



Our Vision

Red Wing thrives as a vibrant, creative river town that values its natural environment, welcomes all people, and unlocks opportunity for everyone.

Our Mission

We strive to create a sustainable, healthy, accessible, resilient, and equitable community where every person feels at home.

Meeting Announcement and Agenda Library Board of Trustees Regular Meeting City Council Chambers, 315 West 4th Street, Red Wing, MN & Virtually Wednesday, May 14, 2025, at 6:00 PM

This meeting will be held in the City Hall Council Chambers and virtually via Webex at the same time. Members of the public can join this meeting either in person at City Hall or virtually. To join this meeting via Webex, [click this link](#). To join via telephone, please dial (415) 655-0001. Enter access code 2557 585 7935 and password 2025 when prompted.

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Excusal of Members**
- 4. Approval of Agenda**
- 5. Public Comment**

We now invite anyone to share their thoughts on a topic that is not on the agenda. We welcome all opinions and ideas. We appreciate you stating your name at the lectern, and please remember that personal attacks may be ruled out of order. You will have up to three minutes to comment, and we appreciate your time in coming tonight.

- 6. Consent Agenda (Roll Call Required *)**

- 6.A. Motion to Approve the March 12, 2025 Library Board Meeting Minutes.
- 6.B. Motion to Approve the April 9, 2025 Library Board Workshop Minutes
- 6.C. Motion to Approve March and April Bills.

- 7. Motions & General Business**

- 7.A. Consider Motion to Approve Revisions to Library Programs Policy
- 7.B. Consider Motion to Approve Revisions to Exhibits and Displays Policy
- 7.C. Consider Motion to Approve Revisions to Library Data Privacy Policy
- 7.D. Consider Motion to Approve Revisions to Security Cameras Policy
- 7.E. Consider Motion to Approve new SELCO Membership Agreement.

- 7.F. Consider Motion to Accept \$332,936.95 bequest from the Estate of Dennis Ahern, placing \$50,000 in the Red Wing Library Memorial Fund and the remainder into a Non-Profit Provisional Fund with the Saint Paul & Minnesota Foundation, to supplement, not supplant, existing library expenses.

8. Communication Items

- 8.A. Director's Report
- 8.B. Library Board President's Report
- 8.C. SELCO
- 8.D. City Council Liaison Report
- 8.E. Friends of the Library
- 8.F. Fine Arts Committee
- 8.G. Personnel Committee
- 8.H. Long Range Planning Committee
- 8.I. Budget Committee
- 8.J. Bequest Committee
- 8.K. Board Member Comments
- 8.L. Announcements
- 8.M. Attachments

9. Adjournment

Accommodations for signing interpreter, Braille, large print, etc. can be made. Call City Hall at 385.3600 seven days prior to the need. Hearing assistance devices are available during meetings.

**Red Wing Library Board of Trustees
Regular Meeting
City Council Chambers
March 12, 2025**

Members Present: Board President Natasha Yates; Members Joan Heineman, Jacqueline West, Amanda Motschke, Ron Skjong, Catherine Friend, and Marm Nihart

Members Absent: Board Members Bruce McBeath and Kim Emery

Others Present: Library Director Dan Brower, Council Liaison Vicki Jo Lambert, and SELCO Representative Janet Brandt

1. Call to Order

Library Board President Yates called the meeting to order at 6:00 p.m.

2. Pledge of Allegiance

President Yates led the recitation of the Pledge of Allegiance.

3. Excusal of Members

President Yates reported that Members McBeath and Emery were unable to attend the meeting.

4. Approval of Agenda

A motion was made by Member Skjong, seconded by Member Friend and unanimously carried, to approve the Agenda as presented.

5. Consent Agenda

A. Motion to Approve the January 8, 2025, Library Board Meeting Minutes.

B. Motion to Approve the February 12, 2025, Library Board Workshop Minutes.

C. Motion to Approve the January and February 2025 Bills.

President Yates indicated that the February workshop minutes should reflect that she will also serve as a member of the Personnel Committee.

A motion was made by Member Friend, seconded by Member Heineman and unanimously carried, to approve the Consent Agenda, with an amendment to the February workshop minutes.

6. Public Comment

President Yates reviewed the public comment procedure. There was no public comment.

7. Motions & General Business

A. Motion to Approve the 2024 Minnesota Public Library Annual Report for Red Wing Public Library.

1. (MPLAR) Staff Report.

Director Brower summarized the Annual Report. He noted significant increases in total circulation, total computer usage, online resource access, library visits, total programs offered and program attendance, and meeting room usage during 2024. He commented that all of these increased activities were managed by the current level of Library staffing.

A motion was made by Member Nihart, seconded by Member West and unanimously carried, to approve the 2024 Minnesota Public Library Annual Report for the Red Wing Public Library, as drafted.

B. Motion to Approve the 2025 Rules of Order and Procedures for Boards and Commissions.

Director Brower provided background information and referenced the 2025 Rules of Order and Procedures, noting that this document was recently approved by the City Council. He stated that the Library Board of Trustees could adopt these rules and procedures or could make changes.

Director Brower discussed the Order of Business for meetings and asked whether the Library Board wanted to retain the current order of business.

Director Brower discussed the Public Comment section and asked whether the Library Board wanted to make any changes.

Council Liaison Lambert provided additional information.

It was suggested to continue to read the Statement of Intent and the Library Mission Statement during the first meeting of the year.

A motion was made by President Yates to approve the 2025 Rules of Order and Procedures, with the following revision:

- 1) The Red Wing Library Mission Statement and the Statement of Intent will be read during the first meeting of the year.

The motion was seconded by Member Friend, a vote was conducted, and the motion carried unanimously.

8. Communication Items

A. Director's Report.

Director Brower reported that he is working with City staff to create an online document portal. He highlighted topics from his report.

1. 2025 Director Goals Draft.

Director Brower referenced this document. Member West requested clarification of a goal relating to the use of Placer.ai data.

Director Brower discussed access to this information and described how these data would be used.

2. Attorney Response 2025-03-05.

Director Brower provided background information. He noted that during February “red cards” were placed in the Library’s display rack next to Spanish resources. He summarized communication with Library staff, former Council Administrator Kay Kuhlmann, the City Attorney, and a Council Member. He stated that the City Attorney has indicated that the Library would not be subject to liability resulting from the red cards.

Council Member Lambert requested clarification of the use of red cards, and Director Brower provided additional information.

3. RW Bulletin Board Posting & Display Rack Guidelines.

The guidelines were referenced.

4. Bequest / Zenbooth Quad Product Guide.

Director Brower discussed a sizable bequest, noting that the estate has provided specific instructions for the Library Board to propose uses for these funds that would encourage the Red Wing Public Library to provide innovative and nontraditional services to its patrons. He referenced a list of items for consideration by the Library Board, including a portable, self-contained audio booth. The Zenbooth product guide was discussed along with how an audio booth would be used. Safety and security considerations were discussed. Director Brower provided examples of other innovative ideas. The potential to purchase Sheldon Theatre tickets to be checked out by Library patrons was discussed. The potential purchase of microscopes was discussed.

It was suggested to add this topic to a future meeting or workshop agenda for further discussion.

Director Brower also discussed driver’s license classes that are being offered in Spanish.

Director Brower reviewed circulation statistics relating to CD audiobooks, noting that both youth and adult audiobook checkouts are trending down. He also reviewed playaway audiobook statistics, noting that youth playaway checkouts are increasing. He noted that digital checkouts of e-audiobooks are increasing dramatically.

Director Brower discussed plans to update the Library’s website and referenced mandates relating to accessibility.

Director Brower summarized a draft proclamation in celebration of National Library Week in April that he will be forwarding to Mayor Iocco. Board Members spoke in support of the proclamation.

Director Brower discussed an upcoming City Council workshop that will be held at the Library.

Director Brower suggested that the Library Board review some of the Red Wing Library's policies during the April workshop.

Director Brower discussed how violations of Library policies are handled and discussed recent issues.

B. Library Board President's Report.

President Yates indicated that she had no report.

C. SELCO.

SELCO Representative Janet Brandt introduced herself and reviewed her past experience as a Red Wing Public Library staff member. She commented regarding the loaning of art prints.

Ms. Brandt summarized topics of discussion during a recent SELCO Board meeting. She noted that she has offered to also serve as a liaison to the Lake City Public Library. She discussed the results of a recent statewide survey of school libraries and provided background information relating to the SELS organization. She indicated that she will provide periodic updates.

D. City Council Liaison Report.

Council Liaison Lambert stated that she had nothing to report.

E. Friends of the Library.

Director Brower discussed the upcoming book sale. He stated that an FOL Annual Meeting is scheduled on March 18.

F. Fine Arts Committee.

There was no report.

G. Personnel Committee.

There was no report.

H. Long-Range Planning Committee.

There was no report.

I. Budget Committee.

There was no report.

J. Board Member Comments.

Board Members offered book recommendations.

Member Motschke described the book *Vanishing Treasures*, a group of short essays by Katherine Rundell dedicated to underappreciated and endangered creatures.

Member Friend discussed *Into Thin Air: A Personal Account of the Mt. Everest Disaster* by Jon Krakauer.

Member Heineman recommended *Swimmer Among the Stars*, a collection of short stories by Kanishk Tharoor, a journalist of Indian descent.

President Yates discussed *Malachy McCourt's History of Ireland*.

Member West recommended a book about racism, *Caste: The Origins of Our Discontents* by Isabel Wilkerson.

Member Skjong suggested reading a collection of short stories called *American Birds*.

Member Nihart discussed *The Enemy Within: How a Totalitarian Movement is Destroying America* by David Horowitz.

K. Announcements.

Member West announced that the Phoenix Theatre will be performing a play that she wrote called *Snow Day* at the Sheldon Theatre later this month.

L. Attachments.

9. Adjournment

The meeting adjourned at 7:07 p.m.

ATTEST:

Joan Heineman, Secretary

**Red Wing Library Board of Trustees
Workshop
Red Wing Public Library – Foot Room
April 9, 2025**

Members Present: Library Board President Natasha Yates; Board Members Bruce McBeath, Amanda Motschke, Marm Nihart, Catherine Friend, Jacqueline West, Joan Heineman, Ron Skjong, and Kim Emery

Members Absent: All members were in attendance

Others Present: Dan Brower, Library Director; Vicki Jo Lambert, Council Liaison

1. Call to Order

Library Board President Yates called the workshop to order at 6:00 p.m.

2. Workshop Items

A. Policy Revisions.

President Yates stated that Director Brower has provided suggested revisions to Library policies and requests review of the proposed changes. It was noted that formal actions relating to policy revisions will be considered during the May Library Board meeting.

1. Library Programs.

Director Brower commented that this policy has not been reviewed and amended since 1992. He reviewed proposed revisions to clean up the current language. He referenced a Statement of Concern document and suggested aligning the request for accommodations policy with the City of Red Wing policy. Access to the Statement of Concern, use of this information, data retention, and privacy considerations were discussed. A separate book challenge process was discussed.

Board Members expressed agreement with the proposed revisions.

2. Exhibits and Displays.

Director Brower referenced a 2002 version of this policy. He reviewed proposed additions and revisions to this policy. The distinction between an exhibit and a display was clarified. A former lighted display case for public use was discussed. An outdated floor plan was discussed, and Director Brower suggested removing this document from the policy. A display release form and the process of accepting displays or exhibits were discussed. Council Liaison Lambert provided the example of a traveling exhibition from HOPE Coalition. It was discussed that any reference to an updated floor plan document would be unnecessary.

Board Members expressed agreement with the proposed revisions.

3. Bulletin Board and Display Rack Guidelines.

Director Brower stated that this policy was last approved by the Library Board in October of 2006. He provided rationale for proposed policy revisions. He referenced voting information and transit brochures. It was suggested to include policy-specific information and remove general or redundant information. It was noted that Southeast Technical College is now known as Minnesota State College Southeast. It was clarified that the Library does not endorse anything that is added to the display rack or bulletin board. The Statement of Concern was referenced.

Board Members expressed agreement with further discussion of the proposed revisions during the May Library Board meeting.

4. Library Data Privacy.

Director Brower reviewed proposed changes to this policy, including the replacement of staff names with staff titles. He commented that most libraries are very protective of their data.

Board Members expressed agreement with the proposed revisions.

5. Patron Data Privacy.

Director Brower commented that this policy references statutes and contains legal language. He reviewed proposed revisions, including the correction of a significant typographical error. Patron verification procedures were discussed. Data protections, data breaches, and insurance coverage were discussed. Data privacy withholding request policies and procedures were reviewed. It was noted that minors may apply for library cards beginning at age 14. Computer search data was discussed. School library card data was discussed. Director Brower noted that Red Wing students will need RWPL cards to access materials and resources after the ILS migration. It was suggested to post information in the library relating to student data privacy using age-appropriate language. Issues involving the phrase “in the best interest of the minor” was discussed. Director Brower indicated that he will conduct additional research in this regard. It was suggested to add language relating to persons judged to be incompetent and/or or replace “minor” with the “subject of the data.”

Director Brower suggested combining the Library Data Policy and the Patron Data Policy.

Board Members expressed agreement with further discussion of policy revisions during the May meeting.

6. Use of Security Cameras.

Director Brower stated that the original policy needed extensive revision. He reviewed the proposed policy language. System access was discussed.

Board Members expressed agreement with the proposed policy revisions.

7. Donations and Memorials / Red Wing Memorial Fund.

Director Brower proposed that the two current policies be combined into one policy. Suggestions were offered relating to policy language pertaining to memorials and donations. The annual distribution of perpetual funds that have been sent to the St. Paul & Minnesota Foundation was discussed. The potential to create a separate provisional fund for the RWPL initiatives was discussed.

It was suggested to develop a policy that will allow the RWPL to have more control over its reserves. Director Brower provided additional background information relating to investment funds. It was clarified that RWPL funds cannot be accessed by the City without the permission of the Library Board of Trustees. Interest revenue was discussed. It was noted that annual distributions from the perpetual fund are used to offset the City's contribution toward the Library budget.

It was suggested to increase the amount that may be retained by the RWPL toward projects from a memorial donation (currently not to exceed \$50,000), with the remainder forwarded to the St. Paul & Minnesota Foundation perpetual fund. Director Brower commented regarding public perceptions relating to the Memorial Fund. It was suggested to research best practices used by other communities. It was noted that \$50,000 in 2001 is now equal to \$90,000 in today's dollars.

Board Members expressed agreement with further discussion of this policy during the May Library Board meeting.

B. Bequest for Innovative Library Services.

President Yates referenced discussion of the bequest and potential uses of the funds during the March Library Board meeting. Some of the items included on the innovative ideas list were discussed, including telescopes. Director Brower provided additional information.

It was noted that \$150,000 would be available toward innovative materials and nontraditional library services. Material storage and maintenance considerations were discussed. Potential program funding was discussed. The anticipated timeframe to develop a plan to present to the estate was discussed.

It was suggested to form a committee to conduct research and develop a proposal. Several Board Members volunteered to serve on the committee. It was suggested to involve Library staff members in the discussion.

Council Liaison Lambert commented that the innovative materials and services should be beneficial to the community.

Director Brower further discussed a potential audio booth.

3. Adjournment

Director Brower referenced action items and discussion items that will be added to the May Library Board meeting agenda.

The workshop adjourned at 7:37 p.m.

ATTEST:

Joan Heineman, Secretary

Accounts Payable

March 2025 Bills

User: asmith
 Printed: 05/07/2025 - 4:28PM
 Batch:



Account Number	Vendor	Description	GL Date	Check No	Amount
211-00000-27101	Internal Revenue Service	PR Batch 00901.03.2025 Federal Income	03/14/2025	0	3,075.58
211-00000-27101	Internal Revenue Service	PR Batch 00901.03.2025 Medicare	03/14/2025	0	423.03
211-00000-27101	Internal Revenue Service	PR Batch 00901.03.2025 Medicare	03/14/2025	0	423.03
211-00000-27101	Internal Revenue Service	PR Batch 00901.03.2025 FICA(Social Se	03/14/2025	0	1,808.90
211-00000-27101	Internal Revenue Service	PR Batch 00901.03.2025 FICA (Social Sc	03/14/2025	0	1,808.90
211-00000-27101	Internal Revenue Service	PR Batch 00902.03.2025 FICA (Social Sc	03/28/2025	0	1,746.29
211-00000-27101	Internal Revenue Service	PR Batch 00902.03.2025 Federal Income	03/28/2025	0	3,048.38
211-00000-27101	Internal Revenue Service	PR Batch 00902.03.2025 Medicare	03/28/2025	0	408.41
211-00000-27101	Internal Revenue Service	PR Batch 00902.03.2025 FICA(Social Se	03/28/2025	0	1,746.29
211-00000-27101	Internal Revenue Service	PR Batch 00902.03.2025 Medicare	03/28/2025	0	408.41
Vendor Subtotal:					14,897.22
211-00000-27101	Minnesota Department of Revenue	PR Batch 00901.03.2025 State Income T	03/14/2025	0	1,225.18
211-00000-27101	Minnesota Department of Revenue	PR Batch 00902.03.2025 State Income T	03/28/2025	0	1,207.24
Vendor Subtotal:					2,432.42
211-00000-27102	PERA Payroll	PR Batch 00901.03.2025 PERA-Coordina	03/14/2025	0	2,040.90
211-00000-27102	PERA Payroll	PR Batch 00901.03.2025 PERA Coordina	03/14/2025	0	1,768.84
211-00000-27102	PERA Payroll	PR Batch 00902.03.2025 PERA-Coordina	03/28/2025	0	2,051.06
211-00000-27102	PERA Payroll	PR Batch 00902.03.2025 PERA Coordina	03/28/2025	0	1,777.61
Vendor Subtotal:					7,638.41
211-00000-27103	AFSCME	PR Batch 00901.03.2025 Union-AFSCM	03/14/2025	0	0.72
211-00000-27103	AFSCME	PR Batch 00902.03.2025 Union-AFSCM	03/28/2025	0	0.72
Vendor Subtotal:					1.44

211-00000-27103	CITY OF RED WING	PR Batch 00901.03.2025 Accidental Deat	03/14/2025	121572	15.23
211-00000-27103	CITY OF RED WING	PR Batch 00901.03.2025 Vision Buy Up	03/14/2025	121572	1.52
211-00000-27103	CITY OF RED WING	PR Batch 00901.03.2025 \$50,000 Life In	03/14/2025	121572	24.56
211-00000-27103	CITY OF RED WING	PR Batch 00901.03.2025 Purple Medical	03/14/2025	121572	40.67
211-00000-27103	CITY OF RED WING	PR Batch 00901.03.2025 Wellness Disco	03/14/2025	121572	-106.66
211-00000-27103	CITY OF RED WING	PR Batch 00901.03.2025 Long Term Disz	03/14/2025	121572	82.96
211-00000-27103	CITY OF RED WING	PR Batch 00901.03.2025 VEBA- Employ	03/14/2025	121572	469.99
211-00000-27103	CITY OF RED WING	PR Batch 00901.03.2025 Purple Medical	03/14/2025	121572	1,082.88
211-00000-27103	CITY OF RED WING	PR Batch 00901.03.2025 Green Medical l	03/14/2025	121572	6,350.41
211-00000-27103	CITY OF RED WING	PR Batch 00901.03.2025 Employer HSA	03/14/2025	121572	1,124.37
211-00000-27103	CITY OF RED WING	PR Batch 00901.03.2025 Dental Insuranc	03/14/2025	121572	39.57
211-00000-27103	CITY OF RED WING	PR Batch 00901.03.2025 Green Medical l	03/14/2025	121572	391.78
211-00000-27103	CITY OF RED WING	PR Batch 00901.03.2025 Cell phone char	03/14/2025	121572	0.30
211-00000-27103	CITY OF RED WING	PR Batch 00901.03.2025 \$100,000 Life I	03/14/2025	121572	28.70
211-00000-27103	CITY OF RED WING	PR Batch 00901.03.2025 Dental	03/14/2025	121572	237.45
211-00000-27103	CITY OF RED WING	PR Batch 00901.03.2025 ICRA Premium	03/14/2025	121572	64.59
211-00000-27103	CITY OF RED WING	PR Batch 00901.03.2025 The Standard Li	03/14/2025	121572	22.78
211-00000-27103	CITY OF RED WING	PR Batch 00901.03.2025 Employer ICRA	03/14/2025	121572	2,031.29
211-00000-27103	CITY OF RED WING	PR Batch 00902.03.2025 ICRA Premium	03/28/2025	121770	64.59
211-00000-27103	CITY OF RED WING	PR Batch 00902.03.2025 Dental Insuranc	03/28/2025	121770	39.61
211-00000-27103	CITY OF RED WING	PR Batch 00902.03.2025 Purple Medical	03/28/2025	121770	40.67
211-00000-27103	CITY OF RED WING	PR Batch 00902.03.2025 Green Medical l	03/28/2025	121770	391.77
211-00000-27103	CITY OF RED WING	PR Batch 00902.03.2025 The Standard Li	03/28/2025	121770	22.75
211-00000-27103	CITY OF RED WING	PR Batch 00902.03.2025 Vision Buy Up	03/28/2025	121770	1.52
211-00000-27103	CITY OF RED WING	PR Batch 00902.03.2025 Long Term Disz	03/28/2025	121770	83.46
Vendor Subtotal:					12,546.76
211-00000-27103	MISSOURI CHILD SUPPORT	PR Batch 00901.03.2025 MO Child Supp	03/14/2025	121573	192.00
211-00000-27103	MISSOURI CHILD SUPPORT	PR Batch 00902.03.2025 MO Child Supp	03/28/2025	121771	192.00
Vendor Subtotal:					384.00
211-00000-27105	Nationwide	PR Batch 00901.03.2025 Nationwide 457	03/14/2025	0	110.39
211-00000-27105	Nationwide	PR Batch 00902.03.2025 Nationwide 457	03/28/2025	0	110.43
Vendor Subtotal:					220.82
211-45500-52105	AMAZON.COM SALES INC	post it tabs	03/12/2025	121578	18.35
211-45500-52105	AMAZON.COM SALES INC	Ink Roller	03/26/2025	121776	7.91

				Vendor Subtotal:	26.26
211-45500-52299	AMAZON.COM SALES INC	notice envelopes	03/12/2025	121578	93.98
				Vendor Subtotal:	93.98
211-45500-52299	DEMCO INC	Acct 220085460 Inv 7608813 Book Cove	03/12/2025	121592	363.82
				Vendor Subtotal:	363.82
211-45500-52299	KENT ADHESIVE PRODUCTS COMP	Acct 45859 Inv 1494802 Book Covers/Ta	03/12/2025	121617	201.49
				Vendor Subtotal:	201.49
211-45500-52416	AMAZON.COM SALES INC	Headphones Wifi Case	03/26/2025	121776	59.15
				Vendor Subtotal:	59.15
211-45500-53105	ELAN FINANCIAL SERVICES	Acct 6936 Inv 02/25RWPL-D Meta FB A	03/12/2025	121597	10.00
				Vendor Subtotal:	10.00
211-45500-53105	CREATIVE EMPIRE LLC	Acct RWPL Inv 15618 1 YR	03/19/2025	121766	200.00
				Vendor Subtotal:	200.00
211-45500-53105	SELCO	Acct RW Inv 053309 ILS	03/12/2025	121649	1,859.94
				Vendor Subtotal:	1,859.94
211-45500-53130	AMAZON.COM SALES INC	cricut case	03/12/2025	121578	31.06
211-45500-53130	AMAZON.COM SALES INC	cricut paper	03/19/2025	121753	14.99
211-45500-53130	AMAZON.COM SALES INC	dd and pigeon	03/19/2025	121753	94.29
211-45500-53130	AMAZON.COM SALES INC	Bingo Books	03/26/2025	121776	92.82
				Vendor Subtotal:	233.16

211-45500-53130	DEMCO INC	Acct 220085460 Inv 7609351 Book Mark	03/12/2025	121592	154.72
		Vendor Subtotal:			154.72
211-45500-53130	DAVID ALFREDO PERDOMO	Acct RWPL Inv 03/11/25RWPL 4 Classe	03/12/2025	121594	200.00
		Vendor Subtotal:			200.00
211-45500-53130	ELAN FINANCIAL SERVICES	Acct 6936 Inv 02/25RWPL-A Dominoes '	03/12/2025	121597	80.41
211-45500-53130	ELAN FINANCIAL SERVICES	Acct 6936 Inv 02/25RWPL-F Chamber B	03/12/2025	121597	362.24
211-45500-53130	ELAN FINANCIAL SERVICES	Acct 6936 Inv 02/25RWPL-E Dominoes '	03/12/2025	121597	96.49
		Vendor Subtotal:			539.14
211-45500-53130	HELEN KORBEL	Acct RWPL Inv 03/09/25RWPL Target S	03/19/2025	121764	11.13
		Vendor Subtotal:			11.13
211-45500-53130	THE LIBRARY STORE INC	Acct 593957 Inv 729166 Book Marks	03/12/2025	121620	58.14
		Vendor Subtotal:			58.14
211-45500-53130	MARIA VOORHEES-REINCKE LLC	Acct RWPL Inv 057 Sound Bath	03/26/2025	121836	200.00
		Vendor Subtotal:			200.00
211-45500-53161	HIRERIGHT GIS INTERMEDIATE CO		03/05/2025	121502	80.95
		Vendor Subtotal:			80.95
211-45500-53161	MAYO CLINIC		03/12/2025	121627	286.00
		Vendor Subtotal:			286.00
211-45500-53205	HIAWATHA BROADBAND COMMUN	Telephone & Internet Charges	03/12/2025	121609	111.31
		Vendor Subtotal:			111.31

211-45500-53205	CELLCO PARTNERSHIP	VERIZON MOBILE/DATA PAD SERV]	03/12/2025	121682	41.39	
					Vendor Subtotal:	41.39
211-45500-53320	ELAN FINANCIAL SERVICES	Mgmt Training Meal for Olivia	03/19/2025	121704	16.79	
					Vendor Subtotal:	16.79
211-45500-53907	AMAZON.COM SALES INC		03/12/2025	121578	48.13	
211-45500-53907	AMAZON.COM SALES INC		03/12/2025	121578	12.96	
211-45500-53907	AMAZON.COM SALES INC		03/12/2025	121578	19.96	
211-45500-53907	AMAZON.COM SALES INC		03/12/2025	121578	59.86	
211-45500-53907	AMAZON.COM SALES INC		03/12/2025	121578	39.67	
211-45500-53907	AMAZON.COM SALES INC		03/12/2025	121578	35.90	
211-45500-53907	AMAZON.COM SALES INC		03/12/2025	121578	41.96	
211-45500-53907	AMAZON.COM SALES INC		03/19/2025	121753	6.99	
211-45500-53907	AMAZON.COM SALES INC		03/19/2025	121753	39.88	
211-45500-53907	AMAZON.COM SALES INC		03/19/2025	121753	13.99	
211-45500-53907	AMAZON.COM SALES INC		03/19/2025	121753	29.99	
211-45500-53907	AMAZON.COM SALES INC		03/19/2025	121753	37.78	
211-45500-53907	AMAZON.COM SALES INC		03/19/2025	121753	14.98	
211-45500-53907	AMAZON.COM SALES INC		03/26/2025	121776	20.29	
211-45500-53907	AMAZON.COM SALES INC		03/26/2025	121776	15.99	
211-45500-53907	AMAZON.COM SALES INC		03/26/2025	121776	28.99	
211-45500-53907	AMAZON.COM SALES INC		03/26/2025	121776	74.90	
211-45500-53907	AMAZON.COM SALES INC		03/26/2025	121776	12.95	
211-45500-53907	AMAZON.COM SALES INC		03/26/2025	121776	26.94	
211-45500-53907	AMAZON.COM SALES INC		03/26/2025	121776	22.39	
211-45500-53907	AMAZON.COM SALES INC		03/26/2025	121776	8.99	
					Vendor Subtotal:	613.49
211-45500-53907	BLACKSTONE AUDIO INC	Acct 100841 Inv 2189332	03/19/2025	121754	289.27	
					Vendor Subtotal:	289.27
211-45500-53907	BAKER & TAYLOR	Acct L2116082 Inv 2038906570	03/12/2025	121586	124.57	
211-45500-53907	BAKER & TAYLOR	Acct L2116082 Inv 2038935777	03/19/2025	121755	135.67	
					Vendor Subtotal:	260.24

211-45500-53907	BAKER & TAYLOR	Acct L0302052 Inv 2038907996	03/12/2025	121587	602.81
211-45500-53907	BAKER & TAYLOR	Acct L0302052 Inv 2038754896	03/19/2025	121695	113.16
211-45500-53907	BAKER & TAYLOR	Acct L0302052 Inv 2038749159	03/19/2025	121695	207.04
211-45500-53907	BAKER & TAYLOR	Acct L0302052 Inv 2038749952	03/19/2025	121695	339.96
211-45500-53907	BAKER & TAYLOR	Acct L0302052 Inv 2038745892	03/19/2025	121695	66.57
211-45500-53907	BAKER & TAYLOR	Acct L0302052 Inv 2038745916	03/19/2025	121695	148.38
211-45500-53907	BAKER & TAYLOR	Acct L0302052 Inv 2038745872	03/19/2025	121695	99.38
211-45500-53907	BAKER & TAYLOR	Acct L0302052 Inv 2038745536	03/19/2025	121695	455.70
211-45500-53907	BAKER & TAYLOR	Acct L0302052 Inv 2038743433	03/19/2025	121695	84.60
211-45500-53907	BAKER & TAYLOR	Acct L0302052 Inv 2038749482	03/19/2025	121695	428.37
211-45500-53907	BAKER & TAYLOR	Acct L0302052 Inv 2038749186	03/19/2025	121695	141.41
211-45500-53907	BAKER & TAYLOR	Acct L0302052 Inv 2038752654	03/19/2025	121695	373.12
211-45500-53907	BAKER & TAYLOR	Acct L0302052 Inv 2038927321	03/19/2025	121756	568.65
211-45500-53907	BAKER & TAYLOR	Acct L0302052 Inv 2038931862	03/19/2025	121756	121.99
211-45500-53907	BAKER & TAYLOR	Acct L0302052 Inv 2038912854	03/19/2025	121756	313.69
211-45500-53907	BAKER & TAYLOR	Acct L0302052 Inv 2038898937	03/19/2025	121756	510.74
211-45500-53907	BAKER & TAYLOR	Acct L0302052 Inv 2038929744	03/19/2025	121756	111.35
211-45500-53907	BAKER & TAYLOR	Acct L0302052 Inv 2038927401	03/19/2025	121756	266.72
211-45500-53907	BAKER & TAYLOR	Acct L0302052 Inv 2038931899	03/26/2025	121786	91.29
211-45500-53907	BAKER & TAYLOR	Acct L0302052 Inv 2038932349	03/26/2025	121786	339.26
211-45500-53907	BAKER & TAYLOR	Acct L0302052 Inv 2038937268	03/26/2025	121786	129.96
211-45500-53907	BAKER & TAYLOR	Acct L0302052 Inv 2038937268 Bingo B	03/26/2025	121786	100.25
Vendor Subtotal:					5,614.40
211-45500-53907	BAKER & TAYLOR	Acct C0333573 Inv 2038906472	03/12/2025	121588	97.26
Vendor Subtotal:					97.26
211-45500-53907	GALE/CENGAGE LEARNING INC	Acct 153896 Inv 86890164	03/12/2025	121603	26.64
211-45500-53907	GALE/CENGAGE LEARNING INC	Acct 153896 Inv 86997876	03/19/2025	121762	32.79
211-45500-53907	GALE/CENGAGE LEARNING INC	Acct 153896 Inv 86973590	03/19/2025	121762	98.37
Vendor Subtotal:					157.80
211-45500-53907	JOHN MCLOONE	Acct RWPL Inv 03/14/25RWPL 1 YR	03/19/2025	121767	62.00
Vendor Subtotal:					62.00
211-45500-53914	ELAN FINANCIAL SERVICES	Acct 6936 Inv 02/25RWPL-B Family Far	03/12/2025	121597	12.67
211-45500-53914	ELAN FINANCIAL SERVICES	Acct 6936 Inv 02/25RWPL-C Smokin Oa	03/12/2025	121597	312.69

				Vendor Subtotal:	325.36
211-45510-52205	AMAZON.COM SALES INC	shout	03/12/2025	121578	3.48
				Vendor Subtotal:	3.48
211-45510-52299	AMAZON.COM SALES INC	BLACK & DECKER CORDLESS LEAF	03/12/2025	121579	159.99
				Vendor Subtotal:	159.99
211-45510-52299	HIAWATHA BROADBAND COMMUN	Telephone & Internet Charges	03/12/2025	121609	35.02
				Vendor Subtotal:	35.02
211-45510-52299	MENARDS	SUPPLIES	03/12/2025	121628	39.96
				Vendor Subtotal:	39.96
211-45510-52299	VESTIS UNIFORMS AND WORKPLA	Laundry Services - LIBRARY	03/19/2025	121693	100.00
				Vendor Subtotal:	100.00
211-45510-52315	FIRST SUPPLY LLC	1750PRM 56MTR 1661-025 - LIBRARY	03/05/2025	121494	1,411.89
				Vendor Subtotal:	1,411.89
211-45510-52315	RUNNING SUPPLY INC	SUPPLIES	03/12/2025	121644	74.04
				Vendor Subtotal:	74.04
211-45510-52315	WW GRAINGER INC	ANTISLIP TAPE	03/05/2025	121567	6.65
				Vendor Subtotal:	6.65
211-45510-53140	GFI PROPERY MAINTENANCE LLC	Acct RWPL Inv 3607 Includes Spot Clea	03/26/2025	121810	2,275.00
				Vendor Subtotal:	2,275.00

211-45510-53555	AMPION PBC		03/12/2025	121679	773.82
211-45510-53555	AMPION PBC		03/12/2025	121679	627.15
				Vendor Subtotal:	1,400.97
211-45510-53555	XCEL ENERGY INC	JANUARY MASTER	03/12/2025	121683	-365.78
211-45510-53555	XCEL ENERGY INC	FEBRUARY MASTER	03/19/2025	121752	-259.32
				Vendor Subtotal:	-625.10
211-45510-53555	XCEL ENERGY SOLUTIONS		03/12/2025	121685	74.02
211-45510-53555	XCEL ENERGY SOLUTIONS		03/26/2025	121861	68.94
				Vendor Subtotal:	142.96
211-45510-53560	CITY OF RED WING		03/05/2025	121536	188.16
211-45510-53560	CITY OF RED WING		03/26/2025	121845	160.62
				Vendor Subtotal:	348.78
211-45510-53565	XCEL ENERGY INC	JANUARY MASTER	03/12/2025	121683	1,556.33
211-45510-53565	XCEL ENERGY INC	FEBRUARY MASTER	03/19/2025	121752	1,345.44
				Vendor Subtotal:	2,901.77
211-45510-53570	CITY OF RED WING		03/05/2025	121536	111.44
211-45510-53570	CITY OF RED WING		03/26/2025	121845	111.44
				Vendor Subtotal:	222.88
211-45510-53575	CITY OF RED WING		03/05/2025	121536	166.26
211-45510-53575	CITY OF RED WING		03/26/2025	121845	141.72
				Vendor Subtotal:	307.98
211-45510-53645	EGAN	ANNUAL PREVENTIVE MAINTENAN	03/05/2025	121489	2,439.00
				Vendor Subtotal:	2,439.00

Subtotal for FUND: 211

61,533.53

Report Total:

61,533.53

Accounts Payable

April 2025 Bills



Account Number	Vendor	Description	GL Date	Check No	Amount
211-00000-27101	Internal Revenue Service	PR Batch 00901.04.2025 FICA(Social Se	04/11/2025	0	1,791.26
211-00000-27101	Internal Revenue Service	PR Batch 00901.04.2025 Medicare	04/11/2025	0	418.96
211-00000-27101	Internal Revenue Service	PR Batch 00901.04.2025 Medicare	04/11/2025	0	418.96
211-00000-27101	Internal Revenue Service	PR Batch 00901.04.2025 FICA (Social St	04/11/2025	0	1,791.26
211-00000-27101	Internal Revenue Service	PR Batch 00901.04.2025 Federal Income	04/11/2025	0	3,116.99
211-00000-27101	Internal Revenue Service	PR Batch 00902.04.2025 Medicare	04/25/2025	0	403.55
211-00000-27101	Internal Revenue Service	PR Batch 00902.04.2025 FICA (Social St	04/25/2025	0	1,725.60
211-00000-27101	Internal Revenue Service	PR Batch 00902.04.2025 Medicare	04/25/2025	0	403.55
211-00000-27101	Internal Revenue Service	PR Batch 00902.04.2025 FICA(Social Se	04/25/2025	0	1,725.60
211-00000-27101	Internal Revenue Service	PR Batch 00902.04.2025 Federal Income	04/25/2025	0	2,917.87
Vendor Subtotal:					14,713.60
211-00000-27101	Minnesota Department of Revenue	PR Batch 00901.04.2025 State Income T	04/11/2025	0	1,248.42
211-00000-27101	Minnesota Department of Revenue	PR Batch 00902.04.2025 State Income T	04/25/2025	0	1,149.64
Vendor Subtotal:					2,398.06
211-00000-27102	PERA Payroll	PR Batch 00901.04.2025 PERA Coordin	04/11/2025	0	1,796.62
211-00000-27102	PERA Payroll	PR Batch 00901.04.2025 PERA-Coordin	04/11/2025	0	2,073.01
211-00000-27102	PERA Payroll	PR Batch 00902.04.2025 PERA Coordin	04/25/2025	0	1,824.12
211-00000-27102	PERA Payroll	PR Batch 00902.04.2025 PERA-Coordin	04/25/2025	0	2,104.75
Vendor Subtotal:					7,798.50
211-00000-27103	AFSCME	PR Batch 00901.04.2025 Union-AFSCM	04/11/2025	0	0.70
211-00000-27103	AFSCME	PR Batch 00902.04.2025 Union-AFSCM	04/25/2025	0	0.75
Vendor Subtotal:					1.45

211-00000-27103	CITY OF RED WING	PR Batch 00901.04.2025 Dental	04/11/2025	121983	237.40
211-00000-27103	CITY OF RED WING	PR Batch 00901.04.2025 Cell phone char	04/11/2025	121983	0.30
211-00000-27103	CITY OF RED WING	PR Batch 00901.04.2025 Employer ICRA	04/11/2025	121983	2,031.29
211-00000-27103	CITY OF RED WING	PR Batch 00901.04.2025 Dental Insuranc	04/11/2025	121983	39.61
211-00000-27103	CITY OF RED WING	PR Batch 00901.04.2025 VEBA- Employ	04/11/2025	121983	469.98
211-00000-27103	CITY OF RED WING	PR Batch 00901.04.2025 \$50,000 Life In	04/11/2025	121983	24.58
211-00000-27103	CITY OF RED WING	PR Batch 00901.04.2025 The Standard Li	04/11/2025	121983	22.76
211-00000-27103	CITY OF RED WING	PR Batch 00901.04.2025 Purple Medical	04/11/2025	121983	40.67
211-00000-27103	CITY OF RED WING	PR Batch 00901.04.2025 Green Medical l	04/11/2025	121983	391.78
211-00000-27103	CITY OF RED WING	PR Batch 00901.04.2025 ICRA Premium	04/11/2025	121983	64.59
211-00000-27103	CITY OF RED WING	PR Batch 00901.04.2025 Wellness Disco	04/11/2025	121983	-106.65
211-00000-27103	CITY OF RED WING	PR Batch 00901.04.2025 Vision Buy Up	04/11/2025	121983	1.52
211-00000-27103	CITY OF RED WING	PR Batch 00901.04.2025 Accidental Deat	04/11/2025	121983	15.21
211-00000-27103	CITY OF RED WING	PR Batch 00901.04.2025 \$100,000 Life I	04/11/2025	121983	28.70
211-00000-27103	CITY OF RED WING	PR Batch 00901.04.2025 Long Term Disa	04/11/2025	121983	81.08
211-00000-27103	CITY OF RED WING	PR Batch 00901.04.2025 Employer HSA	04/11/2025	121983	1,124.38
211-00000-27103	CITY OF RED WING	PR Batch 00901.04.2025 Purple Medical	04/11/2025	121983	1,082.88
211-00000-27103	CITY OF RED WING	PR Batch 00901.04.2025 Green Medical l	04/11/2025	121983	6,350.33
211-00000-27103	CITY OF RED WING	PR Batch 00902.04.2025 ICRA Premium	04/25/2025	122225	64.59
211-00000-27103	CITY OF RED WING	PR Batch 00902.04.2025 Dental Insuranc	04/25/2025	122225	39.61
211-00000-27103	CITY OF RED WING	PR Batch 00902.04.2025 Green Medical l	04/25/2025	122225	391.80
211-00000-27103	CITY OF RED WING	PR Batch 00902.04.2025 Long Term Disa	04/25/2025	122225	82.15
211-00000-27103	CITY OF RED WING	PR Batch 00902.04.2025 Vision Buy Up	04/25/2025	122225	1.52
211-00000-27103	CITY OF RED WING	PR Batch 00902.04.2025 The Standard Li	04/25/2025	122225	22.75
211-00000-27103	CITY OF RED WING	PR Batch 00902.04.2025 Purple Medical	04/25/2025	122225	40.67

Vendor Subtotal: 12,543.50

211-00000-27103	MISSOURI CHILD SUPPORT	PR Batch 00901.04.2025 MO Child Supp	04/11/2025	121984	192.00
211-00000-27103	MISSOURI CHILD SUPPORT	PR Batch 00902.04.2025 MO Child Supp	04/25/2025	122226	192.00

Vendor Subtotal: 384.00

211-00000-27105	Nationwide	PR Batch 00901.04.2025 Nationwide 457	04/11/2025	0	110.40
211-00000-27105	Nationwide	PR Batch 00902.04.2025 Nationwide 457	04/25/2025	0	110.42

Vendor Subtotal: 220.82

211-45500-52105	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-ZU Sharpies	04/23/2025	122254	9.86
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Vendor Subtotal: 9.86

211-45500-52299	AMAZON.COM SALES INC	Golf Pencils	04/09/2025	121987	9.98
211-45500-52299	AMAZON.COM SALES INC	Packing Tape	04/30/2025	122320	12.95
		Vendor Subtotal:			22.93
211-45500-52299	CENTRAL TECHNOLOGY	Acct RWPL Inv 2117	04/30/2025	122334	114.23
		Vendor Subtotal:			114.23
211-45500-52299	PETTY CASH RED WING LIBRARY	Acct RWPL Inv 03/27/25RWPL Patron R	04/02/2025	121936	11.99
		Vendor Subtotal:			11.99
211-45500-52299	RED WING ACE HARDWARE	SUPPLIES	04/09/2025	122090	9.98
		Vendor Subtotal:			9.98
211-45500-52299	SHOWCASES	PO 250316 Inv 330249	04/09/2025	122101	56.55
		Vendor Subtotal:			56.55
211-45500-53105	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-A FB Meta	04/23/2025	122254	9.98
		Vendor Subtotal:			9.98
211-45500-53105	ELAN FINANCIAL SERVICES	MOBILE BEACON LIBRARY	04/16/2025	122158	2,400.00
		Vendor Subtotal:			2,400.00
211-45500-53105	SELCO	Acct RED Inv 053386	04/09/2025	122098	1,859.94
		Vendor Subtotal:			1,859.94
211-45500-53130	AMAZON.COM SALES INC	SR	04/09/2025	121987	224.85
211-45500-53130	AMAZON.COM SALES INC	SR	04/09/2025	121987	665.28
211-45500-53130	AMAZON.COM SALES INC	Pigeon	04/09/2025	121987	72.89
211-45500-53130	AMAZON.COM SALES INC	SR Prizes	04/30/2025	122320	267.78

				Vendor Subtotal:	1,230.80
211-45500-53130	AMY SMITH	Acct RWPL Inv 04/17/25RWPL Bingo	04/23/2025	122231	27.45
				Vendor Subtotal:	27.45
211-45500-53130	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-ZR Cricut Lic	04/23/2025	122254	102.95
211-45500-53130	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-ZV A SR Pri:	04/23/2025	122254	44.94
211-45500-53130	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-ZW A SR Pri	04/23/2025	122254	256.90
211-45500-53130	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-B Target Triv	04/23/2025	122254	87.02
211-45500-53130	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-ZQ Dominoe	04/23/2025	122254	96.49
				Vendor Subtotal:	588.30
211-45500-53130	HELEN KORBEL	Acct RWPL Inv 03/27/25RWPL SR Hobl	04/02/2025	121910	10.59
				Vendor Subtotal:	10.59
211-45500-53130	NICKOLAS ANDREW BUTLER	Acct RWPL Inv 04142025	04/30/2025	122364	800.00
				Vendor Subtotal:	800.00
211-45500-53130	WILLIAM JAMERSON	Acct RWPL Inv 04/17/25RWPL Program	04/23/2025	122312	350.00
				Vendor Subtotal:	350.00
211-45500-53161	ASSUREHIRE INC.	Standard Background Test with MVR	04/09/2025	121992	33.36
				Vendor Subtotal:	33.36
211-45500-53161	HIRERIGHT GIS INTERMEDIATE CO	Drug Test for Job Applicant	04/09/2025	122036	80.95
				Vendor Subtotal:	80.95
211-45500-53161	MAYO CLINIC		04/09/2025	122061	503.00
211-45500-53161	MAYO CLINIC		04/09/2025	122061	33.00

			Vendor Subtotal:		536.00
211-45500-53205	HIAWATHA BROADBAND COMMUN	Telephone & Internet Charges	04/09/2025	122035	108.50
			Vendor Subtotal:		108.50
211-45500-53205	CELLCO PARTNERSHIP	VERIZON MOBILE/DATA PAD SERVI	04/09/2025	122128	41.39
			Vendor Subtotal:		41.39
211-45500-53330	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-ZX ALA Cat:	04/23/2025	122254	249.00
			Vendor Subtotal:		249.00
211-45500-53904	MYRA	Acct RWPL Inv 02526 Seeland	04/23/2025	122290	15.00
			Vendor Subtotal:		15.00
211-45500-53907	AMAZON.COM SALES INC		04/09/2025	121987	19.96
211-45500-53907	AMAZON.COM SALES INC		04/09/2025	121987	17.95
211-45500-53907	AMAZON.COM SALES INC		04/09/2025	121987	49.97
211-45500-53907	AMAZON.COM SALES INC		04/09/2025	121987	22.78
211-45500-53907	AMAZON.COM SALES INC		04/09/2025	121987	9.33
211-45500-53907	AMAZON.COM SALES INC		04/09/2025	121987	19.95
211-45500-53907	AMAZON.COM SALES INC		04/09/2025	121987	54.74
211-45500-53907	AMAZON.COM SALES INC		04/09/2025	121987	141.74
211-45500-53907	AMAZON.COM SALES INC		04/09/2025	121987	-8.00
211-45500-53907	AMAZON.COM SALES INC		04/09/2025	121987	-2.04
211-45500-53907	AMAZON.COM SALES INC		04/09/2025	121987	5.99
211-45500-53907	AMAZON.COM SALES INC		04/09/2025	121987	24.96
211-45500-53907	AMAZON.COM SALES INC		04/09/2025	121987	-0.33
211-45500-53907	AMAZON.COM SALES INC		04/23/2025	122228	28.59
211-45500-53907	AMAZON.COM SALES INC		04/23/2025	122228	-0.12
211-45500-53907	AMAZON.COM SALES INC		04/23/2025	122228	31.99
211-45500-53907	AMAZON.COM SALES INC		04/23/2025	122228	20.99
211-45500-53907	AMAZON.COM SALES INC		04/23/2025	122228	26.98
211-45500-53907	AMAZON.COM SALES INC		04/30/2025	122320	19.96
211-45500-53907	AMAZON.COM SALES INC		04/30/2025	122320	28.52
211-45500-53907	AMAZON.COM SALES INC		04/30/2025	122320	39.90

			Vendor Subtotal:		553.81
211-45500-53907	BLACKSTONE AUDIO INC	Acct 100841 Inv 2192742	04/09/2025	121994	41.39
211-45500-53907	BLACKSTONE AUDIO INC	Acct 100841 Inv 2193376	04/23/2025	122236	86.35
211-45500-53907	BLACKSTONE AUDIO INC	Acct 100841 Inv 2195075	04/30/2025	122327	79.98
			Vendor Subtotal:		207.72
211-45500-53907	BAKER & TAYLOR	Acct L2116082 Inv 2038967088	04/09/2025	121998	123.96
211-45500-53907	BAKER & TAYLOR	Acct L2116082 Inv 2038994977	04/23/2025	122239	97.17
			Vendor Subtotal:		221.13
211-45500-53907	BAKER & TAYLOR	Acct L0302052 Inv 2038952230	04/09/2025	121999	438.87
211-45500-53907	BAKER & TAYLOR	Acct L0302052 Inv 2038972874	04/09/2025	121999	398.82
211-45500-53907	BAKER & TAYLOR	Acct L0302052 Inv 2038960100	04/09/2025	121999	346.64
211-45500-53907	BAKER & TAYLOR	Acct L0302052 Inv 2038952818	04/09/2025	121999	409.26
211-45500-53907	BAKER & TAYLOR	Acct L0302052 Inv 2038956112	04/09/2025	121999	68.55
211-45500-53907	BAKER & TAYLOR	Acct L0302052 Inv 2038981703	04/23/2025	122240	271.87
211-45500-53907	BAKER & TAYLOR	Acct L0302052 Inv 2038995420	04/23/2025	122240	486.50
211-45500-53907	BAKER & TAYLOR	Acct L0302052 Inv 2038977683	04/23/2025	122240	172.56
211-45500-53907	BAKER & TAYLOR	Acct L0302052 Inv 2038977660	04/23/2025	122240	333.94
211-45500-53907	BAKER & TAYLOR	Acct L0302052 Inv 2038992734	04/23/2025	122240	341.42
211-45500-53907	BAKER & TAYLOR	Acct L0302052 Inv 2038981908	04/23/2025	122240	223.21
211-45500-53907	BAKER & TAYLOR	Acct L0302052 Inv 2039008967	04/30/2025	122330	133.60
211-45500-53907	BAKER & TAYLOR	Acct L0302052 Inv 2038936691	04/30/2025	122330	435.59
211-45500-53907	BAKER & TAYLOR	Acct L0302052 Inv 2038996485	04/30/2025	122330	79.18
211-45500-53907	BAKER & TAYLOR	Acct L0302052 Inv 2038996380	04/30/2025	122330	397.45
211-45500-53907	BAKER & TAYLOR	Acct L0302052 Inv 2039006310	04/30/2025	122330	623.27
211-45500-53907	BAKER & TAYLOR	Acct L0302052 Inv 2038996279	04/30/2025	122330	364.36
211-45500-53907	BAKER & TAYLOR	Acct L0302052 Inv 2039009665	04/30/2025	122330	188.62
211-45500-53907	BAKER & TAYLOR	Acct L0302052 Inv 2039016440	04/30/2025	122330	295.24
211-45500-53907	BAKER & TAYLOR	Acct L0302052 Inv 2039009654	04/30/2025	122330	313.24
211-45500-53907	BAKER & TAYLOR	Acct L0302052 Inv 2039006314	04/30/2025	122330	205.45
211-45500-53907	BAKER & TAYLOR	Acct L0302052 Inv 2039010265	04/30/2025	122330	168.56
211-45500-53907	BAKER & TAYLOR	Acct L0302052 Inv 2039006360	04/30/2025	122330	86.82
			Vendor Subtotal:		6,783.02
211-45500-53907	BAKER & TAYLOR	Acct C0333573 Inv 2038972606	04/30/2025	122331	191.64

Vendor Subtotal:

191.64

211-45500-53907	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-ZP Amazon F	04/23/2025	122254	12.99
211-45500-53907	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-ZJ Amazon K	04/23/2025	122254	7.99
211-45500-53907	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-O Amazon K	04/23/2025	122254	5.99
211-45500-53907	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-F Amazon Ki	04/23/2025	122254	14.99
211-45500-53907	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-T Amazon Ki	04/23/2025	122254	10.99
211-45500-53907	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-ZE Amazon I	04/23/2025	122254	14.99
211-45500-53907	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-ZY Family T	04/23/2025	122254	29.96
211-45500-53907	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-E Amazon Ki	04/23/2025	122254	17.99
211-45500-53907	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-Q Amazon K	04/23/2025	122254	13.99
211-45500-53907	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-ZH Amazon I	04/23/2025	122254	14.99
211-45500-53907	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-I Amazon Ki	04/23/2025	122254	15.99
211-45500-53907	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-ZI Amazon K	04/23/2025	122254	2.99
211-45500-53907	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-H Amazon K	04/23/2025	122254	9.99
211-45500-53907	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-R Amazon Ki	04/23/2025	122254	14.99
211-45500-53907	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-V Amazon K	04/23/2025	122254	11.99
211-45500-53907	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-M Amazon K	04/23/2025	122254	14.99
211-45500-53907	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-P Amazon Ki	04/23/2025	122254	3.99
211-45500-53907	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-ZS Kindle	04/23/2025	122254	4.98
211-45500-53907	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-ZC Amazon I	04/23/2025	122254	12.99
211-45500-53907	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-L Amazon Ki	04/23/2025	122254	12.99
211-45500-53907	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-U Amazon K	04/23/2025	122254	11.99
211-45500-53907	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-ZB Amazon I	04/23/2025	122254	13.99
211-45500-53907	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-K Amazon K	04/23/2025	122254	12.99
211-45500-53907	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-ZD Amazon I	04/23/2025	122254	14.99
211-45500-53907	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-ZM Amazon	04/23/2025	122254	2.99
211-45500-53907	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-S Amazon Ki	04/23/2025	122254	18.99
211-45500-53907	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-ZF Amazon F	04/23/2025	122254	16.99
211-45500-53907	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-ZA Amazon I	04/23/2025	122254	12.99
211-45500-53907	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-J Amazon Ki	04/23/2025	122254	14.99
211-45500-53907	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-ZG Amazon I	04/23/2025	122254	10.99
211-45500-53907	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-D Amazon K	04/23/2025	122254	14.98
211-45500-53907	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-G Amazon K	04/23/2025	122254	13.99
211-45500-53907	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-C Amazon Ki	04/23/2025	122254	2.99
211-45500-53907	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-Z Amazon Ki	04/23/2025	122254	9.99
211-45500-53907	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-W Amazon K	04/23/2025	122254	9.99
211-45500-53907	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-N Amazon K	04/23/2025	122254	14.99
211-45500-53907	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-ZN Amazon I	04/23/2025	122254	3.99
211-45500-53907	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-ZO Amazon I	04/23/2025	122254	2.99
211-45500-53907	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-Y Amazon K	04/23/2025	122254	2.99
211-45500-53907	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-ZK Amazon I	04/23/2025	122254	2.38

211-45500-53907	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-X Amazon K	04/23/2025	122254	14.99
211-45500-53907	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-ZL Amazon I	04/23/2025	122254	1.99
				Vendor Subtotal:	478.92
211-45500-53907	GALE/CENGAGE LEARNING INC	Acct 153896 Inv 87092307	04/09/2025	122027	65.58
211-45500-53907	GALE/CENGAGE LEARNING INC	Acct 153896 Inv 87078529	04/09/2025	122027	48.73
211-45500-53907	GALE/CENGAGE LEARNING INC	Acct 153896 Inv 87092307	04/09/2025	122027	24.04
				Vendor Subtotal:	138.35
211-45500-53907	MIDWEST TAPE LLC	Acct 2000006749 Inv 506469045	04/23/2025	122289	14.99
				Vendor Subtotal:	14.99
211-45500-53907	OVERDRIVE INC	Acct 2225-0002 Inv 02225CO25128344	04/30/2025	122367	2,000.13
				Vendor Subtotal:	2,000.13
211-45500-53907	PLAYAWAY PRODUCTS, LLC	Sale 454105 Inv 494649	04/09/2025	122080	914.07
				Vendor Subtotal:	914.07
211-45500-53990	MRA-THE MANAGEMENT ASSOCIA	MRA Supervision Training for Olivia Ols	04/02/2025	121924	2,800.00
				Vendor Subtotal:	2,800.00
211-45510-52205	ELAN FINANCIAL SERVICES	Acct 6936 Inv 04/25RWPL-ZT Swiffers	04/23/2025	122254	30.42
				Vendor Subtotal:	30.42
211-45510-52299	HIAWATHA BROADBAND COMMUN	Telephone & Internet Charges	04/09/2025	122035	34.86
				Vendor Subtotal:	34.86
211-45510-52299	MENARDS	SUPPLIES	04/09/2025	122063	10.45
				Vendor Subtotal:	10.45

211-45510-52299	VESTIS UNIFORMS AND WORKPLA	Laundry Services - LIBRARY	04/16/2025	122212	100.00
				Vendor Subtotal:	100.00
211-45510-52315	FIRST SUPPLY LLC	LIBRARY	04/02/2025	121901	76.14
				Vendor Subtotal:	76.14
211-45510-52315	MENARDS	SUPPLIES	04/09/2025	122063	35.97
211-45510-52315	MENARDS	SUPPLIES	04/09/2025	122063	80.68
				Vendor Subtotal:	116.65
211-45510-52315	TEC INDUSTRIAL INC	ELECTRIC MOTOR REPAIR SERVICE	04/16/2025	122202	631.71
				Vendor Subtotal:	631.71
211-45510-52415	CINTAS CORPORATION NO 2	FIRST AID SUPPLIES - STAFF WORK	04/09/2025	122001	91.54
				Vendor Subtotal:	91.54
211-45510-53555	AMPION PBC		04/09/2025	122126	577.29
211-45510-53555	AMPION PBC		04/09/2025	122126	780.76
				Vendor Subtotal:	1,358.05
211-45510-53560	CITY OF RED WING		04/30/2025	122374	403.89
				Vendor Subtotal:	403.89
211-45510-53570	CITY OF RED WING		04/30/2025	122374	111.44
				Vendor Subtotal:	111.44
211-45510-53575	CITY OF RED WING		04/30/2025	122374	358.49
				Vendor Subtotal:	358.49

64,517.15

Staff Report: Library Programs Policy

As discussed at the April Workshop, there are some minor revisions proposed to the Library Programs Policy.

1. The first four changes are proposed for clarity.
2. The last change establishes a 7-day timeline if a program attendee requires a special accommodation. This is also in line with the City's practice.

Library Programs

Library sponsored programs are designed to provide information, education, and recreation to the community, and serve to publicize the library as a community resource agency to both library users and non-users. The purpose of programming is to connect people with library materials and to provide a positive library experience for individuals.

Programs may utilize library staff and materials, community resources, media, and non-library individuals who have expertise and experience on a topic~~other resource people~~. The library may offer cooperative programming with other agencies, organizations, institutions, or individuals.

Selection of library sponsored program topics, speakers, classes, and resource materials will be made by library staff ~~on the basis of~~based on ~~interested~~interests and needs of library users and the community. Library programming should not exclude topics, books, speakers, media, and other resources because they might be controversial. Publicity for library programming will indicate appropriate audience age, but responsibility for child attendance rests with parents.

Library sponsorship of a program does not constitute an endorsement of the program's content ~~of the program~~ or ~~the~~ views expressed by the presenter or audience. Concerns regarding library programs may be expressed using the Library's "Statement of Concern" form, available upon request.

Library sponsored programs are open to all and are free of charge. Persons needing special accommodations to attend library programs should contact the library at least seven days in advance.

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Staff Report: Exhibits & Displays Policy

Based on discussion at the April Workshop, below are the changes to the Exhibits and Displays Policy.

1. This revised policy combines the Exhibits and Displays Policy with the Bulletin Board & Display Racks Policy.
2. The first section governs library-developed displays and exhibits. The initial paragraph has been removed as extraneous, and a general purpose line has been added explaining why the Library has displays and exhibits.
3. The Statement of Concern can be submitted for displays, so this wording was added in the corresponding line.
4. "Display space is available as space and time allows, and with approval of the Library Director." was added based on discussion at the workshop.
5. A line about completing the Display Release Form was added at the end of the first section.
6. Individual display areas have been addressed, and the lists of material examples have been removed. Library Director approval has been added here, too.
7. The attachment list has been removed, as the specific display case no longer exists, the floor plan is not needed in the policy, and the Display Release Form is available upon request.

The current Display Release form is also attached to this agenda item.

Exhibits and Displays ~~Guidelines~~

~~The guidelines are based on Board approved interpretations of the Library Bill of Rights. The release has been reviewed by the City Attorney. The subject and timing of displays is at the discretion of Library staff.~~

Library Developed Exhibits and Displays ~~prepared or solicited exhibits and displays~~

The Library continually has displays throughout the library building. These displays are intended to highlight the Library's collection, programs, services, and initiatives. The library is guided by the document: *Exhibit Spaces and Bulletin Boards: An Interpretation of the LIBRARY BILL OF RIGHTS*, which states in part –

“In developing library exhibits, staff members should endeavor to present a broad spectrum of opinion and a variety of viewpoints.”

“A publicly supported library may limit use of its exhibit space to strictly ‘library-related’ activities, provided that the limitation is clearly circumscribed and is viewpoint neutral.”

“Just as libraries do not endorse the viewpoints of those whose works are represented in their collections, libraries also do not endorse the beliefs or viewpoints of topics which may be the subject of library exhibits.”

Those who are concerned about any exhibit or display held at the library are encouraged to submit a “Statement of Concern” form, available upon request.

Library display space is available to the public on an equitable basis, regardless of the beliefs, affiliations, or economic standing of individuals or groups requesting their use. Display space is available as space and time allows, and with approval of the Library Director. Display space is not available to businesses es or other for-profits. Library staff will arrange community exhibits and ~~siaplys~~ displays that will be of interest to the community and can be tied with library resources and programming. Exhibit areas include tabletops, a display case, and floor space within the library on the street level. The exhibit areas are available within specific time periods and when used in a manner that does not conflict with ~~basic~~ library operations. Upon approval of an individual's or group's display or exhibit, the individual or group must complete a Display Release Form.

Individual Display Areas

Bulletin Boards and Display Racks may be designated for community use by organizations and individuals to promote services and events, with approval from the Library Director. The Library does not accept political party literature, though the Library may accept general information regarding where and how to vote and listings of candidates for which offices.

Community Events Bulletin Board & Display Rack: 3rd Street

This area is designated for a single copies of items. All items must be taken to the Service Desk for Library staff to post. Items not taken to the Service Desk first will be discarded. Posted items are removed after the date of the event or, for ongoing services, after 4 weeks. Items are not kept by the library unless specifically requested in advance.

To conserve space:

Items larger than 11x14 may not be posted or cut down so items do not overlap.

Items outside of the local area may not be posted.

Items may not be posted until 2 weeks prior to the event.

“For sale” items, personal service cards, and business cards may be removed after 1 week.

Library & Government Services Bulletin Board: East Avenue

This bulletin board is designated for Library, City of Red Wing, and Goodhue County information only.

Display Racks

The East Avenue display rack is designated for multiple copies of free brochures, newsletters, and periodicals. Other designated racks are reserved for tax forms for 5-6 months of the year and for overflow newsletters and flyers during the remainder of the year.

Priority is given to local organizations with the primary space used for RW area maps & brochures. This display space is not intended for businesses, other for-profits, or paid political materials. See Red Wing Code 6.21 regarding solicitors.

Items which do not involve library events and services are not advocated nor endorsed by the library. The library is not responsible for their accuracy. **Attachments:**

- ~~1. Floor plan of library~~
- ~~2. Dimensions of lighted display case~~
- ~~3. Red Wing Public Library Display Release~~

RED WING PUBLIC LIBRARY DISPLAY RELEASE

If you need this information in another format (large print, Braille, etc.) please ask
Library staff or call (651) 385-3673 at least 3 days in advance

I, the undersigned, hereby lend the following material(s) to the Red Wing Public Library for display purposes only. I understand that the Library is not responsible for loss, damage, or destruction while such materials(s) are on display in the Library, and I release and forever discharge the Library from any such claims.

Materials will be on display during _____

General description of material(s) loaned _____

Owner Signature _____ Date _____

Address _____

Telephone Number _____

_____ Credit should be displayed and given to _____

_____ Credit should not be displayed

ITEMIZED LIST OF MATERIALS ON LOAN

Date received

library staff signature

Date returned

owner signature

Exhibits and Displays

Library Developed Exhibits and Displays

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Priority is given to local organizations with the primary space used for RW area maps & brochures. This display space is not intended for businesses, other for-profits, or paid political materials. See Red Wing Code 6.21 regarding solicitors.

Items which do not involve library events and services are not advocated nor endorsed by the library. The library is not responsible for their accuracy.

Staff Report: Library Data Privacy Policy

Based on discussion at the April Workshop, below are the changes to the Library Data Privacy Policy.

1. This revised policy combines the Library Data Privacy Policy with the Patron Data Policy, as much of the information was duplicated.
2. The first line was added from the Patron Data Privacy Policy.
3. The second section was removed (red) in favor of more accurate language (blue).
4. “a person adjudged mentally incompetent” was updated to “an incapacitated person” to match wording in the statute.
5. The list of people to contact has been updated to list the position and not the staff person’s name.

Library Data Privacy Policy

The Red Wing Public Library (hereinafter "Library") shall comply with the requirements of the Minnesota Government Data Practices Act, Minnesota Statutes, Section 13.40.

~~Library records linking the names of library users with specific library materials or subjects as well as information in applications for borrower's cards, other than the name of the borrower are private by law in Minnesota and may not be disclosed for other than library purposes except pursuant to a court order.~~

Library records that link a patron's name with materials requested or borrowed by the patron or which links a patron's name with a specific subject about which the patron has requested information or materials is classified as private (hereinafter referred to as "private library data"). Furthermore, data supplied by a user when applying for a library card, except the name of the borrower, is also classified as private library data. This data is private by law in Minnesota may not be disclosed for non-library related purposes or except pursuant to a court order.

All Library employees are advised that such records shall not be made available to any agency of state, federal, or local government except pursuant to such a court order as may be issued under the authority of and pursuant to federal, state, or local law relating to civil, criminal, or administration discovery procedures or legislative investigative power. The Library will resist the issuance or enforcement of any such process, order, or subpoena until such time as a proper showing of good cause has been made in a court of competent jurisdiction.

Private library data is accessible only to the individual who is the subject of that data. In the case of a minor (under 18) or ~~a person adjudged mentally competent~~ an incapacitated person, "individual" includes a parent or guardian. Release of private library data to the individual requires that the individual possess the individual's library card. However, the Library shall withhold private library data from parents or guardians, or individuals acting as parents or guardians in the absence of parents or guardians, upon the request of the minor, if the Library determines that withholding the data is in the best interest of the minor. In that case, the minor and authorized staff person of the Library shall complete and sign a Data Privacy Withholding Request Form.

With regard to incoming and outgoing telephone calls and overdue notices, the Library staff must be careful to identify the individual patron prior to giving out information considered to be private library data.

Direct all inquiries to the Library Director. In their absence, contact the following individuals in the stated order: Public Services Librarian, Technical Services Librarian, Youth Services Librarian.

~~In their absence contact:~~

- ~~1. Randy Decker, Public Services Librarian~~
- ~~2. Kari Gadiant, Technical Services Librarian~~
- ~~3. Megan Seeland, Youth Services Librarian~~

~~in the above order.~~

Patron Data Privacy

~~The Red Wing Public Library (hereinafter "Library") shall comply with the requirements of the Minnesota Government Data Practices Act, Minnesota Statutes, Section 13.40.~~

~~Library records that link a patron's name with materials requested or borrowed by the patron or which links a patron's name with a specific subject about which the patron has requested information or materials is classified as private (hereinafter referred to as "private library data"). 1992 Amendment to the above statute states that data supplied by a user in applying for a library card, except the name of the borrower, is also classified as private library data.~~

~~Private library data is accessible only to the individual who is the subject of that data. In the case of a minor (under 18) or a person adjudged mentally competent, "individual" includes a parent or guardian. Release of private library data to the individual requires that the individual possess the individual's library card.~~

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~~With regard to incoming and outgoing telephone calls and overdue notices, the Library staff must be careful to identify the individual patron prior to giving out information considered to be private library data.~~

~~The following page is a copy of the "Data Privacy Withholding Request Form."~~

Library Data Privacy Policy

The Red Wing Public Library (hereinafter "Library") shall comply with the requirements of the Minnesota Government Data Practices Act, Minnesota Statutes, Section 13.40.

Library records that link a patron's name with materials requested or borrowed by the patron or which links a patron's name with a specific subject about which the patron has requested information or materials is classified as private (hereinafter referred to as "private library data"). Furthermore, data supplied by a user when applying for a library card, except the name of the borrower, is also classified as private library data. This data is private by law in Minnesota may not be disclosed for non-library related purposes or except pursuant to a court order. All Library employees are advised that such records shall not be made available to any agency of state, federal, or local government except pursuant to such a court order as may be issued under the authority of and pursuant to federal, state, or local law relating to civil, criminal, or administration discovery procedures or legislative investigative power. The Library will resist the issuance or enforcement of any such process, order, or subpoena until such time as a proper showing of good cause has been made in a court of competent jurisdiction.

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Direct all inquiries to the Library Director. In their absence, contact the following individuals in the stated order: Public Services Librarian, Technical Services Librarian, Youth Services Librarian.

Staff Report: Use of Library Security Cameras Policy

After the attorney's review, they sent the attached recommended version of the policy. In order to provide as much context as possible, here is the attorney's explanation of changes:

Generally, our revisions to the policy are intended to provide the Library with more flexibility on how security cameras can be utilized. We deleted a couple of provisions under the "Data Recovery & Storage" heading pertaining to how and when security cameras can be used. While, in practice, the Library may only want to utilize security cameras for identification purposes and only use/share the data when an incident takes place, there may be other scenarios where you wish to review camera footage, such as in connection with the service animal scenarios that we have discussed or were a dispute to occur between patrons or a potential crime be committed. We also expanded the individuals who may review video footage to include City representatives because there could be a scenario where, for example, you wished for an attorney in our office to review video data and we are not City employees.

We also revised the description of "private library data" that was previously included in the policy. The language we propose is consistent with the Minnesota Government Data Practices Act ("MGDPA"), which has a specific description of "private library data." The previous definition generally designated all video data collected as private library data, but not all data collected meets the MGDPA's definition for private library data. Thus, we revised the language to better reflect the MGDPA's definition of private library data.

On a final note, we wanted to flag one issue regarding the general use of security cameras. Given the policy already refers to "required signage," we are assuming that the Library displays a sign(s) regarding the use of security cameras. We recommend that the Library post such signs, especially if the cameras will pick up and record audio. Generally speaking, every state has some sort of law regarding when it is legal for an individual to record a conversation with another person. Minnesota follows what is called the "one-party consent" rule, which means that only one party to a conversation needs to consent to a recording of it (which usually means the person doing the recording is the one consenting to the recording). In the context of security cameras, though, no party is consenting to their conversation being recorded, and thus recording a conversation could be illegal absent one party's previous consent. That said, a general exception to needing one party to consent is if the people communicating have no "reasonable expectation of privacy." See Minn. Stat. Sec. 626A.01, subd. 4. We would argue that a patron of a public library has no reasonable expectation of privacy, except for in bathroom facilities. This is even more clear if the Library makes patrons aware of the security cameras by posting a sign(s). For that reason, we recommend posting a sign(s) related to the use of security cameras. (Please note, however, that we deleted the word "required" before signage because there is not a law that requires such signage.)

Based on this feedback, I have reviewed and provided their recommendation.

1. "and representatives" was added in two places to cover other potential users, like the City's attorney.
2. Wording was updated to reflect the Minnesota Government Data Practices Act.
3. "required" was removed from the signage statement. The Library does have signage so patrons and visitors are aware that cameras exist, but Minnesota does not have a requirement that signs be posted.

Use of Library Security Cameras

The Library uses security cameras to preserve the privacy and protection of the public, provide supplemental information related to library incident reports, and, if necessary, provide relevant law enforcement agencies with assistance in prosecuting criminal activity. Cameras are installed in common public areas of the library such as entrances, stacks, service desks, public seating areas, and computing areas. Cameras will not be installed where staff and public have a reasonable expectation of privacy, such as restrooms.

Camera feeds will not be routinely monitored. Only the Library Director and other designated Library or City staff [and representatives](#) may access camera feeds and stored data (audio, video, images). In addition, it is not the Library's intent to use the camera system for training or employee performance documentation.

Data Recovery & Storage:

- ~~• Security cameras will be used for identification purposes only.~~
- Data (video, audio, images) will be stored on secured servers until which point data is recorded over, as space allows. Select data, such as images supplementing as incident report, may be retained as long as required.
- Only the Library Director and other designated Library or City staff [and representatives](#) may access camera feeds and stored data.
- ~~• Data retrieved will be reviewed only when incidents take place.~~
- ~~• Data will be shared with public authorities only when incidents take place.~~

~~Since images may capture individual library use and can be used to determine the specific use of library materials by specific people, all stored data is considered "private library data" and are private by law in Minnesota and may not be disclosed for purposes that are non-library related or except pursuant to a court order. Video data that links a library patron's name with materials requested or borrowed by the patron or that link a patron's name with a specific subject about which the patron has requested information or materials are "private library data" pursuant to Minnesota law and may not be disclosed for purposes that are non-library related, except pursuant to a court order or as otherwise provided by law. Any such requests shall be forwarded made to the Library Director.~~

~~Responsibilities of Users~~ [Camera and Data Maintenance](#):

- Camera equipment will be maintained and upgraded, as needed, by City staff and/or security camera service provider.
- Storage and use of retrieved data is the responsibility of the Library Director or designated City staff.
- Designated Library staff will review equipment procedures bi-annually to maintain skills and knowledge.
- Library staff will update ~~required~~ signage to inform the public about security cameras.

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The Library uses security cameras to preserve the privacy and protection of the public, provide supplemental information related to library incident reports, and, if necessary, provide relevant law enforcement agencies with assistance in prosecuting criminal activity. Cameras are installed in common public areas of the library such as entrances, stacks, service desks, public seating areas, and computing areas. Cameras will not be installed where staff and public have a reasonable expectation of privacy, such as restrooms.

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Video data that links a library patron's name with materials requested or borrowed by the patron or that link a patron's name with a specific subject about which the patron has requested information or materials are "private library data" pursuant to Minnesota law and may not be disclosed for purposes that are non-library related, except pursuant to a court order or as otherwise provided by law. Any requests shall be made to the Library Director.

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- Storage and use of retrieved data is the responsibility of the Library Director or designated City staff.
- Designated Library staff will review equipment procedures bi-annually to maintain skills and knowledge.
- Library staff will update signage to inform the public about security cameras.

Staff Report: SELCO Membership Agreement

In March 2024, SELCO sent out an amended ILS Membership Agreement, at that time extending the agreement from December 31, 2024 to June 30, 2025. Attached is the new agreement, good from July 1, 2025 to June 30, 2026, automatically renewing every year. Once approved, the Library Director and Board President can sign the agreement and send it back to SELCO.



SELCO – Southeastern Libraries Cooperating Public Library Membership Agreement

This Agreement is made between the _____ Library (hereinafter referred to as the "Library"), which seeks to improve library service to its users by participating in Southeastern Libraries Cooperating (hereinafter referred to as "SELCO"). SELCO is a non-profit corporation organized under Minnesota Statutes 317A designated as a regional public library system and recognized in Minnesota Statutes 134.20. SELCO's purpose, as specified in Minnesota Statutes 134.34, is to strengthen, improve, and promote library services in the participating areas. The Library must meet certain minimum requirements for location, financial support, and service hours as stated in the SELCO Bylaws to qualify for membership.

I. Library Membership Requirements. In consideration for no membership fee, the Library, as identified in Minnesota Statutes 134.001 and 134.07, wishes to participate in SELCO and agrees to the following terms and conditions. The Library agrees to:

- A. Operate according to the requirements for public libraries in Minnesota Statutes Chapter 134.
- B. Maintain a bibliographically organized collection of materials that are available for reading, listening, and/or viewing by its users.
- C. Share resources consistent with its current circulation policies. For example, the Library may not borrow material types it is not willing to lend to its users.
- D. Provide relevant information about its resources, programming, staffing, and hours of services, as well as contact information for the Library, and allow for such information to be published in both print or electronic format.
- E. Work towards the development of shared bibliographic information or other contributions that are mutually agreed upon by the Library and SELCO.
- F. Maintain financial support of its own library at a level, which in no way is reduced because of participation in SELCO.
- G. Charge a non-resident fee, not less than the fee established, from time to time, by SELCO's Board of Directors, to all users not residing within or paying property taxes in the State of Minnesota.
- H. Provide full, accessible, and non-discriminatory service to regional residents, participate in regional resource sharing, and accept the terms of the Reciprocal Borrowing Compact.
- I. Promptly pay, when due, any dues, fees, or assessments set by SELCO's Board of Directors.
- J. Have a representative attend two-thirds of the Advisory Committee meetings held during the fiscal year.
- K. Participate in the SELCO Integrated Library System (ILS) or maintain a separate ILS. Notification must be given to the SELCO Board of Directors of any intentions to purchase or create a new separate ILS from the SELCO ILS. Any direct system-to-system connection between ILS in the region requires an agreement between the members on appropriate technology, costs, and procedures, as well as determining financial responsibilities.
- L. Complete and submit an annual report as required by the State of Minnesota.
- M. Participate in the SELCO strategic planning process.

II. SELCO Responsibilities. SELCO programs and services will be based on the available funds appropriated by the State Legislature. Every attempt to provide the services listed below will be made; provided, however, SELCO retains the right to modify the range of services. SELCO will:

- A. Provide professional development opportunities, including continuing education opportunities, training workshops, special programs, and other professional development events at little or no cost.
- B. Offer grants and scholarships to assist members in their special needs.
- C. Host member Websites, if desired.
- D. Provide professional resources for member libraries, including an online directory of member libraries, staff, and contact information.
- E. Enhance resource sharing and support reciprocal borrowing.
- F. Provide regional delivery service.
- G. Keep members informed of services and programs through appropriate notifications and meetings.
- H. Administer a relevant strategic plan based on member input
- I. Provide advocacy support for member libraries, if desired.
- J. Administer special grant funds.

III. Compliance with Public Library Membership Requirements. All member libraries, including the Library, must comply with the membership requirements to be members in good standing and to receive the benefits of SELCO services.

If the Library fails to adhere to a membership requirement, it will be considered out of compliance. Upon Library's noncompliance, the SELCO Executive Director will meet with the Library Director to create a plan to return to compliance. This plan will be presented to the SELCO/SELS Board of Directors for approval.

The Library's failure to resolve issues of compliance will result in termination of its membership as described in Section IV below.

IV. Termination. The Library may voluntarily terminate its membership upon sixty (60) days prior written notice to SELCO.

Upon the termination of Library's SELCO membership, the Library will promptly return all materials, equipment, and other items received from SELCO within the last three years. Library will also promptly return any items borrowed from other participating libraries and pay any owning library for any lost or damaged items.

Termination of its membership shall not relieve the Library of any current financial obligations.

Subject to the provisions of Section III above, the SELCO Board of Directors will, at its meeting, by a two-thirds ($\frac{2}{3}$) vote of those present and voting (assuming a quorum), terminate the Library's membership upon its failure to come back into compliance with any requirement of this Agreement. Notice of such meeting shall specifically state that such termination shall be one of the items of business to be considered at the meeting.

V. Indemnification. To the extent permitted by law, the Library and SELCO agree to indemnify and hold each other and its officers, Board members, agents, and employees harmless from any liability, loss, or damage it may suffer as a result of claims, demands, costs or judgments against it arising out of the activities to be carried out pursuant to the obligations of this Agreement.

This Membership Agreement shall commence July 1, 2025, and automatically renew each year.

IN WITNESS WHEREOF, the undersigned have executed this Membership Agreement as of the latest of the dates set forth below.

Name of Library

City

County

Signature and Title of Library Board Chair or Authorized Local Government Official

Date

Signature of Library Director

Date

Melchior A. Halverson

3-10-2025

Signature of SELCO/SELS Board President

Date

Staff Report: Accepting the Ahern Bequest

In April 2024, the Library was notified of a bequest from the estate of Dennis Ahern. The Library was named as a partial beneficiary under the estate. In March 2025, the Library received a final letter, outlining the estate's inventory, and a check in the amount of \$332,936.96 to support the Library.

In April 2025, the Library received a letter from Dan Ahern, personal representative of the Ahern Estate. The family would like the Library to use some of the money to purchase a book return for the Library Lockers at Fire Station #2. This has been requested by multiple patrons already, and this would allow the Library to fulfill that request. The book return unit would cost at least \$9,700.

I spoke with the City's Finance Department and the Saint Paul & Minnesota Foundation for guidance on the remainder of the bequest. The Saint Paul & Minnesota Foundation has a specific type of account that would best benefit the library: a non-profit provisional fund. The funds would be held by the Saint Paul & Minnesota Foundation and invested to generate interest. This fund is different from the Library's other funds in that the Library would not receive an annual dividend. Instead, the interest would be capitalized back into the fund. The Library Board would still have full authority to withdraw those funds, through a vote of the body, as long as it was in increments of more than \$5,000 at a time.

My recommendation, based on conversations with the City and Foundation, would be to deposit \$50,000 into the Red Wing Library Memorial Fund (the max per current policy), and deposit the remainder into a non-profit provisional fund with the Saint Paul & Minnesota Foundation. In this way, a small portion of the bequest is available to the Library more immediately and the larger portion can accrue interest while the Library establishes a plan. This funding could be a starting fund for improving Library spaces, as detailed in Goal 6 of the Library's Long Range Plan. It could even be a start of a capital fund and campaign for a new building down the road, if the Board sees fit. This would also reinforce the wishes of the family that the funds be used to supplement library operations, and not replace funding. While a decision does not need to be made now on the use of the funds, a decision does need to be made on where the funds will be deposited.

I have included the letters and information regarding the Non-Profit Provisional Fund.

GORMAN & LODERMEIER, PLC

ATTORNEYS AT LAW

454 WEST FOURTH STREET
RED WING, MN 55066

TELEPHONE: 651-388-2833 or 651-388-1511

FACSIMILE: 651-388-2836

www.vogelgormanplc.com

Retired

GEORGE F. VOGEL

MILTON I. HOLST (1900-1985)

ARNOLD F. VOGEL (1903-1997)

THOMAS A. ERDMANN (1936-2021)

*RICHARD D. GORMAN

ADAM J. LODERMEIER

*MARGARET M. COOK

*Admitted in Wisconsin

March 27, 2025

Dan Brower
Red Wing Public Library
225 East Avenue
Red Wing, MN 55066

Re: In re: the Estate of Dennis Michael Ahern
Goodhue County Court File No. 25-PR-24-645

Dear Mr. Brower:

As you are aware, the Red Wing Public Library was named as a partial beneficiary under the Last Will & Testament of Dennis Michael Ahern.

Enclosed please find a copy of the Inventory, as well as a partial distribution from the Dennis Michael Ahern Estate in the amount of \$332,936.95.

I have also included a Receipt of Assets for you to sign and send back to me in the self-addressed stamped envelope. Please also provide me with your tax ID number so we can report this charitable gift.

If you have any questions or concerns, please feel free to contact me.

Thank you.

Very truly yours,

GORMAN & LODERMEIER, PLC



Margaret M. Cook
Attorney at Law

Enclosures

Michael Ahern Estate
L. Ahern Per Rep
Park Ave
Wing, MN 55066

3060

75-7542/2919

3/26/25

Date

CHECK ARMOR
FRAUD PROTECTION

RED using Public Library \$ 332,936⁹⁵
Hundred thirty two thousand nine
Hundred thirty six and 95/100
Dollars

Photo Safe Deposit®
Please on back

WING
T UNION

Red Wing, MN
(651) 388-7133
www.redwingcu.com

Distributions to charity Daniel Ahern
P. R.

⑆1975423⑆ 0020571634⑆ 3060

April 12, 2025

Red Wing Public Library
225 East Ave
Red Wing, MN. 55066

To whom it may concern:

Recently you were gifted money from the Estate of Dennis Ahern. The family of Dennis Ahern would like to suggest that a small amount of that money be used for a book return receptacle at the Red Wing Pickup Locker housed at the Red Wing Fire Department Station #2. Although this was not specified when this money was gifted from Dennis Ahern's estate, we know that he would agree with this request and hope that you will be willing to honor this suggestion. If you could please respond to this request to we would appreciate the follow up.

Thank you,

Dan Ahern

[REDACTED]

Personal Representative of the Estate of Dennis Ahern

➤ Donor Advised Fund Investment Program ➤

Multi-Asset portfolio options

Every donor's charitable giving goals are unique. This guide will help you recommend an investment strategy based upon the time frame of your philanthropic plan and your comfort level with risk. The portfolio options are listed from more conservative to more aggressive.

The Foundation applies a mission-aligned, responsible investment approach to all assets under management. All underlying investment managers and assets are assessed and monitored for ongoing application of appropriate DEI, ESG and overall alignment with the Foundation's values.

Money Market Portfolio (100% Money Market Funds)

This portfolio is designed to preserve capital by investing solely in money market funds. It should be considered by donors who want to strictly preserve the capital of their contributions and/or those who plan to recommend granting out a large percentage of their fund balance in one to two years.

Fixed Income Portfolio (100% Fixed Income Funds)

This portfolio is invested in an intermediate fixed income strategy seeking to maximize total return by investing for both current interest income and modest capital appreciation (bond price movements), consistent with preservation of capital. This choice is appropriate for donors who want to increase the current yield on their investments. It is recommended for assets that will be in the fund for at least two years.

Social Impact Fixed Income Portfolio (100% Fixed Income Funds)

This portfolio seeks to invest in geographically specific debt securities located in portions of the United States designated by fund shareholders. The fund is primarily in high quality debt securities and other debt instruments supporting affordable housing and community development and servicing low and moderate income ("LMI") individuals and communities in areas of the United States designated by fund shareholders. It seeks a competitive return consisting of current income and capital appreciation. It is non-diversified.

Multi-Asset Endowment Portfolio* (65% Growth Assets, 23% Diversifying Assets, 12% Real Assets)

This portfolio is recommended for donors who want a diversified portfolio that seeks to return 5% plus inflation over long periods of time. The Foundation invests its endowed funds entirely in the Multi-Asset Endowment Portfolio. It is an appropriate choice for donors who recommend grants regularly but plan to maintain their fund balance for at least five years.

*The Multi-Asset Endowment Portfolio invests in certain long-term, illiquid strategies such as private capital and absolute return strategies. In order to ensure the integrity of the portfolio asset allocation, significant requests for withdrawal from the portfolio will be honored subject to market conditions, other cash flow events, and the discretion of Foundation management and the underlying investment managers.

Diversified Equity Portfolio (65% Domestic Stocks, 35% International Stocks)

This portfolio’s strategy is to provide growth of capital and is appropriate for donors who want the growth potential associated with the stock market. It is an appropriate choice for donors who recommend grants regularly but plan to maintain their fund balance for at least five years.

Socially Responsible Equity Portfolio (100% FTSE 4Good US Select Index Fund)

This portfolio seeks to provide growth of capital through a target allocation of 100 percent in equities screened for a number of environmental and social issues, and it is an appropriate choice for donors who want the growth potential associated with the stock market. It is an appropriate choice for donors who recommend grants regularly but plan to maintain their fund balance for at least five years.

INVESTMENT EXPENSES

Investment Portfolio

Money Market Portfolio	0.01
Fixed Income Portfolio	0.37
Social Impact Fixed Income Portfolio	0.45
Multi-Asset Endowment Portfolio	0.53
Diversified Equity Portfolio	0.21
Socially Responsible Equity Portfolio	0.14

Grant Limit Policy

The Saint Paul & Minnesota Foundation has a grant limit policy, similar to an overdraft protection policy, for donor advised funds. Donor advised funds are invested in portfolios that are subject to market volatility. This policy ensures that your grant commitments will not exceed the value of your fund when market fluctuations occur.

Calculating Your Grant Limit

Your grant limit is a percentage of the value of the assets in your fund, for the month for which the most recent value has been recorded, less any grants approved for payment. Each fund has a different limit based on the potential volatility of each portfolio. Our grant limit policy allows the following percentages to be granted in any given month.

- 100% of assets invested in Money Market Portfolio
- 95% of assets invested in the Fixed Income Portfolio
- 95% of the assets invested in the Social Impact Fixed Income Portfolio
- 75% of assets invested in the Multi-Asset Portfolio
- 75% of the assets invested in the Diversified Equity Portfolio
- 75% of the assets invested in the Socially Responsible Equity Portfolio

Nonprofit Provisional Investment Program

Multi-Asset portfolio performance

Investment Strategy

December 31, 2024

Investment Portfolio ⁽¹⁾	Annualized Since Inception Returns	Annualized 5 years	Annualized 3 years	Annualized 1 year	YTD
Money Market Portfolio	1.7%	2.4%	3.9%	5.1%	5.1%
Policy Index ⁽²⁾	1.2%	2.5%	4.1%	5.4%	5.4%
Fixed Income Portfolio	3.6%	0.4%	-2.1%	2.5%	2.5%
Policy Index ⁽³⁾	2.7%	-0.3%	-2.4%	1.3%	1.3%
Social Impact Fixed Income Portfolio	0.6%	-0.8%	-2.2%	1.2%	1.2%
Policy Index ⁽⁴⁾	1.0%	-0.6%	-2.0%	1.5%	1.5%
Multi-Asset Endowment Portfolio*	7.7%	7.1%	2.2%	9.0%	9.0%
Inflation plus Spending Policy	7.1%	8.7%	8.8%	8.1%	8.1%
Policy Index ⁽⁵⁾	7.4%	7.5%	3.3%	9.2%	9.2%
Diversified Equity Portfolio	7.3%	9.7%	4.7%	16.1%	16.1%
Policy Index ⁽⁵⁾	7.5%	9.8%	4.9%	15.8%	15.8%
Socially Responsible Equity Portfolio	11.0%	14.3%	7.8%	25.9%	25.9%
Policy Index ⁽⁶⁾	10.7%	14.5%	8.9%	25.0%	25.0%

(1) Investment performance is net of all investment expenses.

(2) 100% FTSE 3 Month Treasury Bill Index

(3) 100% Bloomberg Barclays U.S. Aggregate

(4) 100% Bloomberg Barclays US Securitized Index

(5) The Broad Policy Benchmark is a weighted composite of all the individual benchmarks used to measure the performance of each asset class.

(6) 100% S&P 500 Index

The Foundation applies a mission-aligned, responsible investment approach to all assets under management. All underlying investment managers and assets are assessed and monitored for ongoing application of appropriate DEI, ESG and overall alignment with the Foundation's values. Past performance is no guarantee of future results and the fund may have a gain or loss at the time grants are paid.

Investment Expenses

Each fund pays its pro rata share of the actual investment expenses of each investment portfolio. The estimated investment expense for each investment portfolio is as follows:

Money Market Portfolio	0.20
Fixed Income Portfolio	0.38
Social Impact Fixed Income Portfolio	0.45
Multi-Asset Endowment Portfolio	0.53
Diversified Equity Portfolio	0.20
Socially Responsible Equity Portfolio	0.14

*The Multi-Asset Endowment Portfolio invests in certain long-term, illiquid strategies such as private capital and absolute return strategies. In order to ensure the integrity of the portfolio asset allocation, significant requests for withdrawal from the portfolio will be honored subject to market conditions, other cash flow events, and the discretion of the Foundation's management and the underlying investment managers.

Investment Committee

Michael Echols, Chair – CEO, Wildfire Water Solutions

Chris Galvin, Vice Chair – President, Andersen Corporation

Sonali Dalal – Vice President and Chief Investment Officer, University of St. Thomas

Susanna Gibbons – Chief Investment Officer, Funds Enterprise at the Carlson School of Management

Rochelle Gunn – Chief Investment Officer, HRK Group, Inc.

Jack Hansen – Former Chief Investment Officer, Parametric

Funlola Otukoya – Investment Manager, McKnight Foundation

Mary Tingerthal – President, Tingerthal Group, LLC

Diane Tran – Executive Director of Community Health Equity and Engagement, M Health Fairview

Saint Paul & Minnesota Foundation Investment Staff: Shannon O’Leary, Chief Investment Officer; Ashley Gam, AVP Director of Investments; Carrie Jo Short, Director of Community & Impact Investing; Casey Shultz, Director of Community & Impact Investing; Alex Rotenberger, Senior Investment Analyst; Kia Safarpour, Investment Analyst; and Michelle Xiong, Senior Investment Operations Specialist

Investment Consultant: Verus Investments

Investment Managers

Multi-Asset Endowment Portfolio

Abbott Capital

Adams Street Partners

Aether Investment Partners

Apogem Capital

Canyon Partners

CarVal Investors

Commonfund Capital

Contrarian Capital Management

Dodge & Cox

Farallon

GCM Grosvenor

Geneva Capital Management

Golub Capital Partners

Harbert Management

HighVista

Income Research & Management

iShares

JO Hambro

Kaleidoscope Capital

Levine Leichtman Capital Partners

Longfellow Investment Management

Magintude Capital

Millennium International Ltd

Morgan Stanley

Nuveen

Parametric

Peregrine Capital Management

Piper Sandler

RREEF

Siguler Guff & Company

Silchester International Investors

Sixth Street Partners

StepStone Group

Tiverton

Warburg Pincus

Wellington Management

WisdomTree

Money Market Portfolio

Northern Trust

Fixed Income Portfolio

Longfellow Investment Management

PIMCO

Diversified Equity Portfolio

Baillie Gifford

Fidelity

Geneva Capital Management

iShares

Silchester International Investors

Vanguard

Socially Responsible Equity Portfolio

Vanguard

Social Impact Fixed Income Portfolio

RBC Access Capital

➤ Make the most of your endowment ➤

How we partner with nonprofits

The Saint Paul & Minnesota Foundation supports the growth of hundreds of nonprofit endowment funds that provide organizations with a stable income stream for generations to come.

As part of our large institutional asset pool, your fund benefits from our diverse portfolio and expert asset management, opportunities typically available only to large organizations. Our investment committee oversees the funds to ensure that they are managed for prudent long-term growth.

FUND OPTIONS FOR NONPROFITS INCLUDE:

- **Nonprofit endowments:** These funds use charitable gifts to build an investment designed for growth. The endowment's earnings flow back to your nonprofit as stable annual income.
- **Nonprofit provisional funds:** This type of fund is a simple and effective way to take advantage of the Foundations' professional investment services while building a robust short-to-mid-range funding source, ideal for operating reserves. The funds can be used when and how your nonprofit sees fit; they remain secure, under our stewardship, until an organization needs them.
- **Designated funds:** These investments are initiated by donors and managed for growth. Earnings are distributed to a donor-specified nonprofit to provide long-term income.

OUR SERVICES TO SUPPORT NONPROFITS INCLUDE:

- **Assistance with structuring, accepting and managing complex gifts** such as cash, securities, real estate, business interests, agricultural and other unique assets.
- **Workshops and networking opportunities** to give nonprofit leaders, staff and board members access to new planned giving ideas and best practices on a year-round basis.
- **Options for donors to establish Charitable Remainder Trusts or Charitable Gift Annuities** to benefit your organization. We work with one of the country's most well-regarded and largest planned gift portfolios, TIAA Kaspick, to manage these funds.
- **Planned giving tools, support and expertise** to help you work with your donors to turn their support for your work into a lasting legacy that will impact the community for generations to come.

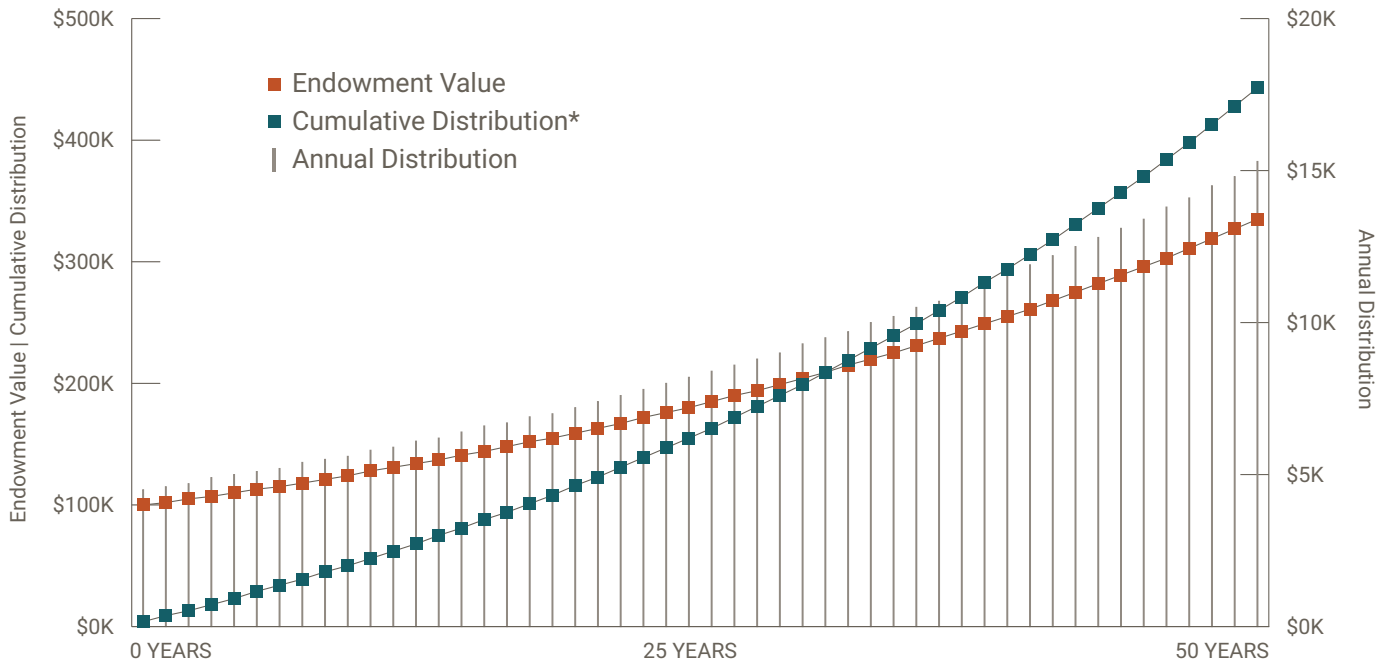
Types of Funds for Nonprofits

	Designated Fund	Endowment Funds		Nonprofit Provisional Fund
		Classic	With Exceptions	
Description	Individuals can establish this type of fund to benefit one or more nonprofits or educational institutions.	Nonprofit organizations can establish this type of fund for their own benefit.		
Minimum Fund Size	\$25K	\$25K	\$250K	\$50K
Financial Control	Assets are permanently held by the Foundation.	Assets are permanently held by the Foundation.	The nonprofit board may retain the right to request to terminate the fund and request the return of the assets and/or request additional amounts above the spending policy set by the board of the Foundation.	Funds can be used when and how a nonprofit sees fit; they remain secure, under our stewardship, until an organization needs them.
Fees and Expenses	<ul style="list-style-type: none"> Fees: 0.9% of first \$1 million; 0.35% thereafter Minimum fee: \$250/year Annual investment expense* 	<ul style="list-style-type: none"> Fees: 0.9% of first \$1 million; 0.35% thereafter Minimum fee: \$250/year Annual investment expense* 	<ul style="list-style-type: none"> Fees: 1% of first \$1 million; 0.35% thereafter Minimum fee: \$500/year Annual investment expense* 	<ul style="list-style-type: none"> Fees: 1% of first \$1 million; 0.7% of the next \$1.5 million; 0.35% thereafter Minimum fee: \$500/year Annual investment expense*
Spending Policy <i>Effective Jan. 1, 2022</i>	The percentage to be distributed, or spending rate, from a fund is calculated using the spending policy, which is 5.0% of the five-year rolling average of a fund's market value. The organization will receive the annual distribution, minus annual fees.			N/A

*The annual investment expense varies over time. Please contact our Philanthropic Services team for the most current rate.

Watch an Endowment Grow

This example demonstrates the impact of an endowment over time.



*Cumulative distribution reflects the total dollars annually distributed to the organization over time.

SELCO UPDATES

Migration

The migration commenced on May 1st. The Library operated in offline mode on April 28th, 29th, and 30th. We are still working through some migration issues, while any major issues were resolved fairly quickly. Olivia and I have been working to fix what we can, while waiting to get the right permissions to fix other things. All connected services, including MNLINK, are functioning now. Notifications and mailed notices have also had some issues.

Membership Agreement

A new Membership Agreement is included in the packet for approval. This is like the previous one, approved last March, except this one is valid from July 1, 2025 to June 30, 2026 with annual automatic renewals.

OTHER UPDATES

City Council Workshop

On May 5th, I gave a presentation to the City Council about the library's history, governance, funding, and services. I have added that presentation to the attachments.

Library History Book

Recently, I met with Bruce Colwell about the Library History book. I also met with Fredrick Johnson, another local author, about it. I think that there is potential for the book to still be published. There may have been some miscommunication and misunderstandings years ago that caused the collapse in the project. Colwell just completed a history of SELCO, and it is a cohesive, interesting book. I hope to have more information at the Board meeting.

What Wear You Wearing? Exhibit

In partnership with Hope Coalition, the Library hosted their traveling exhibit "What Were You Wearing?" from April 23rd to April 30th. It was displayed in the Community Room and had content warning signs leading to it, so that visitors would have informed consent.

Service Animal Signage

We have added illustrative signage regarding service animals in the library. There is one sign in each lobby and explains guidelines for service animals clearly.

Envisionware

Envisionware, the company that provides our self-check machines, lockers, print management, and computer management, will have some upgraded services available by the end of the year. Their mobile print service will make patron printing much easier. They also have a combined print release station that will take credit card payments. This will integrate with the mobile print service, and make printing more accessible and streamlined for patrons.

Summer Reading

Summer Reading kicks off on June 2nd, with patrons able to register for the program starting on May 19th. We will have slightly fewer events this summer, mainly due to eliminating the summer movie nights. We were not getting as many patrons as we wanted to justify the cost of performance licensing, and each movie night required at least 4 hours of staff time for 2 staff members, complicating planning and scheduling. We will have Summer Reading information available in both English and Spanish, thanks to Hispanic Outreach of Goodhue County.

Outreach Updates

I have been continuing the work to make the library a more welcoming place for Hispanic families and connect with Prairie Island. We have updated some signage to include Spanish. We also hosted the Driver's License Classes in March, which brought in 16 individuals. There are still more people who want the classes, but child care is an issue. I am working on scheduling more classes with David Perdomo and COPAL in the summer, and trying to see what we can offer to help alleviate the child care barrier.

I have also been working with some community members on offering events that Prairie Island would be interested in. So far, we are working on scheduling a movie night for teens. That will be a jumping off point, hopefully.

Policy Information

I am still gathering information on Memorial Fund policies from other libraries. I will provide more information at the Board Meeting.

STAFF & PERSONNEL UPDATES

Personnel Changes

- We have hired Dean Schmidt as Library Clerk II. They started on March 31st.
- In anticipation of Noah's availability over the summer, we have posted the Library Page opening. I am hopeful we can interview and have someone ready to start in the summer.

Meetings & Presentations

Dan Brower attended the following meetings:

- Agenda Team Meeting – March 3, 2025
- Meeting with Safe Harbor – March 4, 2025
- Circulation Task Force Meeting – March 4, 2025
- WingIn University – March 5, 2025
- SELCO Evergreen Testing Cohort – March 6, 2025
- Library Clerk Interviews – March 6-7, 2025
- CivicPlus Meeting (New Website) – March 10, 2025

- Meeting with Linda Flanders (Goodhue County & SELCO) – March 10, 2025
- City Council Meeting – March 10, 2025
- SELCO Brunch and Learn: Migration – March 11, 2025
- City Council Follow-Up Meeting – March 11, 2025
- Circulation Task Force Meeting – March 12, 2025
- Library Board Meeting – March 12, 2025
- Library Tour & Meeting with Councilmember Snyder – March 13, 2025
- Agenda Team Meeting – March 17, 2025
- Meet with SELCO about Lockers – March 18, 2025
- Law & Immigration Enforcement and Libraries – March 18, 2025
- Friends of the Library Meeting – March 18, 2025
- Circulation Task Force Meeting – March 19, 2025
- Meet with SELCO about Federal Funding – March 20, 2025
- City Council Meeting – March 24, 2025
- Circulation Task Force Meeting – March 25, 2025
- Aspen Training – March 25, 2025
- City Council Follow-Up Meeting – March 25, 2025
- PLD Monthly Meeting – March 25, 2025
- Website Meeting – March 26, 2025
- Library History Book Meeting – March 27, 2025
- Meet with Councilmember Lambert – March 27, 2025
- MLA Membership Committee Meeting – March 31, 2025
- Evergreen Local Admin Training – April 1, 2025
- Circulation Task Force Meeting – April 2, 2025
- Aspen Admin Training – April 2, 2025
- Community Health Needs Assessment Follow-up – April 3, 2025
- Agenda Team Meeting – April 7, 2025
- Website Meeting – April 7, 2025
- SELCO Advisory Council Meeting – April 8, 2025
- Unit Head Meeting – April 8, 2025
- Circulation Task Force Meeting – April 9, 2025
- Library Board Workshop – April 9, 2025
- Evergreen Reporting Training – April 10, 2025
- PLD Day – April 25, 2025
- Library History Book Meeting – April 29, 2025

Olivia Olson attended four Cataloging Task Force meetings.

Amy Smith attended the following meetings:

- Community Education Meeting on March 12th
- Friends of the Library Meeting on March 18th
- Library Staff Meeting on April 3rd

Professional Development

All staff attended the Go-Live Refresher training, or watched the recording, for Evergreen on April 25th.

Hannah Amherst-Kemps and Amy Smith attended Beanstack EDU: Library Frontline Staff Essentials.

Derek Braend started ALA's Fundamentals of Cataloging. It is a six-week course that started on April 21st.

Helen Korbel attended the following Evergreen trainings:

- Simple Reports
- Advanced Reports

Olivia Olson attended the following Evergreen trainings:

- Cataloging Part 1
- Cataloging Part 2
- Local Administration
- Simple Reports
- Advanced Reports

Matt Thornton attended the following Evergreen trainings:

- Local Administration
- Simple Reports
- Advanced Reports
- Aspen Training
- Aspen Admin Training

Megan Seeland attended the following Evergreen trainings:

- Local Administration
- Simple Reports
- Advanced Reports

UPCOMING PROGRAMS & ACTIVITIES

Author Emma Törzs – Saturday, May 10th at 10am

Community Puzzle Swap – Saturday, May 10th at 12pm

Friends of the Library Book Club – Tuesday, May 13th at 5:30pm

Overbooked Book Club – Thursday, May 15th at 5pm

Trivia Night – Thursday, May 15th at 6pm

LEGO Club – Tuesday, May 20th at 4:30pm

Friends of the Library Meeting – Tuesday, May 20th at 5:30pm

Fighting Fake News – Wednesday, May 28th at 6pm

Author Joshua Moehling – Saturday, May 31st at 10am

Summer Reading – Starts Monday, June 2nd

Storywalks at Bay Point Park every Wednesday

Summer Reading Sidewalk Chalk Kickoff Party – Tuesday, June 3rd at 9:30am

Summer Storytime with the Red Wing Trolley in Central Park – Wednesday, June 4th at 10:30am

Summer Storytime – Thursday, June 5th at 10:30am

Birdwatching with Amy Simso Dean at Colvill Park – Friday, June 6th at 9:30am

Will Sing Songs – Tuesday, June 10th at 10:30am

Friends of the Library Book Club – Tuesday, June 10th at 5:30pm

Aloha Storytime – Wednesday, June 11th at 10:30am

Library Board Workshop – Wednesday, June 11th at 6pm

Summer Storytime – Thursday, June 12th at 10:30am

Saturday Storytime – Saturday, June 14th at 10:30am

Reptiles & Amphibians with Tom the Creature Teacher – Monday, June 16th at 10:30am

Reptiles & Amphibians with Tom the Creature Teacher – Monday, June 16th at 12:00pm

Story Time Theater Practice – Tuesday, June 17th at 9:30am

SMRLS (Southern Minnesota Regional Legal Services) Elder Law BINGO–

Tuesday, June 17th at 1:30pm

Friends of the Library Meeting – Tuesday, June 17th at 5:30pm

Summer Storytime – Wednesday, June 18th at 10:30am

Lawn Games Day with Goodhue County Historical Society at Central Park –

Tuesday, June 24th at 9:30am

Summer Storytime – Wednesday, June 25th at 10:30am

Summer Storytime – Thursday, June 26th at 10:30am

Writer's Camp – Mondays in July and August at 1:30pm

Friends of the Library Book Club – Tuesday, July 8th at 5:30pm

Summer Storytime – Wednesday, July 9th at 10:30am

The National Eagle Center Presents Eagles! – Thursday, July 10th at 10:30am

Friendship Bracelets – Tuesday, July 15th at 10:30am

Friends of the Library Meeting – Tuesday, July 15th at 5:30pm

Summer Storytime – Wednesday, July 16th at 10:30am

River Report Lecture Series: Tales by Terry, The Pearl Button and Clamming Industry –
Wednesday, July 16th at 5pm

Summer Storytime – Thursday, July 17th at 10:30am

Summer Storytime – Wednesday, July 23rd at 10:30am

Clay Mini Book Workshop at the Clay & Creative Center – Wednesday, July 23rd at 5pm

Summer Storytime – Thursday, July 24th at 10:30am

Summer Reading Finale: The Magic of Isaiah – Tuesday, July 29th at 10:30am

Summer Storytime – Wednesday, July 30th at 10:30am

Summer Storytime – Thursday, July 31st at 10:30am

Dan Brower
Library Director
Red Wing Public Library

Account Number	Description	Adopted	Amended	Month to Date	Year to Date	% of Amended	Variance
211	LIBRARY						
00000	NON DEPARTMENTAL						
	TOTAL TAXES						
211-00000-41010	PROPERTY TAXES - CURRENT	0.00	0.00	0.00	0.00	0.00	0.00
211-00000-41020	PROPERTY TAXES - DELINQUENT	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL TAXES	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL INTERGOVERNMENTAL						
211-00000-43599	STATE GRANTS & AIDS - OTHER	0.00	0.00	0.00	0.00	0.00	0.00
211-00000-43610	COUNTY SHARE - SELCO LIBRARY	188,666.75	188,666.75	0.00	0.00	0.00	188,666.75
211-00000-43620	COUNTY SHARE - CIVIL DEFENSE	0.00	0.00	0.00	0.00	0.00	0.00
211-00000-43699	OTHER GRANTS & AIDS NOC	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL INTERGOVERNMENTAL	188,666.75	188,666.75	0.00	0.00	0.00	188,666.75
	TOTAL CHARGES FOR SERVICES						
211-00000-44150	COPIES & FAX FEES	7,500.00	7,500.00	761.42	2,428.46	32.38	5,071.54
211-00000-44730	NON-RESIDENT LIBRARY USE FEE	3,100.00	3,100.00	252.00	816.00	26.32	2,284.00
	TOTAL CHARGES FOR SERVICES	10,600.00	10,600.00	1,013.42	3,244.46	30.61	7,355.54
	TOTAL FINES AND FORFEITES						
211-00000-45115	LIBRARY FINES	0.00	0.00	0.00	65.35	0.00	-65.35
	TOTAL FINES AND FORFEITES	0.00	0.00	0.00	65.35	0.00	-65.35
	TOTAL MISCELLANEOUS REVENUES						
211-00000-46210	INTEREST - DEPOSIT INVESTMENT	0.00	0.00	0.00	0.00	0.00	0.00
211-00000-46211	INTEREST - ENDOWMENTS	25,100.00	25,100.00	0.00	0.00	0.00	25,100.00
211-00000-46241	DONATIONS-RW CHILDRENS PROG	1,200.00	1,200.00	62.09	182.75	15.23	1,017.25
211-00000-46245	DONATIONS - ENDOWMENT	0.00	0.00	0.00	0.00	0.00	0.00
211-00000-46249	DONATIONS - INDIVIDUAL	0.00	0.00	0.00	0.00	0.00	0.00
211-00000-46269	DONATIONS CONTRIBUTIONS NOC	1,350.00	1,350.00	0.00	100.00	7.41	1,250.00
211-00000-46281	REFUNDS	0.00	0.00	215.18	593.18	0.00	-593.18
211-00000-46285	INSURANCE CLAIMS - CITY POLICY	0.00	0.00	0.00	0.00	0.00	0.00
211-00000-46299	OTHER MISCELLANEOUS	4,500.00	4,500.00	346.62	882.83	19.62	3,617.17
	TOTAL MISCELLANEOUS REVENUES	32,150.00	32,150.00	623.89	1,758.76	5.47	30,391.24
	TOTAL OTHER FINANCING SOURCES						
211-00000-49101	TRANSFER FROM GENERAL	1,358,164.96	1,358,164.96	0.00	0.00	0.00	1,358,164.96
211-00000-49102	TRANSFER FROM GF FOR CIP	0.00	0.00	0.00	0.00	0.00	0.00
211-00000-49299	TRANSFER FROM RW LIBRARY MEMOR	0.00	0.00	0.00	0.00	0.00	0.00
211-00000-49941	BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00
211-00000-49944	BOND PREMIUM RECEIVED	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL OTHER FINANCING SOURCES	1,358,164.96	1,358,164.96	0.00	0.00	0.00	1,358,164.96
00000	NON DEPARTMENTAL	1,589,581.71	1,589,581.71	1,637.31	5,068.57	0.32	1,584,513.14

Account Number	Description	Adopted	Amended	Month to Date	Year to Date	% of Amended	Variance
45500	<i>LIBRARY</i>						
	TOTAL PERSONNEL SERVICES						
211-45500-51105	WAGES & SALARIES - FULL TIME	536,932.51	536,932.51	29,395.25	96,150.31	17.91	440,782.20
211-45500-51110	OVERTIME WAGES - FULL TIME	0.00	0.00	0.00	0.00	0.00	0.00
211-45500-51115	WAGES & SALARIES - PART TIME	185,553.84	185,553.84	27,534.65	77,629.03	41.84	107,924.81
211-45500-51120	WAGES & SALARIES - TEMPORARY	0.00	0.00	0.00	0.00	0.00	0.00
211-45500-51125	OVERTIME WAGES - PART TIME, SE	0.00	0.00	0.00	0.00	0.00	0.00
211-45500-51130	MERIT & STEP	21,690.61	21,690.61	0.00	0.00	0.00	21,690.61
211-45500-51215	ACCRUED VACATION	10,000.00	10,000.00	0.00	3,435.45	34.35	6,564.55
211-45500-51217	VSIP	7,913.34	7,913.34	0.00	0.00	0.00	7,913.34
211-45500-51220	ACCRUED SICK LEAVE	6,037.68	6,037.68	0.00	2,188.10	36.24	3,849.58
211-45500-51305	PERA CONTRIBUTIONS	51,550.52	51,550.52	4,017.51	11,962.03	23.20	39,588.49
211-45500-51310	FICA CONTRIBUTIONS	57,427.81	57,427.81	4,309.10	13,165.91	22.93	44,261.90
211-45500-51405	EMPLOYEE INS - HOSPITALIZATION	207,718.67	207,718.67	11,205.33	22,410.66	10.79	185,308.01
211-45500-51408	EMPLOYEE INS - DENTAL	4,097.77	4,097.77	233.96	467.92	11.42	3,629.85
211-45500-51409	EMPLOYEE INS - LIFE & ADD	1,039.50	1,039.50	67.50	139.50	13.42	900.00
211-45500-51410	EMPLOYEE INS - LOSS OF INCOME	2,089.68	2,089.68	163.41	495.35	23.70	1,594.33
211-45500-51440	UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00
211-45500-51505	WORKERS' COMPENSATION INS	4,410.00	4,410.00	0.00	0.00	0.00	4,410.00
	TOTAL PERSONNEL SERVICES	1,096,461.93	1,096,461.93	76,926.71	228,044.26	20.80	868,417.67
	TOTAL SUPPLIES						
211-45500-52105	OFFICE ACCESSORIES	1,750.00	1,750.00	26.26	201.82	11.53	1,548.18
211-45500-52110	DUPLICATING & COPYING SUPPLIES	4,000.00	4,000.00	0.00	848.92	21.22	3,151.08
211-45500-52145	COMPUTER & SYSTEM SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00
211-45500-52150	FURNITURE UNDER \$5000	10,000.00	10,000.00	0.00	1,783.69	17.84	8,216.31
211-45500-52205	CLEANING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
211-45500-52237	COVID 19 OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
211-45500-52299	OTHER OPERATING SUPPLIES NOC	5,500.00	5,500.00	659.29	2,011.37	36.57	3,488.63
211-45500-52399	OTHER REPAIR & MAINTENANCE SUP	700.00	700.00	0.00	-9.99	-1.43	709.99
211-45500-52405	SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00
211-45500-52416	MINOR OFFICE EQUIPMENT	5,000.00	5,000.00	59.15	70.13	1.40	4,929.87
	TOTAL SUPPLIES	26,950.00	26,950.00	744.70	4,905.94	18.20	22,044.06
	TOTAL OTHER SERVICES & CHARGES						
211-45500-53100	ADMINISTRATION SERVICES	50,155.70	50,155.70	4,180.00	12,540.00	25.00	37,615.70
211-45500-53105	CONTRACTUAL SERVICES	42,000.00	42,000.00	2,069.94	9,358.59	22.28	32,641.41
211-45500-53130	PROGRAMMING SERVICES	20,000.00	20,000.00	1,396.29	3,719.89	18.60	16,280.11
211-45500-53150	IT SERVICES - CITY	54,319.00	54,319.00	4,527.00	13,581.00	25.00	40,738.00
211-45500-53161	PHYSICALS	0.00	0.00	366.95	942.90	0.00	-942.90
211-45500-53162	TESTING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
211-45500-53165	PUBLIC WORKS LABOR CHARGES	880.00	880.00	0.00	69.34	7.88	810.66
211-45500-53191	CREDIT CARD FEES	260.00	260.00	43.21	137.77	52.99	122.23
211-45500-53199	OTHER PROF SERVICES NOC	500.00	500.00	0.00	86.30	17.26	413.70
211-45500-53205	TELEPHONE	3,000.00	3,000.00	152.70	298.42	9.95	2,701.58
211-45500-53210	POSTAGE	1,000.00	1,000.00	0.00	219.00	21.90	781.00
211-45500-53305	TRAVEL EXP - PLANE, TRAIN, ETC	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
211-45500-53310	LODGING	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
211-45500-53320	MEALS	500.00	500.00	16.79	16.79	3.36	483.21
211-45500-53325	MILEAGE REIMBURSEMENT	600.00	600.00	0.00	0.00	0.00	600.00
211-45500-53330	REGISTRATION & TUITION	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00
211-45500-53405	EMPLOYMENT ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00
211-45500-53410	MARKETING & PROMOTION	500.00	500.00	0.00	0.00	0.00	500.00
211-45500-53449	OTHER ADVERTISING NOC	0.00	0.00	0.00	0.00	0.00	0.00
211-45500-53585	LANDFILL INCINERATOR CHARGES	0.00	0.00	0.00	0.00	0.00	0.00
211-45500-53620	MACHEQUIP REPAIRS & MAINT	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Adopted	Amended	Month to Date	Year to Date	% of Amended	Variance
211-45500-53645	MAINTENANCE SERVICE AGREEMENT	4,500.00	4,500.00	0.00	0.00	0.00	4,500.00
211-45500-53699	REPAIRS & MAINTENANCE NOC	0.00	0.00	0.00	0.00	0.00	0.00
211-45500-53715	OFFICE EQUIP RENTALS & LEASES	0.00	0.00	0.00	0.00	0.00	0.00
211-45500-53750	EQUIP USAGE RENTALS & LEASES	0.00	0.00	0.00	42.27	0.00	-42.27
211-45500-53904	DUES & MEMBERSHIPS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
211-45500-53907	BOOKS	140,000.00	140,000.00	4,636.77	36,942.52	26.39	103,057.48
211-45500-53914	BOARDS & COMMISSIONS	425.00	425.00	325.36	325.36	76.56	99.64
211-45500-53990	SPECIAL EVENTS PROJECTS	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00
211-45500-53999	OTHER MISCELLANEOUS OPERATING	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL OTHER SERVICES & CHARGES	325,139.70	325,139.70	17,715.01	78,280.15	24.08	246,859.55
	TOTAL CAPITAL OUTLAY						
211-45500-54130	BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL OTHER FINANCING USES						
211-45500-56299	TRANSFER TO LIBRARY MEMORIAL	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL OTHER FINANCING USES	0.00	0.00	0.00	0.00	0.00	0.00
45500	LIBRARY	1,448,551.63	1,448,551.63	95,386.42	311,230.35	21.49	1,137,321.28

Account Number	Description	Adopted	Amended	Month to Date	Year to Date	% of Amended	Variance
45510	<i>LIBRARY BUILDING</i>						
	TOTAL PERSONNEL SERVICES						
211-45510-51105	WAGES & SALARIES - FULL TIME	0.00	0.00	970.22	3,356.77	0.00	-3,356.77
211-45510-51110	OVERTIME WAGES - FULL TIME	0.00	0.00	22.94	80.99	0.00	-80.99
211-45510-51115	WAGES & SALARIES - PART TIME	0.00	0.00	0.00	0.00	0.00	0.00
211-45510-51120	WAGES & SALARIES - TEMPORARY	0.00	0.00	0.00	0.00	0.00	0.00
211-45510-51125	OVERTIME WAGES - PART TIME, SE	0.00	0.00	0.00	0.00	0.00	0.00
211-45510-51130	MERIT & STEP	0.00	0.00	0.00	0.00	0.00	0.00
211-45510-51215	ACCRUED VACATION	0.00	0.00	0.00	0.00	0.00	0.00
211-45510-51217	VSIP	0.00	0.00	0.00	0.00	0.00	0.00
211-45510-51220	ACCRUED SICK LEAVE	0.00	0.00	0.00	0.00	0.00	0.00
211-45510-51305	PERA CONTRIBUTIONS	0.00	0.00	74.45	224.16	0.00	-224.16
211-45510-51310	FICA CONTRIBUTIONS	0.00	0.00	77.53	267.69	0.00	-267.69
211-45510-51405	EMPLOYEE INS - HOSPITALIZATION	0.00	0.00	203.61	407.21	0.00	-407.21
211-45510-51408	EMPLOYEE INS - DENTAL	0.00	0.00	3.49	6.94	0.00	-6.94
211-45510-51409	EMPLOYEE INS - LIFE & ADD	0.00	0.00	0.99	1.92	0.00	-1.92
211-45510-51410	EMPLOYEE INS - LOSS OF INCOME	0.00	0.00	3.01	9.07	0.00	-9.07
211-45510-51505	WORKERS' COMPENSATION INS	758.08	758.08	0.00	0.00	0.00	758.08
	TOTAL PERSONNEL SERVICES	758.08	758.08	1,356.24	4,354.75	574.44	-3,596.67
	TOTAL SUPPLIES						
211-45510-52205	CLEANING SUPPLIES	3,000.00	3,000.00	319.08	1,091.50	36.38	1,908.50
211-45510-52299	OTHER OPERATING SUPPLIES NOC	2,000.00	2,000.00	334.97	594.82	29.74	1,405.18
211-45510-52315	BUILDING REPAIR SUPPLIES	6,000.00	6,000.00	1,492.58	1,882.03	31.37	4,117.97
211-45510-52415	SAFETY EQUIPMENT	620.00	620.00	0.00	159.25	25.69	460.75
	TOTAL SUPPLIES	11,620.00	11,620.00	2,146.63	3,727.60	32.08	7,892.40
	TOTAL OTHER SERVICES & CHARGES						
211-45510-53105	CONTRACTUAL SERVICES	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00
211-45510-53115	ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
211-45510-53140	CUSTODIAL SERVICES	25,000.00	25,000.00	2,275.00	8,375.00	33.50	16,625.00
211-45510-53165	PUBLIC WORKS LABOR CHARGES	33,255.00	33,255.00	2,249.41	8,101.47	24.36	25,153.53
211-45510-53199	OTHER PROF SERVICES NOC	4,500.00	4,500.00	0.00	0.00	0.00	4,500.00
211-45510-53205	TELEPHONE	0.00	0.00	0.00	0.00	0.00	0.00
211-45510-53345	VEHICLE ALLOWANCE	0.00	0.00	22.50	67.50	0.00	-67.50
211-45510-53505	INSURANCE PREMIUMS	11,859.00	11,859.00	0.00	0.00	0.00	11,859.00
211-45510-53555	ELECTRICAL UTILITIES	23,000.00	23,000.00	918.83	918.83	3.99	22,081.17
211-45510-53560	WATER	2,250.00	2,250.00	348.78	348.78	15.50	1,901.22
211-45510-53565	GAS UTILITIES	11,500.00	11,500.00	2,901.77	2,901.77	25.23	8,598.23
211-45510-53570	REFUSE COLLECTION	1,250.00	1,250.00	222.88	222.88	17.83	1,027.12
211-45510-53575	SEWER	1,166.00	1,166.00	307.98	307.98	26.41	858.02
211-45510-53585	LANDFILL WASTE CHARGES	800.00	800.00	0.00	0.00	0.00	800.00
211-45510-53605	BUILDING REPAIR & MAINTENANCE	5,000.00	5,000.00	0.00	458.28	9.17	4,541.72
211-45510-53645	MAINTENANCE SERVICE AGREEMENT	6,422.00	6,422.00	2,439.00	16,258.60	253.17	-9,836.60
211-45510-53650	LANDSCAPING GROUNDS MAINT	500.00	500.00	0.00	0.00	0.00	500.00
211-45510-53699	REPAIRS & MAINTENANCE NOC	0.00	0.00	0.00	0.00	0.00	0.00
211-45510-53908	LICENSES & PERMITS	150.00	150.00	0.00	0.00	0.00	150.00
211-45510-53998	FUNDING FOR THE ARTS	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL OTHER SERVICES & CHARGES	128,652.00	128,652.00	11,686.15	37,961.09	29.51	90,690.91
	TOTAL CAPITAL OUTLAY						
211-45510-54130	BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00
211-45510-54140	BUILDING IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00
211-45510-54150	IMPROVEMENTS OTHER THAN BLDG	0.00	0.00	0.00	0.00	0.00	0.00
211-45510-54190	OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
211-45510-54200	OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Adopted	Amended	Month to Date	Year to Date	% of Amended	Variance
	TOTAL DEBT SERVICE						
211-45510-55130	BOND ISSUANCE COSTS	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL OTHER FINANCING USES						
211-45510-56101	TRANSFER TO GENERAL	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL OTHER FINANCING USES	0.00	0.00	0.00	0.00	0.00	0.00
45510	<i>LIBRARY BUILDING</i>	<i>141,030.08</i>	<i>141,030.08</i>	<i>15,189.02</i>	<i>46,043.44</i>	<i>32.65</i>	<i>94,986.64</i>

Account Number	Description	Adopted	Amended	Month to Date	Year to Date	% of Amended	Variance
Revenue Total		1,589,581.71	1,589,581.71	1,637.31	5,068.57	0.3189	1,584,513.14
Expense Total		1,589,581.71	1,589,581.71	110,575.44	357,273.79	22.476	1,232,307.92
Grand Total		<u>0.00</u>	<u>0.00</u>	<u>-108,938.13</u>	<u>-352,205.22</u>	<u>0</u>	<u>352,205.22</u>
211	LIBRARY	0.00	0.00	-108,938.13	-352,205.22	0.00	352,205.22

Account Number	Description	Adopted	Amended	Month to Date	Year to Date	% of Amended	Variance
299	RED WING LIBRARY MEMORIAL FUND						
00000	NON DEPARTMENTAL						
	TOTAL MISCELLANEOUS REVENUES						
299-00000-46210	INTEREST - DEPOSIT INVESTMENT	0.00	0.00	0.00	0.00	0.00	0.00
299-00000-46269	DONATIONS CONTRIBUTIONS	0.00	0.00	500.00	700.00	0.00	-700.00
	NOC						
299-00000-46299	OTHER MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL MISCELLANEOUS REVENUES	0.00	0.00	500.00	700.00	0.00	-700.00
00000	NON DEPARTMENTAL	0.00	0.00	500.00	700.00	0.00	-700.00

Dan Brower
Red Wing Public Library
225 East Avenue
Red Wing, MN 55066



Fund Statement

March 1, 2025 - March 31, 2025
Prepared on: April 28, 2025

370 Wabasha Street North, Suite 300
Saint Paul, MN 55102

651.224.5463 | philanthropy@spmcf.org

Enclosed are the statements for the following fund(s):

Fund Name	Fund #	Legacy Fund #
Red Wing Library Sandt Fund	179884	0244
Red Wing Public Library Endowment Designated Fund	180261	0621
Red Wing Public Library Endowment Nonprofit Fund	181862	1338

Thank you for choosing the Saint Paul & Minnesota Foundation for your philanthropic goals.
To access your fund online, please visit the DonorView website at <https://spmcf.org/donorview>.

For questions about this statement, please contact:
 Tod Herskovitz 651-325-4208 tod.herskovitz@spmcf.org

Fund Activity Summary

Beginning Balance (March 1, 2025)	\$159,616.11
Contributions	
Contributions	\$0.00
Grants	
Grants Paid	(\$6,177.25)
Grants Returned ¹	\$0.00
Investments	
Interest & Dividends	\$221.64
Realized & Unrealized Gain (Loss) ²	(\$2,553.36)
Administrative Fees	
Administrative Fees ³	\$0.00
Other Income (Expense) ⁴	
Other Income	\$0.00
Other (Expense)	\$0.00
Ending Balance (March 31, 2025)	\$151,107.14
Approved Grants to be Paid at a Future Date	\$0.00
Uncommitted Balance ⁵	\$151,107.14

Grants Paid

Date	Organization	Amount
03/05/2025	Red Wing Public Library	(\$6,177.25)
Total		(\$6,177.25)

Investment Holdings and Performance ^{6 7 8}

Asset Detail	\$	%	YTD	1 Year	3 Year	5 Year
SPMF Multi-Asset Endowment Portfolio	\$151,107.14	100.00				
Total	\$151,107.14					

Available to Grant

Amount Available to Grant Carried Over from Previous Year	\$0.00
Spending Policy Calculation for Current Year ⁹	\$7,533.23
Administrative Fees	(\$1,355.98)
Grants (Paid) Returned in Current Year	(\$6,177.25)
Amount Available to Grant as of March 31, 2025	\$0.00
Grants Scheduled to Be Paid in the Current Year	\$0.00
Pending Amount Available to Grant as of March 31, 2025	\$0.00

For questions about this statement, please contact:
 Tod Herskovitz 651-325-4208 tod.herskovitz@spmcf.org

Fund Activity Summary

Beginning Balance (March 1, 2025)	\$338,164.56
Contributions	
Contributions	\$0.00
Grants	
Grants Paid	(\$13,084.72)
Grants Returned ¹	\$0.00
Investments	
Interest & Dividends	\$469.57
Realized & Unrealized Gain (Loss) ²	(\$5,409.57)
Administrative Fees	
Administrative Fees ³	\$0.00
Other Income (Expense) ⁴	
Other Income	\$0.00
Other (Expense)	\$0.00
Ending Balance (March 31, 2025)	\$320,139.84
Approved Grants to be Paid at a Future Date	\$0.00
Uncommitted Balance ⁵	\$320,139.84

Grants Paid

Date	Organization	Amount
03/05/2025	Red Wing Public Library	(\$13,084.72)
Total		(\$13,084.72)

Investment Holdings and Performance ^{6 7 8}

Asset Detail	\$	%	YTD	1 Year	3 Year	5 Year
SPMF Multi-Asset Endowment Portfolio	\$320,139.84	100.00				
Total	\$320,139.84					

Available to Grant

Amount Available to Grant Carried Over from Previous Year	\$0.00
Spending Policy Calculation for Current Year ⁹	\$15,956.98
Administrative Fees	(\$2,872.26)
Grants (Paid) Returned in Current Year	(\$13,084.72)
Amount Available to Grant as of March 31, 2025	\$0.00
Grants Scheduled to Be Paid in the Current Year	\$0.00
Pending Amount Available to Grant as of March 31, 2025	\$0.00

For questions about this statement, please contact:
 Tod Herskovitz 651-325-4208 tod.herskovitz@spmcf.org

Fund Activity Summary

Beginning Balance (March 1, 2025)	\$166,295.63
Contributions	
Contributions	\$0.00
Grants	
Grants Paid	(\$6,433.79)
Grants Returned ¹	\$0.00
Investments	
Interest & Dividends	\$230.91
Realized & Unrealized Gain (Loss) ²	(\$2,660.19)
Administrative Fees	
Administrative Fees ³	\$0.00
Other Income (Expense) ⁴	
Other Income	\$0.00
Other (Expense)	\$0.00
Ending Balance (March 31, 2025)	\$157,432.56
Approved Grants to be Paid at a Future Date	\$0.00
Uncommitted Balance ⁵	\$157,432.56

Grants Paid

Date	Organization	Amount
03/05/2025	Red Wing Public Library	(\$6,433.79)
Total		(\$6,433.79)

Investment Holdings and Performance ^{6 7 8}

Asset Detail	\$	%	YTD	1 Year	3 Year	5 Year
SPMF Multi-Asset Endowment Portfolio	\$157,432.56	100.00				
Total	\$157,432.56					

Available to Grant

Amount Available to Grant Carried Over from Previous Year	\$0.00
Spending Policy Calculation for Current Year ⁹	\$7,846.08
Administrative Fees	(\$1,412.29)
Grants (Paid) Returned in Current Year	(\$6,433.79)
Amount Available to Grant as of March 31, 2025	\$0.00
Grants Scheduled to Be Paid in the Current Year	\$0.00
Pending Amount Available to Grant as of March 31, 2025	\$0.00

Fund Statement Terms

Please note: some definitions outlined below may not be applicable for your Fund.

1. Grants returned is when a grant payment is returned to the Foundation and added back to a fund. Grants may be returned for a variety of reasons (e.g. the organization is unable to accept the funds or use the funds for the specified purpose).
2. Realized & unrealized gain (loss) may include gains or losses from the sale of assets in the investment portfolio(s) in which your fund is invested; gains or losses from a stock or mutual fund gift between the time it was received in our account and when it was sold; changes in the market value associated with the investment holdings in the investment portfolio(s) in which your fund is invested. These gains or losses are net of investment management expenses in the investment portfolio(s) in which your fund is invested. Investment expenses are the costs for related staff time, investment consultants, investment software, and taxes. Investment expenses are assessed monthly.
3. Administrative fees are assessed to cover the expenses of managing and maintaining funds and related staff time. Administrative fees allow the Saint Paul & Minnesota Foundation to continue our work in inspiring generosity, investing in community-led solutions, and advancing equity. For nonpermanent funds, administrative fees are assessed quarterly in the month after the previous quarter for most funds. For permanent funds, administrative fees are assessed annually in the first quarter of the year.
4. Other income (expense) is where accounts receivable and other credits or expenses are listed (e.g. Program Related Investment (PRI) interest, investment transfers).
5. Uncommitted balance is the total of fund assets less any grants scheduled.
6. Investment holdings are the different investment portfolios or accounts in which a fund may have assets. The holdings percentages may differ from selected investment allocations due to the nature and timing of investments and assets moving into and out of a fund. Visit the DonorView website to see or change investment allocations, if applicable.
7. Investment performance is the overall performance for the investment portfolio(s) in which your fund is invested. Performance detail is shown in the quarterly statement.
8. Cash balances are short-term in nature and do not include money market investments. A positive cash amount is the result of a gift waiting to be invested in the fund's selected investment portfolio(s). A negative cash amount is a grant and/or fee that was paid during the month and will be moved out of the fund's investment portfolio(s). Cash transactions occur on the 1st business day of the month. This may not be applicable in a statement if there is no such activity in the fund during the statement timeframe.
9. The current spending policy is 5 percent of the 21-quarter rolling average of a fund's market value. The amount to be distributed in the current year is calculated in the first quarter of the year with December 31 of the previous year as the last measurement point. Administrative fees are deducted before delivery of the annual distribution.

	March 2025	March 2024	% Change	2025 YTD	2024 YTD	% Change
Circulation (Physical)	15,753	17,269	-8.78%	42,487	48,427	-12.27%
Circulation (Electronic)	1,883	1,661	13.37%	5,420	4,847	11.82%
Total Circulation	17,636	18,930	-6.84%	47,907	53,274	-10.07%
Computer Sessions	1,086	908	19.60%	3,333	2,901	14.89%
WiFi Sessions	704	656	7.32%	2,072	1,966	5.39%
Total Computer Usage	1,790	1,564	14.45%	5,405	4,867	11.05%
Online Resources	543	207	162.32%	1,431	535	167.48%
Library Visits	10,296	11,019	-6.56%	28,930	31,209	-7.30%

Programs

	Audience	Number	Youth Attendance	Adult Attendance	Total Attendance
Cozy up & Read: J. R. Dawson	Adult	1		16	16
Master Gardener's Winter Pollinator Seed Sowing Workshop	Adult	1		25	25
Overbooked	Adult	1		9	9
Trivia	Adult	1		19	19
River Report Lecture Series: Phenology of the Red Wing Area with Bruce Ause	Adult	1		17	17
Peach Tree Story Time	Children (0-5)	3	45	14	59
Preschool Story Time	Children (0-5)	3	33	18	51
Toddler Story Time	Children (0-5)	4	34	21	55
St. John's School groups	Children (6-11)	2	20	2	22
Lego Club	Children (6-11)	1	27	12	39
D&D and Magic Game Night	Teens/YA	1	15	1	16
Reading with Wendy	Children (6-11)	1	2	2	4
Saturday Family Story Time	Children (0-5)	1	20	17	37
Spanish Drivers License Class 1	Adult	1		16	16
Spanish Drivers License Class 2	Adult	1		14	14
Spanish Drivers License Class 3	Adult	1		15	15
Spanish Drivers License Class 4 (rescheduled)	Adult	1		8	8
AARP Tax Aide	Adult	12		284	284
TOTAL		37	196	510	706

	Children (0-5)	Children (6-11)	Teens/YA	Adult	All Ages	Total
Total Programs	11	4	1	21	0	37

Total Attendance	202	65	16	423	0	706
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Meeting/Study Room Usage	
Quiet Study Room	68
Group Study Room	68
Community Room	19
Foot Room	10
TOTAL	165

Other Services	
Notary	10
Book Delivery	5
Locker Pickups	78

Displays
Picture book display - Women authors and illustrators, girl m
Children's nonfiction display - Women's History Month
Try Your Luck mystery books
FOL Reading Challenge

Collection	March Additions	2025 YTD Additions	March Withdrawn	2025 YTD Withdrawn	Net Change YTD
Adult Non-Fiction	144	320	3	37	283
Adult Fiction	178	414	83	304	110
Juvenile Non-Fiction	47	103	6	49	54
Juvenile Fiction	245	493	75	284	209
Audiobooks (Adult & Juv)	25	82		163	-81
DVDs (Adult & Juv)	22	62	232	244	-182
Music CDs (Adult & Juv)	0	0		0	0
Other	1	2		3	-1
TOTAL	662	1476	399	1084	392

	April 2025	April 2024	% Change	2025 YTD	2024 YTD	% Change
Circulation (Physical)	12,850	14,581	-11.87%	55,337	63,008	-12.17%
Circulation (Electronic)	1,729	1,538	12.42%	7,149	6,385	11.97%
Total Circulation	14,579	16,119	-9.55%	62,486	69,393	-9.95%
Computer Sessions	1,042	898	16.04%	4,375	3,799	15.16%
WiFi Sessions	526	598	-12.04%	2,598	2,564	1.33%
Total Computer Usage	1,568	1,496	4.81%	6,973	6,363	9.59%
Online Resources	904	467	93.58%	2,335	1,002	133.03%
Library Visits	12,679	9,786	29.56%	41,609	40,995	1.50%

Programs

	Audience	Number	Youth Attendance	Adult Attendance	Total Attendance
Book Bingo	Adult	1		22	22
Author Event: Nickolas Butler	Adult	1		18	18
Overbooked	Adult	1		9	9
Trivia	Adult	1		26	26
Sound Healing	Adult	1		8	8
AARP Tax Aide	Adult	3		72	72
Peach Tree Story Time	Children (0-5)	5	71	26	97
Preschool Story Time	Children (0-5)	5	44	33	77
Toddler Story Time	Children (0-5)	4	40	27	67
Saturday Family Story Time	Children (0-5)	1	11	8	19
St. John's School	Children (6-11)	2	19	2	21
Lego Club	Children (6-11)	1	33	23	56
					0
					0
					0
					0
					0
					0
TOTAL		26	218	274	492

	Children (0-5)	Children (6-11)	Teens/YA	Adult	All Ages	Total
Total Programs	15	3	0	8	0	26
Total Attendance	260	77	0	155	0	492

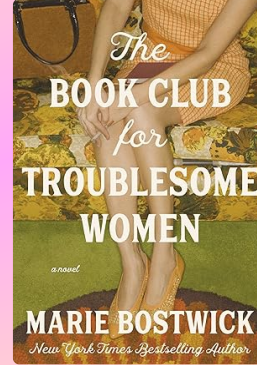
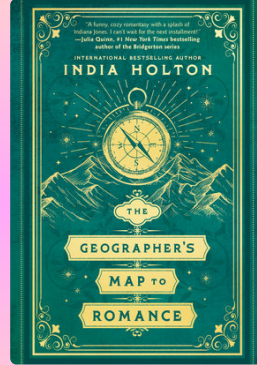
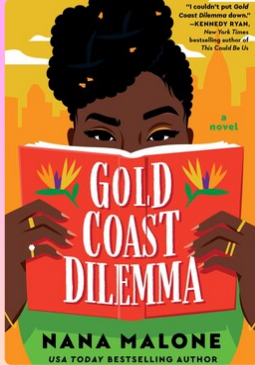
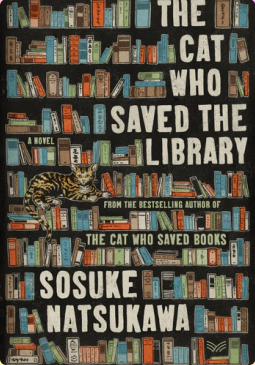
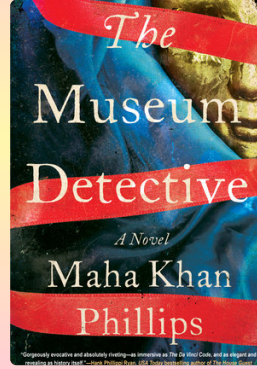
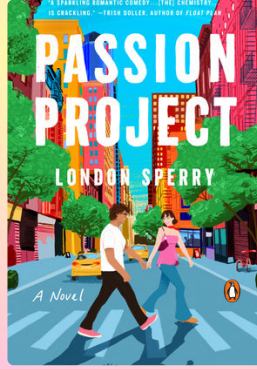
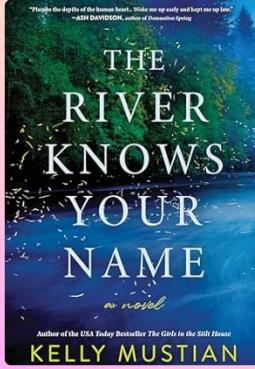
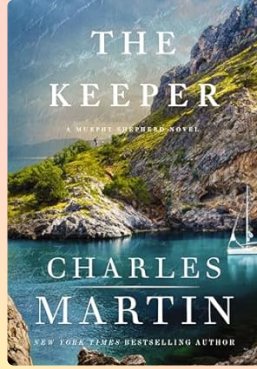
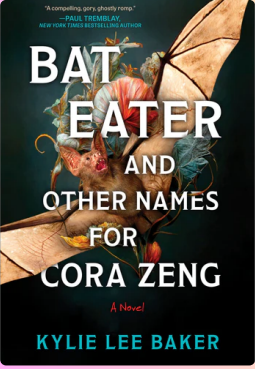
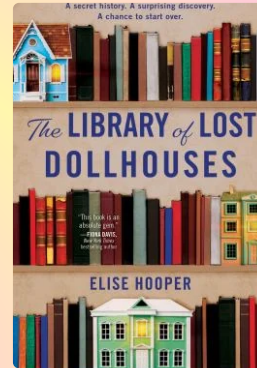
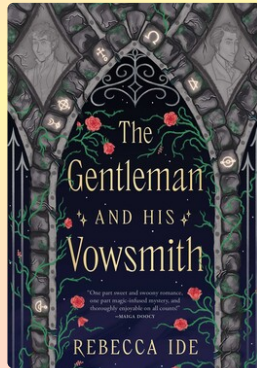
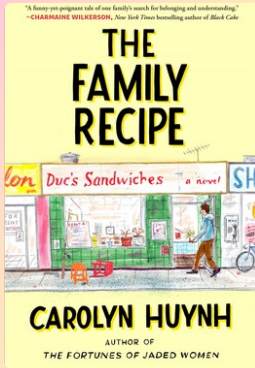
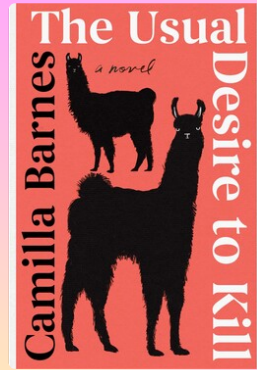
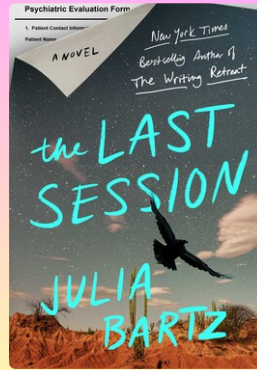
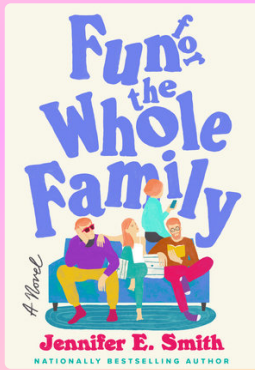
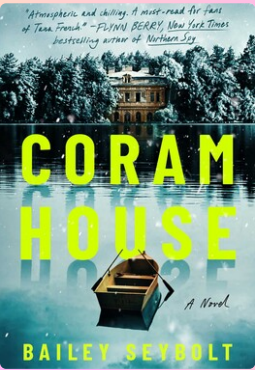
Meeting/Study Room Usage	
Quiet Study Room	76
Group Study Room	59
Community Room	22
Foot Room	19
TOTAL	176

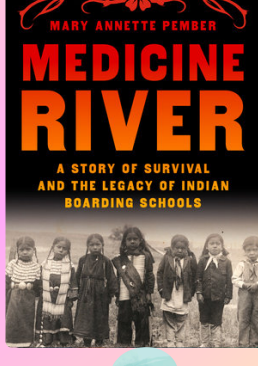
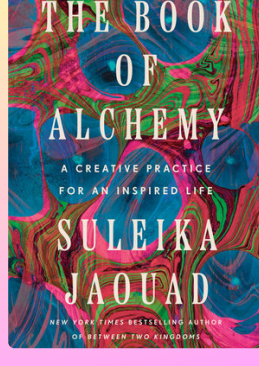
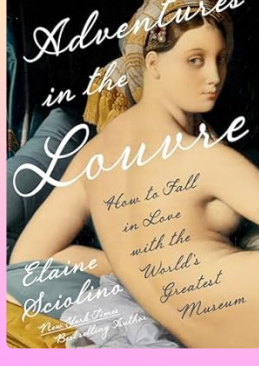
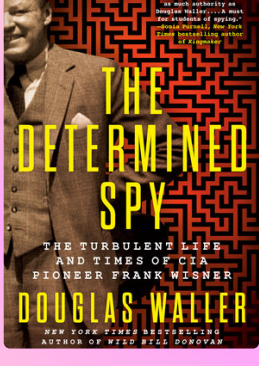
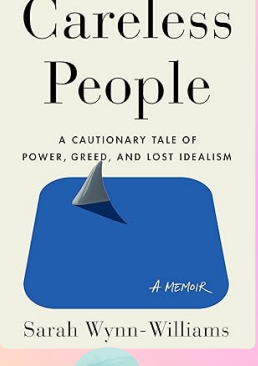
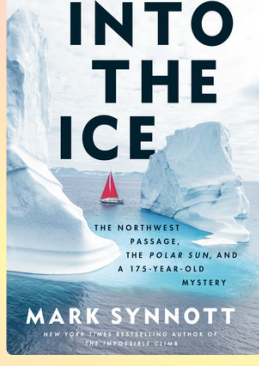
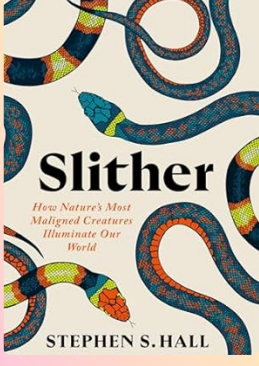
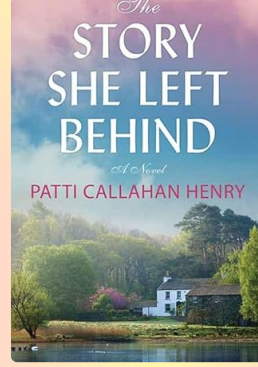
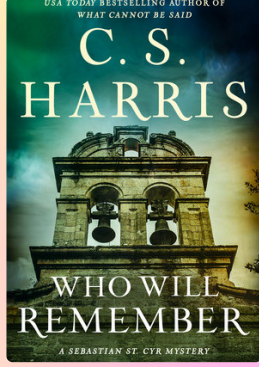
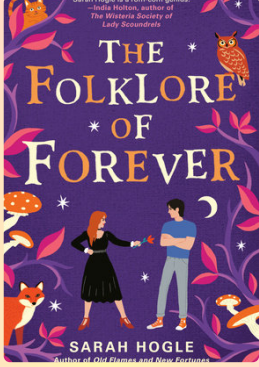
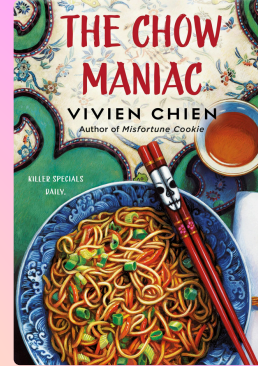
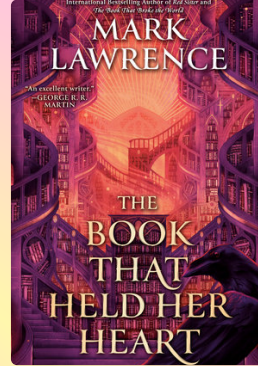
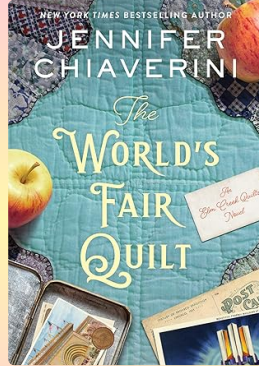
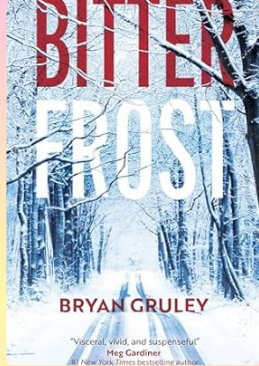
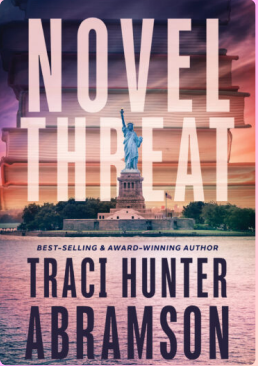
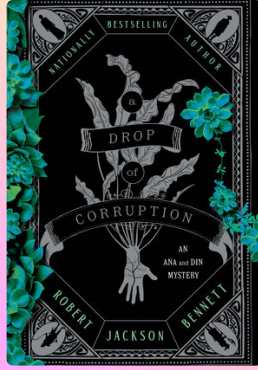
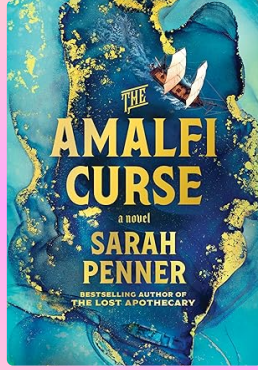
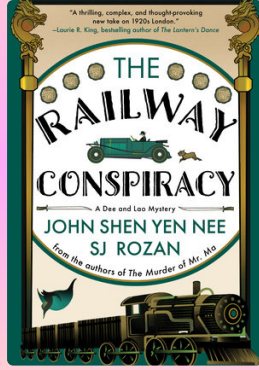
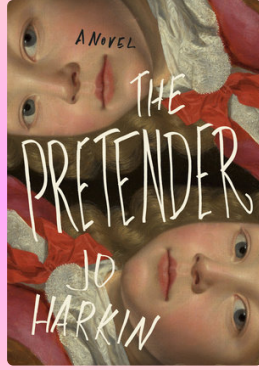
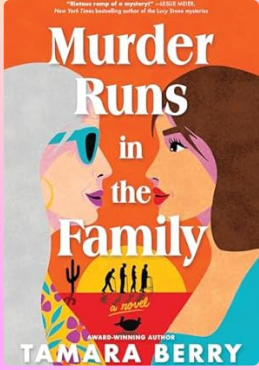
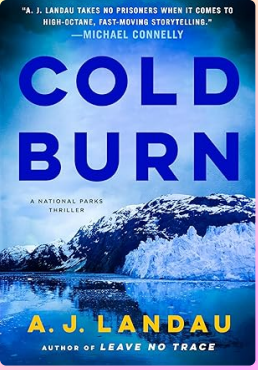
Other Services	
Notary	15
Book Delivery	21
Locker Pickups	72

Displays
Adult- Poetry Mini
Adult- Library Week
Adult- Nickolas Butler
Picture Books - Easter, spring, Earth Week
J Nonfiction - National Poetry Month
J Fiction - Novels in verse
YA - Novels in verse, poetry

Collection	April Additions	2025 YTD Additions	April Withdrawn	2025 YTD Withdrawn	Net Change YTD
Adult Non-Fiction	33	353	21	58	295
Adult Fiction	105	519	46	350	169
Juvenile Non-Fiction	32	135	71	120	15
Juvenile Fiction	66	559	94	378	181
Audiobooks (Adult & Juv)	21	103	11	174	-71
DVDs (Adult & Juv)	29	91	17	261	-170
Music CDs (Adult & Juv)	0	0	0	0	0
Other	0	2	13	16	-14
TOTAL	286	1762	273	1357	405

APRIL New Releases

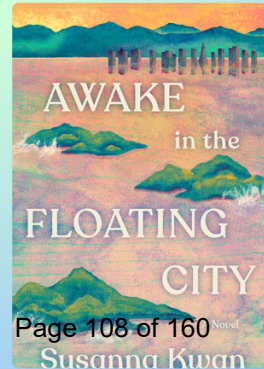
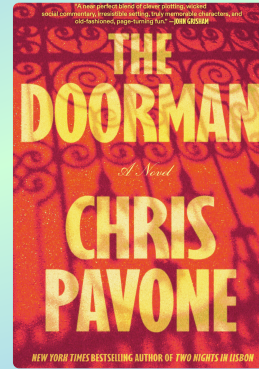
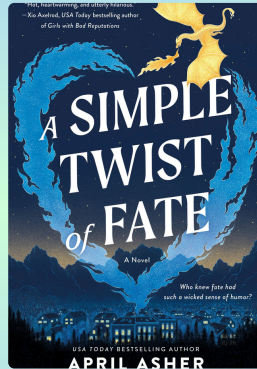
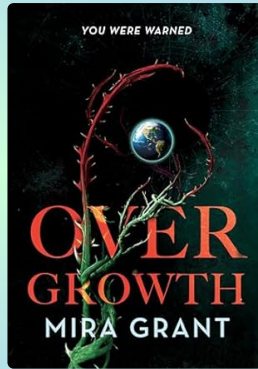
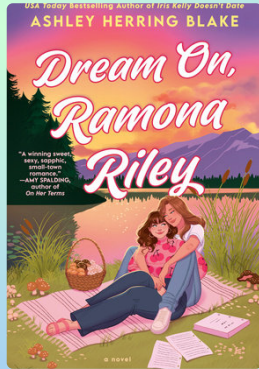
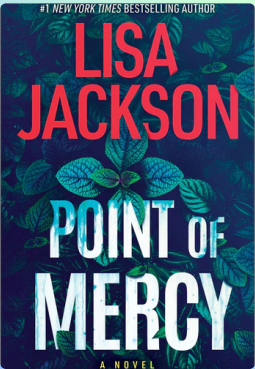
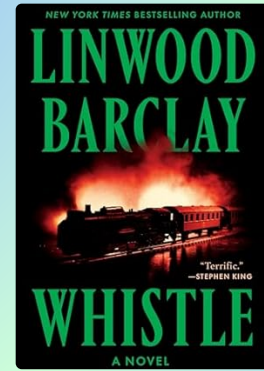
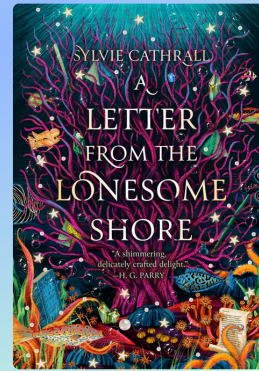
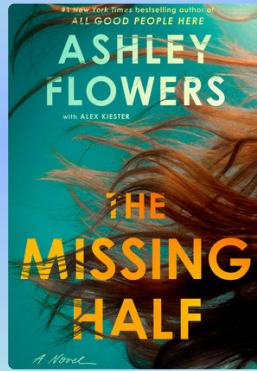
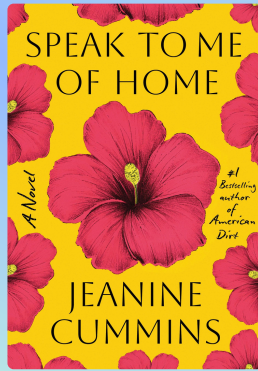
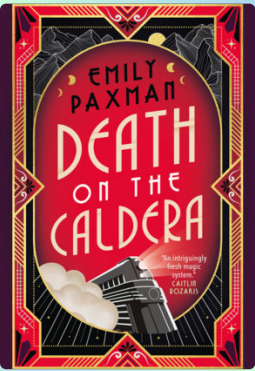
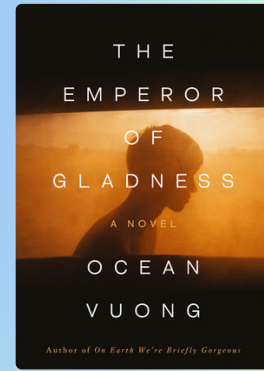
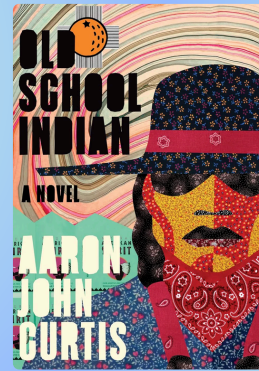
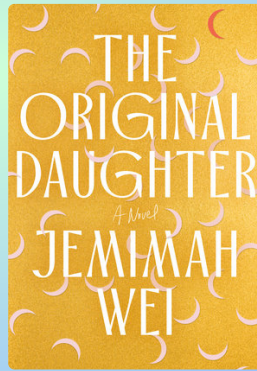
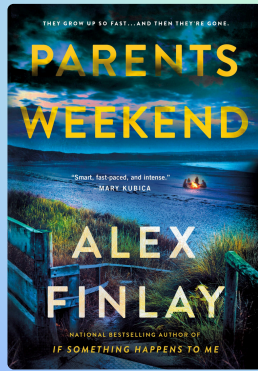
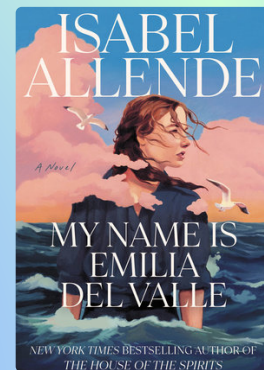
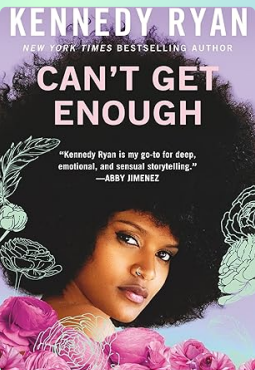
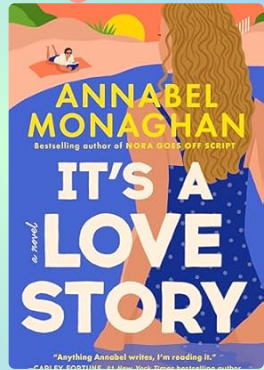
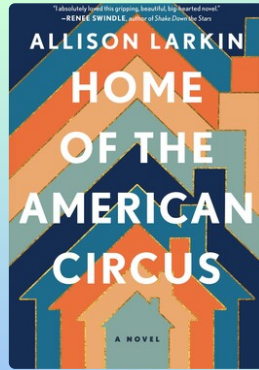


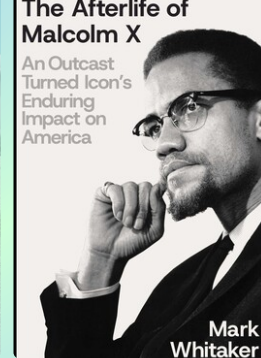
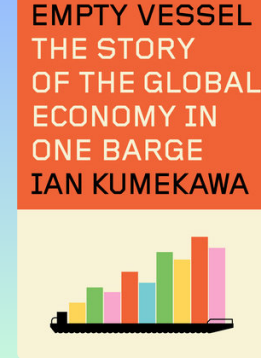
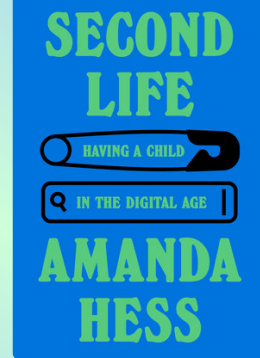
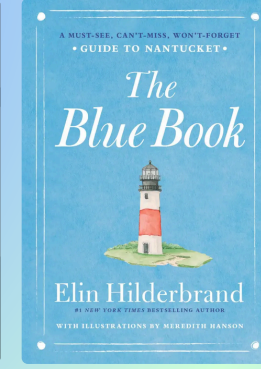
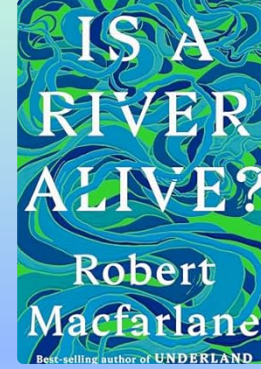
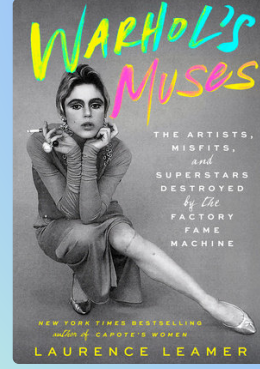
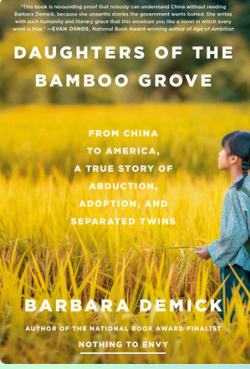
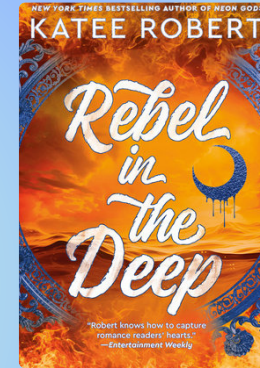
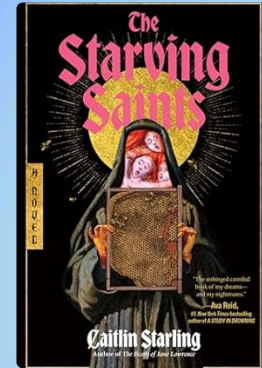
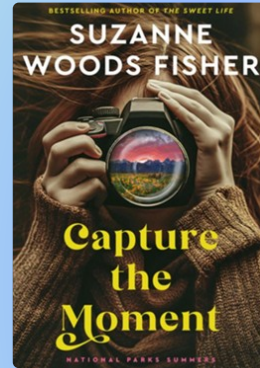
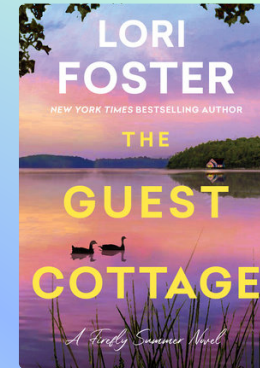
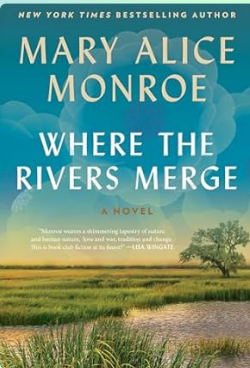
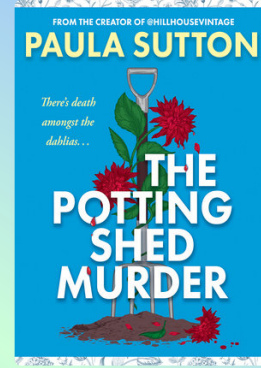
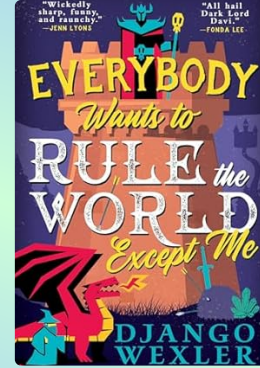
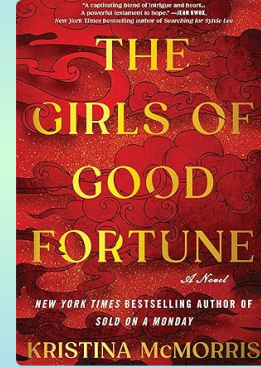
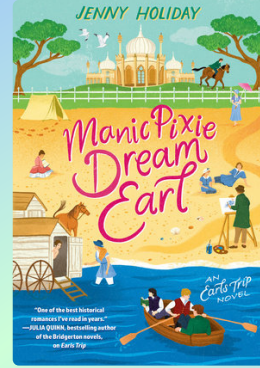


To place a request by phone call 651-385-3645
or to place the request online go to our website:
<https://redwing.lib.mn.us/>



May New Releases





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or to place the request online go to our website:

<https://redwing.lib.mn.us/>

APRIL BINGO

READING CHALLENGE

April Fools! Read a comedy book.

April 2nd is National Children's Picture Book Day. Read a picture book.

Read a book about Spring.

April 7th is World Health Day. Read a non-fiction book about health.

Earth Day is April 22. Read a book dealing with climate change.

April 1st is 'Reading is Fun Day', read any book of your choosing.

National Library Week is April 6-12. Read a book featuring a library.

Easter is April 20th. Read a book featuring the holiday.

April is National Poetry Month. Read a poetry collection.

Flip over for rules & instructions!

RED WING PUBLIC LIBRARY

April 2025 ADULT READING BINGO

How to play:

1. READ 3 IN A ROW! YOU CAN READ ACROSS, DOWN, OR DIAGONALLY. MARK THE SQUARES YOUR BOOK(S) FIT.
2. WRITE DOWN THE TITLES OF THE BOOKS YOU READ BELOW.
3. EMAIL A PICTURE OF YOUR COMPLETED BINGO CARD (rwpl@selco.info) OR MAIL/TURN IN YOUR COMPLETED BINGO CARD TO THE RED WING PUBLIC LIBRARY (225 EAST AVE, RED WING, MN 55066) TO BE ENTERED TO WIN A \$25 GIFT CERTIFICATE TO A RED WING BUSINESS! DON'T FORGET TO WRITE DOWN YOUR NAME & CONTACT INFORMATION.
4. YOU MAY ENTER MORE THAN ONCE, BUT EACH BINGO CARD ENTERED MUST CONTAIN A DIFFERENT COMBINATION. THERE ARE 8 TOTAL POSSIBILITIES.

Rules:

1. OPEN TO RED WING LIBRARY PATRONS OVER THE AGE OF 18 WITH AN ACCOUNT IN GOOD STANDING.
2. YOU MAY USE BOOKS YOU READ FROM April 1 - April 30, 2025.
3. ALL BINGO CARDS MUST BE TURNED IN BY 6:00 PM on Thursday May 1, 2025 TO BE ELIGIBLE FOR THE PRIZE DRAWING.

The Books:

1.

2.

3.

Name:

Phone # or Email:

Flip for Bingo!

Red Wing Public Library Adult Programming

225 East Avenue . Red Wing, MN 55066 . (651) 385-3645 . rwpl@selco.info .

redwing.lib.mn.us

For accessibility accommodations, please contact the library 7 days in advance. Page 111 of 160.

MAY BINGO

READING CHALLENGE

May 10 is National Shrimp Day. Read a book set on the seaside.

May 16 is National Biographer's Day. Read a biography.

Memorial Day is Monday, May 26. Read a book about American soldiers.

National Space Day is the first Friday in May. Read a book about space.

May is National Get Caught Reading Month. Read a book of your choice in view of others.

The third Friday in May is National Endangered Species Day. Read about about endangered, threatened, or extinct species.

Malcolm X Day is the third Friday in May. Read a book about Malcom X or about the Civil Rights Movement.

May 6 is National Nurses Day. Read a book featuring nurses.

National Fitness Day is the first Saturday in May. Read a book about fitness/ exercise.

Flip over for rules & instructions!

RED WING PUBLIC LIBRARY

May 2025 ADULT READING BINGO

How to play:

1. READ 3 IN A ROW! YOU CAN READ ACROSS, DOWN, OR DIAGONALLY. MARK THE SQUARES YOUR BOOK(S) FIT.
2. WRITE DOWN THE TITLES OF THE BOOKS YOU READ BELOW.
3. EMAIL A PICTURE OF YOUR COMPLETED BINGO CARD (rwpl@selco.info) OR MAIL/TURN IN YOUR COMPLETED BINGO CARD TO THE RED WING PUBLIC LIBRARY (225 EAST AVE, RED WING, MN 55066) TO BE ENTERED TO WIN A \$25 GIFT CERTIFICATE TO A RED WING BUSINESS! DON'T FORGET TO WRITE DOWN YOUR NAME & CONTACT INFORMATION.
4. YOU MAY ENTER MORE THAN ONCE, BUT EACH BINGO CARD ENTERED MUST CONTAIN A DIFFERENT COMBINATION. THERE ARE 8 TOTAL POSSIBILITIES.

Rules:

1. OPEN TO RED WING LIBRARY PATRONS OVER THE AGE OF 18 WITH AN ACCOUNT IN GOOD STANDING.
2. YOU MAY USE BOOKS YOU READ FROM May 1 - May 31, 2025.
3. ALL BINGO CARDS MUST BE TURNED IN BY 7:00 PM on Monday June 2, 2025 TO BE ELIGIBLE FOR THE PRIZE DRAWING.

The Books:

1.

2.

3.

Name:

Phone # or Email:

Flip for Bingo!

Red Wing Public Library Adult Programming

225 East Avenue . Red Wing, MN 55066 . (651) 385-3645 . rwpl@selco.info .


redwing.lib.mn.us

For accessibility accommodations, please contact the library 7 days in advance. Page 113 of 160

Red Wing Public Library

History, Governance, Funding, and Services





“ An efficient, economical, and beautiful library is a civic asset. A library building can be designed as a constant reminder that the community has not overlooked ‘the things of the mind’; that the library is a town’s information center, the stimulator of new ideas, and the adult-educator-through-reading.

”



Professor James J. Dow

from his 1898 address “What’s a Library For?”, at the opening of the Faribault Public Library, reprinted in the August 3, 1967 issue of the *Daily Republican Eagle*.

Notable Dates



- ❖ 1893: City Council votes to approve the appointments of the first Library Board in Red Wing.
- ❖ 1901: Library Board requests funding for a library building from Andrew Carnegie.
- ❖ 1901: James Lawther offers land at Broad St and 3rd St as a permanent site for a library building.
- ❖ October 23, 1903: Carnegie-Lawther Library dedicated and opened to the public.
- ❖ 1967: A new library building is approved to be built on existing site.
- ❖ 1968: S.B. Foot Tanning Company Foundation funds a fully furnished basement “for stimulating the arts and sciences.”
- ❖ September 2, 1968: New (current) building opens to the public.
- ❖ 1971: Red Wing becomes a founding member of Southeastern Library Cooperating (SELCO), enhancing library services through cooperative programming and shared resources.
- ❖ 1986: RWPL “automates”, moving the library catalog online.

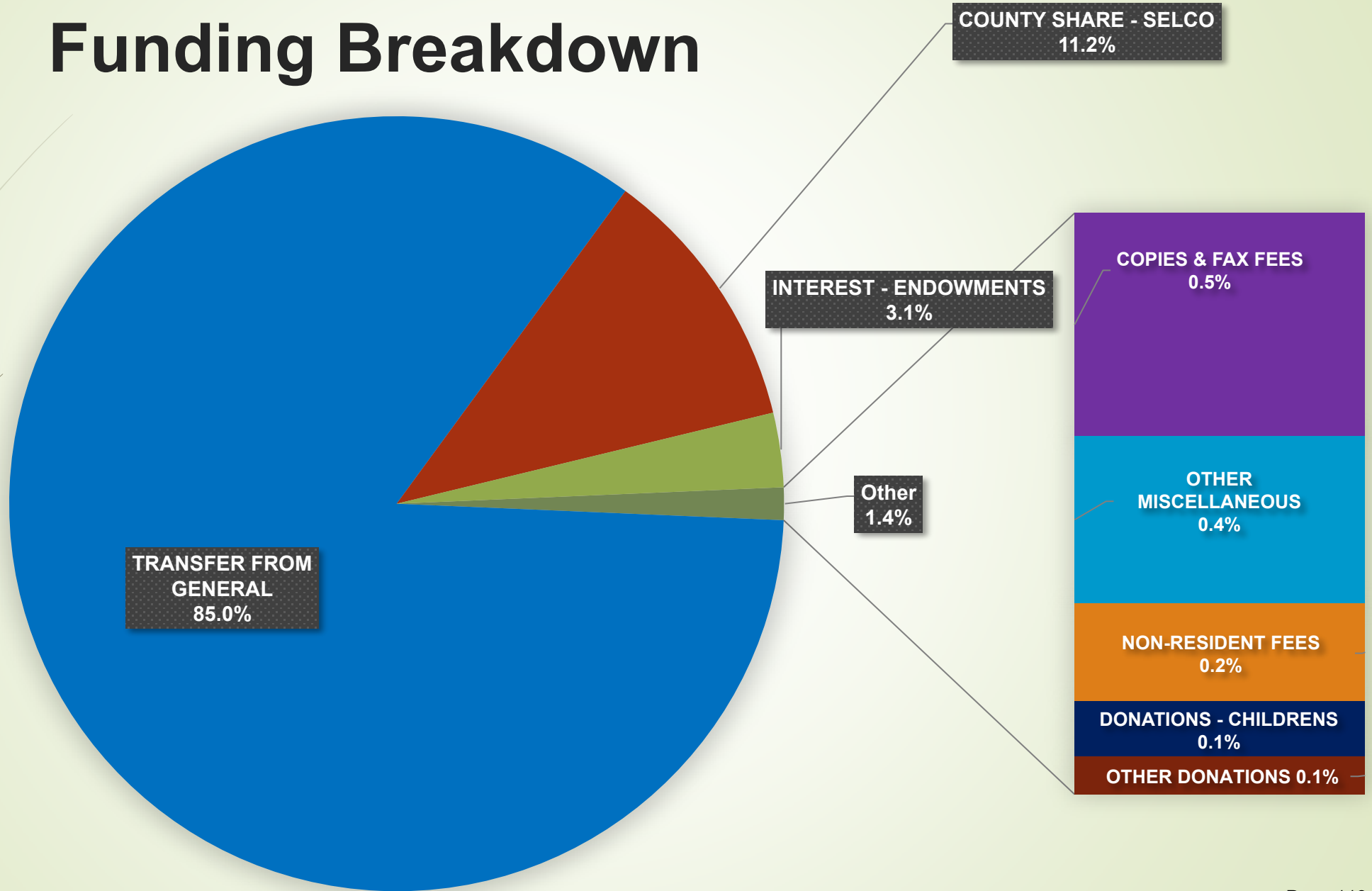
Governance

Per the City's Charter, Red Wing Public Library has a Board of nine members, appointed by the Mayor and confirmed by the City Council.

- ❖ **Operations:** The Library Board governs the operations of the Library, adopts policies, and has final authority in material selection and programming.
- ❖ **Budget:** The Library Board approves the Library's operations budget and Capital Improvement Plan, which is then integrated with the City's procedures for final approval.
- ❖ **Personnel:** The Library Board hires the Library Director to implement Library policy and who is responsible for hiring, terminating, and disciplining other Library employees, with approval of the City's administrative officer.



Funding Breakdown

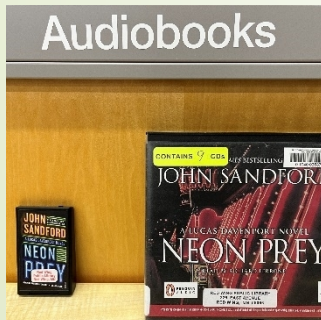


Classic Library Services

Red Wing Public Library offers a variety of things that can be checked out at the library.

❖ Items available to borrow:

- ❖ Books, magazines, DVDs, music CDs
- ❖ Audiobooks, including those on CD and Playaways
- ❖ Read-along books, including books with CDs and Wonderbooks
- ❖ Artwork, Ukulele Kits, Explorer Packs, preloaded Kindles, WiFi Hotspots, Draft Check Kits, Power Check Kits, Bluetooth Transmitters
- ❖ eBooks & eAudiobooks through Libby/Overdrive



Library Services Today

In addition to what people consider traditional library services, modern libraries offer many resources that cater to the community's needs.

❖ Modern services:

- ❖ Youth events, including early literacy Storytimes and Summer Reading
- ❖ Adult events, including book groups, author visits, and other events on a variety of topics (crafts, education, history, skill-building, trivia, etc.)
- ❖ Online subscription databases like Mango Languages, Learning Express Library, Ancestry, Kanopy Streaming Video
- ❖ Computers, WiFi, printing/copying
- ❖ Reference services
- ❖ Meeting & study rooms
- ❖ 24/7 locker pickup & return
- ❖ Seed library
- ❖ Book Delivery (partnership with Faith in Action)
- ❖ Test proctoring & notary services
- ❖ Dedicated spaces for all ages
- ❖ Community partnerships to provide access





2024 in Review

Library activity levels returned to pre-COVID levels. While maintaining the same number of staff as previous years, and offering approximately the same number of events, the library saw increases from 2023 in every measurable activity.

- ❖ 8,968 cardholders
- ❖ Circulation: +12%
- ❖ Computer Usage: +12%
- ❖ WiFi Usage: +2%
- ❖ Use of Online Resources (Mango Languages, Ancestry, Kanopy): +58%
- ❖ Foot traffic: +9%
- ❖ Summer Reading participation: +52%
- ❖ Summer event attendance: +60%
- ❖ Total event attendance: +22%
- ❖ Meeting & Study room usage: +5%

Return on Investment



- ❖ Red Wing Public Library services totaled \$6.3 million in 2024.
- ❖ Individual residents saved an average of \$377 annually, compared to if they were to purchase the items themselves.
- ❖ RWPL was open 54 hours per week for a total of 2,703 hours in 2024.
- ❖ Individuals visited the library 119,641 times last year.

Item/Service	Quantity	Avg Cost	Total Cost
Adult Books	59,515	\$ 27.00	\$1,606,905.00
YA Books	3,924	\$ 20.00	\$ 78,480.00
Children Books	50,619	\$ 12.00	\$ 607,428.00
Audiobooks	5,525	\$ 27.00	\$ 149,175.00
ILL	1,225	\$ 25.00	\$ 30,625.00
eBooks & eAudiobooks	19,123	\$ 100.00	\$1,912,300.00
Magazines, Newspapers	2,566	\$ 6.00	\$ 15,372.00
Movies	17,901	\$ 18.00	\$ 322,218.00
CDs	963	\$ 15.00	\$ 14,445.00
Equipment	392	\$ 25.00	\$ 9,800.00
Kits	12	\$ 35.00	\$ 420.00
Other	48	\$ 25.00	\$ 1,200.00
In-Library Item Use	33,688	\$ 22.00	\$ 741,136.00
Meeting Rooms	2,708	\$ 25.00	\$ 67,700.00
Adult Programs	1,040	\$ 20.00	\$ 20,800.00
Youth Programs	6,463	\$ 15.00	\$ 96,945.00
Computer Use	19,381	\$ 27.00	\$ 523,287.00
Reference Questions	6,119	\$ 19.50	\$ 119,320.50
Total			\$6,317,580.50




Federal Funding

While Red Wing Public Library does not receive direct federal funding outside of grants, local library service is affected in multiple ways.

- ❖ Statewide courier service between libraries will be impacted, leaving individual libraries to take on the expense.
 - ❖ Nearly 1,400 items were requested from other libraries outside of SELCO for RW patrons in 2024. This equates to approximately \$35,000 that RWPL will need to cover.

- ❖ Access to statewide subscription databases, like Learning Express Library and Consumer Reports, will need to be covered by individual libraries or eliminated.

- ❖ Costs for Internet service and infrastructure will increase 6x, as federal funding offsets the cost for individual libraries.



“ For recreation, for culture, for wisdom, the public library has been established by you. These it will give you in greater or lesser degree as you are faithful and loyal to it. The books may lie upon the shelves but will bring no jot of help, or grace or power to this community, if they are not given access to your minds; but if graciously received, they will be an abiding inspiration. ”



Professor James J. Dow

from his 1898 address “What’s a Library For?”, at the opening of the Faribault Public Library, reprinted in the February 2, 1898 issue of the *Red Wing Daily Republican*.



Lifelong Learning
Sculpture

Spanish Collection



Questions?



Teen Area



Children's Area

Questions?





Lifelong Learning Sculpture

Spanish Collection



Questions?



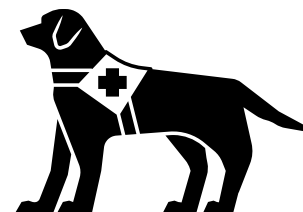
Teen Area



Children's Area

Red Wing Public Library

Welcomes ADA Service Animals



Your service animal must:



Be under your control, on a short leash, or in a carrier



Be house-trained



Not be disruptive or aggressive



Not be on furniture



Not be fed or watered inside the Library



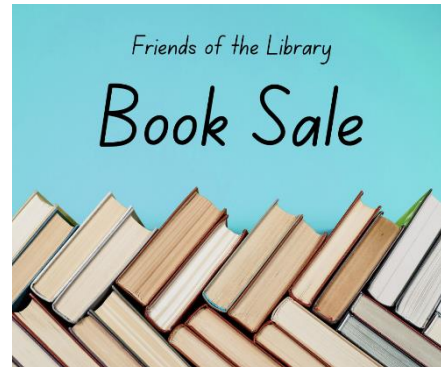
You are responsible for your animal's behavior.

The Library reserves the right to request removal of your animals in violation of the above rules.



March 11, 2025

Ready, set, book it to the Library! The Friends of the Library spring book sale starts Wednesday, April 2, for members and is open to the public from Thursday, April 3, to Saturday, April 5. Great deals are available every day, and the event is capped off with a \$2 bag sale on Saturday. [Find sale hours and more.](#)



Red Wing Public Library Summer 2025 Youth Programs

SUMMER READING PROGRAM

Monday, June 2 – Monday, August 11

Read, earn, and win! Children, teens, and adults can register to read this summer with Beanstack, our library reading app. Track your minutes on your phone, tablet, or online, collect virtual badges as you go, and earn prizes all summer long! Pre-registration begins Monday, May 19. Paper logs available upon request.

STORYTIMES

Aloha Storytime with Rose Oyamot, Wednesday, June 11, 10:30 AM, Library Foot Room

Storytime Theater, Wednesday, June 18, 10:30 AM, Library Foot Room

STORY WALKS, Wednesdays, June 4 – August 20, All Day, Bay Point Park.

Head to the park and enjoy a new story on foot, in a stroller, or by bike!

FAMILY EVENTS

Summer Reading Sidewalk Chalk Kickoff Party, Tuesday, June 3, 9:30 – 11:30 AM, Library Sidewalk and John Rich Park.

Guided Birdwatching with Amy Simso Dean, Friday, June 6, 9:30 AM, Colvill Park Discovery Garden, register online.

Will Sings Songs: Children's Music and Dance, Tuesday, June 10, 10:30 AM, Library Foot Room.

Reptiles and Amphibians with Tom the Creature Teacher, Monday, June 16, two shows, 10:30 AM and noon, Library Foot Room.

Lawn Game Day with the Goodhue County Historical Society, Tuesday, June 24, 9:30 AM, Central Park.

The National Eagle Center: Eagles!, Thursday, July 10, Library Foot Room.

Friendship Bracelet Workshop, Tuesday, July 15, 10:30 AM, Library Foot Room. Ages 8+, register online beginning May 19.

Clay Mini Book Workshop with the Clay & Creative Center, Wednesday, July 23, 1:30 PM, RWAC&CCD. Ages 9+, register online beginning May 19. Limit of 12.

Summer Reading Finale: The Magic of Isaiah, Tuesday, July 29, 10:30 AM, Library Foot Room.

TEEN VOLUNTEER GROUP

We need your help to make summer a success! Teens going into grades 6 and up can join our summer volunteer crew. Volunteers help library staff with summer reading events, and can sign up for one, a few, or all of the programs! Volunteer sign up available online beginning Monday, May 19.

MIDDLE & HIGH SCHOOL WRITER'S CAMP

Mondays, July 7, 14, 21, 28 and August 4 & 11, 1:30 – 3:00 PM, Library Foot Room

Writers will learn what it takes to create a story – and write their own! For young writers of creative fiction going into grades 6-12. Limit of 16 writers. Online registration begins Monday, May 19.

All library programs and events are subject to change. Please contact the library in advance to be sure dates and times remain the same.



Red Wing Public Library Summer 2025 Adult Programs

Boys of Winter- Bill Jamerson: A Musical Tribute to the Ski Jumpers

Thursday, May 8, 5:00 PM, Foot Room. All ages.

Author Talk: Emma Torzs

Saturday, May 10, 10:00 AM, Foot Room

Puzzle Competition

Saturday, May 10, 12:00 – 3:00 PM, Foot Room. Ages 18+. Register online, limit of 10 teams of 4.

River Report Lecture Series: Eagles of Red Wing

Wednesday, May 21, 5:00 PM, Foot Room

Author Event: Joshua Moehling

Saturday, May 31, 10:00 AM, Foot Room

SMRLS (Southern Minnesota Regional Legal Services) Elder Law Bingo Event

Tuesday, June 17, 1:30 PM, Foot Room

River Report Lecture Series: Tales by Terry, The Pearl Button and Clamming Industry*

Wednesday, July 16, 5:00 PM, Foot Room

All library programs and events are subject to change. Please contact the library in advance to be sure dates and times remain the same.





May Mental Health Awareness Self Care BINGO

May is Mental Health Awareness Month.

Celebrate the month with us by playing self-care “Black out” Bingo. Cross the 25 self-care tasks off your card as you finish them to complete a “Black out” Bingo. Turn in your fully completed Bingo card to any one of the four HVMHC clinic locations and win a HVMHC color changing water bottle just for completing your card. All Bingo cards will then be entered into the Grand Prize Massage drawings. Bingo cards need to be turned in to a HVMHC clinic Lobby in Caledonia, Red Wing, Wabasha, or Winona by Wednesday June 4.

B I N G O

Clean a room	Message an old friend	Take a Bubble Bath	Spend time in a garden	Play on a playground
Laugh at something you did	Spend time with an animal	Meditate	Treat yourself	Watch a movie
Take a nap	Wear something that makes you feel good	FREE	Watch clouds	Spend time with a friend
Watch the stars	Work on a puzzle	Spend time by the water	Have a Dance Party	Do yoga
Color, knit, or sew something	Declutter a spot in your house	Bird watch	Do something for someone else	Watch your favorite show

HVMHC May Mental Health Awareness Grand Prize Registration

Name:

Phone:

Address:

Email:

City:

State:

Zip Code:

Select the Sponsor you want your name entered into for a chance to a massage at their business



1-Hour
Massage

Winona



\$80 Spa
Gift Card

Wabasha



20-min
Chair
Massage

Minnesota City

BINGO Card Sponsors & Pick Up Locations

Winona



Hokah



Rollingstone



La Crescent

Kaddy's Caffe

La Crescent Public Library

Heaven's Hands

Zumbrota



Cannon Falls

FAMILY FARE.
In Your Neighborhood

Rushford



Wabasha



**Wabasha
Fresh Market**

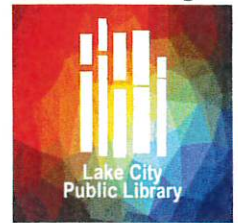
Caledonia



Preston



Lake City



Plainview



Red Wing



**Merchants
Bank**



FAMILY FARE.
In Your Neighborhood

Drop Your Completed Bingo Card off at any HVMHC Clinic Deadline 6/4

Winona Clinic

420 E. Sarnia St
Winona, MN 55969

Caledonia Clinic

221 South Kingston Street
Caledonia, MN 55921

Wabasha Clinic

611 Broadway Ave, Ste. 100
Wabasha, MN 55981

Red Wing Clinic

2835 S. Service Dr. Ste 103
Red Wing, MN 55066

Thank you!



DAKOTA
COUNTY
LIBRARY

1340 Wescott Road
Eagan, MN 55123-1099

Megan & crew,

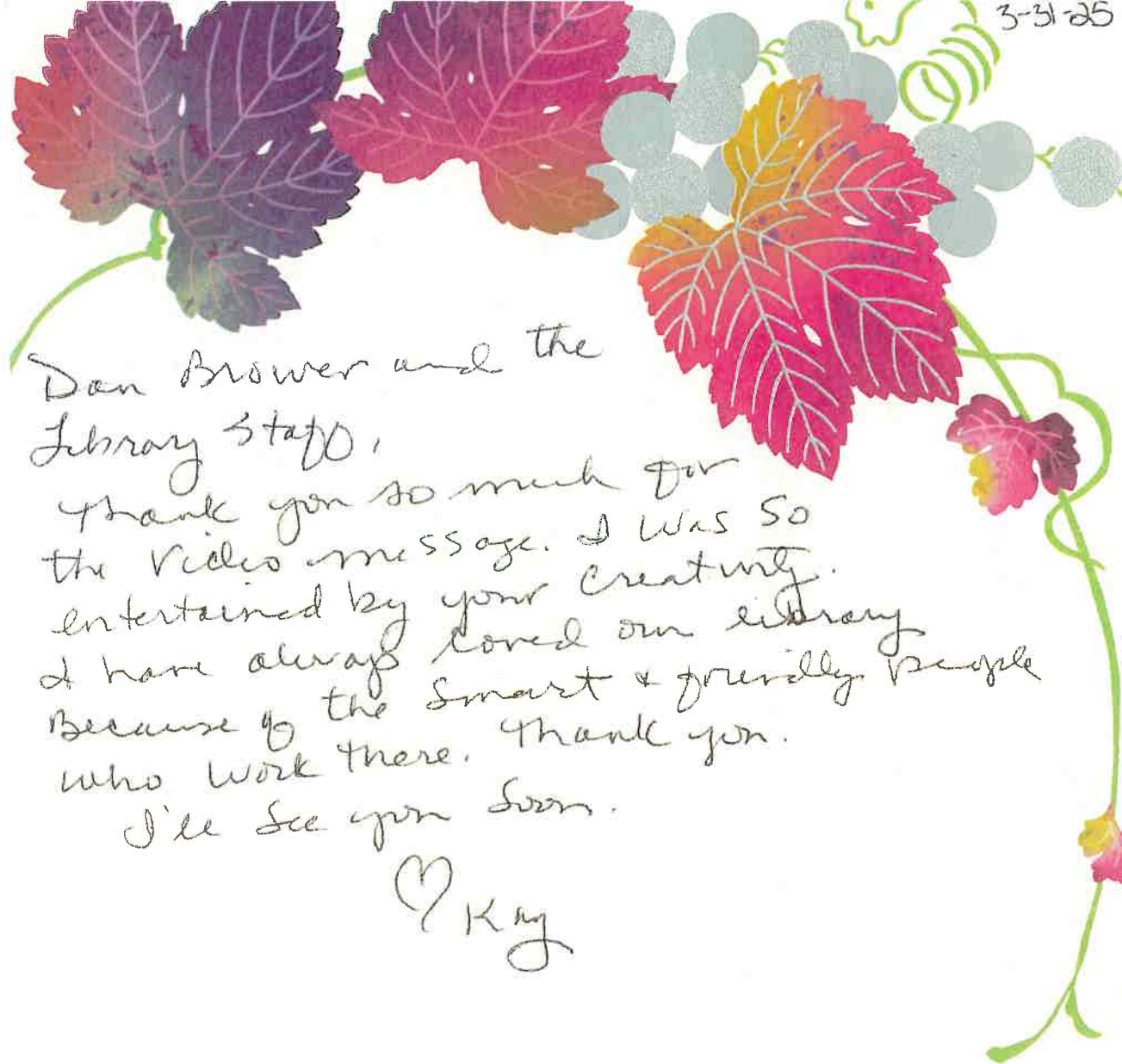
3-20-25

Thank you so much for taking
the time to show us around your
library! we appreciated the tour
and collaboration.

Aimee

Meghan

Heidi



Don Brower and the
Library Staff,

Thank you so much for
the video message. I was so
entertained by your creativity.
I have always loved our library
because of the smart & friendly people
who work there. Thank you.
I'll see you soon.

♡ Kay

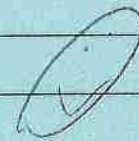
RED WING PUBLIC LIBRARY
SUGGESTION FORM

We care about what think about our library services...



Please use the section below to voice your suggestions or concerns and we will reply to you should you choose to leave your contact information.

RED WING LIBRARY
HAS AWESOME SERVICE
AND IS VERY UPBEAT
AT ALL TIMES.

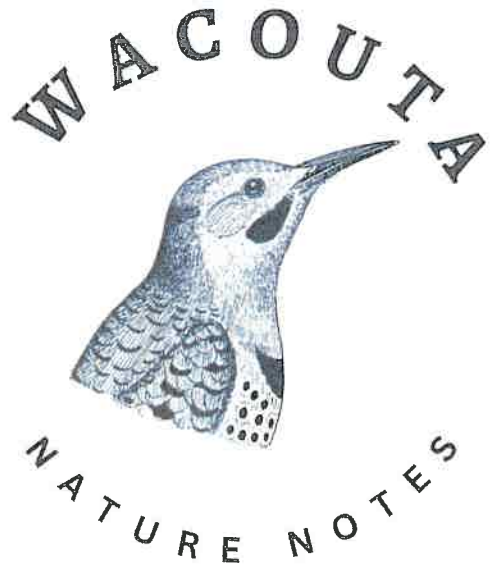


Date: 3/23/25

Name: BRANDON MATCKS

Phone Number or Email Address:
601 388-2258

Thank you for your suggestions!



4-21-25

Amy and library staff

Enclosed please find a donation of 100⁰⁰ given in appreciation for all the wonderful service I receive in securing books to read.

All your work and
efforts make the
Red wing library a
special resource in the
community,

Bruce and Kathy Cause

<https://wacoutanaturenotes.wixsite.com/mysite>

5-5-25

From your friends at
the Rochester Public Library
101 2nd St. SE.
Rochester MN 55904

To the dedicated staff at:

Red Wing Public Library

225 East Avenue

Red Wing, MN

55066



ATHLETICS - SCHOOLS (CONT.)

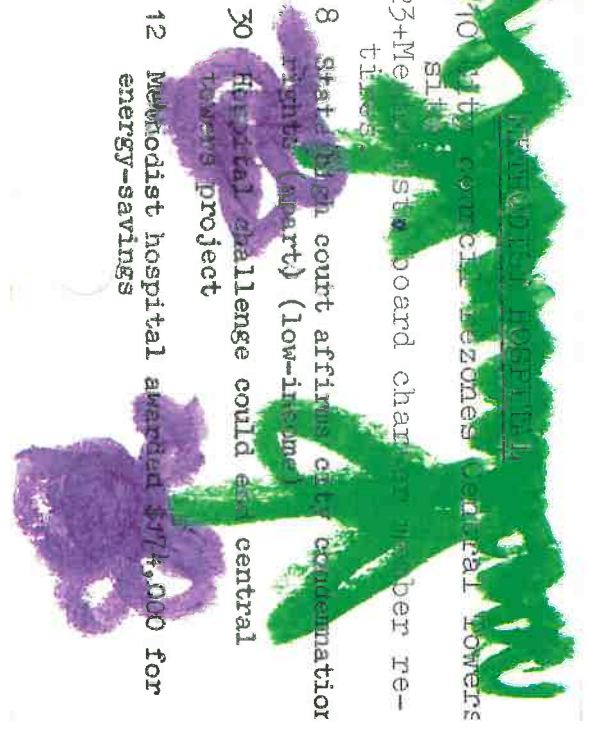
80/3/9 P. 49 **Went For at**
 80/4/16 P. 37 **rowing strong**
 80/4/18 P. 9 **Kas sued, coach**



aball player
ol principal
College foot-

MEMORIAL HOSPITAL

80/1/20 **10 by council rezones Central towers**
 80/2/22 **p. 23+Mem board chairman member Re-**
 80/3/16 **p. 8 State high court affirms city condemnator**
 80/3/18 **p. 30 Federal challenge could end central towers project**
 80/3/20 **p. 12 Methodist hospital awarded \$174,000 for energy-savings**



BRIDGE COURT

80/6/11 **P. 56** **h S work** **esses along**
 80/6/18 **P. 5** **Ordoe** **ports** **keep old**
 80/6/25 **P. 8** **New** **dam less of**
 80/6/25 **P. 33*** **Eri** **some firm**
 80/7/2 **P. 4** **Wili**
 80/7/3 **P. 11**

80/7/5 **P. 13***

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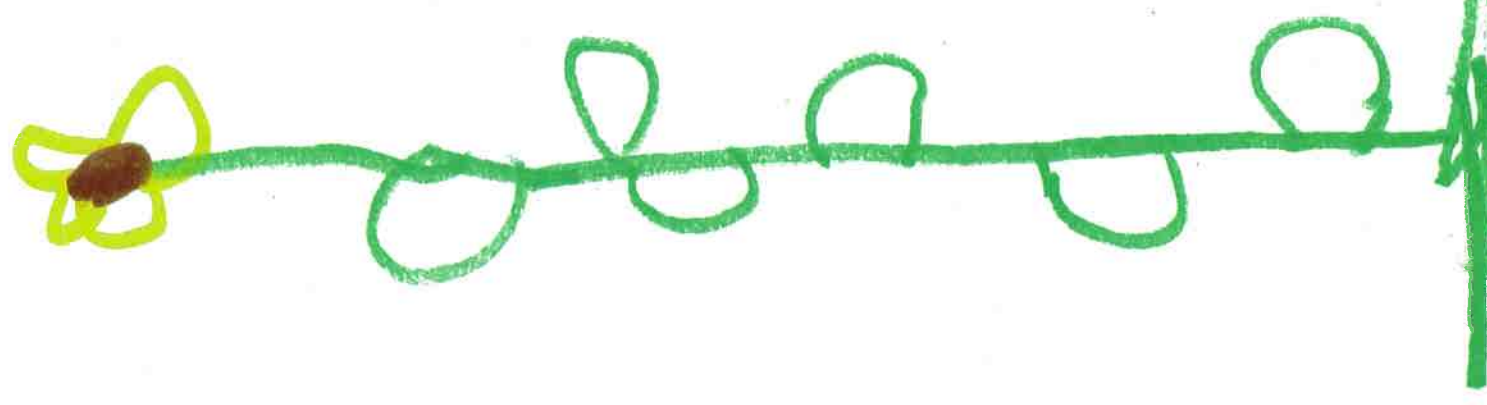
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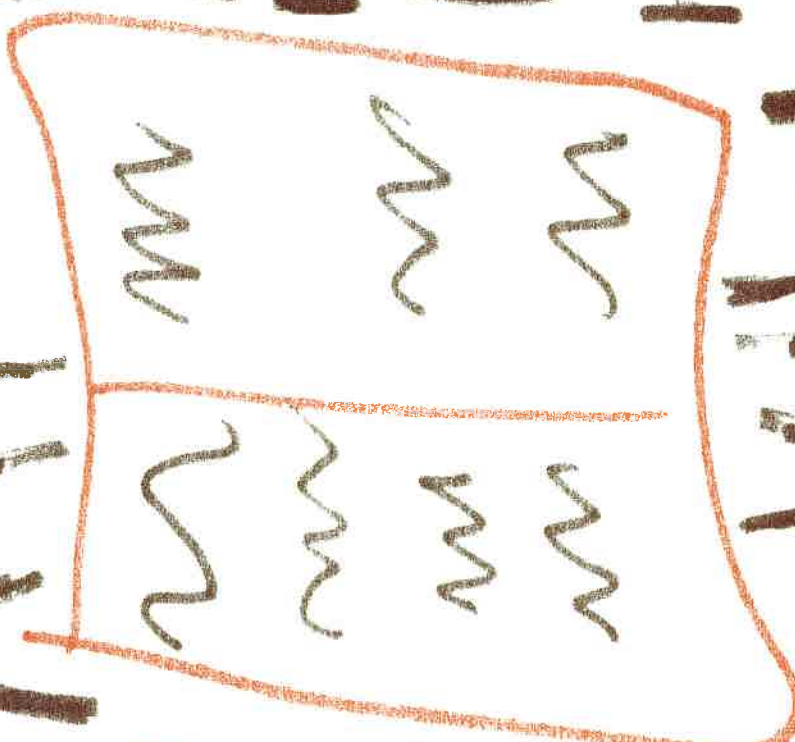
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chickadee
happy



to
miss
meg
love
jaden
happy

Books.

LOVE



Thank You

for reading

BUFFALO

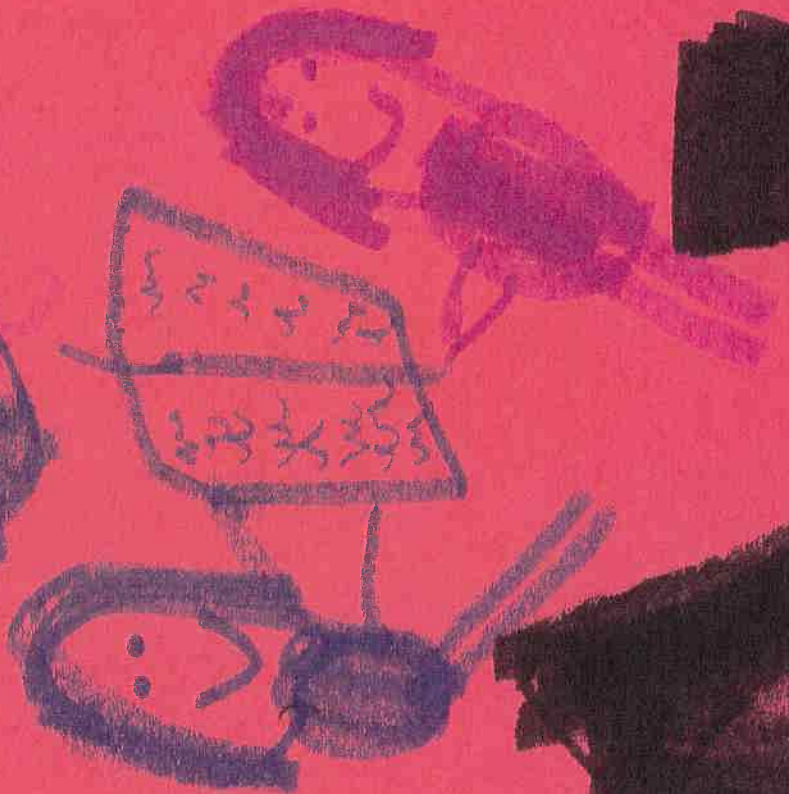
FLUFFALO





the
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Miss Megan





WASH YOU
FOR READING
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CARPETS

MISSISSIPPI
LOVE HAVEN

and I think + just put

you Dad +

Did

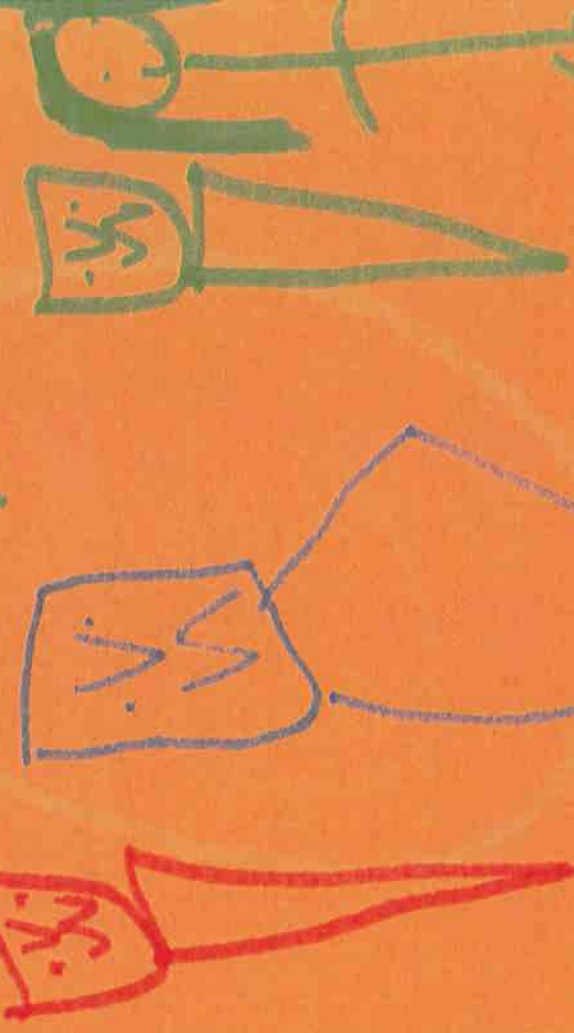
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reading to

creary carross

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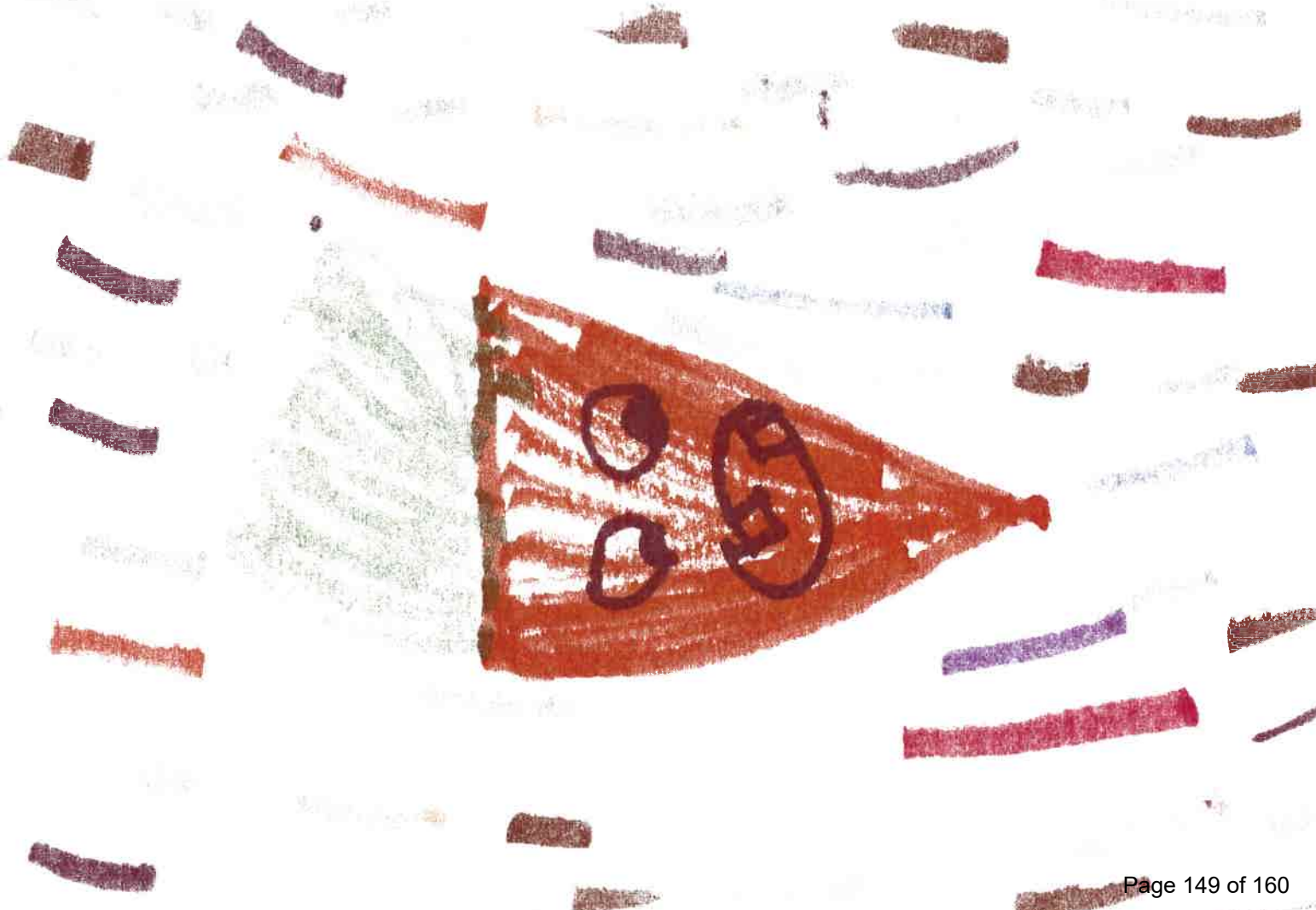
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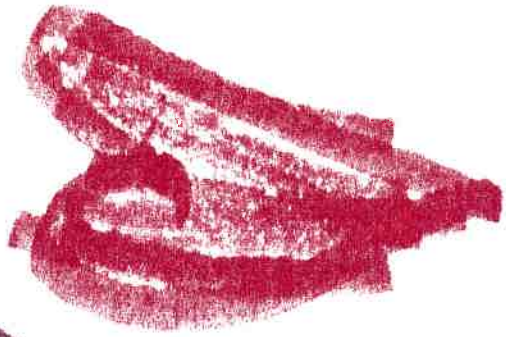
Thank you for
reading
Miss W
Gottman.



Thank you
for
reading
creepy carrots!
to Miss Megan
LOV Mia Leigh

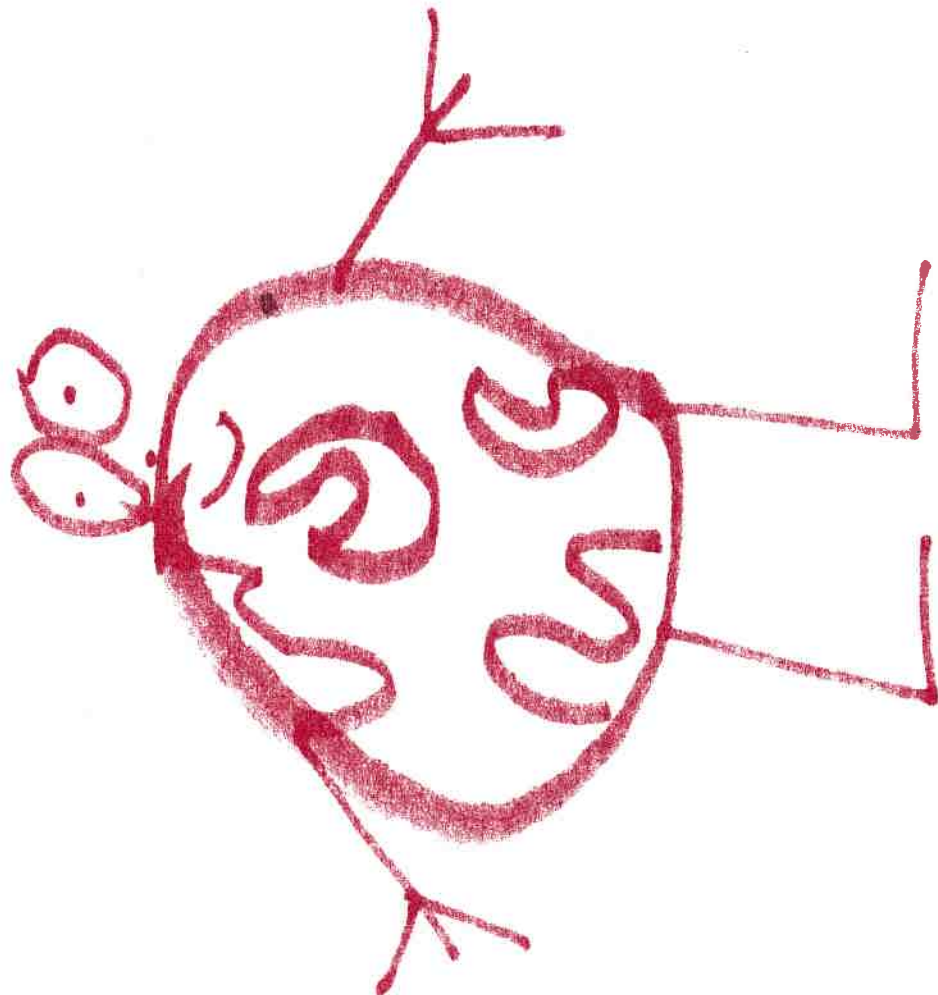


Miss Meg



fame

Marie's



~~Thank you~~
for TM Miss

Megan Love

creepy carrots yay



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your

BLOW

Don't



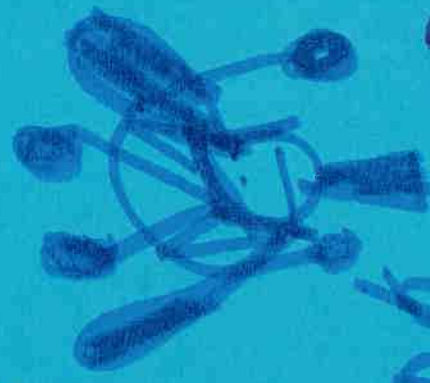
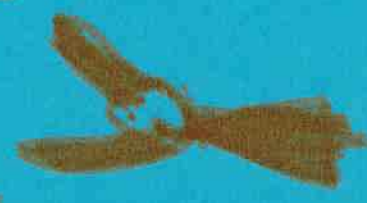
Thank you for
~~read~~ reading
Mr Fox seam of
NO! Naya





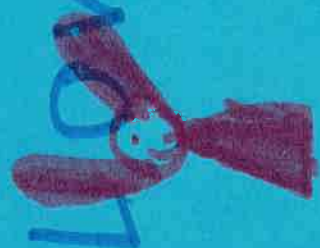
5

To Miss Meg
and

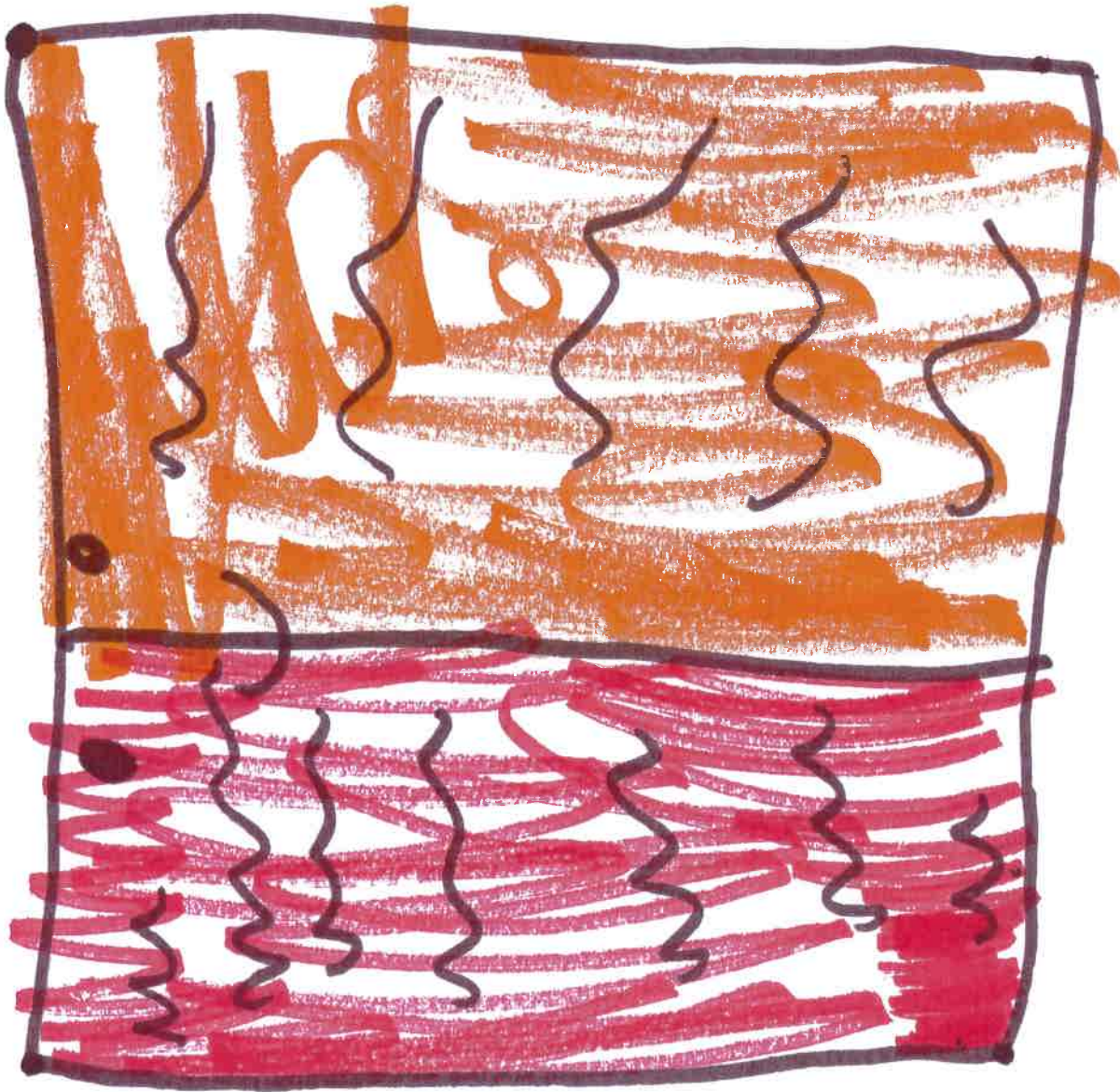


Thank you
for
reading
books
to
me

books
to
me







+ thank

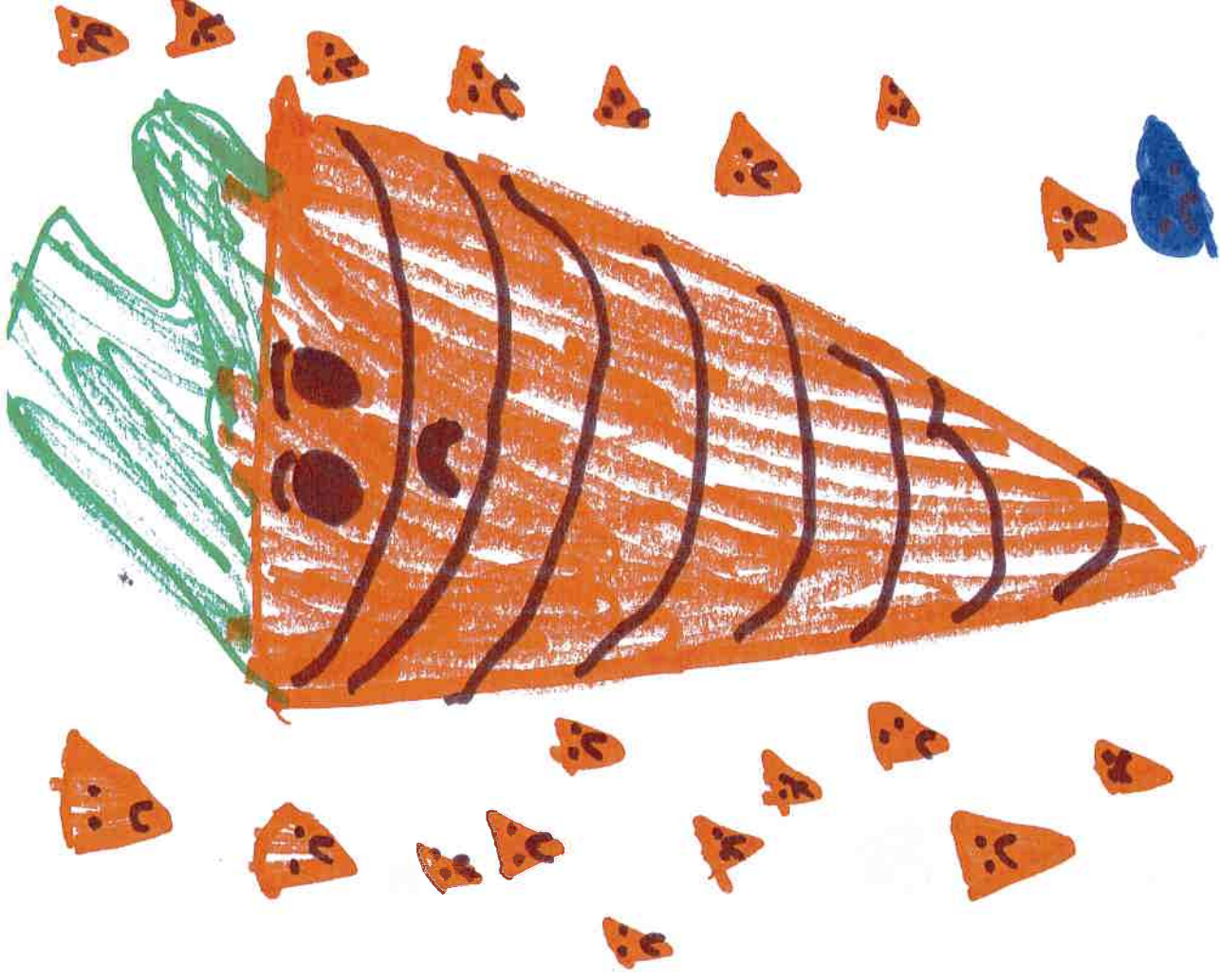
You for

reading

creep carrots

+ omis

Megan Lovden



the creepy carrot
is going to haunt

