



Our Vision

Red Wing thrives as a vibrant, creative river town that values its natural environment, welcomes all people, and unlocks opportunity for everyone.

Our Mission

We strive to create a sustainable, healthy, accessible, resilient, and equitable community where every person feels at home.

Meeting Announcement and Agenda Charter Commission Regular Meeting City Council Chambers, 315 West 4th Street, Red Wing, MN & Virtually Wednesday, June 21, 2023, at 6:00 PM

This meeting will be held in the City Hall Council Chambers and virtually via Webex at the same time. Members of the public can join this meeting either in person at City Hall or virtually. To join this meeting via Webex, [click this link](#). To join via telephone, please dial (415) 655-0001. Enter access code 2556 743 3330 and password 2023 when prompted.

The purpose of the Charter Commission is to consider and recommend amendments, revisions and restatements to the Charter of the City of Red Wing and to perform such other duties as required in accordance with the Constitution and Laws of the State of Minnesota, and Bylaws and rules of the Charter Commission.

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Motion to Excuse Absent Commission Members**
- 4. Approval of Agenda**
- 5. Approval of Minutes**

5.A. Motion to Approve April 26, 2023, Minutes.

- 6. Election of Chairperson and Vice Chairperson**

Chairperson Cook to ask for nominations for Chairperson. Following nominations, Staff Liaison Teri Swanson will announce nominations and ask for a role call vote. The newly elected Chairperson will ask for nominations for Vice Chairperson. Following nominations, Staff Liaison Teri Swanson will announce nominations and ask for a role call vote.

- 7. Public Comment Period**

We are now at the Public Comment segment, where members of the public can speak on topics that are not on the agenda. We welcome all opinions and ideas. We appreciate you stating your

name and please remember that personal attacks may be ruled up out of order. You will have up to three minutes to comment, and we appreciate your time in attending tonight.

8. Motions and General Business

- 8.A. Consider Motion to Approve the 2022 Charter Commission Annual Report. Attached is the annual report. The Charter Commission is asked to review and approve the 2022 Annual Report. Once approved, the report will be forwarded to the District Court and the City Council.
- 8.B. Discuss and Consider a Motion to Recommend to the City Council a Red Wing City Charter Amendment.
The Charter Commission met on June 16, 2021, and September 9, 2021, to discuss and take action relating to amending City Charter Chapter 5, Section 5.03 Council Meetings and Section 5.05 Records. On October 25, 2021, Introduction of Ordinance No. 167, Fourth Series, amending City Charter Chapter 5 was on the Council agenda for consideration. Pursuant to MN Statute 410. 12, Subd. 7, City Council must vote on whether to Introduce Ordinance No. 167, Fourth Series. With Council member Klitzke on a three-month leave of absence effective September 13, 2021, pursuant to the requirement in MN Statute 410. 12, Subd. 7 of an affirmative vote of all members of the City Council, Ordinance No. 167, Fourth Series, could not be approved, but a vote on the ordinance by the Council members in attendance at the meeting complied with the plain meaning of the statute that the Council must "vote" on the ordinance; the motion to introduce failed. Now that there is a full City Council seated, the Charter Commission is being asked if they want to submit an ordinance again to the City Council with the same documentation as provided previously and as included in the attached document.
- 8.C. Review Legislative Changes that Affect the Charter Commissions.
Attorney Kristen Nierengarten to review legislation, if any. No action is needed.
- 8.D. Annual Materials.
The attached materials are provided for your information. No action is needed.
1. City Attorney Material - Legal Considerations for City Officials
 2. Code of Conduct (currently being revised)
 3. Board and Commission Policy (currently being revised)
- 8.E. Consider Motion to Adopt the Charter Commission Regular Meeting Schedule:
Per MN Statutes 410.05 the Charter Commission shall meet at least once during each calendar year. In 2021, the Charter Commission established the third Wednesday in June of each year to be the regular meeting of the Charter Commission. Chairperson Cook has asked that the Charter Commission to consider approving the following meeting schedule, including the third Wednesday of March as a regular meeting, if needed:
- The Third Wednesday in June, per Charter Commission Bylaws.
 - The Third Wednesday in March.

9. Adjournment

Attachments: [Charter Commission Bylaws](#)

Accommodations for signing interpreter, Braille, large print, etc. can be made. Call City Hall at 385.3600 seven days prior to the need. Hearing assistance devices are available during meetings.