

**Red Wing Charter Commission  
Special Meeting  
City Council Chambers  
April 26, 2023**

**Members Present:** Commissioners Randy McLaughlin, Carol Overland, Mallory West, Dan Bender, Ryan Hanson, Terri Cook, Peggy Rehder, Min MartinOakes, Chad Kono, and Michael Johnson

**Members Absent:** Commissioners Donna Dummer and Terese Bjornstad

**Others Present:** Teri Swanson, City Clerk / Staff Liaison; Kay Kuhlmann, Council Administrator; Vicki Jo Lambert, Council Liaison; Kristin Nierengarten, City Attorney (remotely)

**1. Call to Order**

The meeting was called to order at 7:30 p.m. by Vice Chair MartinOakes.

**2. Pledge of Allegiance**

**3. Introduce New Charter Commissioners Michael Johnson and Chad Kono**

Commissioners Johnson and Kono were welcomed to the Charter Commission.

**4. Motion to Excuse Absent Commission Members**

A motion was made by Commissioner McLaughlin, seconded by Commissioner Bender and unanimously carried, to excuse the absences of Commissioners Dummer and Bjornstad.

**5. Approval of Agenda**

A motion was made by Commissioner Rehder, seconded by Commissioner Overland and unanimously carried, to approve the agenda as presented.

**6. Consider Motion to Approve Minutes**

**A. June 15, 2022, Charter Commission Meeting Minutes.**

A motion was made by Commissioner McLaughlin, seconded by Commissioner Cook, to approve the meeting minutes as drafted. It was clarified that the minutes were attached to the agenda packet. A vote was conducted, and the motion carried unanimously.

**7. Public Comment Period**

Vice Chair MartinOakes reviewed the public comment procedure for a special meeting.

Joseph Blank introduced himself and described why he would like to serve on the Charter Commission.

## **8. Election of Chairperson**

Vice Chair Martin Oakes opened nominations for the position of Chairperson.

Commissioner Johnson nominated Commissioner Cook to serve as Chairperson of the Charter Commission. The nomination was seconded by Commissioner Overland.

Commissioner Rehder asked about the necessity of scheduling of a special meeting at this time and electing a new Chairperson. Staff Liaison Swanson clarified that the Chairperson elected during this special meeting will serve until the upcoming annual meeting in June, at which time another election will be conducted.

Commissioners Rehder and Overland stated their preference for a special meeting to have been scheduled earlier. The process of scheduling a special meeting was reviewed.

There were no other nominations for Chairperson. A roll call vote was conducted, and Commissioner Cook was unanimously elected to serve as Chairperson of the Charter Commission. Chair Cook conducted the remainder of the special meeting.

## **9. Charter Commission Recommendations for Reappointments and Appointments**

Chair Cook provided background information with regard to Charter Commission vacancies. She noted that Commissioners Kono and Overland have completed partial terms and are being recommended for consideration of reappointment.

### **A. Applications Received.**

- 1) Joseph Blank.
- 2) Dean Hove.
- 3) Mark Hagen.
- 4) John Guerber.
- 5) Kyle Knutson.
- 6) Alan Quarnstrom.
- 7) Janet Brandt.
- 8) Ann Vogel.
- 9) Thomas Draskowski.
- 10) Charles Richardson.
- 11) Anne Robertson.
- 12) Dean Adams.

It was noted that three of the applications have been removed from consideration by the Charter Commission, as these applicants (John Guerber, Ann Vogel, and Thomas Draskowski) have been recommended for appointment to the Charter Commission by the City Council along with applicant Jason Snyder.

**B. Recommendations for Reappointment.**

**1) Consider Motion to Recommend to the Chief Judge of the First Judicial District the Reappointment of Chad Kono to a First Term on the Charter Commission – Charter Seat 5.**

A motion was made by Commissioner Martin Oakes, seconded by Commissioner Johnson and unanimously carried, to recommend the reappointment of Chad Kono to a first full term on the Charter Commission.

**2) Consider Motion to Recommend to the Chief Judge of the First Judicial District the Reappointment of Carol Overland to a Second Term on the Charter Commission – Charter Seat 14.**

A motion was made by Commissioner Johnson, seconded by Commissioner Hanson, to recommend the reappointment of Carol Overland to a second term on the Charter Commission. The voice vote was conducted and the motion carried by a vote of 9:1, with Commissioner Rehder dissenting.

**C. Recommendations for Appointment.**

**1) Consider Motion to Recommend to the Chief Judge of the First Judicial District a New Charter Commission Member Appointment to Fill Vacated Charter Commission Seat 8 (Commissioner Olson Seat).**

Nominations were opened for this vacancy. Chair Cook and Staff Liaison Swanson reviewed the nomination and voting process. City Attorney Nierengarten provided additional clarification. The process was further discussed and agreed upon by Commissioners.

Commissioner Overland nominated Anne Robertson to be considered for appointment to the Charter Commission. This nomination was seconded by Commissioner Bender.

Chair Cook nominated Charles Richardson to be considered for appointment to the Charter Commission. This nomination was seconded by Commissioner West. There were no other nominations.

A roll call vote was conducted, and Anne Robertson's application will be forwarded to the District Court to be considered for appointment to the Charter Commission.

**2) Consider Motion to Recommend to the Chief Judge of the First Judicial District a New Charter Commission Member Appointment to Fill Vacated Charter Commission Seat 9 (Commissioner Bolt Seat).**

Nominations were opened for this vacancy. Commissioner Overland nominated Charles Richardson to be considered for appointment to the Charter Commission. The nomination was seconded by Commissioner West.

Commissioner Rehder nominated Kyle Knutson to be considered for appointment to the Charter Commission. This nomination was not seconded, but it was noted that a second is not required. There were no other nominations.

A roll call vote was conducted, and Charles Richardson's application will be forwarded to the District Court to be considered for appointment to the Charter Commission.

**10. Official Data Practices Policy of the Charter Commission**

**A. Consider Motion to Adopt City of Red Wing Data Practices Procedures and Data Inventory Public Document as the Official Data Practices Policy of the Charter Commission.**

Chair Cook introduced this item, and Commissioner McLaughlin provided additional information.

A motion was made by Commissioner McLaughlin, seconded by Commissioner Overland, to adopt the City of Red Wing Data Practices Procedures and Data Inventory Public Document as the official data practices policy of the Charter Commission.

**11. Reminder of Next Meeting Date – June 21, 2023, at 6:00 p.m.**

The process of considering agenda items was reviewed.

**12. Adjournment**

Chair Cook adjourned the meeting at 7:56 p.m.