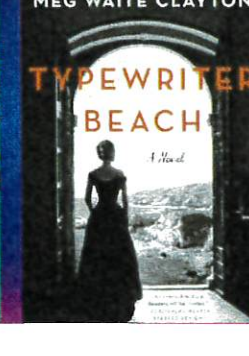
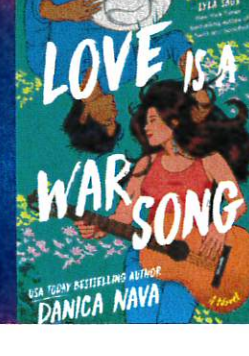
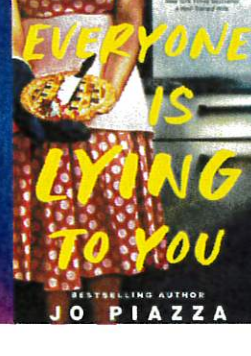
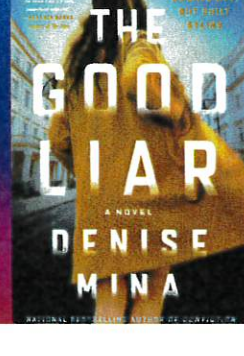
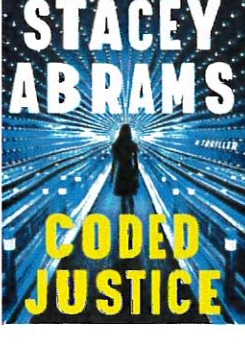
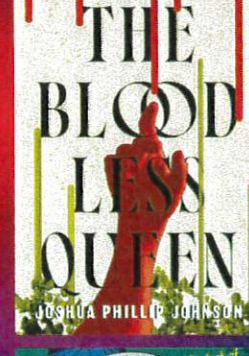
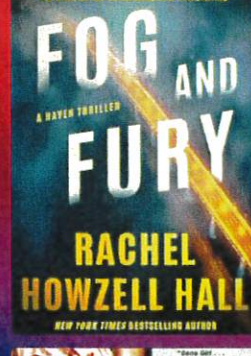
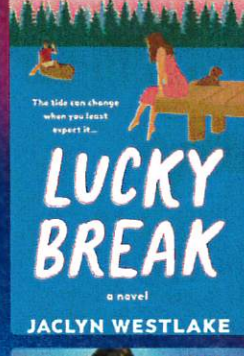
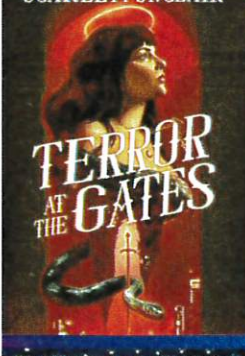
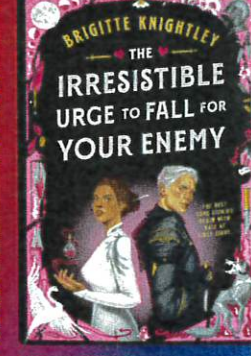
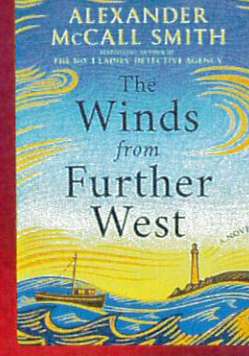
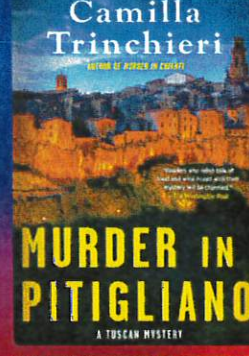
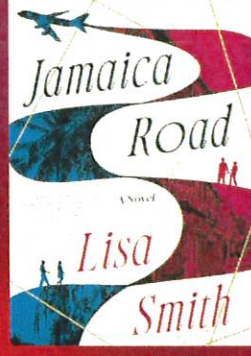
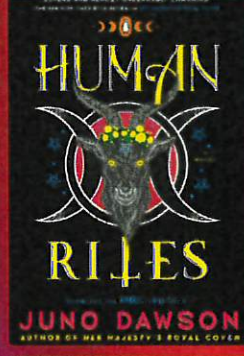
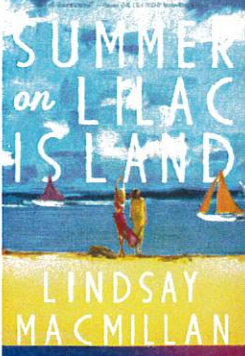
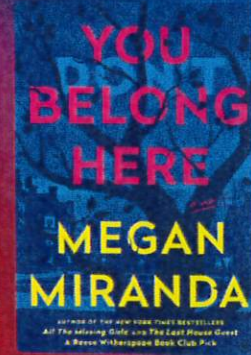
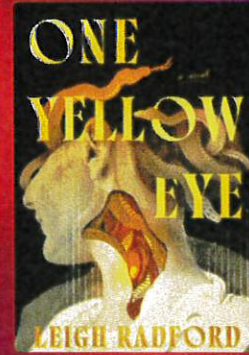
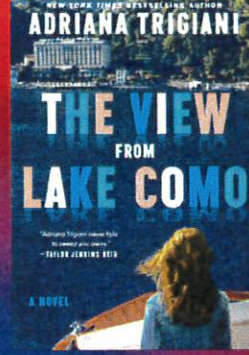
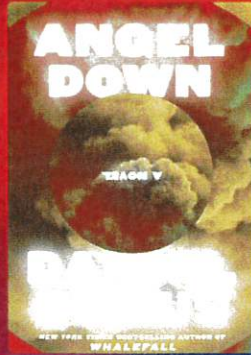
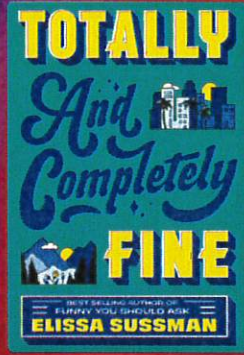
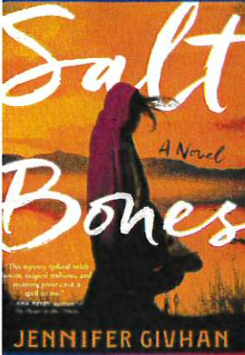
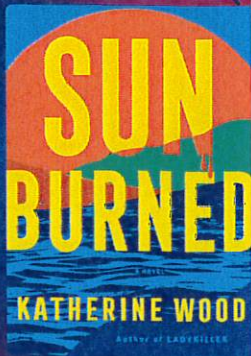
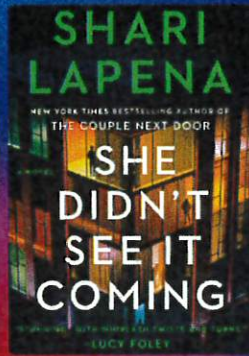
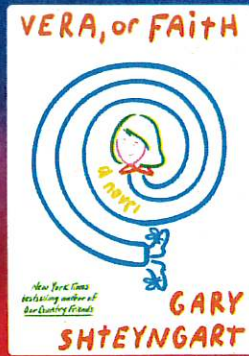
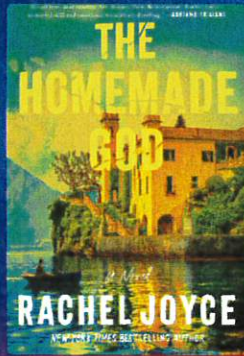
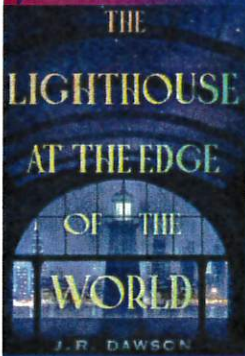
June New Releases

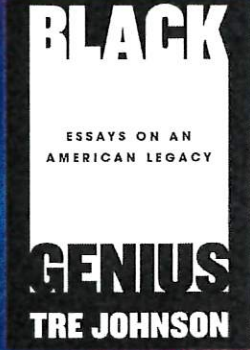
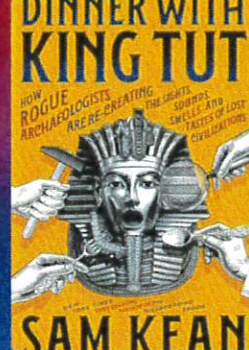
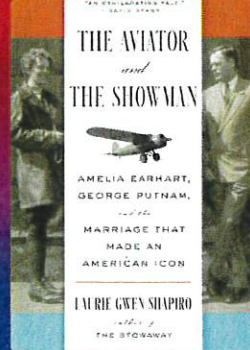
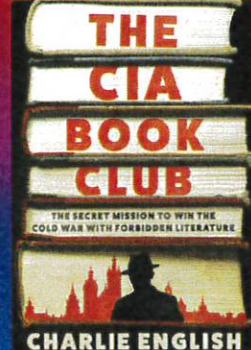
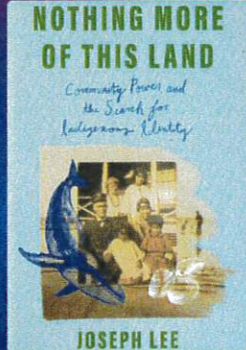
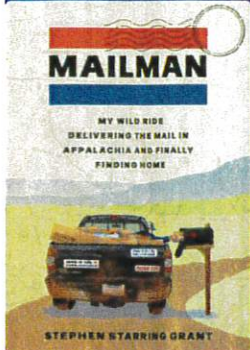
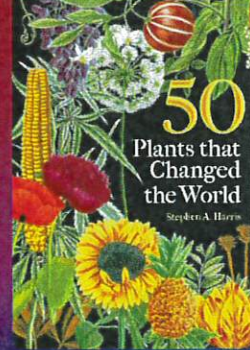
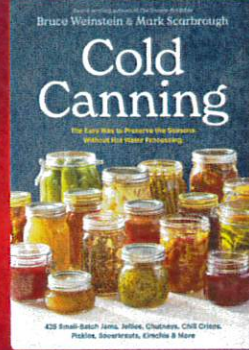
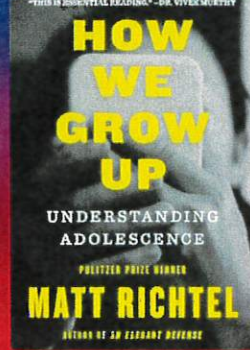
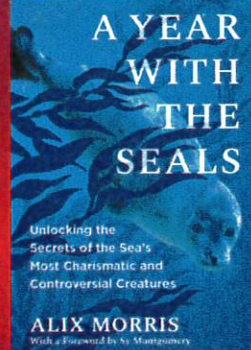
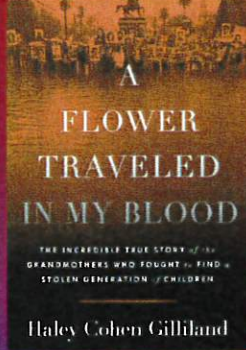
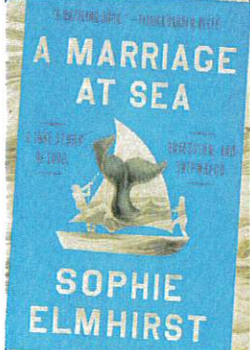
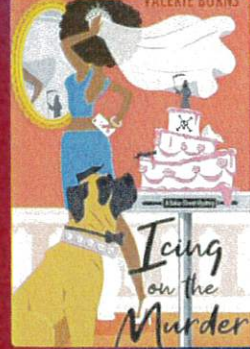
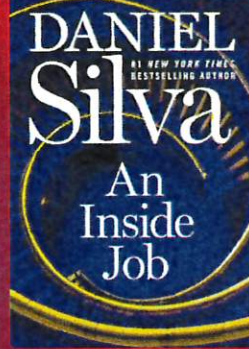
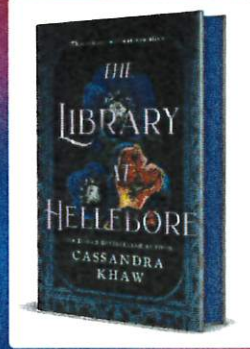
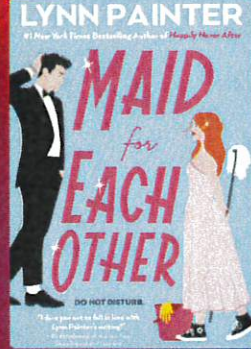
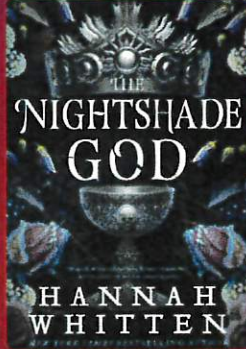
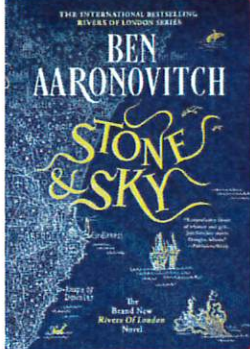
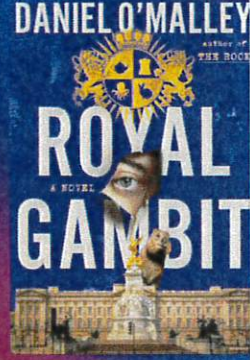
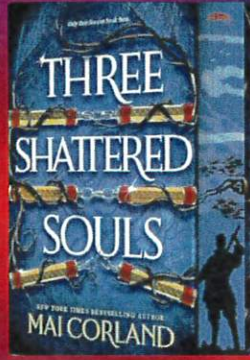
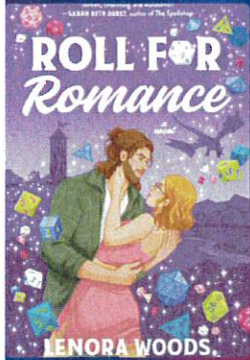
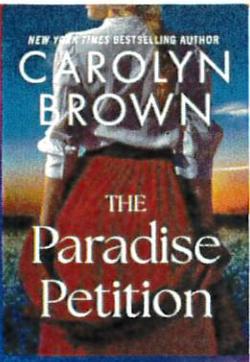
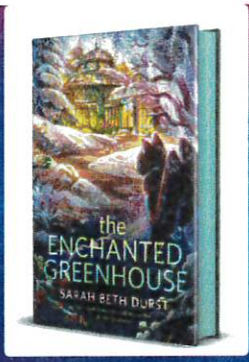
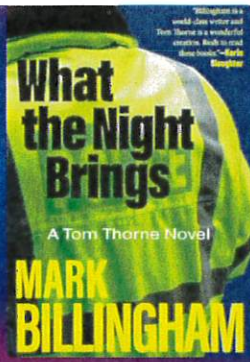
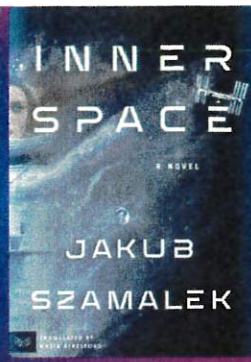
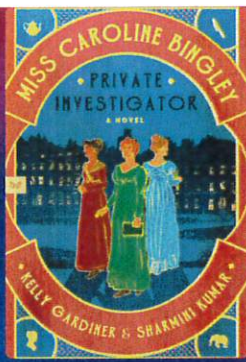
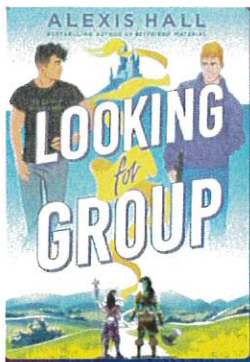




To place a request by phone call 651-385-3645 or to place the request online go to our website: <https://redwing.lib.mn.us/>

July New Releases





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 or to place the request online go to our website:
<https://redwing.lib.mn.us/>

JUNE BINGO

READING CHALLENGE

**June 3rd is Repeat Day.
Re-read a book that
you wish you could
read all over again!**

Read a 'Beach Read'.

**June is Audiobook
Appreciation Month.
Listen to an
audiobook of your
choice.**

**Read a book written
by an author who has
a June birthday.**

**June is Pride Month,
read a book written
by a LGBTQIA+
author or featuring a
LGBTQIA+ character.**

**The first week of June
is National Gardening
Week. Read a book
featuring a garden or
check out a non-
fiction book to help
plant this years
garden!**

**June is National
Camping Month. Read
a book featuring a
camping trip or
camping guide.**

**Read a book with a
pink or yellow cover.**

**Read a Science Fiction
or Fantasy book.**

Flip over for rules & instructions!

RED WING PUBLIC LIBRARY

June 2025 ADULT READING BINGO

How to play:

1. READ 3 IN A ROW! YOU CAN READ ACROSS, DOWN, OR DIAGONALLY. MARK THE SQUARES YOUR BOOK(S) FIT.
2. WRITE DOWN THE TITLES OF THE BOOKS YOU READ BELOW.
3. EMAIL A PICTURE OF YOUR COMPLETED BINGO CARD (rwpl@selco.info) OR MAIL/TURN IN YOUR COMPLETED BINGO CARD TO THE RED WING PUBLIC LIBRARY (225 EAST AVE, RED WING, MN 55066) TO BE ENTERED TO WIN A \$25 GIFT CERTIFICATE TO A RED WING BUSINESS! DON'T FORGET TO WRITE DOWN YOUR NAME & CONTACT INFORMATION.
4. YOU MAY ENTER MORE THAN ONCE, BUT EACH BINGO CARD ENTERED MUST CONTAIN A DIFFERENT COMBINATION. THERE ARE 8 TOTAL POSSIBILITIES.

Rules:

1. OPEN TO RED WING LIBRARY PATRONS OVER THE AGE OF 18 WITH AN ACCOUNT IN GOOD STANDING.
2. YOU MAY USE BOOKS YOU READ FROM June 1 - June 30, 2025.
3. ALL BINGO CARDS MUST BE TURNED IN BY 7:00 PM on Tuesday July 1, 2025 TO BE ELIGIBLE FOR THE PRIZE DRAWING.

The Books:

1.

2.

3.

Name: _____

Phone # or Email: _____

Flip for Bingo!

Red Wing Public Library Adult Programming

225 East Avenue . Red Wing, MN 55066 . (651) 385-3645 . rwpl@selco.info .

redwing.lib.mn.us

For accessibility accommodations, please contact the library 7 days in advance. Page 128 of 137

JULY BINGO

READING CHALLENGE

Read a book that has been made into a movie/tv show.

Read a book off of a library display or library booklist.

Read a work of fiction that has fewer than 200 pages.

Read a book that takes place on a boat.

July 4th celebrates America's independence. Read a book that features a country's independence.

Read a book that explores a sport, athlete, or leisure activity.

Read a book that is set in a country you would like to visit.

Listen to an audiobook.

Read a novel that has been translated into English.

Flip over for rules & instructions!

RED WING PUBLIC LIBRARY

July 2025 ADULT READING BINGO

How to play:

1. READ 3 IN A ROW! YOU CAN READ ACROSS, DOWN, OR DIAGONALLY. MARK THE SQUARES YOUR BOOK(S) FIT.
2. WRITE DOWN THE TITLES OF THE BOOKS YOU READ BELOW.
3. EMAIL A PICTURE OF YOUR COMPLETED BINGO CARD (rwpl@selco.info) OR MAIL/TURN IN YOUR COMPLETED BINGO CARD TO THE RED WING PUBLIC LIBRARY (225 EAST AVE, RED WING, MN 55066) TO BE ENTERED TO WIN A \$25 GIFT CERTIFICATE TO A RED WING BUSINESS! DON'T FORGET TO WRITE DOWN YOUR NAME & CONTACT INFORMATION.
4. YOU MAY ENTER MORE THAN ONCE, BUT EACH BINGO CARD ENTERED MUST CONTAIN A DIFFERENT COMBINATION. THERE ARE 8 TOTAL POSSIBILITIES.

Rules:

1. OPEN TO RED WING LIBRARY PATRONS OVER THE AGE OF 18 WITH AN ACCOUNT IN GOOD STANDING.
2. YOU MAY USE BOOKS YOU READ FROM July 1 - July 31, 2025.
3. ALL BINGO CARDS MUST BE TURNED IN BY 7600 PM on Friday August 1, 2025 TO BE ELIGIBLE FOR THE PRIZE DRAWING.

The Books:

1.

2.

3.

Name: _____

Phone # or Email: _____

Flip for Bingo!

Red Wing Public Library Adult Programming

225 East Avenue . Red Wing, MN 55066 . (651) 385-3645 . rwpl@selco.info .

redwing.lib.mn.us

For accessibility accommodations, please contact the library 7 days in advance.

May 28, 2025

Literary Adventures For You This Summer

If you're looking for fun activities for the whole family, look no further than [Red Wing Public Library](#)! The Library's summer reading program, story times, and story walks begin next week and last all summer long. Take part in the birdwatching program, learn about reptiles and amphibians, make friendship bracelets, and much more! [Explore the library's calendar](#), and stop by to check out your first book for the summer reading program.



June 24, 2025

Equity Action Plan Updates

The City continues to dedicate efforts to its [Equity Action Plan](#). At Monday's City Council meeting, staff reported on some of the City's progress, assisted by many residents across our community. A few key gains include increasing Spanish language materials at the library, providing more translated material across all departments, offering more community events with police officers, collaborating with Prairie Island Indian Community during planning and construction projects to ensure sacred land is protected, funding inclusive festivals, and helping fund sidewalk art that honors the stories of important Black residents in Red Wing's history. The plan is available on the City's website, including updates from the past year.



PARK DOWNTOWN RED WING

Parking is always **FREE!**

New | 3-hour limit

- Most on-street parking spaces
- Levee Park lot
- Third and Plum Street lot

Long-Term Parking | 20-hour limit

- All three public ramps
- Three public lots
- Unmarked on-street spaces

Short-Term Parking | 15-minute limit

- End of each block
- Extra spots on long blocks

Enforcement starts mid-July.

Visit redwingmn.gov/parking

Summer Lawn Reminders

Help keep Red Wing beautiful all season long

- Mow grass and weeds when longer than six inches.
 - Lawns in violation will receive one warning notice per growing season. Lawns not maintained after the notice will be mowed, and the property owner will be billed for the costs.
- Keep weeds and grass clippings out of the streets so they don't enter storm drains and pollute local waterways.
- Take leaves, weeds, grass clippings, and compostable yard waste to Red Wing's Waste Campus for **FREE**. It's located at 1873 Bench St.
- Avoid using residential lawn sprinklers from 11 a.m. to 5 p.m. or 9 p.m. to 4 a.m. to keep turf healthy.

Questions or concerns about a lawn?
Call Public Works at 651.385.3674.

Urban Landscape Ordinance: Section 7.10 of the City Code



Summer at the Library!

redwing.lib.mn.us

Family Events



Lawn Game Day with the Goodhue County Historical Society

June 24, 9:30 AM, Central Park | all ages

The National Eagle Center: Eagles!

July 10, 10:30 AM, Foot Room | all ages

Friendship Bracelet Workshop

July 15, 10:30 AM, Foot Room | register online

Summer Reading Finale: The Magic of Isaiah

July 29, 10:30 AM, Foot Room | all ages



Middle & High School Writer's Camp

Mondays, July 7, 14, 21, 28 and August 4 and 11
1:30 - 3 p.m., Foot Room | register online



Summer Reading Program | Through August 12

Read, earn, and win! Children, teens, and adults can register to read this summer with Beanstack, our reading app. Track your minutes on your phone, tablet, or online, collect virtual badges as you go, and earn prizes all summer long! Paper logs available upon request.

Storytimes | Wednesdays and Thursdays through July 31

Foot Room, 10:30 AM | No story times on July 2, 3, and 10

Stories, songs, and fun! All ages and groups welcome at our children's and family storytimes.

Story Walks | Wednesdays through August 20

Bay Point Park, All Day

Head to the park and enjoy a new story on foot, in a stroller, or by bike! Inclement weather days on Thursdays.

Adult Events

River Report Lecture Series: Tales by Terry, The Pearl Button and Clamming Industry

July 16, 5 p.m., Foot Room

Adult Summer Crafts

Dyed Silk Scarf | July 17, 6 p.m., Foot Room | register online

Solar Prints | August 23, 1 p.m., Foot Room

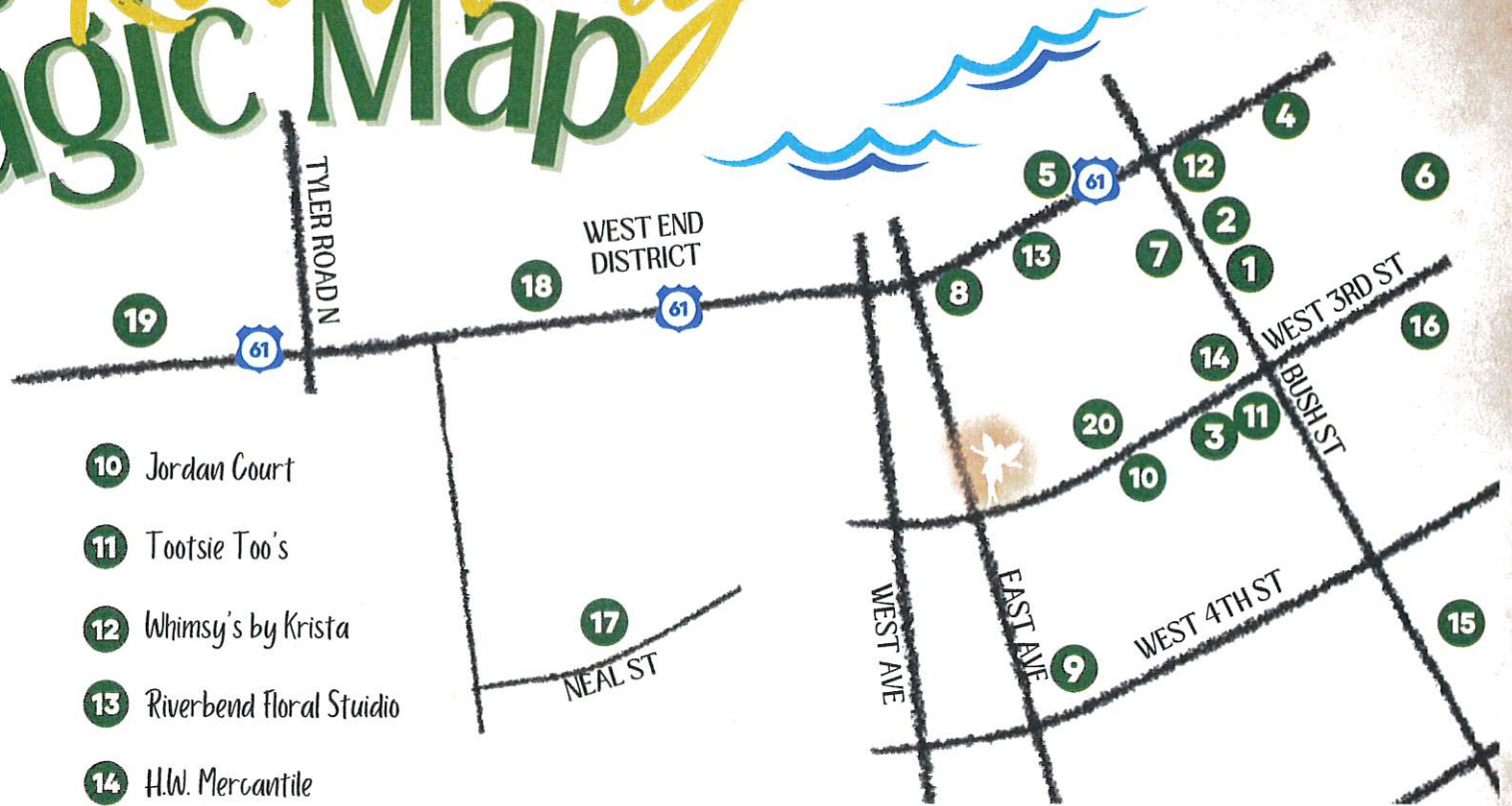
Teen Summer Volunteer Crew Sign Up Online Now!

2025 Red Wing Magic Map

- 1 Bev's Cafe
- 2 Forever Adored Boutique
- 3 Red Wing Bicycle Co
- 4 Phileo Style
- 5 River Blu Salon & DaySpa
- 6 Otto's Public House
- 7 210 Plum Crazy
- 8 Red Wing Area Chamber of Commerce
- 9 Goodhue County Historical Society

- 10 Jordan Court
- 11 Tootsie Too's
- 12 Whimsy's by Krista
- 13 Riverbend Floral Studio
- 14 H.W. Mercantile
- 15 Salvation Army
- 16 Liberty's Restaurant & Lounge
- 17 Potter Rldge Senior Living

- 18 S.W.A.T. Salon With A Twist
- 19 Sargent's Nursery
- 20 Red Wing Arts Clay & Creative Center



Fairy Portal Headquarters:
Red Wing Library



Thank you to these magical sponsors:



WWW.MAGICALREDWING.COM

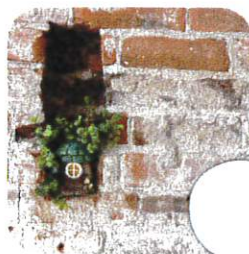
Can you find all of the Fairy Houses?

Label each photo with the corresponding map number of the location where you found it.

Name:

Age:

Email:



Find a minimum of TEN and return map to the Magic Mailbox at Tootsie Too's or Mandy's Coffee & Cafe or send a photo of completed page to: fairies@downtownredwing.org for a chance to win a prize!

WWW.MAGICALREDWING.COM

Magic Map of Red Wing

WORD SEARCH

M	G	E	L	I	M	F	E	A	S	M
A	E	X	R	F	A	I	R	Y	R	S
I	R	T	E	O	G	C	O	M	M	T
N	E	I	E	F	I	T	V	A	N	O
S	M	R	E	D	W	I	N	G	E	R
T	M	C	U	C	N	O	A	I	R	Y
R	U	T	N	E	B	N	R	C	D	A
E	S	O	D	I	Z	A	R	D	L	T
E	B	R	W	O	N	D	E	R	I	E
T	A	R	B	N	V	C	R	E	H	R
G	O	B	N	W	O	T	M	O	C	C

MAGIC

FICTION

TOWN

FAIRY

WONDER

SUMMER

RED WING

MAIN STREET

CHILDREN

STORY

GARDEN

ART



DESIGN AND DRAW A YOUR OWN FAIRY HOUSE:



Thank you

Amey -

10-4-25

Thank you for inviting me to speak @ The Red Wing Public Library. I love that no one had read my books but they still turned out to hear me talk about them. Hopefully I have some new readers in Red Wing now. We had a nice lunch by the river afterwards and then hiked up the barn bluff. Really enjoyed our time. Thanks again for the invitation and for supporting local authors!! Best, Josh