

# Red Wing Fire Department Relief Association

-- Incorporated February 16, 1892 --

◆ 420 Plum Street ◆ Red Wing ◆ Minnesota ◆ 55066 ◆ 651/388-7142 ◆

## Special Board Meeting

### Red Wing Fire Department Relief Association

January 3, 2025

Red Wing Fire Department Station 2 at 1700

---

## DRAFT MEETING MINUTES

1. Call to Order - The meeting was called to order by President Kinney at 1709
2. Pledge of Allegiance – President Kinney led the Pledge of Allegiance at 1709
3. Roll Call – A quorum was present:
  - a. The following Board members were present: President Gabe Kinney, Secretary Dan Knott, Trustee Bill Mason, Treasurer Grady Nelson, Mayor Mike Wilson, and Vice President Chris Zenner
  - b. The following Board members were absent: Trustee Bill Redman and Chief Mike Warner
4. Approval of the Agenda – Nelson moved and Mason seconded at 1709 to accept the agenda as presented. The motion was approved unanimously.
5. Approve Minutes of Previous Meeting – Nelson moved and Zenner seconded at 1710 to approve the draft minutes of the meetings of the 04 December 2024 Board Meeting. The motion passed unanimously.
6. New Business:
  - a. Deferred Member Payment for Jason Garlitch - Nelson reviewed the calculations for Garlitch’s payment: 12 years of service which translated to 68% vesting under the By Laws in effect at the time of separation. The payout amount per year at the time of separation was \$9,000/year.  $\$9,000 \times 12 = 108,000 \times .68 = \$73,440.00$ . There is a supplemental state benefit of \$1,000, for gross total of \$74,440.00. Since Garlitch has elected to receive the payment as a check, versus a roll-over to a qualified retirement fund, we are required to withhold 20% for potential taxes, for a net payment of \$59,552.00. Nelson has reviewed these numbers with our independent audit firm, ABDO, and they concur. Nelson and Kinney noted that they had advised Garlitch of the withholding requirement and gave him contact information for people at Parr McKnight if he wanted to discuss alternative ways of getting the money to avoid the withholding, but he had elected for a direct payment, which would require the withholding. Nelson moved to approve the payment at 1712, seconded by Mason and the motion passed unanimously at 1713.

# Red Wing Fire Department Relief Association

-- Incorporated February 16, 1892 --

◆ 420 Plum Street ◆ Red Wing ◆ Minnesota ◆ 55066 ◆ 651/388-7142 ◆

- b. Expense Reimbursement/Approval – Nelson noted that ABDO charges for preparation of 1099s for 2024, which we need for the salary payments for Knott and Nelson. Nelson did not have the exact amount ABDO charges, but thought it was \$300/form. Kinney moved to approve payment of up to \$600 for the 1099s and Knott seconded the motion at 1716, which passed unanimously.
7. Adjournment – Nelson moved, and Kinney seconded, a motion to adjourn at 1717. Since this will be his last Board meeting, outgoing Mayor Wilson did take the opportunity to thank the Board for the opportunity to participate. The motion passed unanimously at 1718.

## Next Meetings, Events:

- February 26, 2024 – Association Voting Meeting and Board Meeting, Colvill Courtyard, 1700 – 1900
- June 18, 2024 – Summer Feed, Colvill Pavilion, 1700 – 1900
- December 11, 2024 – Board/Budget Meeting, Station 2, 1700 – 1900