



### **Our Vision**

Red Wing thrives as a vibrant, creative river town that values its natural environment, welcomes all people, and unlocks opportunity for everyone.

### **Our Mission**

We strive to create a sustainable, healthy, accessible, resilient, and equitable community where every person feels at home.

## **Meeting Announcement and Agenda Sister Cities Commission Workshop Community Development Building, 419 Bush Street, Red Wing, MN Wednesday, April 23, 2025, at 5:15 PM**

### **1. Roll Call**

### **2. Public Comment**

This period is reserved for public comment on matters not on the agenda. If a public comment is desired on an agenda item, please inform the presiding office (Chair) or Executive Director before the meeting begins. Otherwise, be prepared to promptly seek recognition when the agenda item is considered.

### **3. Workshop Items**

#### **3.A. City Sister Gifts Discussion - Robin Wipperling, GCHS Executive Director, will be attending**

- Need to remove and package from City Administrator's office, who can help and when (short-term plan)
- Thoughts on how and where to display these more often for the community to see (long-term plan)
- Possible assistance from Goodhue County Historical Society - They did original "packaging" for storage in 2019 so we have boxes for items. Some may need some additional wrapping or bubble wrap.

#### **3.B. April Finance Report - Lisa**

#### **3.C. Ikata Student Exchange Committee Report and Discussion - Tammy/Renee**

- Students that will be coming, are there housing needs outside our RW students?
- Dates of Exchange
- Welcome Dinner plans
- Status or updates on schedule, and what do you need help with?
- Airline ticket purchase once dates are finalized
- Upcoming or recent training, get-togethers with students, etc?
- Students to attend May meeting for introduction

### 3.D. YAAS Committee Report - Tao

- Were students contacted regarding the contest and participation award?
- Plan for distributing the participation award

### 3.E. Adult Delegation/Friendship Exchange Committee Discussion - ??

Interest has been expressed by commission members in accepting this invitation. However, we seem to lack a committee that has the time to work on putting this together and this needs to be driven by commission members and not staff. Due to the short window we have to pull this together and limited committee/commission members, I do not believe we can get this together in time for a fall visit to Quzhou, China. However, we can discuss and if there are commission members who are going to take this project and work on it, then we can reconsider.

- Initial thoughts were flight would be roughly \$2200 (Mnpls to Detroit to Shanghi), cost is borne by those that choose to participate
- Recruit from the community depending on the type of delegation (business/education/friendship, Mayor's delegation) - may include SE Tech, Anderson Center, Commission members, Community members, Red Wing Shoe. Typical delegation is 10-15 people but could be 4-5 people as well.
- It appears we have not sent an official delegation to Quzhou since 2004. We have sent artists through the Anderson Center.
- Visa timeline-research was provided at March meeting on length of time and cost
- 3-4 Days on host city typical (Quzhou would pick up at airport and bring to Quzhou, provide meals and lodging typically per Tao).
- Late September/early October timeframe
- Work with travel agent to put together a longer stay for "group" or just focus on the trip to Quzhou and back and any time before or after would be on the individual to coordinate.
- How do you handle airline tickets for this group?

## 4. Adjournment

Accommodations for signing interpreter, Braille, large print, etc. can be made. Call City Hall at 385.3600 seven days prior to the need. Hearing assistance devices are available during meetings.

**Red Wing Sister Cities Commission Financial Report -April 2025**

	101 Account - General Fund		248 Account - Sister Cities		Combined	
	Budget	Actual	Budget	Actual	Budget	Actual
<b>Income</b>						
From General Fund	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00
Student fundraising 2025 (bagging)			\$ 6,400.00	\$ 2,459.00	\$ 6,400.00	\$ 2,459.00
2025 Donations			\$ 6,200.00	\$ 1,300.00	\$ 6,200.00	\$ 1,300.00
From previous fundraising & City transfers			\$ 8,253.98	\$ 8,253.98 **		
Downpayments and addtl payments from families			\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Money returned to families (excess funds raised)			\$ -	\$ -	\$ -	\$ -
<b>Total Income</b>	<u>\$ 5,000.00</u>		<u>\$ 21,853.98</u>	<u>\$ 13,012.98</u>	<u>\$ 26,853.98</u>	<u>\$ 13,012.98</u>
<b>Expenses - General</b>						
Young Artist Showcase Prize	\$ 600.00	\$ -	\$ -	\$ -	\$ 600.00	\$ -
Young Artist Expenses	\$ 300.00	\$ -	\$ -	\$ -	\$ 300.00	\$ -
River City Days Parade	\$ 200.00		\$ -	\$ -	\$ 200.00	\$ -
Postage & Copying	\$ 100.00	\$ 22.70	\$ -	\$ -	\$ 100.00	\$ 22.70
Misc. Expense	\$ 825.00	\$ 100.00 JASM renewal	\$ -	\$ -	\$ 825.00	\$ 100.00
<b>Total General Expense</b>	<u>\$ 2,025.00</u>	<u>\$ 122.70</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,025.00</u>	<u>\$ 122.70</u>
<b>Expenses - Ikata</b>						
Airfare & travel agent fees			\$ 13,750.00		\$ 13,750.00	\$ -
Tour			\$ 2,600.00		\$ 2,600.00	\$ -
Chaperone Background Check	\$ 75.00				\$ 75.00	\$ -
Gifts sent with Chaperone	\$ 250.00				\$ 250.00	\$ -
Chaperone Subsidy			\$ 2,500	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
Student Subsidy			\$ 2,000	\$ 2,000.00 *	\$ 2,000.00	\$ 2,000.00
Welcome Event & Farewell Picnic	\$ 750.00				\$ 750.00	\$ -
Tree Planting	\$ 350.00				\$ 350.00	\$ -
T-shirts	\$ 100.00				\$ 100.00	\$ -
Miscellaneous (tickets, events, etc)	\$ 800.00				\$ 800.00	\$ -
<b>Total Ikata Expense</b>	<u>\$ 2,325.00</u>	<u>\$ -</u>	<u>\$ 20,850.00</u>	<u>\$ 4,500.00</u>	<u>\$ 23,175.00</u>	<u>\$ 4,500.00</u>
<b>Expenses - Quzhou</b>						
Miscellaneous	\$ 650.00				\$ 650.00	\$ -
<b>Total Quzhou Expense</b>	<u>\$ 650.00</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 650.00</u>	<u>\$ -</u>
<b>Total All Expense</b>	<u>\$ 5,000.00</u>	<u>\$ 122.70</u>	<u>\$ 20,850.00</u>	<u>\$ 4,500.00</u>	<u>\$ 25,850.00</u>	<u>\$ 4,622.70</u>
<b>Balance</b>	<u>\$ -</u>	<u>\$ 4,877.30</u>				

4 students and 1 chaperone = 2025 Ikata Exchange

\*\* This is a combination of funds donated, raised and transferred from the GF since 2021

\* Student subsidy is a "scholarship" of up to \$500 per student if fundraising falls short

		Marek	Nisha	Audrey	Bella		Ashlyn-Chap	Total
Family Fare 1/26-1/26	\$ 1,001.00	\$ 286.00	\$ 286.00	\$ 143.00	\$ 143.00		\$ 143.00	\$ 1,001.00
Family Fare 2/22-2/23	\$ 758.00	\$ 238.00	\$ 252.00	\$ 134.00	\$ 134.00		\$ -	\$ 758.00
Family Fare 3/8-3/9	\$ 700.00	\$ 150.00	\$ 150.00	\$ 133.00	\$ 133.00		\$ 134.00	\$ 700.00
Red Wing Elks Donation 3/10	\$ 400.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00			\$ 400.00
RW Rotary Donation 3/10	\$ 400.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00			\$ 400.00
Red Men Club Donation 3/19	\$ 500.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00		\$ 100.00	\$ 500.00
Family Fare - Easter								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
Sub-total Bagging	\$ 3,759.00	\$ 974.00	\$ 988.00	\$ 710.00	\$ 710.00	\$ -	\$ 377.00	\$ 3,759.00
Family contribution		\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00		\$ -	\$ 1,000.00
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
Sub-total Donations	\$ -	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ -	\$ -	\$ 1,000.00
Family downpayment							\$ -	\$ -
Add'l payments from families								\$ -
Sub-total	\$ 3,759.00	\$ 1,224.00	\$ 1,238.00	\$ 960.00	\$ 960.00	\$ -	\$ 377.00	\$ 4,759.00
Plane tickets (insurance & fee)								\$ -
<b>Tour Actual</b>								
Total Actual Cost of Trip		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Chaperone Grant From Reserve Funds							\$ 2,500.00	
Due before departure (total cost less earnings)						\$ -		
Paid before departure								
Total refunded							\$ -	\$ -
Additional Cost to the SSC Fund (due to change in the value of the yen)								

## Acker, Lisa

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**From:** Ikata CIR <ikata.cir@gmail.com>  
**Sent:** Sunday, March 23, 2025 7:25 PM  
**To:** Gretchen Anderson; Acker, Lisa; Tammy Jaynes; renee; Kim Clancy; Knott, Austin; 大黒 英莉  
**Subject:** 2025 Ikata Students (preliminary info)

Hello everyone, I hope that you all are well.

We have selected our students for the '25 exchange. Here are the basics:

- 5 students, all female, all 9th graders
- 4 from Ikata, 1 from Misaki
- 
- 2 can host (We will be relying on IIEA / community members again to help with hosting)

We should have the final profiles ready by mid-April. Please let me know if there is any further information that would help your planning.

Thank you for your patience,  
Andrew

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Andrew Brady Johnson  
Ikata Coordinator for International Relations  
愛媛県伊方町役場  
教育委員会事務局 生涯学習係  
国際交流員 ジョンソン・アンドリュー・ブレイディ  
TEL: 0894-38-2661 ext. 325

## Acker, Lisa

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**From:** Ikata CIR [mailto:ikata.cir@gmail.com]  
**Sent:** Wednesday, April 9, 2025 2:12 AM  
**To:** Gretchen Anderson; Acker, Lisa; Tammy Jaynes; renee; Kim Clancy; Knott, Austin; 大黒 英莉  
**Subject:** '25 Profiles ( and '24 Student Reports )  
**Attachments:** 2025 Ikata Student Profiles.ods; Reports from Red Wing, 2024.pdf

Hello again, we received the student profiles earlier than expected. Two files are attached.

1) The initial profiles. We expect to be able to add photos sometime in early May. Also, I attempted to break down the students' names by syllable and emphasis. In Japanese, 'Ō' is pronounced like a lengthened "Oh-"; 'e' is pronounced like the *E* in *Egg*; and 'i' is pronounced like the letter *E*, as in *Email*. Please let me know if you have any more questions about pronunciation or anything else.

2) Every year the Ikata students (and chaperons) write essays and present them in the fall at a meeting attended by parents, IIEA members, and the Mayor. Work slows down for me in March and April and I was finally able to get them translated. They are presented here in the same order in which they were published in Ikata. Feel free to take a look if you have time.

Additionally, Tammy, I believe, asked in a previous thread about when the airline tickets are purchased. Last year, it looks like Red Wing purchased their tickets at the end of May. This could be done earlier, of course, but I think we (Ikata) should consult with the travel agent first to make sure that the tour reservations in Tokyo, Kyoto, and Hiroshima are feasible and within budget.

Before that though, we need to nail down the dates of the exchange. To that end, how do you feel about the schedule outlined in a previous message? In that plan, Red Wing would:

- Fly to Tokyo on Monday, July 21
- Arrive and stay in Tokyo on 7/22
- Stay in Kyoto, 7/23
- Hiroshima, 7/24
- Travel to Ikata, 7/25
- Homestay in Ikata from 7/25 – 7/31
- Return to Red Wing (together with Ikata) on 8/1
- Home-stay in Red Wing from 8/1 – 8/11 (if the schedule in Red Wing stays similar to last year).

Please let me know what you think. If the dates look alright and if you are fine with more or less the same tour as previous years, we could begin consulting the travel agent right away.

Thanks as always,  
Andrew

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Invoice #000711 *Quote*

April 8, 2025

**Customer**

Sheena Whitlock

[REDACTED]  
[REDACTED]

[Red Wing, MN 55066](#)

**Date of service**

August 4, 2025

[Download Invoice PDF](#)

**Message**

43 people roughly

Invoice summary	
<b>Sister Cities Taco Bar 43 People</b>	<b>\$400.00</b>
Tortilla	
Chips & Salsa	
Rice	
Beans	
Taco toppings (lettuce, tomatoes, cheese, sour cream, onions,)	
Subtotal	\$400.00
Sales Tax	\$29.52
<b>Total Due</b>	<b>\$429.52</b>

*Ikata Welcome Dinner.  
@ Colvill Pavillion  
8/4/2025*

PicNick's