



### **Our Vision**

Red Wing thrives as a vibrant, creative river town that values its natural environment, welcomes all people, and unlocks opportunity for everyone.

### **Our Mission**

We strive to create a sustainable, healthy, accessible, resilient, and equitable community where every person feels at home.

## **Meeting Announcement and Agenda**

### **City Council Regular Meeting City Council Chambers, 315 West 4th Street, Red Wing, MN & Virtually Monday, March 11, 2024 at 6:00 PM**

This meeting will be held in the City Hall Council Chambers and virtually via Webex at the same time. Members of the public can join this meeting either in person at City Hall or virtually. To join this meeting via Webex, [click this link](#) and type in the password 2024. To join via telephone, please dial (415) 655-0001. Enter access code 2552 282 0619 and password 2024 when prompted.

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Statement of Intent**

We gather today in this room as one people to discuss and attend to the matters of Red Wing. Together, as a government body and as community members, we agree to treat everyone with courtesy, dignity, and respect. We will listen to all sides of an issue, encourage participation, support each other, act with honor and accountability, and inspire pride in our community. This we commit as we open this meeting.

- 4. Excusal of Members**
- 5. Approval of Agenda**
- 6. Proclamations and Recognitions**
- 7. Presentations**
- 8. Public Comment**

The Public Comment segment is when you (members of the public) can speak on topics that are on the agenda and not on the agenda. You will have one time to speak for up to three minutes total on one or more topics of your choosing. You may not give your time to someone else. • If you are attending in person, please fill out the sign-in sheet in the lobby before the meeting. You may go up to the lectern when the Council President calls your name. • People who have signed up will be called to speak first. If you are not signed up and wish to speak, raise your hand and go to the lectern when the President calls on you. • At the beginning of your comment, state your name and what city you live in, and if you live in Red Wing, please provide

your ward number, street name, or neighborhood area. • Personal attacks may be ruled out of order. • If you are attending virtually and want to speak, it is recommended that you sign up by email at [administration@ci.red-wing.mn.us](mailto:administration@ci.red-wing.mn.us) before 3 p.m. However, signing up is not required, and you may raise your hand virtually to speak. Please wait until the Council President says your name. • If you cannot attend but want your comments entered into the public record, submit an email before 3 p.m. the day of the meeting to [administration@ci.red-wing.mn.us](mailto:administration@ci.red-wing.mn.us), or phone (651) 385-3612. Any emails received will not be read aloud but will be entered into the record and shared with elected leaders.

## **9. Board and Commission Communication**

- 9.A. Consider Motion to Recommend to the District Court the Reappointment of Ryan Hanson to the Charter Commission to a Second Four-Year Term.
- 9.B. Community Development Director Kyle Klatt will be present at the meeting to provide an update on Port activities. See attached report for details.
- 9.C. Council Liaison Commission Reports.  
Council members are asked to provide highlights on recent Board and Commission discussions.

## **10. Consent Agenda (Roll Call Required \*)**

The Consent Agenda consists of items that often don't require Council discussion. These items are usually routine business, non-controversial, or have been discussed publicly in the past. These items can be approved by the Council all at once unless a Council member acknowledges they would like to comment or have a discussion on any of these items at this meeting. If no Council member has a concern or comment on any of the consent agenda items, the Council will approve them all at the same time.

- 10.A. Motion to Approve Bills (Warrant #115888-116052, totaling \$919,220.88).
- 10.B. Motion to Approve the February 26, 2024, Council Minutes.
- 10.C. Motion to Approve the City of Red Wing's Draft 2024 Board, Commission, and Committee Policies  
The purpose of this item is for Council members to review drafted updates to the Board, Commission, and Committee Policies and either approve or suggest additional changes. This document sets the protocols and parameters for the City's 13 boards, commissions, and committees. The policies were last updated in 2021.
- 10.D. Motion to Accept a \$20,000 Grant from the Wings Foundation to Purchase an Additional 125 Boulevard Trees.  
The City of Red Wing continues to plant trees bi-annually and has allocated 2024 funds to purchase 90 trees this spring and another 35 trees in the fall, for a total of 125. By utilizing the grant funds provided by the Wings Foundation, the City will be able to purchase an additional 125 boulevard trees, doubling its tree-planting efforts for the year.
- 10.E. Motion to Approve 2024 Food Wagon License Renewal for Joshua Smith, Little Piggies EFS.
- 10.F. Motion to Approve the Settlement Agreement with Brownseed Genetics for the Well Pump and Motor Replacement at the Red Wing Regional Airport and Pay Brownseed Genetics \$28,400 Using Funds From the General Fund Contingency.  
The City attorney has drafted a settlement agreement based on the direction provided by City Council during their meeting on February 26, 2024. Charlie Brown from Brownseed Genetics has since signed and returned the agreement, along with an invoice for \$28,400. This amount is half of Kimmes Bauer's overall bill for the work performed during the summer of 2023.

- 10.G. Motion to Approve Change Order 9 related to the Old West Main Street and Jackson Street Reconstruction Project.  
Change Order 9 is for additional traffic control costs associated with the project being split into a 2-year project when initially bid as a 1-year project. The contractor held all other contract prices as originally bid with the understanding that traffic control would need to be supplemented due to an extended signage rental period. The staff report will provide further information regarding this Change Order.
- 10.H. Motion to Adopt \* Resolution No. 7970 Ordering Preparation of Report on Alley Improvements in Blocks 1 & 2 of Chaz Betcher's Addition.  
This alley reconstruction is in the Public Works Department budget to be completed 2024 and will be designed by Engineering Department and constructed by the Public Works Department.
- 10.I. Motion to Approve Private Use of Public Property (PUPP) Application for St. Paul's Lutheran Church Elvis in the Park Concert.  
The event will be held on Saturday, August 17, 2024, from 2:00 p.m. to 8:00 p.m. in Central Park and the Central Park Bandshell. St. Paul's Lutheran Church will have a brief church service at 2:00 p.m. and there will be a musical concert following the church service in Central Park. The event will be open to the public.
- 10.J. Actions to Establish the Advisory Planning Commission as the Board of Appeals and Adjustments.  
The proposed Zoning Text Amendment has been initiated by the Red Wing City Council to designate the Red Wing Advisory Planning Commission as the Board of Adjustments and Appeals for the City of Red Wing in regards to Variance and Zoning Appeal requests. Under the City's current ordinances, the City Council acts as the Board of Adjustment and Appeals subject to review by the Planning Commission. The Commission holds all public hearings related to variances and appeals and makes recommendations to the Council (acting as the Board of Adjustment), which then makes final decisions on these matters. The proposal would amend the Red Wing Zoning Ordinance to specifically designate the Planning Commission as the Board of Adjustment and Appeals. If approved, the Planning Commission would have final decision-making authority on Variances and administrative zoning decisions made by City staff. Division 80 and Division 90 of the Red Wing Zoning Ordinance would be amended to facilitate the proposed authority change. The Planning Commission conducted a public hearing for the proposal at its February 20, 2024, meeting and is recommending approval of the amendment.
1. Motion to Adopt \* Ordinance No. 208, Fourth Series, Establishing the Advisory Planning Commission as the Board of Appeals & Adjustments
  2. Motion to Adopt \* Resolution No. 7971 Approving a Summary Publication of the Ordinance
- 10.K. Drainage and Utility Easement Vacation Request by Ken and Mary Selvig for Lots 9 and 10, Block 6, CHARLSON CREST 5th ADDITION.  
Ken and Mary Selvig are proposing to combine Lot 9 and Lot 10, Block 6, CHARLSON CREST 5th ADDITION into a single parcel in order to construct a new single family home on the property. The vacating of the existing Drainage and Utility Easements between said Lots 9 and 10 is necessary to receive a Building Permit for the new home. It appears that this vacation of drainage and utility easements is in the public's best interest and there is no reference to this minor correction in the Comprehensive Plan. Staff is recommending approval of both resolutions.

1. Motion to Adopt \* Resolution No. 7972 Dispensing with the Planning Commission's review of the Proposed Drainage and Utility Easement per State Statute 462.356.
2. Motion to Adopt \* Resolution No. 7973 Vacating Drainage and Utility Easements Between Lot 9 and Lot 10, Block 6, CHARLSON CREST 5th ADDITION.

10.L. Motion to Approve an Off-Sale Intoxicating Liquor License for Anthony John Verch, MAVJAM LLC, D/B/A MAVJAM, at 6690 Sturgeon Lake Road, Suite 1A, Welch, MN 55089.

Anthony John Verch, Managing Member of MAVJAM LLC has applied for an Off-Sale Intoxicating Liquor License for MAVJAM LLC, D/B/A MAVJAM, at 6690 Sturgeon Lake Road, Suite 1A. MAVJAM LLC, is leasing space adjacent to The Topsy Turtle Bar & Grill located at 6690 Sturgeon Lake Road. The premise has previously been operated as a liquor store (Purple Pride Liquor) but closed back in January 2021. Detective Thomas Rikli, Red Wing Police Department, completed the background investigation and, based on the information obtained, discovered nothing that would preclude this applicant from obtaining an Off-Sale Intoxicating Liquor License. Staff recommends approval.

## 11. Motions and General Business (Roll Call Required \*)

The Council will address each of these items separately. Input from the public on any of these items needs to happen during the Public Comment period at the start of the meeting. The only exception is a Public Hearing.

11.A. Consider Motion to Introduce Ordinance No. 209, Fourth Series, to Address Unauthorized Use of City Sidewalk, Rights of Way, Stairwells, and Parking Ramps.

The City Council discussed an ordinance to address more recent issues on February 26, 2024. The attached draft reflects input from the Council. Council is asked to Approve a motion to Introduce Ordinance No. 209.

11.B. Consider Motions for the Continuation of the Red Wing Sculpture Walk

The purpose of this item is for the Council to consider approving two agreements and a resolution so the Red Wing Sculpture Walk can continue as an ongoing program. The overall purpose of the Sculpture Walk is to help build Red Wing into a creative regional arts and culture hub where every resident can participate, as stated in Red Wing's 2040 Community Plan.

1. Consider Motion to Approve City of Red Wing Agreement with Sculptures Eau Claire, Inc. Regarding Red Wing Sculpture Walk
2. Consider Motion to Approve City of Red Wing Agreement with Red Wing Arts Regarding Red Wing Sculpture Walk.
3. Consider Motion to Adopt \* Resolution No. 7968 Accepting the Donation of Pedestals for Sculptures.

11.C. Consider Motion to Approve Police and Fire Department Reorganization. Chiefs Sather and Warner recommend the Council approve a reorganization of the Police and Fire Departments. The reorganization includes transferring some Police duties to the Fire Department. Please see the staff report and attachment for details.

## 12. Communication Items

12.A. Council Comments

12.B. Council Administrator's Status Report

## 13. Adjournment

Accommodations for signing interpreter, Braille, large print, etc. can be made. Call City Hall at 385.3600 seven days prior to the need. Hearing assistance devices are available during meetings.