



Our Vision

Red Wing thrives as a vibrant, creative river town that values its natural environment, welcomes all people, and unlocks opportunity for everyone.

Our Mission

We strive to create a sustainable, healthy, accessible, resilient, and equitable community where every person feels at home.

Meeting Announcement and Agenda

**City Council Chambers, 315 West 4th Street, Red Wing, MN & Virtually
Wednesday, May 28, 2025, at 5:15 PM**

This meeting will be held in the City Hall Council Chambers and virtually via Webex at the same time. Members of the public can join this meeting either in person at City Hall or virtually. To join this meeting via Webex, [click this link](#). To join via telephone, please dial (415) 655-0001. Enter access code 2557 624 8740 and password 2025 when prompted.

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Approval of Agenda

4.A. A Motion, second and majority approval is needed.

5. Approval of Minutes

5.A. Approve meeting minutes from March 26, 2025 - A motion, second and majority approval is required

5.B. Approve workshop minutes from April 23, 2025 - A motion, second and majority approval is required

6. Public Comment

We now invite anyone to share their thoughts on a topic that is not on the agenda. We welcome all opinions and ideas. We appreciate you stating your name at the lectern, and please remember that personal attacks may be ruled out of order. You will have up to three minutes to comment, and we appreciate your time in coming tonight.

7. Motions & General Business

7.A. Ikata Student Exchange Committee Report and Introduction to the 2025 Ikata Student Delegation - Renee, Tammy or Austin

7.B. Young Artist and Author Showcase Update - Lisa

- Participation awards were mailed out to each student that submitted artwork to the 2025 Young Artists and Authors Showcase. I also sent an e-mail of thanks to Red

Wing Art Teacher, Kristin Bray and to inform her that students would be receiving the award in the mail and that no individual place winners were determined this year. No entries were submitted to the Sister Cities International 2025 YAAS contest.

- We will need an entire new committee to take over this next year, if we wish to continue this. The current committee is Shawn, Tao and Renee, and they are all done at the end of this year.

7.C. Sister Cities Commission Gift Collection Update - Lisa

- I met with Goodhue County Historical Society on May 15th to take a look at our collection of gifts. I have the majority of items packed up and will be having them delivered to the HS for storage and display. They plan to have a display in place by the time the Ikata Student exchange group but are also shooting to have a display by the time the riverboats start arriving. There are other ongoing discussions about the long-term plan for the gift collection that we will discuss as they move along. The gifts will remain in storage at the GCHS for the remainder of the year to start.

7.D. Quzhou Adult Delegation 2026 Update - Lisa

- Communication needs to be drafted to Quzhou to express our difficulties with a visit this year due to time constraints, staffing changes, etc. but express interest in a Mayoral/City Government delegation visiting in 2026. Much interest has been expressed by Mayor Gary Iocco and City Administrator Chris Heineman.
- A committee needs to be assembled to work on this over the next year.

7.E. Finance Report - Lisa

8. Communication Items

8.A. Commission members needed. We are close to the half-way mark for the year and will be losing at least three commission members at the end of 2025 due to term limits. Shawn, Tao and Renee will all have completed 6+ years on the commission as of December 31 and that will leave us with lots of seats to fill. It will be difficult to continue much more than the student exchange without additional commissioner members to take on the YAAS program and work on delegation visits to Quzhou and Ikata. If you know of anyone interested in serving on the commission, please suggest they apply.

Silas Perau's term will end on May 31st as well so if anyone has a lead on a Student Advisory Member, please encourage them to apply.

9. Adjournment

Accommodations for signing interpreter, Braille, large print, etc. can be made. Call City Hall at 385.3600 seven days prior to the need. Hearing assistance devices are available during meetings.

**Red Wing Sister Cities Commission
Regular Meeting
City Council Chambers**

March 26, 2025

Members Present: Chair Austin Knott; Commissioners Shawn Niebeling, Ingrid Hokanson, Renee Kreye, Kim Clancy, and Tammy Jaynes

Members Absent: Commissioners Maura Curry, Tao Peng, and Sheena Whitlock; Student Advisory Member Silas Perau

Others Present: Lisa Acker, Staff Liaison; Vicki Jo Lambert, Council Liaison; Michelle Leise, Community Engagement Facilitator; Chris Heineman, Council Administrator

1. Call to Order

The meeting was called to order by Chair Knott at 5:17 p.m.

2. Pledge of Allegiance

Chair Knott led the recitation of the Pledge of Allegiance.

3. Roll Call

A motion was made by Commissioner Kreye, seconded by Commissioner Niebeling and unanimously carried, to excuse the absences of Commissioners Curry, Peng, and Whitlock and Student Advisory Member Perau.

4. Approval of Agenda

A motion was made by Commissioner Jaynes, seconded by Commissioner Kreye and unanimously carried, to approve the agenda as presented.

5. Approval of Minutes

A. Meeting Minutes from January 22, 2025.

B. Workshop Minutes from February 26, 2025.

A motion was made by Chair Knott, seconded by Commissioner Jaynes and unanimously carried, to approve the meeting and workshop minutes as drafted.

6. Public Comment

There was no public comment.

7. Presentations

A. Presentation on Robert's Rules of Order.

Community Engagement Facilitator Leise thanked Sister Cities Commission members for their service. She commented that videos are being developed for Board and Commission training purposes in the future.

Ms. Leise provided a primer on Robert's Rules of Order. She discussed the purposes of using Robert's Rules of Order to manage meetings.

- 1) Ensures that everyone gets an opportunity to speak.
- 2) All members and the public know what is being voted on.
- 3) Helps keep the meeting on track.

Ms. Leise reviewed the roles and responsibilities of the meeting chair. She detailed the process of making, seconding, discussing, re-stating, and voting on motions.

Staff Liaison Acker distributed the 2025 Rules and Policies for Boards, Commissions, and Committees. She asked Commission members to review this information, noting that this document can be discussed during a future workshop.

Council Administrator Heineman introduced himself to the group. He commented that his family had the opportunity to travel to China in 2014, when his wife was an exchange teacher to Quzhou.

8. Committee Reports

A. Finance Report.

Staff Liaison Acker reviewed the fund balances. She discussed donations and student fundraising activities.

A motion was made by Chair Knott, seconded by Commissioner Niebeling and unanimously carried, to accept the Finance Report as presented.

B. Ikata Student Exchange Committee Report.

Commissioner Jaynes reported that five Ikata area students have been selected to participate in the exchange. She stated that the planning committee has begun making plans for the Ikata delegation's visit in August and reviewed a tentative schedule. It was reported that Gretchen Anderson is planning a cultural outing for the Red Wing students on April 13.

Council Liaison Lambert inquired regarding the duration of the student visits. Chair Knott noted that the students visit each other's countries for a little over one week.

C. YAAS Committee Update.

Commissioner Niebeling discussed promotion of the contest, stating that there was not a lot of interest this year. She reported that the art submissions that were received were judged by retired art teacher Joyce Peterson, who felt that the submissions did not meet the criteria or theme in terms of composition. Commissioner Niebeling reported that the committee does not recommend awarding prize money or forwarding any of the submissions on to the international competition this year.

Commissioner Niebeling stated that committee member Dawn Erickson recommends taking a different approach next year, including conducting a visual arts workshop so that students will better understand the nature of the competition, the judging criteria, and the theme.

Commissioner Niebeling stated that the committee recommends awarding certificates of appreciation to all of this year's local YAAS participants. She noted that Dawn Erickson has offered to work with Commissioner Hokanson to design the certificate.

The 2025 Young Artists and Authors Showcase (YAAS) brochure language was reviewed.

A motion was made by Chair Knott to accept the committee's recommendation to award certificates of appreciation to the 2025 YAAS participants, in lieu of selecting local winners. The motion was seconded by Commissioner Kreye. Commissioner Hokanson indicated her willingness to work with Dawn Erickson to create a certificate of appreciation. Following discussion a vote was conducted, and the motion carried unanimously.

Staff Liaison Acker suggested acknowledging the participants and potentially sharing the submissions on the Sister Cities Commission website and/or social media. The inclusion of a copyrighted character in one of the submissions was discussed as a potential concern.

The suggestion to conduct a visual arts workshop to prepare for next year's competition was further discussed.

D. Adult Friendship Delegation Committee Report.

Staff Liaison Acker referenced discussion of an adult delegation to Quzhou during the February workshop. She summarized a conversation she had with Mayor Iocco. She stated that Commissioner Peng has offered to compile information and provide recommendations. She suggested further committee discussion regarding the duration and purposes of the trip and the assistance that is being offered by Quzhou representatives.

Chair Knott asked about the timing of the delegation. Staff Liaison Acker confirmed that an invitation was extended for a 2025 delegation to travel to Quzhou. She further discussed planning activities for a potential fall trip.

E. Community Visibility Updates.

Staff Liaison Acker discussed recent Facebook posts. She commented that there are current vacancies on the Sister Cities Commission.

Staff Liaison Acker reported that Student Advisory Member Perau has spoken with one of the former Ikata exchange students, who has expressed an interest in serving as the next Student Advisory Member to the Sister Cities Commission. The value of student members was discussed. Staff Liaison Acker commented regarding the challenges of students attending Sister Cities Commission meetings because of the meeting start time. Chair Knott discussed the benefits of student participation in Ikata student exchange interviews. It was clarified that Student Advisory Members are non-voting members of the Sister Cities Commission.

Sister Cities Commission membership criteria were reviewed.

9. Communication Items

There were no communication items.

10. Adjournment

Chair Knott adjourned the meeting at 6:08 p.m.

**Red Wing Sister Cities Commission
Workshop
Community Development Building
April 23, 2025**

Members Present: Commissioners Ingrid Hokanson, Renee Kreye, Kim Clancy, Tao Peng, Sheena Whitlock, and Tammy Jaynes

Members Absent: Chair Austin Knott; Commissioners Shawn Niebeling and Maura Curry, Student Advisory Member Silas Perau

Others Present: Lisa Acker, Staff Liaison; Vicki Jo Lambert, Council Liaison; Gary Iocco, Mayor

1. Roll Call

The workshop was convened by Vice Chair Jaynes at 5:15 p.m. Staff Liaison Acker reported that the absences of Chair Knott, Commissioners Niebeling and Curry, and Student Advisory Member Perau were excused.

2. Public Comment

Mayor Iocco thanked Sister Cities Commission members for their service. He stated that he hosted an Ikata delegation in the past and would be willing to do that again. The dates of the Ikata delegation visit in August were discussed. Staff Liaison Acker referenced Sister Cities Commission vacancies, noting that the terms of three current members will end in December. Member residency requirements were clarified. Mayor Iocco encouraged interested applicants to contact him.

3. Workshop Items

A. Sister Cities Gifts Discussion.

Staff Liaison Acker discussed the gifts that the City has received from its Sister Cities of Ikata and Quzhou over the years. She stated that construction work that will be occurring at City Hall has necessitated the need to remove Sister Cities gift items from Council Administrator's office and find a new location to store or display these items.

Robin Wipperling, Executive Director of the Goodhue County Historical Society, summarized a recent conversation she had with her staff and Deputy Public Works Director Patrick Ramaker about the gift items. She stated that the Historical Society lobby is currently empty and that the Historical Society could host a Sister Cities gift exhibit through the end of August.

Staff Liaison Acker reported that Council Administrator Chirs Heineman has expressed an interest in displaying some of the gift items in his office along with other art pieces after the construction project has been completed. Staff Liaison Acker suggested discussion of options for a secure, long-term display of gift items, so that the public can view them.

Director Wipperling also discussed a major renovation project involving the former Red Wing City Hospital with assistance from the nonprofit organization, Friends of the Friedrich Civic Center. She stated that gift items could potentially be stored in the lower level of this building.

Mayor Iocco commented that he spoke with Pottery Museum representatives, who indicated an interest in a gift display. Council Liaison Lambert also suggested contacting the Red Wing Area Seniors about a potential display at Pier 55. Staff Liaison Acker commented that offers to display items for six months or longer would be more beneficial than month-long displays. Mayor Iocco summarized a conversation he had with Council Administrator Heineman about potentially building shelving units on which to display a traveling exhibit.

Director Wipperling offered assistance with obtaining archival products in which to store gift items. Security precautions for public displays were discussed. Mayor Iocco suggested a display at the Depot. Director Wipperling also suggested contacting the Anderson Center about an exhibit.

Council Liaison Lambert asked whether an inventory has been created, and Staff Liaison Acker provided information in this regard. Council Liaison Lambert commented that there is a painting in the office of Library Director Dan Brower that was gifted to the City.

The next steps in the process of working with the Historical Society were discussed, and volunteer assistance from the Sister Cities Commission was suggested. Commissioners expressed appreciation to Director Wipperling for the offer of assistance.

B. April Finance Report.

Staff Liaison Acker reviewed the Finance Report and announced a recent \$2,000 donation from the American Legion to assist the Red Wing Ikata exchange students. She also discussed the results of recent grocery bagging activities.

Staff Liaison Acker referenced Sister Cities Commission budget adjustments. She noted that prize money that had been allocated toward the YAAS competition could be reallocated for other purposes, such as archival materials.

Commissioner Jaynes asked about the tree planting process and expense, and Staff Liaison Acker provided information in this regard.

C. Ikata Student Exchange Committee Report.

Committee members provided updates. Host family arrangements were discussed.

Travel arrangements were discussed. It was noted that all of the students will be traveling to the U.S. together and will arrive in Red Wing on August 1st. Staff Liaison Acker stated that she will work with CIR Andrew and the travel agent to book the flights and arrange for bus transportation. The exchange dates were reviewed.

Plans for the welcome dinner and the farewell picnic were discussed. It was suggested to invite sponsor representatives to attend the welcome dinner in appreciation of their generous donations. The budget was referenced, and Staff Liaison Acker indicated that funds can be reallocated to different events.

The preliminary activity schedule was reviewed. The need for volunteer assistance was discussed. The benefits of free time were noted.

Potential cultural and educational opportunities for the Red Wing students prior to the trip were discussed. It was noted that the Red Wing students and chaperone have been invited to attend the May Sister Cities Commission meeting.

D. YAAS Committee Report.

The discussion that occurred during the March Sister Cities Commission meeting was summarized. Communication with Red Wing teacher Kristin Bray and the student participants was discussed along with plans to distribute the certificates of appreciation.

E. Adult Delegation / Friendship Exchange Committee Discussion.

Staff Liaison Acker provided background information and referenced past discussion of a potential 2025 adult delegation to Quzhou. She stated that, while interest has been expressed in an adult delegation to Quzhou this fall, a Sister Cities Commission committee would be needed to manage the process. She shared her opinion that the short timeframe, limited staff resources, and other factors would make a 2025 delegation challenging. Commissioner Peng discussed past delegations.

Commission members suggested delaying an adult delegation or friendship exchange with Quzhou until 2026, to allow adequate planning time. Commissioner Peng further discussed the process and logistical considerations. He offered to provide assistance, even after his term on the Sister Cities Commission ends in December of 2025. He also suggested working with the Anderson Center on a potential future educational exchange and friendship delegation.

A response to Quzhou representatives regarding the invitation was discussed, and Commissioner Peng offered suggestions in this regard.

4. Adjournment

The workshop adjourned at 6:20 p.m.

					
Name	Rui Oishi (Ru-i · Ō-i-shi)	Rena Oyama (Re-na · Ō-ya-ma)	Renka Kajitani (Ren-ka · ka-Ji-ta-ni)	Yunon Kinoshita (Yu-non · ki-No-shi-ta)	Shizuki Hōe (Shi-zu-ki · Hō-e)
Sex	Female	Female	Female	Female	Female
Birth day	2010/6/10 14	2010/5/12 14	2010/6/18 14	2011/3/24 14	2011/2/21 14
Postal Code	796-0801	796-0421	796-0312	796-0301	796-0301
Address	Misaki 654	Kucho 6-10	Kawanagata-Kō 1147-1	Minatoura 1152	Minatoura 873-3
School	Misaki Junior High	Ikata Junior High	Ikata Junior High	Ikata Junior High	Ikata Junior High
Phone Number	0894-54-0101	090-7624-1265	090-7574-7952	0894-38-2725	080-5669-6130
FAX Number	0894-54-0101			0894-38-2725	
Email	yoishi22-y9.321@esweb.ne.jp	noriko.0730@icloud.com		d.m.y-0719@ezweb.ne.jp	baoronglizuo@gmail.com
Club	Table Tennis	Baseball	Band	Band	Band
Hobby	Reading, Swimming, Piano	Reading, Video-games, Sports	Music	Basketball, Western Music and Movies	Basketball, Piano
Pets	None	None	None	1 Dog	None
Allergy	None	None	None	None	None
Disliked Food	None	None	None	Raw Fish	None
Father	Tarō, 54, Office Worker Likes: Reading	Tōru, 41, Truck Driver Likes: Cars, Baseball		Daisuke, 37, Office Worker Likes: Cars, Video-	Kazuyuki, 47, Social Worker Likes: Watching movies
Mother	Yuki, 54, Government Employee Likes: Handicrafts, Volleyball	Noriko, 36, Part-time Likes: Baking sweets, Reading	Keiko, 44, Homemaker	Mai, 37, Office Worker Likes: Gardening, Watching martial arts	Risa, 42, Part-time Likes: Listening to music
Grandfather	Keizaburō, 84, Self Employed Likes: Bonsai, Shogi, Cutting hair		Takio, 75, Part-time		
Grandmother	Wakiko, 78, Part-time Likes: Gardening, Cooking		Mariko, 71, Retired		
Brothers	Shō, 24, Office Worker - Not living at family home Rei, 21, College Senior - Not living at family home	Raiha, 16, High School (11 th Grade) Likes: Video-games, Table Tennis Tōya, 12, Junior High (7 th Grade) Likes: Video-games	Seiya, 24, Office Worker Likes: Fishing Baseball Ōya, 20, Office Worker Likes: Fishing Baseball Daiki, 13, Junior High (8 th Grade) Likes: Video-games, Baseball		Issa, 16, High School (11 th Grade) Likes: Reading
Sisters		Sakura, 9, Elementary School (4 th Grade) Likes: Origami	Haruka, 12, Junior High (7 th Grade) Likes: Video-games,	Nonoka, 11, Elementary School (6 th Grade) Likes: Dance, Basketball, Fashion Ako, 8, Elementary School (3 rd Grade) Likes: Dance, Piano	Minagi, 11, Elementary School (6 th Grade) Likes: Badminton
Past RW Exp	None	None	None	None	None
Able to Host	Yes	Yes	No	Limited	No
Other	Wears Contact Lenses				

Red Wing Sister Cities Commission Financial Report -May 2025

	101 Account - General Fund		248 Account - Sister Cities		Combined	
	Budget	Actual	Budget	Actual	Budget	Actual
Income						
From General Fund	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00
Student fundraising 2025 (bagging)			\$ 6,400.00	\$ 4,973.00	\$ 6,400.00	\$ 4,973.00
2025 Donations			\$ 6,200.00	\$ 2,500.00	\$ 6,200.00	\$ 2,500.00
From previous fundraising & City transfers			\$ 8,253.98	\$ 8,253.98 **		
Downpayments and addtl payments from families			\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Money returned to families (excess funds raised)			\$ -	\$ -	\$ -	\$ -
Total Income	<u>\$ 5,000.00</u>		<u>\$ 21,853.98</u>	<u>\$ 16,726.98</u>	<u>\$ 26,853.98</u>	<u>\$ 16,726.98</u>
Expenses - General						
Young Artist Showcase Prize	\$ 50.00	\$ -	\$ -	\$ -	\$ 50.00	\$ -
Young Artist Expenses	\$ 300.00	\$ -	\$ -	\$ -	\$ 300.00	\$ -
River City Days Parade	\$ 200.00		\$ -	\$ -	\$ 200.00	\$ -
Postage & Copying	\$ 100.00	\$ 22.70	\$ -	\$ -	\$ 100.00	\$ 22.70
Misc. Expense	\$ 1,175.00	\$ 100.00 JASM renewal	\$ -	\$ -	\$ 1,175.00	\$ 100.00
Total General Expense	<u>\$ 1,825.00</u>	<u>\$ 122.70</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,825.00</u>	<u>\$ 122.70</u>
Expenses - Ikata						
Airfare & travel agent fees			\$ 13,750.00	\$ 9,449.36	\$ 13,750.00	\$ 9,449.36
Tour			\$ 2,600.00		\$ 2,600.00	\$ -
Chaperone Background Check	\$ 75.00				\$ 75.00	\$ -
Gifts sent with Chaperone	\$ 300.00				\$ 300.00	\$ -
Chaperone Subsidy			\$ 2,500	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
Student Subsidy			\$ 2,000		\$ 2,000.00	\$ -
Welcome Event & Farewell Picnic	\$ 1,000.00				\$ 1,000.00	\$ -
Tree Planting	\$ 400.00				\$ 400.00	\$ -
T-shirts	\$ 100.00				\$ 100.00	\$ -
Miscellaneous (tickets, events, etc)	\$ 1,000.00				\$ 1,000.00	\$ -
Total Ikata Expense	<u>\$ 2,875.00</u>	<u>\$ -</u>	<u>\$ 20,850.00</u>	<u>\$ 11,949.36</u>	<u>\$ 23,725.00</u>	<u>\$ 11,949.36</u>
Expenses - Quzhou						
Miscellaneous	\$ 300.00				\$ 300.00	\$ -
Total Quzhou Expense	<u>\$ 300.00</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 300.00</u>	<u>\$ -</u>
Total All Expense	<u>\$ 5,000.00</u>	<u>\$ 122.70</u>	<u>\$ 20,850.00</u>	<u>\$ 11,949.36</u>	<u>\$ 25,850.00</u>	<u>\$ 12,072.06</u>
Balance	<u>\$ -</u>	<u>\$ 4,877.30</u>				

4 students and 1 chaperone = 2025 Ikata Exchange

** This is a combination of funds donated, raised and transferred from the GF since 2021

* Student subsidy is a "scholarship" of up to \$500 per student if fundraising falls short

		Marek	Nisha	Audrey	Bella		Ashlyn-Chap	Total	
Family Fare 1/26-1/26	\$ 1,001.00	\$ 286.00	\$ 286.00	\$ 143.00	\$ 143.00		\$ 143.00	\$ 1,001.00	
Family Fare 2/22-2/23	\$ 758.00	\$ 238.00	\$ 252.00	\$ 134.00	\$ 134.00		\$ -	\$ 758.00	
Family Fare 3/8-3/9	\$ 700.00	\$ 150.00	\$ 150.00	\$ 133.00	\$ 133.00		\$ 134.00	\$ 700.00	
Red Wing Elks Donation 3/10	\$ 400.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00			\$ 400.00	
RW Rotary Donation 3/10	\$ 400.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00			\$ 400.00	
Red Men Club Donation 3/19	\$ 500.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00		\$ 100.00	\$ 500.00	
Family Fare - Easter	\$ 1,296.00	\$ 216.00	\$ 216.00	\$ 432.00	\$ 432.00			\$ 1,296.00	
American Legion 4/21	\$ 2,000.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00			\$ 2,000.00	
Noontime Kiwanis 4/29	\$ 200.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00			\$ 200.00	
Family Fare 5/10-5/11	\$ 1,218.00	\$ 203.00	\$ 406.00	\$ 406.00	\$ 203.00			\$ 1,218.00	
								\$ -	
								\$ -	
Sub-total Bagging & Donations	\$ 8,473.00	\$ 1,943.00	\$ 2,160.00	\$ 2,098.00	\$ 1,895.00	\$ -	\$ 377.00	\$ 8,473.00	
Family contribution		\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00		\$ -	\$ 1,000.00	
								\$ -	
								\$ -	
								\$ -	
								\$ -	
								\$ -	
								\$ -	
								\$ -	
								\$ -	
Sub-total Donations	\$ -	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ -	\$ -	\$ 1,000.00	
Family downpayment							\$ -	\$ -	
Add'l payments from families								\$ -	
Sub-total	\$ 8,473.00	\$ 2,193.00	\$ 2,410.00	\$ 2,348.00	\$ 2,145.00	\$ -	\$ 377.00	\$ 9,473.00	
Plane tickets (insurance & fee)		\$ 1,863.31	\$ 1,863.31	\$ 1,863.31	\$ 1,863.31		\$ 1,996.12	\$ 9,449.36	insurance & flight
Tour Actual									
Total Actual Cost of Trip		\$ 1,863.31	\$ 1,863.31	\$ 1,863.31	\$ 1,863.31		\$ 1,996.12	\$ 9,449.36	
Chaperone Grant From Reserve Funds							\$ 2,500.00		
Due before departure (total cost less earnings)		\$ (329.69)	\$ (546.69)	\$ (484.69)	\$ (281.69)		\$ (880.88)		
Paid before departure									
Total refunded							\$ -	\$ -	
Additional Cost to the SSC Fund (due to change in the value of the yen)									